



RESOLUTION

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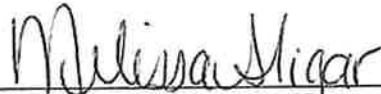
Approving the Corrective Action Plan Recommended in The Annual Report of Audit for 2022

BE IT RESOLVED by the Township Committee of Holland Township Committee, County of Hunterdon, State of New Jersey that the attached Corrective Action Plan, submitted by Chief Financial Officer, Kristi Gano is approved and submitted by the Township Clerk to the Division of Local Government Services.

BE IT FURTHER RESOLVED that a copy will be placed in the file in the Clerk's Office at the Municipal Building and made available for public inspection within the next 45 days.

I Melissa S. Tigar, Registered Municipal Clerk, hereby certify that the foregoing resolution is a true and accurate copy of a resolution adopted by the Township Committee of the Township of Holland at a regular and duly convened meeting held on October 17th, 2023.

In witness thereof, I have set my hand and affixed the seal of the Township of Holland this 17th day of October 2023.



Melissa S. Tigar, RMC
Registered Municipal Clerk, Holland Township

Township of Holland		Corrective Action Plan		2022 Calendar Year Audit	
Audit Recommendation Item Number	Analysis	Corrective Action	Staff Responsible	Completion Date	
01	The Municipality should make a continuing effort to ensure that procedures are in place to collect the funds receivable for applicable projects.	Reimbursement requests for grant funded projects not made in a timely manner. Coordinate with Land Use Secretary a listing of receivable balance. Develop a timeline of when the Township can expect to receive monies due back.	Land Use/Planning Board	By December 31, 2023	
02	The Municipality should ensure that no expenditure of municipal funds is made unless adequate resources are available.	After final meeting of the year, December's Payroll was recorded. Realized that the Social Security Tax account was short. Deferred charge was funded in the 2023 Budget for Social Security Taxes. Budget transfers will be made timely to ensure that no expenditure of municipal funds is made unless adequate resources are available.	CMFO	By December 31, 2023	

Respectfully Submitted to the Township Committee by:



Kristi Gano, Chief Financial Officer