

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA
March 3, 2015

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

PRESENT: Mayor Ray Krov, Committeeman Thomas Scheibener and Committeeman Anthony Roselle. Deputy Mayor Bush, Committeeman Ken Vogel and Attorney Tara St Angelo were absent

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 11, 2014 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES OF THE: February 17, 2015 Regular Meeting and Executive Session

VoiceVote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Anthony Roselle		x	x			
Thomas Scheibener	x		x			
Dan Bush, Deputy Mayor						
Kenneth Vogel						
Ray Krov, Mayor			x			

APPROVAL OF BILLS AS SUBMITTED

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Anthony Roselle	x		x			
Thomas Scheibener		x	x			
Dan Bush, Deputy Mayor						
Kenneth Vogel						
Ray Krov, Mayor			x			

Check#	Vendor	Description	Payment	Total Check
19182	ALLIED OIL, LLC	Unleaded Gas 87 Oct 191.5 gal price	328.70	328.70
19183	AQUA NEW JERSEY	910 Lawn Irrigation 0114 - 021315 (13.88	
		RRCC Pool 0114 - 021315 (8797)	34.70	
		PW Hyd 0114 - 021315 (9085)	13.88	
		Sewer Lift Station	13.88	
		RRCC 0114 - 021315 (8796)	191.85	268.19
19184	ATLANTIC SALT, INC.	2015 Road Salt	13,073.68	
		2015 Road Salt	8,979.40	22,053.08
19185	AUSEM SERVICES, LLC		5,400.00	5,400.00
19186	BRIDGE STREET SERVICE CENTER	1997 Brakes & 2000 Springs	614.57	614.57
19187	BRUCES MOWER SERVICE	Leaf Blower	449.95	449.95
19188	CASTLE SEPTIC SERVICE CORP.	Monthly Toilet Rental Charge	140.00	140.00
19189	CERTIFIED CHEMICAL COMPANY	Ice Melt	500.70	500.70
19190	CHEMUNG SUPPLY CORPORATION	Plow Edges	1,055.90	1,055.90
19191	CLEMENS UNIFORM	Mats for Municipal Building	37.50	
		Shop Rags & Mat	21.75	
		Clemens Uniforms	110.00	
		Mats for Municipal Building	37.50	206.75
19192	DAVIS BUSINESS MACHINES, INC.	Monthly Maintenance Fee IR-C33801 1	244.09	244.09
19193	DELAWARE VALLEY FAMILY HEALTH CNTR.	Employment Physical - Robert Davis	180.00	180.00
19194	DELAWARE VALLEY REG. HIGH SCHOOL	PAYMENT DUE 3-1-2015	637,989.00	637,989.00
19195	ELIZABETH C. MCKENZIE	Historic Preservation Checklist 010	437.50	
		BOA Steele B17 L34 C Variance 01011	787.50	
		PB HK B24 L3 & 13 services 110114 -	1,181.25	
		Zoning Rev Right to Farm - Blue Moon	43.75	2,450.00
19196	ELIZABETH TOWN GAS	Meter 6649943 Account Number 989045	145.58	
		Meter 01061655 Account Number 93046	1,028.41	1,173.99
19197	Ell Transport Inc	2015 Grit Trucking	1,518.77	1,518.77
19198	FINCH FUEL OIL CO, INC	#2 Fuel Oil to Spring Mills Rd 250	481.98	
		ULSDDYED 1.9825/gal del 021215 825	1,636.39	
		UNLEADED GAS 1.6527/gal del 021715	330.74	
		#2 Fuel Oil to Spring Mills Rd 255	492.18	
		UNLEADED GAS 1.6527/gal del 020315	219.79	3,161.08
19199	FOSTER AND CO., INC.	Various Supplies	224.05	224.05
19200	GEBHARDT & KIEFER, P.C.	Services 1201 - 123114 PennEast Pip	32.00	
		Services 1201 - 123114 general	5,472.00	
		Services 1201- 123114 general Bethe	80.00	
		Services 1201-123114 Huntington Knolls	176.00	
		Services 120114 - 123114 Tax Appeal	954.00	6,714.00

19201	Giancarlo Riotto	2015 Mailbox Damage	37.93	37.93
19202	H.J. OPDYKE LUMBER COMPANY, INC.	Shelter Grant - Shelving	118.85	118.85
19203	HCPZA	PB/BOA membership dues 2015	15.00	15.00
19204	HOLLAND TOWNSHIP BOARD OF EDUCATION	PAYMENT DUE 3-1-2015	1,439,004.83	1,439,004.83
19205	HUNTERDON COUNTY MUNICIPAL	Meeting/Luncheon	50.00	50.00
19206	James W Scott	2015 Mailbox Damage	49.78	49.78
19207	JERSEY CENTRAL POWER & LIGHT	Account 100 004 591 283 Gridley Cir	187.50	
		Account 100 004 555 932 Case Field	93.86	
		Account 100 105 886 640 914 Milford	631.29	
		Account 100 004 272 652 Street Lighting	618.11	
		Account 100 060 952 585 Street Lighting	61.57	
		Account 100 004 272 553 Street Lighting	160.21	
		Account 100 077 061 016	128.48	
		Account 100 029 305 644	1,895.18	3,776.20
19208	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 858 Baseball 51	109.15	
		Account 100 070 503 212 Pool	5.27	
		Account 100 003 579 271 Library	95.10	209.52
19209	JIM FLYNN'S TRUCK REPAIR, INC.	Stop Light Switch	25.65	25.65
19210	KEITH GROOGAN	Karate Payments	440.00	440.00
19211	LAW OFFICE OF TODD BOLIG, LLC	BOA gen matters 020115 -- 022815	262.50	262.50
19212	Lawrence D. Creveling	Mileage Reimbursement 11/2014-2/10/2015	102.81	102.81
19213	MASER CONSULTING PA	General Engineer Services thru 0201	270.00	
		Gridley Circle Pump station work th	67.50	
		2014 Tax Map work thru 020115	1,235.00	
		RRCC steps eng serv thru 020115	296.25	
		Rummel Road-Phase 3 eng services	128.75	
		Charles Road Improvement eng services	135.00	
		Forest View Major Sub (Blumberg) -	1,641.25	
		Amsterdam Road Sight Triangle B 14.	37.50	3,811.25
19214	MERKIN EQUIPMENT	Leaf Springs, Parts	288.92	288.92
19215	MICHAEL D. BENT	Duty Gloves	36.95	36.95
19216	MID-STATE REGISTRARS ASSOCIATION	Seminar & Membership Renewal for 20	60.00	60.00
19217	MILFORD SEWER UTILITY	1ST QUARTER 2015	50,000.00	50,000.00
19218	MORROW & MORROW, LLP	PB Silva B6 L 41 and 42 billings th	29.00	29.00
19219	MORROW & MORROW, LLP	HK B24 L3 13 Litigation 010115-0131	870.00	870.00
19220	MORROW & MORROW, LLP	PB Misc general Matters 010115 - 01	652.50	652.50
19221	MUNICIPAL SOFTWARE, INC.	FAS SYSTEM 2015	408.00	
		FAS SYSTEM 2015	7,857.30	
		FAS SYSTEM 2015	1,134.00	9,399.30
19222	New Jersey Chapter-National Emergency Mgt	911 Conference - Gutsick	50.00	50.00
19223	NJ EMERGENCY PREPAREDNESS PARTNERSHIP	OEM Conference (Gutsick)	75.00	75.00
19224	NJ State League of Municipalities	Professional Development Webinar Ri	25.00	25.00
19225	NJ State League of Municipalities	Professional Development Webinar "D	35.00	35.00
19226	NJN PUBLISHING	2015 Tax List	14.34	
		PB BOA Professional Services resolution	61.96	
		PB Professional Services resolution	58.23	134.53
19227	OFFICE DEPOT, INC.	Office Supplies / PD Supplies	188.96	188.96
19228	ONE CALL CONCEPTS, INC.	NJ OneCall Markouts	6.10	6.10
19229	POWERCO, INC.	Ball Joint Ends	49.00	
		Hydraulic Fitting	9.73	58.73
19230	R/H TRUCK PARTS	1995 L8000 Dump Truck	1,897.06	
		2002 Sterling Batteries	479.55	2,376.61
19231	R/H TRUCK PARTS	Brake Chamber, Hydraulic Hose	329.51	
		1995 Ford L8000 Brakes	1,548.91	1,878.42
19232	RARITAN VALLEY DISPOSAL #865	30 Yard Garbage Dumpster	510.00	
		30 Yard Garbage Dumpster	510.00	1,020.00
19233	RICHARD J. MILLER & SONS, INC.	DPW Garage Door Repair	192.00	192.00
19234	SAMZIE'S UNIFORMS	Uniforms	370.46	370.46
19235	SANICO, INC.	Monthly Billing 1.5 YD RL Cont 1 pu	51.38	
		Monthly Invoice 4 YD Cont 1 pu/wk	134.05	
		Monthly Invoice 2 YD FL Cont 1 pu/	78.57	264.00
19236	SANITATION TRUCK REPAIR CO., INC.	Cardboard Baler Straps	562.32	562.32
19237	SERVICE ELECTRIC CABLE TV, INC.	Internet Powered by Pentele Data -	64.99	64.99
19238	SMITH MOTOR COMPANY, INC.	Stop Switch Assembly	180.33	
		Brake Chambers	132.20	312.53
19239	SMITH TRACTOR & EQUIPMENT, INC.	Tractor Pins	8.46	8.46
19240	STAPLES BUSINESS ADVANTAGE	Toner & Binders	144.66	144.66
19241	STATEWIDE INSURANCE FUND	FIRST INSTALLMENT WORKERS COMP	45,662.75	45,662.75
19242	STEM BROTHERS, INC.	Propane to spring mills 66.1. gal	169.17	
		Propane to spring mills 73.5. gal	195.23	364.40
19243	Supreme Heating & Air Conditioning	Service call for no heat on 2/1/15	936.25	936.25
19244	VALLEY AUTO SUPPLY	Towels, Bulbs, Oil	69.57	69.57
19245	VERIZON	Recycling 012614 - 022515	83.41	83.41
19246	VIKING TERMITE & PEST CONTROL, INC.	Monthly Pest Control RRCC Grandstand	109.28	
		Monthly pest control municipal building	30.00	
		Monthly Pest RRCC	101.28	
		Monthly Pest Control Spring Mills R	58.00	
		Monthly Pest Control RRCC Pool House	161.28	
		Monthly Pest RRCC	96.00	555.84
	TOTAL			<u>2,249,353.80</u>

CURRENT FUND

BUDGET AND APPROPRIATION RESERVES 116,231.24

GRANT FUND

BUDGET AND APPROPRIATION RESERVES 118.85

OTHER TRUST FUNDS	LIABILITIES		
GENERAL CAPITAL FUNDS	BUDGET AND APPROPRIATION RESERVES	560.00	
SEWER FUND	BUDGET AND APPROPRIATION RESERVES	51,335.38	
SEWER CAPITAL	BUDGET AND APPROPRIATION RESERVES	67.50	
ANIMAL CONTROL	BUDGET AND APPROPRIATION RESERVES	408.00	
ESCROW	ESCROW FUNDS	3,639.00	
	TOTAL CHECKS ISSUED		<u>172,359.97</u>
Other Payments	LOCAL Schools	1,439,004.83	
	Regional High School	637,989.00	
			<u>2,076,993.83</u>
			<u>2,249,353.80</u>

ANNOUNCEMENT

The Office of the Hunterdon County Engineer, Department of Public Works will be hosting a Public Information meeting regarding an application to dispose of .35 acres of Green Acres property along the Musconetcong Gorge Nature Preserve in connection with the construction of shoulder widening and other safety improvements along County Rt. 519. The meeting will be held in the Holland Township Municipal Building on Tuesday March 31 from 6:30-8:00 pm

OLD BUSINESS FROM TOWNSHIP COMMITTEE

TABLED-Personnel Policy Update-Social Media Policy

- At the January 20, 2015 meeting, Attorney Cushing reported this policy should be ready for the next meeting (February 3, 2015)
- At the February 3, 2015 meeting Attorney Cushing reported the draft will be emailed to the Committee for review before the February 17, 2015 meeting.
- At the February 17, 2015 meeting Clerk Miller was instructed to send this draft to Department Heads and Board and Commission Secretaries that currently manage Township Social Media pages for comments.

Voice/Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Anthony Roselle						
Thomas Scheibener						
Dan Bush, Deputy Mayor						
Kenneth Vogel						
Ray Krov, Mayor						

LIAISON REPORTS

Vogel (absent) Krov reported

-Lease Advisors proposal-Cell Towers

[7:07:31 PM](#) Committee has no interest in selling lease payment

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Anthony Roselle		x	x			
Thomas Scheibener	x		x			
Dan Bush, Deputy Mayor						
Kenneth Vogel						
Ray Krov, Mayor			x			

-Porta Johns--handle internally

-Deficit/Surplus Table for Riegel Ridge and Milford—Vogel looking into this

-Freeholder letter to FERC-disagrees

Roselle-inspected Stamets Road-no trailers at this time

Scheibener-City Connections-meeting being set up with Neglia, Harris and Miller---future meeting will include Boards and Commissions

Krov-Salary Resolution-2% -send copy to Krov put on next agenda

Bear Hunting-Holland will be included in bear hunt region [7:13:23 PM](#)

Attended FERC meeting-gave presentation

Tentative Budget handed out and will be discussed at 3/17 meeting-originally discussed holding 2015 budget to 2014 amount. Tentative figures are 2K less than 2014-Committee should review and be prepared for discussion on 3/17

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Letter received from Jack and Diane Raymond (732 Milford Mt. Pleasant Rd) requesting the Committee forgive a \$16.46 interest charge for late payment of their 1st qt taxes

No action was taken-Krov will call resident

-Letter received from Greenwich Township PTO-requesting a donation of a Fitness Center or Pool membership for their Casino Night Fundraiser

Scheibener ask Neglia to write a policy to support our own

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Anthony Roselle		x		x		
Thomas Scheibener	x			x		
Dan Bush, Deputy Mayor						
Kenneth Vogel						
Ray Krov, Mayor				x		

-Approval to attend seminar/class: Planning Board Secretary Maria Elena Kozak

Date	Host	Subject	Cost
3/18/2015	Hunt County Planning & Zoning Admin	Meeting/Class/Stormwater Mgt	\$30

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Anthony Roselle		x	x			
Thomas Scheibener	x		x			
Dan Bush, Deputy Mayor						
Kenneth Vogel						
Ray Krov, Mayor			x			

-Approval to attend conference: CFO Peter Rees

Date	Host	Subject	Cost
5/19-5/21	TCTANJ	Annual Spring Conference	\$385 to be split with Alexandria

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Anthony Roselle	x		x			
Thomas Scheibener		x	x			
Dan Bush, Deputy Mayor						
Kenneth Vogel						
Ray Krov, Mayor			x			

-Approval-of Raffle Application: (To be held 04/25/2015 7:00-11:00 p.m. at Whispering Pines Banquet Hall)

Application for Raffle 2015-1 **Holland Township Volunteer Fire Co. -Tricky Tray**

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Anthony Roselle		x	x			
Thomas Scheibener	x		x			
Dan Bush, Deputy Mayor						
Kenneth Vogel						
Ray Krov, Mayor			x			

-Approval-of Raffle Application: (To be held 06/07/2015 1:00-4:00 p.m. at Farmers Sportsman's Club)

Application for Raffle 2015-2 **Milford Lions Club** [Off-premise draw raffle awarding cash-50/50]

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Anthony Roselle	x		x			

Thomas Scheibener		x	x			
Dan Bush, Deputy Mayor						
Kenneth Vogel						
Ray Krov, Mayor			x			

-RESOLUTION- Refund of Tax Sale Certificate to an Outside Lienholder

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Anthony Roselle		x	x			
Thomas Scheibener	x		x			
Dan Bush, Deputy Mayor						
Kenneth Vogel						
Ray Krov, Mayor			x			

RESOLUTION

Authorizing Refund of Tax Sale Certificate to an Outside Lienholder

WHEREAS, at the Municipal Tax Sale held on December 4, 2013, a lien was sold on Block 22.02 Lot 8, also known as 16 Lanning Lane for 2012 sewer charges; and,

WHEREAS, Ocwen Loan Servicing has redeemed Certificate No 2013-007

NOW, THEREFORE, BE RESOLVED, the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey directs the Chief Financial Officer to issue a check in the amount of \$1,491.50 payable to US Bank Cust. for Pro Capital III LLC 2 Liberty Pl 50 South 16th Street Suite 1950 Philadelphia, PA 19102 for the amount due on Tax Sale Certificate #2013-007.

-RESOLUTION- Authorizing Refund of Tax Sale Certificate to an Outside Lienholder

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Anthony Roselle	x		x			
Thomas Scheibener		x	x			
Dan Bush, Deputy Mayor						
Kenneth Vogel						
Ray Krov, Mayor			x			

RESOLUTION

Authorizing Refund of Tax Sale Certificate to an Outside Lienholder

WHEREAS, at the Municipal Tax Sale held on December 10, 2014, a lien was sold on Block 7.04 Lot 7, also known as 14 Whaley Street for 2013 sewer charges; and,

WHEREAS, the Certificate No 2014-005 has been redeemed

NOW, THEREFORE, BE RESOLVED, the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey directs the Chief Financial Officer to issue a check in the amount of \$176.58 payable to US Bank Cust. for PC5 Sterling National 2 Liberty Pl 50 South 16th Street Suite 2050 Philadelphia, PA 19102 for the amount due on Tax Sale Certificate #2014-005.

-RESOLUTION-Appropriation of funds

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Anthony Roselle		x	x			
Thomas Scheibener	x		x			
Dan Bush, Deputy Mayor						
Kenneth Vogel						
Ray Krov, Mayor			x			

TABLED-ORDINANCE-2015-___ -Introduction/First Reading-Sewer Ordinance- Illicit Connections

Second reading and Public Hearing set for _____

Voice/Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Anthony Roselle						
Thomas Scheibener						
Dan Bush, Deputy Mayor						
Kenneth Vogel						

Ray Krov, Mayor						
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- At the January 20, 2015 meeting, Attorney Cushing reported this Ordinance should be ready for the February 3, 2015 meeting
- At the February 3, 2015 meeting, draft copies of the Ordinance were distributed. The issue was TABLED until the February 17, 2015 meeting giving the Committee time to review the Draft Ordinance.
- At the February 17, 2015 meeting the Committee was asked to review the Ordinance and be ready to introduce it at the March 3, 2015 meeting. Clerk Miller was asked to send the draft Ordinance to DPW Superintendent Alan Turdo for comments.

ORDINANCE 2015-_____
AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 135 ENTITLED “SEWERS” AND CHAPTER 115 ENTITLED “CERTIFICATES OF OCCUPANCY” OF CODE OF THE TOWNSHIP OF HOLLAND TO PROHIBIT ILLICIT CONNECTIONS TO THE SEWER SYSTEM

Voice/Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Anthony Roselle						
Thomas Scheibener						
Dan Bush, Deputy Mayor						
Kenneth Vogel						
Ray Krov, Mayor						

TABLED-DRAFT ORDINANCE-

This draft was emailed to the Committee on February 17, 2015 for review and sent to the Zoning Officer for review and comments on February 19, 2015.

ORDINANCE 2015-_____
ORDINANCE ADDING A CHAPTER ENTITLED “ABANDONED / VACANT PROPERTIES” AND AMENDING AND SUPPLEMENTING CHAPTER 195 ENTITLED “NUISANCES” OF THE GENERAL ORDINANCES OF THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, AND THE STATE OF NEW JERSEY

Voice/Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Anthony Roselle						
Thomas Scheibener						
Dan Bush, Deputy Mayor						
Kenneth Vogel						
Ray Krov, Mayor						

BUSINESS FROM TOWNSHIP ATTORNEY

Excused by Mayor because of bad weather

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

Alfons Meyer-questioned bull #19185-Ausum services

ADJOURN at 7:31pm

Voice/Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Anthony Roselle	x		x			
Thomas Scheibener		x	x			
Dan Bush, Deputy Mayor						
Kenneth Vogel						
Ray Krov, Mayor			x			