

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA
April 7, 2015

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 11, 2014 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES OF THE: March 17, 2015 Regular Meeting

APPROVAL OF BILLS AS SUBMITTED

Check#	Vendor	Description	Payment	Check Total
19321	398 - ABE MATERIALS - EASTON	2015 Cold Patch	528.84	528.84
19322	352 - ALAN J. TURDO	Mileage	97.44	97.44
19323	803 - ALFONS MAYER	mileage	32.45	32.45
19324	105 - ALLEGRO ENTERPRISES, INC.	Bottled Water for the Township	27.25	27.25
19325	1383 - ALLIED OIL, LLC	Unleaded Gas 87 Oct 114.50 gal	215.85	215.85
19326	1173 - AMAZON.COM, LLC	PLEASE GIVE CHECK TO JESS	661.38	661.38
19327	1438 - AMY R KIRK	Yoga - March 2015	275.00	275.00
19328	111 - AQUA NEW JERSEY	910 Lawn Irrigation 0213 - 031	13.88	
		910 Milford WG RD Seasonal Yard	13.88	
		Sewer Lift Sta 0213 - 031315 (13.88	
		RRCC Pool 0214 - 031315 (8797)	34.70	
		RRCC 0213 - 031315 (8796)	213.39	
		910 RRCC 6" Fire 012915 - 022	321.32	
		Hydrants Qtrly billing Dec 29	2,942.40	
		Hydrant Fox Hill Qtrly billing	363.72	3,917.17
19329	1299 - PEPSI-COLA	Water delivery for fitness center	126.20	126.20
19330	1582 - CASTLE SEPTIC SERVICE CORP.	Monthly Toilet Rental Charge	70.00	70.00
19331	139 - CERTIFIED CHEMICAL COMPANY	Paper Towels/Toilet Paper	299.60	299.60
19332	682 - CLEMENS UNIFORM	Shop Rags	21.75	
		Mats for Municipal Bldg 031915	37.50	59.25
19333	146 - COOPER ELECTRICAL SUPPLY	Flood Lights	450.00	450.00
19334	493 - Department of Finance	2015 DOG SERVICES	2,300.00	2,300.00
19335	1656 - Dashing Valet Dry Cleaning	Dry-cleaning March	62.80	62.80
19336	156 - DAVIS BUSINESS MACHINES, INC.	Monthly Maintenance Fee IR-C33	237.50	237.50
19337	1880 - Dolan & Traynor Inc	Pool House Bathroom Partitions	1,347.50	1,347.50
19387	1881 - Dolan & Traynor Inc	Pool House Bathroom Partitions	1,347.50	1,347.50
19338	376 - DRAEGER SAFETY DIAGNOSTICS, INC.	Alcotest Solution	152.50	152.50
19339	1466 - EASTERN CONCRETE MATERIALS	3/4" Quarry Process	2,892.10	2,892.10
19340	247 - ELIZABETH C. MCKENZIE	Historic Preservation Checklist	87.50	
		Zoning Barn in R5 Zone 020115	175.00	
		PB Litigation Huntington Knoll	125.00	387.50
19341	282 - ELIZABETHTOWN GAS	Meter 6649943 Account Number 9	143.52	
		Meter 01061655 Account Number	946.26	1,089.78
19342	1229 - EUGENIA FRANZO	Zumba March	108.80	108.80
19343	1437 - EVA VELEZ	Yoga - March 2015	533.40	533.40
19344	172 - FEDERAL EXPRESS	Alcotest Shipping Fees	39.36	39.36
19345	1382 - FINCH FUEL OIL CO, INC	ULSDDYED 1.9317/gal del 031915	243.52	
		#2 Fuel Oil to Spring Mills Rd	212.77	
		UNLEADED GAS 1.5852/gal del 03	396.55	
		#2 Fuel Oil to Spring Mills Rd	342.01	
		ULSDDYED WTR to 131 Spring Mil	921.65	
		#2 Fuel Oil to Spring Mills Rd	354.01	2,470.51
19346	1382 - FINCH FUEL OIL CO, INC	ULSDDYED 1.8657/gal del 032615	420.01	
		#2 Fuel Oil to Spring Mills Rd	1,151.55	1,571.56
19347	406 - GEBHARDT & KIEFER, P.C.	Services 010115 - 013115 Hunti	320.00	
		Services 010115-013115 PennEas	400.00	720.00
19348	1107 - GLASS CASTLE, INC.	Broken Glass in Lounge	9.00	9.00
19349	743 - GLOCK PROFESSIONAL, INC.	Armorer's Course (Heilig/Gutsick	500.00	500.00
19350	188 - GOOD IMPRESSIONS, INC.	Pre Stamped Envelopes	848.75	848.75
19351	473 - GRAINGER	Stapler, Grease Gun Hose, Gloves	112.70	112.70
19352	194 - H.J. OPDYKE LUMBER COMPANY, INC.	Salt Shed Plywood & Materials	553.08	553.08
19353	224 - JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 652 Street	613.53	
		Account 100 004 272 595 Street	1,931.66	
		Account 100 004 272 553 Street	158.00	
		Account 100 060 952 585 Street	61.19	
		Account 100 004 591 283 Gridley	223.53	
		Account 100 004 555 932 Case F	90.39	

		Account 100 070 503 212 Pool	7.05	
		Account 100 105 886 640 914 Mi	625.47	3,710.82
19354	224 - JERSEY CENTRAL POWER & LIGHT	Account 100 003 579 271 Library	149.63	
		Account 100 077 061 016	130.13	
		Account 100 029 305 644	2,742.14	
		Account 100 004 555 858 Baseball	159.67	3,181.57
19355	1254 - JESSICA NEGLIA	Mileage/Conference Fee/Parking	249.42	
		CAMP CONFERENCE	297.41	
		Constant Contact Membership	50.00	596.83
19356	1247 - KEITH GROOGAN	Karate March 2015	429.00	429.00
19357	1264 - MASER CONSULTING PA	RRCC Ice Rink Modifications eng	166.25	
		Charles Road Improvement eng s	231.25	
		SITE PLAN REVIEW	234.00	
		2014 Tax Map work thru 020115	934.35	
		RRCC steps eng serv thru 03011	33.75	
		RRCC Gutter Replacement Eng th	56.25	
19358	1264 - MASER CONSULTING PA	Rummel Road-Phase 3 eng servic	101.25	1,757.10
		Forest View Major Sub (Blumberg	303.75	
		Bellis Road Improvements servi	101.25	
		Road Opening PSE&G eng service	67.50	472.50
19359	1529 - EDWARD HORSFALL	Computer	1,000.00	
		Comp work PB portal issue with	167.77	1,167.77
19360	1086 - MELANIE WOROB	Zumba March 2015	442.40	442.40
19361	342 - MELISSA TIGAR	Mileage Reimbursement	74.27	74.27
19362	250 - MGL PRINTING SOLUTIONS	Homestead Benefit 3-up (400)	121.00	121.00
19363	807 - MONINGHOFF APPLIANCE & SUPPLY CORP	Battery	3.99	3.99
19364	1875 - National Restaurant Association	ServSafe Food Handler (Shelter	322.59	322.59
19365	1151 - NJ DEPT OF HEALTH & SENIOR SERVICE	MARCH REPORT	470.40	470.40
19366	279 - NJN PUBLISHING	BOA B17 L34 417 Milford Mt P	19.94	
		Ordinance 2015-2	63.83	83.77
19367	285 - OFFICE DEPOT, INC.	Police Department Supplies	21.02	
		Office Supplies	132.79	
		Police Sign	15.36	169.17
19368	924 - ONE CALL CONCEPTS, INC.	NJ One Call Markouts	7.50	7.50
19369	850 - PENTELEDATA	Cable Modem Rental & Support	119.90	119.90
19370	1445 - PILATES BY CORRINE, LLC	Pilates March 2015	490.00	490.00
19371	298 - POWERCO, INC.	Backhoe Keys	15.00	15.00
19372	1596 - R & L DATACENTERS, INC.	Municipal Payroll	298.72	298.72
19373	1194 - R/H TRUCK PARTS	2010 International Air Leak	374.77	
		1995 L8000 Repairs	862.62	1,237.39
19374	1194 - R/H TRUCK PARTS	2002 Sterling Repairs	2,337.14	
		2002 Center Bolt	313.24	2,650.38
19375	304 - RARITAN VALLEY DISPOSAL #865	30 Yard Garbage Dumpster	510.00	510.00
19376	1455 - Robert F. Heffernan, SCGREAA, SRA	Sewer - appraisals for piece o	5,000.00	5,000.00
19377	1298 - SERVICE ELECTRIC TELEPHONE CO.	RRCC charges 0115-121414	141.91	
		RRCC charges 0315-041415	142.98	284.89
19378	506 - SHARON M. BURHAM	CPR/First Aid Training	90.00	90.00
19379	325 - STAPLES BUSINESS ADVANTAGE	Misc Office Supplies	179.75	
		Misc Office Supplies	93.99	
		Misc supplies - paper 24#, bin	415.43	
		Misc Office Supplies	93.99	783.16
19380	411 - STATIONERS, INC.	Official Police Notebooks	53.63	53.63
19381	1679 - Supreme Heating & Air Conditioning	circulatory Pump	1,182.65	1,182.65
19382	1611 - THERESA VERDI	Cleaning RRCC Mar 9-Mar 28	680.00	680.00
19383	358 - VALLEY AUTO SUPPLY	Battery Acid, Slime	47.48	
		Hub, Plug, Belt	147.45	194.93
19384	368 - WASTE MANAGEMENT OF NEW JERSEY, IN	20 Yard Recycling Dumpster	381.62	381.62
19385	1623 - WOODRUFF ENERGY	NATURAL GAS 2,855.094 UNITS	1,370.15	
		NATURAL GAS 2,928.884 UNITS	1,405.55	2,775.70
19386	1864 - York Fence Construction Company In	Wind Screen For DPW	541.00	541.00
TOTAL				<u>54,344.42</u>

CURRENT FUND

BUDGET AND APPROPRIATION RESERVES 45,010.88

GENERAL CAPITAL FUNDS

BUDGET AND APPROPRIATION RESERVES 532.50

SEWER FUND

BUDGET AND APPROPRIATION RESERVES 237.41

SEWER CAPITAL

BUDGET AND APPROPRIATION RESERVES 5,000.00

ANIMAL CONTROL

BUDGET AND APPROPRIATION RESERVES 2,958.38

ESCROW

ESCROW FUNDS 605.25

TOTAL CHECKS ISSUED 54,344.42

REMINDER/ANNOUNCEMENT

The Holland Township Committee will begin their April 21, 2015 meeting one hour early at 6:00 pm giving more time for public comment during the Public Hearing of the 2015 Municipal Budget.

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-Personnel Policy Update-Social Media Policy

- At the January 20, 2015 meeting, Attorney Cushing reported this policy should be ready for the next meeting (February 3, 2015)
- At the February 3, 2015 meeting Attorney Cushing reported the draft will be emailed to the Committee for review before the February 17, 2015 meeting.
- At the February 17, 2015 meeting Clerk Miller was instructed to send this draft to Department Heads and Board and Commission Secretaries that currently manage Township Social Media pages for comments.
- At the March 3, 2015 meeting this issue was **TABLED** to the March 17, 2015 meeting when it is anticipated the entire Committee will be present
- At the March 17, 2015 meeting Attorney St Angelo was asked to make some changes and Mr. Vogel and Mr. Scheibener advised they would discuss this policy with the new website company at their March 24, 2015 meeting

-ORDINANCE-2015-_____ -Introduction/First Reading-Sewer Ordinance- Illicit Connections Second reading and Public Hearing set for April 21, 2015.

- At the January 20, 2015 meeting, Attorney Cushing reported this Ordinance should be ready for the February 3, 2015 meeting
- At the February 3, 2015 meeting, draft copies of the Ordinance were distributed. The issue was **TABLED** until the February 17, 2015 meeting giving the Committee time to review the Draft Ordinance.
- At the February 17, 2015 meeting the Committee was asked to review the Ordinance and be ready to introduce it at the March 3, 2015 meeting. Clerk Miller was asked to send the draft Ordinance to DPW Superintendent Alan Turdo for comments.
- At the March 3, 2015 meeting Introduction was **TABLED** until the March 17, 2015 meeting giving the attorneys time to address DPW Superintendent Alan Turdo's comments
- At the March 17, 2015 meeting Attorney St Angelo was asked to incorporate inspection language and make other changes
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ORDINANCE 2015_____

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 135 ENTITLED "SEWERS" AND CHAPTER 115 ENTITLED "CERTIFICATES OF OCCUPANCY" OF CODE OF THE TOWNSHIP OF HOLLAND TO PROHIBIT ILLICIT CONNECTIONS TO THE SEWER SYSTEM

-ORDINANCE-2015-____-Introduction/First Reading-Abandoned / Vacant Properties

- This draft was emailed to the Committee on February 17, 2015 for review and sent to the Zoning Officer for review and comments on February 19, 2015.
- At the March 3, 2015 meeting Introduction was **TABLED** until the March 17, 2015 meeting giving time to make minor changes
- At the March 17, 2015 meeting introduction was tabled giving more time for the Committee to review the draft and to give the Attorney time to clean up the Ordinance language

ORDINANCE 2015-_____

ORDINANCE ADDING A CHAPTER ENTITLED "ABANDONED / VACANT PROPERTIES" AND AMENDING AND SUPPLEMENTING CHAPTER 195 ENTITLED "NUISANCES" OF THE GENERAL ORDINANCES OF THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, AND THE STATE OF NEW JERSEY

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Authorization for Mayor and Municipal Clerk to sign Amendment to Local Public Health Services Agreement with Hunterdon County to include Animal Control.

-Authorization for Mayor to sign 2015 Agreement with Delaware Valley Family Health Center as official Township Physician.

-Authorization for the Environmental Commission to complete and submit a grant application to NJDEP Recreational Trails Program and Authorizing the Mayor and Municipal Clerk to sign any grant documents.

-Mayor announces appointments to the Holland Township Planning Board

-Approval of the Building and Grounds Projects Check List

-Budget Discussion-At the March 17, 2015 meeting the Committee agreed to leave time during this meeting for budget discussion and to begin the April 21, 2015 meeting at 6:00 in order to allow for additional time for comments during the Budget Public Hearing.

-DRAFT RESOLUTION-realignment of Route 519 (Warren Glen Hill Project)

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

EXECUTIVE SESSION-

-Attorney Advice-Gridley Circle Pumping Station

ADJOURN at _____