



Township of Holland
IN
HUNTERDON COUNTY

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Draft Agenda-Business to the extent known

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA
February 3, 2015

ANNOUNCEMENT-Change in County Freeholder meeting date

The Hunterdon County Freeholders will hold their ~~February 17~~ February 3, 2015 meeting at the
Holland Township Municipal Building.
Executive Session will be held from 4:00 pm-5:30 pm.
The Public Session will begin at 5:30 pm.
The Holland Township Committee will hold their regular meeting at 7:00 pm.

MEETING CALLED TO ORDER BY

If you haven't already done so, please turn off or silence all electronic equipment

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 11, 2014 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF THE MINUTES OF THE:

January 20, 2015 Regular Meeting and Executive Session

APPROVAL OF BILLS AS SUBMITTED

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-Approval of 2015 Riegel Ridge Community Pool Rates

This issue was TABLED at the January 20, 2015 meeting until a meeting attended by Mr. Scheibener and/or Mr. Vogel

- **Early Bird Special**–Register for 2015 membership before April 15th and pay last year's price.
- Register after April 15, 2015 and pay the NEW 2015 rates.

	2014 fees		2015 fees	
Family	Resident: \$361	Non-Resident: \$494	Resident: \$379	Non-Resident: \$518

Individual	Resident: \$147	Non-Resident: \$219	Resident: \$154	Non-Resident: \$229
Student	Resident: \$ 99	Non-Resident: \$153	Resident: \$103	Non-Resident: \$160
Couple	Resident: \$255	Non-Resident: \$417	Resident: \$267	Non-Resident: \$435
Third Adult	Resident: \$127	Non-Resident: \$157	Resident: \$133	Non-Resident: \$177
Senior	Resident: \$ 75	Non-Resident: \$ 80	Resident: \$ 75	Non-Resident: \$ 80
Senior Couple	Resident: \$149	Non-Resident: \$159	Resident: \$149	Non-Resident: \$159

-Discussion-Request from Milford Mayor for Police coverage in Milford-

This issue was TABLED at the December 16, 2014 meeting until the Holland Township Police Department was fully manned in 2015.

This issue was again TABLED at the January 20, 2015 meeting giving time for Mr. Roselle to revisit the request with the Milford Mayor and update the request

-Discussion-to hire City Connections for website service for the Township, Community Center and Police Department.

This issue was TABLED at the December 16, 2014 as Mr. Krov advised that QPA Hance was getting additional quotes.

This issue was again TABLED at the February 3, 2015 meeting until tonight when Mr. Scheibener and/or Mr. Vogel (Liaisons for Township Websites) would be present

-Personnel Policy Update-

Social Media policy-at the January 20, 2015 meeting, Attorney Cushing reported this policy should be ready for tonight

-ORDINANCE 2015-1-Public Hearing/Final Adoption-Salary Ordinance

ORDINANCE 2015

AN ORDINANCE TO DETERMINE AND FIX THE SALARIES AND WAGES OF CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF HOLLAND, IN THE COUNTY OF HUNTERDON AND STATE OF NEW JERSEY

BE IT ORDAINED by the Township of Holland, in the County of Hunterdon and State of New Jersey, as follows:

SECTION 1. The salaries or wages to be paid certain officers or employees of the Township of Holland are hereby determined and fixed at the following amounts or rates, or ranges of amounts or rates, for the calendar year 2015 and until the same are amended by subsequent ordinance of this Township:

OFFICE OR TITLE	MINIMUM	MAX
Township Committee Member	4,000.00	8,000.00
Township Clerk	42,000.00	80,000.00
Registrar	4,000.00	6,000.00
Deputy Township Clerk	22,000.00	45,000.00
Deputy Registrar	1,500.00	4,000.00
911 Coordinator	2,000.00	4,000.00
Website Administrator	7.25	35.00
Substitute Secretarial Help	7.25	35.00

Chief Financial Officer per Hour		40.00	65.00
Chief Financial Officer Salary		25,000.00	65,000.00
Assistant to the Finance Department		17.00	35.00
Bookkeeper Per Hour		17.00	35.00
Tax Collector		20,000.00	40,000.00
Sewer Rent Collector		4,000.00	8,000.00
Tax Assessor		30,000.00	40,000.00
Qualified Purchasing Agent		4,000.00	10,000.00
Chief of Police		80,000.00	125,000.00
Police Secretary		30,000.00	50,000.00
Deputy Police Records Custodian		1,500.00	3,500.00
Emergency Management Secretary		1,000.00	3,500.00
Police Officers Under Collective Bargaining Agreement			
Police Sergeant		65,000.00	95,000.00
Patrolman First Class		65,000.00	102,000.00
Patrolman Second Class		65,000.00	80,000.00
Patrolman Third Class		50,000.00	70,000.00
Patrolman Forth Class		50,000.00	65,000.00
Patrolman - Probationary		43,000.00	60,000.00
New Police Hires after 12-8-2014		30,000.00	87,000.00
Public Works Superintendent		70,000.00	95,000.00
Public Works Employees Under Collective Bargaining Agreement – Per Hour Rate			
Non-Probationary Employees - Over 15 Years		27.00	35.00
Non-Probationary Employees - Over 10 to 15 Years		26.00	34.00
Non-Probationary Employees - Over 5 to 10 Years		25.00	33.00
Non-Probationary Employees - 0 to 5 Years		24.00	32.00
Probationary Employees		20.00	25.00
During the absence of the Public Works Superintendent, and for the periods of time duly certified to the Township Clerk and Treasurer by the Public Works Superintendent, the employee of the Public Works Department who temporarily assumes charge of the Department, shall for said periods of time be paid \$3.25 to 10.00 per hour, in addition to his wages otherwise set forth in this Ordinance.			
Part-Time Snowplowing Help		15.00	30.00
Part Time Help Season		10.00	25.00
Licensed Sewer Operator		3,000.00	8,000.00
Recycling Coordinator		12.00	25.00
Recycling Help		7.25	20.00
Buildings and Grounds Maintenance per Hour		15.00	25.00
Buildings and Grounds Maintenance Part Time		10.00	20.00
Housekeeper - Municipal Building per week		75.00	200.00
Planning Board Secretary		15.00	30.00
Board of Adjustment Secretary		15.00	30.00

Zoning Officer		5,000.00	35,000.00
Development Regulations Officer		4,000.00	20,000.00
Municipal Housing Liaison		500.00	3,000.00
Percolation Test Witness		10.00	20.00
Boards and Commissions Per Meeting			
Parks & Recreation Secretary		50.00	90.00
Board of Health Secretary		50.00	90.00
Environmental Commission Secretary		50.00	90.00
Historic Preservation Commission Secretary		50.00	90.00
Agriculture Advisory Commission Secretary		50.00	90.00
Dog Licensing Official		17.50	25.00
Dog Census Official per hour		7.25	35.00
Dog Licensing Official additional time		7.25	35.00
Prosecutor		6,800.00	9,000.00
Public Defender		750.00	2,500.00
Judge		1,000.00	12,000.00
Court Administrator		1,000.00	12,000.00
Assistant Court Administrator		250.00	3,000.00
Court Security Officer per Court Session		100.00	175.00
Violation Clerk		10.00	25.00
Riegel Ridge Community Center:			
Director		30,000.00	75,000.00
Assistant		25.00	50.00
Member Services Representation		7.25	35.00
Office and Front Desk Staff		7.25	35.00
Child Watch Staff		7.25	35.00
Housekeeping & Maintenance RRCC per day subject to activity		30.00	65.00
Group Exercise Instructors		7.25	35.00
Personal Trainer		7.25	35.00
Website Administrator		7.25	35.00
Program Staff		7.25	35.00
Summer Recreation Program:			
Program Supervisor		15.00	25.00
Nurse		15.00	25.00
Head Counselor		7.25	15.00
Senior Counselor		9.00	12.00
Junior Counselor		7.25	12.00
Sports Director		7.25	35.00
Specialty Instructors		7.25	35.00
Swimming Pool:			
Pool Supervisor		7,000.00	12,000.00

Pool Manager		9.00	20.00
Instructor Swimming Lessons,		7.25	20.00
Lifeguards		7.25	13.00
Desk		7.25	10.00
Snack Stand			
Staff-Front		7.25	15.00
Staff – Grill		7.25	15.00

Amounts stated above as payable per year shall be considered salaries, or ranges of salaries, and shall be payable for the calendar year, or in some cases for the season of the calendar for which the position is established. Other amounts stated as payable above shall be considered wages, or ranges of wages, and shall be payable at the rate (per hour, per meeting, etc.) stated. **However**, where a range of salary or wage is specified, the exact salary or wage, within that range, shall be such exact annualized salary, or hourly wage, as is specified for the employee or position in a Resolution from time to time adopted by the Township Committee, during the time this Ordinance is effective.

SECTION 2. The annual salaries for the police sergeant and police patrolmen set forth above shall be the basic annual salaries for the year (including holiday pay compensation) for full-time police officers holding those ranks. Certain police officers are also entitled to longevity pay in accordance with the current collective bargaining contract.

BE IT FURTHER ORDAINED by said Township Committee that this Ordinance shall take effect immediately after final adoption and publication in accordance with the laws of the State of New Jersey; provided, however, that as to the salaries and wages of any of the above who are elective officials or managerial, executive or confidential employees as defined in N.J.S.A. 34:13A-3, this Ordinance shall take effect twenty days after final adoption and publication in accordance with the laws of the State of New Jersey, unless within such twenty day period a petition is duly presented in accordance with N.J.S.A. 40A:9-165, in which event as to such salaries and wages this Ordinance shall take effect upon a favorable referendum vote pursuant to N.J.S.A. 40A:9-167. Upon this Ordinance taking effect, the salaries and wages set forth herein shall [except as otherwise set forth above] be retroactive to January 1, 2015.

-ORDINANCE-possible Introduction/First Reading-Sewer Ordinance

At the January 20, 2015 meeting, Attorney Cushing reported this Ordinance should be ready for tonight

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Review of Board of Adjustment 2014 Annual Report and recommendations

-Memo from Patrolman Harry Hulst

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____