

September 1, 2015

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Present at this meeting were: Mayor Ray Krov, Deputy Mayor Daniel Bush, Committeemen Kenneth Vogel and Anthony Roselle. Committeeman Thomas Scheibener was absent. Also present was Attorney Richard Cushing.

There being a quorum this meeting was called to order by Mayor Krov at 7:04 p.m. Mr. Krov asked that all electronic equipment be turned off or silenced.

FLAG SALUTE

Mayor Krov invited the audience to join the Committee in reciting the "Pledge of Allegiance".

OPEN PUBLIC MEETINGS STATEMENT

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on December 11, 2014 by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES

Mr. Vogel moved and Mr. Bush seconded the motion to approve the minutes of the August 4, 2015 Regular Meeting

Voice Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

APPROVAL OF BILLS AS SUBMITTED

Mr. Roselle moved and Mr. Bush seconded the motion to approve the bills as submitted:

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

August 18, 2015

Check#	Vendor	Description	Payment	Total Check
20032	ADR TOWING, INC.	1998 Dump Truck Towing	320.00	320.00
20033	AMAZON.COM, LLC	Amazon	129.99	129.99
20034	AMAZON.COM, LLC	Garbage Bags	78.72	78.72
20035	AMAZON.COM, LLC	Flashlight & Bulb	44.55	44.55
20036	AMAZON.COM, LLC	Sleep Mats for camp	18.99	18.99
20037	AMAZON.COM, LLC	Band Aids	17.98	17.98
20038	AMAZON.COM, LLC	Sleep Mats Camp	113.94	113.94
20039	AMY R KIRK	Yoga July 2015	240.00	240.00
20040	AQUA NEW JERSEY	910 RRCC 6" Fire 042915-05	321.32	
		910 RRCC 6" Fire 062615-07	321.32	642.64
20041	Ashley Kunich	Arts & Craft Supplies	54.33	54.33
20042	ASSOCIATED MAILING & PRINTING	POSTAGE FOR TAX BILLS	578.25	578.25
20043	PEPSI-COLA	Pepsi for Snack Hut/Fitness	296.58	296.58
20044	BOUNCE U	Summer Camp Field Trip	507.00	507.00

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20045	BRIDGE STREET SERVICE CENTER	Vehicle Maintenance 15-13	756.00	756.00
20046	CAMPBELL FOUNDRY COMPANY	Drainage Pipe	5,109.00	5,109.00
20047	Chris's Lawn Mowing Inc	LAWN CARE RRCC	3,500.00	3,500.00
20048	CLEMENS UNIFORM	Mats for Municipal Building	37.50	37.50
20049	CMS CONSTRUCTION INC.	Repair work for pool	7,500.00	7,500.00
20050	CODY COMPUTER SERVICES, INC.	Annual Support (9/1/15-8/31	5,468.93	5,468.93
20051	Department of Finance	2015 DOG SERVICES	2,300.00	2,300.00
20052	Daxko LLC	Aug-15	434.00	434.00
20053	DINGMAN'S DAIRY	Snack Hut	639.62	
		Ice Cream for Snack Hut	373.49	1,013.11
20054	DOROTHY BARTKIEWICZ	Mailbox Damage	50.00	50.00
20055	DRAEGER SAFETY DIAGNOSTICS, INC.	Alcotest Recertification	169.00	169.00
20056	EUGENIA FRANZO	Zumba July 2015	223.40	223.40
20057	EVA VELEZ	Yoga July 2015	440.00	440.00
20058	FINCH FUEL OIL CO, INC	ULSDDYED 1.5849/gal del -08	158.49	158.49
20059	First Student, Inc. of Delaware	Bus for Summer Camp	650.00	
		Bus for summer camp	325.00	
		Dorney Park Trip	325.00	1,300.00
20060	FLEMINGTON DEPARTMENT STORE	Shoes (Harris)	54.95	54.95
20061	FOX HILL CONDOMINIUM ASSOC., LLC	2013	3,333.98	3,333.98
20062	GEBHARDT & KIEFER, P.C.	Services 050115-053115 gene	5,856.00	5,856.00
20063	Global Computer		134.94	134.94
20064	HOLLAND TOWNSHIP FREE PUBLIC LIBRARY	Donation	15,000.00	15,000.00
20065	IN THE SWIM	Thermometer/Alkalinity Plus	284.89	284.89
20066	JERSEY CENTRAL POWER & LIGHT	Account 100 004 557 474	69.97	
		Account 100 004 556 468 Con	323.77	
			850.06	
			3.80	1,247.60
20067	JESSICA NEGLIA	Food for camp	54.62	
		Parts for broken cable	60.00	114.62
20068	Johanna Meeker	Summer Camp wipes & plastic	6.53	6.53
20069	JOHN PHILLIPS CARPENTRY	Library Gutter	835.00	835.00
20070	KEITH GROOGAN	Karate July 2015	305.50	305.50
20071	KOCHES REPAIRS, INC.	Tow Bill (15-0891)	141.00	141.00
20072	L.J. ZUCCA INC. DISTRIBUTORS	Candy for snack hut	134.42	134.42
20073	L3 COM MOBILE-VISION, INC.	USB Key	28.96	28.96
20074	Lars Tribus	B10 L18 pymt for permanent/	3,000.00	3,000.00
20075	MAILFINANCE	POSTAGE	360.00	360.00
20076	MELANIE WOROB	Zumba (Pool, FC, Camp)	383.20	
		Aqua Zumba Payment	204.40	587.60
20077	MEZZA LUNA PIZZA	Lunch for camp	136.80	
		EOC Furniture Pick Up	22.20	
		Pizza - Camp	405.00	564.00
20078	MONINGHOFF APPLIANCE & SUPPLY CORP.	Various Supplies	11.50	
		Building Supplies	154.04	165.54
20079	MORROW & MORROW, LLP	PB Oliver B23 L1 45 MN site	279.00	279.00
20080	MORROW & MORROW, LLP	PB Misc general Matters 070	635.50	635.50
20081	NJMVC	PD License Plates	55.00	55.00
20082	NJ State League of Municipalities	2015 League Conference	165.00	165.00
20083	OAK HILL GOLF CLUB, INC.	Summer Camp Get Ready Golf	480.00	480.00
20084	OFFICE DEPOT, INC.	Desk Chair	155.99	155.99
20085	PILATES BY CORRINE, LLC	Pilates classes July 2015	312.40	312.40
20086	PUMPING SERVICES, INC.	Gridley Pumps Repair	4,049.70	4,049.70
20087	Q C LABORATORIES	Water Testing for pool	62.00	62.00

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20088	R/H TRUCK PARTS	2010 International Air Leak	429.52	
		1998 Ford Repairs	851.64	1,281.16
20089	RARITAN VALLEY DISPOSAL #865	30 Yard Garbage Dumpster	1,020.00	1,020.00
20090	RICOH USA Inc	Copies	964.22	964.22
20091	Robin Nuggent	Summer Camp Supplies	60.88	60.88
20092	Robin Nuggent	Summer Camp	92.54	92.54
20093	RUTGERS, THE STATE UNIVERSITY OF NJ	COAH intro class HP 6001 SU	447.00	447.00
20094	SANICO, INC.	Monthly Invoice 4 YD Cont 1	134.05	
		Monthly Invoice 6 YD Cont 1	112.02	
		Monthly Billing 1.5 YD RL C	51.38	
		Monthly Invoice 2 YD FL Co	78.57	376.02
20095	SERVICE ELECTRIC CABLE TV, INC.	Internet Powered by Pentele	64.99	64.99
20096	SHAMMY SHINE CAR WASH, INC.	Patrol Car Wash	150.00	150.00
20097	SIMEON PECCHIA	Summer Camp Supplies	11.94	11.94
20098	SIMPLEX GRINNELL, LP	Riegel Ridge Fire Inspection	2,103.64	2,103.64
20099	STAPLES BUSINESS ADVANTAGE	Scotch tape, lollipops	76.96	76.96
20100	Supreme Heating & Air Conditioning	Service Contract Payment	880.00	880.00
20101	SYSCO METRO NY LLC	Food for snack Hut	880.06	880.06
20102	THERESA VERDI	Cleaning RRCC	175.00	175.00
20103	TREASURER, STATE OF NEW JERSEY	2nd Quarter Marriage License	125.00	125.00
20104	VALLEY AUTO SUPPLY	Oxygen Acetylene Hose	55.49	55.49
20105	VERIZON	PD 072615 - 02515	554.90	
		MB 072615 - 082515	1,055.44	
		DPW 062615 - 072515	233.97	
		Sewer 072615 - 072515	29.99	
		Recycling 072615 - 082515	84.26	
		B&G 072615 - 082515	81.34	2,039.90
20106	VERIZON WIRELESS	Cell Phones/Air Cards - Aug	588.27	588.27
20107	VIKING TERMITE & PEST CONTROL, INC.	Monthly Pest Control DPW	54.00	
		Monthly Pest RRCC	88.00	
		Monthly Pest Control RRCC G	55.00	
		Monthly pest control MB	67.00	
		Monthly Pest Control RRCP	74.00	338.00
20108	WARREN MATERIALS	2015 Broken Asphalt	247.91	
		2015 Broken Blacktop	111.41	359.32
20109	NJ			3,000.00
wire	NJ Sales Tax			1,030.36
wire	NJ Health			26,919.33
				<u>112,892.60</u>

CURRENT FUND	BUDGET AND APPROPRIATION RESERVES	92,370.79
GRANT FUND	BUDGET AND APPROPRIATION RESERVES	359.32
GENERAL CAPITAL	BUDGET AND APPROPRIATION RESERVES	7,500.00
SEWER FUND	BUDGET AND APPROPRIATION RESERVES	4,083.49
SEWER CAPITAL	BUDGET AND APPROPRIATION RESERVES	6,000.00
ANIMAL CONTROL	BUDGET AND APPROPRIATION RESERVES	2,300.00
ESCROW	ESCROW FUNDS	279.00
		<u>112,892.60</u>

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Check#	Vendor	Description	Payment	Total Check
20110	Abigayle E Hensler	2015 Refund Background	40.00	40.00
20111	ALLIED OIL, LLC	Unleaded Gas 87 Oct 191.3 gal price	382.27	382.27

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20112	AMAZON.COM, LLC	Police / OEM	216.50	216.50
20113	AMERIGAS - CLINTON 7510	Gas-RRCC Snack Hut delivered 081215	389.84	389.84
20114	AQUA NEW JERSEY	910 Milford WG RD S	15.40	
		Sewer Lift Station0715 - 081815 (8926)	15.94	
		910 Lawn Irrigation 071515-081815 (15.40	
		RRCC Pool 071515 - 081815 (8797)	1,150.92	
		RRCC 071515 - 081815 (8796)	338.68	1,536.34
20115	BETHANY ASCOLESE	Community Day 2015	300.00	300.00
20116	BINKLEY & HURST, LP	85C Mower Repair	404.18	404.18
20117	PEPSI-COLA	Soda for snack hut	236.52	236.52
20118	CARLA CIELO	Documentation of Zeller Springhouse	1,410.00	1,410.00
20119	CARLY SOPKO	June 29 Zumba Class	58.60	58.60
20120	CASTLE SEPTIC SERVICE CORP.	Monthly Toilet Rental Charge	280.00	
		Monthly Toilet Rental Charge	280.00	560.00
20121	CLEMENS UNIFORM	Shop Towels & Mat	21.75	
		Mats for Municipal Building 082015	37.50	59.25
20122	COLLEEN M. PURSELL	Police Department Website	131.28	131.28
20123	COOPER ELECTRICAL SUPPLY	Firehouse Electric Repair	675.90	675.90
20124	COUNTY OF HUNTERDON	Health Inspections 3rd qtr-2015 FOO	1,600.00	1,600.00
20125	Dashing Valet Dry Cleaning	Dry-cleaning	199.00	199.00
20126	DAVIS BUSINESS MACHINES, INC.	Final Overage Billing Mtn chg	81.00	
		Monthly Maintenance Fee IR-C33801 0	167.12	248.12
20127	DELAWARE VALLEY REG. HIGH SCHOOL	PAYMENT DUE 9-1-2015	611,327.00	611,327.00
20128	DINGMAN'S DAIRY	Ice Cream snack hut	242.96	
		Ice Cream	929.89	1,172.85
20129	DONNA K. GELEGONYA	Lifeguard Training	2,480.00	2,480.00
20130	EASTERN CONCRETE MATERIALS	3/4" Quarry Process	2,892.10	2,892.10
20131	EDITH S. KOZAK	Horseback Riding Camp	1,050.00	1,050.00
20132	Elisa R. Sforza	2015 Refund for Background	40.00	40.00
20133	ELIZABETH C. MCKENZIE	PB Oliver B23 L1 45 MN Site Plan Ch	350.00	
		PB Cellco Verizon B1.01 L27 service	175.00	525.00
20134	ELIZABETHTOWN GAS	Meter 14Y735578 Account Number 9890	19.40	
		Meter 01061655 Account Number 93046	141.09	160.49
20135	Enterprise Electrical Inc	Repair of light switch	195.99	195.99
20136	FEDERAL EXPRESS	Alcotest Recertification (Shipping)	39.50	39.50
20137	FINCH FUEL OIL CO, INC	UNLEADED GAS 1.7697/gal del 081115	619.50	
		ULSDDYED 1.6529/gal del -072915 460	760.79	1,380.29
20138	FOX BROTHERS ALARM SERVICES, INC.	ADD EMPLOYEE-Harry Cooley	25.00	25.00
20139	Global Computer	Monitor - Acer S200HQL 19.5 LED LCD	100.59	100.59
20140	Gwedolyn Paul	2015 Refund Background	40.00	40.00
20141	HCPZA	PB BOA 2015 3rd qtr meeting Sept 9	30.00	30.00
20142	HOLLAND TOWNSHIP	2015 Sewer bill Jun 1 61 church rd	487.50	487.50
20143	HOLLAND TOWNSHIP	2015 Sewer bill Jun 1 914 Milford W	243.75	243.75
20144	HOLLAND TOWNSHIP	2015 Sewer Bill due Jun 1 910 Milford	4,062.50	4,062.50
20145	HOLLAND TOWNSHIP	2015 Sewer bill due Jun 1 Milford W	162.50	162.50
20146	HOLLAND TOWNSHIP BOARD OF EDUCATION	PAYMENT DUE 9-1-2015	1,461,951.50	1,461,951.50
20147	HOLLAND TWP VOLUNTEER FIRE COMPANY	3rd Quarter Payment	17,500.00	17,500.00
20148	HUNTERDON LOCK AND SAFE, INC.	DPW Gate Locks	171.96	171.96
20149	IN THE SWIM	Chemicals for Pool	538.50	
		Chemicals for pool	579.90	1,118.40
20150	ITS NEOPOST, INC.	Hasler Postage Machine paper path s	65.25	65.25
20151	J & J DETAILING	Patrol Vehicle Detailing	440.00	440.00
20152	JERSEY CENTRAL POWER & LIGHT	Account 100 004 591 283 Gridley Cir	162.89	
		Account 100 070 503 212 Pool	4.48	

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		Account 100 105 886 640 914 Milford	180.89	
		Account 100 004 555 932 Case Field	146.56	
		Account 100 004 272 595 Street Light	1,828.73	
		Account 100 060 952 585 Street Light	57.00	
		Account 100 004 272 652 Street Light	575.85	
		Account 100 004 272 553 Street Light	153.87	3,110.27
20153	JERSEY CENTRAL POWER & LIGHT	Account 100 029 305 644	3,593.75	
		Account 100 077 061 016	2,711.94	
		Account 100 003 579 271 Library	190.42	
		Account 100 004 555 858 Baseball 51	149.16	6,645.27
20154	JESSICA NEGLIA	Sandwiches for summer camp family p	224.00	224.00
20155	KOCHES REPAIRS, INC.	Vehicle Maintenance	100.00	100.00
20156	LAWN DOCTOR OF FLEMINGTON-CLINTON	2015 Lawn Service Basic & Grub	1,555.50	1,555.50
20157	Lori Regep	2015 Refund for summer camp	99.00	99.00
20158	JAMES A FOX INC	RR Summer Camp - Mad Science	1,474.00	1,474.00
20159	MARIA ELENA JENNETTE KOZAK	Misc. reimbursements	262.52	262.52
20160	MASER CONSULTING PA	Amsterdam Road Site Triangle B 14.0	337.50	
		Forest View Major Sub (Blumberg) -	305.00	
		General Engineer Services thru 0802	810.00	
		PB Oliver B23 L1 & 45 chg of use/mn	202.50	1,655.00
20161	NJ DEPT OF HEALTH & SENIOR SERVICES	Month of June 2015 Dog Licenses	61.80	61.80
20162	NJ DEPT OF HEALTH & SENIOR SERVICES	Month of July 2015 Dog Licenses	48.00	48.00
20163	NJN PUBLISHING	PB B1.01 L27 9 Dennis Road 071315	18.08	
		Township Committee Cancelled Meeting	14.34	
		TC Ad Synopsis of Audit 2014	228.35	260.77
20164	R & L DATACENTERS, INC.	Municipal Payroll	535.00	535.00
20165	RARITAN VALLEY DISPOSAL #865	30 Yard Garbage Dumpster	1,530.00	1,530.00
20166	Robin Nugent	Summer Camp Reimbursement	61.26	61.26
20167	SERVICE ELECTRIC TELEPHONE CO.	RRCC charges 0815 - -091415	140.31	140.31
20168	SORGE, ANASTASIA	Refund for 2015 Fitness Membership	130.00	130.00
20169	Stacey Kluesner	Refund for 2015 Summer Camp	20.00	20.00
20170	STAPLES BUSINESS ADVANTAGE	Staples office supplies	50.48	
		Misc. Office Supplies	77.97	
		OFFICE SUPPLIES - box file ltr, paper	114.15	242.60
20171	SYSCO METRO NY LLC	Food for snack hut	1,044.37	
		Food for snack hut	896.18	1,940.55
20172	Taryn Cook-Grisewood	2015 Refund for Background	40.00	40.00
20173	Tracy Gordon	Refund 2015 Summer Camp	124.20	124.20
20174	U.S. MUNICIPAL SUPPLY, INC.	Pedestrian Crossing Signs	896.00	896.00
20175	U.S. MUNICIPAL SUPPLY, INC.	2015 International Bustin	293.53	293.53
20176	VAN CLEEF ENGINEERING ASS., LLC	BOA Solartricity B6 L 62 060115-06	266.00	
		BOA Miller Bros B6 L 62.04 070115-0	133.00	399.00
20177	WARREN MATERIALS	2015 Blacktop	3,433.01	3,433.01
20178	WARREN MATERIALS	2015 Blacktop	1,277.31	1,277.31
20179	WARREN MATERIALS	2015 Blacktop	1,812.78	
		2015 Blacktop	2,473.61	4,286.39
20180	WEHRUING'S LUMBER/HOME CENTER INC.	Gridley Pump Station Floats	325.00	325.00
20181	WILSON PRODUCTS	Nitrogen, Acetylene, Propane, Regular	39.07	
		Nitrogen, Acetylene, Propane, Regular	124.14	163.21
20182	WOODRUFF ENERGY	NATURAL GAS 152,250 UNITS	73.06	<u>73.06</u>
				<u>2,147,516.53</u>
CURRENT FUND	BUDGET AND APPROPRIATION RESERVES		71,798.25	
GRANT FUND	BUDGET AND APPROPRIATION RESERVES		39.07	

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OTHER TRUST FUNDS			
GENERAL CAPITAL FUNDS	BUDGET AND APPROPRIATION RESERVES		337.50
SEWER FUND	BUDGET AND APPROPRIATION RESERVES		178.83
SEWER CAPITAL	BUDGET AND APPROPRIATION RESERVES		325.00
ANIMAL CONTROL	BUDGET AND APPROPRIATION RESERVES		109.80
ESCROW	ESCROW FUNDS		1,449.58
			74,238.03
Other Payments			
	REGIONAL SCHOOL TAXES	611,327.00	
	LOCAL SCHOOL TAXES	1,461,951.50	
			2,073,278.50
			2,147,516.53

Supplemental Bills List

Check#	Vendor		Check Total	
20183	Catherine Randazzo	Tax overpayment	529.02	529.02
20184	Edward & Kristine Burdzy	Tax overpayment	545.36	545.36
20185	Paul & Kathleen Thompson	Tax overpayment	1,545.87	1,545.87
20186	Pine Crest Village	Tax overpayment	915.25	915.25
20187	Walter & Sarah Melvin	Tax overpayment	545.36	545.36
TOTAL				4,080.86
Other Payments				
	Tax Overpayments		4,080.86	
				4,080.86

REMINDER/ANNOUNCEMENT

-Holland Township is hosting the **36th Annual Holland Township Community Day** on Saturday September 12, 2015 at the Riegel Ridge Community Center. The day filled with rides, games, demonstrations and lots of great food kicks off at 1 p.m. and will end with our famous fireworks display. Rain date will be Sunday September 13, 2015.

PRESENTATION-

-**Holland Township Auditor William Colantano** reviewed the 2014 Audit with the Township Committee

-**John Anderson from JCP&L**-reported that herbicide was applied to transmission rights-of-way in Holland Township this spring. Some brownout has occurred due to the doubt. Tony Rizzello advised that tree management is needed at the south end of Holland and on Kappas Rd. (Alexandria) because falling trees are cutting off service to Stamets and Crestview Rd.

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-**Approval of:** updated Buildings and Grounds Project Checklist-
At the April 7, 2015 meeting the Committee approved the Project Checklist. This update removes the need to have all information presented by the Municipal Clerk to the Township Committee before approval of the final payment

Mr. Roselle moved and Mr. Bush seconded the motion approve the updated Buildings and Grounds Checklist

Voice Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-DRAFT RESOLUTION-Updated Rules on Video Recording of Public Meetings
Mr. Bush moved and Mr. Roselle seconded the motion to adopt the following Resolution:

RESOLUTION

Updating the Rules for Audio or Video Recording of Public Meetings of
Holland Township Public Bodies

WHEREAS, the Supreme Court of the State of New Jersey, in *Tarus v. Borough of Pine Hill*, 189 N. J. 497 (2007), and other New Jersey courts in prior decisions, have recognized that a common law right exists with respect to the videotaping of any meeting of a public body with that right being subject to reasonable restrictions; and

WHEREAS, on November 5, 2008 the Holland Township Committee adopted a Resolution setting forth the rules for audio or video recording of all public meetings in Holland Township, and

WHEREAS, with the constant advancement in technology, the Township has found that the original Resolution was outdated, and

WHEREAS, the Township of Holland, so as to facilitate the audio or video recording of any such meeting of the Township Committee or any other public body of the Township by members of the public, has updated the rules with respect to the audio or video recording of any such meeting in an effort to eliminate or otherwise minimize the potential for interference with, or disruption to, both the business of Township and the public’s right of access to, and unobstructed participation, in said public meeting. As such, the Holland Township Committee desires to impose the following reasonable restrictions by resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey that the following updated rules be, and hereby are, adopted with respect to the audio or video recording of any and all public meetings of public bodies of the Township of Holland:

RULES FOR AUDIO OR VIDEO RECORDING OF ALL PUBLIC MEETINGS OF PUBLIC BODIES OF THE TOWNSHIP OF HOLLAND

1. Any video recording device which is mounted upon a tripod or other device so as to ensure stabilized recording must be set-up by not later than five (5) minutes prior to the scheduled start time of the meeting. The mounted device and related equipment may not be set up once the meeting has been called to order. The mounted device may be set-up not closer than the last row of seats within the forum in which the meeting is conducted.
2. Any hand-held audio or video device such as a small camera, smart phone, pad or tablet, etc., if utilized by an individual choosing to sit throughout the meeting, must be utilized by such individual seated in a row of seats in the forum and in such a manner so as to not interfere with other individuals in the audience (e.g. restricting their line of sight). If the individual desires to stand while operating a hand-held audio or video device, that individual must operate the hand-held device from behind, or not closer than, the last row of seats within the forum in which the meeting is conducted. Roving with a recording device of any kind (walking around the meeting room) is not permitted.
3. All power for operation of the audio or video device and accessories must be provided by the party recording the meeting (no ‘plug-ins’ at meeting facility permitted).
4. Any recording device shall be operated without augmented or supplemental lighting and, while in operation, shall be silent or create noise only at a low, unobtrusive, level.
5. Only one audio or video device at a time shall be operated by an individual recording a meeting.
6. The audio or video device and related equipment shall be removed by the operator at the end of the meeting and during any executive session from which the general public is excluded.

Voice Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

LIAISON REPORTS

Roselle-

- Sign on Gilbert power plant property has been taken down
- Two 15,000 water tanks will be installed at Blumberg Development
- a Zumbathon will be held using the League of Municipalities grant the Mayor Roselle had won at the League Conference in November 2014
- Closing of County Jail-Chief Harris will reach out to the Chiefs Association for support. He, Mr. Roselle and Mayor Krov will request a meeting with the Freeholders to talk about the effect of the Hunterdon County jail closing and the move to the Somerset jail on Holland Township with the Township Committee ultimately adopting a resolution.

Vogel-

- Police should be patrolling township looking for illegal signs and reporting to Zoning Officer-Mr. Krov and Mr. Bush will discuss with Chief Harris
- Township Committee work session to tour the township buildings to identify areas to improve. (RRCC, DPW and Recycling Center) Meeting will be published for 8:00 am Tuesday November 3, 2015 (General Election Day.) Then return to Municipal Building for public comment and closing.
- Subcommittee is working on the John DiSarro dedication plaque
- Township Engineer Rick Roseberry has identified areas of concern along the sewer lines and is in the process of developing a plan on the best course of action to deal with the sewer infiltration

Bush-

- Bellis Rd-pro-file milling was done which is milling the edge down so the driveways do not have to be redone. This allowed for more road to be covered
- Light Duty for Township Employees-Clerk Miller will contact the township insurance company and request a draft light-duty policy and distribute to department heads.
- RRCC Generator-should have a pre-con meeting with Detective Gutsick, Mr. Vogel, Mr. Bush and possibly an electrician-Electric work for the Generator will have to go out to bid

Krov-

- Document Shredding Day October 17-Municipal Clerk Miller will contact the joint court administrator to inform her about the Shred day and have her call Mr. Krov for pick-up of documents
- Holland School Superintendent Dave Baily will attend the October 6 Township Committee meeting
- Letter from PennEast asking permission to enter Township land to survey-**the consensus was the Township will not give permission for the surveyors to enter Township property**
- Highlands approved the application for the subdivision of Bethany Ridge
- CFO Peter Rees will retire March 31, 2015

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Award of quote for electrical work for Riegel Ridge Community Center Generator and Transfer Switch. Six quotes were solicited two were received.

Mr. Krov advised that neither of the 2 quotes could be accepted for the following reasons:

- The 2015 aggregate of work performed by the vendor submitting the lowest quote would exceed the bid threshold of \$40,000
- the quote submitted by the next lowest bidder exceeds the bid threshold of \$40,000

Mr. Krov also advised that the quoted amounts have been omitted from the agenda as publishing them may give future bidders an unfair advantage.

Mr. Bush moved and Mr. Roselle seconded the motion authorize QPA William Hance to bid this project out.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-Two Resignations received from RRCC employees:

Mr. Vogel moved and Mr. Roselle seconded the motion to accept the resignations of the following Riegel Ridge Community Center employees effective immediately

- Andrea Turkowsky-Child Watch
- Kiele Eichlin-RRCC Front Desk

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-Discussion-Request from Holland resident Ed Hamlin for “no parking signs” on Rt 519 across from the Holland Township School. Memo from Chief Harris stating he didn’t feel this signage is necessary, but he will monitor the situation.

No action was taken-

-Approval to renew lease-Automatic renewal of the lease for radio tower use (located at 181 Church Rd) with Industrial Communications-Initial 4 year and 8 month (56 months) lease signed January 1, 2011 (expiring August 31, 2015) with renewal option for up to four (4) additional five (5) year terms. First year rent was \$2,100.00 with an annual increase of 3.5% each year beginning January of that year.

Mr. Vogel moved and Mr. Roselle seconded the motion to approve the automatic renewal of the lease with Industrial Communication for use of the Church Road tower as per the agreement signed on January 1, 2011

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-Authorization for Mayor to sign letter of support:

Mr. Vogel moved and Mr. Roselle seconded the motion to authorize the Mayor to sign a letter of Support for Hunterdon County Planning Boards submission of a Sub-Regional Study Program Grant Application: Milford Borough Multi-Modal Connectivity Plan

Voice Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-Discussion-Hunterdon County awarding a contract to have the Farmers’ Sportsman Club to hunt at the Hoffman Farm property, Block 6, Lots 44, 49 and 49.02.

Mr. Bush moved and Mr. Vogel seconded the motion to support Hunterdon County awarding a contract with the Farmers’ Sportsman Club to hunt at the Hoffman Farm property, Block 6, Lots 44, 49 and 49.02.

Voice Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-Award of Quote: DPW light pole and generator:

Quotes were solicited by QPA William Hance for light poles with generators as follows:

With a 240 twist lock outlet

Vendor	Price
Doosan LS	\$9,056.00
Americas Generators	\$9,800.00
Coffman Electrical Equipment	No quote received
Powko Industries	No quote received

QPA Hance writes, if you want to go with this option, "I am recommending you award the Doosan quote. This is through the NJPA co-op program."

Without the 240 twist lock outlet

Vendor	Price
Doosan LSC	\$7,717.00
Sander Power Equipment	\$7,774.00
Terex RL4	\$9,040.90
Terex AL4	\$12,659.75
Coffman Electrical Equipment	No quote received
Powko Industries	No quote received

QPA Hance writes: "if you want to go with this option, I am recommending you award the Doosan quote as well. It is also through the NJPA."

Mr. Bush moved and Mr. Roselle seconded the motion to authorize purchase of DPW Light Pole with generator (**with a 240 twist lock outlet**) from Doosan LS at quoted price of \$9,056.00 as per recommendation from QPA Hance

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-Approval of two Raffle Application:

Mr. Bush moved and Mr. Roselle seconded the motion to approve the following Raffle Applications to be held October 4, 2015 **1:00 .pm-7:00 p.m.** at Riegel Ridge Community Center:

- Application for Raffle 2015-5 **Feline Urban Rescue & Rehab and Rotary Club of Phillipsburg-Tricky Tray**
- Application for Raffle 2015-6 **Feline Urban Rescue & Rehab and Rotary Club of Phillipsburg.** [On-premise draw raffle awarding cash-50/50]

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-Approval to attend class:

Mr. Roselle moved and Mr. Bush seconded the motion to approve the following class attendance for COAH Liaison Maria Elena Kozak

Date	Host	Subject	Cost
8/13 and 8/20 9am-4pm	Rutgers New Brunswick	Introduction to Affordable Housing for New Jersey Municipalities	\$447

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-Approval to attend meeting/class

Mr. Roselle moved and Mr. Bush seconded the motion to approve the following meeting attendance for Planning Board/Board of Adjustment Secretary Maria Elena Kozak:

Date	Host	Subject	Cost
9/9	Rutgers Hunterdon County Planning and Zoning Association	Streamline the Planning and Zoning process	\$30

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-Approval of the Updated 2015 Holland Township Volunteer Fire Company Roster

Mr. Vogel moved and Mr. Roselle seconded the motion to approve the updated 2015 Holland Township Volunteer Fire Company Roster as follows:

Updated 2015 Holland Township Volunteer Fire Company Roster

Members Name		Members Name	
Jacob	Aimino	Mark	Lowe
Joe	Aimino	Bill &	Martin
Dan	Angione	Jenna	Meyer
Donald	Anthony	Mike	Miller
George	Bachelder	Owen	Mondeau
Michael	Bent	Gabby	Nelson
Jerry	Bowers	Keith	Oppenheimer
Ben	Cialone	Jason	Peters
Chris	Collins	Tony	Roselle
Kyle	Davi	Rich	Ruby
Rich	Davi	John	Sears
Pete	Davis	Dan	Shea
Tom	Dougherty	Chris	Spitzer
Tom	Erwin	Eric	Strangfeld
Bill	Ethem	Richard	Theesfeld
Sean	Gutsick	Steve	Underhill
Michael	Hiel	Ken	Vogel
Jack	Jenkins	Tom	Welsh
Mike	Joyce		
Peter	Kanakaris	Junior Members	
Ben	Karmondi	Jackie	Aminio
Ben, Jr.	Karmondi	Jared	Davi
Carl	Knight	Jeff	Underhill
Joseph	Lapaix	Kyle	Lippincott
Rich	Larsen		
Skip	LaVigna	Social Members	
Doug	Leonhardt	Jeremy	Donaldson
Bob	Lippincott	Ruth	Kinny
Joe	Lippincott	Craig	Snyder

Voice Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-Approval of 2014 Corrective Action Plan-

Mr. Bush moved and Mr. Vogel seconded the motion to approve the 2014 Audit Corrective Action Plan as presented by CFO Peter Rees

Township of Holland		Corrective Action Plan		2014 Calendar Year Audit	
Audit Recommendation Item Number	Analysis	Corrective Action	Staff Responsible	Completion Date	
1) All officials receiving funds are to be advised of the statutory requirement that deposits are to be made within 48 hours of receipt	Some funds were not deposited within 48 hours	Notice was sent to all departments concerning the regulation	All Departments	On going	
2) Business registration forms are to be received from all appropriate vendors	Greater care in obtaining the required forms	All department heads must make sure that all required forms are given when adding a new vendor to the Township records.	All Departments	Continuing updating	
3) Federal employment forms are to be evident for all employees	Update all employees	All employees' were required to file out new forms in 2014	All Departments	Continuing updating	
4) Vendor's affidavits and receiving signatures are to be evident on all applicable expenditures forms.	Greater control over signatures and paperwork	Supporting signatures for receipt of goods has been added to approval of requisitions by department heads. Greater review of vendor signature to continue	All departments	On going	

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-RESOLUTION-Hiring current employee Jennifer Furmanek as Front Desk and Child Watch Staff
Mr. Bush moved and Mr. Roselle seconded the motion to adopt the following Resolution:

RESOLUTION

Authorization to hire Jennifer Furmanek as part time
Child Watch Staff and Front Desk Staff at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of child watch and Front Desk staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that will be hired Jennifer Furmanek as Riegel Ridge Community Center as Child Watch and Front Desk Staff at the 2015 rate of \$8.50 per/hr., effective September 1, 2015. This employee already completed a background check in May 2015.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-RESOLUTION- Hiring current employee Elizabeth Nugent as part time Front desk and Child Watch Staff

Mr. Roselle moved and Mr. Vogel seconded the motion to adopt the following Resolution:

RESOLUTION

Authorization to hire Elizabeth Nugent as part time
Front desk and Child Watch Staff at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of front desk staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that will be hired Elizabeth Nugent as Riegel Ridge Community Center as Front Desk Staff and Child Watch Staff at the 2015 rate of \$8.50 per/hr., effective September 1, 2015. This employee already had a background check in May 2015.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-RESOLUTION-Hiring Harry Cooley as Front Desk Staff

Mr. Roselle moved and Mr. Bush seconded the motion to adopt the following Resolution:

RESOLUTION

Authorization to hire Harry Cooley as part time
Front desk at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of front desk staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that will be hired Harry Cooley as Riegel Ridge Community Center as Front Desk Staff at the 2015 rate of \$8.50 per/hr. contingent on favorable results of all required background checks, effective September 1, 2015.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-RESOLUTION-Hiring Victoria Stevens as part-time Assistant
Mr. Vogel moved and Mr. Roselle seconded the motion to adopt the following resolution:

RESOLUTION
Appointing a Part-Time Assistant to the Finance Department

WHEREAS, the Township Committee of the Township of Holland shall require the services of a part-time Assistant to the Finance Department, and

WHEREAS, according to the Chief Financial Officer there are sufficient funds available in the General Operation Municipal Budget to pay for this employee, and

WHEREAS, this employee will be hired as an at will employee, with a six months initial probationary period, starting as of the date of this resolution, and

WHEREAS, this employee will perform duties as assigned by the Chief Finance Officer, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to submit to all background checks required for this position, and

WHEREAS, the overall part time hourly Finance Department support will be limited to an average of 25 hours per week to be monitored by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland in the County of Hunterdon, State of New Jersey that Victoria Stevens be hired as the part-time Assistant to the Finance Department at a 2015/2016 salary of \$19.00 per hour, effective upon adoption of this resolution.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-RESOLUTION-Increasing the Quote and Bid Threshold

At the July 7, 2015 meeting Mayor Krov announced that effective July 1, 2015 the State increased the Bid and Quote Thresholds. For Municipalities employing a Qualified Purchasing Agent the Bid Threshold increased to \$40,000 and the Quote Threshold increased to \$6,000. This Resolution is a formal acceptance of these Thresholds by the Committee.

Mr. Vogel moved and Mr. Bush seconded the motion to adopt the following Resolution

RESOLUTION

Increasing the Bid Threshold Pursuant to N.J.S.A. 40A:11-3a and N.J.A.C. 5:34-5 ET. SEQ.

WHEREAS, the recent changes to the Local Public Contracts Law gave local contracting units the ability to increase their bid threshold up to \$40,000; and

WHEREAS, N.J.S.A. 40A:11-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, William Hance possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Township of Holland desires to take advantage of the increased bid threshold.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland, in the County of Hunterdon, State of New Jersey that the bid threshold be increased to \$40,000.

BE IT FURTHER RESOLVED, that in accordance with N.J.S.A. 5:34-5.2 the Municipal Clerk is hereby authorized and directed to forward a certified copy of this Resolution to the Director of the Division of Local Government Services.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-RESOLUTION- Emergency Appropriation to the 2015 Sewer Budget

Mr. Vogel moved and Mr. Roselle seconded the motion to adopt the following Resolution:

RESOLUTION

Emergency Appropriation to the 2015 Sewer Budget

WHEREAS, an emergency has arisen with respect to The Sewer Budget as a result of an audit of the records of the Municipal Sewer Budget of The Borough of Milford costs relating to the processing of sewerage by Milford Borough for the flow from the Township of Holland and no adequate provision was made in the 2015 budget for the aforesaid purpose, and

WHEREAS, N.J.S.A 40A:4-46 provides for the creation of an emergency appropriation for the purpose above mentioned, and

WHEREAS, the total amount of emergency appropriation(s) created including the appropriation to be created by this resolution is
 Share of Expenses to Milford \$42,000.00

WHEREAS, three percent of the total operations in the budget for the year is \$146,589.10.

NOW, THEREFORE, BE IT RESOLVED, by the Holland Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with N.J.S.A. 40A:4-48 that:

- 1) An emergency appropriation be and the same is hereby made for in the amount of \$ 42,000.00
- 2) That said emergency appropriation shall be provided in full in the 2016 Sewer Budget.
- 3) That the Chief Financial Officer has certified that the expenditures to be financed through this resolution are related to the aforementioned emergency.
- 4) That two certified copies of this resolution be filed with the Director of Local Government Services

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-RESOLUTION-Approval of Recommendation from Chief Harris for date and times for Trick or Treat and Advisory Curfew
 Mr. Roselle moved and Mr. Bush seconded the motion to adopt the following Resolution:

RESOLUTION
 Setting Trick or Treating and Halloween Curfew

WHEREAS, the Holland Township Committee wishes a safe Halloween season for all Holland residents and visitors in the township, and

WHEREAS, a memo was received from Police Chief John Harris, recommending the following:

- Setting 2015 Trick or Treating for **Saturday October 31, 2015** from 6:00 p.m.-8:00 p.m.
- Setting an **Advisory Curfew** from **Friday October 23 2015-Monday November 2, 2015**.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon, in the state of New Jersey that 2015 Trick or Treating is set for Saturday October 31 from 6:00 p.m.-8:00 p.m.

BE IT FURTHER RESOLVED that there will be an **Temporary Advisory Curfew** from **Friday October 23 2015-Monday November 2, 2015** during which time, all persons under the age of eighteen (18), unless accompanied by an adult responsible for them, must be off the streets and public ways of Holland Township by 8:00 pm

BE IT FINALLY RESOLVED, that the Municipal Clerk is authorized to publish this information in a box ad in the Hunterdon County Democrat for two consecutive weeks.

Voice Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

September 1, 2015

-DISCUSSION/DRAFT PROFESSIONAL SERVICES RESOLUTION for Labor/Special Counsel

Mr. Vogel moved and Mr. Bush seconded the motion to adopt the following Professional Services Resolution:

**RESOLUTION
PROFESSIONAL SERVICES**

Resolution Authorizing the Award of a Contract for Certain Township Professionals Not Utilizing the Process Defined in the Third Definition Under N.J.S.A. 19:4A-20.7

WHEREAS, there exists a need for a Labor Attorney/Special Counsel, in the Township of Holland, County of Hunterdon, in the year **2015**, and

WHEREAS, the Chief Financial Officer of the Township has certified that sufficient funds are available to pay the costs of professional services contracts for this purpose; and

WHEREAS, said Chief Financial Officer has certified that the contract (recited below) with Cleary Giacobbe Alfieri Jacobs, LLC could exceed \$26,000 in value, and such parties have furnished to the Township [or will furnish prior to the effectiveness of an award of a contract to them] a Business Entity Disclosure Certification certifying that their entity has not made any reportable contributions under the New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 19:4A-20.4 et seq.) and that they will not, during the term of their contract make any political contribution so reportable; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires a resolution authorizing the award of contracts for Professional Services without competitive bidding must be advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, in the County of Hunterdon, New Jersey in a meeting assembled as follows:

(A) That the Mayor and Clerk of the Township of Holland are hereby authorized and directed to execute a contract with Cleary Giacobbe Alfieri Jacobs, LLC being for a period beginning September 1, 2015 and ending December 31, 2015, contingent upon receipt of the following where the contract would exceed \$26,000 of a Business Entity Disclosure Certification certifying that their entity has not made any reportable contributions under the New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 19:4A-20.4 et seq.) within the 12 month period prior to the contract award, and that they will not, during the term of their contract make any political contribution so reportable, and also contingent upon receipt of a Political Contribution Disclosure Certification prescribed by N.J.S.A. 19:44A-20.26.

Cleary Giacobbe Alfieri Jacobs, LLC, 169 Ramapo Valley Road, Upper Level 105, Oakland, New Jersey 07436 and 5 Ravine Dr., PO Box 533, Matawan, New Jersey 07747

(B) This contract is awarded without competitive bidding as a "Professional Service" in accordance with 40A:11-5-(1) (a) of the Local Public Contracts Law.

(C) This resolution shall be printed once in the Hunterdon County Democrat.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor			x	
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-DRAFT-RESOLUTION-Preserving the Integrity of the Fiscally Solvent Local Pension Systems
Mr. Bush moved and Mr. Roselle seconded the motion to adopt the following Resolution:

RESOLUTION

Urging Governor Christie to Protect Local Property Taxpayers by Respecting the Structure and Preserving the Integrity of the Fiscally Solvent Local Pension Systems

WHEREAS, the local pension systems funded by county and municipal property tax dollars and employee contributions are actuarially sound as counties and municipalities and their employees and retirees have prudently made their contributions to the pension funds; and

WHEREAS, the local pension systems include the local Public Employees Retirement Systems (PERS) funded at 73.9% and the local Police and Fire Retirement System (PFRS) funded at 76.9% according to the latest valuation reports; and

WHEREAS, the local pension systems are close to or have exceeded the target funded ratio of

75% by fiscal year 2012 pursuant to the pension and health benefits reform law enacted in 2011, and have combined actuarial valued assets of \$42 billion with estimated retirement allowances due of \$3 billion; and

WHEREAS, while local pension funds are financially healthy, the State Employee Pension Funds controlled by the State of New Jersey are not due to well-documented decades of mismanagement; and

WHEREAS, the New Jersey Pension and Health Benefit Study Commission in its report entitled "A Roadmap to Resolution" recommends in part, moving toward a merger of all local pension funds with the underfunded State Employee Funds, an ill-advised change that would only bail out the State Pension funds at the expense of taxpayers, local governments, and county and municipal state employees who responsibly contributed to those funds; and

WHEREAS, the Township of Holland recognizes that the State must take meaningful steps to make the State government funded pension systems more affordable for taxpayers and sustainable members, but objects to any reforms that would merge the local pensions systems with that of the State's, shifting the financial burden of fixing the underfunded State Pension Funds to local taxpayers; and

WHEREAS, it is in the best interest of county and municipal taxpayers and governing bodies across the State that the State reform its pension systems with viable, meaningful, and long-term solutions that pay off existing State pension deficits without affecting, diluting, or diverting valuable local pension system assets.

NOW, THEREFORE, BE IT RESOLVED, by the Holland Township Committee, Township of Holland in the County of Hunterdon, State of New Jersey, that:

- 1) the Holland Township Committee does in fact hereby urge State leaders to protect local property taxpayers, governing bodies, and employees and retirees by preserving the structure of integrity of the fiscally solvent local pension systems.
- 2) certified copies of this Resolution shall be forwarded to the Governor of the State of New Jersey, the President of the New Jersey State Senate, the Speaker of the General Assembly, Senator Mike Doherty, Assemblyman John DiMaio and Assemblyman Erik Peterson.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

SIX RESOLUTIONS- Authorizing Refund Taxes

Mr. Bush moved and Mr. Roselle seconded the motion to adopt the following six Resolutions:

RESOLUTION
Authorizing Refund 2014 of Taxes

WHEREAS, Block 25 Lot 45, also known as 535 Frenchtown-Milford Rd. became farmland assessed for 2014; and,

WHEREAS, the reduction in the assessment has caused the owner to overpay taxes in 2014.

NOW, THEREFORE, BE RESOLVED, the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey directs the Chief Financial Officer to issue a check in the amount of \$1545.87 payable to Paul A. & Kathleen Thompson, whose mailing address is PO Box 135 Baptistown, NJ 08803.

RESOLUTION
Authorizing Refund 2014 of Taxes

WHEREAS, Block 21 Lot 23 also known as Church Rd. had a reduction in the assessment due to the revaluation for 2014; and,

September 1, 2015

WHEREAS, the reduction in the assessment has caused the owner to overpay taxes in 2014.

NOW, THEREFORE, BE RESOLVED, the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey directs the Chief Financial Officer to issue a check in the amount of \$458.79 payable to Edward & Kristine Burdzy, whose mailing address is 15 Winding Way Milford, NJ 08848

RESOLUTION
Authorizing Refund 2014 of Taxes

WHEREAS, Block 15 Lot 19 also known as Preston Rd. had a reduction in the assessment due to the revaluation for 2014; and,

WHEREAS, the reduction in the assessment has caused the owner to overpay taxes in 2014.

NOW, THEREFORE, BE RESOLVED, the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey directs the Chief Financial Officer to issue a check in the amount of \$915.25 payable to Pine Crest Village, whose mailing address is 101 Eisenhower Parkway Roseland, NJ 07068

RESOLUTION
Authorizing Refund 2014 of Taxes

WHEREAS, Block 6 Lot 54, also known as 39 Bellis Rd. became farmland assessed for 2014; and,

WHEREAS, the reduction in the assessment has caused the owner to overpay taxes in 2014.

NOW, THEREFORE, BE RESOLVED, the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey directs the Chief Financial Officer to issue a check in the amount of \$984.33 payable to Walter & Sarah Melvin, whose mailing address is PO BOX 161 Little York, NJ 08834

RESOLUTION
Authorizing Refund 2015 of Taxes

WHEREAS, Block 17 Lot 41, also known as 224 Javes Rd. became farmland assessed for 2015; and,

WHEREAS, the reduction in the assessment has caused the owner to overpay taxes in 2015.

NOW, THEREFORE, BE RESOLVED, the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey directs the Chief Financial Officer to issue a check in the amount of \$545.36 payable to John & Ava Seavey, whose mailing address is 224 Javes Rd. Milford NJ 08848

RESOLUTION
Authorizing Refund 2015 of Taxes

WHEREAS, Block 10 Lot 26, also known as 831 Milford-Warren Road became tax exempt for 2013; and,

WHEREAS, the Homestead Benefit was received from the State of New Jersey and has caused the owner to overpay taxes in 2015.

NOW, THEREFORE, BE RESOLVED, the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey directs the Chief Financial Officer to issue a check in the amount of \$529.02 payable to Catharine Randazzo, whose mailing address is PO Box 5226 Clinton NJ 08809

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

BUSINESS FROM TOWNSHIP ATTORNEY

-Park House Sub-division application-Planner was concerned that language on subdivision application should say “Residential” rather than “single family”

Mr. Bush moved and Mr. Roselle seconded the motion to authorize the change in language on the Park House Sub-Division application changing the wording from “single family” to “residential” purposes. Planner Elizabeth Mc Kenzie is concerned that if the language stays as it is, it might prevent the use of that site, if the Township so chose, for affordable housing. Attorney Cushing advised that this change does not curtail the Townships options, it broadens the options

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel		x		
Ray Krov, Mayor	x			

-Hunterdon County Planning Board meets 17th

-Amsterdam/Church Road Site Easement has been sent to Engineer Rick Roseberry and the Township is waiting to hear from property owners as to whether they will be signed.

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

-Mike Keady-asked for verification on \$42,000 for sewer-will that come out of general funds or sewer-the Committee advises it will come out of sewer.

-Ted Harwick-advised he was present at the July Planning Board meeting and was embarrassed how the Planning Board treated John Oliver during his application process.

-Holland Townships new Assistant to the CFO was present and introduced herself to the Committee

EXECUTIVE SESSION

-RESOLUTION-to enter into Executive Session-

Mr. Bush moved and Roselle seconded the motion to adopt the following Resolution at 8:43 pm:

RESOLUTION

Entering into Executive Session

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- Contract Negotiations-shared service for CFO

BE IT FURTHER RESOLVED, that Minutes will be kept on file in the Municipal Clerk’s Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

The Committee returned to open session at 8:56 pm

ADJOURN

Mr. Bush moved and Mr. Roselle seconded the motion to adjourn at 8:57 pm

Respectfully submitted,

Approved by,

Catherine M. Miller, RMC
Municipal Clerk

Ray Krov, Mayor
Daniel T. Bush, Deputy Mayor