

October 6, 2015

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Present at this meeting were: Mayor Ray Krov, Deputy Mayor Daniel Bush, Committeemen Kenneth Vogel, Thomas Scheibener and Anthony Roselle. Also present was Attorney Tara StAngelo.

There being a quorum this meeting was called to order by Mayor Krov at 7:02 p.m. Mr. Krov asked that all electronic equipment be turned off or silenced.

FLAG SALUTE

Mayor Krov invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

OPEN PUBLIC MEETINGS STATEMENT

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on December 11, 2014 by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES

Mr. Roselle moved and Mr. Vogel seconded the motion to approve the minutes of the September 1, 2015 Regular Meeting and Executive Session

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener			x	
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

APPROVAL OF MINUTES

Mr. Scheibener moved and Mr. Bush seconded the motion to approve the minutes of the September 15, 2015 Regular Meeting and Executive Session

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

APPROVAL OF BILLS AS SUBMITTED

Mr. Vogel moved and Mr. Scheibener seconded the motion to approve the bills as submitted: (See attached)

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle				
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel		x		
Ray Krov, Mayor	x			

-Authorization for Mayor and Municipal Clerk to sign an Inter-local Agreement of a Part time licensed qualified Chief Finance Officer. East Amwell Mayor David Wang-Iverson and CFO candidate Margaret Pasqua were present at the meeting.

Mr. Vogel moved and Mr. Roselle seconded the motion to authorize the Mayor and Municipal Clerk to sign an Inter-local Agreement with East Amwell Township for the Shared Service of Part time licensed qualified Chief Finance Officer Margaret Pasque

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

PRESENTATION

Holland Township School Superintendent Dave Baily reviewed the 2015-16 School Budget and gave a general update on the beginning of the school year.

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

-Residents Jeff Shrewsbury and Bobbie Beriont addressed Superintendent Baily

BID AWARD

-Pest Control-for all municipal buildings-three quotes were received with the following results:

Company	Location	Quote price
Ehrlich Pest Control	Hillsborough, NJ	\$2,604.00
Cavanaugh’s Pest Control	Somerville, NJ	\$2,924.00
Viking Termite and Pest Control	Clinton, NJ	\$5,564.96

Mr. Vogel moved and Mr. Bush seconded the motion to award the contract for pest control for the Municipal Building, the DPW complex (including the Library and Recycling Center), the Riegel Ridge Community Center Complex (including the Grandstands, Community Center and Pool) and the Park house and two cottages to Ehrlich Pest Control at the quoted price of \$2,604.00

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-Bellis Road Improvement Project-Phase I -two bids were received and opened at 10:00 a.m. October 6, 2015 with the following results:

RESOLUTION
Award of Contract

WHEREAS, at 10:00 a.m. October 6, 2015 two bids were received for the **Bellis Road Improvement Project-Phase I** and opened with the following results, and

Company	Location	Bid Amount
Topline	Somerville, NJ	\$161,657.51
DeSantis Construction	Somerset, NJ	\$257,421.00

WHEREAS, on October 6, 2015 memo from Engineer Roseberry was recommending award to the low bidder Topline.

NOW, THEREFORE, BE IT RESOLVED, by the Holland Township Committee, Township of Holland in the County of Hunterdon, that the contract for the Bellis Road Improvement Project-Phase I be awarded to the low bidder, Topline of Somerville at the bid price of \$161,657.51.

Mr. Scheibener moved and Mr. Vogel seconded the motion to award the contract for the Bellis Road Improvement Project-Phase I at the bid price of \$161,657.51

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-Discussion-Memo with recommendations from Township Engineer Roseberry-to reduce the number of Street lights in Forest View Development off Hawks Schoolhouse Road from eight (approved by the Planning Board) to three lights.

At the September 15, 2015 meeting the consensus was Mr. Bush was to contact Engineer Roseberry and suggest he reconsider his recommendation and re-submit his recommendation for the amount of street lights on Forest View Development off Hawks Schoolhouse Road

Mr. Vogel moved and Mr. Roselle seconded the motion to recommend that the Planning Board make an adjustment to reduce the number of street lights in the Forest View Development, from the Engineers recommendation of three lights to one light at the intersection of Hawks Schoolhouse Road and the Forest View Development road because the Township Committee has been working to maintain a rural environment and noting that the Township Committee has been working with JCP&L to eliminate the number of streetlights in the township in order to cut down the \$55,000 annual streetlight bill.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

LIAISON REPORTS

Roselle

- OEM held a meeting Friday October 2nd to review procedures for predicted storm Joaquin
- Saturday October 3rd the Fire Company held an open house
- Certificate of Recognition from the Hunterdon County Prosecutor’s Office and letter of Thanks from Chief Harris were received for Patrolman Harry E. Hults, Jr. in recognition for his use of Naloxone (Narcan) on September 3, 2015 to counteract the effects of a heroin overdose saving the victims life

Scheibener

- Parks & Recreation canceled the October 3rd Oktoberfest due to the lack of sales
- Community Day-recommendation to move rain date to the following Saturday
- Fireworks-have gotten a reputation and recommendation is they should be kept

Vogel

- transfer switch issues for the Riegel Ridge Community Center generator-Recommendations have been received from the Engineer The electric engineer, electrical inspector will meet on October 7th . The consensus of the Committee members was option #3 was the best option, but no decision can be made until after the meeting with the electrical inspector
- repair of the sidewalk around the pool will have to be considered in the 2016 budget

Bush

- Historic preservation will be displaying historic photos of Holland Township on the lower level of the Municipal Building
- Thanks to the Friends of Holland Highlands for helping to acquire a \$5,000 grant to have the Bund Valley Historic District documented
- Right to Farm meeting memo will be distributed to the Committee

Krov

- Veteran’s Day ceremony-11:00 a.m. Mr. Bush and Mr. Roselle will coordinate with legion
- Teamsters starting negotiations
- Deputy Mayor will cover Oct 20 meeting

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Letter received from the Riegel Ridge Community Center staff Re: request for reduced membership fees for the Fitness Center-Gail Hatch 4 year employee spoke on this issue.

Mr. Scheibener and Mr. Vogel will discuss this request with Director Neglia and will report back to the Committee before the end of 2015.

-Review and approval of 2015 Best Practices Check List/Authorization to submit to the state Mr. Bush moved and Mr. Roselle seconded the motion to authorize CFO Rees to submit the 2015 Best Practices Check List as presented.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-Discussion-Stone wall at #499 Shire Road (Vogel)-Roselle will discuss with Zoning Officer The consensus was the Committee is Authorizing Attorney Cushing to work on ordinance dealing with stone walls in rights of way.

-Discussion-Filing as an Intervenor on the PennEast Pipeline application to FERC Mr. Bush moved and Mr. Roselle seconded the motion to authorize Attorney Cushing to file necessary paperwork to file as an Intervenor

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-Discussion-substitute office help for Clerk’s office
Mayor Krov advised Clerk Miller will be out of the office for an extended time period. Deputy Clerk Tigar and the designated substitute secretarial help will fill in however, on the days they cannot cover; the Clerk’s office will be closed

-Discussion-Request from Holland Park Association to use the Municipal Building Meeting Room or space at the Riegel Ridge Community Center for regular monthly meetings
The consensus was the Clerk will determine a date the Municipal Building is available for regular monthly meetings of the Non-profit Holland Park Association.

-Approval to attend mandatory classes:
Mr. Bush moved and Mr. Vogel seconded the motion to approve the following attendance:

DPW Superintendent Alan Turdo

Date	Host	Subject	Cost
10/1/2015	NJCCC/Rutgers OCPE	Clean Communities Safety Training	\$195 for both
10/6/2015	“	Cleanup and demonstration	

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-Approval to participate in webinar- Mr. Scheibener moved and Mr. Roselle seconded the motion to approve the following attendance:

Planning Board Secretary Maria Elena Kozak

Date	Host	Subject	Cost
12/4/2015	NJLM and NJAPZA	Managing Escrow Accounts and Land Development Applications	\$35

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-Approval of the 2016 Township Committee Meeting Schedule and 2016 Holiday Schedule: Mr. Vogel moved and Mr. Bush seconded the motion to approve the following Township Committee meetings and Township Holidays in 2016

2016 Township Committee meeting dates

January 1 (11:00 am)-Re-organization and Jan 19	July 5 and 19
February 2 and 16	August 2 and 16
March 1 and 15	September 6 and 20
April 5 and 19	October 4 and 18
May 3 and 17	November 1 and 15
June 8 (Wed.) and 21	December 6 and 20

(all meetings will begin at 7:00pm unless otherwise stated)

2016 Holiday Schedule

Friday January 1, 2016	New Year’s Day 2015
February 15	Presidents Day (Monday)
March 25	Good Friday (Friday)
May 30	Memorial Day (Monday)
July 4	Independence Day (Monday)
September 5	Labor Day (Monday)
November 8	General Election Day (Tuesday) Floating Holiday
November 11	Veterans Day (Friday) Floating Holiday
November 24	Thanksgiving (Thursday)
November 25	Day after Thanksgiving (Friday)
December 23	In Lieu of Christmas Eve (Friday)
December 26	In Lieu of Christmas Day (Monday)
Monday January 2, 2017	In Lieu of New Year’s Day 2017 (Monday)

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-Approval to attend Meeting and seminar

Mr. Scheibener moved and Mr. Roselle seconded the motion to approve the following attendance:

Municipal Clerk Cathy Miller and Deputy Municipal Clerk Melissa Tigar

Date	Host	Subject	Cost
10/21/2015	Hunterdon County Clerks Association Quarterly meeting and seminar-	2015 Elections update and Hunterdon County Shared Services Committee presentation	\$25/each

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-ORDINANCE-2015-10-Introduction/First Reading-Amendment to the 2015 Salary Ordinance

Mr. Vogel moved and Mr. Bush seconded the motion to adopt Ordinance 2015-10 on first reading and set the Public Hearing for November 4, 2015

ORDINANCE 2015-10

AN ORDINANCE TO AMEND ORDINANCE 2015-1 TO DETERMINE AND FIX THE SALARIES AND WAGES OF CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF HOLLAND, IN THE COUNTY OF HUNTERDON AND STATE OF NEW JERSEY

WHEREAS, the Township of Holland entered into a Collective Bargaining Agreement with the NJ Policeman’s Benevolent Assoc. Hunterdon County, NJ Local No. 188, on May 19, 2015, to, among other things, establish a salary schedule for officers of the Police Department; and

WHEREAS, the Township of Holland entered into a Collective Bargaining Agreement with Teamsters Local Union 773 of Allentown, PA, on March 7, 2013, to, among other things, establish a salary schedule for workers in the Public Works Department; and

WHEREAS, the Township of Holland wishes to amend only those sections of the Salary and Wage Ordinance 2015-1 to reflect those agreements.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of Township of Holland, in the County of Hunterdon and State of New Jersey, as follows:

SECTION 1. The salaries or wages to be paid certain officers or employees of the Police and Public Works Departments of the Township of Holland whose salaries are established by a collective bargaining agreement are hereby determined and fixed in the following manner for the duration of the collective bargaining agreement and until the same are amended by subsequent Ordinance of this Township:

OFFICE OR TITLE	MINIMUM	MAX
Police Officers’ salaries are to be paid in accordance with the Collective Bargaining Agreement with the NJ Policeman’s Benevolent Assoc. Hunterdon County, NJ Local No. 188	—	—
Public Works Employees are to be paid in accordance with the Collective Bargaining Agreement with the Teamsters Local Union 773 of Allentown, PA	—	—

Amounts stated above as payable per year shall be considered salaries, or ranges of salaries, and shall be payable for the calendar year. However, where a range of salary or wage is specified or a collective bargaining agreement is specified, the exact salary or wage, within that range, shall be such exact annualized salary, or hourly wage, as is specified for the employee or position in a resolution from time to time adopted by the Township Committee or as defined in the collective bargaining agreement, during the time this Ordinance is effective.

BE IT FURTHER RESOLVED that all other sections of Ordinance 2015-1 not amended hereby shall remain in effect, and

BE IT FURTHER ORDAINED by said Township Committee that this Ordinance shall take effect immediately after final adoption and publication in accordance with the laws of the State of New Jersey.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-RESOLUTION-Amending the 2015 Salary Resolution-
Mr. Scheibener moved and Mr. Roselle seconded the motion to adopt the following Resolution:

RESOLUTION
Amending Certain 2015 Salaries and Wages

WHEREAS, The Township Committee wishes to amend the 2015 Salary Resolution adopted May 15, 2015 to authorize salaries established in the collective bargaining agreement with the NJ Policeman’s Benevolent Assoc. Hunterdon County, NJ Local No. 188, as follows.

BE IT RESOLVED, by the Holland Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that the following 2015 salaries and wages are authorized by the collective bargaining agreement with NJ Policeman’s Benevolent Assoc. Hunterdon County, NJ Local No. 188, approved May 19, 2015, and are hereby approved for the individuals listed below:

Position or Name	Salary
Police– Salary to be paid in accordance with the collective bargaining agreement:	
Sergeant	A stipend of \$3,300.00 per year
Bent	93,359.00
Heilig	93,359.00
Hults	92,859.00
Gustick	92,859.00
Davis	42,000.00

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-RESOLUTION-Appointment of Sergeant effective November 1, 2015
Mr. Roselle moved and Mr. Vogel seconded the motion to adopt the following Resolution:

RESOLUTION
Appointing Detective Sean Gutsick as Sergeant

WHEREAS, the Township Committee of the Township of Holland and the Holland Township Police Department shall require the services of a Sergeant, as defined in Ordinance §32-14; and

WHEREAS, the Holland Township Police Chief has reviewed Detective Sean Gutsick’s application, qualifications, background check, medical examination, psychological examination, Police Training Commission qualifications, and has found them all to be acceptable; and

WHEREAS, the Township Committee has conducted interviews to fill the position of Sergeant in the Holland Township Police Department; and

WHEREAS, it has been determined based upon said interviews and the recommendation of the Holland Township Police Chief that Detective Gutsick is qualified for that position.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, that, effective November 1, 2015 Sean Gutisck be promoted and appointed as Sergeant of the Holland Township Police Department.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

Mayor Krov announced that Sergeant Gutsick will be sworn in at the October 20, 2015 Township Committee meeting.

-RESOLUTION-Authorization to purchase Rock Salt through the Hunterdon County Cooperative Pricing System

Mr. Scheibener moved and Mr. Bush seconded the motion to adopt the following Resolution:

RESOLUTION

Authorization to purchase Rock Salt through the Hunterdon County Cooperative Pricing System

WHEREAS, Holland Township is a member of the Hunterdon County Cooperative Pricing System; and

WHEREAS, the Department of Public Works wishes to purchase rock salt under their bid No. 2015-23.

NOW, THEREFORE, BE IT RESOLVED, by the Holland Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey that Holland Township Department of Public Works Superintendent, Alan Turdo is authorized to purchase rock salt from Atlantic Salt, 134 Middle Street, Suite 210 Lowell, MA 01852 at a rate of \$69.28 per ton under this contract from September 16, 2015 through September 15, 2016 for an amount not to exceed \$60,000.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-RESOLUTION-Refund to Outside Lienholder

Mr. Vogel moved and Mr. Bush seconded the motion to adopt the following Resolution:

RESOLUTION

Authorizing Refund of Tax Sale Certificate to an Outside Lienholder

WHEREAS, at the Municipal Tax Sale held on December 10, 2014, a lien was sold on Block 6 Lot 1-30, also known as 5 Hook Drive for unpaid 2013 sewer charges; and,

WHEREAS, Absolute Escrow Settlement Company, Inc. has redeemed Certificate # 2014-002

NOW, THEREFORE, BE RESOLVED, the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey directs the Chief Financial Officer to issue a check in the amount of \$545.28 payable to Ridgeback Ventures PO Box 503 Mount Freedom, NJ 07970 on Tax Sale Certificate #2014-002.

October 6, 2015

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-RESOLUTION-to hire Elisa Sforza

Mr. Roselle moved and Mr. Bush seconded the motion to adopt the following Resolution:

RESOLUTION

Authorization to hire Elisa Sforza as part time
Instructor at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of front desk staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises this employee completed a background check in June 2015.

NOW, THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that will be hired Elisa Sforza as Riegel Ridge Community Center as Instructor at the 2015/2016 rate of \$20.00 per/hr., effective October 7, 2015.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-RESOLUTION-Accepting Landscaping Maintenance Bond and cash deposit for B 6 L 62 Spring Mills Road

Mr. Scheibener moved and Mr. Roselle seconded the motion to adopt the following Resolution:

RESOLUTION

Accept Landscaping Maintenance Bond SUR50000295M for Solartricity, LLC
Block 6 Lot 62 51 Spring Mills Road Holland Township

WHEREAS, on September 2, 2015, the Holland Township Board of Adjustment Engineer Robert Martucci emailed Mr. George Wettlands an “Engineer’s Estimate of Probable Construction Costs for Clean Generation Solar Energy Facility W4-097 Site Plan Block 6 Lot 62 Holland Township Hunterdon County and, New Jersey (Plans Prepared by Engineering and Land Planning Associates, Inc.) dated September 2, 2011 and revised to August 8, 2014 bond estimate for landscaping”, and

WHEREAS, that estimate stated a Maintenance Bond of \$52,320.00 (10% of which shall be a cash bond) shall be posted for a 2 year period from the date of final acceptance by the Holland Township Committee, and

October 6, 2015

WHEREAS, on October 2, 2015 the Holland Township Municipal Clerk received a bond posted by **Solartricity, LLC**. for the Maintenance Guarantee for Block 6 Lot 63 in the form of a Maintenance Surety Bond (**SUR50000295M**) from Ironshore Indemnity, Inc. of Minnesota, with principal office in NY City, New York authorized to do surety business in the State of New Jersey in the amount of \$ 52,320.00 on September 17, 2015, and

WHEREAS, on October 2, 2015 the Holland Township Municipal Clerk received a cash deposit of \$5,232 check number 234 which represents 10% of the required Maintenance bond form **Solartricity, LLC**, and

WHEREAS, on October 2, 2015, Holland Township Municipal Clerk sent a copy of the submitted bond to Holland Township Municipal Attorney, Richard Cushing (Gebhardt and Kiefer) for review, and

WHEREAS, on Friday October 2, 2015 Attorney St Angelo (Gebhardt and Kiefer) advised that the bond was in order.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey that Bond number (SUR50000295M) from Ironshore Indemnity, Inc. of Minnesota, for the Landscaping Maintenance Bond for Solartricity, LLC Block 6 Lot 62 and a cash portion in the amount of \$5,323.00 (check number 246), are hereby accepted.

BE IT FURTHER RESOLVED, that the two year bond period will commence upon adoption of this Resolution and upon completion of this time period, a request for release may be submitted to the Township of Holland. This request will be reviewed by Township Officials and will be release upon their recommendation.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-RESOLUTION-Change Order for Riegel Ridge Community Center Stair Project
Mr. Vogel moved and Mr. Roselle seconded the motion to adopt the following Resolution:

RESOLUTION

Award of Change Orders #1, Steps at the Riegel Ridge Community Center
CMS Construction, Inc.

WHEREAS, the Township of Holland Engineer requests change orders to be approved by the Township Committee at its regular meeting on October 6, 2015. This change orders is listed below for your review and approval; and

Change Order Number	Amount	Description	Original Contract		Revised Contract
1	\$ 500.00	Required larger Footing	\$23,000.00		\$23,500.00

WHEREAS, it is the recommendation of the Township Engineer to award this change order to CMS Construction, Inc.; and

WHEREAS, details of this change order are noted in the communications dated October 5, 2015, and is attached to this resolution; and;

WHEREAS, the treasurer has certified that funds will be available in Township General Capital Fund Ordnances for Improvements at the RRCC.

WHEREAS, the issuance of change orders is governed by *N.J.A.C. 5:30-11.2-11.10*; and

WHEREAS, the Township Committee has been advised that the proposed change orders will not cause the originally awarded contract price to be exceeded by more than 20 per cent; and

WHEREAS, the Township Committee has been further advised that the need for the proposed change orders results from an unforeseeable problem which cannot be addressed through public bidding without a substantial amount of the construction being delayed which would cause substantial inconvenience to the public; and

WHEREAS, the Township Committee has been further advised that the proposed change orders do not materially expand on the size, nature or scope of the project as described in the bid documents; and

WHEREAS, the Township Committee has been further advised that the work represented by the proposed change orders could not be performed through a separately bid contract without unduly disrupting the basic work or incurring adverse cost consequences; and

WHEREAS, the Township Committee has concluded that the change orders are necessary and the work will be completed

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, Hunterdon County, State of New Jersey that Change Order #1 be awarded to CMS Construction, Inc.

BE IT FINALLY RESOLVED, that a copy of this resolution be published in the official township newspaper, and that a copy be made, available for public inspection, in the office of the Holland Township Municipal Clerk, 61 Church Road, Milford, NJ.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-RESOLUTION-Final payment to CMS Construction for Riegel Ridge Community Center Stair Project Mr. Vogel moved and Mr. Roselle seconded the motion to adopt the following Resolution:

RESOLUTION

Authorizing Final Payment to CMS Construction, Inc. for the Riegel Ridge Community Center Stair Project

WHEREAS, on September 11, 2014 bids for the Riegel Ridge Community Center Stair Project were received and opened at the Holland Township Municipal Building, 61 Church Road; and

WHEREAS, on September 16, 2014 the contract was awarded to the lowest bidder at a regular meeting of the Holland Township Committee; and

WHEREAS, a memo from Engineer Roseberry dated October 5, 2015 advises CMS Construction, Inc. has satisfactorily completed all work on the Riegel Ridge Community Center Stair Project, and

WHEREAS, Engineer Roseberry recommends that, based on his review, the Township should authorize the CFO to make final payment of \$23,000.00, and

WHEREAS, that payment should also include the \$500.00 charge for Change Order #1 (cost to construct a larger concrete footing than originally specified based on field conditions that were encountered after construction commenced), for a total payment of \$23,500.00.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey that the CFO is authorized to make a final payment to CMS Construction, Inc. in the amount of \$23,500.00.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

APPROVAL OF SUPPLEMENTAL BILLS LIST

Mr. Bush moved and Mr. Roselle seconded the motion to approve the following Supplemental Bills List

Check#	Vendor	Description	Payment	Total Check
20348	AQUA NEW JERSEY	910 Lawn Irrigation 081615-091815 (15.40	15.40
20349	Brittany Wieder	EC ANJEC 2015 Trails Grant Consultant	493.33	493.33
20350	CMS CONSTRUCTION INC.	RIEGEL RIDGE CONCRETE STEPS PER BID	23,500.00	23,500.00
20351	FLEMINGTON DEPARTMENT STORE	2015 Shoe Allowance - Jeff Modica	249.95	249.95
20352	MASER CONSULTING PA	Highlands Grant Task 11 Zoning Map	3,020.00	3,020.00
20353	PUMPING SERVICES, INC.	Gridley Pump Repair	2,782.60	2,782.60
TOTAL				<u>30,061.28</u>

CURRENT FUND	BUDGET AND APPROPRIATION RESERVES	265.35
GRANT FUND	BUDGET AND APPROPRIATION RESERVES	3,813.33
OTHER TRUST FUNDS		
GENERAL CAPITAL FUNDS	BUDGET AND APPROPRIATION RESERVES	23,500.00
SEWER FUND	BUDGET AND APPROPRIATION RESERVES	2,782.00
TOTAL		<u>30,360.68</u>

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

BUSINESS FROM TOWNSHIP ATTORNEY

-Approval from County for Bethany Ridge bushes in the site triangle-Attorney Cushing will follow up

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

Tony Rizzello

-membership at RRCC fitness center for part timers may be positive and may keep employees longer

Alfons Mayer

-asked about converting street lighting to solar

Jerry Bowers

-Hawks School development streetlights could be replaced by reflectors
 -Need 3 way stop at intersection of Mt. Joy Road and Bellis Road

Alice Orrichio

-Old River Road residents received notice of blasting

Ted Harwick-

-Questioned type of transfer switch
 -Suggested a press release be issued for Patrolman Hults for the Certificate of Recognition Mr. Roselle mentioned in his Liaison report.

Laura Wilson

-Thanked the Committee for filing as intervenor
 -Asked Committee to contribute to CAP (Citizens Against the Pipeline) committee to hire an engineer to make sure the pipeline is installed correctly-Ms. Wilson will get information o to the Committee
 -Trespassing-PennEast entering property-Police Officer will suggested trespassing is civil issue. Chief suggested she complete a complaint, post no trespassing signs and send a letter to PennEast

EXECUTIVE SESSION

-RESOLUTION-to enter into Executive Session-

Mr. Vogel moved and Mr. Bush seconded the motion to adopt the following Resolution at 9:55 p.m. noting that no action will be taken when the Committee returns to open session:

RESOLUTION
Entering into Executive Session

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- Contract Negotiations-Non-union Employees, Professional Service Appointments
- Litigation-Fibermark and Oak Hill tax appeal

BE IT FURTHER RESOLVED, that Minutes will be kept on file in the Municipal Clerk’s Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

Voice Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

The Committee returned to open session at 10:14 p.m.

ADJOURN

Mr. Bush moved and Mr. Roselle seconded the motion to adjourn at 10:14 p.m.

Voice Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

Respectfully submitted,

Approved by,

Catherine M. Miller, RMC
Municipal Clerk

Ray Krov, Mayor
Daniel T. Bush, Deputy Mayor