



Township of Holland
IN
HUNTERDON COUNTY

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www.hollandtownship.org

Draft Agenda-Business to the extent known

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA

October 20, 2015

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 11, 2014 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES OF THE: October 6, 2015 Regular Meeting and Executive Session

APPROVAL OF BILLS AS SUBMITTED

| Check# | Vendor | Description | Payment | Total Check |
|--------|-------------------------------------|-------------------------------------|----------|-------------|
| 20354 | Alexandria Township | 1/2 cost of the Fall GFOA Edward P | 369.21 | 369.21 |
| 20355 | ALL INDUSTRIAL-SAFETY PRODUCTS, INC | Marking Paint | 212.60 | 212.60 |
| 20356 | ALLIED OIL, LLC | Unleaded Gas 87 Oct 45.7 gal price | 80.16 | 80.16 |
| 20357 | AQUA NEW JERSEY | 910 RRCC 6" Fire 082915-092815 (89 | 321.32 | 321.32 |
| 20358 | Boerner Inc | McGruff Safe Kids ID Kit | 314.60 | 314.60 |
| 20359 | PEPSI-COLA | Water for fitness center | 112.80 | 112.80 |
| 20360 | BRIDGE STREET SERVICE CENTER | Vehicle Maintenance 15-11 | 469.18 | 469.18 |
| 20361 | Leonard A. LaGuardia | Parks & Rec Haunted Hayride Banner | 200.00 | 200.00 |
| 20362 | Chris's Lawn Mowing Inc | LAWN CARE RRCC | 3,500.00 | 3,500.00 |
| 20363 | CHRISTINE FRENCHU | Agriculture misc. expenses | 1,110.00 | 1,110.00 |
| 20364 | Cleary Giacobbe Alfieri Jacobs | 2015 Labor Attorney services 090115 | 225.00 | 225.00 |
| 20365 | CLEMENS UNIFORM | Mat 3 x 5 | 37.50 | 37.50 |
| 20366 | Cooper Electric Supply | Monitoring agreement | 288.00 | 288.00 |
| 20367 | COOPER ELECTRICAL SUPPLY | Generator Concrete Pad Supplies - R | 78.55 | 78.55 |
| 20368 | DAVE PHILLIPS MUSIC & SOUND | P&R Haunted Hayride Music and Sound | 227.70 | 227.70 |
| 20369 | Daxko LLC | Computer Software - Oct. | 434.00 | 434.00 |
| 20370 | DEER CARCASS REMOVAL SERVICE, LLC | Deer Carcass Removal - September 20 | 114.00 | 114.00 |

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|-------|-------------------------------------|-------------------------------------|-----------|-----------|
| 20371 | ENTEL SYSTEMS, INC. | Phone System - crackling sound | 125.00 | 125.00 |
| 20372 | Enterprise Electrical Inc | Firehouse Light Pole Electric | 1,085.00 | 1,085.00 |
| 20373 | FINCH FUEL OIL CO, INC | UNLEADED GAS 1.5017/gal del 100615 | 377.18 | |
| | | ULSDDYED 1.5414/gal del -093015 575 | 886.89 | 1,264.07 |
| 20374 | FLYING HIGH, LLC | Flags for RRCC | 143.71 | 143.71 |
| 20375 | FOX BROTHERS ALARM SERVICES, INC. | Alarm System Riegel Ridge - 2015 4t | 165.00 | 165.00 |
| 20376 | GRAINGER | Nitrile Gloves & hinges | 210.36 | 210.36 |
| 20377 | HUNTERDON COUNTY ASSESSOR ASS. | Michelle Trivigno 2015 County & Sta | 200.00 | 200.00 |
| 20378 | HUNTERDON CTY CHAMBER OF COMMERCE | Please Give Check to Melissa | 50.00 | 50.00 |
| 20379 | J C Ehrlich Co Inc | Monthly Pest Control | 217.00 | 217.00 |
| 20380 | JERSEY CENTRAL POWER & LIGHT | Account 100 004 557 474 Street Ligh | 69.40 | |
| | | Account 100 004 556 468 Consumption | 320.81 | |
| | | | 3.79 | |
| | | | 909.26 | 1,303.26 |
| 20381 | JESSICA NEGLIA | CPR Instructor Class | 250.00 | 250.00 |
| 20382 | JHM Signs | Signs for Zumbathon | 107.50 | 107.50 |
| 20383 | KEITH GROOGAN | Karate Aug & Sept. | 659.25 | 659.25 |
| 20384 | LAND TECH ENTERPRISES | BID ON CHARLES ROAD+ | 23,081.30 | 23,081.30 |
| 20385 | MARIA ELENA JENNETTE KOZAK | Parks & Recreation Reimbursement | 66.00 | 66.00 |
| 20386 | MASER CONSULTING PA | PB HT/House B6 L1 .02 Minor Sub/Var | 135.00 | 135.00 |
| 20387 | EDWARD HORSFALL | Computer Services - August 2015 | 100.00 | |
| | | Computer Services - August | 350.00 | 450.00 |
| 20388 | Michael Joyce | Reimbursement for Miles 070115 - 09 | 26.32 | 26.32 |
| 20389 | MICHELE TRIVIGNO | Reimbursement | 338.10 | 338.10 |
| 20390 | MONINGHOFF APPLIANCE & SUPPLY CORP. | Supplies for building | 132.25 | |
| | | Supplies for Building | 32.08 | 164.33 |
| 20391 | TREASURER, STATE OF NJ | 2014 BFCE Annual Renew Fire Code Fe | 581.00 | 581.00 |
| 20392 | NJ State League of Municipalities | Professional Development Webinar Ma | 35.00 | 35.00 |
| 20393 | NJN PUBLISHING | DPW Ad F/T Laborer Position | 548.00 | |
| | | TC Ordinance 2015-9 Final police Se | 19.94 | 567.94 |
| 20394 | THE O D B COMPANY | 2009 Leaf Machine Parts | 1,682.88 | 1,682.88 |
| 20395 | OFFICE DEPOT, INC. | Office Supplies | 125.91 | 125.91 |
| 20396 | R & L DATACENTERS, INC. | Municipal Payroll | 623.16 | 623.16 |
| 20397 | RACHEL COZZE | REFUND OVERPAYMENT | 20.00 | 20.00 |
| 20398 | RARITAN VALLEY DISPOSAL #865 | 30 Yard Garbage Dumpster | 1,020.00 | 1,020.00 |
| 20399 | RENTAL CENTER U.S.A. | Community Day Rentals (tables/stage | 991.00 | 991.00 |
| 20400 | RICOH USA Inc. | PD/OEM Copier | 1,550.37 | 1,550.37 |
| 20401 | RK OCCUPATIONAL & ENV ANALYSIS, INC | Right-to-Know Survey | 1,450.20 | 1,450.20 |
| 20402 | SANDY HOWELL | Parks & Rec 2015 various activities | 273.98 | 273.98 |
| 20403 | SANICO, INC. | Monthly Invoice 4 YD Cont 1 pu/wk | 134.05 | |
| | | Monthly Invoice 6 YD Cont 1 pu/wk | 112.02 | |
| | | Monthly Invoice 2 YD FL Cont 1 pu/ | 78.57 | 324.64 |
| 20404 | SERVICE ELECTRIC CABLE TV, INC. | Internet Powered by Pentele Data - | 64.99 | 64.99 |
| 20405 | SMITH MOTOR COMPANY, INC. | Vehicle Maintenance | 195.72 | 195.72 |
| 20406 | South Ridge Community Church | Stage Rental for Zumbathon | 350.00 | 350.00 |

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|-------|------------------------------------|-------------------------------------|----------|----------|
| 20407 | STAPLES BUSINESS ADVANTAGE | Shredder bags | 80.07 | 80.07 |
| 20408 | Supreme Heating & Air Conditioning | repair and service on going work | 1,177.25 | 1,177.25 |
| 20409 | SUSAN M. BABER, CCR | PB court recorder October 12 2015 | 225.00 | 225.00 |
| 20410 | THERESA VERDI | Cleaning Services for RRCC | 440.00 | 440.00 |
| 20411 | TREASURER, STATE OF NJ | Site Remediation LSPR 7/14-6/30 Ann | 2,300.00 | 2,300.00 |
| 20412 | VALLEY AUTO SUPPLY | Batteries | 238.00 | 238.00 |
| 20413 | VERIZON | PW 09615 - 102515 | 53.27 | |
| | | B&G 092615 - 102515 | 76.09 | |
| | | MB 092615 - 102515 | 1,073.66 | |
| | | PD 092615 - 102515 | 563.92 | |
| | | DPW 092615 - 102515 | 235.85 | |
| | | Sewer 092615 - 102515 | 29.67 | |
| | | Recycling 092615 - 102515 | 83.72 | 2,116.18 |
| 20414 | VERIZON WIRELESS | Cell Phones/Air Cards - September 2 | 589.18 | 589.18 |
| 20415 | VITAL COMMUNICATIONS, INC. | MOD IV Tax Master Tape | 100.00 | 100.00 |

55,258.29

| | | |
|-----------------------|-----------------------------------|-------------|
| CURRENT FUND | BUDGET AND APPROPRIATION RESERVES | 31,493.48 |
| GRANT FUND | BUDGET AND APPROPRIATION RESERVES | 650.05 |
| OTHER TRUST FUNDS | | |
| GENERAL CAPITAL FUNDS | BUDGET AND APPROPRIATION RESERVES | 23,081.30 |
| SEWER FUND | BUDGET AND APPROPRIATION RESERVES | 33.46 |
| | | <hr/> |
| | | 55,258.29 |
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SWEARING IN OF SERGEANT SEAN P. GUTSICK

ANNOUNCEMENT

-The General Election is Tuesday November 3rd. Polls are open 6:00 a.m.-8:00 p.m. The next regular Committee meeting will be Wednesday November 4th and the second meeting in November has been canceled.

-The Holland Township Committee will hold a Special Work Session beginning at 8am on Tuesday November 3, 2015. The purpose of the Work Session is for the Committee to tour the Riegel Ridge Community Center, Pool, DPW Facility and Recycling Center to review Buildings and Grounds Projects. This meeting is open to the public. Public comments will be limited to the public portion of the meeting which will be held at the Municipal Building after the tour.

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-Stone Walls-At the October 6, 2015 meeting the Committee discussed the Stone wall at #499 Shire Road and stone walls in other locations.

Mr. Roselle was to discuss this issue with Zoning Officer Creveling
 Attorney Cushing was to work on a ordinance dealing with stone walls in the Township rights of way.

-Fitness Center reduced fees for part-time staff-At the October 6, 2015 meeting the Riegel Ridge Community Center staff requested consideration for reduced membership fees for the Fitness Center for part-time employees

Mr. Scheibener and Mr. Vogel were to discuss this request with Director Neglia and report back to the Committee before the end of 2015.

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE-

-Legislators letter to FERC-(Mr. Vogel)

-Discussion: Who should receive, disseminate and store the emails from FERC regarding filings and comments in connection to the PennEast Pipeline Project

-Approval to attend seminar/class/conference:
Parks and recreation Director Jessica Neglia

| Date | Host | Subject | Cost |
|-------------|-----------|--|--|
| 11/16-11/17 | Red Cross | CPR/AED and First Aid Instructor Training Course | \$250.00 certification valid for 2 years then free renewal |

This class will certify Jessica to teach CPR/First Aid and AED to the staff, avoiding outsourcing costs

-RESOLUTION-Cancellation of taxes

RESOLUTION

Authorizing the Cancellation of 2014 Tax

WHEREAS, a Municipal revaluation was done in 2013 effective for the 2014 tax year and,

WHEREAS, Block 25 Lot 18 also known as 141 Little York Mount Pleasant Road and owned by the First Presbyterian Church of Alexandria a tax exempt organization was inadvertently removed from the tax exempt property list for 2014;

NOW, THEREFORE, BE RESOLVED, the Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey directs the Tax Collector to cancel 2014 taxes in the amount of \$1,938.17.

RESOLUTION-Bellis Road Phase II

RESOLUTION

Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the MA-2016-Bellis Road-Phase II-00234 project

NOW, THEREFORE, BE IT RESOLVED, by the Holland Township Committee, Township of Holland in the County of Hunterdon, State of New Jersey that the Committee formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as MA-2016-Bellis Road-Phase II-00324 to the New Jersey Department of Transportation on behalf of the Township of Holland.

BE IT FINALLY RESOLVED, that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Holland and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

-RESOLUTION-Authorizing sale on GovDeals.com

RESOLUTION

Authorizing the Sale of Surplus Property

WHEREAS, the Township of Holland has determined that the personal property listed below is no longer needed for public use; and

Police Department-

Make: Ford Model: 2006 Crown Victoria Car VIN#: 2FAFP71W36X100420

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for public use through an online auction service; and

WHEREAS, the Township of Holland intends to utilize the online auction services of GovDeals.com under the terms of State contract #83453.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Holland, County of Hunterdon in the State of New Jersey, authorizes the Chief Financial Officer to sell the surplus personal property pursuant to this resolution.

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____