

September 6, 2016

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Present at this meeting were: Mayor Ray Krov, Deputy Mayor Daniel Bush, Committeemen Kenneth Vogel, Thomas Scheibener and Robert Thurgarland. Also present was Attorney Richard Cushing. (Entered the meeting late)

There being a quorum this meeting was called to order by Mayor Krov at 7:03 p.m. Mr. Krov asked that all electronic equipment be turned off or silenced.

FLAG SALUTE

Mayor Krov invited the audience to join the Committee in reciting the "Pledge of Allegiance".

OPEN PUBLIC MEETINGS STATEMENT

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on November 12, 2015 by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES

Mr. Vogel moved and Mr. Scheibener seconded the motion to approve the minutes of the August 2, 2016 Regular Meeting

Voice Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

APPROVAL OF BILLS AS SUBMITTED

Mr. Vogel moved and Mr. Bush seconded the motion to approve the bills for August 16, 2016 and September 6, 2016 as submitted:

August 16

Check#	Vendor	Description	Payment	Check Total
21743	Adam W. Mackow	Refund of Taxes	\$ 3,945.40	\$ 3,945.40
21744	Allen Hills	OEM Bus Labels	\$ 98.00	\$ 98.00
21745	AMERIGAS - CLINTON 7510	Amerigas for Snack hut	\$ 85.16	\$ 85.16
21746	AMY R KIRK	July 2016 YOGA	\$ 275.00	\$ 275.00
21747	AQUA NEW JERSEY	910 RRCC 6" Fire 062816 - 072816(8)	\$ 321.32	
		910 Milford WG RD Seasonal Yard Hydrant	\$ 16.31	
		RRCC Pool 061416 - 071516 (8797)	\$ 572.48	
		RRCC 061416 - 071516 (8796)	\$ 307.64	
		Sewer Lift Station 061616 - 071516 (\$ 51.86	
		910 Lawn Irrigation 061816 - 071516	\$ 19.54	\$ 1,289.15
21748	Aqua Products	Repair of DuraMax Duo Vacuum	\$ 839.50	\$ 839.50
21749	BRUCE'S MOWER SERVICE	Weed Whacker Head, 2 Cycle Mix	\$ 33.21	\$ 33.21
21750	CARLY SOPKO	July AQUA Zumba Classes	\$ 202.20	\$ 202.20
21751	Carmen Jean Ferrand	July 2016 Zumba	\$ 84.80	\$ 84.80
21752	CASTLE SEPTIC SERVICE CORP.	Monthly Toilet Rental Charge	\$ 280.00	\$ 280.00
21753	Leonard A. LaGuardia	T-Shirts	\$ 331.00	\$ 331.00
21754	CERTIFIED CHEMICAL COMPANY	Cleaning Products for Fitness Center	\$ 441.90	\$ 441.90
21755	Chris's Lawn Mowing Inc	Lawn Care RRCC - 7 payments \$1462.5	\$ 3,450.00	\$ 3,450.00
21756	CLEMENS UNIFORM	Mats for Municipal Bldg.	\$ 35.25	
		Fitness Center Rugs	\$ 66.00	\$ 101.25
21757	COOPER ALARM SYSTEMS, INC.	Camera in Meeting Room & Front Entrance	\$ 640.00	

September 6, 2016

		Rear Entry Lower Level Door Chime	\$ 275.00	\$ 915.00
21758	Danny Marshall	July YOGA 2016	\$ 165.00	\$ 165.00
21759	Daxko LLC	August Support Services Fee	\$ 434.00	\$ 434.00
21760	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal - July 2016	\$ 57.00	\$ 57.00
21761	DELAWARE VALLEY REG. HIGH SCHOOL	PAYMENT DUE 9-1-2016	\$ 643,764.00	\$ 643,764.00
21762	DINGMAN'S DAIRY	Ice Cream for Camp and Snack Hut	\$ 180.45	\$ 180.45
21763	DRAEGER SAFETY DIAGNOSTICS, INC.	Alcotest Solution	\$ 172.88	\$ 172.88
21764	Enterprise Electrical Inc.	Pool Pump Repairs	\$ 1,314.50	\$ 1,314.50
21765	Enterprise Electrical Inc.	Firehouse Light Pole	\$ 178.75	\$ 178.75
21766	EUGENIA FRANZO	July 2016 Zumba	\$ 67.00	\$ 67.00
21767	GRAINGER	Head Protection With Earmuffs	\$ 127.76	\$ 127.76
21768	HOLLAND TOWNSHIP	2016 Sewer bill due Sept 1 Milford	\$ 175.00	\$ 175.00
21769	HOLLAND TOWNSHIP	2016 Sewer Bill due Sept 1 910 Milford	\$ 4,375.00	\$ 4,375.00
21770	HOLLAND TOWNSHIP	2016 Sewer bill Sept 1 914 Milford	\$ 262.50	\$ 262.50
21771	HOLLAND TOWNSHIP	2016 Sewer bill Sept 1 61 Church Rd.	\$ 525.00	\$ 525.00
21772	Holland Township Animal Control	2016 Budget Transfer	\$ 10,000.00	\$ 10,000.00
21773	HOLLAND TOWNSHIP BOARD OF EDUCATION	PAYMENT DUE 9-1-2016 1	\$ 1,461,951.50	\$ 1,461,951.50
21774	HUNTERDON COUNTY CLERK	Recording Fee Discharge of Mortgage	\$ 8.00	\$ 8.00
21775	International Association of Chief	IACP Conference (Harris)	\$ 295.00	\$ 295.00
21776	J C Ehrlich Co Inc.	Monthly Pest Control	\$ 217.00	\$ 217.00
21777	Jean Anthony	Refund 2016 Pool Membership	\$ 159.00	\$ 159.00
21778	Jennifer Verdicchio	2016 Refund Summer Pool Pavilion Re	\$ 300.00	\$ 300.00
21779	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 858 Baseball 51	\$ 468.49	
		Account 100 029 305 644	\$ 3,974.49	
		Account 100 077 061 016	\$ 2,642.46	
		Account 100 004 555 932 Case Field	\$ 131.40	
		Account 100 070 503 212 Pool	\$ 4.30	
		Account 100 003 579 271 Library	\$ 157.42	
		Account 100 105 886 640 914 Milford	\$ 166.74	
			\$ 3.30	\$ 7,548.60
21780	JERSEY CENTRAL POWER & LIGHT		\$ 953.99	
		Account 100 004 557 474 Street Ligh	\$ 69.94	
		Account 100 004 556 468 Consumption	\$ 323.65	\$ 1,347.58
21781	JESSICA NEGLIA	Summer Camp photo framed and one ca	\$ 150.31	\$ 150.31
21782	JBRINKS, LLC	Summer Camp Bricks for Kids	\$ 1,540.00	\$ 1,540.00
21783	Joann Sweeney	Refund for 2016 Swim Lessons	\$ 80.00	\$ 80.00
21784	JTG Construction	Sewer Extension & Pump Station	\$ 200,939.20	\$ 200,939.20
21785	Korie Fuchs	Refund for 2016 Swim Lessons	\$ 240.00	\$ 240.00
21786	L.J. ZUCCA INC. DISTRIBUTORS	Snack Hut	\$ 112.84	\$ 112.84
21787	Lisa Upton	July 2016 Zumba	\$ 43.00	\$ 43.00
21788	JAMES A FOX INC	Mad Science Camp - Machines & Rocket	\$ 1,876.00	\$ 1,876.00
21789	MAILFINANCE	Lease 060716 - 090616 Lease #H41301	\$ 360.00	\$ 360.00
21790	MARY WHITLOCK	Refund for 2016 Summer Camp	\$ 120.00	\$ 120.00
21791	MASER CONSULTING PA	Bellis Road FY 2015 NJDOT Appl Eng	\$ 70.00	\$ 70.00
21792	EDWARD HORSFALL	Computer Services - July	\$ 325.00	
		Computer Services (7/13/16 - 7/15/1	\$ 807.05	\$ 1,132.05
21793	Megan Davis	Refund for 2016 Summer Camp	\$ 30.00	\$ 30.00
21794	MELANIE WOROB	July ZUMBA and AQUA Zumba Classes	\$ 482.20	\$ 482.20
21795	MEZZA LUNA PIZZA	Pizza for summer camp	\$ 525.00	\$ 525.00
21796	MONINGHOFF APPLIANCE & SUPPLY CORP.	Misc. Items for Building & Ground R	\$ 313.85	
		Various Supplies	\$ 67.72	\$ 381.57
21797	MORROW & MORROW, LLP	PB Oliver B23 L1 45 MN site plan 0	\$ 279.00	\$ 279.00
21798	DCRP/NJ DIV OF PENSION/BENEFITS	July 2016 DCRP	\$ 13.64	\$ 13.64
21799	NJLM	NJLM Annual League Conference	\$ 330.00	\$ 330.00
21800	ONE CALL CONCEPTS, INC.	2016 NJ One Call Mark Outs	\$ 6.25	\$ 6.25
21801	Paola DeAlmeida	Refund for 2016 Summer Camp	\$ 103.00	\$ 103.00
21802	Paul Ritchie	Refund for 2016 Summer Camp	\$ 30.00	\$ 30.00

September 6, 2016

21803	PENTELEDATA	Cable Modem Rental & Support 07241	\$ 119.90	\$ 119.90
21804	PILATES BY CORRINE, LLC	July 2016 Pilates Classes	\$ 494.80	\$ 494.80
21805	PROPAC, INC.	Equipment	\$ 531.66	\$ 531.66
21806	R & L DATACENTERS, INC.	Municipal Payroll	\$ 675.02	\$ 675.02
21807	RICOH USA Inc	Copies for RRCC	\$ 675.63	\$ 675.63
21808	Riegelsville Auto Care LLC	Vehicle Maintenance 15-13	\$ 425.28	
		Vehicle Maintenance 15-14	\$ 73.23	\$ 498.51
21809	Robin Nugent	Summer Camp Supplies	\$ 89.10	\$ 89.10
21810	Round The Clock Service Inc.	Cleaning of RRCC	\$ 1,950.00	
		Cleaning RRCC	\$ 546.00	\$ 2,496.00
21811	S & S WORLDWIDE	Playground Balls	\$ 75.89	\$ 75.89
21812	SAMZIE'S UNIFORMS	Uniforms	\$ 44.00	
		Uniforms	\$ 311.50	\$ 355.50
21813	SANICO, INC.	Monthly Invoice 6 YD Cont 1 pu/wk	\$ 112.02	
		Monthly Billing 1.5 YD RL Cont 1 pu	\$ 51.38	
		Monthly Invoice 4 YD Cont 1 pu/wk	\$ 134.05	
		Monthly Invoice 2 YD FL Cont 1 pu/	\$ 78.57	\$ 376.02
21814	SERVICE ELECTRIC CABLE TV, INC.	Internet Powered by Pentele Data -	\$ 64.99	\$ 64.99
21815	SERVICE ELECTRIC TELEPHONE CO.	RRCC charges 071516 - 081416	\$ 143.17	\$ 143.17
21816	SHERWIN-WILLIAMS CO., THE	Store 5054 - Paint for Pool	\$ 56.97	\$ 56.97
21817	SIRCHIE FINGER PRINT LABORATORIES	Fingerprinting Supplies	\$ 53.00	\$ 53.00
21818	STAPLES BUSINESS ADVANTAGE	Misc. Office Supplies	\$ 175.22	
		Snack Hut	\$ 48.29	\$ 223.51
21819	STATEWIDE INSURANCE FUND	FOURTH INSTALLMENT WORKERS COMP	\$ 47,669.25	\$ 47,669.25
21820	STEM BROTHERS, INC.	Library Air Conditioner Repairs	\$ 145.62	\$ 145.62
21821	Stephanie Beddiges	JULY 2016 Pilates	\$ 271.60	\$ 271.60
21822	STORR TRACTOR COMPANY	Tractor Repair	\$ 66.48	
		85C Interstator Flail Mower Knives,	\$ 369.50	\$ 435.98
21823	Susan B Jones	July Zumba Gold Class	\$ 29.80	\$ 29.80
21824	Tamatha Isenberg	July 2016 Yoga Classes	\$ 165.00	\$ 165.00
21825	TILCON NEW YORK INC.	C301-Milling 0" to 2"	\$ 157,763.07	\$ 157,763.07
21826	TOM RODRIGUEZ ASSOCIATES	APPRAISAL REPORT KERR - B15 L 1 --S	\$ 600.00	\$ 600.00
21827	Township of East Amwell	2016 Services for the CFO	\$ 9,075.00	\$ 9,075.00
21828	VERIZON	PW 072616-082516	\$ 53.93	
		B&G 072616 - 082516	\$ 79.94	
		MB 072616 - 082516	\$ 906.95	
		DPW 072616 - 082516	\$ 243.76	
		Recycling 072616 - 082516	\$ 85.43	
		PD 072616 - 082516	\$ 578.46	\$ 1,948.47
21829	VERIZON WIRELESS	Cell Phones/Air Cards - July 2016	\$ 588.80	\$ 588.80
21830	H & K Group, Inc.	2016 Broken Asphalt & Blacktop	\$ 36.33	
		2016 Broken Asphalt & Blacktop	\$ 99.12	
		2016 Broken Blacktop	\$ 221.15	\$ 356.60
21831	H & K Group, Inc.	2016 Blacktop	\$ 1,366.32	
		2016 Blacktop	\$ 1,267.17	\$ 2,633.49
21832	WE RENT	Pressure Washer - hose extension	\$ 15.00	\$ 15.00
21833	WOODRUFF ENERGY	NATURAL GAS 254.664 UNITS	\$ 116.90	\$ 116.90
			\$ 2,583,585.40	\$ 2,583,585.40
	Manual Checks			
80116	Guardian			\$2,928.24
81216	NJ State Health Benefits Program			\$26,041.56
		Total		\$ 2,612,555.20
CURRENT FUND	BUDGET AND APPROPRIATION RESERVES	\$2,222,648.70		
GRANT FUND	BUDGET AND APPROPRIATION RESERVES	\$ 377.27		
GENERAL CAPITAL FUNDS	BUDGET AND APPROPRIATION RESERVES	\$ 159,278.07		
SEWER FUND	BUDGET AND APPROPRIATION RESERVES	\$ 55.16		

September 6, 2016

SEWER CAPITAL	BUDGET AND APPROPRIATION RESERVES	\$ 200,939.20	
ESCROW	ESCROW FUND	279.00	
DEVELOPMENT FEES	development fees	<u>8.00</u>	
Checks issued 8-02-2016			2,583,585.40
Other Payments			
Manual Totals			<u>28,969.80</u>
Total			<u><u>2,612,555.20</u></u>

September 6

Check#	Vendor	Description	Payment	Check Total
21834	ALLEGRO ENTERPRISES, INC.	Pool Water	\$ 359.50	\$ 359.50
21835	ALLIED OIL, LLC	Gasoline & Diesel	\$ 1,468.67	
		Dyed Ultra Low Sulfur Diesel	\$ 674.98	\$ 2,143.65
21836	Amazon.com RRCC	Camp and Fitness Center Expenses	\$ 511.46	\$ 511.46
21837	AMAZON.COM, LLC Police	OEM/Police	\$ 281.60	\$ 281.60
21838	Animal Control & Investigative Services	2016 Animal Control Services	\$ 766.66	\$ 766.66
21839	AQUA NEW JERSEY	910 Milford WG RD Seasonal Yard Hydrant	\$ 14.14	
		RRCC Pool 071416 - 081516 (8797)	\$ 751.43	
		RRCC 071416 - 081516 (8796)	\$ 417.13	
		Sewer Lift Station	\$ 44.15	
		910 Lawn Irrigation 071816 - 081516	\$ 16.39	\$ 1,243.24
21840	BETHANY ASCOLESE	Face Painting Community Day	\$ 300.00	\$ 300.00
21841	PEPSI-COLA	Soda/Water for Snack Hut and Fitness	\$ 225.89	
		Soda/Water	\$ 176.61	\$ 402.50
21842	CASTLE SEPTIC SERVICE CORP.	Monthly Toilet Rental Charge	\$ 280.00	\$ 280.00
21843	Celebration Fireworks Inc	Fireworks Community Day	\$ 8,000.00	\$ 8,000.00
21844	CERTIFIED CHEMICAL COMPANY	Gloves, can liners, towels, hand so	\$ 623.62	\$ 623.62
21845	CHERI DEVINO	Glitter Tattoos	\$ 200.00	\$ 200.00
21846	CHERRY VALLEY TRACTOR SALES	2007 Flail Mower Roller	\$ 1,605.30	\$ 1,605.30
21847	Circus Time Amusements & Entertain	Community Day Rides	\$ 3,100.00	\$ 3,100.00
21848	CLEMENS UNIFORM	Mats for Municipal Bldg.	\$ 35.25	
		DPW Shop Rags & Bethany Mat	\$ 21.75	
		Carpets	\$ 100.80	
		Rugs for Community Center	\$ 81.00	\$ 238.80
21849	COUNTY OF HUNTERDON	Health Inspections 2nd qtr-2016 FOO	\$ 400.00	\$ 400.00
21850	D.H. PRODUCTIONS	DJ Community Day	\$ 750.00	\$ 750.00
21851	Dashing Valet Dry Cleaning	Dry-cleaning - 7/29/16 - 8/30/16	\$ 253.50	\$ 253.50
21852	CEUnion	PB/BOA classes	\$ 267.00	\$ 267.00
21853	DAVIS BUSINESS MACHINES, INC.	Monthly Maintenance Fee IR-C33801	\$ 216.21	
		Final Overage Billing Mtn chg IR-25	\$ 148.12	\$ 364.33
21854	DEPENDABLE FIRE EQUIPMENT CO., INC.	Fire Equipment Service Fees	\$ 44.00	\$ 44.00
21855	DINGMAN'S DAIRY	Snack Hut Ice Cream	\$ 348.12	
		Ice Cream	\$ 149.33	\$ 497.45
21856	DONNA K. GELEGONYA	Training for lifeguards	\$ 150.00	\$ 150.00
21857	Energ Fitness Wellness Solutions LL	Repair of fitness equipment	\$ 273.16	\$ 273.16
21858	Enterprise Electrical Inc.	Power Issues at Pool	\$ 736.15	\$ 736.15
21859	ENVIROCON	Installation of Generator at Riegel	\$ 19,781.41	
		Installation of Generator at Riegel	\$ 2,370.14	\$ 22,151.55
21860	HOLLAND TOWNSHIP FREE PUBLIC LIBRARY	Donation	\$ 15,000.00	\$ 15,000.00
21861	J and J Gym Floors LLC	Gym Floor Re Coating	\$ 2,350.00	\$ 2,350.00
21862	JERSEY CENTRAL POWER & LIGHT	Account 100 004 591 283 Gridley Cir	\$ 212.51	
		Account 100 004 272 553 Street Lig	\$ 153.88	
		Account 100 060 952 585 Street Lig	\$ 57.01	
		Account 100 004 555 858 Baseball 51	\$ 377.89	
		Account 100 029 305 644	\$ 4,163.80	
		Account 100 004 555 932 Case Field	\$ 123.84	
		Account 100 070 503 212 Pool	\$ 3.79	

September 6, 2016

		Account 100 003 579 271 Library	\$ 148.37	\$ 5,241.09
21863	JERSEY CENTRAL POWER & LIGHT	Account 100 105 886 640 914 Milford	\$ 144.73	
		Account 100 004 272 595 Street Lig	\$ 1,579.77	
		Account 100 077 061 016	\$ 2,445.83	\$ 4,170.33
21864	Jessica Bruing Pierman	Pont Rides for Community Day (Pleas	\$ 400.00	\$ 400.00
21865	JESSICA NEGLIA	Summer Camp Expenses	\$ 94.64	
		Various Items for camp and cleaning	\$ 74.15	
		Washing of RRCC Yoga Blankets	\$ 25.00	
		Food for Snack Hut	\$ 120.53	
		Mileage	\$ 77.09	\$ 391.41
21866	JHM Signs	Sign for community day	\$ 24.00	\$ 24.00
21867	Jillian Heymach	Fitness Center Cleaning	\$ 175.00	\$ 175.00
21868	JOHN D. HARRIS, JR.	IACP Conference	\$ 398.20	\$ 398.20
21869	KARL'S AUTO GLASS	Lexan For Flail	\$ 185.00	\$ 185.00
21870	KEITH GROOGAN	Karate Invoices June and July 2016	\$ 910.00	\$ 910.00
21871	Kleen and Fresh Carpet Systems	Cleaning Upstairs carpet	\$ 495.00	\$ 495.00
21872	KOCHES REPAIRS, INC.	Shed	\$ 200.00	\$ 200.00
21873	KOLLMER EQUIPMENT	Labor and Repairs to TORO	\$ 211.00	
		Parts for Lawn Mower	\$ 60.97	\$ 271.97
21874	L.J. ZUCCA INC. DISTRIBUTORS	Candy for Snack Hut	\$ 130.93	\$ 130.93
21875	MARIA ELENA JENNETTE KOZAK	Parks & Rec Art 11 x 17 Glossy Post	\$ 50.85	\$ 50.85
21876	MASER CONSULTING PA	General Engineer Services thru 0731	\$ 280.00	
		Gridley Circle Pump station	\$ 9,213.75	
		Bellis Road FY 2015 NJDOT Appl Eng	\$ 163.75	
		General Engineer Services thru 0731	\$ 70.00	
		PB Mill Rd Solar B2 L1.02 & B4 L1	\$ 910.00	
		PB Mill Rd Solar B2 L1.02 & B4 L1	\$ 210.00	
		RRCC Generator	\$ 702.95	\$ 11,550.45
21877	MGL PRINTING SOLUTIONS	Check Clearing Account # 22000 - 23	\$ 307.50	\$ 307.50
21878	MONINGHOFF APPLIANCE & SUPPLY CORP.	various items including chairs for	\$ 444.21	
		Range Shed	\$ 95.96	\$ 540.17
21879	Needle Tech Custom Embroidery	2016 Tee Shirts - Tom Costley	\$ 76.50	\$ 76.50
21880	NJ Advance Media	HD 2016 Synopsis of Audit	\$ 232.59	\$ 232.59
21881	DCRP/NJ DIV OF PENSION/BENEFITS	Melissa Pecchia August 2016	\$ 13.07	\$ 13.07
21882	OFFICE DEPOT, INC.	Office Supplies	\$ 180.16	\$ 180.16
21883	ONE CALL CONCEPTS, INC.	May 2016 One Call Mark outs	\$ 18.75	\$ 18.75
21884	PENTELEDATA	Cable Modem Rental & Support 08241	\$ 119.90	\$ 119.90
21885	RARITAN VALLEY DISPOSAL #865	2016 - 30 yard Garbage Dumpster	\$ 510.00	
		2016 - 30 yard Garbage Dumpster	\$ 510.00	\$ 1,020.00
21886	Robin Nugent	Craft Supplies	\$ 17.96	\$ 17.96
21887	RRP Cycle Stuff LLC	Rim for Mule	\$ 40.00	\$ 40.00
21888	Rt. 23 Patio & Mason Center LLC	Granite Curb Blocks	\$ 367.50	\$ 367.50
21889	RUTGERS, THE STATE UNIVERSITY OF NJ	Tax Collection III TC-4303 FA16-2 K	\$ 1,090.00	
		Tax Collection Review CourseTC4304	\$ 639.00	\$ 1,729.00
21890	S & S WORLDWIDE	Summer Camp Beads	\$ 20.56	\$ 20.56
21891	SAMZIE'S UNIFORMS	Dress Uniforms	\$ 2,836.90	
		Uniforms	\$ 1,732.43	\$ 4,569.33
21892	SERVICE ELECTRIC TELEPHONE CO.	RRCC charges 081516 - 091416	\$ 143.17	\$ 143.17
21893	STAPLES BUSINESS ADVANTAGE	Misc. Office Supplies	\$ 304.74	\$ 304.74
21894	Victoria L Stevens	Mileage to/from RRCC/Northfield Ban	\$ 12.48	\$ 12.48
21895	STORR TRACTOR COMPANY	Lawn Mower Part	\$ 66.48	\$ 66.48
21896	THERESA VERDI	Cleaning RRCC July 25 - Aug. 26	\$ 800.00	\$ 800.00
21897	Traffic Safety Service LLC	Strobe Lights	\$ 654.00	\$ 654.00
21898	US Bank Cust/Pro Cap 4 & Creditors	REDEMPTION OF CERTIFICATE 2015-003 B	\$ 1,825.25	\$ 1,825.25
21899	US Foods Inc., Allentown Division	End of Summer Camp Wild West BBQ	\$ 562.48	
		August 2015 Food Order Snack Hut	\$ 538.08	\$ 1,100.56
21900	H & K Group, Inc.	2016 Recycled Asphalt	\$ 821.94	\$ 821.94

September 6, 2016

21901	H & K Group, Inc.	2016 Recycled Broken Blacktop	\$ 425.37	\$ 425.37
21902	H & K Group, Inc.	2016 Blacktop	\$ 6,625.64	\$ 6,625.64
21903	WM LAMP TRACKER, INC.	2016 Fluorescent Bulb Recycling	\$ 69.95	\$ 69.95
21904	WOODRUFF ENERGY	NATURAL GAS 254.664 UNITS	\$ 92.72	\$ 92.72
			\$ 110,082.99	\$ 110,082.99
Manual Checks				
9012016	Guardian			\$ 2,858.77
90116	NJ State Health Benefits Program			\$ 26,993.13
82616	Mailfinance			\$ 300.00
		Total		\$ 140,234.89

CURRENT FUND	BUDGET AND APPROPRIATION RESERVES	\$ 72,218.91	
GRANT FUND	BUDGET AND APPROPRIATION RESERVES	\$ 4,197.40	
OTHER TRUST FUNDS			
GENERAL CAPITAL FUNDS	BUDGET AND APPROPRIATION RESERVES	\$ 20,484.36	
SEWER FUND	BUDGET AND APPROPRIATION RESERVES	\$ 2,081.91	
SEWER CAPITAL	BUDGET AND APPROPRIATION RESERVES	\$ 9,213.75	
ANIMAL CONTROL	BUDGET AND APPROPRIATION RESERVES	\$ 766.66	
ESCROW			
	ESCROW FUNDS	1,120.00	
Checks issued 9-6-2016			110,082.99
Manual Totals			<u>30,151.90</u>
Total			<u><u>140,234.89</u></u>

Voice Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

REMINDER/ANNOUNCEMENT

-Mayor Krov announced that Holland Township is hosting the **37th Annual Holland Township Community Day** on Saturday September 10th. The day filled with rides, games, demonstrations and lots of great food kicks off at 1 p.m. and will end with our famous fireworks display.

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-Pavilion at the Riegel Ridge Community Center at the August 2, 2016 meeting Mr. Vogel was asked to have the project marked out and have Municipal Engineer Roseberry provide more detailed plans and photographs of the proposed project.

Mr. Vogel has changed his mind on the need for this pavilion and now feels there are other projects that are needed. The Township could continue to rent a tent for the Summer Rec program and use the money for other projects.

Mr. Scheibener will discuss this project with Director Neglia and re-look at the project priorities.

Attorney Cushing entered the meeting at this time:

-Discussion Draft-ORDINANCE 2016-AMENDING CHAPTER 120 OF THE CODE OF THE TOWNSHIP OF HOLLAND REGARDING PEDDLING AND SOLICITING

At the August 2, 2016 meeting Attorney Cushing was asked, to provide, at this meeting, a copy of the Draft Ordinance with tracked changes and any comments from Clerk Miller and Chief Harris.

- Mr. Cushing will review the Draft Ordinance and add a \$100 application fee

LIAISON REPORTS

Thurgarland-

- Farmer’s Market-thanks to Audrey Balogh for organizing the 2016 Market and to the Fire Company for use of their building and grounds
- Holland Park Association-will be at Community Day. A flyer to be handed out to public was distributed.

Scheibener-

- 2016 summer camp statistics report was distributed:
 - In 2016 1,507 campers participated
 - In 2015 1,318 campers participated
 - In 2014 1,227 campers participated
- Figures from Pool and Snack Hut will be available after the end of the quarter
- Haunted hay ride and hay ride during Community Day-Township insurance cannot cover tractors and wagons-he suggested we cancel the Community Day Hayride and the Haunted Hay Ride if these volunteers can’t be covered by the Township insurance. A rider or a stand-alone policy for a one day event to cover the tractors and wagons was considered. Resolution adopted under new business. The Mayor will contact Tom Groendyke (Township agent) tomorrow to discuss this issue.

Vogel-

- Guidelines for Driveways-guidelines received from the Fire Company in 2005 were not incorporated in our ordinances.
- More security to the Municipal Building will be added in the form of monitors

Bush-

- Approval of \$75,000 Riegel Ridge Community Center stage and screening room grant has been received from Hunterdon County. This is from the Open Space tax that the residents pay as part of their County taxes.
- Police met with FEMA they will cover excess cost for the Riegel Ridge Community Center generator which should be up and running this week.
- Hunterdon County has also given the backup generator that is on wheels to Township
- the generator originally located at the Gridley Circle sewer pump station (removed earlier this year) will be set up at Department of Public Works
- Agricultural Advisory Committee-concerned about Frank Banish study would like to help donate money from their budget.

Krov-

- Mayor Krov and Deputy Mayor Bush met with Chairs of Planning Board & Board of Adjustment. Consensus was as long as there are enough volunteers to keep two separate boards, two independent boards should remain
- attended the August 10th Elizabethtown gas meeting with residents-they explained the project, future meetings will be held in Holland
- Hunterdon County Hazardous mitigation plan-Chief Harris will coordinate with Clerk Miller who will put it on the September 20, 2016 meeting

NEW BUSINESS FROM TOWNSHIP COMMITTEE

- Letter from Karl Oboda asking for use of Municipal Building meeting room for an AARP Smart Driving Class-
- Mr. Bush suggested this class could be run at Riegel Ridge Community Center and tie into the Holland Seniors with no charge. He will contact Director Jessica Neglia

- Discussion-Comments on FERC Draft Environmental Impact Statement-
- Mr. Bush moved and Mr. Vogel seconded the motion to authorize Mayor Krov to sign Comments 1-6 on the FERC Draft Environmental Impact Statement and authorize Attorney Cushing to upload them to the FERC website

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-RESOLUTION-Rider for coverage of Tractors and wagons for Community Day Hayride and Haunted Hayride

Mr. Vogel moved and Mr. Bush seconded the motion to adopt the following Resolution:

RESOLUTION

Authorizing purchase of an Insurance Rider to Cover the Farm Equipment Furnished by Local Farmers for the Upcoming Hayrides During Community Day and the Haunted Hayride in October

BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey authorizing the Mayor to negotiate a rider for up to \$1,000/ per event for the Hay Ride for Community Day and for the Haunted Hayride to cover the volunteers including those providing tractors and hay wagons for both activities secondary to any other insurance.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-Letter of resignation received from DPW employee James Brown

Mr. Scheibener moved and Mr. Bush seconded the motion to accept the resignation from Department of Public Works employee James Brown effective August 26, 2016

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-Approval to attend conference: Chief Harris

Mr. Bush moved and Mr. Scheibener seconded the motion to approve attendance of Chief John Harris

Date	Host	Subject	Cost
10/15-10/18	I.A.C.P. International Assoc. of Chiefs of Police	Conference San Diego	Air \$398.20 Conference \$ 295.00

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-Approval to attend classes: Maria Elena Kozak

Mr. Vogel moved and Mr. Bush seconded the motion to approve attendance of

Date	Host	Subject	Cost
9/24, 10/1, 10/8, 10/15, 10/22, 10/29	Rutgers	Principles of Municipal Tax Collection III: Tax Office Operations	\$1,090
11/12, 11/19, 12/3	Rutgers	Tax Collection Review Course	\$639

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-Approval to attend classes: Planning Board Secretary Maria Elena Kozak

Mr. Vogel moved and Mr. Scheibener seconded the motion to approve the attendance of Planning Board Secretary Maria Elena Kozak

Date	Host	Subject	Cost
9/30	Rutgers	The Ethical Culture 2107 Workshop	\$89
10/28	Rutgers	Managing Records in the Age of Public Scrutiny	\$89
12/9	Rutgers	The Security Illusion 2017: is safe really safe?	\$89

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-Approval of Fitness Center Rates

Mr. Scheibener moved and Bush seconded the motion to approve the new Fitness Center rates effective September 19, 2016 as follows:

Fitness Center Membership Rates

<u>Resident</u>			<u>Current</u>	<u>New</u>	<u>Change</u>
Family	1 year	\$	489.00	\$ 509.00	\$ 20.00
Family	3 month	\$	129.00	\$ 136.00	\$ 7.00
Family	monthly	\$	43.00	\$ 45.00	\$ 2.00
Couple	1 year	\$	443.00	\$ 461.00	\$ 18.00
Couple	3 month	\$	115.00	\$ 121.00	\$ 6.00
Couple	monthly	\$	38.00	\$ 40.00	\$ 2.00
Individual	1 year	\$	244.00	\$ 254.00	\$ 10.00
Individual	3 month	\$	89.00	\$ 94.00	\$ 5.00
Individual	monthly	\$	22.00	\$ 23.00	\$ 1.00
Student/Senior	1 year	\$	195.00	\$ 203.00	\$ 8.00
Student/Senior	3 month	\$	51.00	\$ 54.00	\$ 3.00
Student/Senior	monthly	\$	17.00	\$ 18.00	\$ 1.00
Senior Couple	1 year	\$	276.00	\$ 288.00	\$ 12.00
Senior Couple	3 month	\$	73.00	\$ 77.00	\$ 4.00
Senior Couple	monthly	\$	24.00	\$ 25.00	\$ 1.00
<u>Non-Resident</u>			<u>Current</u>	<u>New</u>	<u>Change</u>
Family	1 year	\$	568.00	\$ 591.00	\$ 23.00
Family	3 month	\$	149.00	\$ 157.00	\$ 8.00
Family	monthly	\$	50.00	\$ 52.00	\$ 2.00
Couple	1 year	\$	521.00	\$ 542.00	\$ 21.00
Couple	3 month	\$	135.00	\$ 142.00	\$ 7.00
Couple	monthly	\$	45.00	\$ 47.00	\$ 2.00
Individual **	1 year	\$	324.00	\$ 337.00	\$ 13.00
Individual	3 month	\$	110.00	\$ 116.00	\$ 6.00
Individual	monthly	\$	30.00	\$ 32.00	\$ 2.00
Student/Senior	1 year	\$	256.00	\$ 267.00	\$ 11.00

Student/Senior	3 month	\$	66.00	\$	70.00	\$	4.00
Student/Senior	monthly	\$	22.00	\$	24.00	\$	2.00
Senior Couple	1 year	\$	338.00	\$	353.00	\$	15.00
Senior Couple	3 month	\$	89.00	\$	94.00	\$	5.00
Senior Couple	monthly	\$	30.00	\$	32.00	\$	2.00

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-RESOLUTION-Updating the 2016 Salary Resolution to include currently pool front desk employee Matthew Vollo as pool manager.

Mr. Vogel moved and Mr. Bush seconded the motion to adopt the following Resolution:

UPDATED RESOLUTION

Authorization to hire the following seasonal part time
Lifeguards, pool front desk and Snack Hut at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of seasonal pool staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, these employees will be hired as “at will” 4 month part-time, seasonal employees

WHEREAS, these employee’s will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, these employees will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to these employees for review and will be required to comply with all policies in the handbook, and

WHEREAS, these employees will be required to attend and pass all required training; and

WHEREAS, these employees will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, these employees will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, the following people be hired as seasonal part-time employees contingent on favorable results of all required background checks, effective August 14, 2016.

Pool Supervisor

Name	Position	Salary
Jessica Neglia	Pool Supervisor	\$7,283/season

Pool Managers

Name	Position	Salary
Jeannette Murphy	Manager	\$11.00
Ethan Templeton	Manager	\$10.00

September 6, 2016

Peter Hannon	Manager	\$10.00
Jesse Matarazzo	Manager	\$10.00
Britney Mazzetta	Manager	\$10.50
Emily Guina	Manager	\$10.00
Matthew Vollo	Manager	\$10.00

Pool Lifeguards

Name	Position	Salary
Abigail Sullivan	Lifeguard	\$9.00
Alyssa Shuetz	Lifeguard	\$9.00
Cayla Mazzetta	Lifeguard	\$9.50
Clare Nugent	Lifeguard	\$9.00
Harriet LeFavour	Lifeguard	\$9.00
Jonathan Wirkus	Lifeguard	\$9.50
Jonathan Evanowski	Lifeguard	\$9.00
Julia Glassmacher	Lifeguard	\$9.00
Kevin Moran	Lifeguard	\$9.50
Kevin Scanlan	Lifeguard	\$9.50
Kyle Olszak	Lifeguard	\$9.00
Madison Brogan	Lifeguard	\$9.00
Mia Kunzmann	Lifeguard	\$9.00
Michael Coppola	Lifeguard	\$9.00
Nathan Wojick	Lifeguard	\$9.50
Nicole Davison	Lifeguard	\$9.50
Paige Cordero	Lifeguard	\$9.50
Rachael Czerna	Lifeguard	\$9.50
Ryan Augustine	Lifeguard	\$9.00
Ryan O'Connor	Lifeguard	\$9.00
Joseph Leonard	Lifeguard	\$9.00
Jacob Stirberg	Lifeguard	\$9.00
Ethan Templeton	Lifeguard	\$9.00
Peter Hannon	Lifeguard	\$9.50
Jesse Matarazzo	Lifeguard	\$9.50
Peter Hannon	Lifeguard	\$9.50
Britney Mazzetta	Lifeguard	\$9.50
Emily Guina	Lifeguard	\$9.50
Jeannette Murphy	Lifeguard	\$10.00

Madison Hesse	Lifeguard	\$9.00
Shannon Hesse	Lifeguard	\$9.00
William Runge	Lifeguard	\$9.00
Sarah Kania	Lifeguard	\$9.00
Roxy Aguilar	Lifeguard	\$9.00
Gavin Payne	Lifeguard	\$9.00
Harry Thoman	Lifeguard	\$8.50
Carolyn Popescu	Lifeguard	\$9.50

Swim Instructors Group Lessons

Name	Position	Salary
Paige Cordero	Swim Instructor	\$13.00
Nicole Davidson	Swim Instructor	\$13.00
Cayla Mazzetta	Swim Instructor	\$13.00
Britney Mazzetta	Swim Instructor	\$13.00
Carolyn Popescu	Swim Instructor	\$13.00

Private Swim Lessons

Name	Position	Salary
Paige Cordero	Swim Instructor	\$14.00
Nicole Davidson	Swim Instructor	\$14.00

Cayla Mazzetta	Swim Instructor	\$14.00
Britney Mazzetta	Swim Instructor	\$14.00
Carolyn Popescu	Swim Instructor	\$14.00

Pool Desk Staff

Name	Position	Salary
Matthew Vollo	Pool Desk	\$8.50
Antonina Calcavecchio	Pool Desk	\$8.50
Kelly Adam	Pool Desk	\$8.50
Stephanie Kirkpatrick	Pool Desk	\$8.50
Sarah Tepper-Fazzari	Pool Desk	\$8.50
Adalley Cunningham	Pool Desk	\$8.50
Bryanna Rossu	Pool Desk	\$8.50
Julia Silva	Pool Desk	\$8.50

Snack Hut Staff

Name	Position	Salary
Madison Scott	Snack Hut – Counter	\$7.25
Audrey LaBar	Snack Hut – Grill	\$9.00
Christopher Edwards	Snack Hut - Grill	\$9.00
Emily Kolonia	Snack Hut - Grill	\$10.25
Alison Walsh	Snack Hut - Grill	\$9.50
Nicholas Garambone	Snack Hut – Counter	\$7.25
Garrett Coletti	Snack Hut – Grill	\$9.00

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-RESOLUTION-Change Order for RRCC Generator

Mr. Scheibener moved and Mr. Bush seconded the motion to adopt the following Resolution:

RESOLUTION

Award of Change Orders #1, Electrical Work associated with Generator
Envirocon

WHEREAS, the Township of Holland Engineer requests change orders to be approved by the Township Committee at its regular meeting on September 6, 2016. This change orders is listed below for your review and approval; and

Change Order Number	Amount	Description	Original Contract	Revised Contract
1	\$1,240.25	Electrical work	\$35,679.00	\$36,919.25

WHEREAS, it is the recommendation of the Township Engineer to award this change order to Envirocon and

WHEREAS, details of this change order are noted in the communications dated August 9, 2016, and is attached to this resolution; and;

WHEREAS, the treasurer has certified that funds will be available in HMGP in the Grant Fund and in Township General Capital Fund Ordinances for Improvements to RRCC; and

WHEREAS, the issuance of change orders is governed by *N.J.A.C. 5:30-11.2-11.10*; and

WHEREAS, the Township Committee has been advised that the proposed change orders will not cause the originally awarded contract price to be exceeded by more than 20 per cent; and

WHEREAS, the Township Committee has been further advised that the need for the proposed change orders results from an unforeseeable problem which cannot be addressed through public bidding without a substantial amount of the construction being delayed which would cause substantial inconvenience to the public; and

WHEREAS, the Township Committee has been further advised that the proposed change orders do not materially expand on the size, nature or scope of the project as described in the bid documents; and

WHEREAS, the Township Committee has been further advised that the work represented by the proposed change orders could not be performed through a separately bid contract without unduly disrupting the basic work or incurring adverse cost consequences; and

WHEREAS, the Township Committee has concluded that the change orders are necessary and the work will be completed

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Holland, Hunterdon County, New Jersey that Change Order #1 awarded to Envirocon.

BE IT FURTHER RESOLVED, that a written amendment to the original contract with Envirocon; be prepared covering the change orders, in a form acceptable to the Township attorney; and

BE IT FURTHER RESOLVED that a copy of this resolution be published in the official township newspaper, is on file, available for public inspection, in the office of the Holland Township Municipal Clerk, Municipal Building, Milford, NJ.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-RESOLUTION-Annual Audit

Mr. Vogel moved and Mr. Bush seconded the motion to adopt the following Resolution:

RESOLUTION

Governing Body Certification of the Annual Audit

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2015 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations, and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit: R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-Approval of 2015 Corrective Action Plan-

Mr. Bush moved and Mr. Vogel seconded the motion to approve the Corrective Action Plan for the 2015 audit prepared by CFO Margaret Pasqua and authorize Municipal Clerk Miller to submit this plan along with the complete 2015 Audit report submission to the Director of Local Government Services.

Township of Holland					Corrective Action Plan					2015 Calendar Year Audit				
Audit Recommendation Item Number			Analysis			Corrective Action			Staff Responsible		Completion Date			
1) Receiving signatures are to be evident on all applicable expenditures forms			Receiving signatures were not found on several payment vouchers selected for testing.			Requisitions/Purchase Orders will not be processed without the proper signatures.			All Departments		Effective Immediately			
2) Federal Form W-4 & I-9 were not found for all individuals.			Procedures be implemented guaranteeing that federal employment forms are on file for all appropriate individuals.			A dedicated payroll employee was hired at the end of 2015. This should alleviate the issue for 2016. All new employees were required to fill out these forms.			All Departments		On going			
3) All officials receiving funds are to be advised of the statutory requirement that deposits are to be made within 48 hours of receipt. Receipts collected at the Riegel Ridge Community Center were not deposited timely.			Procedures were not in place to ensure that receipts would be deposited within 48 hours of collection.			Issues with getting deposits to the bank in a timely manner has been an ongoing problem since the closing of the only local bank in mid-2014. Lack of staff makes it difficult to have a daily bank run. Bank will pick up deposits on Tuesdays and Thursdays and a Township employee will take deposits on Monday.			All Departments /RRCC		Effective Immediately			

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-RESOLUTION-Approval of Recommendation from Chief Harris for date and times for Trick or Treat and advisory curfew
Mr. Vogel moved and Mr. Scheibener seconded the motion to adopt the following Resolution:

RESOLUTION
Setting Trick or Treating and Halloween Curfew

WHEREAS, the Holland Township Committee wishes a safe Halloween season for all Holland residents and visitors in the township, and

WHEREAS, a memo was received from Police Chief John Harris, recommending the following:

- Setting 2016 Trick or Treating for **Monday October 31, 2016** from 6:00 p.m.-8:00 p.m.
- Setting a **Temporary Advisory Curfew** from **Friday October 21 2016-Wednesday November 2, 2016.**

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon, in the state of New Jersey that **2016 Trick or Treating** is set for Monday October 31 from 6:00 p.m.-8:00 p.m.

BE IT FURTHER RESOLVED that there will be a **Temporary Advisory Curfew** from **Friday October 21 2016-Wednesday November 2, 2016** during which time, all persons under the age of eighteen (18), unless accompanied by an adult responsible for them, must be off the streets and public ways of Holland Township by 8:00 pm

BE IT FINALLY RESOLVED, that the Municipal Clerk is authorized to publish this information in a box ad in the Hunterdon County Democrat for two consecutive weeks.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-RESOLUTION-Refund to Outside Lienholder
Mr. Bush moved and Mr. Vogel seconded the motion to adopt the following Resolution:

RESOLUTION
Authorizing Refund of Tax Sale Certificate to an Outside Lienholder

WHEREAS, at the Municipal Tax Sale held on December 9, 2015, a lien was sold on Block 7.03 Lot 9, also known as 11 Whaley Street for unpaid 2014 sewer charges; and,

WHEREAS, the mortgage lien holder has redeemed Certificate No 2015-003

NOW, THEREFORE, BE RESOLVED, the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey directs the Chief Financial Officer to issue a check in the amount of \$1,825.25 payable to US Bank Custodian for Pro Cap 4 2 Liberty Pl 50 South 16th Street Suite 2050 Philadelphia, PA 19102 on Tax Sale Certificate #2015-003.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-RESOLUTION-Professional Services-Michael Margulies-
Mr. Bush moved and Mr. Vogel seconded the motion to adopt the following Resolution:

September 6, 2016

RESOLUTION

Professional Services Eclectic Architecture LLC Riegel Ridge Community Center Stage and Screening Room

WHEREAS, Holland Township received a grant in the amount of \$75,000 from the County of Hunterdon for the rehabilitation and restoration of the stage and screening room at the Riegel Ridge Community Center; and

WHEREAS, there is a need to hire a historical preservation architect to design the improvements and oversee the construction; and

WHEREAS, quotes were requested from Eclectic Architecture LLC and John Bolt with only Eclectic submitting a proposal; and

WHEREAS, the Chief Finance Officer certifies that funds are available.

NOW, THEREFORE, BE IT RESOLVED, by the Holland Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey that the Chief Finance Officer be authorized to issue a purchase order to Eclectic Architecture LLC for an amount not to exceed \$10,000 for project design, SHPO project authorization, construction oversight of the Riegel Ridge Community Center stage and screening room rehabilitation project.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

BUSINESS FROM TOWNSHIP ATTORNEY

No report

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

-Ted Harwick-asked for clarification on a few bills
Peddlers license-questioned the exemptions

-Jerry Bowers-during the Rt 519 road construction many travelers will not use Church Road but will come down Bellis and up Shire. Suggestion-post Shire “no trucks over X weight except local.” Mr. Bush advised that signage is part of the plan.

-Laura Wilson-Pipeline issues-possibly 12 different routes have been posted for the Holland

-Mike Keady-quoted a response to a question that was asked during the PennEast Pipeline meeting at the Holland Township Fire House on October 2, 2014.

Kathy Sciarello-Historic Preservation has original blue prints for Riegel Ridge Community Center and Stage

EXECUTIVE SESSION

-RESOLUTION-to enter into Executive Session-

Mr. Vogel moved and Mr. Scheibener seconded the motion to adopt the following Resolution at 8:36 pm noting that no action will be taken when the Committee returns to Open Session.

RESOLUTION

Entering into Executive Session

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- Personnel: Potential engagement of Assistant Prosecutor
- Advice from Attorney and the Hunterdon County Prosecutor

BE IT FURTHER RESOLVED, that Minutes will be kept on file in the Municipal Clerk’s Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

Voice Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

The Committee returned to open session at 8:40 p.m.

ADJOURN

Mr. Scheibener moved and Mr. Bush seconded the motion to adjourn at 8:41 p.m.

Voice Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

Respectfully submitted,

Approved by,

Catherine M. Miller, RMC
Municipal Clerk

Ray Krov, Mayor
Daniel T. Bush, Deputy Mayor