

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA
May 17, 2016

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on November 12, 2015 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES OF THE: May 3, 2016 Regular Meeting and Executive Session

APPROVAL OF BILLS AS SUBMITTED: May 17, 2016

Holland Township Bill List May 17, 2016				
Check#	Vendor	Description	Payment	Check Total
21261	ALFONS MAYER	Valve	\$ 6.59	\$ 6.59
21262	ALLEGRO ENTERPRISES, INC.	Bottled Water for the Township	\$ 59.25	
		Bottled Water for the Township	\$ 27.25	\$ 86.50
21263	ALLIED OIL, LLC	Dyed Diesel, Gasoline	\$ 1,100.68	\$ 1,100.68
21264	AMAZON.COM, LLC Police	Body Camera Server / Evidence Room	\$ 1,089.79	
		Body Camera Server / Evidence Room	\$ 49.36	\$ 1,139.15
21265	AMY R KIRK	Yoga Classes April 2016	\$ 165.00	\$ 165.00
21266	AQUA NEW JERSEY	910 RRCC 6" Fire 032515 - 042816 (\$ 321.32	\$ 321.32
21267	Bedard Kuriwicki & Co CPA's PC	2015 Statutory Audit	\$ 10,000.00	\$ 10,000.00
21268	BRUCES MOWER SERVICE	Stihl Weed Whacker Head For RRCC	\$ 24.25	\$ 24.25
21269	Carmen Jean Ferrand	Zumba Classes April 2016	\$ 25.00	\$ 25.00
21270	Leonard A. LaGuardia	Parks & Rec Art with contest design	\$ 272.50	
		Parks & Rec banner & staff t-shirts	\$ 228.00	\$ 500.50
21271	Chris's Lawn Mowing Inc	Lawn Care RRCC - 7 payments \$1462.5	\$ 519.75	
		Lawn Care RRCC - 7 payments \$1462.5	\$ 2,930.25	\$ 3,450.00
21272	CITY FIRE EQUIPMENT CO.	DPW FE Inspection 100	\$ 241.00	
		Fire Ext. Maint/Testing Bethany Rid	\$ 105.00	
		Fire Ext. Maint/Testing Bethany Rid	\$ 92.50	\$ 438.50
21273	Cleary Giacobbe Alfieri Jacobs	2015 Labor Attorney services thru 0	\$ 1,020.00	
		2015 Labor Attorney services thru 0	\$ 332.58	\$ 1,352.58
21274	CLEMENS UNIFORM	Mats for community Center	\$ 70.00	
		Mats for Municipal 022516	\$ 35.25	
		Mats for Municipal 031016	\$ 35.25	
		Mats for Municipal 050516	\$ 35.25	\$ 175.75
21275	Danny Marshall	Yoga Classes April 2016	\$ 220.00	\$ 220.00
21276	Dashing Valet Dry Cleaning	Drycleaning - April 2016	\$ 183.25	\$ 183.25
21277	DAVIS BUSINESS MACHINES, INC.	Monthly Maintenance Fee IR-C33801	\$ 457.80	\$ 457.80
21278	Daxko LLC	Software - May 2016	\$ 434.00	\$ 434.00
21279	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal - April 2016	\$ 114.00	\$ 114.00
21280	DELAWARE VALLEY ATHLETIC ASSOC. DEPENDABLE FIRE EQUIPMENT CO.,	2016 Road Cleanup – Hawkschool house	\$ 500.00	\$ 500.00
21281	INC.	Suppression system inspection (RAMS	\$ 744.95	\$ 744.95
21282	Dianne Ihling	Refund for Background	\$ 40.00	\$ 40.00
21283	Digital Ally Inc	Body Worn Cameras	\$ 2,000.00	
		Body Worn Cameras	\$ 3,245.00	\$ 5,245.00
21284	DRAEGER SAFETY DIAGNOSTICS, INC.	Alcotest Solution	\$ 66.00	\$ 66.00
21285	ELIZABETH C. MCKENZIE	BOA A&L B3 L 18 030116-033116	\$ 700.00	
		BOA A&L B3 L 18 040116-043016	\$ 437.50	\$ 1,137.50
21286	ENTEL SYSTEMS, INC.	Maintenance for Toshiba phone	\$ 1,051.00	\$ 1,051.00
21287	EUGENIA FRANZO	Zumba - April	\$ 127.60	\$ 127.60
21288	FITNESS LIFESTYLES	Diagnose issue with ellipticals	\$ 150.00	\$ 150.00
21289	GEBHARDT & KIEFER, P.C.	Blumberg - Developers Agreement (e	\$ 208.00	\$ 208.00
21290	GEBHARDT & KIEFER, P.C.	Services 030116-033116 PennEast Pip	\$ 176.00	\$ 176.00
21291	GEBHARDT & KIEFER, P.C.	Holland Twp 2016 Tax Appeals December	\$ 160.00	\$ 160.00

21292	GEBHARDT & KIEFER, P.C.	Services 030116-033116 general	\$ 1,857.28	\$ 1,857.28
21293	GENERAL CODE, LLC	Annual Maintenance to Code Book	\$ 1,195.00	\$ 1,195.00
21294	GROENDYKE ASSOCIATES	Renewal of Accident Ins	\$ 3,000.00	\$ 3,000.00
21295	H.J. OPDYKE LUMBER COMPANY, INC.	Lumber	\$ 341.88	
		Tape Measure & Portland Cement	\$ 193.35	\$ 535.23
21296	HOLLAND TOWNSHIP COMMUNITY SENIORS	2016 Donation TC Approved 041916	\$ 4,000.00	\$ 4,000.00
21297	International Association of Chief	Annual Dues (Harris)	\$ 150.00	\$ 150.00
21298	Jeff Modica	Jeff Modica - 2016 Clothing Allowance	\$ 125.97	\$ 125.97
21299	JERSEY CENTRAL POWER & LIGHT	Account 100 004 557 474 Street Light	\$ 69.84	
		Account 100 004 556 468 Consumption	\$ 323.12	
			\$ 902.32	
			\$ 4.25	\$ 1,299.53
21300	JESSICA NEGLIA	CPR/First Aid Training for staff	\$ 150.00	
		Change Fund - Pool & Snack	\$ 500.00	
		CPR/FA camp counselors	\$ 360.00	\$ 1,010.00
21301	Jo Ann Grotzinger	Yoga Classes April 2016	\$ 385.00	\$ 385.00
21302	LAW OFFICE OF TODD BOLIG, LLC	BOA gen matters 040116 -- 043016	\$ 112.50	
		BOA A&L B3 L 18 services thru Apri1	\$ 682.50	\$ 795.00
21303	Lisa Upton	Zumba	\$ 86.00	\$ 86.00
21304	MAILFINANCE	Lease 030716-060616 Lease #H4130114	\$ 360.00	\$ 360.00
21305	MARIA ELENA JENNETTE KOZAK	Parks & Rec Art contest winners Jim	\$ 25.00	\$ 25.00
21306	MASER CONSULTING PA	Perform Final Inspections on various	\$ 230.00	\$ 230.00
21307	EDWARD HORSFALL	Computer Services - April 2016	\$ 800.00	
		Computer Services - October	\$ 300.00	\$ 1,100.00
21308	MELANIE WOROB	Zumba Classes April 2016	\$ 315.20	\$ 315.20
21309	MILFORD SEWER UTILITY	2016 2nd Qtr	\$ 50,000.00	
		Bond-USDA Sewer semi annual	\$ 51,720.50	\$ 101,720.50
21310	MILFORD-HOLLAND RESCUE SQUAD, INC.	2016 1st QUARTER DONATION	\$ 16,161.29	\$ 16,161.29
21311	MONINGHOFF APPLIANCE & SUPPLY CORP.	Flag Holders For Shooting Range	\$ 14.48	
		hardware store supplies	\$ 269.90	\$ 284.38
21312	NJ DEPT OF HEALTH & SENIOR SERVICES	Pilot Clinic Fund	\$ 38.00	\$ 38.00
21313	NJ Advance Media	Ordinance2016-2 To Exceed the Municipal	\$ 20.88	
		Gypsy Moth Advertising	\$ 281.40	\$ 302.28
21314	NJ State League of Municipalities	Professional Development Webinar NJ	\$ 35.00	\$ 35.00
21315	OFFICE DEPOT, INC.	Police	\$ 72.41	\$ 72.41
21316	ONE CALL CONCEPTS, INC.	April 2016 - 1 Call Mark Outs	\$ 7.50	\$ 7.50
21317	PILATES BY CORRINE, LLC	Pilates Classes April 2016	\$ 505.60	\$ 505.60
21318	POWER SYSTEMS, INC.	Fitness Center Equipment	\$ 527.43	\$ 527.43
21319	PowerDMS Inc	Annual Subscription	\$ 1,125.00	\$ 1,125.00
21320	R & L DATACENTERS, INC.	Municipal Payroll	\$ 302.41	\$ 302.41
21321	RARITAN VALLEY DISPOSAL #865	2016 - 30 Yard Garbage Dumpster	\$ 510.00	
		2016 - 30 Yard Garbage Dumpster	\$ 510.00	
		30 Yard Garbage Dumpsters	\$ 1,020.00	\$ 2,040.00
21322	RICOH USA Inc	Copies	\$ 821.39	\$ 821.39
21323	SANICO, INC.	Monthly Billing 1.5 YD RL Cont 1 pu	\$ 51.38	
		Monthly Invoice 4 YD Cont 1 pu/wk	\$ 134.05	
		Monthly Invoice 2 YD FL Cont 1 pu/	\$ 78.57	\$ 264.00
21324	SEAN P. GUTSICK	OEM Conference (Gutsick)	\$ 91.80	\$ 91.80
21325	SERVICE ELECTRIC CABLE TV, INC.	Internet Powered by Pentele Data -	\$ 64.99	\$ 64.99
21326	SHERWIN-WILLIAMS CO., THE	Paint for Pool	\$ 104.84	\$ 104.84
21327	STAPLES BUSINESS ADVANTAGE	Tax Assessor Toner	\$ 145.98	
		Misc Office Supplies	\$ 95.94	\$ 241.92
21328	STEM BROTHERS, INC.	Recycling Center Propane	\$ 40.90	\$ 40.90
21329	Stephanie Beddiges	Pilates Classes April 2016	\$ 250.00	
		Corrected pay from March & April	\$ 88.80	\$ 338.80
21330	Steven J Gorlin Co Inc	Safety cover from Pool	\$ 10,250.00	\$ 10,250.00
21331	THERESA VERDI	Cleaning for RRCC	\$ 320.00	\$ 320.00
21332	Township of East Amwell	2016 Services for the CFO	\$ 9,075.00	\$ 9,075.00
21333	TREE KING, INC.	Bellis, Mt. Joy, Old River, Crabapple	\$ 10,260.00	\$ 10,260.00
21334	VALLEY AUTO SUPPLY	Hand Towels, Tail Lights	\$ 97.26	\$ 97.26
21335	VAN CLEEF ENGINEERING ASSOC., L	BOA A&L B3 L 18 030116-033116	\$ 1,263.50	\$ 1,263.50
21336	VERIZON	B&G 042616 - 052516	\$ 79.21	
		MB 042616 - 052516	\$ 909.10	
		PD 042616 - 052516	\$ 574.93	

		DPW 042616 - 052516	\$ 242.16	
		Sewer 042616 - 052516	\$ 30.70	
		Recycling 042616 - 052516	\$ 85.59	\$ 1,921.69
21337	Warehouse Battery Outlet Inc	Streamlight Argo LED Headlamps	\$ 1,578.00	\$ 1,578.00
	WASTE MANAGEMENT OF NEW JERSEY,			
21338	INC	Hauling Glass Container	\$ 284.00	\$ 284.00
21339	WATER SAFETY PRODUCTS, INC.	lanyards, whistle, rescue tubes	\$ 898.08	\$ 898.08
21340	WE RENT	Tube For Hand Truck	\$ 5.63	\$ 5.63

		Total		\$ 207,313.73

REMINDER/ANNOUNCEMENT

Tuesday June 7th is Primary Election Day. Polls are open 6:00am-800pm. The first meeting in June will be Wednesday June 8th.

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-**APPROVAL** to Participate in the Cooperative Purchase 2016-2017 Winter Season Snow Ice Control Materials

-**RESOLUTION**-Approval to Hire: Sarah Tepper-Fazzari as Part Time Front Desk Staff-at the Riegel Ridge Community Center at a salary of \$8.50/hour

RESOLUTION

Authorization to hire Sarah Tepper-Fazzari as part time Front Desk Staff at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of Desk Staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that will be hired Sarah Tepper-Fazzari as Riegel Ridge Community Center as Front Desk at the 2016 rate of \$8.50 per/hr., contingent on favorable results of all required background checks, effective May 17, 2016.

-**RESOLUTION**-Approval to Hire: Tiffany Cinquemani as Part Time Instructor-at the Riegel Ridge Community Center at a salary of \$25.00/hour

RESOLUTION

Authorization to hire Tiffany Cinquemani as part time Instructor at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of Instructors at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that will be hired Tiffany Cinquemani as Riegel Ridge Community Center as Instructor at the 2016 rate of \$25.00 per/hr., contingent on favorable results of all required background checks, effective May 17, 2016.

RESOLUTION-Approving 2016 Summer Camp and 2016 Community Pool Employee and Salaries

RESOLUTION

Authorization to hire the following seasonal part time
Lifeguards, pool front desk and Snack Hut at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of seasonal pool staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, these employees will be hired as “at will” 4 month part-time, seasonal employees

WHEREAS, these employee’s will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, these employees will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to these employees for review and will be required to comply with all policies in the handbook, and

WHEREAS, these employees will be required to attend and pass all required training; and

WHEREAS, these employees will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, these employees will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, the following people be hired as seasonal part-time employees contingent on favorable results of all required background checks, effective May 17, 2016.

Pool Supervisor

Name	Position	Salary
Jessica Neglia	Pool Supervisor	\$7,140/season

Pool Managers

Name	Position	Salary
Jeannette Murphy	Manager	\$11.00
Ethan Templeton	Manager	\$10.00
Peter Hannon	Manager	\$10.00
Jesse Matarazzo	Manager	\$10.00
Britney Mazzetta	Manager	\$10.50
Emily Guina	Manager	\$10.00

Pool Lifeguards

Name	Position	Salary
Abbigail Sullivan	Lifeguard	\$9.00

Alyssa Shuetz	Lifeguard	\$9.00
Cayla Mazzetta	Lifeguard	\$9.50
Clare Nugent	Lifeguard	\$9.00
Harriet LeFavour	Lifeguard	\$9.00
Jonathan Wirkus	Lifeguard	\$9.50
Jonathan Evanowski	Lifeguard	\$9.00
Julia Glassmacher	Lifeguard	\$9.00
Kevin Moran	Lifeguard	\$9.50
Kevin Scanlan	Lifeguard	\$9.50
Kyle Olszak	Lifeguard	\$9.00
Madison Brogan	Lifeguard	\$9.00
Mia Kunzmann	Lifeguard	\$9.00
Michael Coppola	Lifeguard	\$9.00
Nathan Wojick	Lifeguard	\$9.50
Nicole Davison	Lifeguard	\$9.50
Paige Cordero	Lifeguard	\$9.50
Rachael Czerna	Lifeguard	\$9.50
Ryan Augustine	Lifeguard	\$9.00
Ryan O'Connor	Lifeguard	\$9.00
Joseph Leonard	Lifeguard	\$9.00
Jacob Stirberg	Lifeguard	\$9.00
Ehthan Templeton	Lifeguard	\$9.00
Peter Hannon	Lifeguard	\$9.50
Jesse Matarazzo	Lifeguard	\$9.50
Peter Hannon	Lifeguard	\$9.50
Britney Mazzetta	Lifeguard	\$9.50
Emily Guina	Lifeguard	\$9.50
Jeannette Murphy	Lifeguard	\$10.00
Roxy Aguilera	Lifeguard	\$9.00

Swim Instructors Group Lessons

Name	Position	Salary
Paige Cordero	Swim Instructor	\$13.00
Nicole Davidson	Swim Instructor	\$13.00
Cayla Mazzetta	Swim Instructor	\$13.00
Britney Mazzetta	Swim Instructor	\$13.00
Carolyn Popescu	Swim Instructor	\$13.00

Private Swim Lessons

Name	Position	Salary
Paige Cordero	Swim Instructor	\$14.00
Nicole Davidson	Swim Instructor	\$14.00
Cayla Mazzetta	Swim Instructor	\$14.00
Britney Mazzetta	Swim Instructor	\$14.00
Carolyn Popescu	Swim Instructor	\$14.00

Pool Desk Staff

Name	Position	Salary
Matthew Vollo	Pool Desk	\$8.50
Antonina Calcavecchio	Pool Desk	\$8.50
Kelly Adam	Pool Desk	\$8.50
Stephanie Kirkpatrick	Pool Desk	\$8.50

Snack Hut Staff

Name	Position	Salary
Madison Scott	Snack Hut – Counter	\$7.25
Audrey LaBar	Snack Hut – Grill	\$9.00
Christopher Edwards	Snack Hut - Grill	\$9.00
Emily Kolonia	Snack Hut - Grill	\$10.25
Alison Walsh	Snack Hut - Grill	\$9.50
Nicholas Garambone	Snack Hut – Counter	\$7.25

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

EXECUTIVE SESSION-

-RESOLUTION-to enter into Executive Session for the purposes of:

Action will/may/will not be taken when the Township Committee returns to Open Session

ADJOURN at _____