



Township of Holland
IN
HUNTERDON COUNTY

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Draft Agenda-Business to the extent known

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA

December 20, 2016

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

PRESENT: Mayor Ray Krov, Deputy Mayor Dan Bush, Committeeman, Ken Vogel, Committeeman, Thomas Scheibener and Committeeman Robert Thurgarland, and Attorney Richard Cushing

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on November 12, 2015 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES OF THE: December 6, 2016 Regular Meeting and Executive Session

APPROVAL OF BILLS AS SUBMITTED

Check#	Vendor	Description	Payment	Check Total
22288	4IMPRINT, INC.	School Stormwater Educational Give	\$ 1,105.29	\$ 1,105.29
22289	ALAN J. TURDO	Police & DPW Vehicle Registration	\$ 60.00	
		Police & DPW Vehicle Registration	\$ 60.00	\$ 120.00
22290	ALLIED OIL, LLC	#2 Heating Oil - Library/DPW	\$ 377.29	
		2016 Dyed Ultra Low Sulfur Diesel	\$ 482.70	
		2016 Gasoline	\$ 147.59	\$ 1,007.58
22291	AMERIGAS - CLINTON 7510	Propane for Municipal Generator	\$ 410.86	\$ 410.86
22292	AMY R KIRK	Yoga Nov.	\$ 275.00	\$ 275.00
22293	AQUA NEW JERSEY	910 RRCC 6" Fire 102816 - 1133016(\$ 321.32	\$ 321.32
22294	BEACON TAILORING & CUSTOM CREATIONS	Uniform - Patches	\$ 20.00	\$ 20.00
22295	Billows Electric Supply Company	HAM Radio Antenna	\$ 131.64	\$ 131.64
22296	BRIDGE STREET SERVICE CENTER	1995 L8000 Clutch Adjustment	\$ 51.35	\$ 51.35
22297	CATHERINE M. MILLER	Reimbursement misc.	\$ 296.16	\$ 296.16
22298	CHAMPION TIRE	2016 Recycled Tires	\$ 281.00	\$ 281.00
22299	CHIPOTLE CATERING	Order-12/22/2016	\$ 500.00	\$ 500.00

22300	CLEMENS UNIFORM	Mats for Municipal	\$ 35.25	\$ 35.25
22301	COUNTY OF HUNTERDON	Health Inspections 3rd qtr-2016 FOO	\$ 400.00	\$ 400.00
22302	Dashing Valet Dry Cleaning	Uniform Dry-cleaning	\$ 297.40	\$ 297.40
22303	ECLECTIC ARCHITECTURE, LLC	Riegel Ridge Stage Project 2016-039	\$ 3,500.00	\$ 3,500.00
22304	EUGENIA FRANZO	Zumba Classes - November	\$ 93.20	\$ 93.20
22305	GEBHARDT & KIEFER, P.C.	Services 100116-103116 PennEast Pip	\$ 64.00	\$ 64.00
22306	GEBHARDT & KIEFER, P.C.	Services 100116-103116 general	\$ 2,553.50	\$ 2,553.50
22307	GRAINGER	Ear Muffs, Water Nozzles	\$ 98.59	\$ 98.59
22308	HARDING'S WILLOW BROOK FARMS	Decoration for RRCC	\$ 119.98	\$ 119.98
22309	Jeff Modica	2016 Clothing Allowance - Jeff Modi	\$ 124.03	
		2016 Safety Prescription Glasses -	\$ 300.00	\$ 424.03
22310	JERSEY CENTRAL POWER & LIGHT		\$ 5.12	
			\$ 919.10	
		Account 100 004 556 468 Consumption	\$ 329.90	
		Account 100 004 557 474 Street Light	\$ 71.16	\$ 1,325.28
22311	Jessica Dulin-Soto	Yoga Classes Nov.	\$ 220.00	\$ 220.00
22312	JESSICA NEGLIA	Hammer Strength Kettle Bells	\$ 160.94	\$ 160.94
22313	JTG Construction	Sewer Extension & Pump Station	\$ 16,301.32	\$ 16,301.32
22314	LAWN DOCTOR OF FLEMINGTON-CLINTON	Lawn Care for RRCC	\$ 1,925.00	\$ 1,925.00
22315	McKirdy & Riskin PA	Fiberville Estates Refund 2015 & 20	\$ 21,064.58	\$ 21,064.58
22316	EDWARD HORSFALL	Computer Services - Oct-see invoice	\$ 1,884.97	
		Computer Services - Oct-see invoice	\$ 900.00	\$ 2,784.97
22317	MELANIE WORO B	Zumba	\$ 304.62	\$ 304.62
22318	MGL PRINTING SOLUTIONS	PB/BOA Minute Book and Filler Paper	\$ 244.00	\$ 244.00
22319	Midwest Motor Supply Co Inc	High Solids Paint	\$ 296.40	\$ 296.40
22320	MONINGHOFF APPLIANCE & SUPPLY CORP.	Roller & Alum. Pole	\$ 56.97	\$ 56.97
22321	NJ Advance Media	TC Ordinance 016-6 intro	\$ 352.75	\$ 352.75
22322	THE O D B COMPANY	2009 Leaf Machine Parts	\$ 3,374.00	\$ 3,374.00
22323	OFFICE DEPOT, INC.	Office Supplies	\$ 73.15	\$ 73.15
22324	PILATES BY CORRINE, LLC	Pilates classes - November	\$ 512.80	\$ 512.80
22325	Postmaster	2016 Recycling Cards stormwater mgm	\$ 798.39	\$ 798.39
22326	POWERCO, INC.	Case 580L Backhoe Teeth, Pins & Fil	\$ 335.46	
		Backhoe Batteries	\$ 339.60	\$ 675.06
22327	R & L DATACENTERS, INC.	Municipal Payroll	\$ 314.41	\$ 314.41
22328	R/H TRUCK PARTS	2002 Sterling F8000 - Blower Motor	\$ 504.19	
		2010 International Strobe Light & B	\$ 758.80	\$ 1,262.99
22329	RARITAN VALLEY DISPOSAL #865	2016 30 Yard Garbage Dumpster	\$ 1,020.00	\$ 1,020.00
22330	RTG 2, LLC	2016 Tub Grinding	\$ 3,375.00	\$ 3,375.00
22331	SANICO, INC.	Monthly Billing 1.5 YD RL Cont 1 pu	\$ 51.38	
		Monthly Invoice 4 YD Cont 1 pu/wk	\$ 134.05	
		Monthly Invoice 2 YD FL Cont 1 pu/	\$ 78.57	\$ 264.00
22332	SEAN P. GUTSICK	CERT Year End Meeting	\$ 48.00	\$ 48.00
22333	SERVICE ELECTRIC CABLE TV, INC.	Internet Powered by Pentele Data -	\$ 64.95	\$ 64.95
22334	STEM BROTHERS, INC.	2016 Propane For Recycling	\$ 67.60	
		2016 Recycling Propane	\$ 11.91	\$ 79.51
22335	Stephanie Beddiges	Pilates	\$ 502.40	\$ 502.40
22336	THERESA VERDI	Cleaning Services	\$ 440.00	\$ 440.00

22337	TOWNSHIP OF RANDOLPH	2017 MCCPC Membership Fee	\$ 1,100.00	\$ 1,100.00
22338	VALLEY AUTO SUPPLY	Trifold Paper Towels	\$ 77.88	\$ 77.88
22339	VERIZON	MB 112616 - 122516	\$ 902.64	
		Recycling 112616 - 122516	\$ 86.04	
		PD 111616 - 122516	\$ 596.35	
		B&G 112616 - 122516	\$ 81.71	
		DPW 112616 - 122516	\$ 248.59	\$ 1,915.33
22340	VERIZON WIRELESS	Cell Phones/Air Cards - November 20	\$ 591.30	\$ 591.30
22341	WILENTZ, GOLDMAN & SPITZER P.A.	BAN Bond Counsel Fees	\$ 1,289.17	\$ 1,289.17
22342	Winning Teams by Nissel LLC	Marking Paint	\$ 195.80	\$ 195.80
22343	Tabitha Isenberg	Yoga November	\$ 207.11	\$ 207.11
22344	Tina Meixsell	Refund for background check	\$ 40.00	\$ 40.00
		Subtotal	\$ 75,364.23	\$ 75,364.23
	Manual Checks			
120516	Its Neopost	Postage Machine Set up		\$ 60.00
121216	Its Neopost	Advance		\$ 111.00
121416	Its Neopost	Replenish Postage Machine		\$ 500.00
		Total		\$ 76,035.23
		CURRENT FUND BUDGET AND APPROPRIATION RESERVES	\$ 53,370.85	
		GRANT FUND BUDGET AND APPROPRIATION RESERVES	\$ 2,321.16	
		GENERAL CAPITAL FUNDS BUDGET AND APPROPRIATION RESERVES	\$ 2,076.61	
		SEWER FUND BUDGET AND APPROPRIATION RESERVES	\$ 1,294.29	
		SEWER CAPITAL BUDGET AND APPROPRIATION RESERVES	\$ 16,301.32	
	Checks issued 12-20-2016			75,364.23
	Other Payments			
	120516 Its Neopost		\$ 60.00	
	121216 Its Neopost		\$ 111.00	
	121416 Its Neopost		\$ 500.00	
	Manual Totals			671.00
	Total			<u>76,035.23</u>

REMINDER/ANNOUNCEMENT

-The Holland Township Committee will hold their re-organizational meeting on Tuesday January 3, 2017 at 7:00 pm

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-PennEast letter with non-disclosure agreement-Historic Preservation Chairman recommends the Township sign this agreement stating PennEast will share any historic items they have identified. The Township has already provided our list to PennEast.

This was discussed at the December 6th meeting but action was not taken.

Authorization for the Mayor to sign a Non-disclosure agreement with PennEast allowing PennEast to share Historic Items they have identified along the pipeline route in Holland Township

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Approval to attend webinar: Planning Board/Board of Adjustment Secretary Maria Elena Kozak

Date	Host	Subject	Cost
01/19/2017	New Jersey Association of Planning and Zoning Administrators NJAPZA	Brownfields Funding Sources : A Look at Where to Find Them and How to Utilize Them	\$35
01/30/2017		Siting Wireless Facilities in the Rights-of-Way: Challenges to Municipalities	\$25

-Approval to attend Tri State Camp Conference Parks and Recreation Director Jessica Neglia and Summer Camp Supervisor Robin Nugent

Date	Host	Subject	Cost
3/13-3/16 2017	American Camp Association Atlantic City	Tri State Camp Conference	Registration Fee: \$485 for both
			Hotel: \$239 per night sharing one room

-RESOLUTION-declaring a vehicle as surplus

RESOLUTION

Authorizing the Sale of Surplus Property

WHEREAS, the Township of Holland has determined that the personal property listed below is no longer needed for public use; and

Police Department-

Make: Ford Model: 2010 Crown Victoria Car VIN#: 2FABP 7BVXA X146128

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for public use through an online auction service; and

WHEREAS, the Township of Holland intends to utilize the online auction services of GovDeals.com under the terms of State contract #83453.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Holland, County of Hunterdon in the State of New Jersey, authorizes the Chief Financial Officer to sell the surplus personal property pursuant to this resolution.

-RESOLUTION-Trails grant agreement

RESOLUTION

Grant Agreement between Holland Township and the State of New Jersey by and for the Department of Environmental Protection
Grant Identifier: 15-1015-3

-RESOLUTION-Sewer Rate increase

RESOLUTION

Approving the 2017 Sewer Rate and Authorizing the Sewer Rent Collector to prepare and send the 2017 Sewer Bills

WHEREAS, the Chief Financial Officer for Holland Township has recommended that the 2017 sewer rate increase by \$20.00 per year making the 2017 annual rate \$720.00 per unit; and

WHEREAS, the Sewer Collector must prepare the annual billing in a timely fashion.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township Holland, County of Hunterdon in the State of New Jersey that the Sewer Rent Collector is authorized to prepare and mail the 2017 sewer bills, charging an annual fee of \$720.00 per unit.

-RESOLUTION-Transfer of Funds

RESOLUTION
Transfer of Funds

WHEREAS, various 2016 bills have been presented for payment in the year 2016, which represent obligations of the fiscal year 2016, and were not covered by sufficient funds in certain budget accounts and there being excess funds in certain budget accounts in the 2016 Budget in the last two months of 2016; and

WHEREAS, it is the recommendation of the Chief Financial Officer that transfer be made as of 12-06-2016 to cover the various accounts

WHEREAS, N.J.S.A. 40A:4-58 transfers to be made from unexpended balances to those which are expected to be insufficient during the last two months of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, (2/3 of the majority of the full membership concurring herein) that the transfers as listed in the resolution be made between the 2016 Budget Appropriation as follows:

	Transfer From	Transfer To
Legal O/E	4,000.00	
RRCC O/E		4,000.00

-RESOLUTION-dealing with personal property that has been declared surplus property

RESOLUTION

Authorizing the Superintendent of Public Works to dispense Surplus Property that could not be sold to Milford Sewer Authority

WHEREAS, on October 18, 2016 the Holland Township Committee adopted a resolution declaring the following personal property as no longer needed for public use after the dismantling of the Gridley Circle Sewer Pump Station:

- (2) ITT FLYGT Corp 3.4kW-4.6hp pumps (3500rpm, Made in Sweden)
- (2) 3" check valves
- (4) 3" gate valves

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for public use through an online auction service; and

WHEREAS, the Holland Township Chief Finance Officer utilized the online auction services of GovDeals.com under the terms of State contract #83453, listing the items twice (10/20/16-10/27/16 and 10/28/16-11/7/16) with no response, and

WHEREAS, the items did not sell on GovDeals, and

WHEREAS, the DPW Superintendent was told to offer the items to the Milford Sewer Authority and if they didn't want the items he should scrap or recycle them, and

WHEREAS, the Milford Sewer Department Operator inspected the items and determined that they might be able to utilize them.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Holland, County of Hunterdon in the State of New Jersey, authorizes the Superintendent of Holland Township Public Works to dispense the above mentioned surplus personal property to Milford Sewer Authority at no charge.

-RESOLUTION-Awarding Animal Control for 2017

RESOLUTION
Awarding Animal Control Services

-RESOLUTION-2017 Salary Resolution-

RESOLUTION
2017 SALARIES AND WAGES

-RESOLUTION-Hiring Alternate Prosecutor for 2017

RESOLUTION
Hiring an Alternate Prosecutor for 2017

-RESOLUTION-Hiring Public Defender for 2017

RESOLUTION
Hiring a Public Defender for the Remainder of 2016

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____