

February 2, 2016

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Present at this meeting were: Mayor Ray Krov, Deputy Mayor Daniel Bush, Committeemen Kenneth Vogel and Anthony Roselle. Committeeman Scheibener was on an excused absence. Also present was Attorney Richard Cushing.

There being a quorum this meeting was called to order by Mayor Krov at 7:03 p.m. Mr. Krov asked that all electronic equipment be turned off or silenced.

FLAG SALUTE

Mayor Krov invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

OPEN PUBLIC MEETINGS STATEMENT

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on November 12, 2015 by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES:

Mr. Roselle moved and Mr. Bush seconded the motion to approve the minutes of the January 19, 2016 Regular Meeting

| Voice Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Anthony Roselle | x | | | |
| Thomas Scheibener | | | | x |
| Dan Bush, Deputy Mayor | x | | | |
| Kenneth Vogel | | | x | |
| Ray Krov, Mayor | x | | | |

APPROVAL OF BILLS LIST AND SUPPLEMENTAL BILLS LIST AS SUBMITTED

Mr. Vogel moved and Mr. Roselle seconded the motion to approve the bills as submitted:

| Check# | Vendor | Description | Payment | Total Check |
|--------|--------------------------------|-------------------------------------|-----------|-------------|
| 20805 | Amazon.com RRCC | Ab Wheel/Triceps Rope | 26.18 | 26.18 |
| 20806 | AMAZON.COM, LLC Police | OEM / Police | 146.81 | 146.81 |
| 20807 | American Camp Association-NY | Tri State Camp Conference | 485.00 | 485.00 |
| 20808 | Animal Control & Investigative | 2016 Animal Control Services | 766.66 | 766.66 |
| 20809 | ASSOCIATED MAILING & PRINTING | 2016 Dumpster Cards, Recycling card | 1,483.76 | 1,483.76 |
| 20810 | BRUCE’S MOWER SERVICE | Chainsaw Supplies & Chaps | 221.43 | 221.43 |
| 20811 | CASTLE SEPTIC SERVICE CORP. | Monthly Toilet Rental Charge | 70.00 | 70.00 |
| 20812 | CHRISTINE FRENCHU | Agriculture misc. expenses | 765.00 | 765.00 |
| 20813 | Karajen Corp | Gaga ball pit | 589.50 | 589.50 |
| 20814 | COOPER ELECTRICAL SUPPLY | Can Crusher Electric | 752.53 | 752.53 |
| 20815 | Department of Finance | 1ST Qrt County Tax for 2016 | ##### | 515,705.04 |
| 20816 | Department of Finance | 1st Qrt Assessment Library Tax for | 51,557.87 | 51,557.87 |
| 20817 | Department of Finance | 1st Qrt Assessment Open Space Tax | 51,341.08 | 51,341.08 |
| 20818 | Department of Finance | 2016 Assessment/County | 6,099.49 | 6,099.49 |
| 20819 | Department of Finance | 2016 Assessment/Library | 613.93 | 613.93 |
| 20820 | Department of Finance | 2016 Assessment/Open Space | 605.98 | 605.98 |
| 20821 | DEER CARCASS REMOVAL SERVICE, | Deer Carcass Removal - December 201 | 114.00 | 114.00 |
| 20822 | DRAEGER SAFETY DIAGNOSTICS, I | Alcotest Warranty | 1,042.00 | 1,042.00 |
| 20823 | FEDERAL EXPRESS | Alcotest Recertification Shipping F | 39.14 | 39.14 |

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| | | | | |
|-------|---|--|------------|------------|
| 20824 | FOSTER AND CO., INC. | Hand Soap | 90.05 | 90.05 |
| 20825 | GEBHARDT & KIEFER, P.C. | Services 0110115 - 112015 Mt. Laurel | 48.00 | 48.00 |
| 20826 | GEBHARDT & KIEFER, P.C. | Services 110115 - 113015 Tax Appeal | 693.38 | 693.38 |
| 20827 | GEBHARDT & KIEFER, P.C. | Services 1101-113015 PennEast Pipeline | 112.00 | 112.00 |
| 20828 | GRAINGER | Allen Wrench Set & Tape | 101.37 | 101.37 |
| 20829 | HCPZA | PB/BOA membership dues 2016 | 15.00 | 15.00 |
| 20830 | HOLLAND TWP VOLUNTEER FIRE CO | 1st Quarter Payment | 17,500.00 | 17,500.00 |
| 20831 | HUNTERDON COUNTY SOIL | Soil Permit Gridley Circle | 975.00 | 975.00 |
| 20832 | INDUSTRIAL COMMUNICATIONS COM | 2015 International Radio | 240.00 | 240.00 |
| 20833 | JDM TECHNOLOGIES | Library Sign, Glass & Can Crusher | 531.88 | 531.88 |
| 20834 | JERSEY CENTRAL POWER & LIGHT | | 5.37 | |
| | | | 888.37 | |
| | | Account 100 004 591 283 Gridley Cir | 197.51 | |
| | | Account 100 070 503 212 Pool | 2.97 | |
| | | Account 100 004 555 932 Case Field | 93.02 | 1,187.24 |
| 20835 | JESCO, INC. | Fuel Pedal & Filters | 1,125.25 | 1,125.25 |
| 20836 | LAWSON PRODUCTS, INC. | Hydraulic Fittings | 45.44 | 45.44 |
| 20837 | MACMILLAN OIL CO OF ALLENTOWN | 15W-40 Engine Oil | 455.00 | 455.00 |
| 20838 | MARGARET PASQUA | fingerprinting | 40.00 | 40.00 |
| 20839 | MASER CONSULTING PA | RR Swimming Pool Sidewalk Project E | 1,852.50 | 1,852.50 |
| 20840 | MGL PRINTING SOLUTIONS | Tax Collectors Received Stamp | 79.00 | 79.00 |
| 20841 | MILFORD-HOLLAND RESCUE SQUAD, | 2016 1st QUARTER DONATION | 13,735.94 | 13,735.94 |
| 20842 | MONINGHOFF APPLIANCE & SUPPLY | Various Supplies 12/2015 | 20.93 | |
| | | Various Supplies 12/2015 | 11.99 | 32.92 |
| 20843 | MUNICIPAL SOFTWARE, INC. | FAS SYSTEM 2015 | 10,544.85 | |
| | | FAS SYSTEM 2015 | 630.00 | |
| | | FAS SYSTEM 2015 | 408.00 | 11,582.85 |
| 20844 | New Jersey Chapter-National E | Conference Registration - Gutsick | 250.00 | 250.00 |
| 20845 | North American Pipeline Service | Bid on Sewer Pipe Repairs per resolution | 44,720.03 | 44,720.03 |
| 20846 | PERFORMANCE TIRE COMPANY | Tire Removal | 287.50 | 287.50 |
| 20847 | POWER SYSTEMS, INC. | Balance for wrist roller | 7.00 | 7.00 |
| 20848 | RARITAN VALLEY DISPOSAL #865 | 30 Yard Garbage Dumpster | 1,020.00 | 1,020.00 |
| 20849 | ROAD SAFETY SYSTEMS, LLC | Cypher & Bellis Guiderail | 11,512.00 | |
| | | Cypher & Bellis Guiderail | 15,530.00 | 27,042.00 |
| 20850 | SANICO, INC. | Monthly Invoice | 134.05 | 134.05 |
| 20851 | SPRING MILLS VETERINARY HOSPITAL | 010916 Holland Township Free Rabies | 470.90 | 470.90 |
| 20852 | STATE CHEMICAL MANUFACTURING | Penetrating Fluid | 422.00 | 422.00 |
| 20853 | STEM BROTHERS, INC. | Propane to spring mills 40.5 gal | 96.51 | 96.51 |
| 20854 | STORR TRACTOR COMPANY | 85C Case Filters | 100.22 | 100.22 |
| 20855 | THERESA VERDI | Cleaning RRCC | 800.00 | 800.00 |
| 20856 | VAN CLEEF ENGINEERING ASSOC., | PB Cellco Partnership B1.01 L27 C M | 598.50 | |
| | | BOA Miller Bros B6 L 62.04 120115 - | 133.00 | 731.50 |
| 20857 | WEIGHTS AND MEASURES FUND | Tuning Forks | 80.00 | 80.00 |
| 20858 | WILSON PRODUCTS | Propane & Oxygen | 169.89 | 169.89 |
| 20859 | WOODRUFF ENERGY | NATURAL GAS 1,555.559 UNITS | 716.13 | 716.13 |
| | | | | ----- |
| | TOTAL | | | 759,915.95 |
| | CURRENT FUND BUDGET AND APPROPRIATION RESERVES | | 693,765.78 | |
| | GRANT FUND BUDGET AND APPROPRIATION RESERVES | | 1,694.27 | |
| | GENERAL CAPITAL FUNDS BUDGET AND APPROPRIATION RESERVES | | 15,530.00 | |
| | SEWER FUND BUDGET AND APPROPRIATION RESERVES | | 853.81 | |
| | SEWER CAPITAL BUDGET AND APPROPRIATION RESERVES | | 45,695.03 | |
| | ANIMAL CONTROL BUDGET AND APPROPRIATION RESERVES | | 1,645.56 | |

| | | | |
|-------------------------|--------------|-----------|------------|
| | ESCROW FUNDS | 731.50 | |
| Checks issued 1-19-2016 | | | 759,915.95 |
| Other Payments | | | |
| Health Ins Wire | | 29,640.06 | |
| | | | 29,640.06 |
| Total | | | 789,556.01 |

SUPPLEMENTAL BILLS LIST

| Check# | Vendor | Description | Payment | Total Check |
|-------------------------|--------------|---|-----------|-------------|
| | | Refund Performance Bond per Township Resolution | 19,017.04 | 19,017.04 |
| | TOTAL | | | 19,017.04 |
| | ESCROW FUNDS | | 19,017.04 | |
| Checks issued 1-19-2016 | | | | 19,017.04 |
| Total | | | | 19,017.04 |

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Anthony Roselle | x | | | |
| Thomas Scheibener | | | | x |
| Dan Bush, Deputy Mayor | x | | | |
| Kenneth Vogel | x | | | |
| Ray Krov, Mayor | x | | | |

PRESENTATION- Freeholder Director Suzanne Lagay, Freeholder Matt Holt, Planning Director Sue Dziamara, Shared Services Liaison Ken Bogen and Ben Colalillo from Congressman Lance’s office-Power Point Presentation on the Draft **County’s Comprehensive Economic Development Strategy (CEDS)**–which highlights the economic challenges and opportunities facing the County and includes specific goals, objectives, strategies and actions for improving the County’s economic future. It ultimately will guide development of a strong workforce, a better transportation network, improved infrastructure and other key factors critical to making Hunterdon County more economically competitive while protecting residents’ quality of life.

PRESENTATION

John Anderson and Scott -First Energy-update on transmission line clearing

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-Appointment to Hunterdon County Solid Waste Advisory Council (SWAC)

Mr. Roselle moved and Mr. Bush seconded the motion to make the following appointments: Hunterdon County Solid Waste Advisory Council (SWAC)

- Alan Turdo as regular member
- Ray Krov as alternate

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Anthony Roselle | x | | | |
| Thomas Scheibener | | | | x |
| Dan Bush, Deputy Mayor | x | | | |
| Kenneth Vogel | x | | | |
| Ray Krov, Mayor | x | | | |

-RESOLUTION to amend the 2016 Salary Resolution to add Certified Recycling Coordinator and clarify additional salaries and wages:

Mr. Roselle moved and Mr. Bush seconded the motion to adopt the following Resolution:

RESOLUTION
Amending Certain 2016 Salaries and Wages

WHEREAS, the Holland Township Committee wishes to amend the 2016 Salary Resolution adopted January 1, 2016 to authorize a salary for the Recycling Coordinator (contingent on this salary being covered by a Recycling/Clean Communities Grant) and to clarify additional salaries and wages.

BE IT RESOLVED, by the Holland Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that the following amendment to the 2016 Salary Resolution is hereby approved:

| Position or Name | Salary |
|---|---------------|
| Certified Recycling Coordinator-Alan Turdo | \$500.00/year |
| Part Time Secretary per hour (Colucci) dog licenses | \$18.21/hour |
| Front Desk Staff (Rummel) | \$8.84/hour |
| Instructors and Program Staff-Group Exercise | |
| Deckert-Group-30 min class | 16.73/class |
| Deckert-Group-60 min class | 27.19/class |
| Hatch-Group | 27.19/class |
| Plasters-Group | 27.19/class |
| Mahoney-Gymnastics | 15.92/hour |
| Bendix-Yoga | 25.50/hour |
| Campbell- Yoga | 25.00/hour |
| Fox- Yoga | 25.00/hour |
| Certified Trainers | |
| Aquino | 30.00/session |
| Hatch | 31.83/session |
| Mahoney | 31.83/session |
| Neglia | 31.83/session |

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Anthony Roselle | x | | | |
| Thomas Scheibener | | | | x |
| Dan Bush, Deputy Mayor | x | | | |
| Kenneth Vogel | | x | | |
| Ray Krov, Mayor | x | | | |

LIAISON REPORTS

Roselle-

-no report

Vogel-

-Letter should go out to all township organizations asking for their fundraising activities to be posted on the website

-Employee Christmas Party was a great success. Boards and Commissions should be included in the future as they were in 2015

Bush-

-Department of Public Works employees and Buildings and Grounds employee Alfons Meyer did a great job with clearing 32" of snow off roads, township properties and plowing out Holland Township School.

Krov-

-Budget work has begun

-Final Teamsters contract is under review by the union

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Authorizing the purchase of a used snowplow-

Mr. Bush moved and Mr. Roselle seconded the motion to authorize the purchase of a used snowplow from the County of Hunterdon for the price of \$500.00

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Anthony Roselle | x | | | |
| Thomas Scheibener | | | | x |
| Dan Bush, Deputy Mayor | x | | | |
| Kenneth Vogel | x | | | |
| Ray Krov, Mayor | x | | | |

-Discussion-Re: wall on Shire Road-Susan Grimshaw-Mayor Krov advised that this issue is being handled by the Township Engineer and the Township Committee Liaison.

-DRAFT letter to FERC-supporting the request from Congressman Lance that FERC suspend work on the PennEast Environmental Impact Statement until the company submits all the information requested by FERC

Mr. Vogel moved and Mr. Bush seconded the motion to authorize the Mayor to sign a letter to FERC supporting the request from Congressman Lance that FERC suspend work on the PennEast Environmental Impact Statement until the company submits all the information requested by FERC

| Voice Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Anthony Roselle | x | | | |
| Thomas Scheibener | | | | x |
| Dan Bush, Deputy Mayor | x | | | |
| Kenneth Vogel | x | | | |
| Ray Krov, Mayor | x | | | |

-Letter received from Ronald Stull Re: request to dedicate a room at the Riegel Ridge Community Center to his father Frank Stull-because there have been many requests to such as this request, the Committee will consider them as a larger group

-Approval of 2016 Pool Rates-

Mr. Roselle moved and Mr. Bush seconded the motion to approve the following 2016 Pool rates, which are a 2% increase from the 2015 rates

| Resident | Non-Resident |
|----------------------|----------------------|
| Family: \$386 | Family: \$528 |
| Individual: \$157 | Individual: \$233 |
| Student: \$105 | Student \$163 |
| Couple: \$272 | Couple: \$443 |
| Third Adult: \$135 | Third Adult: \$180 |
| Senior: \$75 | Senior: \$80 |
| Senior Couple: \$149 | Senior Couple: \$159 |

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Anthony Roselle | x | | | |
| Thomas Scheibener | | | | x |
| Dan Bush, Deputy Mayor | x | | | |
| Kenneth Vogel | x | | | |
| Ray Krov, Mayor | x | | | |

-Memo from Parks and Recreation Director Jessica Neglia- requesting consideration and approval of a 10% discount on 2016 pool membership for all current fitness center members.

Mr. Roselle moved and Mr. Bush seconded the motion to approve a 10% discount on 2016 pool membership for all fitness center members.

| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|------------------------|-------|----------|------|------|---------|--------|
| Anthony Roselle | x | | x | | | |
| Thomas Scheibener | | | | | | x |
| Dan Bush, Deputy Mayor | | x | x | | | |
| Kenneth Vogel | | | x | | | |
| Ray Krov, Mayor | | | x | | | |

-RESOLUTION-Award of Change Order #1 Sanitary Sewer Repair

Mr. Vogel moved and Mr. Bush seconded the motion to adopt the following Resolution:

RESOLUTION

Award of Change Order #1, Sanitary Sewer Repair
North American Pipeline Services, LLC

WHEREAS, the Holland Township Municipal Engineer requests a change order to be approved by the Township Committee at its regular meeting on February 2, 2016. This change order is listed below for your review and approval; and

| Change Order Number | Amount | Description | Original Contract | Revised Contract |
|---------------------|-------------|-----------------------|-------------------|------------------|
| 1 | \$ 1,720.00 | Additional pipe break | \$43,000.03 | \$44,720.03 |

WHEREAS, it is the recommendation of the Township Engineer to award this change order to North American Pipeline Services, LLC and

WHEREAS, details of this change order are noted in the communications dated January 27, 2016, and is attached to the payment voucher; and

WHEREAS, the treasurer has certified that funds will be available in the Holland Township Sewer Utility Capital Ordinance for Repair to Sewer Lines; and

WHEREAS, the issuance of change orders is governed by *N.J.A.C. 5:30-11.2-11.10*; and

WHEREAS, the Holland Township Committee has been advised that the proposed change order will not cause the originally awarded contract price to be exceeded by more than 20 per cent; and

WHEREAS, the Holland Township Committee has been further advised that the need for the proposed change order results from an unforeseeable problem which cannot be addressed through public bidding without a substantial amount of the construction being delayed which would cause substantial inconvenience to the public; and

WHEREAS, the Holland Township Committee has been further advised that the proposed change order does not materially expand on the size, nature or scope of the project as described in the bid documents; and

WHEREAS, the Holland Township Committee has been further advised that the work represented by the proposed change order could not be performed through a separately bid contract without unduly disrupting the basic work or incurring adverse cost consequences; and

WHEREAS, the Holland Township Committee has concluded that the change order is necessary and the work will be completed.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Holland, Hunterdon County, New Jersey that Change Order #1 awarded to North American Pipeline Services, LLC.

BE IT FURTHER RESOLVED, that a written amendment to the original contract with North American Pipeline Services, LLC; be prepared covering the change order, in a form acceptable to the Township attorney.

BE IT FINALLY RESOLVED that a copy of this resolution be published in the official township newspaper and will be on file, available for public inspection, in the office of the Holland Township Municipal Clerk, at the Municipal Building, 61 Church Road, Milford, NJ.

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Anthony Roselle | x | | | |
| Thomas Scheibener | | | | x |
| Dan Bush, Deputy Mayor | x | | | |
| Kenneth Vogel | x | | | |
| Ray Krov, Mayor | x | | | |

-Approval to pay Final Invoice- Sanitary Sewer Repair North American Pipeline Services, LLC- Recommendation to pay Final Invoice, in the amount of \$43,000.03, received from Municipal Engineer, Richard Roseberry in a memo dated January 27, 2016

Mr. Roselle moved and Mr. Bush seconded the motion to authorize the CFO to pay the Final Invoice North American Pipeline Services, LLC

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Anthony Roselle | x | | | |
| Thomas Scheibener | | | | x |
| Dan Bush, Deputy Mayor | x | | | |
| Kenneth Vogel | x | | | |
| Ray Krov, Mayor | x | | | |

-DISCUSSION/RESOLUTION-Blumberg Development Forest View Subdivision to reduce Surety Bond and Cash Bond. Recommendation received from Engineer Roseberry dated January 29, 2016 Mr. Bush moved and Mr. Roselle seconded the motion to adopt the following Resolution:

RESOLUTION

Authorizing Reduction of Performance Bond
of Allen Blumberg Major Subdivision

WHEREAS, on July 14, 2003, the Planning Board of the Township of Holland (the “Board”) granted Final Major Subdivision approval subject to certain conditions to Allen Blumberg (the “Developer”) on property known as Block 1, Lots 5.05, 5.06, 5.07, 5.08, 5.09, 5.10, 5.11, 5.12, 5.13, 5.14, 5.15, 5.16, 5.17, 5.18 and 5.19 on the Tax Map of the Township of Holland, Hunterdon County, New Jersey (hereinafter the “Property”); and

WHEREAS, the Township Land Use Ordinances require a performance guarantee which the Township Engineer calculated to be \$1,147,981.20, 10% of which was to be a cash deposit (\$114,798.12) and the balance of which was to be a surety bond or letter of credit (\$1,033,183.08), and a deposit toward engineering inspection fees of \$47,832.55;

WHEREAS, the Developer has requested that the Township reduce the Performance Guarantee; and

WHEREAS, by memo dated January 29, 2016, the Township Engineer recommended reduction of the Performance Guarantee stating that the cost of the remaining improvements is \$604,033.00; and

WHEREAS, the Township Engineer further advised that the total Performance Guarantee could be reduced to \$724,839.60, with the cash portion being reduced to \$72,483.96.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey hereby authorize a reduction of the Performance Guarantee of the Developer to the total amount of \$724,839.60, with the cash portion being reduced to \$72,483.96 for the Property based upon the recommendations of the Township Engineer and conditioned upon the receipt of a substituted performance guarantee in a form satisfactory to the Township Attorney.

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Anthony Roselle | x | | | |
| Thomas Scheibener | | | | x |
| Dan Bush, Deputy Mayor | x | | | |
| Kenneth Vogel | x | | | |
| Ray Krov, Mayor | x | | | |

-RESOLUTION-Gypsy Moth Control Program

Mr. Vogel moved and Mr. Bush seconded the motion to adopt the following Resolution:

RESOLUTION

Authorization to participate in the State of New Jersey Department of Agriculture Gypsy Moth Control Program

WHEREAS, the gypsy moth *Lymantria dispar*, has been found heavily defoliating tree and plant growth in the Township of Holland; and

WHEREAS, continued destruction of foliage may result in loss of valuable forest lands and trees; and

WHEREAS, the Township Committee of the Township of Holland has determined that a gypsy moth control program should be instituted with the State of New Jersey Department of Agriculture and that application for any Federal or State funds available be authorized.

NOW THEREFORE BE IT HEREBY RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon in the State of New Jersey, that the gypsy moth is declared to be a public nuisance and the protection of vegetation or plant life therefrom is deemed to be a subject matter of public welfare, and that all measures deemed necessary, in compliance with the State of New Jersey Department of Agriculture recommendations, is hereby authorized to suppress this forest and shade tree pest.

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Anthony Roselle | x | | | |
| Thomas Scheibener | | | | x |
| Dan Bush, Deputy Mayor | x | | | |
| Kenneth Vogel | x | | | |
| Ray Krov, Mayor | x | | | |

-RESOLUTION-to hire Andrea Fox

Mr. Vogel moved and Mr. Bush seconded the motion to adopt the following Resolution:

RESOLUTION

Authorization to hire Andrea Fox as part time Instructor at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of Instructors at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

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WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Andrea Fox will be hired as Riegel Ridge Community Center as Instructor at the 2016 rate of \$25.00 per/hr., contingent on favorable results of all required background checks, effective February 2, 2016.

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Anthony Roselle | x | | | |
| Thomas Scheibener | | | | x |
| Dan Bush, Deputy Mayor | x | | | |
| Kenneth Vogel | x | | | |
| Ray Krov, Mayor | x | | | |

-RESOLUTION-Transfer of funds

Mr. Bush moved and Mr. Vogel seconded the motion to adopt the following Resolution:

RESOLUTION
Transfer of Funds

WHEREAS, the Municipal Budget for the year 2015 was approved on March 17, 2015 and adopted on April 21, 2015, and

WHEREAS, N.J.S.A. 40A:4-58 permits appropriation transfers to be made during the last two months of the fiscal year, and reserve appropriation transfers to be made during the first three months of the following fiscal year.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland that the Chief Financial Officer is hereby authorized to make the following budget transfers:

| <u>APPROPRIATION</u> | <u>FROM AMOUNT</u> | <u>TO AMOUNT</u> |
|--------------------------------|--------------------|------------------|
| Legal Other Expense | 54,000.00 | |
| Building Other Expenses | | 54,000.00 |

BE IT FURTHER RESOLVED that a Certified Copy of this Resolution be provided by the Municipal Clerk to the Chief Financial Officer.

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Anthony Roselle | x | | | |
| Thomas Scheibener | | | | x |
| Dan Bush, Deputy Mayor | x | | | |
| Kenneth Vogel | x | | | |
| Ray Krov, Mayor | x | | | |

BIDS RESULTS-Electrical Work for the Installation of a Generator and Transfer Switch at the Riegel Ridge Community Center:

On January 28, 2016 at 1:00 pm at the Holland Township Municipal Building Engineer Richard Roseberry received and opened 3 bids with the following results:

| Bidder | Location | Bid Price |
|---------------------|------------------|------------------|
| Envirocon | Hackettstown, NJ | \$35,678.00 |
| Power with Prestige | Newton, NJ | \$62,840.00 |
| DEE-EN Electric | Linden, NJ | \$68,600.00 |

Mr. Bush moved and Mr. Roselle seconded the motion to award the bid for Electrical Work for the Installation of a Generator and Transfer Switch at the Riegel Ridge Community Center to the low bidder Envirocon at the bid price of \$35,678.00.

| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|------------------------|-------|----------|------|------|---------|--------|
| Anthony Roselle | | x | x | | | |
| Thomas Scheibener | | | | | | x |
| Dan Bush, Deputy Mayor | x | | x | | | |
| Kenneth Vogel | | | x | | | |
| Ray Krov, Mayor | | | x | | | |

-ORDINANCE 2016-1 -Introduction/First Reading-Transfer of Funds

Second reading and Public Hearing set for March 1, 2016

Mr. Bush moved and Mr. Vogel seconded the motion to adopt Ordinance 2016-1 on First Reading and set the Public Hearing for March 1, 2016

ORDINANCE 2016-1

AN ORDINANCE APPROPRIATING \$105,743.39.

FROM THE RESERVE FOR COMMUNITY CENTER RENOVATIONS \$55,543.39

AND RESERVE FOR IMPROVEMENTS AT THE RRCC \$50,000.00

IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE TOTAL AMOUNT OF \$105,743.39 FOR IMPROVEMENTS TO THE

RRCC

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$105,743.39 is hereby appropriated from the Reserve for Community Center Renovations in the amount of \$55,743.39 and from the Reserve for Improvements at the RRCC \$50,000.00. In the General Capital Account, for Improvements to the RRCC in the Township in the amount of \$105,743.39.

SECTION TWO: The period of usefulness of the above project as defined by N.J.S.A. 40A:2-22 is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

SECTION FIVE: The Township authorized the Chief Financial Officer to reimburse any funds received for grants related to this project.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Anthony Roselle | x | | | |
| Thomas Scheibener | | | | x |
| Dan Bush, Deputy Mayor | x | | | |
| Kenneth Vogel | x | | | |
| Ray Krov, Mayor | x | | | |

-Accepting the Resignation- of Holland Township Committeeman Anthony Roselle effective February 4, 2016
 Mr. Bush moved and Mr. Vogel seconded the motion to accept, with regret, the resignation Committeeman Anthony Roselle effective February 4, 2016.

| Voice Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Anthony Roselle | x | | | |
| Thomas Scheibener | | | | x |
| Dan Bush, Deputy Mayor | x | | | |
| Kenneth Vogel | x | | | |
| Ray Krov, Mayor | x | | | |

-PROCLAMATION

Mr. Bush moved and Mr. Vogel seconded the motion to proclaim the following:

PROCLAMATION

WHEREAS, Committeeman Anthony Roselle has resigned from the Holland Township Committee effective February 4, 2016 after serving the public for almost 6 years, and

WHEREAS, after serving 7 months filling a vacancy until the November election, Tony was elected to the Township Committee at the November 2, 2010 election and took office to begin his first full term on January 1, 2011, and

WHEREAS, Tony hit the ground running serving as Deputy Mayor in 2011, 2012 and 2013 and then in 2014 the Committee members elected him Mayor, and

WHEREAS, during his time on the Township Committee, Tony served as Liaison or Assistant Liaison for almost every department of the Township, giving him a broad experience and knowledge of the workings of this Township, and

WHEREAS, Tony has dedicated countless hours attending regular Township Committee, Boards and Commissions meetings as well as special meetings which took him away from his family and many times requiring him to use precious vacation time from work in order to do his job effectively, and

WHEREAS, Tony remains an active member of the Hunterdon County Republican Committee, where he will continue to give his time to ensure Holland Township has the best representation.

NOW, THEREFORE BE IT PROCLAIMED, by the Holland Township Committee, Township of Holland in the County of Hunterdon, State of New Jersey that the Committee members express their deepest gratitude for his countless contributions and exemplary service to the Township of Holland and our residents.

BE IT FURTHER RESOLVED, that the Township Committee members and the employees of the Township extend to Tony and his family, best wishes for happiness in all of his future endeavors.

| Voice Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Anthony Roselle | | | x | |
| Thomas Scheibener | | | | x |
| Dan Bush, Deputy Mayor | x | | | |
| Kenneth Vogel | x | | | |
| Ray Krov, Mayor | x | | | |

-DISCUSSION regarding canceling the February 16, 2016 meeting due to the lack of a quorum
 Mr. Bush moved and Mr. Roselle seconded the motion to approve canceling the February 16, 2016 meeting due to the lack of a quorum.

| Voice Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Anthony Roselle | x | | | |
| Thomas Scheibener | | | | x |
| Dan Bush, Deputy Mayor | x | | | |
| Kenneth Vogel | x | | | |
| Ray Krov, Mayor | x | | | |

February 2, 2016

-RESOLUTION- Authorization to pay bill twice in February
Mr. Bush moved and Mr. Roselle seconded the motion to adopt the following Resolution:

RESOLUTION
Authorization to pay bills on February 16, 2016

WHEREAS, the Township Committee of the Township of Holland has decided to cancel its February 16, 2016 meeting due to a lack of a quorum and will be holding only one regular meeting in February; and

WHEREAS, waiting 4 weeks between meetings to pay township bills will cause many bills to be paid late.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon in the State of New Jersey, that the Mayor (or Deputy Mayor, in his absence), Chief Financial Officer and Municipal Clerk are hereby authorized to sign checks to pay bills on February 16, 2016. Bills paid on February 16, 2016 will be presented for approval at the regularly scheduled March 1, 2016 meeting

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Anthony Roselle | x | | | |
| Thomas Scheibener | | | | x |
| Dan Bush, Deputy Mayor | x | | | |
| Kenneth Vogel | x | | | |
| Ray Krov, Mayor | x | | | |

BUSINESS FROM TOWNSHIP ATTORNEY

No report

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

- Ted Harwick-questioned bill #20845-the committee confirmed this was for sewer line repairs
- Tony Rizzello-County Econ Dev Plan doesn't look like it will affect Holland
- Alice Orrichio-had healthy exchange with PennEast surveyors

ADJOURN

Mr. Roselle moved and Mr. Bush seconded the motion to adjourn at 9:27 p.m.

| Voice Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Anthony Roselle | x | | | |
| Thomas Scheibener | | | | x |
| Dan Bush, Deputy Mayor | x | | | |
| Kenneth Vogel | x | | | |
| Ray Krov, Mayor | x | | | |

Respectfully submitted,

Approved by,

Catherine M. Miller, RMC
Municipal Clerk

Ray Krov, Mayor
Daniel T. Bush, Deputy Mayor