

March 15, 2016

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Present at this meeting were: Mayor Ray Krov, Deputy Mayor Daniel Bush, Committeemen Kenneth Vogel and Robert Thurgarland. Committeeman Thomas Scheibener was an excused absence. Also present was Attorney Tara StAngelo.

There being a quorum this meeting was called to order by Mayor Krov at 7:00 p.m. Mr. Krov asked that all electronic equipment be turned off or silenced.

FLAG SALUTE

Mayor Krov invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

OPEN PUBLIC MEETINGS STATEMENT

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on November 12, 2015 by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES

Mr. Bush moved and Mr. Vogel seconded the motion to approve the minutes of the March 1, 2016 Regular Meeting and Executive Session

Voice Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

APPROVAL OF BILLS AS SUBMITTED

Mr. Vogel moved and Mr. Bush seconded the motion to approve the bills as submitted:

Check#	Vendor	Description	Payment	Check Total
20977	ALAN J. TURDO	Mileage	\$ 29.16	\$ 29.16
20978	ALL INDUSTRIAL-SAFETY	2016 Rain Gear, Jackets, Bibs	\$ 562.42	\$ 562.42
20979	ALLIED OIL, LLC	Unleaded Gas 87 Oct 289.50 gal pr	\$ 328.54	\$ 328.54
20980	AMY R KIRK	Yoga February 2016	\$ 179.40	\$ 179.40
20981	ANCHOR RUBBER STAMP &	Stamps	\$ 67.50	\$ 67.50
20982	AQUA NEW JERSEY	910 RRCC 6" Fire 012916 - 022616	\$ 321.32	\$ 321.32
20983	ATLANTIC SALT, INC.	2016 Road Salt	\$ 7,017.37	\$ 7,017.37
20984	BRIDGE STREET SERVICE	2000 F550 Spring	\$ 244.11	\$ 244.11
20985	BRUCES MOWER SERVICE	Chainsaw Repairs & Parts	\$ 250.38	\$ 250.38
20986	CARLY SOPKO	Zumba Class Sub	\$ 28.60	\$ 28.60
20987	Carmen Jean Ferrand	Zumba Feb. 22 & 29	\$ 84.80	\$ 84.80
20988	CASTLE SEPTIC SERVICE	Monthly Toilet Rental Charge	\$ 70.00	\$ 70.00
20989	CINTAS CORPORATION #1	Medical Supplies	\$ 169.02	\$ 169.02
20990	CLEMENS UNIFORM	Shop Rags & Mat	\$ 21.75	
		Mats for Community Center	\$ 40.95	\$ 62.70
20991	CRAFCO, INC.	Crack Tar	\$ 5,094.88	
		Detack	\$ 1,131.78	\$ 6,226.66
20992	Dashing Valet Dry Cle	Dry-cleaning	\$ 259.60	\$ 259.60
20993	DAVIS BUSINESS MACHINES	Final Overage Billing Mtn chg IR-	\$ 141.52	
		Monthly Maintenance Fee IR-C33801	\$ 200.38	\$ 341.90
20994	Daxko LLC	Software - March, 2016	\$ 434.00	\$ 434.00
20995	ELIZABETH C. McKENZIE	PB Mill Rd Solar B2 L1.02 & B4 L1	\$ 87.50	\$ 87.50
20996	EUGENIA FRANZO	Zumba February 2016	\$ 373.80	\$ 373.80

March 15, 2016

20997	EVA VELEZ	Yoga February	\$ 495.20	\$ 495.20
20998	Ronald Farr	EC State Forestry Grant Project c	\$ 200.00	
		EC State Forestry Grant Project c	\$ 3,000.00	\$ 3,200.00
20999	GANN LAW BOOKS	Finance Department 2016 NJ Titles	\$ 172.00	\$ 172.00
21000	GEBHARDT & KIEFER, P.C	Blumberg - Developer's Agreement	\$ 64.00	\$ 64.00
21001	GRAINGER	Eye Wash	\$ 32.06	
		Welding Apparel & Supplies	\$ 418.91	\$ 450.97
21002	GROUP MELVIN DESIGN	Highlands Grant Mod 2 Build out r	\$ 688.75	\$ 688.75
21003	GYM SOURCE	Olympic Bar	\$ 229.00	\$ 229.00
21004	HOLLAND TOWNSHIP FREE	PR Oktoberfest permit reimbursement	\$ 100.00	\$ 100.00
21005	HUNTERDON COUNTY CLERKS ASSOC.	2016 Dues Cathy	\$ 25.00	\$ 25.00
21006	HUNTERDON LOCK AND SA	Gas Keys	\$ 83.88	\$ 83.88
21007	J C Ehrlich Co Inc	Monthly Pest Control	\$ 217.00	\$ 217.00
21008	JERSEY CENTRAL POWER& Light	Account 100 004 591 283 Gridley C	\$ 193.55	
		Account 100 070 503 212 Pool	\$ 4.07	
		Account 100 004 555 932 Case Field	\$ 96.67	
		Account 100 105 886 640 914 Milford	\$ 467.80	
		Account 100 077 061 016	\$ 126.73	
		Account 100 004 555 858 Baseball	\$ 152.20	
		Account 100 003 579 271 Library	\$ 132.08	
		Account 100 029 305 644	\$ 2,779.25	\$ 3,952.35
21009	JERSEY CENTRAL POWER& Light	Account 100 004 557 474 Street Li	\$ 69.62	
		Account 100 004 556 468 Consumption	\$ 321.99	\$ 391.61
21010	KEITH GROOGAN	Karate - February 2016	\$ 481.00	\$ 481.00
21011	Lawrence D. Creveling	Mileage Reimbursement February 1	\$ 248.95	\$ 248.95
21012	MASER CONSULTING PA	2015Tax Map work thru 013116	\$ 2,520.00	
		Sewer Repair Project work thru 01	\$ 4,300.00	
		General Engineer Services thru 12	\$ 270.00	
		Sewer Repair Project work thru 12	\$ 3,727.10	
		General Engineer Services thru 12	\$ 347.50	
		General Eng Serv thru 123116 Grid	\$ 716.98	
		General Eng Serv thru 013116 Grid	\$ 2,006.25	\$ 13,887.83
21013	EDWARD HORSFALL	Computer Services February 2016	\$ 50.00	
		January & February 2016	\$ 625.00	\$ 675.00
21014	MELANIE WOROB	Zumba February 2016	\$ 193.40	\$ 193.40
21015	MILFORD SEWER UTILITY	1st qtr 2016	\$ 50,000.00	\$ 50,000.00
21016	MONINGHOFF APPLIANCE	Police Shelving In Garage	\$ 60.07	
		Hardware Store Supplies	\$ 230.32	\$ 290.39
21017	MXI Environmental Ser	Recycling Waste Disposal replace	\$ 200.00	\$ 200.00
21018	National Emergency Nu	2016 Membership Renewal (Gutsick)	\$ 137.00	\$ 137.00
21019	DCRP/NJ DIV OF PENSIO	February 2016 DCRP	\$ 50.20	\$ 50.20
21020	NJ EMERGENCY PREPARDN	OEM Conference (Gutsick)	\$ 90.00	\$ 90.00
21021	Oldcastle Precast Inc	Concrete Pipe	\$ 4,341.81	
		Concrete Pipe	\$ 1,619.79	\$ 5,961.60
21022	ONE CALL CONCEPTS, IN	One Call Markouts	\$ 2.48	\$ 2.48
21023	PENTELEDATA	Cable Modem Rental & Support 022	\$ 119.90	\$ 119.90
21024	PILATES BY CORRINE, L	Pilates Feb. 2016	\$ 424.80	\$ 424.80
21025	R & L DATACENTERS, IN	Municipal Payroll	\$ 320.04	\$ 320.04
21026	Riegelsville Auto Car	Vehicle Maintenance	\$ 142.38	\$ 142.38
21027	SAMZIE'S UNIFORMS	Gloves	\$ 40.00	\$ 40.00
21028	SANICO, INC.	Monthly Billing 1.5 YD RL Cont 1	\$ 51.38	
		Monthly Invoice 4 YD Cont 1 pu/wk	\$ 134.05	
		Monthly Invoice 2 YD FL Cont 1 p	\$ 78.57	\$ 264.00
21029	SERVICE ELECTRIC CABLE	Internet Powered by Pentele Data	\$ 64.99	\$ 64.99
21030	STAPLES BUSINESS ADVANTAGE	Misc Office Supplies	\$ 290.98	
		Misc Office Supplies	\$ 58.94	\$ 349.92
21031	STAPLES BUSINESS ADVANTAGE	Misc Office Supplies	\$ 39.35	

March 15, 2016

		Misc Office Supplies	\$	31.47	
		Misc Office Supplies	\$	98.85	
		Wipes, Keyboard, laminating pouch	\$	184.76	\$ 354.43
21032	STATE CHEMICAL MANUFACTURING	Degreaser	\$	209.08	\$ 209.08
21033	STEM BROTHERS, INC.	Propane to spring mills 54.9 gal	\$	133.06	\$ 133.06
21034	THERESA VERDI	Cleaning Services 2/6-2/26	\$	640.00	\$ 640.00
21035	U.S. MUNICIPAL SUPPLY	Brooms	\$	65.17	\$ 65.17
21036	VERIZON	B&G 022616 - 032516	\$	79.25	
		MB 022616 - 032516	\$	734.57	
		PD 022616 - 032516	\$	575.30	
		DPW 022616 - 032516	\$	242.81	
		Sewer 022616 - 032516	\$	30.76	
		Recycling 022616 - 032516	\$	85.68	\$ 1,748.37
21037	WEHRUING'S LUMBER/HOME	Alfons Jacket 2015	\$	72.99	\$ 72.99
21038	WESLEY P SCHNORRBUSCH	2016 Mailbox Damage	\$	34.97	\$ 34.97
	Total				\$ 104,410.49
CURRENT FUND - BUDGET AND APPROPRIATION RESERVES				34,573.23	
GRANT FUND BUDGET AND APPROPRIATION RESERVES				8,363.62	
GENERAL CAPITAL FUNDS BUDGET AND APPROPRIATION RESERVES				347.50	
SEWER FUND BUDGET AND APPROPRIATION RESERVES				50,224.	
SEWER CAPITAL BUDGET AND APPROPRIATION RESERVES				10,750.33	
ESCROW ESCROW FUNDS				151.50	
Checks issued 3-01-2016					104,410.49

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

PRESENTATION-

Holland Township School Counselor Jennifer Leap (filling in for Holland Township School Resource Teacher Stephanie Bacskai) and students gave a presentation on water conservation as part of their Sustainable Jersey credits. In June 2015 the students donated a rain barrel to be used by the Township for watering purposes in an effort to help the municipality become sustainable. That Rain Barrel is located at the Riegel Ridge Community Pool house.

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-Shire Road Wall-Mr. Bush advised that the Engineer and residents are working on a settlement

-Bus stop at Berkshire Road-Mayor Krov will contact Del Val High School to see if they can suggest a solution to the congestion of cars on Shire Road occurring because the buses don't go into the development.

LIAISON REPORTS

Thurgarland-

-Attended first Board of Health meeting, good group of residents

Vogel-

-Pool has a leak

-Spill on RRCC drive-DPW spilled when generator was being removed

-Elizabethtown Gas line is moving forward-effected residents received a packet which Mr. Vogel forwarded on to the DEP representative John Gray

Bush-

-CERT fundraiser for Dr. Hewen's-"Thanks to Jeremy Fund" at Riegel Credit Union." Anyone can donate towards work to be done on the house so that Dr. Hewens can come home

-Will be meeting with Farmer’s Sportsman Club for Shire Rd property and Holland Park property

Krov-

-Tree seeding giveaway of 1,000 seedlings-April 23rd at the Recycling Center

-March 7 attended meeting with Deputy Mayor and Hunterdon County Engineering RE: construction on Route 519 road project. The County will put “no thru traffic” signs, weight limit signs, lowered speed limits, etc. County will repair small roads that are damaged during the detour

Time Line:

- Starting project March 2017
- During the 2 year project Rt 519 will be closed for the first 9 months and then in 2018 there will be alternating lane closures.

-March 10-Mayor and Environmental Commission Chair Mike Keady met with DEP Re: PennEast Pipeline-DEP routinely provides input in early stage of projects-trying to get PennEast to avoid critical areas (bluffs, gravel hill, etc) DEP counted 66 stream crossings, many are on the same stream

Mayor and Mr. Keaty will write up a summary of the meeting to be put on the website.

-Regulating privately owned Drones-response from Twp Insurance Agent

Mandatory drone registration

Recent regulations have gone into effect requiring the registration of all unmanned aircraft systems, referred to as UAS or drones, that fit the weight specifications. That means whether you are a hobbyist, a drone engineer, or a child in the backyard, you will be required to complete a \$5 registration of your drone. You will also be required to have your FAA registration certificate in your possession when operating your drone.

According to Faa.gov, drones operated by the current owner prior to December 21, 2015, must be registered no later than February 19, 2016. For all other drones, like those received as Christmas presents, registration is required prior to operation outdoors. If the owner of the drone is less than 13 years of age, then a person 13 or older is required to register the drone. Registration renewal will be required every three years and costs \$5.

Registration is currently only required for U.S. citizens and permanent residents; for non-citizens, drone registration serves only as a certificate of ownership, not registration. The penalty for failure to register: the FAA may assess civil penalties of up to \$27,500. Criminal penalties include fines of up to \$250,000 and/or imprisonment for up to three years.

She also pointed out that there are pending lawsuits for some townships in other states that tried to install ordinances for the use of drones.

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Discussion-Municipal Building lawn mower: Mr. Vogel asked about donating Municipal Building mower to Fire Co

Mayor Krov advised that the Municipal Building mower will replace a broke mower at Riegel Ridge Community Center

-Approval of donation of Fitness Center membership

Mr. Bush moved and Mr. Thurgarland seconded the motion to approve the donation of a 3 month Riegel Ridge Fitness Center membership to the Holland Township Volunteer Fire Company to be used as a prize at the Beef and Beer dinner on April 23, 2016, as was done in 2015.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-Authorization for Mayor to sign- a grant application to ANJEC

Mr. Bush moved and Mr. Vogel seconded the motion to authorize the Mayor to sign an application to ANJEC for a grant submitted by the Holland Township Environmental Commission for projects regarding Open Space-Trails

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-Approval to attend courses-

Mr. Vogel moved and Mr. Bush seconded the motion to authorize the following attendance:
COAH Liaison, Maria Elena Kozak

Date	Host	Subject	Cost
June 23, 2016	Rutgers COAH Education Program	Community Placement of Affordable Housing	\$232
June 10, 2016		Records Mgt. for Affordable Housing.	\$126

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

Approval to attend courses-

Mr. Vogel moved and Mr. Bush seconded the motion to approve the following attendance:
Certified Recycling Coordinator-Alan Turdo

Date	Host	Subject	Cost
April 15, 2016	Institute for Professional Development	Problem solving and Decision Making	\$99
May 6, 2016		Leadership vs. Management	\$99

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-Approval of two Raffle Applications:

Mr. Vogel moved and Mr. Bush seconded the motion to approve the following applications:
To be held April 16, 2016 1:00-4:00 p.m. at Riegel Ridge Community Center

- Application for Raffle 2016-4 **Holland Township Women’s Club**- On-Premises Draw Raffle for Cash (50/50)
- Application for Raffle 2016-6 **Holland Township Women’s Club**- On-Premises Draw Raffle for Raffle

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-Approval-of Raffle Application:

Mr. Vogel moved and Mr. Bush seconded the motion to approve the following applications:
To be held 6/12/2016 12:00 pm-4:00 p.m. at Farmers Sportsman’s Club)

- Application for Raffle 2016-5 **Milford Lions Club** [Off-premise draw raffle awarding cash-50/50]

March 15, 2016

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-Proclamation-American Red Cross Month (*Requested by Suzanne Hilaire, NJ Crossroads Chapter of the American Red Cross*)

Mr. Vogel moved and Mr. Bush seconded the motion to proclaim the following:

PROCLAMATION
American Red Cross Month 2016

WHEREAS, American Red Cross Month is a special time to recognize and thank Everyday Heroes – those selfless Red Cross volunteers and donors who give of their time and resources to help community members.

WHEREAS, these heroes help families find shelter after a home fire. They give blood to help trauma victims and cancer patients. They deliver comfort items to military members in the hospital. They use their lifesaving skills to save someone from a heart attack, drowning, or choking. They enable children around the globe to be vaccinated from measles and rubella.

WHEREAS, the American Red Cross depends on local heroes to deliver help and hope during a disaster. We applaud our heroes here in in Holland Township and in all communities who give of themselves to assist their neighbors when they need a helping hand.

WHEREAS, across the country and around the world, the American Red Cross responds to disasters big and small. In fact, every eight minutes the organization responds to a community disaster, providing shelter, food, emotional support and other necessities to those affected. It collects 40 percent of the nation’s blood supply; provides 24-hour support to military members, veterans and their families; teaches millions lifesaving skills, such as lifeguarding and CPR; and through its Restoring Family Links program, connects family members separated by crisis, conflict, or migration.

NOW, THEREFORE, BE IT PROCLAIMED, by the Holland Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey that we declare March 2016 as American Red Cross Month and dedicate the month of March to all those who support the American Red Cross mission to prevent and alleviate human suffering in the face of emergencies.

Voice Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-EMERGENCY TEMPORARY BUDGET-

Mr. Vogel moved and Mr. Bush seconded the motion to adopt the following Resolution:

RESOLUTION
Emergency Temporary Budget

WHEREAS, an emergent condition has arisen in that the Township is expected to expend funds, enter in contracts, commitments or payments prior to the 2016 budget adoption for the aforesaid purposes, and

And no adequate provision has been made in the 2016 temporary budget for the aforesaid purposes, and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary resolution

for said purpose, and

WHEREAS, the total emergency temporary appropriation resolutions adopted in the year 2016 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$435,383.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon State of New Jersey, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency temporary appropriations be and the same are hereby made in the amount of \$ 435,383.00 as follows:

ACCOUNT NUMBER	DESCRIPTION	AMOUNT
01-201-20-110-010	MAYOR & COMMITTEE - SALARIES & WAGES	5,000.00
01-201-20-120-010	MUNICIPAL CLERK - SALARIES & WAGES	5,000.00
01-201-20-130-010	FINANCE - SALARIES & WAGES	15,000.00
01-201-20-145-010	COLLECTION OF TAXES - SALARIES & WAGES	2,000.00
01-201-20-150-010	ASSESSMENT OF TAXES - SALARIES & WAGES	5,000.00
01-201-	Zoning Officer - SALARIES & WAGES	6,000.00
01-201-	Zoning Officer – Other Expenses	200.00
01-201-25-240-010	POLICE - SALARIES & WAGES	50,000.00
01-201-25-252-010	EMERGENCY MANAGEMENT - SALARIES & WAGES	1,500.00
01-201-25-275-010	MUNICIPAL PROSECUTOR - SALARIES & WAGES	1,000.00
01-201-26-290-010	PUBLIC WORKS - SALARIES & WAGES	100,000.00
01-201-26-310-200	BUILDINGS & GROUNDS - OTHER EXPENSES	20,000.00
01-201-36-471-200	PUBLIC EMPLOYEES RETIREMENT SYSTEM	98,495.00
01-201-36-472-200	SOCIAL SECURITY - OTHER EXPENSES	20,000.00
01-201-36-475-200	POLICE & FIRE RETIREMENT SYSTEM	<u>106,188.00</u>
	Total	435,383.00

2. Said emergency temporary appropriation will be provided for in the 2016 budget
3. That one certified copy of this resolution be filed with the Director, Division of Local Government Services

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

RESOLUTION- Cancellation of Outstanding Checks

Mr. Vogel moved and Mr. Bush seconded the motion to adopt the following Resolution:

RESOLUTION
Cancellation of Outstanding Checks

WHEREAS, there exists on the books and record of various old outstanding checks of the Township of Holland that after review by the Chief Financial Officer it has been determined that said checks should be cancelled, and

WHEREAS the following checks should be cancelled:

2014	Check # 18349	\$ 900.00	MRNA
2014	Check # 18350	\$ 186.00	MRNA
2014	Check # 18529	\$ 165.23	MRNA
2014	Check # 18898	\$ 60.00	MRNA
5/4/15	Check # 19586	\$ 142.76	Sewer Capital
5/19/15	Check # 19533	\$1632.45	MRNA
6/16/15	Check # 19667	\$.68	MRNA
7/7/15	Check # 19770	\$ 30.00	MRNA
7/7/15	Check # 19823	\$ 240.00	MRNA
7/21/15	Check # 19848	\$ 25.00	MRNA
8/4/15	Check # 19954	\$ 183.25	MRNA
8/18/15	Check # 20068	\$ 6.53	MRNA
9/8/15	Check # 91520	(\$20)	MRNA
10/20/15	Check # 20388	\$ 26.32	MRNA
10/20/15	Check # 20391	\$ 581.00	MRNA
10/20/15	Check # 20418	\$ 42.00	MRNA

NOW THEREFORE BE IT RESOLVED, by the Holland Township Committee, Township of Holland County of Hunterdon in the state of New Jersey, that the above checks are cancelled and the funds are returned to the above mentioned accounts.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-RESOLUTION-Self-examination of Budget

Mr. Vogel moved and Mr. Bush seconded the motion to adopt the following Resolution:

RESOLUTION
Self-Examination of Budget

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Holland, County of Hunterdon has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2016 budget year.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, state of New Jersey that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:

- a. All estimates of revenue are reasonable, accurate and correctly stated,
- b. Items of appropriation are properly set forth
- c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-ORDINANCE 2016-2-Introduction/First Reading-CAP BANK

Mr. Bush moved and Mr. Vogel seconded the motion to adopt Ordinance 2016-2 on First Reading and set the Second Reading and Public Hearing set for April 19, 2016

ORDINANCE 2016-2

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to zero (.0%) unless authorized by ordinance to increase it to three and one-half percent (3.5%) over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the three and one-half (3.5%) percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Governing Body of the Township of Holland in the County of Hunterdon finds it advisable and necessary to increase its 2016 budget by up to three and one half percent (3.5%) over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Governing Body hereby determines that a three and one half percent (3.5%) increase in the budget for said year, amounting to \$153,481.48 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary.

WHEREAS, the Governing Body of the Township of Holland hereby determines that any amount authorized hereinabove that is not appropriated, as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Governing Body of the Township of Holland, in the County of Hunterdon, state of New Jersey a majority of the full authorized membership of this governing body affirmatively concurring, that, in the 2016 budget year, the final appropriations of the Township of Holland shall, in accordance with the ordinance and N.J.S.A. 40A: 4-45.14 be increased by 3.5%, amounting to \$153,481.48, and that the 2016 municipal budget for the Township of Holland be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within five (5) days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within five (5) days after such adoption.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-2016 BUDGET RESOLUTION-Introduction /First Reading

Mr. Bush moved and Mr. Vogel seconded the motion to adopt the Budget Resolution on First Reading and set the Public Hearing set for April 19, 2016

RESOLUTION

Municipal Budget of the Township of Holland
County of Hunterdon for the Fiscal Year 2016

WHEREAS, the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2016, and

WHEREAS, said Budget be published in the Hunterdon County Democrat in the issue dated March 24, 2016.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee, Township of Holland in the County of Hunterdon, State of New Jersey that the Governing Body of the Township of Holland does hereby approve the following Budget for the year 2016.

BE IT FINALLY RESOLVED, that a Hearing on the Budget and Tax Resolution will be held at the Holland Township Municipal Building, 61 Church Road Milford, New Jersey at a regular meeting on April 19, 2016.

Summary of Current Fund Section of Approved Budget

YEAR 2016		
General Appropriations For:(Reference to item and sheet number should be omitted in advertised budget)		
1. Appropriations within "CAPS"-		x
(a) Municipal Purposes {(item H-1, Sheet 19)(N.J.S.A. 40A:4-45.2)}		4,386,283.00
2. Appropriations excluded from "CAPS"		x
(a) Municipal Purposes {item H-2, Sheet 28} (N.J.S.A. 40A:4-45.3 as amended)}		591,060.13
(b) Local District School Purposes in Municipal Budget(item K, Sheet 29)		
Total General Appropriations excluded from "CAPS"(item O, sheet 29)		
3. Reserve for Uncollected Taxes (item M, Sheet 29) Based on Estimated	Percent of Tax Collections	418,137.46
	97.45%	
	Building Aid Allowance	

4 Total General Appropriations (item 9, Sheet 29)	for Schools-State Aid	5,395,480.59
5. Less: Anticipated Revenues Other Than Current Property Tax (item 5, Sheet 11)		
(i.e. Surplus, Miscellaneous Revenues and Receipts from Delinquent Taxes)		4,201,868.46
6. Difference: Amount to be Raised by Taxes for Support of Municipal Budget (as follows) x		
(a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes (item 6(a), Sheet 11)		1,193,612.13
(b) Addition to Local District School Tax (item 6(b), Sheet 11)		
c) Minimum Library Tax		

Comments from the Township Committee-

Mr. Vogel-suggested that the Township Committee hire a forensic audit of the Riegel Ridge Community Center-

Mayor Krov advised the CFO and Finance Liaison could produce a report similar to what an audit would accomplish at no cost. The report could show program attendance trends and enrollment trends as well as the financial figure.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

BUSINESS FROM TOWNSHIP ATTORNEY

-no business

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

-Mike Keady-reviewed his thoughts on DEP meeting regarding PennEast Pipeline

-Tony Rizzello-discussed DEP roll in PennEast Pipeline

Public budget meetings-just during regular meeting on April 19th

RRCC-also would like to see financial reports, asked if Director has business advisor.

-Jerry Bowers-FERC announce the decision on 220 mile natural gas line in the Pacific North West was turned down because the public good that would be realized would be overwhelmed by the recognition of the environmental impact.

Ted Harwick-questioned items on the Emergency Budget, would like to see financial report

Alice Orrichio-would be great for Mayor or rep to attend meeting in Washington DC
She will see if she can get a list of interveners

EXECUTIVE SESSION

-RESOLUTION-to enter into Executive Session-

Mr. Vogel moved and Mr. Bush seconded the motion to adopt the following Resolution noting that no action will be taken when the Committee returns to open session.

RESOLUTION

Entering into Executive Session

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- Personnel-EE separation
- Attorney Advice-response to sewer connection fee

March 15, 2016

BE IT FURTHER RESOLVED, that Minutes will be kept on file in the Municipal Clerk's Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

The Committee returned to open session at 9:08 p.m.

ADJOURN

Mr. Vogel moved and Mr. Bush seconded the motion to adjourn at 9:08 p.m.

Voice Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener				x
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

Respectfully submitted,

Approved by,

Catherine M. Miller, RMC
Municipal Clerk

Ray Krov, Mayor
Daniel T. Bush, Deputy Mayor