

April 19, 2016

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Present at this meeting were: Mayor Ray Krov, Deputy Mayor Dan Bush, Committeemen, Ken Vogel, Thomas Scheibener and Robert Thurgarland. Also present was Attorney Richard Cushing, past CFO Peter Rees & CFO Margret Pasqua

There being a quorum this meeting was called to order by Mayor Krov at 7:02 p.m. Mr. Krov asked that all electronic equipment be turned off or silenced.

**FLAG SALUTE**

Mayor Krov invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

**OPEN PUBLIC MEETINGS STATEMENT**

Deputy Clerk Tigar announced publicly at the commencement of this meeting the following statement:

Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on November 12, 2015 by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

**APPROVAL OF MINUTES**

Mr. Vogel moved and Mr. Scheibener seconded the motion to approve the minutes of the April 5, 2016 Regular Meeting

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	X			
Thomas Scheibener	X			
Dan Bush, Deputy Mayor	X			
Kenneth Vogel	X			
Ray Krov, Mayor	X			

**APPROVAL OF BILLS AS SUBMITTED : April 19, 2016**

Mr. Vogel moved and Mr. Scheibener seconded the motion to approve the bills as submitted:  
**See attached**

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	X			
Thomas Scheibener	X			
Dan Bush, Deputy Mayor	X			
Kenneth Vogel	X			
Ray Krov, Mayor	X			

**REMINDER/ANNOUNCEMENT**

Mayor Krov announced:

- Saturday April 23, 2016 - Seedling will be available at the Holland Township Recycling Center 9am till noon
- Saturday May 7<sup>th</sup> – The Holland Township Volunteer Fire Company will hold their annual town wide yard sale.
- Saturday May 14, 2016 - Free Document Shredding at the Holland Township Recycling Center 9am till noon

**LIAISON REPORTS**

**Thurgarland**

-resigned as VP of the Holland Township Park Association effective April 9, 2016 and will remain an active non-voting citizen volunteer

-BOH meeting Animal Bite, Heroin seminar April 26, 2016 at 7:00 pm by Hunterdon County Prosecutors Office at Del Val

**Scheibener**

-Parks Association applying for \$25,000 grant for trails, horse trailer parking, etc. Mr. Bush moved and Mr. Scheibener seconded the motion to endorse the Holland Park Associations application for a \$25,000 grant from Department of Community Affairs for Trails at Holland Park and to authorize the Mayor to write a letter supporting the application as requested by the Park Association.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	X			
Thomas Scheibener	X			
Dan Bush, Deputy Mayor	X			
Kenneth Vogel		X		
Ray Krov, Mayor	X			

-Holland Township Parks and Receptions contest for artwork to be printed on shopping bags has concluded. These shopping bags will be sold at the Holland Township Community Farmers Market Parks and Recreation will be recognizing the winners at one of their meetings.

-Three quote for replacement of the Riegel Ridge Community Pool cover have been received low quote was \$20,500

**Vogel**

-Price quotes for identified RRCC improvements were received from the Municipal Engineer: Mr. Vogel discussed setting priorities with the Director of Parks and Recreation

- Sidewalk by pool-\$79,532 (priority #1-September 2016)
- Garage and retaining wall \$100,000 (priority #2)
- Pavilion @ grove \$128,000 (priority #3)
- Pavilion @ pool) \$46,000 (priority #4)

**Bush**

-Thank you for donation of CERT items from the Rader's

-Forth History of Holland Township book by the Holland Township Historic Preservation Commission is now for sale, copies are available in the Clerks Office

-Letter of endorsement from the State for \$75,000 County Grant for Riegel Ridge Community Center stage and screening room has been received. We are in the final round of the application process.

-spoke to the farmer who has a contract with the Township to farm the Holland Park property and the hunting group regarding reports of ATV activity on the property. There is signage restricting ATV use, Holland Police will monitor, DPW may block entrance with natural barrier

**Krov**

-Attended the Environmental meeting they are working on tree seeding give away on April 23, 2016

-Green Team working on maintaining Bronze Level submittal due June 5, 2016

**OLD BUSINESS FROM TOWNSHIP COMMITTEE**

**-ORDINANCE 2016-2-Public Hearing/Final Adoption-Exceeding the Municipal CAP**

Mr. Scheibener moved and Mr. Bush seconded the motion to adopt Ordinance 2016-2 on Final Reading

**ORDINANCE 2016-2**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to zero (.0%) unless authorized by ordinance to increase it to three and one-half percent (3.5%) over the previous year's final appropriations, subject to certain exceptions; and

**WHEREAS**, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation

and the three and one-half (3.5%) percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

**WHEREAS**, the Governing Body of the Township of Holland in the County of Hunterdon finds it advisable and necessary to increase its 2016 budget by up to three and one half percent (3.5%) over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

**WHEREAS**, the Governing Body hereby determines that a three and one half percent (3.5%) increase in the budget for said year, amounting to \$153,481.48 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary.

**WHEREAS**, the Governing Body of the Township of Holland hereby determines that any amount authorized hereinabove that is not appropriated, as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Governing Body of the Township of Holland, in the County of Hunterdon, state of New Jersey a majority of the full authorized membership of this governing body affirmatively concurring, that, in the 2016 budget year, the final appropriations of the Township of Holland shall, in accordance with the ordinance and N.J.S.A. 40A: 4-45.14 be increased by 3.5%, amounting to \$153,481.48, and that the 2016 municipal budget for the Township of Holland be approved and adopted in accordance with this ordinance; and

**BE IT FURTHER ORDAINED**, that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within five (5) days of introduction; and

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within five (5) days after such adoption.

Mayor Krov opened the Public Hearing and asked if there were any comments from the public.

-Ted Harwick-asked the Mayor to explain the Ordinance

-Bobby Beriont verified figures

After hearing comments from the public, the hearing was ordered closed.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	X			
Thomas Scheibener	X			
Dan Bush, Deputy Mayor	X			
Kenneth Vogel	X			
Ray Krov, Mayor	X			

**-2016 Municipal Budget Public Hearing/Final Adoption-**

Mr. Bush moved and Mr. Scheibener seconded the motion to adopt the 2016 Municipal Budget on Final Reading

Mayor Krov presented a printed summary to the Committee and the public. No increase in expenses and no increase in the tax levee

Mayor Krov opened the Public Hearing and asked if there were any comments from the public.

Mayor Krov opened the Public Hearing and asked if there were any comments from the public.

The following members of the public commented on the budget:

Tony Rizzello

Mike Ulmes

Ted Harwick

Bobby Beriont

Mike Keady

Alice Orrichio

After hearing comments from the public, the hearing was ordered closed.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	X			
Thomas Scheibener	X			
Dan Bush, Deputy Mayor	X			
Kenneth Vogel	X			
Ray Krov, Mayor	X			

-**Wall on Shire Road** at the April 5<sup>th</sup> meeting attorney Cushing reported he would have a resolution for this meeting. Attorney Cushing distributed draft Resolutions. Mayor Krov asks the Committee member to review this Resolution and a cover letter for approval at the May 2, 2016 meeting.

**NEW BUSINESS FROM TOWNSHIP COMMITTEE**

-**APPOINTMENT** of Heather Sorge as secretary of the Agriculture Advisory Committee  
Mr. Bush moved and Mr. Vogel seconded the motion to endorse the Mayor’s appointment of Heather Sorge to Agriculture Advisory Committee filling the position of Secretary.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	X			
Thomas Scheibener	X			
Dan Bush, Deputy Mayor	X			
Kenneth Vogel	X			
Ray Krov, Mayor	X			

**DISCUSSION**–requested by Mr. Vogel-Petition of Aqua New Jersey, Inc. for the approval of an increase in rates. There was no discussion.

**DISCUSSION**–County Road 519 – Milford Warren Glen Rd Detour Recommend  
Mr. Bush moved and Mr. Scheibener seconded the motion to authorize Mayor Krov to send a letter to the County supporting the proposed road detour with proper signage.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	X			
Thomas Scheibener	X			
Dan Bush, Deputy Mayor	X			
Kenneth Vogel	X			
Ray Krov, Mayor	X			

**RESOLUTION**-Insertion of Any Special Item of Revenue in the Budget  
Mr. Bush moved and Mr. Vogel seconded the motion to adopt the following Resolution:

**RESOLUTION**  
Insertion of Any Special Item of Revenue in the Budget

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount, and

**WHEREAS**, the Township of Holland has received notice of an award of \$2,000.00 from PSEG for the 2016 Sustainable Jersey Small Grant and wishes to amend the 2016 Budget to include as a revenue.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, hereby requests the Director of the

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Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$2,000.00  
Which is now available as a revenue from:

Miscellaneous Revenues:

Special Item of General Revenue Anticipated  
With Prior Written Consent of the Director of the  
Division of Local Government Services:

State and Federal Revenues Off-set with Appropriations:  
PSEG-2016 Sustainable Jersey Small Grant

**BE IT FURTHER RESOLVED** that the sum of  
.....\$2,000.00

Be and the same is hereby appropriated under the caption of:

General Appropriation

(a) Operations Excluded from CAPS

State and Federal Programs Off-set by Revenues:  
PSEG-2016 Sustainable Jersey Small Grant

**BE IT FURTHER RESOLVED**, that the Municipal Clerk forward to the Chief Finance Officer two certified copies of this resolution to be forwarded to the Director of Local Government Services for approval.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	X			
Thomas Scheibener	X			
Dan Bush, Deputy Mayor	X			
Kenneth Vogel	X			
Ray Krov, Mayor	X			

**RESOLUTION** – Insertion of Any Special Item of Revenue in the Budget

Mr. Scheibener moved and Mr. Bush seconded the motion to adopt the following Resolution:

**RESOLUTION**

Insertion of Any Special Item of Revenue in the Budget

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount, and

**WHEREAS**, the Township of Holland has received notice of an award of \$24,000.00 from The State of New Jersey, Department of Environmental Protection and The Federal Highway Administration and wishes to amend the 2016 Budget to include as a revenue.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of

.....\$24,000.00

Which is now available as a revenue from:

Miscellaneous Revenues:

Special Item of General Revenue Anticipated  
With Prior Written Consent of the Director of the  
Division of Local Government Services:

State and Federal Revenues Off-set with Appropriations:  
State of New Jersey-Department of Environmental Protection-Federal  
Highway Administration-Recreational Trails Program

**BE IT FURTHER RESOLVED** that the sum of \$24,000.00

Be and the same is hereby appropriated under the caption of:

General Appropriation

(a) Operations Excluded from CAPS

State and Federal Programs Off-set by Revenues:

State of New Jersey-Department of Environmental Protection-Federal Highway Administration-Recreational Trails Program

**BE IT FURTHER RESOLVED** that the \$24,000.00 local match will come from the Capital Account for land purchases.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk forward to the Chief Finance Officer two certified copies of this resolution to be forwarded to the Director of Local Government Services for approval.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	X			
Thomas Scheibener	X			
Dan Bush, Deputy Mayor	X			
Kenneth Vogel	X			
Ray Krov, Mayor	X			

**-RESOLUTION** – Accepting Donation of Medical Supplies

Mr. Bush moved and Mr. Scheibener seconded the motion to adopt the following Resolution:

**RESOLUTION**

Authorizing the Emergency Management Coordinator to Accept the Donation of Medical Supplies for the Holland Township C.E.R.T. trailer

**WHEREAS**, a donation of various medical supplies to the Holland Township C.E.R.T. has been received from Gail and Dan Radar; and

**WHEREAS**, the Township Committee, having considered the proposed donation, has determined that it would be in the best interest of the Township of Holland to authorize the acceptance of the donation; and

**WHEREAS**, no goods or services were received in exchange for the donation.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey that the Holland Township Emergency Management Coordinator is authorized to accept a donation of medical supplies for the Holland Township C.E.R.T trailer with gratitude.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution shall be provided to the Chief Financial Officer.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	X			
Thomas Scheibener	X			
Dan Bush, Deputy Mayor	X			
Kenneth Vogel	X			
Ray Krov, Mayor	X			

**-RESOLUTION** – Authorizing the Tax Collector to refund local property taxes to Fully Disabled Veteran

Mr. Vogel moved and Mr. Bush seconded the motion to adopt the following Resolution:

**RESOLUTION**

Authorizing the Tax Collector to refund local property taxes to Fully Disabled Veteran Michael J. Rusnak

**WHEREAS**, N.J.S.A. 54:4-3.30-34 grants an exemption from local property taxes for the dwelling house of a qualified totally disabled veteran; and

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**WHEREAS**, Michael J. Rusnak, a veteran, has been declared a 100 percent totally disabled veteran by the Department of Veteran’s Affairs effective September 1, 2013; and

**WHEREAS**, Michael J. Rusnak made application for exemption from taxes effective March 14, 2016; and

**WHEREAS**, the Tax Assessor has determined the dwelling of Michael J. Rusnak is exempt from property taxation effective January 1, 2017; and

**WHEREAS**, the Township has granted refunds of previously paid taxes to totally exempt veterans under certain circumstances; and

**WHEREAS**, the decision as to whether to reimburse totally exempt veterans for past taxes is discretionary on behalf of the Township; and

**WHEREAS**, the Township wishes to strike a balance between honoring veterans who have made an incredible sacrifice on behalf of their fellow countrymen against the financial burden that the return of taxes imposes upon non-exempt property owners; and

**WHEREAS**, the caps placed upon municipal spending by the State of New Jersey have imposed financial burdens on the Township and placed severe strains on its budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Committee of the Township of Holland, County of Hunterdon, State of New Jersey as follows:

1. The Township Committee believes that a fair and reasonable balance to be struck between its responsibilities to the general taxpayers and its need to recognize the sacrifices made by totally disabled veterans is accomplished by providing that totally disabled veterans will receive a refund of local property taxes from January 1st of the year the veteran submits to the Tax Assessor a fully qualifying application for exemption from local property taxes on the veteran's dwelling pursuant to N.J.S.A. 54:4-3.30-34.
2. In the case of Michael J. Rusnak, he is declared exempt from local property taxes on his dwelling commencing March 14, 2016 and Tax Collector is authorized to refund him \$747.02 of local property taxes paid from March 14, 2016.
3. The Township Committee will apply this policy to any future veterans seeking totally exempt status, but reserves the right to amend and alter it based on the future financial condition of the municipality.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	X			
Thomas Scheibener	X			
Dan Bush, Deputy Mayor	X			
Kenneth Vogel	X			
Ray Krov, Mayor	X			

**-RESOLUTION -** Authorizing Cancellation of a Mortgage held by the Township of Holland  
Mr. Vogel moved and Mr. Bush seconded the motion to adopt the following Resolution:

**RESOLUTION**  
 Authorizing Cancellation of  
 a Mortgage Held by the Township of Holland

**WHEREAS**, in or about 1992 the Township of Holland ("Township") created the Holland Township Housing Rehabilitation Program ("Program") to fund housing rehabilitation projects for low and moderate households within the Township; and

**WHEREAS**, the funding for the Program has been, for the most part, from federal and state funding sources; and

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**WHEREAS**, in 1998, pursuant to the terms of the Program, HCDSI made arrangements to lend \$17,950 to Peter J LaRosa and Josephine LaRosa from Program funds so that they could make improvements to their home to make it comply with the Uniform Construction Code requirements; the funding for the loan came from the revolving fund of the Community Block Grant Program; and

**WHEREAS**, on August 21, 1996 Peter J LaRosa and Josephine LaRosa executed a mortgage and note to Holland Township Housing Rehabilitation Program in the amount of \$17,950; and

**WHEREAS**, subsequent August 21, 1996 rehabilitation work was done to the LaRosa residence in accordance with the Program, but there were certain construction and code issues that increased the cost of the work to \$17,950; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Holland, County of Hunterdon, state of New Jersey resolve as follows:

1. The Township has been paid in full for the note and mortgage and it is appropriate to cancel the mortgage;
2. The Mayor, Municipal Clerk and Municipal Attorney are authorized to execute such documents and to take such steps as are necessary to carry out such action.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	X			
Thomas Scheibener	X			
Dan Bush, Deputy Mayor	X			
Kenneth Vogel	X			
Ray Krov, Mayor	X			

**BUSINESS FROM TOWNSHIP ATTORNEY**

No report

**MEETING OPEN TO PUBLIC**-(speakers will be limited to 3 minutes)

Tony Rizzello

Kathy Sciarello

Alice Orrichio

Bobby Beriont-consider adding a public comment section on action items only at the beginning of the meeting (Krov will consider for May 3, 2016 meeting)

Dead tree on Brown property that could fall on power lines (Mr. Vogel will contact John Andersen)

Laura Wilson

Dean Escue

**ADJOURN**

Mr. Scheibener moved and Mr. Thurgarland seconded the motion to adjourn at 9:44 pm

Voice Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	X			
Thomas Scheibener	X			
Dan Bush, Deputy Mayor	X			
Kenneth Vogel	X			
Ray Krov, Mayor	X			

Respectfully submitted,

Approved by,

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Melissa S. Tigar  
Deputy Municipal Clerk

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Ray Krov, Mayor  
Daniel T. Bush, Deputy Mayor