

November 1, 2016

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Present at this meeting were: Mayor Ray Krov, Deputy Mayor Daniel Bush, Committeemen Kenneth Vogel, Thomas Scheibener and Robert Thurgarland. Also present was Attorney Richard Cushing.

There being a quorum this meeting was called to order by Mayor Krov at 7:00p.m. Mr. Krov asked that all electronic equipment be turned off or silenced.

FLAG SALUTE

Mayor Krov invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

OPEN PUBLIC MEETINGS STATEMENT

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on November 12, 2015 by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES

Mr. Bush moved and Mr. Vogel seconded the motion to approve the minutes of the October 18, 2016 Regular Meeting

Voice Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

APPROVAL OF BILLS AS SUBMITTED

Mr. Vogel moved and Mr. Scheibener seconded the motion to approve the bills as submitted:

Check#	Vendor	Description	Payment	Check Total
22077	ALLIED OIL, LLC	Dyed Ultra Low Sulfur Diesel	\$ 420.20	\$ 420.20
22078	AMAZON.COM, LLC Police	HAM Radio	\$ 1,068.46	
		HAM Radio	\$ 119.90	\$ 1,188.36
22079	Animal Control & Investigative Services	2016 Animal Control Services	\$ 766.66	\$ 766.66
22080	AQUA NEW JERSEY	RRCC Pool 091416 - 101416 (87	\$ 197.78	
		910 MilfordWG RD Seasonal Yard	\$ 14.33	
		RRCC 091416 - 101416 (8796)	\$ 335.23	\$ 547.34
22081	ASSURE SHRED	2016 Paper Shredding Event	\$ 525.00	\$ 525.00
22082	BEACON TAILORING & CUSTOM CREATIONS	Uniforms - Patches	\$ 10.50	
		Uniform Patches	\$ 130.50	\$ 141.00
22083	Billows Electric Supply Company	Anchor Bolts For FH Light	\$ 35.00	
		Firehouse Parking Lot Lights	\$ 949.95	\$ 984.95
22084	BRIDGE STREET SERVICE CENTER	1998 Ford Brake Adjustment	\$ 51.35	\$ 51.35
22085	CASTLE SEPTIC SERVICE CORP.	Monthly Toilet Rental Charge	\$ 280.00	\$ 280.00
22086	Leonard A. LaGuardia	Parks & Rec Art with contest d	\$ 450.00	\$ 450.00
22087	CHERRY VALLEY TRACTOR SALES	V-Belts For 105 Alamo Mower	\$ 471.54	\$ 471.54
22088	CLEMENS UNIFORM	Mats for Municipal Building	\$ 35.25	
		Rugs for RRCC	\$ 81.32	
		Rugs at RRCC	\$ 81.00	
		DPW Shop Rags	\$ 21.75	\$ 219.32
22089	COOPER ALARM SYSTEMS, INC.	Monitoring agreement	\$ 288.00	\$ 288.00
22090	Department of Finance	4th Qrt County Tax for 2016	\$ 501,792.84	\$ 501,792.84
22091	Department of Finance	4th Qrt Assessment Library Tax	\$ 50,304.98	\$ 50,304.98
22092	Department of Finance	4th Qrt Assessment Open Space	\$ 47,719.12	\$ 47,719.12

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22093	Daxko LLC	Software services RRCC October	\$ 434.00	\$ 434.00
22094	ELIZABETH C. McKENZIE	PB Mill Rd Solar B2 L1.02 & B4	\$ 131.25	
		Highlands Grant Module 3	\$ 481.25	
		PB Asian Yummy B22 L29.19	\$ 262.50	\$ 875.00
22095	ELIZABETHTOWN GAS	Meter 14Y735578 Account 98904	\$ 12.37	
		Meter 01061655 Account 9340466	\$ 155.45	\$ 167.82
22096	Energ Fitness Wellness Solutions LL	repair of treadmills	\$ 213.75	\$ 213.75
22097	Enterprise Electrical Inc	Flag pole light replace	\$ 880.00	\$ 880.00
22098	Enterprise Electrical Inc	Replace breakers near football	\$ 1,150.00	\$ 1,150.00
22099	ENVIROCON	Installation of Generator at R	\$ 12,921.74	\$ 12,921.74
22100	FLEMINGTON DEPARTMENT STORE	Work boots - 1 pair - Alfons M	\$ 250.00	\$ 250.00
22101	GENERAL CARBON CORP.	Carbon For Remediation Barrels	\$ 272.25	\$ 272.25
22102	GOOD IMPRESSIONS, INC.	#10 Envelope White 24# Regular	\$ 171.58	\$ 171.58
22103	GRAINGER	PVC ball valve	\$ 196.27	\$ 196.27
22104	GRASS ROOTS	Grass Seed & Fertilizer	\$ 354.82	\$ 354.82
22105	H.J. OPDYKE LUMBER COMPANY, INC.	2"x10"x10' Lumber	\$ 84.70	
		2"x10"x10' Lumber	\$ 16.94	\$ 101.64
22106	JERSEY CENTRAL POWER & LIGHT	Account 100 003 579 271 Library	\$ 100.67	
		Account 100 105 886 640 914 Mi	\$ 212.37	\$ 313.04
22107	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 553 Street	\$ 158.39	
		Account 100 060 952 585 Street	\$ 57.79	
		Account 100 004 272 595 Street	\$ 1,611.05	
		Account 100 077 061 016	\$ 1,174.61	
		Account 100 004 555 858 Baseball	\$ 489.62	
		Account 100 029 305 644	\$ 3,174.92	
		Account 100 004 555 932 Case F	\$ 235.50	
		Account 100 070 503 212 Pool	\$ 3.46	\$ 6,905.34
22108	JOHN D. HARRIS, JR.	IACP Conference	\$ 163.89	\$ 163.89
22109	JOINT MUNICIPAL COURT	Joint Court Expenses	\$ 2,599.77	\$ 2,599.77
22110	KOLLMER EQUIPMENT	fuel filter/pin springs	\$ 30.50	\$ 30.50
22111	LAW OFFICE OF TODD BOLIG, LLC	PB Asian Yummy B22 L29.19	\$ 127.50	
		PB Mill Rd Solar B2 L1.02 & B4	\$ 112.50	\$ 240.00
22112	LAWN DOCTOR OF FLEMINGTON-CLINTON	Lawn Care for RRCC	\$ 1,925.00	\$ 1,925.00
22113	LIFESAVERS, INC.	AED Pads	\$ 296.04	\$ 296.04
22114	MARGARET PASQUA	Mileage 7/22/16, 9/30/16 & 10/	\$ 35.75	\$ 35.75
22115	MASER CONSULTING PA	EC Forestry Grant	\$ 488.75	
		EC Forestry Grant	\$ 1,633.00	
		EC PARK TRAIL Forestry Grant	\$ 2,037.50	
		General Engineer Services thru	\$ 210.00	
		RRCC Ice Rik Modifications eng	\$ 105.00	
		General Engineer Services thru	\$ 280.00	
		EC Forestry Grant	\$ 201.25	\$ 4,955.50
22116	MASER CONSULTING PA	PB Mill Rd Solar B2 L1.02 & B4	\$ 1,067.80	
		PB Asian Yummy B22 L29.19	\$ 595.00	\$ 1,662.80
22117	EDWARD HORSFALL	Computer Services - Sept	\$ 50.00	
		Computer Services 9/12/16 - 9/	\$ 450.00	\$ 500.00
22118	MONINGHOFF APPLIANCE & SUPPLY CORP.	Hardware store supplies	\$ 178.34	\$ 178.34
22119	Ocean Computer Group, Inc.	Barracuda Back Up	\$ 2,750.64	\$ 2,750.64
22120	OFFICE DEPOT, INC.	Police	\$ 125.44	\$ 125.44
22121	Patrick Carmona	Cleaning of upstairs windows a	\$ 400.00	\$ 400.00
22122	PCM Sale Inc.	Security	\$ 1,168.81	
		PB/BOA Computer	\$ 704.97	\$ 1,873.78
22123	RARITAN VALLEY DISPOSAL #865	30 Yard Garbage Dumpster	\$ 1,020.00	
		30 Yard Garbage Dumpster	\$ 510.00	\$ 1,530.00
22124	RENTAL CENTER U.S.A.	Tables and chairs for community Day	\$ 466.00	\$ 466.00
22125	Riegelsville Auto Care LLC	15-10 Front Brakes	\$ 645.93	
		Vehicle Maintenance	\$ 669.61	\$ 1,315.54

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22126	RTG 2, LLC	2016 Tub Grinding	\$ 2,925.00	\$ 2,925.00
22127	SAMZIE'S UNIFORMS	Uniforms (Harris)	\$ 99.98	\$ 99.98
22128	SANICO, INC.	Monthly Billing 1.5 YD RL Cont	\$ 51.38	
		Monthly Invoice 4 YD Cont 1 pu	\$ 134.05	
		Monthly Invoice 2 YD FL Cont	\$ 78.57	\$ 264.00
22129	SERVICE ELECTRIC TELEPHONE CO.	RRCC Telephone	\$ 140.76	\$ 140.76
22130	STAPLES BUSINESS ADVANTAGE	Misc Office Supplies	\$ 128.21	
		Misc Office Supplies	\$ 263.17	
		Stool for RRCC fitness desk	\$ 77.99	
		Office Supplies	\$ 119.93	\$ 589.30
22131	STAPLES BUSINESS ADVANTAGE	Chair mat	\$ 57.99	
		Facial Tissues	\$ 116.74	\$ 174.73
22132	Steven J Gorlin Co Inc	Safety cover from Pool	\$ 10,250.00	\$ 10,250.00
22133	STORR TRACTOR COMPANY	Case 85C Hydraulic Pump & Pull	\$ 1,059.96	\$ 1,059.96
22134	VALLEY AUTO SUPPLY	10W30 Engine Oil	\$ 142.74	
		Windshield Washer, Anti-freeze	\$ 83.28	\$ 226.02
22135	VERIZON	Pool Phone	\$ 22.15	\$ 22.15
22136	VITAL COMMUNICATIONS, INC.	MOD IV Tax Master Tape	\$ 100.00	\$ 100.00
22137	H & K Group, Inc.	2016 Blacktop	\$ 1,350.19	\$ 1,350.19
22138	WOODRUFF ENERGY	NATURAL GAS 219.646 UNITS	\$ 100.83	
		NATURAL GAS 388.035 UNITS	\$ 178.12	\$ 278.95
		Subtotal	\$ 669,887.94	\$ 669,887.94
	Manual Checks			
	Guardian	November Dental Insurance		\$ 2,606.21
		Total		\$ 672,494.15

CURRENT FUND BUDGET AND APPROPRIATION RESERVES	\$ 633,018.97
GRANT FUND BUDGET AND APPROPRIATION RESERVES	\$ 8,291.75
GENERAL CAPITAL FUNDS BUDGET AND APPROPRIATION RESERVES	\$ 25,514.01
ANIMAL CONTROL BUDGET AND APPROPRIATION RESERVES	\$ 766.66
ESCROW FUNDS	2,296.55
Checks issued 10-18-2016	669,887.94
Other Payments	
110116 Guardian	\$ 2,606.21
Manual Totals	<u>2,606.21</u>
Total	<u><u>672,494.15</u></u>

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	X			
Thomas Scheibener	X			
Dan Bush, Deputy Mayor	X			
Kenneth Vogel	X			
Ray Krov, Mayor	X			

REMINDER/ANNOUNCEMENT

- The Holland Township Committee and the Holland Township Women’s Club invite you to a Veteran’s Day Ceremony on Friday November 11, 2016 at the Veteran’s Memorial on the front lawn of the Holland Township Municipal Building
The ceremony will begin at 11:00 A.M. with light refreshments to follow.
- Hunterdon County will hold a Hazardous Waste Cleanup Day on Saturday November 12, 2016 (rain or shine) from 9:00am-1:00pm at the Route 12 complex
- The Holland Township Committee has canceled their second meeting in November due to a lack of a quorum; the next meeting will be Tuesday December 6, 2016.

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-RESOLUTION-Phase III Removal of excess street lights,

At the October 18, 2016 meeting Mr. Vogel was asked to meet with representatives of JCP&L to clarify the Township's responsibility for decommissioned streetlights where the arm apparatus will not be removed

Mr. Scheibener moved and Mr. Vogel seconded the motion to adopt the following Resolution:

RESOLUTION

Authorizing the Implementation of Phase Three of the Street Light Reduction Program

WHEREAS, the Township of Holland has performed an analysis of the cost to maintain street lights; and

WHEREAS, the analysis determined that the cost of providing streetlights in Holland was substantially more than the cost incurred in a neighboring Township that is about the same size and contains about the same population; and

WHEREAS, the analysis determined the Township could save substantial sums of money, thereby decreasing the tax burden, by eliminating streetlights where there would not be a risk to drivers operating in accordance with regulated speed limits and in a proper manner; and

WHEREAS, based on the recommendations of the Township Police Department and the Municipal Engineer, the Township devised a three part plan to reduce unnecessary streetlights; and

WHEREAS, the Township has fulfilled the first two parts of its plan by removing 51 streetlights in phase one and 93 streetlights in phase two, for a total of 144 unnecessary streetlights out of a total of 416 streetlights; and

WHEREAS, the police have not reported any increase in motor vehicle accidents or other issues where the lights have been removed; and

WHEREAS, JCP&L has agreed to remove the phase one and two streetlight fixtures at no cost to the Township, including the underground light posts located within the Brinkerhoff, Gridley Circle and Shady Mill Road developments; and

WHEREAS, JCP&L has reported that, according to their 2016 Municipal Lighting Handbook, the further removal of existing streetlights at no cost will only involve the removal of the photoelectric cell to prevent the light from operating, while any request for the physical removal of any streetlight fixture would result in billing charges for the associated labor; and

WHEREAS, as part of the phase three analysis performed by the Township, it was determined that 148 additional streetlights throughout the Township could be removed, by eliminating the photoelectric cell to prevent the light from operating, without creating an undue safety risk; and

WHEREAS, no additional underground light post streetlights will be removed in phase three given that the cost to remove underground light posts would negate any potential savings; and

WHEREAS, the Municipal Engineer has advised the Township that there are no DOT regulations or engineering standards that require the installation or continued maintenance of existing streetlights; and

WHEREAS, the Township Committee have concluded, after considering the facts as detailed herein, that removal of the streetlights in phase three will not create an undue safety risk, but will save the Township substantial money.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey that they authorize implementation of the phase three removal of 148 streetlights located throughout the Township and such actions as are necessary to accomplish the removal of those lights.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

Mayor Krov announced that there will be tape placed on the pole of a decommissioned light where the arm will not be removed so that those polls can be easily identified.

LIAISON REPORTS

Thurgarland-

No report

Scheibener-

Saturday Haunted Hay Ride was very well attended and enjoyed
 Trunk or Treat was very well attended and busy
 NYC bus trip December 10th

Vogel-

-Firehouse Lights-no discussion
 -Elizabethtown Gas pipeline Temp Construction Easement will appear in the title and will be filed in the County Clerk’s office but will not appear on a deed. It will have an expiration date. Mr. Vogel advised the Committee that the Township is a land owner for 2 pieces of property that will be affected. The Township has yet to be notified.

-PennEast Pipeline-letter received from Integra Realty Resources (IRR) to Township request permission to enter the property to perform an inspection. The consensus was Attorney Cushing should write a letter informing PennEast that the Committee is not in favor of PennEast Pipeline, representatives should not enter the property to perform an inspection and that any inspection should be performed from the public roadway

-Shire Road resident putting buckets filled with stone on the road-Chief Harris and Deputy Mayor Bush will contact the owner and find a solution

-Ridge House status-Mr. Bush advised that Planner Betsy Mc Kenzie continues to look into the potential of group home for COAH credit and should report back to the Committee in December.

Bush-

-Court Administrator is very happy with Prosecutor choice
 -Vacancy on DPW will be filled at first meeting in December

Krov-

-Need for upgrade of postage machine-Mr. Thurgarland reported the upgrade is on state contract; this contract cancels out the previous contract and is basically a swap. Mayor Krov advised that by the end of 2017 the Township will own the machine will only pay a yearly maintenance fee after that.
The Consensus was to go thru the purchase order process

-The Township received a \$10,000 bill from our Insurance Company for the deductible for Jiovino law suit alleging discrimination from _____ that was dismissed_____.

-OPRA request from Pohatcong Clerk-regarding Alba Vineyard and letter from Pohatcong Mayor James Kern regarding the Resolution adopted by the Holland Township Committee on October 18, 2016. No action will be taken; no response to this letter will be sent

-Animal Control contract expires 12/31/2016 Mr. Thurgarland will discuss the renewal process with QPA Hance.

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Approval-of Raffle Application:

Mr. Bush moved and Mr. Scheibener seconded the motion to approve following:

Application for Raffle 2016-10 **Holland Township Volunteer Fire Co.** [On-premise draw raffle awarding cash-50/50] to be held 1/28/2017 7:00-10:00 p.m. at Whispering Pines Banquet Hall

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-RESOLUTION-Transfer of Balances

Mr. Scheibener moved and Mr. Vogel seconded the motion to adopt the following Resolution:

RESOLUTION

Transfers to be made during the last two months of the fiscal year

WHEREAS, various 2016 bills have been presented for payment in the year 2016, which represent obligations of the fiscal year 2016, and were not covered by sufficient funds in certain budget accounts and there being excess funds in certain budget accounts in the 2016 Budget in the last two months of 2016; and

WHEREAS, it is the recommendation of the Chief Financial Officer that transfer be made as of 11-1-2016 to cover the various accounts

WHEREAS, N.J.S.A. 40A:4-58 transfers to be made from unexpended balances to those which are expected to be insufficient during the last two months of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, (2/3 of the majority of the full membership concurring herein) that the transfers as listed in the resolution be made between the 2016 Budget Appropriation as follows:

	Transfer From:	Transfer To
Legal O/E	1,000.00	
Collection of Taxes O/E		1,000.00

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

-RESOLUTION-Cancellation of Certain Balances by the CFO

Mr. Scheibener moved and Mr. Vogel seconded the motion to adopt the following Resolution:

RESOLUTION

Cancellation of Certain Balances

WHEREAS, there exists on the books and records of various funds of the Township of Holland certain balances that after review by the Chief Financial Officer have been determined that said balances should be cancelled, and

WHEREAS the following balances should be cancelled:

Replace Pump Station \$150,000.00

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NOW, THEREFORE, BE IT RESOLVED, by the Holland Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey, that the above balance is cancelled and the funds are returned to Sewer Notes Payable

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

BUSINESS FROM TOWNSHIP ATTORNEY

No report

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

No comments

ADJOURN

Mr. Vogel moved and Mr. Thurgarland seconded the motion to adjourn at 7:33 p.m.

Voice Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

Respectfully submitted,

Approved by,

Catherine M. Miller, RMC
Municipal Clerk

Ray Krov, Mayor
Daniel T. Bush, Deputy Mayor