

December 6, 2016

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Present at this meeting were: Mayor Ray Krov, Deputy Mayor Daniel Bush, Committeemen Kenneth Vogel, Thomas Scheibener and Robert Thurgarland. Also present was Attorney Richard Cushing.

There being a quorum this meeting was called to order by Mayor Krov at 7:02 p.m. Mr. Krov asked that all electronic equipment be turned off or silenced.

**FLAG SALUTE**

Mayor Krov invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

**OPEN PUBLIC MEETINGS STATEMENT**

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on November 12, 2015 by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

**Deputy Mayor Bush presented certificates to members of the Holland Soccer Scorpions and Warriors teams for outstanding seasons.**

**APPROVAL OF MINUTES**

Mr. Vogel moved and Mr. Bush seconded the motion to approve the minutes of the November 1, 2016 Regular Meeting

Voice Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

**APPROVAL OF BILLS AS SUBMITTED**

Mr. Vogel moved and Mr. Scheibener seconded the motion to approve the bills as submitted:

**November 15, 2016:** (Paid on November 15, 2016 per Resolution adopted September 20, 2016)

Check#	Vendor	Description	Payment	Check Total
22139	ADT SECURITY SERVICES	Holland Township Bethany Ridge Sec	\$ 157.26	\$ 157.26
22140	ALL INDUSTRIAL-SAFETY PRODUCTS, INC	2016 Clothing - Tommy Costley	\$ 431.78	\$ 431.78
22141	ALLEGRO ENTERPRISES, INC.	Bottled Water for the Township	\$ 44.25	
		Bottled Water for the Township	\$ 53.25	\$ 97.50
22142	ALLIED OIL, LLC	Dyed Ultra Low Sulfur Diesel	\$ 666.85	
		#2 Home Heating Oil - DPW/Library &	\$ 807.66	\$ 1,474.51
22143	Amazon.com RRCC	Amazon RRCC Items	\$ 254.72	\$ 254.72
22144	AMY R KIRK	Yoga - Oct. 2016	\$ 220.00	\$ 220.00
22145	Animal Control & Investigative Services	2016 Animal Control Services	\$ 766.66	\$ 766.66
22146	AQUA NEW JERSEY	910 RRCC 6" Fire 092916 - 102816(8	\$ 321.32	\$ 321.32
22147	BEACON TAILORING & CUSTOM CREATIONS	Uniform Patches	\$ 40.00	\$ 40.00
22148	PEPSI-COLA	Pepsi Order	\$ 172.48	\$ 172.48
22149	BOY SCOUT TROOP #187	2016 Road Clean Up	\$ 410.00	\$ 410.00
22150	Carmen Jean Ferrand	Zumba & Boot Camp Class	\$ 62.00	\$ 62.00
22151	Carolyn S Popescu	Refund for 2016 Background	\$ 40.00	\$ 40.00
22152	CERTIFIED CHEMICAL COMPANY	Paper Towels	\$ 299.60	\$ 299.60
22153	CLEMENS UNIFORM	Mats for Municipal Building	\$ 35.25	
		DPW Shop Rags & Bethany Ridge Mat	\$ 21.75	
		Mats for Municipal Building	\$ 35.25	\$ 92.25
22154	COLLEEN M. PURSELL	Reimbursement - Anchor Rubber Stamp	\$ 36.00	\$ 36.00
22155	Dashing Valet Dry Cleaning	Dry-cleaning	\$ 325.20	\$ 325.20

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22156	DAVIS BUSINESS MACHINES, INC.	Monthly Maintenance Fee IR-C33801	\$ 392.80	\$ 392.80
22157	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal - October 2016	\$ 171.00	\$ 171.00
22158	Enrg Fitness Wellness Solutions LL	Repair of treadmills	\$ 1,169.00	
		Cybex bikes diagnosis	\$ 158.75	\$ 1,327.75
22159	Enterprise Electrical Inc.	Repair of breakers	\$ 494.60	\$ 494.60
22160	ENVIROCON	Installation of Generator at Riegel	\$ 1,845.96	\$ 1,845.96
22161	FOSTER AND CO., INC.	Penetrating Fluid	\$ 134.28	\$ 134.28
22162	GEBHARDT & KIEFER, P.C.	Services 080116-093016 general	\$ 5,328.00	\$ 5,328.00
22163	GEBHARDT & KIEFER, P.C.	Services 080116-093016 PennEast Pip	\$ 1,520.00	\$ 1,520.00
22164	GEBHARDT & KIEFER, P.C.	Holland Twp 2016 Tax Appeals	\$ 1,315.10	\$ 1,315.10
22165	GRAINGER	Cotter Pins, Concrete Tools	\$ 57.56	\$ 57.56
22166	H.J. OPDYKE LUMBER COMPANY, INC.	Concrete & Pallet	\$ 257.94	
		Primer, Rollers, Trays, Poles	\$ 118.08	\$ 376.02
22167	HOLLAND TOWNSHIP	2016 Sewer bill due Dec 1 Milford W	\$ 175.00	\$ 175.00
22168	HOLLAND TOWNSHIP	2016 Sewer Bill due Dec 1 910 Milford	\$ 4,375.00	\$ 4,375.00
22169	HOLLAND TOWNSHIP	2016 Sewer bill Dec 1 914 Milford W	\$ 262.50	\$ 262.50
22170	HOLLAND TOWNSHIP	2016 Sewer bill Dec1 61 church rd B	\$ 525.00	\$ 525.00
22171	HUNTERDON COUNTY MUNICIPAL	Clerks Meeting/Luncheon	\$ 64.00	\$ 64.00
22172	HUNTERDON CTY CHAMBER OF COMMERCE	Clerks Luncheon	\$ 25.00	\$ 25.00
22173	J C Ehrlich Co Inc.	Monthly Pest Control	\$ 217.00	\$ 217.00
22174	Jeannette B. Murphy	Refund for Background 2016	\$ 40.00	\$ 40.00
22175	JERSEY CENTRAL POWER & LIGHT		\$ 4.62	
			\$ 859.90	
		Account 100 004 556 468 Consumption	\$ 328.79	
		Account 100 004 557 474 Street Light	\$ 70.94	\$ 1,264.25
22176	Jessica Dulin-Soto	Yoga	\$ 55.00	\$ 55.00
22177	JESSICA NEGLIA	Mileage	\$ 44.93	\$ 44.93
22178	KEITH GROOGAN	Karate - Sept.	\$ 354.25	\$ 354.25
22179	LAW OFFICE OF TODD BOLIG, LLC	PB Misc general Matters 100116 - 10	\$ 225.00	\$ 225.00
22180	LIFESAVERS, INC.	AED Pads	\$ 107.59	\$ 107.59
22181	MACMILLAN OIL CO OF ALLENTOWN, INC.	Grease, Oil, Hydraulic	\$ 1,097.00	\$ 1,097.00
22182	MAILFINANCE	Lease 060716 - 090616 Lease #H41301	\$ 360.00	\$ 360.00
22183	MASER CONSULTING PA	RRCC Generator	\$ 525.00	
		PB Mill Rd Solar B2 L1.02 & B4 L1	\$ 2,176.50	\$ 2,701.50
22184	MELANIE WOROB	Zumba Oct.	\$ 257.00	\$ 257.00
22185	MONINGHOFF APPLIANCE & SUPPLY CORP.	Shooting Range & Trailer Repair Sup	\$ 130.84	\$ 130.84
22186	NJ DEPT OF HEALTH & SENIOR SERVICES	Pilot Clinic Fund	\$ 27.00	\$ 27.00
22187	NJ Advance Media	TC Meeting cancel July 5 and Aug 16	\$ 256.00	\$ 256.00
22188	DCRP/NJ DIV OF PENSION/BENEFITS	October 2016 DCRP	\$ 27.40	\$ 27.40
22189	OFFICE DEPOT, INC.	Custom Stamp	\$ 17.01	\$ 17.01
22190	ONE CALL CONCEPTS, INC.	October 2016 Mark Outs	\$ 6.25	\$ 6.25
22191	ORIENTAL TRADING COMPANY	Toddler Time Halloween	\$ 89.47	\$ 89.47
22192	Paige E Cordero	Refund for 2016 Background	\$ 40.00	\$ 40.00
22193	PCM Sale Inc.	24" Black Wide LCD	\$ 128.36	\$ 128.36
22194	PENTELEDATA	Cable Modem Rental & Support 10241	\$ 199.90	\$ 199.90
22195	PILATES BY CORRINE, LLC	Pilates - Oct.	\$ 560.00	\$ 560.00
22196	R & L DATACENTERS, INC.	Municipal Payroll	\$ 303.70	\$ 303.70
22197	RARITAN VALLEY DISPOSAL #865	2016 - 30 Yard Garbage Dumpster	\$ 1,020.00	
		2016 - 30 Yard Garbage Dumpster	\$ 510.00	\$ 1,530.00
22198	John E Reid & Associates, Inc.	Interview & Interrogation Technique	\$ 550.00	\$ 550.00
22199	RICOH USA Inc	Copies	\$ 372.17	\$ 372.17
22200	SANICO, INC.	Monthly Billing 1.5 YD RL Cont 1 pu	\$ 51.38	
		Monthly Invoice 4 YD Cont 1 pu/wk	\$ 134.05	
		Monthly Invoice 2 YD FL Cont 1 pu/	\$ 78.57	\$ 264.00
22201	SERVICE ELECTRIC CABLE TV, INC.	Internet Powered by Pentele Data -	\$ 64.99	\$ 64.99
22202	SHERILYNN MAHONEY	Tumble Time Halloween Party	\$ 11.00	\$ 11.00
22203	SMITH MOTOR COMPANY, INC.	2002 L8000 Muffler, Clamps, Pipe	\$ 1,360.46	\$ 1,360.46

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22204	STAPLES BUSINESS ADVANTAGE	Stamper	\$ 28.25	\$ 28.25
22205	STATEWIDE INSURANCE FUND	Deductible Recovery	\$ 10,000.00	\$ 10,000.00
22206	Stephanie Beddiges	Pilates classes	\$ 507.60	\$ 507.60
22207	STORR TRACTOR COMPANY	85C Head Adjustment & Belts	\$ 282.15	\$ 282.15
22208	THERESA VERDI	Cleaning @ RRCC	\$ 600.00	\$ 600.00
22209	VERIZON	MB 102616 - 112516	\$ 912.74	
		Recycling 102616 - 112516	\$ 88.46	
		PD 102616 - 112516	\$ 583.09	
		B&G 102616 - 112516	\$ 81.64	
		DPW 102616 - 112516	\$ 246.75	\$ 1,912.68
22210	VERIZON WIRELESS	Cell Phones/Air Cards - October 201	\$ 591.38	\$ 591.38
22211	H & K Group, Inc.	2016 Recycled Blacktop	\$ 227.96	
		2016 Blacktop Curb Mix	\$ 232.05	
		2016 Curb Mix	\$ 666.90	\$ 1,126.91
22212	WILSON PRODUCTS	Propane For Fork Truck	\$ 156.96	\$ 156.96
22213	Yasmin Findeis	Refund for Background 2016	\$ 40.00	\$ 40.00
		Subtotal	\$ 51,498.85	\$ 51,498.85
	Manual Checks			
110716	State Health Benefits	November Health Insurance		\$ 26,993.13
110316	Mail Finance	Postage		\$ 300.00
		Total		\$ 78,791.98

CURRENT FUND	BUDGET AND APPROPRIATION RESERVES	\$ 44,430.75
GRANT FUND	BUDGET AND APPROPRIATION RESERVES	\$ 1,594.00
GENERAL CAPITAL FUNDS	BUDGET AND APPROPRIATION RESERVES	\$ 2,499.32
SEWER FUND	BUDGET AND APPROPRIATION RESERVES	\$ 4.62
ANIMAL CONTROL	BUDGET AND APPROPRIATION RESERVES	\$ 793.66
ESCROW	ESCROW FUNDS	2,176.50
Checks issued 11-15-2016		51,498.85
Other Payments		
110316	Mail Finance	\$ 300.00
110716	NJ State Health Benefits Fund	\$ 26,993.13
	Manual Totals	<u>27,293.13</u>
Total		<u><u>78,791.98</u></u>

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Check#	Vendor	Description	Payment	Check Total
22214	MTAG Cust for Empire VII	Redemption of Lien 2015-009	\$ 24,553.23	
		Redemption of Lien 2015-009	\$ 24,000.00	\$ 48,553.23
22215	ALAN J. TURDO	League Mileage, Food, Parking	\$ 234.95	
		2016 Clothing Allowance - Alan Turd	\$ 228.90	\$ 463.85
22216	ALLEGRO ENTERPRISES, INC.	Bottled Water for the Township	\$ 40.25	\$ 40.25
22217	ALLIED OIL, LLC	Dyed Ultra Low Sulfur Diesel	\$ 889.84	
		Dyed Ultra Low Sulfur Diesel	\$ 199.03	\$ 1,088.87
22218	Amazon.com RRCC	Various Amazon Items	\$ 273.97	\$ 273.97
22219	AMAZON.COM, LLC Police	Battery Back Up / Battery Back Up	\$ 128.02	\$ 128.02
22220	Amelia Heller	Refund for Background	\$ 40.00	\$ 40.00
22221	AQUA NEW JERSEY	RRCC Pool 101416 - 111416 (8797)	\$ 254.09	
		910 Milford WG RD Seasonal Yard Hydr	\$ 14.33	
		RRCC 101416 - 111416 (8796)	\$ 358.45	
		910 Lawn Irrigation 101416 - 111416	\$ 6.16	\$ 633.03
22222	ATLANTIC TACTICAL OF N.J., INC.	Holster (Harris)	\$ 19.95	\$ 19.95
22223	BEACON TAILORING & CUSTOM CREATIONS	Uniform Patches	\$ 30.00	
		Uniform Patches	\$ 11.50	
		Uniform Patches	\$ 10.00	\$ 51.50
22224	BRIDGE STREET SERVICE CENTER	Mule Rim Repair	\$ 228.20	\$ 228.20

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22225	CASTLE SEPTIC SERVICE CORP.	Monthly Toilet Rental Charge	\$ 280.00	\$ 280.00
22226	CLEMENS UNIFORM	Rugs for RRCC	\$ 82.54	
		Mats for Municipal Bldg.	\$ 35.25	
		Shop Rags & Matt	\$ 21.75	\$ 139.54
22227	DAVIS BUSINESS MACHINES, INC.	Final Overage Billing Mtn chg IR-25	\$ 175.90	
		Monthly Maintenance Fee IR-C33801	\$ 215.79	\$ 391.69
22228	Debbie Hirst	PR Haunted Hayride Misc. Expenses	\$ 125.92	\$ 125.92
22229	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal - November 201	\$ 171.00	\$ 171.00
22230	DELAWARE VALLEY REG. HS	Bus for community day	\$ 328.00	\$ 328.00
22231	DRAEGER SAFETY DIAGNOSTICS, INC.	Alcotest Certification	\$ 169.00	\$ 169.00
22232	ECLECTIC ARCHITECTURE, LLC	Riegel Ridge Project 2016-039 2,	\$ 2,500.00	\$ 2,500.00
22233	ELIZABETH C. MCKENZIE	Highlands Grant Modulate 3-Park House	\$ 131.25	
		Historic Preservation Checklist 100	\$ 87.50	\$ 218.75
22234	ELIZABETHTOWN GAS	Meter 14Y735578 Account 9890459292	\$ 29.32	
		Meter 01061655 Account 93404665351	\$ 288.34	\$ 317.66
22235	Energy Fitness Wellness Solutions LL	Repair fitness equipment RRCC 1,	\$ 1,722.50	\$ 1,722.50
22236	FASTENAL	Bolts	\$ 6.02	\$ 6.02
22237	FLEMINGTON DEPARTMENT STORE	Work boots - 1 pair - Alfons Mayer	\$ 244.95	\$ 244.95
22238	FOSTER AND CO., INC.	Nuts, Bolts, Pins, Fittings	\$ 75.99	\$ 75.99
22239	Garrett Coletti	Refund for Background	\$ 40.00	\$ 40.00
22240	GEBHARDT & KIEFER, P.C.	Holland Twp 2016 Tax Appeals	\$ 16.00	\$ 16.00
22241	H.J. OPDYKE LUMBER COMPANY, INC.	Supplies For Gun Club Shed	\$ 36.26	\$ 36.26
22242	HALECON, INC.	RRCC Multi-Use Court 6,	\$ 6,500.00	\$ 6,500.00
22243	HOLLAND TOWNSHIP FREE PUBLIC LIBRARY	Donation 15,	\$ 15,000.00	\$ 15,000.00
22244	Holland Township Sewer Capital	To turn over Funding to Capital Imp 10,	\$ 10,000.00	\$ 10,000.00
22245	HUNTERDON CTY POLICE CHIEFS' ASSOC.	Membership Dues (Harris)	\$ 400.00	\$ 400.00
22246	JERSEY CENTRAL POWER & LIGHT	Account 100 105 886 640 914 Milford	\$ 272.11	
		Account 100 004 272 595 Street Lig 1,	\$ 1,610.55	
		Account 100 004 555 932 Case Field	\$ 147.84	
		Account 100 070 503 212 Pool	\$ 2.81	
		Account 100 003 579 271 Library	\$ 106.70	
		Account 100 004 272 553 Street Lig	\$ 158.32	
		Account 100 060 952 585 Street Lig	\$ 57.77	
		Account 100 077 061 016	\$ 119.02	\$ 2,475.12
22247	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 858 Baseball 51	\$ 447.85	
		Account 100 029 305 644 2,	\$ 2,776.36	\$ 3,224.21
22248	JESSICA NEGLIA	Key Tags for fitness center	\$ 356.00	
		Audio Receivers for cardio machines	\$ 456.80	\$ 812.80
22249	JOHN D. HARRIS, JR.	Holster (Harris)	\$ 55.98	\$ 55.98
22250	KEITH GROOGAN	Karate - Oct.	\$ 328.25	\$ 328.25
22251	Kevin Moran	Refund for Background	\$ 40.00	\$ 40.00
22252	LAW OFFICE OF TODD BOLIG, LLC	PB Asian Yummy B22 L29.19 services	\$ 75.00	\$ 75.00
22253	LAWRENCE LaFEVRE	Historic Preservation Commission Re	\$ 21.59	\$ 21.59
22254	LUCILLE A. GROZINSKI	PB 111416 meeting court reporter	\$ 225.00	\$ 225.00
22255	MARGARET PASQUA	Mileage to Bank 11/23/16	\$ 10.85	\$ 10.85
22256	MARIA ELENA JENNETTE KOZAK	Misc reimbursements	\$ 818.62	\$ 818.62
22257	MASER CONSULTING PA	PB Asian Yummy B22 L29.19 services	\$ 210.00	
		General Engineer Services thru 1106	\$ 420.00	
		Gridley Circle Pump station work th	\$ 520.00	\$ 1,150.00
22258	EDWARD HORSFALL	Computer Services 10/15/16 - 10/27/	\$ 250.00	\$ 250.00
22259	MONINGHOFF APPLIANCE & SUPPLY CORP.	Hardware Store Supplies & rock salt	\$ 241.94	\$ 241.94
22260	DCRP/NJ DIV OF PENSION/BENEFITS	Marie Mayer 110116-113016	\$ 26.68	\$ 26.68
22261	NJ POLICE TRAFFIC OFFICERS' ASSOC.	Annual Membership Dues	\$ 50.00	\$ 50.00
22262	ONE CALL CONCEPTS, INC.	NJ Markouts - 11/2016	\$ 5.00	\$ 5.00
22263	Pam Lafevre	Refund of BUs Trip	\$ 75.00	\$ 75.00
22264	Patrick A Carmona	Mirror and window cleaning RRCC	\$ 275.00	\$ 275.00
22265	PENTELEDATA	Cable Modem Rental & Support 11241	\$ 199.90	\$ 199.90

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22266	POLICE & FIREMEN'S RETIREMENT SYSTEM	Police & Firemen's retirement system	\$ 667.34	\$ 667.34
22267	PRECAST MANUFACTURING COMPANY	12" Plastic Drainage Pipe	\$ 224.00	\$ 224.00
22268	PRESERVATION NEW JERSEY, INC.	Membership 2016	\$ 100.00	\$ 100.00
22269	PROPAC, INC.	OEM / CERT Equipment	\$ 498.17	\$ 498.17
22270	RARITAN VALLEY DISPOSAL #865	2016 30 Yard Garbage Dumpsters 1,	\$ 1,020.00	\$ 1,020.00
22271	RRP Cycle Stuff LLC	Mule Rim	\$ 61.00	\$ 61.00
22272	SERVICE ELECTRIC TELEPHONE CO.	RRCC Telephone Charges	\$ 143.26	\$ 143.26
22273	SHERWIN-WILLIAMS CO., THE	Paint	\$ 238.57	\$ 238.57
22274	SIMPLEX GRINNELL, LP	Repair of Fire Alarm	\$ 621.75	\$ 621.75
22275	STAPLES BUSINESS ADVANTAGE	Office Supplies	\$ 60.95	
		Misc. Office Supplies	\$ 131.47	
		Misc. Office Supplies	\$ 96.99	\$ 289.41
22276	STEM BROTHERS, INC.	Recycling Propane	\$ 11.91	\$ 11.91
22277	Sybil G Rainey	Refund for Background	\$ 40.00	\$ 40.00
22278	THERESA VERDI	Cleaning RRCC	\$ 720.00	\$ 720.00
22279	Thomas Scheibener	PR Reimbursement Haunted Hayride Su 1,	\$ 1,864.95	\$ 1,864.95
22280	Township of East Amwell	2016 Services for the CFO 9,	\$ 9,075.00	\$ 9,075.00
22281	TREASURER, STATE OF NJ	CPWM Renewal - Alan Turdo	\$ 50.00	\$ 50.00
22282	US Bank Cust/Pro Cap 4 & Creditors	REDEMPTION OF CERTIFICATE 2015-003 B	\$ 900.00	\$ 900.00
22283	VALLEY AUTO SUPPLY	Alternator	\$ 104.00	
		Fuel Filter & Oil	\$ 257.41	\$ 361.41
22284	H & K Group, Inc.	2016 Recycled Blacktop	\$ 91.88	
		2016 Blacktop	\$ 654.97	\$ 746.85
22285	WEHRUING'S LUMBER/HOME CENTER INC.	2017 Jacket - Bruce Holder	\$ 89.99	\$ 89.99
22286	WINNER FORD OF CHERRY HILL	2017 Police Interceptor Utility 35,	\$ 35,343.00	\$ 35,343.00
22287	WOODRUFF ENERGY	NATURAL GAS 719.534 UNITS	\$ 330.29	\$ 330.29
		Subtotal	\$ 153,961.99	\$ 153,961.99
	Manual Checks	December Health Insurance		\$ 26,993.13
120216	State Health Benefits	December Dental		\$ 2,606.21
120116	Guardian			
		Total		\$ 183,561.33

CURRENT FUND BUDGET AND APPROPRIATION RESERVES	\$ 75,910.96
GRANT FUND BUDGET AND APPROPRIATION RESERVES	\$ 406.04
OTHER TRUST FUNDS LIABILITIES	\$ 24,900.00
GENERAL CAPITAL FUNDS BUDGET AND APPROPRIATION RESERVES	\$ 41,843.00
SEWER FUND BUDGET AND APPROPRIATION RESERVES	\$ 10,000.00
SEWER CAPITAL BUDGET AND APPROPRIATION RESERVES	\$ 520.00
ANIMAL CONTROL BUDGET AND APPROPRIATION RESERVES	\$ 96.99
ESCROW	285.00

Checks issued 11-15-2016 153,961.99

Other Payments

120116 Guardian \$ 2,606.21

120216 NJ State Health Benefits Fund \$ 26,993.13

Manual Totals 29,599.34

Total 183,561.33

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	X			
Thomas Scheibener	X			
Dan Bush, Deputy Mayor	X			
Kenneth Vogel	X			
Ray Krov, Mayor	X			

**REMINDER/ANNOUNCEMENT**

-The Holland Township Volunteer Fire Co will be holding the Annual Tree Lighting on Sunday December 11. Santa and Mrs. Claus will be traveling around Holland Township neighborhoods starting at 6:00pm. from Monday December 12-Friday December 16. Check the Holland Township Volunteer Fire Company's website at [www.hollandfire.org](http://www.hollandfire.org) for his schedule.

-The Holland Township Committee will hold their re-organizational meeting on Tuesday January 3, 2017 at 7:00 pm

**OLD BUSINESS FROM TOWNSHIP COMMITTEE**

**-ORDINANCE 2016-6-Public Hearing/Final Adoption- Peddling and Soliciting**

Mr. Vogel moved and Mr. Thurgarland seconded the motion to adopt Ordinance 2016-6 on Final Reading

**ORDINANCE 2016-6**

AN ORDINANCE AMENDING CHAPTER 120 OF THE CODE OF THE TOWNSHIP OF HOLLAND REGARDING PEDDLING AND SOLICITING

**WHEREAS**, Chapter 120 of the Code of the Township of Holland regulates peddling and soliciting; and

**WHEREAS**, the Mayor and Committee have determined that additional regulation is needed to prevent fraud, crime, and unethical and dishonest business practices; and

**WHEREAS**, N.J.S.A. 39:4-60 prohibits solicitation of charitable contributions from motorists on roadways in the State of New Jersey unless authorized by ordinance of the municipality in which said roadways are situate; and

**WHEREAS**, upon consultation with the Holland Township Chief of Police, the Township has determined that there are no roadways within the Township that are appropriate for the solicitation of charitable contributions; and

**WHEREAS**, the Township desires to enforce the provisions of N.J.S.A. 39:4-60 and prohibit all organizations from soliciting contributions on roadways within the Township; and

**WHEREAS**, the Mayor and Committee have determined that additional regulation will promote safety of Township residents;

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Holland that Chapter 120 of the Code of the Township of Holland is hereby amended as follows:

**SECTION 1.** Chapter 120 of the Code of the Township of Holland is deleted in its entirety and replaced with the following:

**ARTICLE I. PEDDLERS AND SOLICITORS**

§ 120-1. Purpose.

The purpose of this chapter shall be to prevent fraud, crime and unethical and dishonest business practices. The fees charged for the issuance of licenses shall not be considered revenue, but shall be charged for the purpose of covering the expense of investigation and regulating the conduct of licensees.

Nothing herein shall be construed to affect the sale of fruit, vegetables, and farm produce, such as meat poultry, butter and eggs, from premises owned, leased or controlled by the person selling the same. Additionally, nothing herein shall be construed to affect the sale of goods at a farmer's market pursuant to Section 190-5.1 of the Township Code.

§ 120-2. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

**MERCHANDISE**

Includes all goods, wares, food, fruit, vegetables, farm products, magazines and periodicals, and all kinds of articles of personal property for domestic use and orders or contracts for services, home improvements or alterations.

**NON-PROFIT ORGANIZATION**

- (1) any organization tax exempt under §501(c)(3) of the Internal Revenue Code;
- (2) any organization created under or otherwise subject to the provisions of Title 15A of the New Jersey Statutes; (3) any organization, whether or not qualified under §501(c)(3) of the Internal Revenue Code or subject to the provisions of Title 15A of the New Jersey Statutes, whose primary purpose is to benefit the school age children of the Township, including but not limited to schools, school clubs and organizations, Cub Scouts, Boy Scouts, Brownies, Girl Scouts and similar youth groups;
- (4) any organization whose primary purpose is to advocate for religious or political causes, whether or not qualified under §501(c)(3) of the Internal Revenue Code or subject to Title 15A of the New Jersey Statutes; or
- (5) any department within the Township’s municipal governmental structure, including, but not limited to, the Police Department and any volunteer fire or first aid company that is located in, has a substantial membership from or serves the Township.

**PEDDLER**

Any person who goes from place to place by traveling on the streets and roads or from house to house, carrying, conveying or transporting goods, wares or merchandise for the purpose of selling and delivering them to customers. This definition shall not include integrated and commercial roadside stands.

**SOLICITOR**

Any person who goes from place to place by traveling on the streets and roads or from house to house, taking or attempting to take orders for the sale of goods, wares and merchandise or personal property of any nature whatsoever for future delivery, or for services to be furnished or performed in the future, whether or not such person has, carries or exposes for sale a sample of the object to be sold and whether or not he is collecting advance payments on such sales.

**§120-3. License Required**

Except as otherwise provided in this chapter, it shall be unlawful for any solicitor or peddler to sell or dispose of, or to offer to sell or dispose of, any goods, wares or merchandise, or to solicit orders for the performance of any service, within the corporate limits of the Township, without first obtaining a license in compliance with the provisions of this chapter. The license shall not be transferable from the person to whom issued to any other person. A separate license shall be obtained by a licensed solicitor or peddler for every agent or employee working for him/her.

**§120-4. Exemptions and Exceptions.**

- A. Any public utility or its employees subject to regulation by the State Board of Public Utility Commissioners, provided that such employees shall display identification badges or cards issued by their employer.
- B. Any person engaged in the delivery of goods, wares or merchandise or other articles or things in the regular course of business to the premises of persons who had previously ordered the same or were entitled to receive the same by reason of a prior agreement.
- C. Any non-profit organization as defined in §120-2 of this Chapter, including charitable and religious organizations, provided that the means of identification assigned by such organization, if any, is carried by the peddler or solicitor. If no means of identification is assigned by such organization, the peddler or solicitor shall be required to carry a bona fide means of identification, including but not limited to a valid driver's license or other government-issued identification. This exception shall include members or advocates for a non-profit organization engaging in the advocacy or non-commercial, non-for-profit causes, whether or not in connection. This exception also includes any non-profit organization that conducts sales of personal property when the proceeds are applied to the payment of expenses and to the charitable or religious purpose for which the organization exists.
- D. Any person intending to distribute non-commercial or not-for-profit handbills, pamphlets, leaflets, circulars, advertisements or printed material, provided that such person carries a bona fide means of identification, including, but not limited to, a valid driver’s license or other government issued identification.

E. Any person (a) campaigning for any elected public office or public question, which is to be voted upon in the Township at a general, special, primary or school board election, or in a national or State election; (b) distributing handbills, pamphlets, leaflets, circulars, advertisements or printed material with respect thereto; or (c) otherwise engaging in political speech, provided that such person carries a bona fide means of identification, including, but not limited to, a valid driver's license or other government issued identification.

F. Any person honorably discharged from the military services of the United States possessing a peddler's license issued in conformity with N.J.S.A. 45:24-9 and 45:24-10.

G. Any person who is an exempt fireman of a volunteer fire department as defined by N.J.S.A. 45:24-9 and 45:24-10, possessing a license in conformity with the law.

H. Any person selling fruits, vegetables, and farm produce (such as meats, poultry, butter, and eggs) from premises owned, leased, or controlled by the person selling the same.

I. Any person selling goods at a farmer's market in compliance with Section 190-5.1 of the Township Code.

J. Any person selling food from a mobile retail food establishment as defined in N.J.A.C. 8:24-1.1 et seq., including but not limited to food trucks and ice cream trucks, as long as such person is in compliance with N.J.A.C. 8:24-1.1 et seq. and Chapter 190 of the Township Code.

#### §120-5. Application for License.

Every applicant for a license under this chapter shall file with the Township Clerk a sworn written application, in duplicate, on a form to be furnished by the Clerk, which shall give the following information:

A. Name and description of the applicant.

B. Permanent home address and full local address of the applicant.

C. A brief statement of the nature of the business and a description of the merchandise or service to be sold.

D. If employed, the name and address of the employer, together with credentials establishing the exact relationship.

E. The length of time for which the license is desired.

F. If a vehicle is to be used, a description of the vehicle, its license plate number, its VIN # number, a 4" x 6" photograph of the vehicle, a copy of the registration for the vehicle that is valid for the entire period for which the peddler and solicitor's license is issued, and proof of automobile insurance that is valid for the entire period for which the peddler and solicitor's license is issued.

G. A driver's license or other government issued identification that is valid for the entire period for which the peddler and solicitor's license is issued.

H. The place where the goods or property to be sold or offered for sale are manufactured or produced, where the goods or property are located at the time such application is filed, and the proposed method of delivery.

I. A photograph of the applicant taken within 60 days immediately prior to the date of application, which photograph clearly shows the head and shoulders of the applicant and measures two by two inches by two inches.

J. The fingerprints of the applicant.

K. Two business references located in the County of Hunterdon, State of New Jersey, or in lieu thereof, such other available evidence of the character and business responsibility of the applicant as will enable an investigator to properly evaluate his character and responsibility.

L. A statement as to whether the applicant has been convicted of any crime, misdemeanor or violation of any municipal ordinance, the nature of the offense and the punishment or penalty assessed therefor.

M. Proof of liability insurance that is valid for the entire period for which the license is issued.

N. A list of all other New Jersey municipalities in which the applicant maintains an active peddling and soliciting license.

#### §120-6. Applications for Exemptions.

In lieu of applying for a license pursuant to Section 120-5 hereunder, a solicitor or peddler may make application by letter to the Township Committee for an exemption from the licensing requirement of this chapter. Such letter shall set forth exceptional circumstances that make it improbable or impractical for such solicitor or peddler to apply for the appropriate license and shall

demonstrate that the purposes of this chapter will not be undermined by the grant of such exemption. The Township Committee may place reasonable conditions on any such grant of an exemption, including but not limiting to requiring such peddlers or solicitors to carry identification.

§120-7. Application Fee.

At the time the application is filed, a fee in the amount of \$100 shall be paid to the Township Clerk by bank or cashier's check to cover the cost of processing the application and investigating the facts set forth therein.

§120-8. Bond required.

Before a license pursuant to this Chapter shall be issued, Applicant shall execute and deliver to the Township Clerk a bond in accordance with N.J.S.A. 45:24-5 in the amount of \$1,000. The bond shall be in effect for a period of one year from the date of license issuance, shall indemnify and pay the Township any penalties or costs incurred in the enforcement of this section and the purchaser of personal property in a sum equal to at least the amount of any payment such purchaser may have been induced to make through the misrepresentation of the applicant, its agents or employees. The bond shall be in a form approved by the municipal attorney.

§120-9. Investigation of applicant.

When the application is properly filled out and signed by the applicant, the original and duplicate shall be filed with the Township Clerk. The Clerk shall refer the original to the Chief of Police, who shall make or cause to be made such investigation of the applicant's business responsibility and moral character as he deems necessary for protection of the public good.

§120-10. Issuance of license; refusal.

A. Grounds for refusal of license.

(1) If as a result of the investigation of the applicant's character or business responsibility is found to be unsatisfactory, the Chief of Police shall endorse on the application his disapproval and the reasons therefor and return the application to the Township Clerk, who shall notify the applicant that the application is disapproved and that no license shall be issued. Any determination by the Chief of Police that an application is unsatisfactory shall be based on one or more of the following findings with respect to the applicant:

(a) Conviction of a crime involving moral turpitude, including but not limited to theft, fraud, aggravated assault, and sexual offenses.

(b) Prior violation of a peddling or soliciting ordinance.

(c) Previous fraudulent acts or conduct.

(d) Record of breaches of solicited contracts.

(e) Concrete evidence of bad character.

(2) In the absence of any such finding, the Chief of Police shall find the application satisfactory.

B. If as a result of the investigation the character and business responsibility of the applicant are found to be satisfactory, the Chief of Police shall endorse on the application his approval, and return the application to the Township Clerk, who shall issue the license to the applicant. The license shall contain the signature of the Township Clerk and show the name, address and photograph of the licensee, the class of license issued, the kind of goods or services to be sold, the date of issuance, the length of time the license shall be operative and the license number and other identifying description of any vehicle used in the peddling or soliciting activity licensed.

C. The Township Clerk shall issue to each licensee at the time of delivery of the license a badge which shall show the nature of the license, the period for which the license is issued and the number of the license in letters and figures easily discernible from a distance of 10 feet. During the time the licensee is engaged in peddling or soliciting, the badge shall be worn constantly by him on the front of his/her outer garment in such a way as to be visible to a person facing him.

D. All licensees using automobiles or other vehicles in connection with their business shall have affixed in the rear passenger side window a sticker supplied by the Township Clerk. The sticker shall bear the words "Licensed Peddler," "Licensed Hawker," "Licensed Solicitor" or "Licensed Canvasser," together with a number and the year for which it is issued.

§120-11. Duties of licensee.

Every holder of a peddler's or solicitor's license issued by the Township Clerk under the authority of this chapter or by the clerk of the county under the authority of N.J.S.A. 45:24-9 shall be required to carry the license with him while engaged within the Township in the business or activity licensed. He shall produce the license at the request of any official resident of the Township with

whom he wishes to conduct his business or activity. Every peddler or solicitor shall restrict his selling or soliciting activity within the Township to the hours between 8:00 a.m. and 7:00 p.m. Licensees and every person referred to in §120-4A on each day of such activity shall notify the police officer on duty immediately before commencing his selling or soliciting activity. If soliciting activities will be conducted on consecutive days, notification need only be made on the first day of such activity and the licensee shall notify the police officer of the length of the soliciting period. Notification shall include a statement as to the general area of the Township in which the licensee, as well as every person referred to in § 120-4A, intends to conduct or has conducted the activity.

§120-12. Prohibitions.

It shall be unlawful for a peddler or solicitor to:

- A. Attempt to peddle or distribute merchandise or printed material, or solicit funds or canvass for information, without first having identified himself/herself as a peddler, solicitor, transient merchant, or canvasser registered with the municipality and displaying the licensed issued therefor.
- B. Call attention to his business or to his merchandise by crying out, blowing a horn, ringing a bell, other than the doorbell to a building, or any other loud or unusual noise prohibited by the Township Code.
- C. Conduct or attempt to conduct his or her business at any residence or on any property on which is posted a sign expressly prohibiting the activity.
- D. Refuse to leave a private dwelling or property after having been once requested to do so by the owner or occupant thereof.
- E. Distribute obscene merchandise or printed material, printed material that advocates unlawful conduct.
- F. Litter the streets, public places, or other property within the Township with any merchandise or printed material.

§120-13. Enforcement; Violations and Penalties

- A. It shall be the duty of any police officer of the Township to enforce the provisions of this chapter and to require any person seen peddling or soliciting who is not known by the officer to be duly licensed, to produce his peddler's or solicitor's license.
- B. Any person convicted of violating the provisions of this chapter shall be subject to the penalties set forth in Section 1-15 of the Township Code.

§120-14. Record of licenses.

The Township Clerk shall maintain a record of all licenses issued under the provisions of this chapter and record therein all convictions for violations and other pertinent circumstances and incidents reported by the Chief of Police.

§120-15. Revocation of license.

- A. Licenses issued under the provisions of this chapter may be revoked by the Chief of Police upon notice to the licensee to the addressed listed on licensee's application for any of the following causes:
  - (1) Fraud, misrepresentation or false statement contained in the application for license.
  - (2) Fraud, misrepresentation or false statement by the licensee in the course of conducting the business licensed.
  - (3) Any violation of this chapter.
  - (4) Conviction of any crime involving moral turpitude.
  - (5) Conducting the business licensed in an unlawful manner or in such a manner as to constitute a breach of the peace or a menace to the health, safety or general welfare of the public.
- B. Notice of revocation shall be communicated to licensee by telephone and regular mail at the telephone number and address set forth on licensee's application. If the licensee requests a hearing pursuant to §120-14, notice of hearing shall be given in writing setting forth the specific grounds of complaint and the time and place of hearing. Such notice shall be sent by regular and certified mail to the licensee at his last known address at least five days prior to the date set for hearing.

§120-16. Appeals to Township Committee.

Any person aggrieved by the action of the Chief of Police or of the Township Clerk in the denial or revocation of a license shall have the right of appeal to the Township Committee. The appeal shall be taken by filing with the Township Committee, within 14 days after the notice of the action complained of has been mailed to the person's last known address, a written statement setting

forth fully the grounds for the appeal. The Township Committee shall set a time and place for hearing of the appeal, and notice of the hearing shall be given to the applicant in the same manner as provided in § 120-13. The decision of the Township Committee shall be final.

§120-17. Expiration and renewal of license.

All licenses issued under the provisions of this chapter shall expire on December 31 of the calendar year in which they are issued. Any license may be renewed without payment of an additional registration fee upon submission by the licensee of a new application in conformity with the requirements of § 120-5 or, in lieu thereof, a sworn statement in writing setting forth all changes in the information contained in the application for the expired license which are necessary to bring the application completely up to date. A new application or statement in lieu thereof shall be subject to the provisions and standards set forth in § 120-5.

§120-18. Solicitations in Roadways Prohibited.

The Township of Holland shall prohibit all organizations from soliciting contributions in roadways in compliance with N.J.S.A. 39:4-60.

**SECTION 2.** The pertinent portion of Section 83-1 of the Code of the Township of Holland entitled “Schedule of Fees” is hereby amended and supplemented as follows (Additions indicated in boldface and italics **thus**; deletions indicated with strike-through ~~thus~~):

**Chapter 120, Peddling and Soliciting**

License <b>Application</b> fee	<b>\$100</b> <del>\$5 per day or \$100 per year</del>
Additional fee for each person covered under license	<b>\$8 each person</b>
Bond	<b>\$500-\$1,000</b>

**SECTION 3.** All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

**SECTION 4.** If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

**SECTION 5.** Any ordinance inconsistent with the terms of this Ordinance is hereby repealed.

**SECTION 6.** This Ordinance shall take effect upon final passage and publication according to law.

**Public Hearing:**

There being no comments from the public, the hearing was ordered closed.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

**LIAISON REPORTS**

**Thurgarland**

- IT review was handed out for the 2017 Budget
- Attended League of Municipalities Conference, which was very informative
- Encourages the residents to contribute to the Holland Township Volunteer Fire Company and Milford-Holland Rescue Squad

**Scheibener**

- One seat remains on the December 10<sup>th</sup> bus trip to NYC hosted by the Holland Township Parks and Recreation Committee

**Vogel**

- Bellis road paving job is best paving job since he moved here

- New leak in the water line at the Firehouse, Mr. Vogel recommends that if they have to dig up the same area again, the entire line should be replaced
- time clocks should go forward, may have to switch to a different payroll system
- lots of signs in the Township that are not being dealt with

**Bush**

- Memo from Engineer Roseberry Re: Possible Ordinance concerning soil movement and grading relating to stormwater maintenance obligations-Attorney Cushing will meet with Engineer Roseberry to work on this Ordinance
- NJDOT grant application will be submitted for another segment of Bellis Road
- DPW candidate who will be hired tonight
- Wednesday meeting with Michael Margulies (Eclectic Architecture) regarding the RRCC Stage and Screening Room project)

**Krov**

- PennEast-notification of route change including now running through on of the Township properties. Letter was written by Mike Keady and filed before the December 5, 2016
- PennEast letter with non-disclosure agreement-Historic Preservation Chairman recommends the Township sign this agreement stating PennEast will share any historic items they have identified. The Township has already provided our list to PennEast.
- Elizabethtown Gas pipe replacement project-Cushing referred the easement request to our Tax Assessor for her to review. Holland Township Assessor Trivigno asked for clarification on PennEast's calculated. An answer has not been received.
- JCP&L has completed the upgrade of the Hawks Schoolhouse substation lines and infrastructure
- Letter from NJ conference of Mayor asking for support for S2254 and A3821 regarding COAH. Attorney Cushing will review those bills to see if they pertain to Holland Township.

**NEW BUSINESS FROM TOWNSHIP COMMITTEE**

- Removal of Land Line** from Recycling Center-requested by Mr. Vogel  
Recommended long distance should be taken off that line to reduce the \$50/month bill  
Mr. Vogel and Clerk Miller attended a meeting with Service Electric regarding changing all township phone lines to Service Electric. More information will be ready for the last meeting in December.

- Discussion/Possible approval**-Blue Line for support of our Police Department  
Mr. Bush moved and Mr. Scheibener seconded the motion to authorize the Department of Public Works to paint a Blue Line for support of our Police Department on Church Road in front of the Municipal Building from property line to property line as request by Church Road resident Emily Hess

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

**-Approval 2016 Holiday Parties**

Mr. Vogel moved and Mr. Scheibener seconded the motion to approve the following with a budget of \$500 for each party

- December 22 for the Municipal Building Employees, Fire Company members and members of Township Boards and Commissions. (If attendance will be more than the meeting room can accommodate, Whispering Pines will be utilized, if it is available)
- January 13 (possibly 1/20) for the Riegel Ridge Community Center Employees

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

**-Approval** to attend seminar/class

Mr. Vogel moved and Mr. Bush seconded the motion to approve the following attendance:  
Municipal Clerk Cathy Miller and Deputy Municipal Clerk Melissa Tigar

Date	Host	Subject	Cost
12/7/2016	Hunterdon County Clerks Association	Quarterly meeting/class	\$32.00 each

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

**RESOLUTION-Reserving 2016 Open Space Funds**

Mr. Bush moved and Mr. Vogel seconded the motion to adopt the following Resolution:

**RESOLUTION**

Requesting the County of Hunterdon reserve and “bank” Holland Township’s 2016 funds for future years consideration

WHEREAS, the Hunterdon County Open Space Trust Fund Program requires that municipalities must submit a Governing Body Resolution requesting that its 10% Open Space Funds be reserved and “banked” for future years,

WHEREAS, if a municipality fails to do so, the Hunterdon County Board of Freeholders may reallocate those unused funds for any purposes consistent with County’s Open Space, Farmland and Historic Preservation Trust Fund Plan.

THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon, State of New Jersey does hereby request that the County of Hunterdon reserve and “bank” Holland Township’s total 2016 balance of funds for year 2017 consideration. Furthermore, the Township plans to use the total balance of these funds on one or several of the properties that have farmland preservation applications pending.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

**-RESOLUTION-Refund of taxes**

Mr. Vogel moved and Mr. Bush seconded the motion to adopt the following Resolution:

**RESOLUTION**

Authorizing Refund of 2015 and 2016 Taxes from an Appeal

WHEREAS, Block 2 Lot 1.02 also known as 10 Mill Rd. had a reduction in the assessment due to a successful tax appeal for 2015 and 2016; and,

WHEREAS, The reduction in the assessment has caused the owner to overpay taxes in 2015 and 2016.

**NOW, THEREFORE, BE RESOLVED**, the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey directs the Chief Financial Officer to issue a check in the amount of \$7,257.60 for 2015 and \$13,806.98 for 2016 payable to McKirdy & Riskin P.A., whose mailing address is 136 South St. PO Box 2379 Morristown, NJ 07962-2379.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

**-RESOLUTION-** Redemption of a Tax Sale Certificate to an Outside Lienholder  
Mr. Vogel moved and Mr. Bush seconded the motion to adopt the following Resolution:

**RESOLUTION**

Authorizing Refund of the Premium Paid by an Outside Lienholder

**WHEREAS**, at the Municipal Tax Sale held on December 9, 2015, a lien was sold on Block 7.03 Lot 9, also known as 11 Whaley Street for unpaid 2014 sewer charges; and,

**WHEREAS**, the mortgage lien holder has redeemed Certificate No 2015-003

**NOW, THEREFORE, BE RESOLVED**, the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey directs the Chief Financial Officer to issue a check in the amount of \$900.00 payable to US Bank Custodian for Pro Cap 4 2 Liberty Pl 50 South 16<sup>th</sup> Street Suite 2050 Philadelphia, PA 19102 on Tax Sale Certificate #2015-003.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener			x	
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

**-RESOLUTION-** Redemption of a Tax Sale Certificate to an Outside Lienholder  
Mr. Vogel moved and Mr. Bush seconded the motion to adopt the following Resolution:  
(Clerks note: at the time of adoption Mr. Bush reported that the address was incorrect, that there is no such address as 3 Amsterdam Road. Upon research it has been determined that there was a typographical error on the Resolution listing the incorrect address. The correct address is 33 Amsterdam Road. The reported Block and Lot were correct.)

**RESOLUTION**

Redemption of a Tax Sale Certificate to an Outside Lienholder

**WHEREAS**, at the Municipal Tax Sale held on December 9, 2015, a lien was sold on Block 14 Lot 38.02, also known as 33 Amsterdam Road for unpaid 2014 taxes; and,

**WHEREAS**, Guardian Settlement Agents, Inc. has redeemed Certificate No 2015-009

**NOW, THEREFORE, BE RESOLVED**, the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey directs the Chief Financial Officer to issue a check in the amount of \$48,553.23 which includes a \$24,000.00 premium payable to MTAG Cust. for Empire VII NJ Portfolio PO Box 2096 Hicksville NY 11802 for Tax Sale Certificate #2015-009

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel		x		
Ray Krov, Mayor	x			

**-RESOLUTION-Transfer of funds**

Mr. Vogel moved and Mr. Bush seconded the motion to adopt the following Resolution:

**RESOLUTION**  
Transfer of Funds

**WHEREAS**, various 2016 bills have been presented for payment in the year 2016, which represent obligations of the fiscal year 2016, and were not covered by sufficient funds in certain budget accounts and there being excess funds in certain budget accounts in the 2016 Budget in the last two months of 2016; and

**WHEREAS**, it is the recommendation of the Chief Financial Officer that transfer be made as of 12-06-2016 to cover the various accounts, and

**WHEREAS**, N.J.S.A. 40A:4-58 allows for transfers to be made from unexpended balances to those which are expected to be insufficient during the last two months of the fiscal year,

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, (2/3 of the majority of the full membership concurring herein) that the transfers as listed in the resolution be made between the 2016 Budget Appropriation as follows:

	Transfer From:	Transfer To:
Legal O/E	5,000.00	
Mayor & Committee O/E		2,000.00
RRCC O/E		3,000.00

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

**-Authorization to hiring** DPW employee pursuant to the recommendation of the Public Works Liaisons Deputy Mayor Bush and Committeeman Scheibener and the DPW Superintendent Alan Turdo

Mr. Bush moved and Mr. Vogel seconded the motion to adopt the following Resolution:

**RESOLUTION**

Hiring a Full Time Department of Public Works Employee-Bruce Holder

**WHEREAS**, the Township Committee of the Township of Holland shall require additional man-power in the Department of Public Works, and

**WHEREAS**, according to the Chief Financial Officer there are sufficient funds available in the General Operation Municipal Budget to pay for this employee, and

**WHEREAS**, this employee will be hired as an at will employee, under the current Department of Public Works contract, and

**WHEREAS**, this employee will be enrolled in the Teamsters

**WHEREAS**, this employee will perform duties as assigned by the Department of Public Works Superintendent, and

**WHEREAS**, this employee will be eligible for Health and Dental Insurance according to current Township policy, and

**WHEREAS**, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with the Union Contract; if the contract does not address the topic then he shall comply with the handbook, and

**WHEREAS**, this employee will be required to submit to all background checks required for this position and if favorable results are received, the Township shall reimburse the cost, and

**WHEREAS**, this employee is in the process of obtaining his Class-A CDL license, with a scheduled test date of January 31, 2017.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee, Township of Holland in the County of Hunterdon, State of New Jersey that Bruce Holder be hired effective January 2,-2017 as a full-time Department of Public Works employee at a salary set by the contract ratified at the January 1, 2016 Township Committee meeting contingent upon favorable results on the required background check, physical exam (at the expense of the Township) and Mr. Holder obtaining his Class-A CD license

**BE IT FURTHER RESOLVED**, that Mr. Holder will be eligible for Holiday Pay for January 2, 2017 as per the current contract.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

**-RESOLUTION**-to hire Tina Meixsell

Mr. Scheibener moved and Mr. Vogel seconded the motion to adopt the following Resolution:

**RESOLUTION**

Authorization to hire Tina Meixsell as part time  
Front desk at Riegel Ridge Community Center

**WHEREAS**, the Township Committee of the Township of Holland is in need of front desk and child watch staff at the Riegel Ridge Community Center, and

**WHEREAS**, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

**WHEREAS**, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

**WHEREAS**, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

**WHEREAS**, this employee will report directly to the Director of Parks and Recreation, and

**WHEREAS**, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

**WHEREAS**, this employee will be required to attend and pass all required training; and

**WHEREAS**, this employee will be required to submit to all background checks required for their position, and

**WHEREAS**, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

**THEREFORE, BE IT RESOLVED** by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Tina Meixsell will be hired as Riegel Ridge Community Center as Front Desk Staff and Child Watch Staff at the 2016 /2017 rate of \$8.50/hr. contingent on favorable results of all required background checks, effective December 6, 2016.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			

Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

**-RESOLUTION-** to hire Sybil Rainey

Mr. Scheibener moved and Mr. Vogel seconded the motion to adopt the following Resolution:

**RESOLUTION**

Authorization to hire Sybil Rainey as part time  
Toddler Time Staff at Riegel Ridge Community Center

**WHEREAS**, the Township Committee of the Township of Holland is in need of Toddler Time staff at the Riegel Ridge Community Center, and

**WHEREAS**, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

**WHEREAS**, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

**WHEREAS**, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

**WHEREAS**, this employee will report directly to the Director of Parks and Recreation, and

**WHEREAS**, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

**WHEREAS**, this employee will be required to attend and pass all required training.

**THEREFORE, BE IT RESOLVED**, by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Sybil Rainey will be hired as Riegel Ridge Community Center as Toddler Time Staff at the 2016/2017 rate of \$16.00 per/hr., effective December 6, 2016. This employee already had a background check in October 2016.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

**-RESOLUTION-**2018 Delaware Valley Municipal Alliance

Mr. Vogel moved and Mr. Bush seconded the motion to adopt the following Resolution:

**RESOLUTION**

Authorization to submit a Strategic Plan for the Delaware Valley Municipal Alliance  
Grant for fiscal year 2018  
Governor's Council on Alcoholism and Drug Abuse  
Fiscal Grant Cycle July 2017-June 2018

**WHEREAS**, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, The Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

**WHEREAS**, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

**WHEREAS**, the Township Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Hunterdon.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Holland, County of Hunterdon, State of New Jersey that:

1. The Township Committee does hereby authorize submission of a strategic plan for the Delaware Valley Municipal Alliance grant for fiscal year 2018 in the amount of:
 

DEDR	\$ <u>20,777.00</u>
Cash Match	\$ <u>5,194.25</u>
In-Kind	\$ <u>15,582.75</u>
2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

**-RESOLUTION-** Appointing a Fund Commissioner for 2017  
 Mr. Scheibener moved and Mr. Bush seconded the motion to adopt the following Resolution:

**RESOLUTION**  
 Appointing Fund Commissioner for the Statewide Insurance Fund

**WHEREAS**, the Township of Holland (hereinafter “Local Unit”) is a member of the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

**WHEREAS**, the Fund’s Bylaws require participating members to appoint a Fund Commissioner.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Township of Holland that Catherine M. Miller is hereby appointed as the Fund Commissioner for the Local Unit for the year 2017; and

**BE IT FURTHER RESOLVED**, that Melissa S. Tigar is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the year 2017; and

**BE IT FURTHER RESOLVED**, that the Local Unit’s Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

**-RESOLUTION-** Appointing Risk Management Consultant for 2017  
 Mr. Vogel moved and Mr. Scheibener seconded the motion to adopt the following Resolution:

**RESOLUTION**  
 Appointing Risk Management Consultant

**WHEREAS**, the Township of Holland (hereinafter “Local Unit”) has joined the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

**WHEREAS**, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the “Fund”; and

**WHEREAS**, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

**WHEREAS**, the “Fund” has requested its members to appoint individuals or entities to that position.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of “Local Unit”, in the County of Hunterdon and State of New Jersey, as follows:

1. Holland Township hereby appoints Groendyke Assoc. as its local Risk Management Consultant.

2. The Municipal Clerk Catherine M. Miller and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant’s Agreement for the year 2017 in the form attached hereto.

Voice/Roll Call Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

**BUSINESS FROM TOWNSHIP ATTORNEY**

No report

**MEETING OPEN TO PUBLIC**-(speakers will be limited to 3 minutes)

-Ted Harwick-asked for clarification on the tax sale

**EXECUTIVE SESSION**

**-RESOLUTION**-to enter into Executive Session-

Mr. Bush moved and Mr. Vogel seconded the motion to adopt the following Resolution at 7:56 p.m. noting action/no action will be taken when the Committee returns to Open Session.

**RESOLUTION**

Entering into Executive Session

**WHEREAS**, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- Personnel-review of proposed salary increases
- Possible Litigation regarding our Inspection Department

**BE IT FURTHER RESOLVED**, that Minutes will be kept on file in the Municipal Clerk’s Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

Voice Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

The Committee returned to open session at 8:25 p.m.

**ADJOURN**

Mr. Scheibener moved and Mr. Bush seconded the motion to adjourn at 8:25 p.m.

Voice Vote	Ayes	Nays	Abstain	Absent
Robert Thurgarland	x			
Thomas Scheibener	x			
Dan Bush, Deputy Mayor	x			
Kenneth Vogel	x			
Ray Krov, Mayor	x			

Respectfully submitted,

Approved by,

December 6, 2016

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Catherine M. Miller, RMC  
Municipal Clerk

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Ray Krov, Mayor  
Daniel T. Bush, Deputy Mayor