



**Township of Holland**  
IN  
HUNTERDON COUNTY

61 Church Road  
Milford, New Jersey 08848  
Phone (908) 995-4847 ext 210  
Fax (908) 995-7112

[www.hollandtownshipnj.gov](http://www.hollandtownshipnj.gov)

**Draft Agenda-Business to the extent known**

HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING AGENDA  
February 21, 2017

**MEETING CALLED TO ORDER**

*If you haven't already done so, please turn off or silence all electronic equipment*

**FLAG SALUTE**

*"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"*

**CLERK READS OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 8, 2016 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

**APPROVAL OF MINUTES OF THE:** February 7, 2017 Regular Meeting

**APPROVAL OF BILLS AS SUBMITTED**

Check#	Vendor	Description	Payment	Check Total
22567	ADT SECURITY SERVICES	Holland Township Bethany Ridge Sec	\$ 157.07	\$ 157.07
22568	CATHERINE M. MILLER	2017 New Jersey Registrar's Association	\$ 25.00	
		NJ Registrars Association Membership	\$ 75.00	\$ 100.00
22569	CLEMENS UNIFORM	Mats for RRCC	\$ 81.00	
		Mats for Municipal Bldg	\$ 35.25	\$ 116.25
22570	DAVIS BUSINESS MACHINES,	Monthly Maintenance Fee IR-C33801	\$ 343.92	\$ 343.92
22571	Daxko LLC	Computer Services - February 2017	\$ 434.00	\$ 434.00
22572	DELAWARE VALLEY REG. HIGH	taxes March 2017	\$ 643,764.00	\$ 643,764.00
22573	ELIZABETH C. MCKENZIE	PB Mill Rd Solar B2 L1.02 & B4 L1	\$ 2,187.50	
		Highlands Grant Modula 3-Park House	\$ 393.75	\$ 2,581.25
22574	HOLLAND TOWNSHIP	2017 Sewer Bill due Mar 1 910 Milford	\$ 4,500.01	\$ 4,500.01
22575	HOLLAND TOWNSHIP BOARD OF	Taxes March 2017	\$ 1,461,951.50	\$ 1,461,951.50
22576	JERSEY CENTRAL POWER & LI		\$ 1,408.15	
			\$ 6.73	
		Account 100 004 556 468 Consumption	\$ 355.88	
		Account 100 004 557 474 Street Light	\$ 76.89	\$ 1,847.65
22577	JESSICA NEGLIA	Photos for summer camp brochure	\$ 199.00	\$ 199.00
22578	KEITH GROOGAN	Karate - December 2016	\$ 328.25	\$ 328.25

22579	LAW OFFICE OF TODD BOLIG,	PB Mill Rd Solar B2 L1.02 & B4 L1	\$	990.00	\$	990.00
22580	MAILFINANCE	Lease 030817-060717 Lease #N1121186	\$	1,339.53	\$	1,339.53
22581	MASER CONSULTING PA	PB Mill Rd Solar B2 L1.02 & B4 L1	\$	6,608.75	\$	6,608.75
22582	EDWARD HORSFALL	Computer Services - Nov-see invoice	\$	600.00	\$	600.00
22583	MEZZA LUNA PIZZA	Arrest food for prisoner	\$	15.00	\$	15.00
22584	Michael Joyce	Reimbursement for Miles 020117-0207	\$	16.05	\$	16.05
22585	NJ DEPT OF HEALTH & SENIOR	Animal Population Control Fund	\$	145.20	\$	145.20
22586	DCRP/NJ DIV OF PENSION/BE	Marie Mayer 010117-013117	\$	42.89	\$	42.89
22587	NJMVC	Police	\$	2.00	\$	2.00
22588	OFFICE DEPOT, INC.	Office/Cleaning Supplies	\$	35.64		
		Office Supplies	\$	30.28	\$	65.92
22589	PCM Sale Inc	Balance of invoice B01673840101	\$	71.90	\$	71.90
22590	R & L DATACENTERS, INC.	Municipal Payroll	\$	1,548.88	\$	1,548.88
22591	RICOH USA Inc	Copies - RRCC	\$	236.44	\$	236.44
22592	SANICO, INC.	Monthly Billing February 1.5yd r l c	\$	51.38		
		Monthly Billing February 2YD cont 1	\$	78.57	\$	129.95
22593	SERVICE ELECTRIC CABLE TV	Internet Powered by Pentele Data -	\$	67.45	\$	67.45
22594	STAPLES BUSINESS ADVANTAGE	Office Supplies	\$	29.13	\$	29.13
22595	STATEWIDE INSURANCE FUND	1st 2017 Installment	\$	49,130.00	\$	49,130.00
22596	THERESA VERDI	Cleaning RRCC	\$	400.00	\$	400.00
22597	VERIZON	B&G 012617 - 022517	\$	86.46		
		Recycling 012617 - 022517	\$	85.78		
		DPW 012617 - 022517	\$	247.90		
		PD 011617 - 022517	\$	591.89		
		MB 012617 - 022517	\$	899.11	\$	1,911.14
22598	VERIZON WIRELESS	Cell Phones/Air Cards - January 201	\$	791.14	\$	791.14
22599	VITAL COMMUNICATIONS, INC	2017 MO IV Tax Master File	\$	100.00	\$	100.00
			\$	2,180,564.27	\$	2,180,564.27
CURRENT FUND	BUDGET AND APPROPRIATION RESERVES		\$	2,170,232.34		
GRANT FUND	BUDGET AND APPROPRIATION RESERVES		\$	393.75		
SEWER FUND	BUDGET AND APPROPRIATION RESERVES		\$	6.73		
ANIMAL CONTROL	BUDGET AND APPROPRIATION RESERVES		\$	145.20		
ESCROW	ESCROW FUNDS			9,786.25		
Checks issued 02-21-2017						2,180,564.27

### **OLD BUSINESS FROM TOWNSHIP COMMITTEE**

**-RESOLUTION-** Authorizing Cancellation 2014 of Taxes

This resolution was tabled at the February 7, 2017 meeting. Mr. Krov was to speak with Tax Collector, Kay Winzenried for clarification.

### **RESOLUTION**

Authorizing Cancellation 2014 of Taxes

**WHEREAS**, three properties in Holland Township owe small balances of taxes from 2014.

**BE IT RESOLVED**, the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey with the recommendation of the tax collector authorizes the Chief Financial Officer cancel the following amounts.

Block 5	Lot 13 Q 0044	68.34
Block 21	Lot 23	86.57
Block 22	Lot 59.02 Q0263	24.69

**-ORDINANCE 2017-1**-Public Hearing/Final Adoption-**CAP BANK**-Exceeding the Municipal Budget Appropriation Limits and Establishing a Cap Bank

**ORDINANCE 2017-1**  
**CALENDAR YEAR 2017**  
**TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS**  
**AND TO ESTABLISH A CAP BANK**  
**(N.J.S.A. 40A: 4-45.14)**

**Public Hearing Comments:**

**LIAISON REPORTS**

**NEW BUSINESS FROM TOWNSHIP COMMITTEE**

**-Accepting the resignation** of retiring Tax Collector Kay Winzenried, leaving a vacancy in the office of Tax and Sew rent Collector effective February 15, 2017

**-Accepting the resignation** of Deputy Tax Collector Maria Elena Kozak effective February 15, 2017

**-Accepting the resignation** of Joint Municipal Court Judge Joseph Novak effective June 30, 2017

**-Discussion**-appointing new tax collector and, after Executive Session, possible appointment of new Tax Collector

**-Endorsement of the Mayor's appointment** of Val Sivilli as Resident Citizen Representative on the Holland Township Sustainable Jersey Green Team term expires 12/31/2017

**Approval to attend class:**

**Municipal Clerk Cathy Miller and Deputy Municipal Clerk Melissa Tigar**

Date	Host	Subject	Cost
3/8/2017 10am-3pm	Hunterdon County Clerks Assoc & Hunt. County Bd of Elections	Statewide Voter Registration System-Mary Melfi	no cost

**-Approval to attend conference:**

**Registrar Cathy Miller**

Date	Host	Subject	Cost
3/7/2017	New Jersey Registrars Association	Spring Conference Atlantic City	\$ 75 conference \$ 91 hotel

**-Approval to attend class:**

**COAH Liaison Maria Elena Kozak**

Date	Host	Subject	Cost
4/27/2017	Rutgers Continuing Education	Managing Data in Microsoft Excel	\$126.00

**-RESOLUTION-2017** Lawn Mowing Services

**-RESOLUTION-** Emergency Temporary Budget-to be added to the Temporary Budget

## RESOLUTION

### Emergency Temporary Budget-to be added to the Temporary Budget

**WHEREAS**, an emergent condition has arisen in that the Township is expected to expend funds, enter in contracts, commitments or payments prior to the 2017 budget adoption for the aforesaid purposes, and

And no adequate provision has been made in the 2017 temporary budget for the aforesaid purposes, and

**WHEREAS**, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary resolution for said purpose, and

**WHEREAS**, the total emergency temporary appropriation resolutions adopted in the year 2017 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$231,188.00.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1) Emergency temporary appropriations be and the same are hereby made in the amount of \$ 231,188.00 as follows:

ACCOUNT

<u>NUMBER</u>	<u>DESCRIPTION</u>	<u>Amount</u>
01-201-20-110-200	MAYOR & COMMITTEE - OTHER EXPENSES	10,000.00
01-201-20-130-200	FINANCE - OTHER EXPENSES	15,000.00
01-201-20-165-200	ENGINEERING – OTHER EXPENSES	5,000.00
01-201-20-150-010	ASSESSMENT OF TAXES - SALARIES & WAGES	5,000.00
01-201-20-20-270-200	INDUSTRIAL COMMISSION – OTHER EXPENSES	(100.00)
01-201-21-180-200	PLANNING BOARD – OTHER EXPENSES	5,000.00
01-201-23-220-200	EMPLOYEE GROUP INSURANCE – OTHER EXPENSES	30,000.00
01-201-25-275-010	MUNICIPAL PROSECUTOR – SALARIES & WAGES	1,000.00
01-201-25-240-010	POLICE - SALARIES & WAGES	50,000.00
01-201-26-310-010	BUILDINGS & GROUNDS - SALARIES & WAGES	20,000.00
01-201-26-304-022	ENVIRONMENTAL COMMISSION – OTHER EXPENSES	(500.00)
01-201-26-290-010	PUBLIC WORKS - SALARIES & WAGES	50,000.00
01-201-26-310-200	BUILDINGS & GROUNDS - OTHER EXPENSES	20,000.00
01-201-36-471-200	PUBLIC EMPLOYEES RETIREMENT SYSTEM	288.00
01-201-36-472-200	SOCIAL SECURITY - OTHER EXPENSES	10,000.00
01-201-36-473-200	DCRP - OTHER EXPENSES	500.00
01-201-31-460-200	GASOLINE & DIESEL - OTHER EXPENSES	10,000.00
	<b>TOTAL</b>	<u>231,188.00</u>

2. Said emergency temporary appropriation will be provided for in the 2017 budget

3. That one certified copy of this resolution be filed with the Director, Division of Local Government Services

**-RESOLUTION-** Sustainable Jersey™ Grant Application for the Hunterdon Art Tour (THAT)

### **RESOLUTION**

Authorizing Holland Township Support of the Sustainable Jersey™ Grant Application for The Hunterdon Art Tour (THAT)

**WHEREAS**, Holland Township is participating in the Sustainable Jersey™ Program, is a Certified Municipality and established the Hunterdon Creative Team in September 2016, and

**WHEREAS**, The Hunterdon Art Tour (THAT) was formed in 2016 by a dedicated group of artists, art lovers and longtime Hunterdon County residents to support and administer an annual driving tour of artists' studios within Hunterdon County, with a vision toward elevating the county's cultural profile, and

**WHEREAS**, THAT hosted open community meetings and confirmed the support of local organizations (River Union Stage, ArtYard, Hunterdon Art Museum and Hunterdon County Cultural & Heritage Commission) to help build awareness of the artists' studio tour, to engage potential participants and partners and to promote the 2017 tour, and

**WHEREAS**, THAT is working to secure funding for the 2018 tour to make progress toward its goals of becoming THE signature event to promote Hunterdon County as an arts destination; to build community among artists, arts and community organizations, schools and businesses; and to strengthen existing partnerships and forge new connections across 26 municipalities to recognize and celebrate Hunterdon County's bountiful and diverse cultural assets, and

**WHEREAS**, the residents of Holland Township can benefit from its enthusiastic support of the arts by creating a cooperative climate (among the 26 municipalities in Hunterdon County) to further creative endeavors, welcome the current trends in the arts, provide a venue for artists to share their visions and bring the larger art world into our community, and

**WHEREAS**, one of the purposes of the Sustainable Jersey™ Program is to provide resources to municipalities to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey Small Grants Program, and

**WHEREAS**, The Hunterdon Art Tour (THAT), has expressed an interest in submitting a grant application to the Sustainable Jersey™ Small Grants Program for an award of \$20,000 in support of its 2018 Artists' Studio Tour, which will fulfill the Sustainable Jersey™ Action "Utilizing Your Creative Assets" and provide a valuable contribution to Holland Township's efforts to maintain and advance its Sustainable Jersey™ certification, a prestigious designation for municipal governments in New Jersey, and

**WHEREAS**, the Holland Township Committee has determined that Holland Township should apply for the aforementioned Grant in support of The Hunterdon Art Tour (THAT).

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey, that the Township Committee, authorizes the submission of the aforementioned Sustainable Jersey™ Grant.

**-Discussion** possible adoption-RESOLUTION-Angioplasty Facilities

**-ORDINANCE**-Introduction/First Reading-Storm Water Ordinance-  
Setting the Public Hearing for \_\_\_\_\_

**BUSINESS FROM TOWNSHIP ATTORNEY**

**MEETING OPEN TO PUBLIC**-(speakers will be limited to 3 minutes)

**EXECUTIVE SESSION-**

**-RESOLUTION**-to enter into Executive Session

**ADJOURN** at \_\_\_\_\_

DRAFT AGENDA