



**Township of Holland**  
IN  
HUNTERDON COUNTY

61 Church Road  
Milford, New Jersey 08848  
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[www.hollandtownshipnj.gov](http://www.hollandtownshipnj.gov)

**Draft Agenda-Business to the extent known**

HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING AGENDA

March 7, 2017

**MEETING CALLED TO ORDER**

*If you haven't already done so, please turn off or silence all electronic equipment*

**FLAG SALUTE**

*"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"*

**CLERK READS OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 8, 2016 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

**APPROVAL OF BILLS AS SUBMITTED**

Check#	Vendor	Description	Payment	Check Total
22600	ABE MATERIALS - EASTON	2017 Cold Patch	\$ 552.50	\$ 552.50
22601	Amazon.com RRCC	Amazon items	\$ 526.76	\$ 526.76
22602	AMAZON.COM, LLC Police	Camera Cords	\$ 58.47	\$ 58.47
22603	AMERICAN LAWN ENFORCEMENT,	Leaf Clean Up December 2016	\$ 500.00	\$ 500.00
22604	AMY R KIRK	Yoga - Feb.	\$ 234.40	\$ 234.40
22605	Atlantic Leak Detection an	Leak Detection for pool	\$ 750.00	\$ 750.00
22606	BARCLAY BRAND FERDON	Recycling Fork Truck Service	\$ 164.74	\$ 164.74
22607	BOUNCE U	Deposit for summer camp trip	\$ 25.00	\$ 25.00
22608	BRANCHBURG SPORTS COMPLEX	Deposit for summer camp field trip	\$ 100.00	\$ 100.00
22609	BRUCE'S MOWER SERVICE	2 Cycle Mix, Files, Bar Oil, Saw Chain	\$ 84.00	\$ 84.00
22610	CERTIFIED CHEMICAL COMPANY	Paper Towels/Ice Melt/	\$ 548.66	\$ 548.66
22611	Cleary Giacobbe Alfieri Ja	2017 Labor Attorney services thru 0	\$ 180.00	\$ 180.00
22612	CLEMENS UNIFORM	Mats for Municipal Building	\$ 35.25	
		DPW Shop Rags & Bethany Ridge Mat	\$ 21.75	
		Mats for Municipal Building	\$ 35.25	\$ 92.25
22613	DEER CARCASS REMOVAL SERV.	Deer Carcass Removal - January 2017	\$ 228.00	\$ 228.00
22614	ECLECTIC ARCHITECTURE, LLC	Riegel Ridge Stage Project 2016-039	\$ 2,000.00	\$ 2,000.00
22615	ELIZABETHTOWN GAS	Meter 14Y735578 Account 9890459292	\$ 110.65	
		Meter 01061655 Account 93404665351	\$ 593.70	\$ 704.35
22616	ENTEL SYSTEMS, INC.	Annual Maintenance Toshiba CIX 100	\$ 1,051.00	\$ 1,051.00

22617	EUGENIA FRANZO	Zumba	\$ 77.60	\$ 77.60
22618	FINCH FUEL OIL CO, INC	2017 #2 Diesel, Gas, Ultra Low Sulf	\$ 1,891.17	
		Ultra Low Sulfur Diesel, #2 Fuel Oil	\$ 931.61	\$ 2,822.78
22619	GEBHARDT & KIEFER, P.C.	Services 120116-123116 PennEast Pip	\$ 288.00	\$ 288.00
22620	GEBHARDT & KIEFER, P.C.	Services 120116-123116 Mt. Laurel	\$ 301.67	\$ 301.67
22621	GOOD IMPRESSIONS, INC.	Envelopes w/postage	\$ 118.50	
		2017 Directory Cards	\$ 219.03	\$ 337.53
22622	GRAINGER	Signs For RRCC Generator Fence	\$ 221.39	
		Lock/Deadbolt - EOC Door @ RRCC	\$ 149.85	\$ 371.24
22623	GYM SOURCE	Spin Bikes for RRCC	\$ 1,373.00	
		Spin Bikes for RRCC	\$ 10,000.00	\$ 11,373.00
22624	J C Ehrlich Co Inc	Monthly Pest Control	\$ 217.00	\$ 217.00
22625	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 595 Street Lights	\$ 1,740.78	
		Account 100 004 272 652 Street Lights	\$ 172.02	
		Account 100 060 952 585 Street Lights	\$ 62.71	
		Account 100 004 272 553 Street Lights	\$ 170.11	
		Account 100 004 555 932 Case Field	\$ 93.71	
		Account 100 070 503 212 Pool	\$ 3.50	
		Account 100 105 886 640 914 Milford	\$ 457.37	
		Account 100 003 579 271 Library	\$ 137.47	\$ 2,837.67
22626	JERSEY CENTRAL POWER & LIG	Account 100 004 555 858 Baseball 51	\$ 178.75	
		Account 100 029 305 644	\$ 2,870.58	
		Account 100 077 061 016	\$ 132.00	\$ 3,181.33
22627	Jessica Dulin-Soto	Yoga - February	\$ 300.00	\$ 300.00
22628	JULIANNA R. BENDIX	Yoga - Feb	\$ 185.40	\$ 185.40
22629	Kristine Boxwell	Background check	\$ 40.00	\$ 40.00
22630	LAW OFFICE OF TODD BOLIG,	PB Mill Rd Solar B2 L1.02 & B4 L1	\$ 945.00	
		PB Phillips Conceptual B15 L1 serv	\$ 82.50	
		PB Bommarito Conceptual B1 L17 & B	\$ 75.00	\$ 1,102.50
22631	Liberty Science Center Inc	Deposit for summer camp	\$ 216.75	\$ 216.75
22632	MASER CONSULTING PA	General Engineer Services thru 0205	\$ 142.50	
		Bellis Road FY 2015 NJDOT Appl Eng	\$ 213.75	
		Bellis Rd P2 NJDOT Project Services	\$ 350.00	
		PB Mill Rd Solar B2 L1.02 & B4 L1	\$ 8,572.50	\$ 9,278.75
22633	EDWARD HORSFALL	Computer Services - January 2017	\$ 400.00	\$ 400.00
22634	MELANIE WORO	Zumba February	\$ 321.40	\$ 321.40
22635	MICHELE TRIVIGNO	Reimbursement	\$ 137.50	\$ 137.50
22636	Jason Jacobus	Summer Camp Brochure	\$ 270.00	\$ 270.00
22637	MONINGHOFF APPLIANCE & SUP	Flood Lights	\$ 12.99	\$ 12.99
22638	MUNICIPAL CLERKS' ASSOC. OF	2017 Clerks Education Conference	\$ 310.00	\$ 310.00
22639	NJ DEPT OF HEALTH & SENIOR	Animal Population Control Fund	\$ 601.60	\$ 601.60
22640	NJ Advance Media	Legal Notices and Ads	\$ 54.49	
		Legal Notices and Ads	\$ 59.16	
		Legal Notices and Ads	\$ 54.49	\$ 168.14
22641	NJ EMERGENCY PREPAREDNESS	2017 Emergency Management Conference	\$ 450.00	\$ 450.00
22642	OFFICE DEPOT, INC.	Office / Cleaning Supplies	\$ 168.39	\$ 168.39
22643	ONE CALL CONCEPTS, INC.	NJ One Call Mark Outs - February 20	\$ 11.25	\$ 11.25
22644	Patrick Carmona	Window Cleaning	\$ 275.00	\$ 275.00

22645	PENTELEDATA	Cable Modem Rental & Support 02241	\$ 199.90	\$ 199.90
22646	PERFORMANCE TIRE COMPANY	Road Service For 2002 L8537 #3	\$ 78.50	\$ 78.50
22647	PILATES BY CORRINE, LLC	Pilates - Feb.	\$ 447.60	\$ 447.60
22648	POWER SYSTEMS, INC.	Fitness Equipment	\$ 1,044.56	\$ 1,044.56
22649	RARITAN VALLEY DISPOSAL #8	30 Yard Garbage Dumpster - 2017	\$ 510.00	
		30 Yard Garbage Dumpster - 2017	\$ 510.00	\$ 1,020.00
22650	RUTGERS, THE STATE UNIVERSITY	COAH New Brunswick classes Kozak	\$ 126.00	\$ 126.00
22651	SERVICE ELECTRIC TELEPHONE	Telephone Charges	\$ 142.63	\$ 142.63
22652	STAPLES BUSINESS ADVANTAGE	Office Supplies	\$ 101.12	\$ 101.12
22653	STEM BROTHERS, INC.	2017 Recycling Center Propane	\$ 149.16	
		2017 Recycling Center Propane	\$ 140.45	\$ 289.61
22654	Supreme Heating & Air Cond	Holland Park House Blower work	\$ 699.44	\$ 699.44
22655	Tamatha Isenberg	Yoga - Feb	\$ 452.20	\$ 452.20
22656	The Gravity Vault LLC	Deposit for summer camp trip	\$ 480.00	\$ 480.00
22657	THERESA VERDI	Cleaning RRCC	\$ 400.00	\$ 400.00
22658	Township of East Amwell	2017 Services for the CFO	\$ 9,075.00	\$ 9,075.00
22659	TRANS-BRIDGE, INC.	PR 040117 NYC trip Dec	\$ 1,488.00	\$ 1,488.00
22660	U.S. MUNICIPAL SUPPLY, INC	30 MPH & 20 MPH Signs	\$ 517.20	\$ 517.20
22661	UNITED STATES POSTAL SERVICE	Pre-printed Envelopes with Postage	\$ 597.25	\$ 597.25
22662	WEIGHTS AND MEASURES FUND	Tuning Forks 2017	\$ 80.00	\$ 80.00
22663	WOODRUFF ENERGY	NATURAL GAS 1,806.903 UNITS	\$ 807.22	\$ 807.22
			\$ 61,903.85	\$ 61,903.85
	Manual Checks			
30117	NJ State Health Benefits Program	March Health Benefits	\$ 29,723.91	\$ 29,723.91
30117	Guardian	March Dental	\$ 2,715.65	\$ 2,715.65
		Total	\$ 94,343.41	\$ 94,343.41
CURRENT FUND	BUDGET AND APPROPRIATION RESERVES		\$38,626.76	
GRANT FUND	BUDGET AND APPROPRIATION RESERVES		\$ 1,192.35	
	BUDGET AND APPROPRIATION RESERVES		\$ 1,808.14	
RIEGEL RIDGE TRUST FUND	LIABILITIES		\$10,000.00	
ANIMAL CONTROL	BUDGET AND APPROPRIATION RESERVES		\$ 601.60	
ESCROW	ESCROW FUNDS		\$ 9,675.00	
Checks issued 02-21-2017				\$61,903.85
Other Payments				
	Manual Totals			\$32,439.56
Total				\$ 94,343.41

**OLD BUSINESS FROM TOWNSHIP COMMITTEE**

**-Approval of revision to the 2017 Contract with Animal Control & Investigative Services:**

**LIAISON REPORTS**

**NEW BUSINESS FROM TOWNSHIP COMMITTEE**

**-Approval of Raffle Application:** (To be held 5/12/2017 and 5/19/2017 6:00-9:00 p.m. at Whispering Pines Banquet Hall)

Application for Raffle 2017-4 **Del Val All Sports Booster Club**. [On-premise draw raffle awarding cash-50/50]

-Approval to attend 3 functions:

Planning Board Secretary and COAH Liaison Maria Elena Kozak

Date	Host	Subject	Cost
3/6/2017 Webinar	National Low Income Housing Coalition	How Trump's first budget Could Impact Affordable Housing	No cost
3/22/2017	Hunterdon County Planning & Zoning Administrators	Spring meeting	\$25.00
3/29/2017	NJAPZA City of Asbury Park	Short Term Rentals (ie., Air B&B)	\$50.00

**-RESOLUTION-** to hire part time assistant in the Finance office-

**-RESOLUTION-** Update #3 2017 Salary Resolution-

**UPDATED RESOLUTION**  
2017 SALARIES AND WAGES  
Update #3

**-RESOLUTION-** Submission Highlands Stormwater Management Grant Application-

**RESOLUTION**

Authorizing the Submission of an Application to the Highlands Council for a Plan Conformance Implementation Grant

**WHEREAS**, the Highlands Water Protection and Planning Council ("Highlands Council") offers a grant program to assist municipalities in complying with Regional Master Plan policies; and

**WHEREAS**, pursuant to Resolution 2011-15, the Highlands Council approved Holland Township's (the "Township") Petition for Plan Conformance; and

**WHEREAS**, conforming Highlands municipalities are eligible for grant funding to support the development and implementation of Stormwater Management Programs; and

**WHEREAS**, prior to any funding being provided under such grants, a scope of work must be approved by the Highlands Council; and

**WHEREAS**, the preparation of such scope of work will not require any out of pocket expenses of the Township, as such work can be funded through the award of the grant.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Holland, Hunterdon County, State of New Jersey, on this 7<sup>th</sup> day of March, 2017 as follows:

1. The Township Committee hereby endorses the submission of the Plan Conformance Implementation Grant Application for a Stormwater Planning Grant to the New Jersey Highlands Water Protection and Planning Council.
2. The Township Engineer, Richard Roseberry, is authorized to complete the required Scope of Works and designated to ensure that the application is properly filed.
3. The Mayor and Clerk are authorized to sign any paperwork necessary to file such grant application.
4. Copies of this Resolution shall be forwarded to the Highlands Council.
5. This Resolution shall take effect immediately.

**-RESOLUTION-2016 Tonnage Report**

**RESOLUTION**

**Authorization to Submit 2016 Tonnage Report and Grant Application**

**WHEREAS**, the Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS**, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

**WHEREAS**, The New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

**WHEREAS**, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

**WHEREAS**, a Resolution authorizing this municipality to apply for the **2016 Recycling Tonnage Grant** will memorialize the commitment of this municipality to recycling and to indicate the assent of The Holland Township Committee to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

**WHEREAS**, such a Resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

**NOW THEREFORE BE IT RESOLVED** by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey that they hereby endorse the submission of the 2015 Recycling Tonnage Grant Application to the New Jersey Department of Environmental Protection and designates Certified Recycling Coordinator, Alan Turdo to ensure that the application is properly filed; and

**BE IT FURTHER RESOLVED** that the monies received from the Recycling Tonnage Grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

**-RESOLUTION-**lawn mowing services

**RESOLUTION**

Awarding a contract for Lawn Mowing Services

**WHEREAS**, Holland Township requested quotes for lawn mowing at the Riegel Ridge Community Center, the stone house at the end of the roadway and the Holland Township Municipal Building.

**WHEREAS**, the quotes were reviewed by the Qualified Purchasing Agent for accuracy and completeness; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available for this contract.

**NOW, THEREFORE, BE IT RESOLVED**, by the Holland Township Committee, Township of Holland, County of Hunterdon, in the state of New Jersey that Holland Township be authorized to enter into a contract with Chris' Lawn Mowing Service for a total cost of \$24,150.00.

**-PROCLAMATION-** Congratulations to the 2017 Delaware Valley High School Wrestling Team

**PROCLAMATION**

Congratulations to the 2017 Delaware Valley High School Wrestling Team

**-PROCLAMATION-**American Red Cross Month

**PROCLAMATION**

American Red Cross Month 2017

**WHEREAS**, American Red Cross Month is a special time to recognize and thank Everyday Heroes – those selfless Red Cross volunteers and donors who give of their time and resources to help community members.

**WHEREAS**, these heroes help families find shelter after a home fire. They give blood to help trauma victims and cancer patients. They deliver comfort items to military members in the hospital. They use their lifesaving skills to save someone from a heart attack, drowning, or choking. They enable children around the globe to be vaccinated from measles and rubella.

**WHEREAS**, the American Red Cross depends on local heroes to deliver help and hope during a disaster. We applaud our heroes here in in Holland Township and in all communities who give of themselves to assist their neighbors when they need a helping hand.

**WHEREAS**, across the country and around the world, the American Red Cross responds to disasters big and small. In fact, every eight minutes the organization responds to a community disaster, providing shelter, food, emotional support and other necessities to those affected. It collects 40 percent of the nation's blood supply; provides 24-hour support to military members, veterans and their families; teaches millions lifesaving skills, such as lifeguarding and CPR; and through its Restoring Family Links program, connects family members separated by crisis, conflict, or migration.

**NOW, THEREFORE, BE IT RESOLVED**, by the Holland Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey that we declare March 2017 as American Red Cross Month and dedicate the month of March to all those who support the American Red Cross mission to prevent and alleviate human suffering in the face of emergencies.

**BUSINESS FROM TOWNSHIP ATTORNEY**

**MEETING OPEN TO PUBLIC**-(speakers will be limited to 3 minutes)

**ADJOURN** at \_\_\_\_\_

DRAFT AGENDA