



Township of Holland
IN
HUNTERDON COUNTY

61 Church Road
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Draft Agenda-Business to the extent known

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA

April 4, 2017

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 8, 2016 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES OF THE: March 21, 2017 Regular Meeting and Executive Session

APPROVAL OF BILLS AS SUBMITTED

Check#	Vendor	Description	Payment	Check Total
22720	AQUA NEW JERSEY	RRCC 021517-031617(8796)	\$ 375.86	
		RRCC Pool 021517-031617 (8797)	\$ 167.02	
		910 Lawn Irrigation 021517-031617(9	\$ 14.33	
		910 Milford Warren Glen Rd Seasonal	\$ 14.33	
		RRCC 011577-021517(8796)	\$ 375.86	
		RRCC Pool 011717-021517(8797)	\$ 35.83	
		910 Lawn Irrigation 011717- 021517-	\$ 14.33	\$ 997.56
22721	ALAN J. TURDO	Mileage To/From SWAC Meeting	\$ 28.89	\$ 28.89
22722	ALLEGRO ENTERPRISES, INC.	Bottled Water for the Township	\$ 40.25	\$ 40.25
22723	AMAZON.COM, LLC Police	Police	\$ 107.55	\$ 107.55
22724	AMERIGAS - CLINTON 7510	Propane for Municipal Del 01617 542	\$ 623.96	
		Propane Bethany Ridge 507.7 gal del	\$ 562.94	\$ 1,186.90
22725	AQUA NEW JERSEY	910 Milford Warren Glen Rd Seasonal	\$ 14.33	\$ 14.33
22726	ATLANTIC SALT, INC.	2017 Road Salt	\$ 1,470.75	\$ 1,470.75
22727	CASTLE SEPTIC SERVICE CORP.	Monthly Toilet Rental Charge	\$ 70.00	\$ 70.00
22728	CITY FIRE EQUIPMENT CO.	Fire CO FE Inspection 100	\$ 216.90	\$ 216.90
22729	CLEMENS UNIFORM	Mats for Municipal Building	\$ 35.25	
		2017 DPW Shop Rags & Matt	\$ 21.75	
		Mats for Municipal Building	\$ 35.25	\$ 92.25

22730	Daniel Bellick	2017 Shoe Allowance - Recycling Cen	\$ 50.00	\$ 50.00
22731	DAVIS BUSINESS MACHINES, INC.	Monthly Maintenance Fee IR-C33801	\$ 230.02	\$ 230.02
22732	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal - February 20	\$ 57.00	\$ 57.00
22733	ELIZABETH C. MCKENZIE	PB Mill Rd Solar B2 L1.02 & B4 L1	\$ 1,268.75	\$ 1,268.75
22734	ELIZABETH TOWN GAS	Meter 14Y735578 Account 9890459292	\$ 89.47	
		Meter 01061655 Account 93404665351	\$ 526.97	\$ 616.44
22735	FINCH FUEL OIL CO, INC	2017 Unleaded Gasoline	\$ 398.61	
		2017 Ultra Low Sulfur Diesel Fuel	\$ 1,125.24	
		2017 #2 Fuel Oil	\$ 750.33	\$ 2,274.18
22736	FOX BROTHERS ALARM SERVICES, INC.	Alarm System Riegel Ridge - 2017 2	\$ 165.00	\$ 165.00
22737	Gail Rader	Shelter Supplies - Non Perishables	\$ 374.87	\$ 374.87
22738	GANN LAW BOOKS	2017 New Jersey Police Manual	\$ 283.50	\$ 283.50
22739	GEBHARDT & KIEFER, P.C.	Services 010117-013117 general	\$ 2,458.50	\$ 2,458.50
22740	GEBHARDT & KIEFER, P.C.	Services 110116-113016 general	\$ 2,224.00	\$ 2,224.00
22741	HCPZA	PB/BOA membership dues 2017	\$ 15.00	\$ 15.00
22742	HUNTERDON COUNTY MUNICIPAL	2017 Dues for Municipal Clerk	\$ 25.00	\$ 25.00
22743	ITS NEOPOST, INC.	Postage machine supplies	\$ 59.19	\$ 59.19
22744	JERSEY CENTRAL POWER & LIGHT		\$ 5.62	
			\$ 1,241.73	
		Account 100 004 272 595 Street Lig	\$ 1,708.32	
		Account 100 004 272 652 Street Lig	\$ 187.18	
		Account 100 060 952 585 Street Light	\$ 61.89	
		Account 100 004 272 553 Street Light	\$ 165.41	
		Account 100 070 503 212 Pool	\$ 3.83	\$ 3,373.98
22745	JERSEY CENTRAL POWER & LIGHT	Account 100 105 886 640 914 Milford	\$ 366.42	
		Account 100 003 579 271 Library	\$ 118.91	
		Account 100 004 555 858 Baseball 51	\$ 178.69	
		Account 100 029 305 644	\$ 2,645.17	
		Account 100 077 061 016	\$ 148.12	
		Account 100 004 555 932 Case Field	\$ 83.93	\$ 3,541.24
22746	JOHN D. HARRIS, JR.	Notary (Harris)	\$ 30.00	\$ 30.00
22747	Kelly Perno	2017 Mailbox Damage - 41 Crabapple	\$ 50.00	\$ 50.00
22748	KENNETH P. VOLPE & ANGELA PILAT	2017 Mailbox Damage	\$ 50.00	\$ 50.00
22749	MASER CONSULTING PA	Bellis Road FY 2015 NJDOT Appl Eng	\$ 520.00	\$ 520.00
22750	MGL PRINTING SOLUTIONS	Homestead Benefits	\$ 138.00	\$ 138.00
22751	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Vehicle Supplies - Police	\$ 8.97	\$ 8.97
22752	NJ Advance Media	Legal Notices and Ads	\$ 14.34	\$ 14.34
22753	OFFICE DEPOT, INC.	Office Supplies	\$ 137.87	\$ 137.87
22754	PENTELEDATA	Cable Modem Rental & Support 03241	\$ 199.90	\$ 199.90
22755	PERFORMANCE TIRE COMPANY	15-14 Tires	\$ 711.72	
		Vehicle Maintenance	\$ 213.64	\$ 925.36
22756	POCKET PRESS, INC.	2017 Pocket Traffic Guide	\$ 60.44	\$ 60.44
22757	PowerDMS Inc	Subscription 6/22/17 - 6/21/18	\$ 1,147.50	\$ 1,147.50
22758	Promed Office Cleaners LLC	Police Cleaning	\$ 300.00	\$ 300.00
22759	R/H TRUCK PARTS	2002 Sterling. Performed Federal In	\$ 520.01	\$ 520.01
22760	RARITAN VALLEY DISPOSAL #865	2017 30 Yard Garbage Dumpster	\$ 510.00	\$ 510.00
22761	SEAN P. GUTSICK	Notary - Gutsick	\$ 30.00	\$ 30.00
22762	SMITH MOTOR COMPANY, INC.	Vehicle Maintenance	\$ 139.59	\$ 139.59

22763	STEM BROTHERS, INC.	2017 Recycling Propane	\$ 124.56	\$ 124.56
22764	THERESA VERDI	Cleaning RRCC 31317-32517	\$ 440.00	\$ 440.00
22765	US Bank-Cust PC5	Municipal Tax Sale lien sold Block	\$ 2,695.45	\$ 2,695.45
22766	WILSON PRODUCTS	2017 Recycling Propane Tanks	\$ 168.31	
		Welding Rods, Oxygen	\$ 96.42	\$ 264.73
22767	WOODRUFF ENERGY	NATURAL GAS 1,582.791 UNITS	\$ 707.10	\$ 707.10
			\$ 30,255.87	\$ 30,255.87
	Manual Checks			
40317	GUARDIAN	April 2017 Dental	\$ 2,715.65	\$ 2,715.65
32917	POLICE & FIREMENS	PFRS Annual Employer	\$ 109,391.00	\$ 109,391.00
32717	PUBLIC EMPLOYEES'	PERS Annual Employer	\$ 102,239.00	\$ 102,239.00
32317	ITS NEOPOST, INC.	refill postage machine	\$ 500.00	\$ 500.00
		Total	\$ 245,101.52	\$ 245,101.52
CURRENT FUND	BUDGET AND APPROPRIATION RESERVES		\$ 27,551.63	
GRANT FUND	BUDGET AND APPROPRIATION RESERVES		\$ 909.87	
GENERAL CAPITAL FUNDS	BUDGET AND APPROPRIATION RESERVES		\$ 520.00	
SEWER FUND	BUDGET AND APPROPRIATION RESERVES		\$ 5.62	
ESCROW	ESCROW FUNDS		1,268.75	
Checks issued 4-4-2017				30,255.87
Other Payments				
Manual Totals				<u>214,845.65</u>
Total				<u><u>245,101.52</u></u>

REMINDER/ANNOUNCEMENT

-The Budget Public Hearing will be held at the April 18, 2017 Regular Meeting of the Holland Township Committee beginning at 7:00 pm

Holland Township will host a document shredding day at the Recycling Center on May 13, 2017 from 9am – noon or when the truck fills.

PRESENTATION

-Certificates of Achievement to Holland Township School Boys and Girls Basketball

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-**Authorization** for Attorney St. Angelo to send a response to Brett M. Reina, Esq (Attorney for the Brookfield Farms Homeowner's Association.) RE: their request for the Township to maintain Pheasant Lane (Private road in that development)

LIAISON REPORTS

-**Bush**-Report on Stage Bid opening

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-**RESOLUTION**-Hoffman Farm

RESOLUTION

Authorizing the Municipal Attorney and the State Division of Planning and Division of Finance
to Take All Action Necessary and Appropriate to Accomplish the sale of
Block 6, Lots 49, 49.02 and 49.06 also Known as the Hoffman Farm and
Authorizing the Mayor and the Municipal Clerk to Sign All Documents, on behalf of the Township

WHEREAS, pursuant to a Joint Purchase Agreement dated June 26, 2002, Holland Township (the “Township”), in conjunction with Hunterdon County (the “County”), purchased the approximately 414 acre property then known as Block 6, Lots 43, 44, 49, and 49.02, commonly known as the Hoffman Farm, with the goals of retaining a portion of the property for public open space purposes and preserving the rest as farmland under the State’s Farmland Preservation Program in a manner that provides definite benefits to the public and advances purposes set forth in the Township’s Master Plan; and

WHEREAS, subsequently, and in an effort to facilitate the achievement of the foregoing goals, the County and Township caused the Hoffman Farm to be subdivided into four reconfigured and redesignated lots, all in said Block 6, one of which, Lot 43, was intended to be retained as public open space, and the other three, Lots 49, 49.02, and 49.06, were intended to become farms in private ownership, preserved as farmland under the State’s Farmland Preservation Program; and

WHEREAS, farmland preservation easements dated June 21, 2012 were recorded on 3 lots of the Hoffman Farm, encompassing approximately 327 acres of the property, that is, Block 6, Lots 49, 49.02, and 49.06, (the “Farm Lots”); and

WHEREAS, since the Farm Lots were not needed for public use, in an effort to return the farms back to private ownership the Farm Lots were to be auctioned to the highest bidder; and

WHEREAS, on June 9, 2016 an auction was held for the 3 Farm Lots; and

WHEREAS, the auction concluded with one winning bid by William B. Vetter, Margaret C. Vetter, and George S. Vetter (collectively “Buyers”) for all 3 Farm Lots in the amount of \$1,675,000.00 (the Bid Price), plus a Buyers’ Premium of 6 % of the Bid Price, i.e., an additional \$100,500, for a Total Purchase Price of \$1,775,500; and

WHEREAS, by a Resolution adopted July 19, 2016 and pursuant to N.J.S.A. 40A:12-13 (a), the Township accepted such bid, and, together with the County, entered a Contract of Sale with the Buyers; and

WHEREAS, it is the understanding of the Township, based upon representations made by the counsel for the County of Hunterdon, that the Buyers are not obtaining title insurance and that the Buyers have not requested an Affidavit of Title from the Township; and

WHEREAS, after certain settlement charges are paid, the Township will receive approximately \$402,000 from the sale of the Farm lots;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey, hereby authorizes the Mayor and the Municipal Clerk to sign, on behalf of the Township, all documents necessary, including a Settlement Statement and Deeds, to transfer ownership of the property known as the Hoffman Farms, Block 6, Lots 49, 49.02, and 49.06, located in Holland Township, Hunterdon County, to the Buyers.

BE IT FURTHER RESOLVED, that the Township Committee authorizes the Township Attorney, and the State Division of Planning and Division of Finance, to take all action necessary and appropriate to accomplish this sale of Block 6, Lots 49, 49.02, and 49.06, in the Township of Holland.

-RESOLUTION to amend the Employee Handbook Amendment # 2017-4-4

-RESOLUTION-Disabled Veteran Refund

RESOLUTION

Authorizing the Tax Collector to refund local property taxes
to Fully Disabled Veteran **Russell Beisel**

WHEREAS, N.J.S.A. 54:4-3.30-34 grants an exemption from local property taxes for the dwelling house of a qualified totally disabled veteran; and

WHEREAS, **Russell Beisel**, a veteran, has been declared a 100 percent totally disabled veteran by the Department of Veteran's Affairs effective May 19, 2016; and

WHEREAS, **Russell Beisel** made application for exemption from taxes on March 21, 2017; and

WHEREAS, the Tax Assessor has determined the dwelling of **Russell Beisel** is exempt from property taxation effective January 1, 2017; and

WHEREAS, the Township has granted refunds of previously paid taxes to totally exempt veterans under certain circumstances; and

WHEREAS, the decision as to whether to reimburse totally exempt veterans for past taxes is discretionary on behalf of the Township; and

WHEREAS, the Township wishes to strike a balance between honoring veterans who have made an incredible sacrifice on behalf of their fellow countrymen against the financial burden that the return of taxes imposes upon non-exempt property owners; and

WHEREAS, the caps placed upon municipal spending by the State of New Jersey have imposed financial burdens on the Township and placed severe strains on its budget.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey as follows:

1. The Township Committee believes that a fair and reasonable balance to be struck between its responsibilities to the general taxpayers and its need to recognize the sacrifices made by totally disabled veterans is accomplished by providing that totally disabled veterans will receive a refund of local property taxes from January 1st of the year the veteran submits to the Tax Assessor a fully qualifying application for exemption from local property taxes on the veteran's dwelling pursuant to N.J.S.A. 54:4-3.30-34.

2. In the case of **Russell Beisel**, he is declared exempt from local property taxes on his dwelling commencing January 1, 2017 and Tax Collector is authorized to refund him \$1,944.50 of local property taxes paid from January 1, 2017 and forgive the remaining taxes owed for tax year 2017. The next quarterly amount billed is \$1,245.71. The 3rd and 4th quarters have yet to be determined.

3. The Township Committee will apply this policy to any future veterans seeking totally exempt status, but reserves the right to amend and alter it based on the future financial condition of the municipality.

-RESOLUTION-Rescinding a Resolution cancelling a mortgage

RESOLUTION

Rescinding Resolution Dated October 5, 2016
Authorizing Cancellation of a Mortgage

WHEREAS, on October 4, 2016 the Holland Township Committee adopted a Resolution cancelling a mortgage given by the Holland Township Housing Rehabilitation Program to John M. and Renee M. Sears on property located designated as Block 5, Lot 25 on the Tax Maps of the Township of Holland; and

WHEREAS, subsequent to the adoption of such Resolution the Township was notified that the mortgage would not be paid in full; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, Hunterdon County, State of New Jersey, that Resolution dated October 4, 2016 cancelling a mortgage is hereby rescinded.

-RESOLUTION-Redemption to outside lien holder

RESOLUTION

Authorizing the Redemption of Tax Sale Certificate to an Outside Lienholder

WHEREAS, at the Municipal Tax Sale held on December 10, 2014, a lien was sold on Block 10 Lot 1.14, also known as 16 Gridley Circle for unpaid 2013 Taxes; and,

WHEREAS, George Cretella, Esq. has redeemed Certificate # 2014-007

NOW, THEREFORE, BE RESOLVED, that the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey directs the Chief Financial Officer to issue a check in the amount of \$2,695.45 for the lien paid at the sale to US Bank Cust for PC5 Sterling National 50 South 16th St. Suite 2050 Philadelphia PA 19102 on Tax Sale Certificate #2014-0071.

-RESOLUTION-Joint Court Judge

RESOLUTION

Recommendation of Judge for Joint Municipal Court of the Delaware Valley

-RESOLUTION-Chapter 159 Insertion of Special Item of Revenue

RESOLUTION

CHAPTER 159

Insertion of Special Item of Revenue
\$15,000.00 from State of New Jersey, Highlands Water Protection and Planning Council

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or

municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Township of Holland has received notice of additional funding in the amount of \$15,000.00 from the State of New Jersey, Highlands Water Protection and Planning Council, for Task 15 and wishes to amend the 2017 Budget to include as revenue.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of \$15,000.00

Which is now available as a revenue from:

Miscellaneous Revenues:
Special Item of General Revenue Anticipated
With Prior Written Consent of the Director of the
Division of Local Government Services:
State and Federal Revenues Off-set with
Appropriations:
State of New Jersey Highland Water Protection
And Planning Council
Task 15

BE IT FURTHER RESOLVED, that the sum of \$15,000.00
Be and the same is hereby appropriated under the caption of:

General Appropriation
(a) Operations Excluded from CAPS
State and Federal Programs Off-set by
Revenues:
State of New Jersey Highland Water Protection
And Planning Council
Task 15

BE IT FINALLY RESOLVED, that the Township Clerk forward two certified copies of this resolution to the Chief Finance Officer to be sent to the Director of Local Government Services for approval.

-RESOLUTION-Update #4 Salary-Court Salaries
UPDATED RESOLUTION
2017 SALARIES AND WAGES
Update #4

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____

DRAFT AGENDA