



**Township of Holland**  
IN  
HUNTERDON COUNTY

61 Church Road  
Milford, New Jersey 08848  
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[www.hollandtownshipnj.gov](http://www.hollandtownshipnj.gov)

**Draft Agenda-Business to the extent known**

HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING AGENDA  
May 2, 2017

**MEETING CALLED TO ORDER**

*If you haven't already done so, please turn off or silence all electronic equipment*

**FLAG SALUTE**

*"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"*

**CLERK READS OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 8, 2016 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

**APPROVAL OF MINUTES OF THE:** April 18, 2017 Regular Meeting

**APPROVAL OF BILLS AS SUBMITTED**

Check#	Vendor	Description	Payment	Check Total
22840	ADT SECURITY SERVICES	Holland Township Bethany Ridge Sec	\$ 169.23	\$ 169.23
22841	All Amish Structures Inc	Shed for Pool Area	\$ 6,054.00	\$ 6,054.00
22842	ALLEGRO ENTERPRISES, INC.	Bottled Water for the Township	\$ 27.25	\$ 27.25
22843	Amazon.com RRCC	RRCC Various Products	\$ 228.39	\$ 228.39
22844	AMAZON.COM, LLC Police	Computer Repair	\$ 110.07	\$ 110.07
22845	ANCHOR RUBBER STAMP & PRINTING	Notary Supplies (Harris/Gutsick)	\$ 198.94	\$ 198.94
22846	AQUA NEW JERSEY	RRCC 031617-041417(8796)	\$ 446.51	
		RRCC Pool 031617-041417(8797)	\$ 40.49	
		910 Lawn Irrigation 031617-041417-(	\$ 16.54	
		910 Milford Warren Glen Rd Seasonal	\$ 15.96	\$ 519.50
22847	Bergey's Inc	2009 Leaf Machine Tires	\$ 1,000.00	\$ 1,000.00
22848	BRUCES MOWER SERVICE	New Pole Saw	\$ 595.00	\$ 595.00
22849	CASTLE SEPTIC SERVICE CORP.	Monthly Toilet Rental Charge	\$ 280.00	
		RRCC Pool Video	\$ 225.00	\$ 505.00
22850	CERTIFIED CHEMICAL COMPANY	Soap, paper towels, toilet paper	\$ 261.94	\$ 261.94
22851	CIMLINE	Heat Transfer Oil For 1999 Tar Pot	\$ 723.00	
		Thermostat For Cimline Tar Pot	\$ 193.00	\$ 916.00
22852	CLEMENS UNIFORM	DPW Shop Rags & Bethany Ridge Matt	\$ 21.75	
		Mats for Municipal Bldg	\$ 35.25	\$ 57.00

22853	COOPER ELECTRICAL SUPPLY	Supplies Needed For Exit/Safety Lights	\$ 351.32	\$ 351.32
22854	Department of Finance	2nd qtr tax	\$ 501,792.84	\$ 501,792.84
22855	Department of Finance	2nd qtr Library Tax	\$ 50,304.98	\$ 50,304.98
22856	Department of Finance	2nd qtr tax open space	\$ 47,719.12	\$ 47,719.12
22857	D.H. PRODUCTIONS	DJ for pool opening day	\$ 300.00	\$ 300.00
22858	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal - March 2017	\$ 114.00	\$ 114.00
22859	DEPENDABLE FIRE EQUIPMENT CO., INC.	Annual Maintenance	\$ 323.50	
		Inspection Snack Hut	\$ 744.95	\$ 1,068.45
22860	ELIZABETHTOWN GAS	Meter 14Y735578 Account 9890459292	\$ 62.71	
		Meter 01061655 Account 93404665351	\$ 430.10	\$ 492.81
22861	FASTENAL	Pipe Tap	\$ 35.97	\$ 35.97
22862	FINCH FUEL OIL CO, INC	#2 Diesel Fuel - Library, DPW	\$ 296.71	
		Diesel Fuel & Gasoline	\$ 887.17	\$ 1,183.88
22863	GEBHARDT & KIEFER, P.C.	Services 020117-022817 general	\$ 4,206.00	\$ 4,206.00
22864	George Jacobs	Refund for Background 2017	\$ 40.00	\$ 40.00
22865	GRAINGER	Face shields, Weed Barrier, Hand Wipes	\$ 473.26	\$ 473.26
22866	Holland Township Animal Control	2017 Budget Transfer	\$ 10,000.00	\$ 10,000.00
22867	HOLLAND TOWNSHIP BOARD OF EDUCATION	2017 Road Clean Up - Dennis/Hawks S	\$ 500.00	\$ 500.00
22868	HOLLAND TOWNSHIP COMMUNITY SENIORS	2017 Donation TC Approved 040416	\$ 4,000.00	\$ 4,000.00
22869	IN THE SWIM	O Ring	\$ 10.99	\$ 10.99
22870	JDM TECHNOLOGIES	Install Emergency Exit Signs DPW Ga	\$ 1,350.00	\$ 1,350.00
22871	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 553 Street Lights	\$ 163.47	
		Account 100 004 272 595 Street Lights	\$ 1,694.91	
		Account 100 060 952 585 Street Lights	\$ 61.57	
		Account 100 004 272 652 Street Lights	\$ 185.80	
		Account 100 070 503 212 Pool April	\$ 3.83	
		Account 100 004 555 932 Case Field	\$ 71.64	
		Account 100 105 886 640 914 Milford	\$ 263.31	
		Account 100 029 305 644 Apr 2017	\$ 2,755.59	\$ 5,200.12
22872	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 858 Baseball 51	\$ 353.65	
		Account 100 003 579 271 Library 3/2	\$ 109.02	
		Account 100 077 061 016 3/22/17-4	\$ 149.37	\$ 612.04
22873	JESSICA NEGLIA	Fruit Snacks for green fair RRCC bo	\$ 31.52	
		Start up money for pool	\$ 750.00	
		Mileage	\$ 55.40	
		Summer Camp Supplies	\$ 140.09	\$ 977.01
22874	Jonathan Ciotta	Refund for Background Check	\$ 40.00	\$ 40.00
22875	Marcy Calamito	2017 Mailbox Damage	\$ 50.00	\$ 50.00
22876	MASER CONSULTING PA	PB HK B24 L 3 13 review thru 033117	\$ 70.00	
		Highlands Grant Task 15 Stormwater	\$ 1,940.00	
		Holland Park Master Plan	\$ 1,125.00	
		2017 Tax Map work thru 033117	\$ 485.00	
		General Engineer Services thru 0331	\$ 245.00	
		Gridley Circle Pump station work	\$ 120.00	\$ 3,985.00
22877	MASER CONSULTING PA	Driveway Permit Review	\$ 98.75	\$ 98.75
22878	EDWARD HORSFALL	March 2017 Set up tax collector	\$ 400.00	
		Computer Services 3/9/17 - 3/29/17	\$ 350.00	\$ 750.00
22879	Jason Jacobus	Summer Camp Brochures	\$ 270.00	\$ 270.00

22880	NJ Advance Media	RRCC Stage Rehabilitation Project	\$ 69.43	
		2017 Full Time Public Works Position	\$ 491.20	\$ 560.63
22881	NJ State League of Municipalities	Professional Development Webinar St	\$ 25.00	\$ 25.00
22882	Opdyke's Sales & Service	2017 International 7400 SFA 4x2 w/	\$ 154,998.00	\$ 154,998.00
22883	Patrick Carmona	Window/Mirror cleaning	\$ 275.00	\$ 275.00
22884	PERFORMANCE TIRE COMPANY	15-12 Tire Repair	\$ 31.02	\$ 31.02
22885	POWERCO, INC.	2011 Case 580N Backhoe Repair - Ext	\$ 484.90	
		2011 Case 580SN Backhoe - Hydraulic	\$ 10.20	\$ 495.10
22886	R/H TRUCK PARTS	2002 Sterling Dump Truck - Engine S	\$ 1,947.72	\$ 1,947.72
22887	RARITAN VALLEY DISPOSAL #865	30 Yard Garbage Dumpster	\$ 510.00	
		2017 - 30 Yard Garbage Dumpster	\$ 510.00	\$ 1,020.00
22888	Russell Biesel	Refund of 2017 taxes	\$ 1,944.50	\$ 1,944.50
22889	Sandra Phillips	Refund of Summer Camp Fees	\$ 386.00	\$ 386.00
22890	SANICO, INC.	Monthly Invoice 2 YD FL Cont 1 pu/	\$ 78.57	\$ 78.57
22891	SERVICE ELECTRIC TELEPHONE CO.	Telephone RRCC	\$ 169.74	\$ 169.74
22892	SMITH MOTOR COMPANY, INC.	15-11 Vehicle Maintenance	\$ 33.82	\$ 33.82
22893	STAPLES BUSINESS ADVANTAGE	13 Pkt Expanding Folder	\$ 17.58	\$ 17.58
22894	STATEWIDE INSURANCE FUND	2nd 2017 Installment	\$ 49,130.00	\$ 49,130.00
22895	STEM BROTHERS, INC.	2017 Propane For Recycling Center	\$ 96.42	\$ 96.42
22896	SUNCOAST IDENTIFICATION SOLUTIONS L	Fish Key Tags for pool	\$ 255.00	\$ 255.00
22897	THERESA VERDI	Cleaning RRCC	\$ 320.00	\$ 320.00
22898	TREASURER, STATE OF NJ	1st Quarter 2017 Marriage License	\$ 25.00	\$ 25.00
22899	U.S. MUNICIPAL SUPPLY, INC.	Bolts, Nuts, Signs	\$ 895.00	\$ 895.00
22900	VERIZON	MB 032617 - 042517	\$ 910.42	\$ 910.42
22901	WE RENT	Parts for edge trimmer	\$ 18.48	\$ 18.48
22902	WOODRUFF ENERGY	Apr-17	\$ 572.02	\$ 572.02
		Total	\$ 860,773.88	\$ 860,773.88
	Manual Check			
50217	NJ State Health Benefits	May Health Benefits	\$ 28,735.48	\$ 28,735.48
50117	Guardian	May Dental	\$ 2,715.65	\$ 2,715.65
		Total	\$ 889,509.36	\$ 889,509.36
CURRENT FUND	BUDGET AND APPROPRIATION RESERVES		\$ 696,371.46	
GRANT FUND	BUDGET AND APPROPRIATION RESERVES		\$ 3,160.42	
GENERAL CAPITAL FUNDS	BUDGET AND APPROPRIATION RESERVES		\$ 161,052.00	
SEWER CAPITAL	BUDGET AND APPROPRIATION RESERVES		\$ 120.00	
ESCROW	ESCROW FUNDS		70.00	
Checks issued 5-2-2017				860,773.88
Other Payments				
Manual Totals				<u>31,451.13</u>
Total				<u><u>892,225.01</u></u>

### **REMINDER/ANNOUNCEMENT**

-Holland Township will host a document shredding day at the Recycling Center on May 13, 2017 from 9am – noon or when the truck fills.

### **BID AWARD**

Possible award of Stage and Screening Room contract

**OLD BUSINESS FROM TOWNSHIP COMMITTEE**

**-RESOLUTION-Rescinding a Resolution adopted April 18, 2017** Chapter 159 Insertion of Special Item of Revenue- PennEast Pipeline Community Connector Grant Program

**RESOLUTION**

**Rescinding a CHAPTER 159 Resolution Adopted April 18, 2017**

**WHEREAS**, at their Regular meeting held on April 18, 2017, the Holland Township Committee adopted a Resolution entitled:

*RESOLUTION  
CHAPTER 159  
Insertion of Special Item of Revenue  
\$5,000.00 from the PennEast Pipeline Community Connector Grant Program*

**WHEREAS**, this Resolution allowed for insertion of a Special Item of Revenue in to the previously approved 2017 Budget, and

**WHEREAS**, after adopting the Resolution and upon further review it was determined that this Item of Revenue had been accounted for in the 2017 Budget.

**NOW, THEREFORE, BE IT RESOLVED**, by the Holland Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey that the following Resolution adopted 2017-4-18 be rescinded:

*RESOLUTION  
CHAPTER 159  
Insertion of Special Item of Revenue  
\$5,000.00 from the PennEast Pipeline Community Connector Grant Program*

**BE IT FURTHER RESOLVED**, that the Municipal Clerk will provide 2 certified copies of this Resolution to the Chief Finance officer, one of which will be forwarded to the Director.

**LIAISON REPORTS**

**NEW BUSINESS FROM TOWNSHIP COMMITTEE**

**Discussion:** Summer meeting schedule

**July 5 (Wednesday)**

**July 18**

**August 1**

**August 15**

**-Approval to attend seminar and webinar:**

Planning Board/Board of Adjustment Secretary Maria Elena Kozak

Date	Host	Subject	Cost
6/8/2017	Webinar NJLM and NJAPZA	“Inherently Beneficial Uses Under the MLUL: What are They and How Are They Treated?”	\$ no cost

**-RESOLUTION**-Extending contracts with H & K Group, Inc. and Stavola Construction Materials, Inc. for road materials

**RESOLUTION**

Extending the 2016 Agreement Between Bethlehem Township, Alexandria Township, Holland Township and H & K Group, Inc. and Stavola Construction Materials, Inc. for Road Materials in 2017 as Allowed in the 2016 Contract

**WHEREAS**, Holland Township received bids on April 6, 2016 for the purchase of maintenance and repair materials, and

**WHEREAS**, the Township of Bethlehem and the Township of Alexandria are included in this bid; and

**WHEREAS**, the bids were awarded in 2016 with an option to extend the contract for an additional year.

**NOW, THEREFORE, BE IT RESOLVED**, by the Holland Township Committee that Holland Township be authorized to exercise the option to extend contract an additional year with H & K Group, Inc. for the following items:

Mot Mix Asphalt, Mix I-4, Surface Course (FOB)	200 Tons Holland 200 Tons Bethlehem 200 Tons Alexandria	\$46.70 Per Ton	\$9,340.00 \$9,340.00 \$9,340.00
Hot Mix Asphalt, Mix I-4 Surface Course (FDS)	200 Tons Holland 200 Tons Bethlehem 200 Tons Alexandria	\$56.00 Per Ton	\$11,200.00 \$11,200.00 \$11,200.00
Hot Mix Asphalt, Mix I-5 Surface Course (FOB)	800 Tons Holland 600 Tons Bethlehem 1,000 Tons Alexandria	\$46.70 Per Ton	\$37,360.00 \$28,020.00 \$46,700.00
Hot Mix Asphalt, Mix I-5 Surface Course (FDS)	800 Tons Holland 600 Tons Bethlehem 1,000 Tons Alexandria	\$56.00 Per Ton	\$44,800.00 \$33,600.00 \$56,000.00
Hot Mix Asphalt, Mix I-2 Base Course (FOB)	300 Tons Holland 400 Tons Bethlehem 200 Tons Alexandria	\$44.00 Per Ton	\$13,200.00 \$17,600.00 \$8,800.00
Hot Mix Asphalt, Mix I-2, Base Course (FDS)	300 Tons Holland 400 Tons Bethlehem 200 Tons Alexandria	\$53.30 Per Ton	\$15,990.00 \$21,320.00 \$10,660.00
Densely Graded Aggregate (DGA) (FOB)	500 Tons Holland	\$16.75 Per Ton	\$8,375.00
1 ½" Quarry Process/Road Blend (FDS)	200 Tons Holland	\$17.30 Per Ton	\$3,460.00
2 ½" Quarry Process/Road Blend (FDS)	200 Tons Holland	\$17.30 Per Ton	\$3,460.00
¾" Clean Crushed Stone (FOB)	200 Tons Holland	\$19.05 Per Ton	\$3,810.00
1 ½" Clean Crushed Stone (FDS)	200 Tons Holland	\$18.55 Per Ton	\$3,710.00
2 ½" Clean Crushed Stone (FDS)	200 Tons Holland	\$18.55 Per Ton	\$3,710.00
Rip Rap, R-4 6"-8" Clean (FDS)	200 Tons Holland 300 Tons Bethlehem 200 Tons Alexandria	\$22.80 Per Ton	\$4,560.00 \$6,840.00 \$4,560.00
Gabion Stone 4"-7" clean (FDS)	200 Tons Holland	\$22.80 Per Ton	\$4,560.00

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that Holland Township be authorized to exercise the option to extend the contract an additional year with Stavola Construction Materials, Inc. for the following items:

Densely Graded Aggregate (DGA) (FOB)	500 Tons Holland 900 Tons Bethlehem 1,000 Tons Alexandria	\$10.00 Per Ton	\$5,000.00 \$9,000.00 \$10,000.00
Densely Graded Aggregate (DGA) (FDS)	900 Tons Bethlehem 1,000 Tons Alexandria	\$15.25 Per Ton	\$13,725.00 \$15,250.00
1 ½” Quarry Process/Road Blend (FOB)	200 Tons Holland	\$10.00 Per Ton	\$2,000.00
2 ½” Quarry Process/Road Blend (FOB)	200 Tons Holland	\$14.00 Per Ton	\$2,800.00
¾” Clean Crushed Stone (FOB)	200 Tons Holland	\$13.00 Per Ton	\$2,600.00
	400 Tons Bethlehem 400 Tons Alexandria		\$5,200.00 \$5,200.00
¾” Clean Crushed Stone (FDS)	400 Tons Bethlehem 400 Tons Alexandria	\$18.25 Per Ton	\$7,300.00 \$7,300.00
1 ½” Clean Crushed Stone (FOB)	200 Tons Holland	\$14.00 Per Ton	\$2,800.00
2 ½” Clean Crushed Stone (FOB)	200 Tons Holland	\$14.00 Per Ton	\$2,800.00

**-RESOLUTION**-hiring part time Buildings & Grounds Assistant at Riegel Ridge Community Center

**RESOLUTION**

Authorization to hire Nicholas Aquino as part time  
Building & Grounds Assistant at Riegel Ridge Community Center

**-RESOLUTION**-Clean Communities

**RESOLUTION**

Acknowledging the use of the Clean Communities Grant for the years 2015, 2016 and 2017

**WHEREAS**, the New Jersey Clean Communities Council is a 501c3 not-profit funded by the Clean Communities Act to reduce litter through education and promote the proper handling of solid waste and

**WHEREAS**, the Council works closely with 559 municipalities and 21 counties that receive Clean Communities funding, in the implementation of local litter abatement programs and

**WHEREAS**, municipalities receiving Clean Communities grant funding are required by the Clean Communities Act (Clean Communities Act, P.L. 2002, c.128 C.13.1E-218) to submit statistical reports to the Clean Communities Council, and

**WHEREAS**, Holland Township Clean Communities Coordinator, Alan Turdo and Clean Communities Coordinators around the state submit these Statistical Reports which are given to the Governor and Legislature, and

**WHEREAS**, Holland Township has been fortunate to receive funding through the Clean Communities Council for many years including:

- 2014-\$14,588.09
- 2015-\$17,722.14
- 2016-\$20,269.03
- 2017-\$0 to date

**NOW, THEREFORE, BE IT RESOLVED**, by the Holland Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey that the Township Committee and the residents of Holland Township would like to thank Sandra Huber, Executive Director of Clean Communities and the Clean Communities Council for their generous funding in the past.

**BE IT FINALLY RESOLVED**, that the Township of Holland has used the following amounts of the grants awarded to the Township for the expenses of the 30 yard refuse dumpster that is available to residents of Holland Township.

- 2015-8 dumpsters = \$4,080
- 2016-9 dumpsters = \$4,590
- 2017-(to date) 4 dumpsters= \$2,040

**BUSINESS FROM TOWNSHIP ATTORNEY**

**MEETING OPEN TO PUBLIC**-(speakers will be limited to 3 minutes)

**ADJOURN** at \_\_\_\_\_

DRAFT AGENDA