



Township of Holland
IN
HUNTERDON COUNTY

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Draft Agenda-Business to the extent known

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA
May 16, 2017

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 8, 2016 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES OF THE: May 2, 2017 Regular Meeting and Executive Session

APPROVAL OF BILLS AS SUBMITTED

REMINDER/ANNOUNCEMENT

-Tuesday June 6th is Primary Election Day. Polls are open 6:00 am-8:00 pm. The first meeting in June will be Wednesday June 7th

BID AWARD

Possible award of Stage and Screening Room contract-Bids were opened at 3:30 pm on Tuesday May 2, 2017 with the following results:

Bidder & Contact	Address	Bid Amount
Charles Mann Contracting	Pittstown, N.J.	126,120.00
Quality Roof Cleaning dba/Padovani Roofing & Construction	Neshanic Station, NJ	123,000.00

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-RESOLUTION-to pay bills twice in July and August 2017

RESOLUTION

Authorizing the Chief Finance Officer to pay bills on July 5, 2017 and on August 1, 2017

WHEREAS, the Township Committee of the Township of Holland has canceled their regularly scheduled meetings on July 1, 2017 and August 1, 2017 due to absences; and

WHEREAS, waiting 4 weeks between meetings to pay township bills will cause many bills to be paid late.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey that the Mayor (or Deputy Mayor, in his absence), Chief Financial Officer and Municipal Clerk (or Deputy Municipal Clerk in her absence) are hereby authorized to sign checks to pay bills on July 5th and August 1st, 2017. Bills will be presented for approval at the next regularly scheduled meeting.

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

- Approval of Sidebar Agreement with Teamsters Local 773
- Approval of pay scales for Riegel Ridge Community Pool Management and Swim Instructors
Riegel Ridge Community Pool Managers and Swim Instructors
 Payroll Increase Schedule Approved May 16, 2017

Payroll increase schedule for Riegel Ridge Community Pool Managers and Swim Instructors	
Pool Manager	
Years of Service As Life Guard	Salary
1-2 yrs	\$10.00
3-4 yrs	\$10.50
5-6 yrs	\$11.25
7, 8, 9 yrs	\$12.75
Swim Instructor Group	
Years of Service As Front Desk	Salary
1-2 yrs	\$13.00
3-4 yrs	\$13.50
5-6 yrs	\$14.25
7, 8, 9 yrs	\$15.00
Swim Instructor Private	
Years of Service As Front Desk	Salary
1-2 yrs	\$14.00
3-4 yrs	\$14.50
5-6 yrs	\$15.25
7, 8, 9 yrs	\$16.00

-RESOLUTION-to hire 2017 Pool Staff
2017 SALARY RESOLUTION
Pool

Authorization to hire the following seasonal part time
Lifeguards, pool front desk and Snack Hut at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of seasonal pool staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, these employees will be hired as “at will” 4 month part-time, seasonal employees

WHEREAS, these employee’s will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, these employees will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to these employees for review and will be required to comply with all policies in the handbook, and

WHEREAS, these employees will be required to attend and pass all required training; and

WHEREAS, these employees will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, these employees will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, the following people be hired as seasonal part-time employees contingent on favorable results of all required background checks, effective May 17, 2017.

Riegel Ridge Pool-Life Guards and Pool Front Desk Staff
Payroll Increase Schedule updated with
increases for lifeguards and Pool Desk Staff Approved May 6, 2014

Payroll increase schedule for Riegel Ridge Community Pool Life Guards and Front Desk	
Lifeguards	
Years of Service As Life Guard	Salary
1-2 yrs	\$9.00
3-4 yrs	\$9.50
5-6 yrs	\$10.25
7, 8, 9 yrs	\$10.50
10, 11 yrs	\$11.25
12 + yrs	\$12.75
Pool Front Desk	
Years of Service As Front Desk	Salary
1-2 yrs	\$8.50

3-4 yrs	\$9.00
5-6 yrs	\$9.50
7, 8, 9 yrs	\$10.00
10, 11 yrs	\$10.50
12 + yrs	\$11.00

Riegel Ridge Community Pool Snack Hut Staff
Payroll Increase Schedule Approved May 15, 2012

Payroll increase schedule for Riegel Ridge Community Pool Snack Hut		
# of years employed at Riegel Ridge Snack Hut	Salary (per hour)	
	Counter Salary (per hour)	Grill Salary (per hour)
1 st and 2 nd years	\$7.25	\$ 9.00
3 rd and 4 th years	\$7.75	\$ 9.50
5 th and 6 th years	\$8.50	\$ 10.25
7 th , 8 th and 9 th years	\$9.00	\$ 10.75
10 th + years	\$9.25	\$ 11.00

NOW, THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, the following corrections be made and following additions to the staff be hired as seasonal part-time employees contingent on favorable results of all required background checks, effective June 16, 2017.

Pool Supervisor

Name	Position	Salary
Jessica Neglia	Pool Supervisor	\$7,429

Pool Managers

Name	Position	Salary
Rachael Cazerna	Manager	\$10.00
Peter Hannon	Manager	\$10.50
Cayla Mazzetta	Manager	\$10.00
Kyle Olszak	Manager	\$10.00
Jesse Matarazzo	Manager	\$10.00
Matthew Vollo	Manager	\$10.00
Ryan O'Connor	Manager	\$10.00
Kelsey Kunich	Manager	\$10.00
Dianne Ihling	Manager	\$12.24
Jeannette Murphy	Manager	\$11.50

Lifeguards

Name	Position	Salary
Kevin Scanlan	Lifeguard	\$9.50
Ashley Kolpan	Lifeguard	\$9.00
Rachel Czerna	Lifeguard	\$9.50
Rebecca Leonard	Lifeguard	\$9.00
Joseph Leonard	Lifeguard	\$9.00
Peter Hannon	Lifeguard	\$9.50

Michael Copploa	Lifeguard	\$9.00
Cayla Mazzetta	Lifeguard	\$9.50
Kyle Olszak	Lifeguard	\$9.00
Jesse Matarazzo	Lifeguard	\$10.25
Julia Glassmacher	Lifeguard	\$9.00
Jake Stirberg	Lifeguard	\$9.00
Madison Brogan	Lifeguard	\$9.00
Clare Nugent	Lifeguard	\$9.00
Jonathan Wirkus	Lifeguard	\$9.50
Harriet LeFavour	Lifeguard	\$9.50
Shannon Hesse	Lifeguard	\$9.00
Madison Hesse	Lifeguard	\$9.00
Ryan O'Connor	Lifeguard	\$9.50
Kelsey Kunich	Lifeguard	\$9.00
Sarah Kania	Lifeguard	\$9.00
Kevin Moran	Lifeguard	\$10.25
Kathryn Williams	Lifeguard	\$9.00
Kelsey O'Connor	Lifeguard	\$9.00
Kyle Kunich	Lifeguard	\$9.00
Nicole Davison	Lifeguard	\$9.50
Elise Leuenberger	Lifeguard	\$9.00
Claire Polin	Lifeguard	\$9.00
Ethan Laible	Lifeguard	\$9.00
Katherine Woerner	Lifeguard	\$9.00
Allison Salkin	Lifeguard	\$9.00
Haley Mitchell	Lifeguard	\$9.00
Hannah Mitchell	Lifeguard	\$9.00
Nicholas Gilmore	Lifeguard	\$9.00
Sean Lessig	Lifeguard	\$9.00
Hannah Szych	Lifeguard	\$9.00
Megan Benner	Lifeguard	\$9.00
Joseph Bobrowski	Lifeguard	\$9.00
Lane Mccarty	Lifeguard	\$9.00
Jeannette Murphy	Lifeguard	\$10.50

Pool Desk Staff

Name	Position	Salary
Matthew Vollo	Desk	\$9.50
Caitlin Vespoli	Desk	\$8.50
Claire Wolfson	Desk	\$8.50
Katie Bodder	Desk	\$8.50
Sarah Tepper-Fazzari	Desk	\$8.50
Andrew King	Desk	\$8.50

Snack Hut Staff

Name	Position	Salary
Sara Kapushinsky	Cashier	\$7.25

Victoria Verdi	Cashier	\$7.25
MacKenzie Fawthrop	Cashier	\$7.25
Stephen Reinard	Cashier	\$7.25
George Jacobs	Cook	\$9.00
Emily Kolonia	Cook	\$10.25
Tyler Reina	Cook	\$9.00
Audrey LaBar	Cook	\$9.00

Swim Instructors (Group) PER SESSION

Rachael Czerna	Instructor	\$13.00
Cayla Mazzetta	Instructor	\$13.50
Clare Nugent	Instructor	\$13.00
Madison Hesse	Instructor	\$13.00
Shannon Hesse	Instructor	\$13.00
Megan Benner	Instructor	\$13.00
Kate Woerner	Instructor	\$13.00
Nicole Davison	Instructor	\$13.50

Swim Instructors (Private) PER SESSION

Rachael Czerna	Instructor	\$14.00
Cayla Mazzetta	Instructor	\$14.50
Clare Nugent	Instructor	\$14.00
Madison Hesse	Instructor	\$14.00
Shannon Hesse	Instructor	\$14.00
Megan Benner	Instructor	\$14.00
Kate Woerner	Instructor	\$14.00
Nicole Davison	Instructor	\$14.50

-RESOLUTION-Release of Escrow- Genesis Building Inc.

RESOLUTION

Authorizing the Refund of Escrow Deposit Genesis Building Inc.

WHEREAS, the Municipal Land use Law allows for refunding of unused escrow deposits, Cash Bonds, and accumulated interest, and

WHEREAS, the Township of Holland has received deposits for Review, Inspection fees and Cash Bonds, and

WHEREAS, the Township of Holland has received signed board professional release forms and

WHEREAS, it has been determined that the various applications and projects listed below have been withdrawn, or have received approval for release:

Genesis Building Inc
 PO Box 154
 Stanton, NJ 08885
 Account # 14299568502030
 Planning Board Review Escrow \$5,504.32
 Block 3 Lot 53

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey that the Finance Officer hereby directed to refund the remaining escrow Deposits, cash bonds and accumulated interest to the above applicants.

-RESOLUTION-Release of Escrow- Hunterdon Capital LLC

RESOLUTION

Authorizing the Refund of Escrow Deposits- Hunterdon Capital LLC

WHEREAS, the Municipal Land use Law allows for refunding of unused escrow deposits, Cash Bonds, and accumulated interest, and

WHEREAS, the Township of Holland has received deposits for Review, Inspection fees and Cash Bonds, and

WHEREAS, the Township of Holland has received signed board professional release forms and

WHEREAS, it has been determined that the various applications and projects listed below have been withdrawn, or have received approval for release:

Hunterdon Capital LLC
PO Box 154
Stanton, NJ 08885
Account # 14299568502510
Planning Board Review Escrow \$177.49
Block 17 Lot 5

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Holland that the Finance Officer hereby directed to refund the remaining escrow Deposits, cash bonds and accumulated interest to the above applicants.

RESOLUTION- Redemption of Tax Sale Certificate to an Outside Lienholder

RESOLUTION

Authorizing the Redemption of Tax Sale Certificate to an Outside Lienholder

WHEREAS, at the Municipal Tax Sale held on December 10, 2014, a lien was sold on Block 10.01 Lot 26, also known as 39 Gridley Circle for unpaid 2013 Taxes; and,

WHEREAS, Lynn Edleston has redeemed Certificate # 2014-009

NOW, THEREFORE, BE RESOLVED, the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey directs the Chief Financial Officer to issue a check in the amount of \$436.79 for the lien paid at the sale to Joanne Musa at 10 Adam Labar Road, East Stroudsburg, PA 18302 on Tax Sale Certificate #2014-009.

-RESOLUTION-Appointing Department of Public Works Laborer

RESOLUTION
Appointing Department of Public Works Laborer

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____

DRAFT AGENDA