



Township of Holland
IN
HUNTERDON COUNTY

61 Church Road
Milford, New Jersey 08848
Phone (908) 995-4847 ext 210
Fax (908) 995-7112

www.hollandtownshipnj.gov

Draft Agenda-Business to the extent known

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA

July 18, 2017

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 8, 2016 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES OF THE: June 20, 2017 Regular Meeting and Executive Session

APPROVAL OF BILLS AS SUBMITTED

July 5, 2017

| Check# | Vendor | Description | Payment | Check Total |
|--------|------------------------|-------------------------------------|-------------|-------------|
| 23177 | ALAN J. TURDO | Registration For 75C Tractor | \$ 60.00 | \$ 60.00 |
| 23178 | Alyssa Winsor | Background Check - Fingerprinting r | \$ 40.00 | \$ 40.00 |
| 23179 | Amazon.com RRCC | Various Items | \$ 909.60 | |
| | | Various Items | \$ 455.37 | \$ 1,364.97 |
| 23180 | Amelia Heller | Background Check - Fingerprinting r | \$ 40.00 | \$ 40.00 |
| 23181 | Amy Kucharski | Background Check - Fingerprinting r | \$ 40.00 | \$ 40.00 |
| 23182 | AQUA NEW JERSEY | 910 Milford Warren Glen Rd Seasonal | \$ 15.96 | |
| | | 910 Lawn Irrigation | \$ 18.86 | |
| | | RRCC 051517-061417(8796) | \$ 410.98 | |
| | | RRCC Pool 051517-061417(8797) | \$ 2,065.17 | \$ 2,510.97 |
| 23183 | Robert J. BEVILACQUA | 2017 Tack Oil | \$ 760.00 | \$ 760.00 |
| 23184 | PEPSI-COLA | Water for fitness center | \$ 86.24 | \$ 86.24 |
| 23185 | BRINKERHOFF ENTERPRISE | PB B9 L7 close out the account | \$ 501.88 | \$ 501.88 |
| 23186 | CERTIFIED CHEMICAL CO | Supplies for pool | \$ 821.41 | \$ 821.41 |
| 23187 | CHERRY VALLEY TRACTOR | Flail Mower Bushing, Plate, Bearing | \$ 331.49 | \$ 331.49 |
| 23188 | CLEMENS UNIFORM | DPW Shop Rags | \$ 21.75 | |
| | | Mats for Munic 062217 | \$ 35.25 | |
| | | Mats for RRCC | \$ 111.80 | \$ 168.80 |
| 23189 | COOPER ALARM SYSTEMS, | New Cameras for community Center | \$ 525.00 | \$ 525.00 |

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|-------|------------------------|---|-------------|-------------|
| 23190 | DAVIS BUSINESS MACHIN | Monthly Maintenance Fee IR-C33801 | \$ 244.05 | \$ 244.05 |
| 23191 | DINGMAN'S DAIRY | Ice Cream for snack hut | \$ 358.45 | |
| | | Ice Cream for Snack Hut | \$ 232.59 | \$ 591.04 |
| 23192 | EASTERN CONCRETE MATE | 4"-12" Rip Rap | \$ 934.90 | \$ 934.90 |
| 23193 | ELIZABETHTOWN GAS | Meter 01061655 Account 93404665351 | \$ 203.88 | \$ 203.88 |
| 23194 | FASTENAL | Metric Bolts | \$ 8.30 | \$ 8.30 |
| 23195 | FEDERAL EXPRESS | Shipping - Alcotest | \$ 47.29 | \$ 47.29 |
| 23196 | FINCH FUEL OIL CO, IN | Gasoline, Ultra Low Sulfur Diesel | \$ 845.99 | \$ 845.99 |
| 23197 | FLIP PAD | Case 580SN Backhoe Flip Pads | \$ 238.00 | \$ 238.00 |
| 23198 | FOX BROTHERS ALARM SE | Alarm System Riegel Ridge - 2017 3r | \$ 165.00 | \$ 165.00 |
| 23199 | GEBHARDT & KIEFER, P. | Services 030117-043017 general | \$ 6,204.62 | \$ 6,204.62 |
| 23200 | GEBHARDT & KIEFER, P. | Services 030117-043017 PennEast Pip | \$ 214.50 | \$ 214.50 |
| 23201 | Gotham Shredders & Bi | Shredder - Police | \$ 3,174.00 | \$ 3,174.00 |
| 23202 | GRAINGER | Eye Glass Cleaner, Ear Plugs, Deadbo | \$ 503.34 | \$ 503.34 |
| 23203 | Harrison Thoman | Background Check - Fingerprinting r | \$ 40.00 | \$ 40.00 |
| 23204 | HOLLAND TOWNSHIP | escrow interest | \$ 498.05 | \$ 498.05 |
| 23205 | HOLLAND TOWNSHIP | 2017 Sewer bill June 1 61 church rd | \$ 540.00 | \$ 540.00 |
| 23206 | HOLLAND TOWNSHIP | 2017 Sewer bill June 1 914 Milford | \$ 270.00 | \$ 270.00 |
| 23207 | HOLLAND TOWNSHIP | 2017 Sewer bill due June 1 Milford | \$ 181.36 | \$ 181.36 |
| 23208 | HOLLAND TOWNSHIP | 2017 Sewer Bill due Jun 1 910 Milford | \$ 4,562.32 | \$ 4,562.32 |
| 23209 | HUNTERDON LOCK AND SA | Pad Lock Repair, combination Locks | \$ 81.97 | \$ 81.97 |
| 23210 | HUNTERDON TECH SUPPORT | EC Forestry Grant - DEP - Holland P | \$ 915.54 | \$ 915.54 |
| 23211 | JERSEY CENTRAL POWER | Account 100 004 272 595 Street Light | \$ 1,669.90 | |
| | | Account 100 004 272 553 Street Light | \$ 159.87 | |
| | | Account 100 060 952 585 Street Light | \$ 60.96 | |
| | | Account 100 004 272 652 Street Light | \$ 183.20 | |
| | | Account 100 003 579 271 Library5/20 | \$ 143.25 | |
| | | Account 100 029 305 644 5/20-6/18/1 | \$ 4,023.10 | |
| | | Account 100 105 886 640 914 Milford | \$ 161.21 | |
| | | Account 100 004 555 932 Case Field | \$ 88.20 | \$ 6,489.69 |
| 23212 | JERSEY CENTRAL POWER | Account 100 070 503 212 Pool June 2 | \$ 3.32 | |
| | | Account 100 004 555 858 Baseball 51 | \$ 509.86 | |
| | | Account 100 077 061 016 4520/17-6 | \$ 3,139.80 | \$ 3,652.98 |
| 23213 | JESSICA NEGLIA | Pizza for summer campers | \$ 322.81 | |
| | | Learn To Swim Registration for 2017 | \$ 300.00 | \$ 622.81 |
| 23214 | KIEFER | Sim and play for swim lessons | \$ 86.55 | \$ 86.55 |
| 23215 | LAWSON PRODUCTS, INC. | Ty-Raps, Nuts, Bolts, Grinding Wheel | \$ 125.85 | \$ 125.85 |
| 23216 | LIFESAVERS, INC. | Ice Packs | \$ 85.73 | \$ 85.73 |
| 23217 | MAGLOCLEN | Annual Membership Fee | \$ 400.00 | \$ 400.00 |
| 23218 | MARIA ELENA JENNETTE | Misc reimbursements | \$ 490.94 | \$ 490.94 |
| 23219 | Marie Heyduke | Background Check - Fingerprinting r | \$ 40.00 | \$ 40.00 |
| 23220 | MASER CONSULTING PA | PB HK B24 L 3 13 review thru 060417 | \$ 225.00 | |
| | | PB Highlands Council Land Use Inventory | \$ 1,352.50 | |
| | | General Engineer Services thru 6/4/ | \$ 540.00 | |
| | | General Engineer Services thru 6/4/ | \$ 210.00 | |
| | | Driveway Permit Review | \$ 175.00 | |
| | | 2016 NJDEP MSRP Annual Report | \$ 97.50 | \$ 2,600.00 |
| 23221 | Matthew Carvin | Background Check - Fingerprinting r | \$ 40.00 | \$ 40.00 |

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|---------------|-------------------------|-------------------------------------|---------------|---------------|
| 23222 | Matthew Pardonner | Background Check - Fingerprinting r | \$ 40.00 | \$ 40.00 |
| 23223 | EDWARD HORSFALL | Computer Services | \$ 300.00 | |
| | | Computer Services 5/11-5/17/17 | \$ 550.00 | \$ 850.00 |
| 23224 | MGL PRINTING SOLUTION | Check Clearing Account # 23500-2499 | \$ 308.50 | \$ 308.50 |
| 23225 | MILFORD SEWER UTILITY | 3rd qtr 2017 | \$ 50,000.00 | \$ 50,000.00 |
| 23226 | MUSCONETCONG WATERSHEAD | Musconetcong Cleanup 2017 | \$ 500.00 | \$ 500.00 |
| 23227 | NJ Advance Media | account 1160894 | \$ 64.77 | \$ 64.77 |
| 23228 | OFFICE DEPOT, INC. | Office Supplies | \$ 92.20 | |
| | | Paper | \$ 123.97 | \$ 216.17 |
| 23229 | Padovani Roofing & Co | RRCC Stage Rehabilitation Project | \$ 28,420.00 | \$ 28,420.00 |
| 23230 | Patrick Carmona | Window Cleaning | \$ 275.00 | \$ 275.00 |
| 23231 | PENTELEDATA | Cable Modem Rtl & Support 6/24-7/24 | \$ 199.90 | \$ 199.90 |
| 23232 | Postmaster | Summer 2017 Newsletter | \$ 544.08 | \$ 544.08 |
| 23233 | Promed Office Cleaner | Police Cleaning - June 2017 | \$ 540.00 | \$ 540.00 |
| 23234 | PROPAC, INC. | OEM / CERT | \$ 996.72 | \$ 996.72 |
| 23235 | Qi Zhang Lin & Shen J | PB Asian Yummy B22 L29.19 Close Out | \$ 1,041.92 | \$ 1,041.92 |
| 23236 | RAIN OR SHINE TENT RE | Tents for summer camp | \$ 675.00 | \$ 675.00 |
| 23237 | RARITAN VALLEY DISPOSAL | 2017 30 Yard Dumpsters | \$ 1,020.00 | |
| | | 2017 30 Yard Dumpsters | \$ 510.00 | \$ 1,530.00 |
| 23238 | Robin Nugent | Summer Camp Supplies | \$ 181.68 | \$ 181.68 |
| 23239 | RTG 2, LLC | 2017 Tub Grinding Brush | \$ 2,925.00 | \$ 2,925.00 |
| 23240 | Sean Lessig | Background Check - Fingerprinting r | \$ 40.00 | \$ 40.00 |
| 23241 | SERVICE ELECTRIC TELE | Telephone RRCC | \$ 189.16 | \$ 189.16 |
| 23242 | Simeon Pecchia | Background Check - Fingerprinting r | \$ 40.00 | \$ 40.00 |
| 23243 | SIMPLEX GRINNELL, LP | Simplex Service Agreement (Fire Ala | \$ 2,103.64 | \$ 2,103.64 |
| 23244 | STAPLES BUSINESS ADVA | office supplies account NYC 1475927 | \$ 318.28 | \$ 318.28 |
| 23245 | STATE CHEMICAL | Never Seize, Penetrating Fluid | \$ 225.77 | \$ 225.77 |
| 23246 | STEPH & TIMS ICE CREAM | Summer Camp Field Trip (Jimmy's) | \$ 840.00 | \$ 840.00 |
| 23247 | THE LOCK DOCTOR | Fix lock for front door @ RRCC | \$ 205.00 | \$ 205.00 |
| 23248 | THERESA VERDI | Cleaning RRCC | \$ 400.00 | \$ 400.00 |
| 23249 | TREASURER, STATE OF N | 2nd Quarter Marriage License Fee | \$ 125.00 | \$ 125.00 |
| 23250 | US Foods Inc., Allent | Food for snack hut | \$ 436.56 | \$ 436.56 |
| 23251 | VALLEY AUTO SUPPLY | Paper Towels & AC Recharge | \$ 94.87 | |
| | | Oil Filter, V-Belt | \$ 175.96 | |
| | | Emergency Light Bulbs | \$ 14.90 | \$ 285.73 |
| 23252 | H & K Group, Inc. | 2017 Recycled Asphalt | \$ 115.71 | |
| | | 2017 Blacktop | \$ 1,319.92 | \$ 1,435.63 |
| 23253 | H & K Group, Inc. | 2017 Blacktop | \$ 2,240.45 | |
| | | 2017 Recycled Blacktop | \$ 221.23 | |
| | | 2017 Recycled Blacktop | \$ 112.03 | |
| | | 2017 Blacktop | \$ 863.82 | \$ 3,437.53 |
| 23254 | WATER SAFETY PRODUCTS | Male lifeguard Shorts | \$ 159.45 | \$ 159.45 |
| 23255 | WE RENT | 14" Diamond Blade | \$ 126.00 | \$ 126.00 |
| 23256 | WEST HUNTERDON LANES, | Bowling Field Trip | \$ 380.00 | \$ 380.00 |
| 23257 | WOODRUFF ENERGY | Jun-17 | \$ 181.20 | \$ 181.20 |
| | | | \$ 142,587.15 | \$ 142,587.15 |
| Manual Checks | | | | |
| 70117 | GUARDIAN | JULY 2017 Dental | \$ 2,715.65 | \$ 2,715.65 |

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|-------|--------------------------|--------------------------------|---------------|---------------|
| 63017 | NJ STATE HEALTH BENEFITS | July Health Benefits Billing | \$ 28,735.48 | \$ 28,735.48 |
| 62117 | ITS NEOPOST, INC. | Refill Postage Machine 6/22/17 | \$ 500.00 | \$ 500.00 |
| | | Total | \$ 174,538.28 | \$ 174,538.28 |

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|-------------------------|-----------------------------------|--------------------------|
| CURRENT FUND | BUDGET AND APPROPRIATION RESERVES | \$ 84,025.42 |
| GRANT FUND | BUDGET AND APPROPRIATION RESERVES | \$ 6,652.01 |
| GENERAL CAPITAL FUNDS | BUDGET AND APPROPRIATION RESERVES | \$ 31,594.00 |
| SEWER FUND | BUDGET AND APPROPRIATION RESERVES | \$ 50,000.00 |
| ESCROW | ESCROW FUNDS | \$ 2,266.85 |
| Checks issued 6-20-2017 | | 174,538.28 |
| Other Payments | | |
| | Manual Totals | <u>174,538.28</u> |
| Total | | <u><u>174,538.28</u></u> |

July 18, 2017

| Check# | Vendor | Description | Payment | Check Total |
|--------|-----------------------------------|------------------------------------|--------------|--------------|
| 23258 | Alex Bellick Jr | Background Check - Fingerprinting | \$ 40.00 | \$ 40.00 |
| 23259 | ALLEGRO ENTERPRISES, INC. | Bottled Water for the Township | \$ 55.50 | \$ 55.50 |
| 23260 | Allison Jeffreys | Background Check - Fingerprinting | \$ 40.00 | \$ 40.00 |
| 23261 | AMERIGAS - CLINTON 7510 | Propane for snack hut | \$ 92.39 | \$ 92.39 |
| 23262 | Amy Kucharski | Summer Camp Supplies | \$ 33.15 | \$ 33.15 |
| 23263 | AMY R KIRK | Yoga June 2017 | \$ 232.00 | \$ 232.00 |
| 23264 | AQUA NEW JERSEY | 5/26/17-6/28/17 | \$ 321.32 | |
| | | Hydrant Fox Hill 3/28/17-6/28/17 | \$ 379.92 | |
| | | Hydrants Qtly 3/28/17-6/28/17 | \$ 3,073.80 | \$ 3,775.04 |
| 23265 | Audrey Labar | Background Check - Fingerprinting | \$ 40.00 | \$ 40.00 |
| 23266 | Bedard Kurowicki & Co CPA's PC | 2016 Statutory Audit | \$ 13,500.00 | |
| | | 2016 Statutory Audit | \$ 750.00 | \$ 14,250.00 |
| 23267 | BI-LO Industries | 10W30 Motor Oil | \$ 71.96 | \$ 71.96 |
| 23268 | BRIDGE STREET SERVICE CENTER | 15-13 Battery | \$ 130.07 | \$ 130.07 |
| 23269 | CASTLE SEPTIC SERVICE CORP. | Monthly Toilet Rental Charge | \$ 280.00 | \$ 280.00 |
| 23270 | Catherine Palumbo | Reimbursement for damaged clothing | \$ 52.24 | \$ 52.24 |
| 23271 | CHERRY VALLEY TRACTOR SALES | Flail Mower Parts | \$ 331.49 | \$ 331.49 |
| 23272 | CLEMENS UNIFORM | Mats for Municipal Bldg | \$ 35.25 | |
| | | DPW Shop Rags & Bethany Ridge Mat | \$ 21.75 | \$ 57.00 |
| 23273 | COOPER ELECTRICAL SUPPLY | Emergency Light 12V Battery | \$ 475.00 | \$ 475.00 |
| 23274 | DEER CARCASS REMOVAL SERVICE, LLC | Deer Carcass Removal - May & June | \$ 171.00 | \$ 171.00 |
| 23275 | DELAWARE VALLEY ATHLETIC ASSOC. | 2017 Road Clean Up - Ellis Rd | \$ 500.00 | \$ 500.00 |
| 23276 | DINGMAN'S DAIRY | Ice Cream | \$ 211.80 | |
| | | Ice Cream Snack Hut | \$ 109.67 | \$ 321.47 |
| 23277 | Dorothy Fletcher | 2017 Mailbox Replacement | \$ 50.00 | \$ 50.00 |
| 23278 | ELIZABETHTOWN GAS | Meter 14Y735578 Account 98904592 | \$ 20.80 | \$ 20.80 |
| 23279 | EUGENIA FRANZO | Zumba - June 2017 | \$ 100.20 | \$ 100.20 |
| 23280 | FINCH FUEL OIL CO, INC | Ultra Low Sulfur Diesel Fuel | \$ 317.10 | \$ 317.10 |
| 23281 | GRAINGER | Eye Wash Station, First Aid Kit - | \$ 70.42 | \$ 70.42 |
| 23282 | H.J. OPDYKE LUMBER COMPANY, INC. | Solvent, Star Bits, Screws | \$ 0.59 | \$ 0.59 |

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|-------|---------------------------------------|------------------------------------|--------------|--------------|
| 23283 | HOLLAND TOWNSHIP | 2017 Sewer Bill due Sept1 910 Mil | \$ 4,500.00 | \$ 4,500.00 |
| 23284 | HOLLAND TOWNSHIP | 2017 Sewer bill due Sept 1 Milford | \$ 180.00 | \$ 180.00 |
| 23285 | HOLLAND TOWNSHIP | 2017 Sewer bill 3rd qtr 1 914 Mil | \$ 272.82 | \$ 272.82 |
| 23286 | HOLLAND TOWNSHIP | 2017 Sewer bill 3rd qtr 61 church | \$ 545.64 | \$ 545.64 |
| 23287 | HOLLAND TWP VOLUNTEER FIRE COMPANY | 3rd Quarter Payment - per Mayor B | \$ 17,500.00 | \$ 17,500.00 |
| 23288 | IN THE SWIM | No diving symbol | \$ 618.83 | |
| | | Pool Supplies | \$ 892.40 | \$ 1,511.23 |
| 23289 | JERSEY CENTRAL POWER & LIGHT | 100 004 556 468 6/8/17-7/7/17 | \$ 341.34 | |
| | | 100 004 556 468 6/8/17-7/7/17 | \$ 74.07 | |
| | | 5/19/17-6/20/17 | \$ 963.71 | |
| | | 5/19/17-6/20/17 | \$ 5.06 | \$ 1,384.18 |
| 23290 | Jessica Dulin-Soto | Yoga - June 2017 | \$ 220.00 | \$ 220.00 |
| 23291 | JESSICA NEGLIA | Various Supplies | \$ 134.93 | |
| | | field trip tickets Dorney Park | \$ 997.50 | |
| | | Sky Zone field trip balance | \$ 584.00 | \$ 1,716.43 |
| 23292 | Jiorle's Office Supplies & Industries | rails, for lateral file | \$ 66.00 | \$ 66.00 |
| 23293 | JULIANNA R. BENDIX | Yoga - June 2017 | \$ 279.80 | \$ 279.80 |
| 23294 | L.J. ZUCCA INC. DISTRIBUTORS | Candy for snack hut | \$ 132.38 | |
| | | Candy for snack hut | \$ 83.06 | \$ 215.44 |
| 23295 | Lars Tribus | Refund of Summer Camp 2017 | \$ 193.00 | \$ 193.00 |
| 23296 | Laura Knott | Yoga June 2017 | \$ 110.00 | \$ 110.00 |
| 23297 | LAW OFFICE OF TODD BOLIG, LLC | PB Misc general Matters 060117-06 | \$ 270.00 | |
| | | PB Mill Rd Solar B2 L1.02 & B4 L1 | \$ 187.50 | |
| | | PB Pivotal/Etown B9 L20.01 service | \$ 225.00 | \$ 682.50 |
| 23298 | LAWRENCE LaFEVRE | 2017 PASA Farming for the Future | \$ 230.00 | \$ 230.00 |
| 23299 | LAWSON PRODUCTS, INC. | Bolts, Nuts, Washers For CX105 Fl | \$ 43.47 | \$ 43.47 |
| 23300 | LUCILLE A. GROZINSKI | PB 071017 meeting court reporter | \$ 225.00 | \$ 225.00 |
| 23301 | MASER CONSULTING PA | EC Forestry Grant and TC Holland | \$ 5,313.75 | |
| | | EC Forestry Grant and TC Holland | \$ 700.00 | |
| | | PB Mill Rd Solar B2 L1.02 & B4 L1 | \$ 1,200.00 | \$ 7,213.75 |
| 23302 | EDWARD HORSFALL | Jun-17 | \$ 250.00 | \$ 250.00 |
| 23303 | MELANIE WOROB | Zumba & Aqua Zumba Classes | \$ 530.60 | \$ 530.60 |
| 23304 | MILFORD-HOLLAND RESCUE SQUAD, INC. | 2017 3rdQUARTER DONATION | \$ 17,350.19 | \$ 17,350.19 |
| 23305 | MILFORD/FRENCHTOWN AUTO PARTS, INC. | 15-10 Wiper Blades | \$ 32.97 | \$ 32.97 |
| 23306 | MONINGHOFF APPLIANCE & SUPPLY CORP. | Keys & Bulbs | \$ 367.36 | |
| | | Various Supplies | \$ 150.90 | \$ 518.26 |
| 23307 | MUNICIPAL CLERKS' ASSOC OF NJ, INC. | 2017-2018 Membership Application | \$ 100.00 | \$ 100.00 |
| 23308 | NJ DEPT OF HEALTH & SENIOR SERVICES | Jun-17 | \$ 22.80 | \$ 22.80 |
| 23309 | NJ Advance Media | Ordinance 2017-9 Twp of Holland | \$ 47.96 | \$ 47.96 |
| 23310 | DCRP/NJ DIV OF PENSION/BENEFITS | Jun-17 | \$ 93.22 | \$ 93.22 |
| 23311 | OFFICE DEPOT, INC. | Police Supplies | \$ 52.58 | \$ 52.58 |
| 23312 | ONE CALL CONCEPTS, INC. | NJ One Call Mark Outs - June 2017 | \$ 13.75 | \$ 13.75 |
| 23313 | Padovani Roofing & Construction | RRCC Stage Rehabilitation Project | \$ 40,580.00 | \$ 40,580.00 |
| 23314 | PILATES BY CORRINE, LLC | Pilates - June 2017 | \$ 511.60 | \$ 511.60 |
| 23315 | R & L DATACENTERS, INC. | Municipal Payroll | \$ 616.55 | \$ 616.55 |
| 23316 | Robin Cimmino | Indoor Cycling June 2017 | \$ 140.00 | \$ 140.00 |
| 23317 | Robin Nugent | Supplies for summer camp | \$ 16.93 | \$ 16.93 |
| 23318 | Robin Nugent | Camp Supplies (Future Chefs) | \$ 169.31 | \$ 169.31 |

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|-------------------------|-----------------------------------|-----------------------------------|---------------|-------------------|
| 23319 | Robyn J Case | Background Check - Fingerprinting | \$ 40.00 | \$ 40.00 |
| 23320 | S & S WORLDWIDE | Summer Camp Beads | \$ 85.30 | \$ 85.30 |
| 23321 | Sean Jaco | Background Check - Fingerprinting | \$ 40.00 | \$ 40.00 |
| 23322 | SERVICE ELECTRIC CABLE TV, INC. | June | \$ 67.45 | \$ 67.45 |
| 23323 | SMITH MOTOR COMPANY, INC. | 15-12 Step Assembly | \$ 449.78 | \$ 449.78 |
| 23324 | St. of NJ/Dept of Labor/Workforce | 2016 Unemployment Assessment | \$ 533.66 | \$ 533.66 |
| 23325 | STATEWIDE INSURANCE FUND | 2017 insurance | \$ 49,130.00 | \$ 49,130.00 |
| 23326 | Stephanie Beddiges | Pilates - June 2017 | \$ 457.20 | \$ 457.20 |
| 23327 | STORR TRACTOR COMPANY | 2016 Case International Farmall 7 | \$ 4,790.04 | |
| | | 2016 Case International Farmall 7 | \$ 46,660.74 | \$ 51,450.78 |
| 23328 | STORR TRACTOR COMPANY | CX 105 Flail Mower Parts | \$ 748.47 | \$ 748.47 |
| 23329 | Tamatha Isenberg | Yoga June 2017 | \$ 403.00 | \$ 403.00 |
| 23330 | The Fibar Group LLC | Mulch for playground | \$ 1,919.00 | \$ 1,919.00 |
| 23331 | THERESA VERDI | Cleaning RRCC | \$ 280.00 | \$ 280.00 |
| 23332 | TILCON NEW YORK INC. | MC CO OP | \$ 235,131.48 | \$ 235,131.48 |
| 23333 | Township of East Amwell | 2017 Services for the CFO | \$ 9,075.00 | \$ 9,075.00 |
| 23334 | US Foods Inc., Allentown Division | Food for snack hut | \$ 596.46 | \$ 596.46 |
| 23335 | VALLEY AUTO SUPPLY | Honer Stones, Bulbs | \$ 15.77 | \$ 15.77 |
| 23336 | VERIZON | 6/26/17 billing | \$ 932.43 | |
| | | 6/26/17 billing | \$ 86.01 | |
| | | 6/26/billing | \$ 594.00 | |
| | | 6/26/17 billing | \$ 252.48 | |
| | | 6/26/17 billing | \$ 83.79 | \$ 1,948.71 |
| 23337 | VERIZON WIRELESS | Cell Phones/Air Cards - June 2017 | \$ 572.73 | \$ 572.73 |
| 23338 | WALLABY TALES | Eyes of the wild | \$ 300.00 | \$ 300.00 |
| 23339 | H & K Group, Inc. | 2017 Recycled Blacktop | \$ 149.94 | |
| | | 2017 Blacktop | \$ 3,171.70 | \$ 3,321.64 |
| 23340 | WB Mason Inc | Paper Towels & Hand Sanitize | \$ 86.58 | |
| | | Supplies | \$ 130.79 | \$ 217.37 |
| Manual Checks | | | | |
| 71017 | NJ Sales Tax | 2nd Qtr Sales Tax | \$ 316.80 | \$ 316.80 |
| | | Total | \$ 476,744.00 | \$ 476,744.00 |
| CURRENT FUND | | BUDGET AND APPROPRIATION RESERVES | \$ 143,364.22 | |
| GRANT FUND | | BUDGET AND APPROPRIATION RESERVES | \$ 6,381.40 | |
| GENERAL CAPITAL FUNDS | | BUDGET AND APPROPRIATION RESERVES | \$ 324,291.22 | |
| SEWER FUND | | BUDGET AND APPROPRIATION RESERVES | \$ 755.06 | |
| ANIMAL CONTROL | | BUDGET AND APPROPRIATION RESERVES | \$ 22.80 | |
| ESCROW | | ESCROW FUNDS | 1,612.50 | |
| DEVELOPMENT FEES | | development fees | | |
| Checks issued 7-18-2017 | | | | 476,427.20 |
| Other Payments | | | | |
| | 71016 | NJ Sales Tax | \$ 316.80 | |
| | | Manual Totals | | 316.80 |
| Total | | | | <u>476,744.00</u> |

REMINDER/ANNOUNCEMENT

-The Holland Township Committee has canceled their August 1st meetings. The next meeting of the Holland Township Committee will be August 15, 2017

-Elizabethtown Gas will be starting a gas main replacement project to replace the aging transmission line which feeds the NRG Power Plant in Holland Township. The gas main replacement will cross seven roadways, Cyphers Road, Bellis Road, Shire Road, Adamic Hill Road, Alfalfa Hill Road, Church Road, and Phillips Road.

This work is not associated with the PennEast Pipeline project

REVIEW OF 2016 AUDIT-

Auditor William Colantano, (Bedard, Kurowicki & Co) and CFO Margaret Pasqua will be present to review the 2016 Audit Report.

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-RESOLUTION-Salary Update #1-Summer Camp

2017 SALARY RESOLUTION UPDATE #1

Summer Camp

Authorization to hire the following 2017 seasonal part-time Summer Camp Staff at Riegel Ridge Community Center

WHEREAS, the Holland Township Committee adopted the 2017 seasonal part-time Summer Camp Staff at Riegel Ridge Community Center on June 20, 2017, and

WHEREAS, the Township Committee of the Township of Holland is in need of additional/replacement seasonal part-time Summer Camp Staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, these employees will be hired as “at will” seasonal part-time Summer Camp employees; and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to these employees for review and will be required to comply with all policies in the handbook, and

WHEREAS, these employees may be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of these background checks have been received, these employees will be supervised at all times, and

WHEREAS, these salaries are based on the following Payroll Increase Schedule established June 19, 2012:

Summer Camp Program Counselors and Instructors

Payroll increase schedule Approved June 19, 2012

| Payroll increase schedule for Holland Township Summer Recreation Program | | | | |
|---|-------------------|-------------------|-----------------|-----------------------|
| | Salary (per hour) | | | |
| # of years employed at Summer Recreation Program | Senior Counselors | Junior Counselors | Head Counselors | Specialty Instructors |
| 1 st and 2 nd years | \$ 9.00 | \$ 7.25 | \$ 10.00 | \$ 25.00 |
| 3 rd and 4 th years | \$ 9.50 | \$ 7.75 | \$ 10.50 | |
| 5 th and 6 th years | \$ 10.25 | \$ 8.25 | \$ 11.25 | |
| 7 th , 8 th and 9 th years | \$ 10.75 | \$ 8.75 | \$ 11.75 | |
| 10 th + years | \$ 11.50 | \$ 9.00 | \$ 12.50 | |

NOW, THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, the following people be hired as seasonal part-time Summer Camp Staff contingent on favorable results of all required background checks, effective February 22, 2017.

BE IT FURTHER RESOLVED, that the schedule of pay rates is in accordance with the Township Ordinance 2015-1.

Nurse

| Name | Position | Salary |
|----------------|----------|---------|
| Johanna Meeker | Nurse | \$20.00 |

Supervisors

| Name | Position | Salary |
|----------------|----------------------|---------|
| Robin Nugent | Camp Director | \$22.00 |
| Simeon Pecchia | Assistant Director | \$17.00 |
| Simeon Pecchia | Specialty Instructor | \$25.00 |
| Mark Wells | Specialty Instructor | \$25.00 |

Head Counselors

| | | |
|-------------------|----------------|---------|
| Carolyn Bernhard | Head Counselor | \$10.50 |
| Kristina Brophy | Head Counselor | \$10.00 |
| Robyn Case | Head Counselor | \$10.00 |
| Alaina Fennel | Head Counselor | \$10.50 |
| Marie Heyduke | Head Counselor | \$10.50 |
| Allison Jeffreys | Head Counselor | \$10.50 |
| Amy Kucharski | Head Counselor | \$10.50 |
| Jessica Moustakas | Head Counselor | \$11.25 |
| Jennifer Leap | Head Counselor | \$10.00 |
| Nicholas Nocella | Head Counselor | \$10.50 |
| Matthew Pardonner | Head Counselor | \$10.00 |
| Angela Vinchur | Head Counselor | \$10.00 |
| Alyssa Winsor | Head Counselor | \$10.00 |
| Emily Kolonia | Head Counselor | \$10.00 |

Senior Counselors

| | | |
|-------------------|------------------|--------|
| Jennifer Furmanek | Senior Counselor | \$9.00 |
| Julia Lieto | Senior Counselor | \$9.00 |
| Vincent Nocella | Senior Counselor | \$9.00 |
| Alyssa Riker | Senior Counselor | \$9.00 |
| Susan Stant | Senior Counselor | \$9.00 |
| Audrey LaBar | Senior Counselor | \$9.00 |

Junior Counselors

| | | |
|-------------------|------------------|--------|
| Christina Bethman | Junior Counselor | \$7.25 |
| Tanner Bertoldo | Junior Counselor | \$7.25 |
| Lily Blomgren | Junior Counselor | \$7.25 |
| Caleb Bush | Junior Counselor | \$7.75 |
| Matthew Carvin | Junior Counselor | \$7.25 |
| Melissa Clark | Junior Counselor | \$7.25 |
| Amelia Heller | Junior Counselor | \$7.25 |
| Nicholas Hults | Junior Counselor | \$7.25 |

| | | |
|------------------|------------------|--------|
| Jamie Janetzko | Junior Counselor | \$7.25 |
| Derek Liguori | Junior Counselor | \$7.25 |
| Jessica Ludwig | Junior Counselor | \$7.75 |
| Alexa MacKinnon | Junior Counselor | \$7.75 |
| Agatha Molchanov | Junior Counselor | \$7.25 |
| Kayla Merrigan | Junior Counselor | \$7.25 |
| Mason Pope | Junior Counselor | \$7.25 |
| Alexis Pope | Junior Counselor | \$7.25 |
| Dylan Raike | Junior Counselor | \$7.25 |
| Kimmie Riker | Junior Counselor | \$7.25 |
| Lara Thrapp | Junior Counselor | \$7.25 |
| Mackenzie Toth | Junior Counselor | \$7.25 |
| Cole Wilson | Junior Counselor | \$7.25 |
| Zachary Wilt | Junior Counselor | \$7.25 |
| Lindsey Cafro | Junior Counselor | \$7.25 |
| Devon Novak | Junior Counselor | \$7.25 |

-RESOLUTION-Salary Update #2 Pool

2017 SALARY RESOLUTION UPDATE #2

Pool

Authorization to hire the following seasonal part time
Lifeguards, pool front desk and Snack Hut at Riegel Ridge Community Center

WHEREAS, the Holland Township Committee adopt the 2017 Pool Salary Resolution on May 16, 2017, and

WHEREAS, that Resolution was amended adoption of:
Update #1 June 7, 2017

WHEREAS, the Township Committee of the Township of Holland is in need of additional seasonal pool staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for these employees, and

WHEREAS, these employees will be hired as “at will” 4 month part-time, seasonal employees

WHEREAS, these employee’s will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, these employees will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to these employees for review and will be required to comply with all policies in the handbook, and

WHEREAS, these employees will be required to attend and pass all required training; and

WHEREAS, these employees will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, these employees will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, the following people be hired as seasonal part-time employees contingent on favorable results of all required background check.

Riegel Ridge Pool-Life Guards and Pool Front Desk Staff
Payroll Increase Schedule

Schedule updated with **increases for lifeguards and Pool Desk Staff** Approved May 6, 2014

| Payroll increase schedule for Riegel Ridge Community Pool Life Guards and Front Desk | |
|---|---------------|
| Lifeguards | |
| Years of Service As Life Guard | Salary |
| 1-2 yrs | \$9.00 |
| 3-4 yrs | \$9.50 |
| 5-6 yrs | \$10.25 |
| 7, 8, 9 yrs | \$10.50 |
| 10, 11 yrs | \$11.25 |
| 12 + yrs | \$12.75 |
| Pool Front Desk | |
| Years of Service As Front Desk | Salary |
| 1-2 yrs | \$8.50 |
| 3-4 yrs | \$9.00 |
| 5-6 yrs | \$9.50 |
| 7, 8, 9 yrs | \$10.00 |
| 10, 11 yrs | \$10.50 |
| 12 + yrs | \$11.00 |

Riegel Ridge Community Pool Snack Hut Staff
Payroll Increase Schedule Approved May 15, 2012

| Payroll increase schedule for Riegel Ridge Community Pool Snack Hut | | |
|--|-------------------------------------|-----------------------------------|
| # of years employed at Riegel Ridge Snack Hut | Salary (per hour) | |
| | Counter Salary (per hour) | Grill Salary (per hour) |
| 1 st and 2 nd years | \$7.25 | \$ 9.00 |
| 3 rd and 4 th years | \$7.75 | \$ 9.50 |
| 5 th and 6 th years | \$8.50 | \$ 10.25 |
| 7 th , 8 th and 9 th years | \$9.00 | \$ 10.75 |
| 10 th + years | \$9.25 | \$ 11.00 |

NOW, THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, the following corrections be made and following additions to the staff be hired as seasonal part-time employees contingent on favorable results of all required background checks, effective June 16, 2017.

Pool Supervisor

| Name | Position | Salary |
|----------------|-----------------|---------|
| Jessica Neglia | Pool Supervisor | \$7,429 |

Pool Managers

| Name | Position | Salary |
|-----------------|----------|---------|
| Rachael Cazerna | Manager | \$10.00 |
| Peter Hannon | Manager | \$10.50 |
| Cayla Mazzetta | Manager | \$10.00 |
| Kyle Olszak | Manager | \$10.00 |

| | | |
|------------------|---------|---------|
| Jesse Matarazzo | Manager | \$10.00 |
| Matthew Vollo | Manager | \$10.00 |
| Ryan O'Connor | Manager | \$10.00 |
| Kelsey Kunich | Manager | \$10.00 |
| Dianne Ihling | Manager | \$12.24 |
| Jeannette Murphy | Manager | \$11.50 |
| | | |

Lifeguards

| Name | Position | Salary |
|-------------------|-----------|---------|
| Kevin Scanlan | Lifeguard | \$9.50 |
| Ashley Kolpan | Lifeguard | \$9.00 |
| Rachael Czerna | Lifeguard | \$9.50 |
| Rebecca Leonard | Lifeguard | \$9.00 |
| Joseph Leonard | Lifeguard | \$9.00 |
| Peter Hannon | Lifeguard | \$9.50 |
| Michael Copploa | Lifeguard | \$9.00 |
| Cayla Mazzetta | Lifeguard | \$9.00 |
| Kyle Olszak | Lifeguard | \$9.00 |
| Jesse Matarazzo | Lifeguard | \$10.25 |
| Julia Glassmacher | Lifeguard | \$9.00 |
| Jake Stirberg | Lifeguard | \$9.00 |
| Madison Brogan | Lifeguard | \$9.00 |
| Clare Nugent | Lifeguard | \$9.00 |
| Jonathan Wirkus | Lifeguard | \$9.50 |
| Harriet LeFavour | Lifeguard | \$9.50 |
| Shannon Hesse | Lifeguard | \$9.00 |
| Madison Hesse | Lifeguard | \$9.00 |
| Ryan O'Connor | Lifeguard | \$9.50 |
| Kelsey Kunich | Lifeguard | \$9.00 |
| Sarah Kania | Lifeguard | \$9.00 |
| Kevin Moran | Lifeguard | \$10.25 |
| Kathryn Williams | Lifeguard | \$9.00 |
| Kelsey O'Connor | Lifeguard | \$9.00 |
| Kyle Kunich | Lifeguard | \$9.00 |
| Nicole Davison | Lifeguard | \$9.50 |
| Elise Leuenberger | Lifeguard | \$9.00 |
| Claire Polin | Lifeguard | \$9.00 |
| Ethan Laible | Lifeguard | \$9.00 |
| Katherine Woerner | Lifeguard | \$9.00 |
| Allison Salkin | Lifeguard | \$9.00 |
| Haley Mitchell | Lifeguard | \$9.00 |
| Hannah Mitchell | Lifeguard | \$9.00 |
| Nicholas Gilmore | Lifeguard | \$9.00 |
| Sean Lessig | Lifeguard | \$9.00 |
| Hannah Szych | Lifeguard | \$9.00 |
| Megan Benner | Lifeguard | \$9.00 |
| Joseph Bobrowski | Lifeguard | \$9.00 |
| Lane Mccarty | Lifeguard | \$9.00 |

| | | |
|--------------------|-----------|---------|
| Jeannette Murphy | Lifeguard | \$10.50 |
| Heather Johnson | Lifeguard | \$9.00 |
| Jonathan Evanowski | Lifeguard | \$9.00 |
| Roxy Aguilar | Lifeguard | \$9.50 |
| Harry Thoman | Lifeguard | \$9.00 |
| Sean Constantin | Lifeguard | \$9.00 |

Pool Desk Staff

| Name | Position | Salary |
|----------------------|----------|--------|
| Matthew Vollo | Desk | \$9.50 |
| Caitlin Vespoli | Desk | \$8.50 |
| Claire Wolfson | Desk | \$8.50 |
| Katie Bodder | Desk | \$8.50 |
| Sarah Tepper-Fazzari | Desk | \$8.50 |
| Andrew King | Desk | \$8.50 |
| Haley Nace | Desk | \$8.50 |
| Kelly Adam | Desk | \$8.50 |

Snack Hut Staff

| Name | Position | Salary |
|--------------------|----------|---------|
| Sara Kapushinsky | Cashier | \$7.25 |
| Victoria Verdi | Cashier | \$7.25 |
| MacKenzie Fawthrop | Cashier | \$7.25 |
| Stephen Reinard | Cashier | \$7.25 |
| George Jacobs | Cook | \$9.00 |
| Emily Kolonia | Cook | \$10.25 |
| Tyler Reina | Cook | \$9.00 |
| Audrey LaBar | Cook | \$9.00 |

Swim Instructors (Group) PER SESSION

| | | |
|-----------------|------------|---------|
| Rachael Czerna | Instructor | \$13.00 |
| Cayla Mazzetta | Instructor | \$13.50 |
| Clare Nugent | Instructor | \$13.00 |
| Madison Hesse | Instructor | \$13.00 |
| Shannon Hesse | Instructor | \$13.00 |
| Megan Benner | Instructor | \$13.00 |
| Kate Woerner | Instructor | \$13.00 |
| Nicole Davison | Instructor | \$13.50 |
| Jesse Matarazzo | Instructor | \$13.00 |
| Allison Salkin | Instructor | \$13.00 |
| Sarah Kania | Instructor | \$13.00 |

Swim Instructors (Private) PER SESSION

| | | |
|-----------------|------------|---------|
| Rachael Czerna | Instructor | \$14.00 |
| Cayla Mazzetta | Instructor | \$14.50 |
| Clare Nugent | Instructor | \$14.00 |
| Madison Hesse | Instructor | \$14.00 |
| Shannon Hesse | Instructor | \$14.00 |
| Megan Benner | Instructor | \$14.00 |
| Kate Woerner | Instructor | \$14.00 |
| Nicole Davison | Instructor | \$14.50 |
| Jesse Matarazzo | Instructor | \$14.00 |

| | | |
|----------------|------------|---------|
| Allison Salkin | Instructor | \$14.00 |
| Sarah Kania | Instructor | \$14.00 |

-ORDINANCE 2017-8-Public Hearing/Final Adoption- Kennels, Pet Shops, Shelters and Pounds

ORDINANCE 2017-8
AN ORDINANCE AMENDING AND SUPPLEMENTING
SECTION 68-7 CONCERNING THE LICENSING OF KENNELS, PET SHOPS,
SHELTERS AND POUNDS OF CODE OF THE TOWNSHIP OF HOLLAND

WHEREAS, N.J.A.C. 8:23A-1.1 *et seq.* sets forth certain sanitation and operational requirements for kennels, pet shops, animal shelters, and pounds; and

WHEREAS, the Township of Holland issues licenses for such facilities and requires inspections be conducted by the Hunterdon County Board of Health to ensure compliance with N.J.A.C. 8:23A-1.1 *et seq.*; and

WHEREAS, by memo dated April 12, 2017, the County Board of Health has requested that the Township review its licensing ordinance for compliance with N.J.A.C. 8:23A-1.1 *et seq.* and advises that it will be inspecting such facilities in June and July of each year;

WHEREAS, in order to ensure consistency with applicable law and the above-referenced memo, the Township Committee has determined that it is in the best interest of the Township to amend Section 68-7 of the Township's ordinances.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township Committee of the Township of Holland, in the County of Hunterdon and State of New Jersey, that the following provisions of the Code of the Township of Holland are amended as follows:

SECTION 1. Section 68-7 of the Code of the Township of Holland entitled "Kennels and other establishments; application for license; fee; safe control required" is hereby amended and supplemented as follows (Additions indicated in boldface and italics *thus*; deletions indicated with strike-through ~~thus~~):

A. Any person who keeps or operates or proposes to establish a kennel, pet shop, shelter or pound shall apply to the official of said Township designated to license kennels in this Township for a license entitling him to keep or operate such establishment.

B. The application shall describe the premises where the establishment is to be located or proposed to be located and the purpose or purposes for which it is to be maintained and shall be accompanied by the written approval of the ***Hunterdon County*** Board of Health ~~of said Township~~, showing compliance with the local and state rules and regulations governing the locale and sanitation of such establishment. ***Such written approval from the Hunterdon County Board of Health shall be dated within one year of the application date.***

C. The annual license fees for kennels and pet shops shall be as established in Chapter 83, Fees. No fee shall be charged for a shelter or pound. Said license shall expire on the 30th day of June of each year ***and shall be subject to revocation by the Township on recommendations of the Hunterdon County Board of Health for failing to comply with the applicable local and state rules and regulations governing the locale and sanitation of such establishment.***

D. No dog kept in a kennel, pet shop, shelter or pound shall be permitted off said premises except on a leash or in a crate or under safe control.

SECTION 2. All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate,

distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 4. This Ordinance shall take effect upon final passage and publication according to law.

**-ORDINANCE 2017-9- Public Hearing/Final Adoption -Appropriating from Capital-Ambulance
ORDINANCE 2017-9**

**AN ORDINANCE THAT APPROPRIATED \$75,699.00 FROM THE RESERVE FOR
PURCHASE OF AN AMBULANCE, IN THE AMOUNT OF \$75,699.00 FOR THE
ACQUISITION OF AND APPURTENANCES REQUIRED FOR AN AMBULANCE IN THE
TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY
IN THE AMOUNT OF \$75,699.00.**

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$75,699.00 is hereby appropriated from the Reserve for Purchase of an Ambulance for acquisition of and appurtenances required for an ambulance in the amount of \$75,699.00.

SECTION TWO: The period of usefulness of the Ambulance by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED, that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Approval-of Raffle Application: (To be held 10/21/2017 5:00-7:00 p.m. at Case Field)
Application for Raffle 2017-7 **Riegel Ridge Rams Youth Athletic Assoc. Inc.**[Off-premise draw raffle awarding cash-50/50]

-Approval-of Two Raffle Applications: (To be held October 22, 2017 12:00-7:00 p.m. at Riegel Ridge Community Center)

- Application for Raffle 2017-5 **Feline Urban Rescue & Rehab Inc.-Tricky Tray**

- Application for Raffle 2017-6 **Feline Urban Rescue & Rehab Inc.**-On-Premises Draw Raffle for Cash (50/50)

-Approval to attend conference:

Tax Assessor Michelle Trivigno

| Date | Host | Subject | Cost |
|---------------|---|----------------------------------|----------|
| 8/28-9/1/2017 | New Jersey Association of County Tax Boards | 2017 Annual Education Conference | \$115.15 |

(The Warren County Board of Taxation will cover the full cost of the \$475 registration fee. The Hunterdon County Board of Taxation will sponsor up to \$475 of the total room cost of \$935.60. Total room cost for the. The balance of \$460.60 will be split between the Assessors four towns so the cost of the conference for Holland Township would be \$115.15.)

-Approval to attend classes:

Planning Board/ Board of Adjustment Secretary and COAH Liaison Maria Elena Kozak

| Date | Host | Subject | Cost |
|-----------|-----------------------------------|--|---------|
| 9/15/2017 | CEUnion Holiday Inn, Budd Lake | Computers Held Hostage: A defense against ransomware, viruses and our modern digital threats | \$89.00 |
| 10/13/017 | “ | OPRA Survival Guide | \$89.00 |
| 11/17/17 | “ | ETHICS | \$89.00 |

-Approval of Corrective Action Plan for 2016 Municipal Audit

| Township of Holland Corrective Action Plan 2016 Calendar Year Audit | | | | |
|--|--|---|--------------------------|-----------------------|
| Audit Recommendation Item Number | Analysis | Corrective Action | Staff Responsible | Completion Date |
| Officials receiving funds for the Animal Control Fund should be advised of the statutory requirement that deposits are to be made within 48 hours of receipt and implement procedures to guarantee timeliness of deposits. | 14 deposits were made on 5 days during the busiest two months in animal control collections. Monthly reports are not being turned in timely. | Contacted animal control personnel and resolved to have employee drop off deposits at municipal building with 48 hours of receipt of funds so the deposits can be available for pick up by our bank. Also requested that monthly reports be turned into CFO by the 7 th of each month. | Animal Control Personnel | Effective Immediately |

-RESOLUTION-Bruce Holder off Probation

RESOLUTION

Removing Bruce Holder from Probation and Appointing Him to Full Time Status on the Holland Township Department of Public Works

WHEREAS, Bruce Holder, hired on January 2, 2017, has completed the required six month probation with the Holland Township Department of Public Works, and

WHEREAS, having completed the six month probation, he is eligible as a full time DPW employee, and

WHEREAS, in an memo dated July 10, 2017 Department of Public Superintendent, Alan Turdo, has recommended that Mr. Holder be removed from probationary status to full time Public Works employee.

NOW, THEREFORE, BE IT RESOLVED, by the Holland Township Committee, Township of Holland in the County of Hunterdon, state of New Jersey that Bruce Holder is hereby appointed to permanent status as a full-time employee in the Holland Township Department of Public Works effective July 3, 2017.

-RESOLUTION-hiring Daniel Levenson

RESOLUTION

Authorization to hire Daniel Levenson as part time
Front desk at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of front desk staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Daniel Levenson will be hired as Riegel Ridge Community Center as Front Desk Staff at the 2017 rate of \$8.50 per/hr. contingent on favorable results of all required background checks, effective July 18, 2017.

-RESOLUTION-Idle Free New Jersey

RESOLUTION

Idle Free New Jersey

WHEREAS, emissions from gasoline and diesel powered vehicles contribute significantly to air pollution, including greenhouse gases, ozone formation, fine particulates, and a multitude of potentially harmful pollutants that can trigger an asthma attack and other ailments; and

WHEREAS, asthma is a significant public health concern in NJ, especially among children (up to 25% of NJ's school age children are asthmatic) and the elderly; and

WHEREAS, for every gallon of gasoline used, the average car produces about 20 pounds of carbon dioxide (CO₂), the largest contributor to greenhouse climate change, with one-third of greenhouse gas emissions coming from the transportation sector; and

WHEREAS, the U.S. Argonne National Laboratory estimates that about 20 million barrels of diesel fuel are consumed each year by idling long-haul trucks (estimated truck emissions total about 10 million tons of CO₂, 50,000 tons of nitrogen oxides, and 2,000 tons of particulates); and

WHEREAS, we can avoid producing unnecessary greenhouse gas emissions and exposure to air toxics by reducing or eliminating wasteful vehicle idling; and

WHEREAS, petroleum-based gasoline and diesel fuel are nonrenewable fuels and should be used wisely and not wasted; and

WHEREAS, idling is not generally beneficial to a vehicle's engine because it wears engine parts; and

WHEREAS, idling more than 10 seconds uses more fuel and emits more pollutants than turning a warm engine off and on again; and

WHEREAS, idling for 10 minutes uses as much fuel as it takes to travel 5 miles; and

WHEREAS, vehicle idling occurs in locations (e.g. school grounds, parking lots, drive-through windows, business centers, etc.) where New Jerseyans can be exposed to air pollutant emissions; and

WHEREAS, moving beyond New Jersey's existing no-idling code of 3 minutes would significantly improve public health, air quality, reduce costs and greenhouse gas emissions; and

WHEREAS Holland Township School has initiated an annual campaign to stop idling, promote carpooling, and encourage school bus ridership.

NOW, THEREFORE, BE IT RESOLVED, by the the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey that Holland Township supports the adoption of "Idle Free Zones" by government agencies, schools, businesses, and other organizations by:

- ❖ Encouraging any gasoline or diesel powered motor vehicle to turn off their engines after 10 seconds if they plan to remain at that location for more than 30 seconds.
- ❖ Ensuring idling does not occur at idle-frequent locations such as school drop-off and pick up, drive through windows, gas stations, parking lots, business centers, etc.
- ❖ Maintaining municipal vehicles to eliminate any visible exhaust.
- ❖ Enforcing existing violations and penalties under NJ's existing no-idling code.
- ❖ Supporting broad education of the public about the health, environmental and economic impacts of idling and ways to reduce idling.8999

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

EXECUTIVE SESSION-

ADJOURN at _____

DRAFT AGENDA