



Township of Holland
IN
HUNTERDON COUNTY

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Draft Agenda-Business to the extent known
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA
September 19, 2017

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 8, 2016 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES OF THE: September 5, 2017 Regular Meeting

APPROVAL OF BILLS AS SUBMITTED

Check#	Vendor	Description	Payment	Check Total
23597	ALLEGRO ENTERPRISES, INC.	Bottled Water for the Township	\$ 34.00	\$ 34.00
23598	AMERIGAS - CLINTON 7510	Snack Hut Propane	\$ 44.14	\$ 44.14
23599	AMY R KIRK	Yoga - August 2017	\$ 232.00	\$ 232.00
23600	ASPHALT PAVING SYSTEMS, INC.	2017 Tar & Chip - Holland Village	\$ 18,976.64	\$ 18,976.64
23601	CARLY SOPKO	August Aqua Zumba	\$ 57.40	\$ 57.40
23602	CASTLE SEPTIC SERVICE CORP.	Monthly Toilet Rental Charge	\$ 280.00	
		Community Day	\$ 125.00	\$ 405.00
23603	Chris's Lawn Mowing Inc	Lawn Services 2017	\$ 3,450.00	\$ 3,450.00
23604	CLEMENS UNIFORM	Mats for Municipal Bldg.	\$ 35.25	
		Mats for community center	\$ 26.00	\$ 61.25
23605	CEUnion	PB/BOA classes	\$ 89.00	\$ 89.00
23606	ROBERT DAVIS	Boots	\$ 54.99	\$ 54.99
23607	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal - August 2017	\$ 114.00	\$ 114.00
23608	DELAWARE VALLEY REG. HS	Field Trip Transportation	\$ 360.00	\$ 360.00
23609	Department of Community Affairs	PR Hayride Open Burn Permit 102817	\$ 54.00	\$ 54.00
23610	DINGMAN'S DAIRY	Snack Hut	\$ 290.37	\$ 290.37
23611	EUGENIA FRANZO	August Zumba 2017	\$ 170.60	\$ 170.60
23612	FINCH FUEL OIL CO, INC	2017 Ultra Low Sulfur Dyed Diesel	\$ 901.75	
		2017 Unleaded Gasoline	\$ 378.27	\$ 1,280.02

23613	FRENCHTOWN HOME & HARDWARE	Downspouts	\$ 34.95	\$ 34.95
23614	Heather Swearer	Background check Reimbursement	\$ 40.00	\$ 40.00
23615	HOLLAND TOWNSHIP FREE PUBLIC LIBRARY	2nd half 2017	\$ 15,000.00	\$ 15,000.00
23616	JERSEY CENTRAL POWER & LIGHT	100 004 556 468 8/8/17-9/7/17	\$ 341.04	
		100 004 556 468 8/8/17-9/7/17	\$ 74.02	
		Aug-17	\$ 3.67	
		Aug-17	\$ 936.60	\$ 1,355.33
23617	Jessica Dulin-Soto	August 2017 Yoga	\$ 338.40	\$ 338.40
23618	JESSICA NEGLIA	Community Day Expenses	\$ 114.70	
		Training - Spinning	\$ 370.73	
		Drain Cleaning - Emergency 9/9/2017	\$ 475.00	\$ 960.43
23619	JULIANNA R. BENDIX	August 2017 Yoga	\$ 58.60	\$ 58.60
23620	KUSTOM SIGNALS, INC.	Radar Unit Parts	\$ 62.52	\$ 62.52
23621	Laura Knott	August 2017 Yoga	\$ 220.00	\$ 220.00
23622	LAW OFFICE OF TODD BOLIG, LLC	PB Misc general Matters 070117-0831	\$ 412.50	
		PB Pivotal/Etown B9 L20.01 service	\$ 727.50	
		PB Pivotal/Etown B9 L20.01 service	\$ 37.50	
		PB Misc general Matters 090117-0930	\$ 262.50	\$ 1,440.00
23623	MASER CONSULTING PA	PB Pivotal/Etown B9 L20.01 service	\$ 140.00	\$ 140.00
23624	EDWARD HORSFALL	Computer Services - August 2017	\$ 550.00	
		Set up new server on network, ran u	\$ 1,900.00	\$ 2,450.00
23625	MELANIE WORO	August 2017 Zumba	\$ 523.20	\$ 523.20
23626	MILFORD SEWER UTILITY	4th qtr 2017	\$ 50,000.00	\$ 50,000.00
23627	MONINGHOFF APPLIANCE & SUPPLY CORP.	Keys	\$ 3.98	\$ 3.98
23628	NJ DEPT OF HEALTH & SENIOR SERVICES	Aug-17	\$ 12.60	\$ 12.60
23629	NJ Advance Media	Ordinance 2017-10	\$ 122.99	\$ 122.99
23630	NJ State League of Municipalities	Legislative Bulletin 2017-2018	\$ 42.00	\$ 42.00
23631	OFFICE DEPOT, INC.	Office Supplies	\$ 70.74	\$ 70.74
23632	OKaysions Katering LLC	Community Day Sandwiches	\$ 172.00	\$ 172.00
23633	ONE CALL CONCEPTS, INC.	NJ One Call Mark out - August 2017	\$ 13.75	\$ 13.75
23634	PALMER TROPHY & AWARDS	Community Day Trophies	\$ 30.75	\$ 30.75
23635	Patrick A Carmona	Window Cleaning Aug 2017	\$ 400.00	\$ 400.00
23636	PILATES BY CORRINE, LLC	August 2017 Pilates	\$ 588.80	\$ 588.80
23637	POWER SYSTEMS, INC.	Fitness Equipment	\$ 418.12	\$ 418.12
23638	Promed Office Cleaners LLC	Police Cleaning - August 2017	\$ 480.00	\$ 480.00
23639	R & L DATACENTERS, INC.	Municipal Payroll	\$ 612.32	\$ 612.32
23640	Robin Cimmino	August 2017 Cycling Class	\$ 140.00	\$ 140.00
23641	SMITH TRACTOR & EQUIPMENT, INC.	PTO Shaft Adaptor For 75C	\$ 14.88	\$ 14.88
23642	STAPLES BUSINESS ADVANTAGE	Office Supplies-Summary Invoice 804	\$ 81.80	\$ 81.80
23643	STEM BROTHERS, INC.	Library Air Conditioner Repairs	\$ 150.12	\$ 150.12
23644	Stephanie Beddiges	August 2017 Pilates	\$ 560.80	\$ 560.80
23645	STORR TRACTOR COMPANY	Hydraulic Filter For 85C Tractor	\$ 119.02	
		Oil Dipstick For 85C	\$ 30.64	\$ 149.66
23646	Tamatha Isenberg	August 2017 Yoga	\$ 406.60	\$ 406.60
23647	THERESA VERDI	Cleaning RRCC	\$ 400.00	\$ 400.00
23648	ULINE	Community Day	\$ 291.97	\$ 291.97
23649	US Foods Inc., Allentown Division	Snack Hut Food	\$ 596.46	\$ 596.46
23650	VERIZON	726/17 billing	\$ 930.89	\$ 930.89

23651	VERIZON	8/26/17 billing 908 995 4849	\$ 84.25	\$ 84.25
23652	VERIZON	8/26/17 billing 908 995 4435	\$ 252.52	\$ 252.52
23653	VERIZON	8/26/17 billing 908 995 9188	\$ 83.99	\$ 83.99
23654	VERIZON	8/26/17 billing	\$ 593.70	\$ 593.70
23655	VERIZON WIRELESS	Cell Phones/Air Cards - August 2017	\$ 680.87	\$ 680.87
23656	H & K Group, Inc.	2017 Blacktop	\$ 3,420.92	
		2017 Recycled Blacktop	\$ 428.41	\$ 3,849.33
23657	WARSHAUER SERVICE	6KW Generac Mobile Light Tower	\$ 4,200.00	
		6KW Generac Mobile Light Tower	\$ 5,000.00	\$ 9,200.00
23658	WB Mason Co Inc.	Cleaning Supplies	\$ 51.97	
		Supplies for RRCC	\$ 516.25	\$ 568.22
			\$ 120,300.95	\$ 120,300.95
Manual Checks				
91517	NJ State Health Benefits Program	September Health	\$ 28,735.48	\$ 28,735.48
91317	Hunterdon County Open Space Trust	Brown Closing	\$ 111,041.10	\$ 111,041.10
		Total	\$ 260,077.53	\$ 260,077.53
CURRENT FUND	BUDGET AND APPROPRIATION RESERVES		\$ 44,860.63	
GRANT FUND	BUDGET AND APPROPRIATION RESERVES		\$ 5,542.41	
GENERAL CAPITAL FUNDS	BUDGET AND APPROPRIATION RESERVES		\$ 18,976.64	
SEWER FUND	BUDGET AND APPROPRIATION RESERVES		\$ 50,003.67	
ANIMAL CONTROL	BUDGET AND APPROPRIATION RESERVES		\$ 12.60	
ESCROW	ESCROW FUNDS		905.00	
Checks issued 9-19-2017				120,300.95
Other Payments				
91317	Hunterdon County Open Space Trust		\$ 111,041.10	
91517	NJ State Health Benefits Program		28735.48	
Manual Total				<u>139,776.58</u>
Total				<u><u>260,077.53</u></u>

REMINDER/ANNOUNCEMENT

-Holland Township will host a document shredding day at the Recycling Center on Saturday October 14, 2017 from 9am – noon or when the truck fills.

-Holland Township CERT will continue to collect donations Hurricane Harvey Relief Effort through Thursday Sept 21, 2017. Please see the website for drop off time and location.

PRESENTATION

JCP & L/First Energy Area Manager for Hunterdon and Warren County **Stan Prater**

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-**Authorizing the Mayor to sign** the following pertaining to Highlands Council Task 8 Water Use and Conservation Management Plan (WUCMP):

- the contact with CDM Smith to perform duties associated with the for Highlands Council Task 8
- scope of work prepared by Maser with those duties

This item was on the September 5, 2017 agenda but was tabled for additional consideration.

-ORDINANCE 2017-10-Public Hearing/Final Adoption-Easement Agreement Block 86, Lots 74 & 75

ORDINANCE 2017-10

**Authorization to Execute a Permanent Easement Agreement and
Two Temporary Construction Easements for Block 86, Lots 74 and 75**

WHEREAS, the Township of Holland (“Township”) is the owner in fee simple of certain real property located in the Township of Holland, County of Hunterdon, New Jersey, designated as Block 5, Lot 1 on the Official Tax Map of the Township Holland (hereinafter “the Property”), which contains is vacant except for powers lines and associated structures; and

WHEREAS, Pivotal Utility Holdings, Inc. d/b/a Elizabethtown Gas Company (“Elizabethtown Gas”) holds two pre-existing gas line easements located on the Property for the Gilbert I pipeline; and

WHEREAS, Elizabethtown Gas has requested that the Township grant it a permanent easement and two temporary construction easements in order to upgrade and replace the Gilbert I pipeline, which are more particularly described in form Easement Agreement attached hereto; and

WHEREAS, Elizabethtown Gas has offered to pay the Township the amount of \$3,429.95 in exchange for the grant of the three easements; and

WHEREAS, the Township Tax Assessor has reviewed such offer and has determined that such offer is reasonable; and

WHEREAS, the Township desires to grant the requested easements to Elizabethtown Gas.

NOW, THEREFORE, BE IT ORDAINED by the Holland Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey as follows:

SECTION 1. The grant of the three aforementioned easements from the Township to the New Jersey Natural Gas Company over a portion of Block 86, Lots 74 and 75 is hereby approved.

SECTION 2. Subject to review and approval by the Township Attorney, the Mayor and Township Clerk are hereby authorized to execute Easement Agreement in a form substantially similar to that attached hereto and, together with all other appropriate officers and employees, are hereby authorized and directed to take any and all steps necessary to effectuate the purposes of this Ordinance.

SECTION 3. All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 5. This Ordinance shall take effect upon final passage and publication according to

law.

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Authorization for the Mayor to sign the following regarding the Highlands Stormwater Planning Project:

- all paperwork for the New Jersey Highlands Council Grant Agreement for Scope of Work for the Phase II Task 15 Stormwater

-Approval of 2018 Township Holidays and Township Committee meetings dated:

2018 Holiday Schedule

January 1, 2018	New Year's Day (Monday)
February 19	Presidents Day (Monday)
March 30	Good Friday (Friday)
May 28	Memorial Day (Monday)
July 4	Independence Day (Wednesday)
September 3	Labor Day (Monday)
November 6	General Election Day (Tuesday) Floating Holiday
November 12	In Lieu of Veterans Day (Monday) Floating Holiday
November 22	Thanksgiving (Thursday)
November 23	Day after Thanksgiving (Friday)
December 24	Christmas Eve (Monday)
December 25	Christmas Day (Tuesday)
January 1, 2019	New Year's Day 2019 (Tuesday)

2018 Township Committee meeting dates-all meetings begin at 7:00 pm

January 2 (Re-organization) and Jan 16	July 3 and 17
February 6 and 20	August 7 and 21
March 6 and 20	September 4 and 18
April 3 and 17	October 2 and 16
May 1 and 15	November 7 (Wed.) and 20
June 6 (Wed.) and 19	December 4 and 18

-RESOLUTION-Approval of Recommendation from Chief Harris for date and times for Trick or Treat and advisory curfew

RESOLUTION

Setting Trick or Treating and Halloween Curfew

WHEREAS, the Holland Township Committee wishes a safe Halloween season for all Holland residents and visitors in the township, and

WHEREAS, a memo was received from Police Chief John Harris, recommending the following:

- Setting 2017 Trick or Treating for Tuesday October 31, 2017 from 6:00 p.m.-8:00 p.m.
- Setting a Temporary Advisory Curfew from Friday October 20 2017-Wednesday November 1, 2017.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon, in the state of New Jersey that 2017 Trick or Treating is set for Tuesday October 31 from 6:00 p.m.-8:00 p.m.

BE IT FURTHER RESOLVED, that there will be a Temporary Advisory Curfew from Friday October 20 2017-Wednesday November 1, 2017 during which time, all persons under the age of eighteen (18), unless accompanied by an adult responsible for them, must be off the streets and public ways of Holland Township by 8:00 pm

BE IT FINALLY RESOLVED, that the Municipal Clerk is authorized to publish this information in a box ad in the Hunterdon County Democrat for two consecutive weeks.

-RESOLUTION- Insertion of a Special Item of Revenue-2017-Hunterdon, Historic Preservation Grant Program

RESOLUTION
CHAPTER 159

Insertion of a Special Item of Revenue-2017
Hunterdon, Historic Preservation Grant Program

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Township of Holland has received notice of an award of \$50,000.00 from The County of Hunterdon, Historic Preservation Grant Program and wishes to amend the 2017 Budget to include as a revenue.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that they hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of \$50,000.00

Which is now available as a revenue from:

Miscellaneous Revenues:

Special Item of General Revenue Anticipated

With Prior Written Consent of the Director of the
Division of Local Government Services:

State and Federal Revenues Off-set with Appropriations:

County of Hunterdon, Historic Preservation Program

BE IT FURTHER RESOLVED that the sum of \$50,000.00

Be and the same is hereby appropriated under the caption of:

General Appropriation

(a) Operations Excluded from CAPS

State and Federal Programs Off-set by Revenues:

County of Hunterdon, Historic Preservation Program

BE IT FURTHER RESOLVED, that the Township Clerk forward two certified copies of this resolution to the Chief Finance officer to be sent to the Director of Local Government Services for approval.

-RESOLUTION- Authorizing the Mayor and Municipal Clerk to sign document pertaining to New Jersey DEP-Green Acres purchase of foreclosed properties Block 22 Lot 90, Block 22 Lot 65 and Block 24 Lots 8 & 9

RESOLUTION

Authorizing the Mayor and Municipal Clerk to sign all documents pertaining to the purchase of certain properties by the NJDEP-Green Acres

WHEREAS, New Jersey Department of Environmental Protection Green Acres has offered to purchase the following properties from the Township of Holland:

Block 22 Lot 90

Block 22 Lot 65

Block 24 Lots 8 & 9

NOW, THEREFORE BE IT RESOLVED, by the Holland Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey that the Township Committee authorized **Mayor Daniel T. Bush** and **Municipal Clerk Catherine M. Miller** to sign all documents pertaining to the purchase of the above properties.

BUSINESS FROM TOWNSHIP ATTORNEY

-Introduction of Attorney Matt Lyons

-At the September 5, 2017 meeting Attorney Cushing was directed to draft an amendment to the Township Liquor Ordinance (43-2) to allow waivers to the Ordinance by Resolution.

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

EXECUTIVE SESSION-

-RESOLUTION-to enter into Executive Session for the purposes of:

- Personnel-Court Administrator
- Attorney Advice-Adamic Hill easement

ADJOURN at _____