



Township of Holland
IN
HUNTERDON COUNTY

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Draft Agenda-Business to the extent known

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA
October 3, 2017

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 8, 2016 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES OF THE: September 19, 2017 Regular Meeting and Executive Session

APPROVAL OF BILLS AS SUBMITTED

PRESENTATION-

JCP&L/First Energy Area Manager for Hunterdon County and Warren County -Presentation of donation check

REMINDER/ANNOUNCEMENT

-Holland Township will host a document shredding day at the Recycling Center on Saturday October 14, 2017 from 9am – noon or when the truck fills.

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-ORDINANCE 2017-10-Reintroduction- Introduction/First Reading-Elizabethtown Gas Easements
This ordinance was introduced on August 15, 201, published and presented for final adoption on September 19, 2017 with typographical errors. These errors have been corrected.

Second reading and Public Hearing set for November 8, 2017

ORDINANCE 2017-10

**AUTHORIZATION TO EXECUTE A PERMANENT EASEMENT AGREEMENT AND
TWO TEMPORARY CONSTRUCTION EASEMENTS FOR BLOCK 5 LOT 1**

WHEREAS, the Township of Holland (“Township”) is the owner in fee simple of certain real property located in the Township of Holland, County of Hunterdon, New Jersey, designated as Block 5, Lot 1 on the Official Tax Map of the Township Holland (hereinafter “the Property”), which contains is vacant except for powers lines and associated structures; and

WHEREAS, Pivotal Utility Holdings, Inc. d/b/a Elizabethtown Gas Company (“Elizabethtown Gas”) holds two pre-existing gas line easements located on the Property for the Gilbert I pipeline; and

WHEREAS, Elizabethtown Gas has requested that the Township grant it a permanent easement and two temporary construction easements in order to upgrade and replace the Gilbert I pipeline, which are more particularly described in form Easement Agreement attached hereto; and

WHEREAS, N.J.S.A. 40A:12-13 authorizes municipalities to sell municipally-owned property or interests therein not needed for public use; and

WHEREAS, Elizabethtown Gas is a public utility of the State of New Jersey providing natural gas services and, as such, is vested with the power of eminent domain pursuant to N.J.S.A. 48:3-17.6; and

WHEREAS, Elizabethtown Gas has offered to pay the Township the amount of \$3,429.95 in exchange for the grant of the three easements; and

WHEREAS, the Township Tax Assessor has reviewed such offer and has determined that such offer is reasonable; and

WHEREAS, the Township desires to grant the requested easements to Elizabethtown Gas.

NOW, THEREFORE, BE IT ORDAINED by the Holland Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey as follows:

SECTION 1. The grant of the three aforementioned easements from the Township to Pivotal Utility Holdings, Inc. d/b/a Elizabethtown Gas Company over a portion of Block 5, Lot 1 is hereby approved.

SECTION 2. Subject to review and approval by the Township Attorney, the Mayor and Township Clerk are hereby authorized to execute Easement Agreement in a form substantially similar to that attached hereto and, together with all other appropriate officers and employees, are hereby authorized and directed to take any and all steps necessary to effectuate the purposes of this Ordinance.

SECTION 3. All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 5. This Ordinance shall take effect upon final passage and publication according to law.

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Resignations-Letter of resignation from Part-time Special Police Officer Maria Dulmer effective September 19, 2017

-Resignations-Letter of resignation from Part-time Special Police Officer John Sadusky effective September 19, 2017

-Discussion and Approval-Interlocal Service Agreement with East Amwell for CFO

-RESOLUTION-excusing Committeeman Thomas Scheibener from meeting attendance

RESOLUTION

Excusing Committeeman Scheibener from 4 consecutive meetings in 2017

WHEREAS, Mr. Thomas Scheibener, a member of this Township Committee, was unable to attend the September 5 and September 19, 2017 Township Committee meetings; and

WHEREAS, Committeeman Scheibener, will be unable to attend the October 3 and October 17, 2017 Township Committee meetings; and

WHEREAS, Mr. Scheibener has had a long and valued service to this Township as a member of this Township Committee;

BE IT RESOLVED by the Township Committee of the Township of Holland, in the County of Hunterdon, New Jersey, that, pursuant to N.J.S.A. 40A:16-3 g., the absence of attendance by Thomas Scheibener from the aforesaid consecutive meetings is hereby excused.

-RESOLUTION-Change Order-Riegel Ridge Community Center Gym Floor Replacement Project

RESOLUTION

Award of Change Orders #1

The Riegel Ridge Community Center Gym Floor Replacement Project
Mathusek, Inc.

WHEREAS, in a memo dated September 27, 2017, Riegel Ridge Community Center Gym Floor Replacement Project Architect, Michael Margulies of Eclectic Architecture, LLC requested a change order to be approved by the Township Committee at its regular meeting on October 3, 2017. This change order is listed below for your review and approval; and

Change Order Number	Amount	Description	Original Contract	Revised Contract
1	\$ 3,455.00	Plywood Sheathing	\$92,901.00	\$96,356.00

WHEREAS, details of this change order are noted on a quote from Mathusek dated September 20, 2017 and approved by the architect on September 27, 2017; and;

WHEREAS, the treasurer has certified that funds will be available in Township General Capital Fund Ordinances for RRCC Improvements.

WHEREAS, the issuance of change orders is governed by *N.J.A.C. 5:30-11.2-11.10*; and

WHEREAS, the Township Committee has been advised that the proposed change orders will not cause the originally awarded contract price to be exceeded by more than 20 per cent; and

WHEREAS, the Township Committee has been further advised that the need for the proposed change orders results from an unforeseeable problem which cannot be addressed through public bidding without a substantial amount of the construction being delayed which would cause substantial inconvenience to the public; and

WHEREAS, the Township Committee has been further advised that the proposed change orders do not materially expand on the size, nature or scope of the project as described in the bid documents; and

WHEREAS, the Township Committee has been further advised that the work represented by the proposed change orders could not be performed through a separately bid contract without unduly disrupting the basic work or incurring adverse cost consequences; and

WHEREAS, the Township Committee has concluded that the change orders are necessary and the work will be completed

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Holland, Hunterdon County, state of New Jersey that Change Order #1 be awarded to Mathusek, Inc.

BE IT FINALLY RESOLVED that a copy of this resolution be published in the official township newspaper, is on file, available for public inspection, in the office of the Holland Township Municipal Clerk, at the Municipal Building, 61 Church Road, Milford, NJ.

-ORDINANCE 2017-11 -Introduction/First Reading—**Appropriation for sewer repairs**
Second reading and Public Hearing set for November 8, 2017

ORDINANCE 2017-11

AN ORDINANCE APPROPRIATING \$90,000 FROM THE FOLLOWING VARIOUS SEWER CAPITAL ACCOUNTS, CAPITAL IMPROVEMENT FUND, DOWN PAYMENTS ON IMPROVEMENTS AND ALTERATIONS FOR THE IMPROVEMENTS AND REPAIR TO THE SEWER LINES AND ALL OTHER APPURTENANCES REQUIRED TO MAINTAIN THE SEWER LINES IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, AND STATE OF NEW JERSEY

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, New Jersey, as follows:

SECTION ONE: The sum of \$48,000 is hereby appropriated from the Capital Improvement Fund, \$12,000.00 from the Capital Sewer Fund Balance, and \$30,000.00 from the Reserve for Alterations of the Sewer System in the Sewer Capital Account for the Improvement and repair to the sewer lines and all other appurtenances required in the Township, including all work and materials necessary therefor and incidental thereto.

SECTION TWO: The improvement described in Section One, above, is hereby authorized. The period of usefulness of the said improvement, as defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

-ORDINANCE 2017-12-Introduction/First Reading-Highlands Land Use Ordinance
Second reading and Public Hearing set for November 8, 2017

-ORDINANCE 2017-13-Introduction/First Reading-Zoning Map Ordinance
Second reading and Public Hearing set for November 8, 2017

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____

DRAFT AGENDA