

HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING AGENDA  
December 19, 2017

**MEETING CALLED TO ORDER**

*If you haven't already done so, please turn off or silence all electronic equipment*

**FLAG SALUTE**

*"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"*

**CLERK READS OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 8, 2016 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

**APPROVAL OF MINUTES OF THE:** December 5, 2017 Regular Meeting

**APPROVAL OF BILLS AS SUBMITTED**

Check#	Vendor	Description	Payment	Check Total
23984	ALAN J. TURDO	2017 Clothing Allowance - Alan Turd	\$ 428.69	\$ 428.69
23985	ALFONS MAYER	2017 Clothing Allowance - Mayer	\$ 233.42	\$ 233.42
23986	AMERIGAS - CLINTON 7510	Propane Bethany Ridge 227.6 gal del	\$ 341.95	\$ 341.95
23987	AMY R KIRK	Yoga - Nov.	\$ 177.00	\$ 177.00
23988	AQUA NEW JERSEY	10/27/17-11/30/17	\$ 321.32	\$ 321.32
23989	PEPSI-COLA	Soda & Water	\$ 117.88	\$ 117.88
23990	Brandi Bontempo	Refund of Summer Camp Fees	\$ 282.00	\$ 282.00
23991	Bruce E Holder	2017 Clothing Allowance-Holder	\$ 250.00	\$ 250.00
23992	CASTLE SEPTIC SERVICE CORP.	Monthly Toilet Rental Charge December	\$ 280.00	\$ 280.00
23993	CATHERINE M. MILLER	Mileage Reimbursement	\$ 401.31	\$ 401.31
23994	CEUnion	12/8/17 Class	\$ 89.00	\$ 89.00
23995	CHIPOTLE CATERING	Order KTLVUKH7B 12/19/17	\$ 560.00	\$ 560.00
23996	CITY FIRE EQUIPMENT CO.	Bethany Ridge Alarm Repair	\$ 620.00	\$ 620.00
23997	Cleary Giacobbe Alfieri Jacobs	Nov-17	\$ 1,800.00	\$ 1,800.00
23998	CLEMENS UNIFORM	DPW Shop Rags & Bethany Ridge Mat	\$ 21.75	
		Mats for RRCC	\$ 96.45	
		Mats for Municipal Building	\$ 35.25	\$ 153.45
23999	COOPER ELECTRICAL SUPPLY	PD Shredder	\$ 1,807.77	\$ 1,807.77
24000	Dan Bush	reimbursement	\$ 21.11	\$ 21.11
24001	Daxko LLC	Software - December	\$ 434.00	
		July & Sept Payment	\$ 868.00	\$ 1,302.00
24002	Debbie Hirst	PR Haunted Hayride Misc Expenses	\$ 122.45	\$ 122.45
24003	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal - October 2017	\$ 456.00	\$ 456.00
24004	EUGENIA FRANZO	Zumba Strong	\$ 120.40	\$ 120.40
24005	FINCH FUEL OIL CO, INC	#2 Heating Fuel For DPW & Library	\$ 729.53	
		Ultra Low Sulfur Dyed Diesel - 2017	\$ 239.85	\$ 969.38
24006	GEBHARDT & KIEFER, P.C.	General Legal through 9/30/17	\$ 4,094.29	\$ 4,094.29
24007	GEBHARDT & KIEFER, P.C.	PennEast Pipeline through 9/30/17	\$ 445.50	\$ 445.50
24008	GEBHARDT & KIEFER, P.C.	Services 10/01/17-10/31/17 general	\$ 2,124.89	\$ 2,124.89
24009	GEBHARDT & KIEFER, P.C.	Highlands Grant Task 5 and Task 11	\$ 940.50	\$ 940.50
24010	GEBHARDT & KIEFER, P.C.	Services 080117-093017 PennEast Pip	\$ 231.00	\$ 231.00
24011	GEBHARDT & KIEFER, P.C.	PB Huntington Knolls B24 L 3 & 13 10	\$ 82.50	\$ 82.50
24012	GOOD IMPRESSIONS, INC.	Envelopes #10 Window White 24# one	\$ 106.20	\$ 106.20
24013	GRAINGER	Creeper	\$ 131.61	\$ 131.61
24014	Holland Township Park Association	PR Reimbursement Haunted Hayride Su	\$ 1,988.06	\$ 1,988.06
24015	JERSEY CENTRAL POWER & LIGHT	100 004 556 468 11/09/17-12/08/17	\$ 341.76	
		100 004 556 468 11/09/17-12/08/17	\$ 74.15	
		Nov-17	\$ 815.99	
		Nov-17	\$ 5.57	\$ 1,237.47
24016	Jessica Dulin-Soto	Yoga - November	\$ 239.20	\$ 239.20
24017	JOINT MUNICIPAL COURT	Joint Court Expenses	\$ 1,418.01	\$ 1,418.01
24018	JULIANNA R. BENDIX	Yoga - Nov.	\$ 169.80	\$ 169.80
24019	KATHY SCIARELLO	Reimbursement for Book	\$ 341.47	\$ 341.47
24020	Laura Knott	Yoga - November	\$ 55.00	\$ 55.00
24021	LMR Disposal LLC	Recycle Dumpster	\$ 100.00	\$ 100.00
24022	Lori Barbadora	Refund NYC Bus Trip	\$ 80.00	\$ 80.00
24023	Margaret Purcell	Background check reimbursement	\$ 40.00	\$ 40.00

24024	MASER CONSULTING PA	PB Pivotal/Etown B9 L20.01 service	\$ 339.94	
		PB Pivotal/Etown B9 L20.01 service	\$ 185.06	
		PB Highlands Council Land Use Ord.	\$ 1,010.00	
		EC Forestry Grant and TC Holland Pa	\$ 700.61	
		Engineering Services thru 110517	\$ 350.00	
		Highlands Grant Special Mod 7 services	\$ 335.00	\$ 2,920.61
24025	MELANIE WORO B	Zumba	\$ 416.40	\$ 416.40
24026	Michael & Julia Lechner	Refund for Bus Trip	\$ 50.00	\$ 50.00
24027	MONINGHOFF APPLIANCE & SUPPLY CORP.	Adhesive, Hangers, Graphite	\$ 26.11	
		Various Supplies for RRCC	\$ 309.28	\$ 335.39
24028	NJ DEPT OF HEALTH & SENIOR SERVICES	Nov-17	\$ 1.20	\$ 1.20
24029	NJ Advance Media	2017 Tax Sale Property List 11/02-1	\$ 315.36	
		PB HK B24 L3 & 13 Ext of res 111014	\$ 14.34	\$ 329.70
24030	DCRP/NJ DIV OF PENSION/BENEFITS	Nov-17	\$ 244.43	\$ 244.43
24031	NJ State League of Municipalities	Professional Development Webinar St	\$ 35.00	\$ 35.00
24032	OFFICE DEPOT, INC.	Office Supplies	\$ 18.72	\$ 18.72
24033	ONE CALL CONCEPTS, INC.	November 2017 - NJ One Call Markout	\$ 7.50	\$ 7.50
24034	Patrick Carmona	Window Cleaning RRCC	\$ 275.00	\$ 275.00
24035	PILATES BY CORRINE, LLC	Pilates - Nov.	\$ 430.80	\$ 430.80
24036	Promed Office Cleaners LLC	Police Cleaning - November 2017	\$ 480.00	\$ 480.00
24037	R & L DATACENTERS, INC.	Municipal Payroll	\$ 288.77	\$ 288.77
24038	RARITAN VALLEY DISPOSAL #865	2017 - 30 Yard Garbage Dumpsters	\$ 2,040.00	
		2017 30 Yard Garbage Dumpsters	\$ 510.00	
		2017 30 Yard Garbage Dumpsters	\$ 1,020.00	\$ 3,570.00
24039	RENTAL CENTER U.S.A.	Light Tower for Haunted Hayride	\$ 367.00	\$ 367.00
24040	SAMR Inc	E-waste recycling per revised propos	\$ 1,350.00	\$ 1,350.00
24041	SANICO, INC.	Monthly Invoice 2 YD FL Cont 1 pu/	\$ 82.57	
		Monthly Invoice 6 YD Cont 1 pu/wk	\$ 112.02	
		Monthly Invoice 4 YD Cont 1 pu/wk	\$ 134.05	
		December 3101037	\$ 55.38	\$ 384.02
24042	SERVICE ELECTRIC CABLE TV, INC.	Cable & Internet for RRCC	\$ 67.45	\$ 67.45
24043	St. Hubert's Animal Welfare Center	Animal Control Services 4th Qtr 201	\$ 2,300.00	\$ 2,300.00
24044	STAPLES BUSINESS ADVANTAGE	NYC 1475927 8047570516	\$ 72.04	\$ 72.04
24045	STATE CHEMICAL MANUFACTURING CO.	Penetrating Oil	\$ 459.37	\$ 459.37
24046	STEM BROTHERS, INC.	Recycling Center Propane	\$ 70.94	
		Recycling Center Propane	\$ 216.54	\$ 287.48
24047	Stephanie Beddiges	Pilates RRCC November	\$ 464.40	\$ 464.40
24048	Tamatha Isenberg	Yoga - November	\$ 472.40	\$ 472.40
24049	The Penn State University	EC Tree Tenders Online Training MEJ	\$ 35.00	\$ 35.00
24050	THERESA VERDI	Cleaning RRCC	\$ 480.00	\$ 480.00
24051	TOWNSHIP OF RANDOLPH	2018 Morris County Co-op Membership	\$ 1,100.00	\$ 1,100.00
24052	VALLEY AUTO SUPPLY	Trifold Paper Towels & Antifreeze	\$ 149.82	\$ 149.82
24053	VERIZON	11/26/17 billing	\$ 957.09	\$ 957.09
24054	VERIZON	11/26/17 billing 908 995 4435	\$ 266.24	\$ 266.24
24055	VERIZON	11/26/17 billing 908 995 9188	\$ 84.87	\$ 84.87
24056	VERIZON	11/26/17 billing 908 995 4849	\$ 86.85	\$ 86.85
24057	VERIZON	11/26/17 billing	\$ 621.10	\$ 621.10
24058	VERIZON WIRELESS	Cell Phones/Air Cards - November 20	\$ 539.47	\$ 539.47
24059	VINCENT GIOVINO	PB HK B24 L3 & 13 Reimburse Ap Fee	\$ 75.00	\$ 75.00
24060	Wayne B. Willever	Installation Of Water Line At Firehouse	\$ 1,000.00	\$ 1,000.00
24061	WB Mason Co Inc.	Office/Cleaning Supplies	\$ 94.92	\$ 94.92
			\$ 45,798.67	\$ 45,798.67
	CURRENT FUND BUDGET AND APPROPRIATION RESERVES			\$ 32,443.92
	GRANT FUND BUDGET AND APPROPRIATION RESERVES			\$ 7,852.11
	GENERAL CAPITAL FUNDS BUDGET AND APPROPRIATION RESERVES			\$ 2,807.77
	SEWER FUND BUDGET AND APPROPRIATION RESERVES			\$ 5.57
	ANIMAL CONTROL BUDGET AND APPROPRIATION RESERVES			\$ 2,407.40
	ESCROW FUNDS			\$ 281.90
	DEVELOPMENT FEES			
	development fees			
	Total			<u>45,798.67</u>

**REMINDER/ANNOUNCEMENT**

The Holland Township Committee will reorganize on Tuesday January 2, 2018

**OLD BUSINESS FROM TOWNSHIP COMMITTEE**

**-RESOLUTION**-Correction to the 2018 salary resolution-

**UPDATED RESOLUTION  
2018 SALARIES AND WAGES  
Update #1**

**WHEREAS**, the Holland Township Committee adopted the 2018 Salary resolution on December 5, 2017, and

**WHEREAS**, the Township Committee wishes to make additions/corrections (denoted with \*) in order to keep the Salary Resolution accurate and complete, and

**WHEREAS**, the Township Committee has chosen to categorize Township positions into two sections; where the positions in Section I are reviewed annually for salary adjustments while the positions in Section II are reviewed less frequently for salary adjustments;

**NOW THEREFORE BE IT RESOLVED**, by the Holland Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that the following **Updated** 2018 salaries and wages; which fall within the ranges established by Holland Township Ordinance 2015-1, adopted on final reading February 3, 2015, and as amended by Ordinance 2015-10, adopted on final reading November 4, 2015 and Ordinance 2015-11, adopted on final reading December 15, 2015 for the positions listed below; shall be as follows:

<u>Position (Name)</u>	<u>Salary</u>	<u>Notes</u>
Township Committee (Bush)	\$4,000.00	No increase
Township Committee (Krov)	\$4,000.00	No increase
Township Committee (Thurgarland)	\$4,000.00	No increase
Township Committee (Scheibener)	\$4,000.00	No increase
Township Committee (Wilhelm)	\$4,000.00	No increase
Township Clerk (Miller)	\$68,975.00	
Registrar (Miller)	\$5,630.00	
Deputy Township Clerk (Tigar)	\$23,802.00	
Deputy Registrar (Tiger)	\$2,958.00	
Substitute Secretarial Help (Hammerstone)	\$16.50	No increase
Substitute Secretarial Help (Kolonoia)	\$16.50	No increase
Chief Finance Officer (Pasqua)		
Finance Assistant/Bookkeeper (Stevens)	\$20.00	Market adjustment (+3.2%)
Finance Assistant/Bookkeeper (Santos)	\$20.00	Market adjustment (+3.2%)
Qualified Purchasing Agent (Hance)	\$5,520.00	
Substitute Secretarial Help (Kozak)	\$20.57	
Animal Control Secretary (Colucci)	\$18.94	
Tax Collector (Boxwell)	\$21,420.00	
Sewer Rent Collector (Boxwell)	\$4,080.00	
Licensed Sewer Operator (Aller)	\$6,398.00	
Tax Assessor (Trivigno)	\$39,865.00	
<b><u>Planning Board:</u></b>		
Planning Secretary (Kozak)	\$23.59	
PERC Witness, per hour (Davis)	\$19.00	No increase
PERC Witness, per hour (Joyce)	\$19.00	No increase
<b><u>Zoning Board:</u></b>		
Zoning Secretary (Kozak)	\$23.59	
Zoning Officer (Creveling)	\$8,489.00	
Development Regulations Officer (Creveling)	\$4,245.00	
Municipal Housing Liaison (Kozak)	\$1,275.00	

Police:

Police Chief (Harris)	\$113,831.00
Police Secretary (Pursell)	\$45,380.00
Deputy Police Records Custodian (Pursell)	\$1,783.00
Emergency Management Secretary (Pursell)	\$1,583.00

Per PBA Contract:

Sergeant	\$3,300.00	Per PBA Contract
Bent	\$99,074.00	Per PBA Contract
Heilig	\$99,074.00	Per PBA Contract
Hults	\$99,074.00	Per PBA Contract
Gustsick	\$99,074.00	Per PBA Contract
Davis	\$57,000.00	Per PBA Contract

Part-Time Officers (Gooley)	\$19.90
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Prosecutor (Farsiou)	\$6,120.00
Public Defender (Dunbar)	\$1,224.00

Public Works:

DPW/Buildings Superintendent (Turdo)	\$94,960.00
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Per Teamster's Contract (For Information Only):

(Hourly rates change on anniversary date)

Lippincott (2,080 hours @ \$33.13 per hour, doh 1/1/06 )	\$68,910.40	Per Teamster's Contract
Mazur (2,080 hours @ \$33.96 per hour, doh 9/1/96)	\$70,636.80	Per Teamster's Contract
Modica (2,080 hours @ \$33.96 per hour, doh 5/3/03) (\$33.13 per hr to 5/2/18, \$33.96 per hr 5/3-12/31/18)	\$70,636.80	Per Teamster's Contract
Colaluce (2,080 hours @ \$25.00 per hour, doh 12/1/15) (\$24 per hr to 11/30/18, \$25 per hr 12/1-12/31/18)	\$52,000.00	Per Teamster's Contract
Holder (2,080 hours @ \$22.00 per hour, doh 1/2/17)	\$45,760.00	Per Teamster's Contract
Mayer (2,080 hours @ \$22.00 per hour, doh 6/1/17) (\$20 per hr to 5/31/18, \$22 per hr 7/1-12/31/18)	\$49,920.00	Per Teamster's Contract

Part Time Snow Removal:

Croasdale	\$25.50	Proposed Steps: start \$24.50; 2nd yr. \$25.50; 3rd yr. \$26.50;
Scott	\$25.50	future increases TBD by TC. (Starts with 2017 year)

Part Time Seasonal Employees (Public Works)	\$13.00	Rounded: -.01
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Buildings and Grounds:

Belick (doh 6/20/17)	\$18.36
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Cleaning Municipal Bldg., per week (Howarth)	<del>\$184.58</del> \$166.12
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Recycling:

Certified Recycling Coordinator (Turdo)	\$500.00	No increase
Patrey (doh 1/1/2006 )	\$14.20	
Robbins (doh 2/05/13 )	\$10.50	Proposed Steps: \$10 to start; +.50 per year to \$12.50;
Vacant		future increases TBD by TC. (Starts with 2017 year)

Board Secretaries: Per Meeting Attended

Parks and Recreation Secretary (Kozak)	\$90.00	No increase
Board of Health Secretary (Hammerstone)	\$90.00	No increase
Environmental Commission Secretary (Kozak)	\$90.00	No increase
Historic Preservation Secretary (Kirby-McDonough)	\$90.00	No increase
Agriculture Advisory (Sorge)	\$90.00	No increase

Riegel Ridge Community Center:

Director (Neglia)	\$56,583.00
Member Services Rep. (Mayer, Marie)	\$13.59

Member Services Rep. (Pecchia, Melissa)	\$12.48
Member Services Rep. (Ihling, Dianne)	\$12.48

Pool Supervisor:

Neglia	\$7,578.00
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Front Desk Staff:

<b>Aquino</b>	<b>\$9.02</b>	
Burke, Karl	\$8.84	
Cooley, Harry	\$8.84	
Davison, Nicole	\$8.67	
Furmanek, Jennifer	\$8.84	
Hulsman, Mariel	\$8.50	No increase: doh 10/20/17
Kraynanski, John	\$9.61	
LaBar, Audrey	\$8.84	
Levenson, Daniel	\$8.50	No increase: doh 7/18/17
Nugent, Elizabeth	\$8.84	
Rainey, Sybil	\$8.67	
Swearer, Heather (doh 8/28/17)	\$9.00	No increase: doh 8/28/17
Viespoli, Caitlin	\$8.50	No increase: doh 7/25/17
Zehnbauer, Nick	\$8.50	No increase: doh 8/21/17
<b>*Clare Nugent</b>	<b>\$8.50</b>	No increase

Child Watch:

Nugent, Elizabeth	\$8.84	
Rainey, Sybil	\$8.67	
<b>*Clare Nugent</b>	<b>\$8.50</b>	No increase

Toddler Time:

Rainey, Sybil	\$16.32
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Group Exercise Instructors:

Cinquemani, Tiffany (per 60 minute class)	\$25.50
Ciotta, Jonathan (per 60 minute class)	\$25.50
Deckert, Shelli (per 30 minute class)	\$17.40
Deckert, Shelli (per 60 minute class)	\$28.28
Hatch, Gayle (per 30 minute class)	\$17.40
Hatch, Gayle (per 60 minute class)	\$28.28
Plasters, Lisa (per 60 minute class)	\$28.28
<b>*Margaret Purcell</b>	<b>\$25.00</b>

Yoga Instructors:

Campbell, Amber (per hour)	\$26.01
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Certified Personal Trainers:

Aquino, Nicholas (per session)	\$31.21
Ciotta, Jonathan (per session)	\$30.60
Hatch, Gayle (per session)	\$33.12
Neglia, Jessica (per session)	\$33.12

**Joint Municipal Court: TBD**

Per Joint Court Agreement: TBD for 2018  
HT Share: 11% 2016; 6% 2017; TBD 2018

Judge (Novak), pro-rated	\$0.00
Judge (Shamey), pro-rated	\$30,600.00
Court Administrator (Lingsch), pro-rated	\$0.00
Court Administrator (Jackie Signorile), pro-rated	\$50,000.00
Violations Clerk, per hour, pro-rated	\$20.40
Bench Log, per Court session, pro-rated	\$80.00
Security, per Court session, pro-rated	\$120.00

**LIAISON REPORTS**

**NEW BUSINESS FROM TOWNSHIP COMMITTEE**

**-Authorization for the Mayor and Municipal Clerk to sign** a contract for 2018 and 2019 Animal Control Services:

In 2017 the Township contracted with Animal Control & Investigative Services, LLC (signed 12/10/16) for an annual cost of \$9,200. Including all certified officers, vehicles, fuel, insurance and equipment. The proposal eliminated additional charges for stray animal holding. On March 7, 2017 the Committee then approved St. Hubert's to be assigned our animal control responsibilities effective February 28, 2017 at the contractually obligated service rate for the remainder of 2017 because Animal Control & Investigative Service dissolved due to personal issues.

St. Hubert's is proposing a two year contract 1/1/18-12/31/19 with all-inclusive services for \$15,873. (\$7937.00 per year)

**-RESOLUTION-Renewing membership in the Statewide Insurance Fund 1/1/2018-1/1/2021**

**RESOLUTION**  
To Join (Renew) the Fund

**WHEREAS**, a number of local units have joined together to form the Statewide Insurance Fund ("FUND"), a joint insurance fund, as permitted by N.J.S.A. 40A:10-36, *et seq.*; and

**WHEREAS**, the Township of Holland ("LOCAL UNIT") has complied with relevant law with regard to the acquisition of insurance; and

**WHEREAS**, the statutes and regulations governing the creation and operation of joint insurance funds contain elaborate restrictions and safeguards concerning the safe and efficient administration of such funds; and

**WHEREAS**, the LOCAL UNIT has determined that membership in the FUND is in the best interest of the LOCAL UNIT.

**WHEREAS**, the LOCAL UNIT agrees to be a member of the FUND for a period of three (3) years, effective from **January 1, 2018** terminating on **January 1, 2021** at 12:01 a.m. standard time; and

**WHEREAS**, the LOCAL UNIT has never defaulted on claims, if self-insured, and has not been canceled for non-payment of insurance premiums for two (2) years prior to the date of this Resolution.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Holland, County of Hunterdon in the State of New Jersey, does hereby agree to join the Statewide Insurance Fund; and

**BE IT FURTHER RESOLVED** that to the extent required by law, the Local Unit shall provide notice of the Indemnity and Trust Agreement to the Office of the State Comptroller; and

**BE IT FURTHER RESOLVED** that the LOCAL UNIT will be afforded the following coverage(s):

- Workers' Compensation & Employer's Liability
- Comprehensive General Liability
- Automobile Liability and Physical Damage
- Public Officials and Employment Practices Liability
- Pollution Liability
- Property
- Inland Marine Boiler and Machinery
- Crime-Faithful Performance and Fidelity
- Cyber Liability
- Non Owned Aircraft

**BE IT FURTHER RESOLVED** that Municipal Clerk Catherine M. Miller (*name of ENTITY's elected official or employee*) is hereby appointed as the LOCAL UNIT's Fund Commissioner and is authorized to execute the application for membership and the accompanying certification on behalf of the LOCAL UNIT; and Deputy Municipal Clerk Melissa S. Tigar (*second ENTITY employee*) is hereby appointed as the LOCAL UNIT's Alternate Fund Commissioner.

**BE IT FINALLY RESOLVED**, that the LOCAL UNIT's Fund Commissioner is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying the membership in the FUND as required by the FUND's Bylaws and to deliver same to the Administrator of the FUND with the express reservation that said documents shall become effective only upon the LOCAL UNIT's admissions to the FUND following approval of the FUND by the New Jersey Department of Banking and Insurance.

**-RESOLUTION-** Appointing Risk Management Consultant for the Statewide Insurance Fund  
**RESOLUTION**  
Appointing Risk Management Consultant

**WHEREAS**, the Township of Holland\_(hereinafter “Local Unit”) has joined the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

**WHEREAS**, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the “Fund”; and

**WHEREAS**, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

**WHEREAS**, the “Fund” has requested its members to appoint individuals or entities to that position; and

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of “Local Unit”, in the County of Hunterdon and State of New Jersey, as follows:

1. Holland Township hereby appoints  
Groendyke Assoc. its local Risk Management Consultant.
2. The Municipal Clerk Catherine M. Miller (*authorized representative of the public entity*) and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant’s Agreement for the year 2018 in the form attached hereto.

**BUSINESS FROM TOWNSHIP ATTORNEY**

**MEETING OPEN TO PUBLIC**-(speakers will be limited to 3 minutes)

**EXECUTIVE SESSION-**

**-RESOLUTION**-to enter into Executive Session for the purposes of:

**ADJOURN** at \_\_\_\_\_