

July 18, 2017

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Present at this meeting were: Mayor Daniel Bush, Deputy Mayor Ray Krov, Robert Thurgarland and Scott Wilhelm. Also present was Attorney Tara St Angelo. Committeemen Thomas Scheibener was absent.

There being a quorum this meeting was called to order by Mayor Bush at 7:04p.m. Mr. Bush asked that all electronic equipment be turned off or silenced.

**FLAG SALUTE**

Mayor Bush invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

**OPEN PUBLIC MEETINGS STATEMENT**

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on **December 8, 2016** by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

**Mayor Bush asked for a moment of silence for retired attorney Richard Dieterly**

**APPROVAL OF MINUTES**

Mr. Krov moved and Mr. Wilhelm seconded the motion to approve the minutes of the June 20, 2017 Regular Meeting

Voice Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

**APPROVAL OF BILLS AS SUBMITTED**

Mr. Wilhelm moved and Mr. Krov seconded the motion to approve the bills as submitted, omitting check # 23210:

July 5, 2017

Check#	Vendor	Description	Payment	Check Total
23177	ALAN J. TURDO	Registration For 75C Tractor	\$ 60.00	\$ 60.00
23178	Alyssa Winsor	Background Check - Fingerprinting r	\$ 40.00	\$ 40.00
23179	Amazon.com RRCC	Various Items	\$ 909.60	
		Various Items	\$ 455.37	\$ 1,364.97
23180	Amelia Heller	Background Check - Fingerprinting r	\$ 40.00	\$ 40.00
23181	Amy Kucharski	Background Check - Fingerprinting r	\$ 40.00	\$ 40.00
23182	AQUA NEW JERSEY	910 Milford Warren Glen Rd Seasonal	\$ 15.96	
		910 Lawn Irrigation	\$ 18.86	
		RRCC 051517-061417(8796)	\$ 410.98	
		RRCC Pool 051517-061417(8797)	\$ 2,065.17	\$ 2,510.97
23183	Robert J. BEVILACQUA	2017 Tack Oil	\$ 760.00	\$ 760.00
23184	PEPSI-COLA	Water for fitness center	\$ 86.24	\$ 86.24
23185	BRINKERHOFF ENTERPRISE	PB B9 L7 close out the account	\$ 501.88	\$ 501.88
23186	CERTIFIED CHEMICAL CO	Supplies for pool	\$ 821.41	\$ 821.41
23187	CHERRY VALLEY TRACTOR	Flail Mower Bushing, Plate, Bearing	\$ 331.49	\$ 331.49
23188	CLEMENS UNIFORM	DPW Shop Rags	\$ 21.75	
		Mats for Munic 062217	\$ 35.25	
		Mats for RRCC	\$ 111.80	\$ 168.80
23189	COOPER ALARM SYSTEMS,	New Cameras for community Center	\$ 525.00	\$ 525.00

July 18, 2017

23190	DAVIS BUSINESS MACHIN	Monthly Maintenance Fee IR-C33801	\$ 244.05	\$ 244.05
23191	DINGMAN'S DAIRY	Ice Cream for snack hut	\$ 358.45	
		Ice Cream for Snack Hut	\$ 232.59	\$ 591.04
23192	EASTERN CONCRETE MATE	4"-12" Rip Rap	\$ 934.90	\$ 934.90
23193	ELIZABETHTOWN GAS	Meter 01061655 Account 93404665351	\$ 203.88	\$ 203.88
23194	FASTENAL	Metric Bolts	\$ 8.30	\$ 8.30
23195	FEDERAL EXPRESS	Shipping - Alcotest	\$ 47.29	\$ 47.29
23196	FINCH FUEL OIL CO, IN	Gasoline, Ultra Low Sulfur Diesel	\$ 845.99	\$ 845.99
23197	FLIP PAD	Case 580SN Backhoe Flip Pads	\$ 238.00	\$ 238.00
23198	FOX BROTHERS ALARM SE	Alarm System Riegel Ridge - 2017 3r	\$ 165.00	\$ 165.00
23199	GEBHARDT & KIEFER, P.	Services 030117-043017 general	\$ 6,204.62	\$ 6,204.62
23200	GEBHARDT & KIEFER, P.	Services 030117-043017 PennEast Pip	\$ 214.50	\$ 214.50
23201	Gotham Shredders & Bi	Shredder - Police	\$ 3,174.00	\$ 3,174.00
23202	GRAINGER	Eye Glass Cleaner, Ear Plugs, supplies	\$ 503.34	\$ 503.34
23203	Harrison Thoman	Background Check - Fingerprinting r	\$ 40.00	\$ 40.00
23204	HOLLAND TOWNSHIP	escrow interest	\$ 498.05	\$ 498.05
23205	HOLLAND TOWNSHIP	2017 Sewer bill June 1 61 church rd	\$ 540.00	\$ 540.00
23206	HOLLAND TOWNSHIP	2017 Sewer bill June 1 914 Milford	\$ 270.00	\$ 270.00
23207	HOLLAND TOWNSHIP	2017 Sewer bill due June 1 Milford	\$ 181.36	\$ 181.36
23208	HOLLAND TOWNSHIP	2017 Sewer Bill due Jun 1 910 Milford	\$ 4,562.32	\$ 4,562.32
23209	HUNTERDON LOCK AND SA	Pad Lock Repair, combination Locks	\$ 81.97	\$ 81.97
<del>23210</del>	<del>HUNTERDON TECH SUPPORT</del>	<del>EC Forestry Grant - DEP - Holland P</del>	<del>\$ 915.54</del>	<del>\$ 915.54</del>
23211	JERSEY CENTRAL POWER	Account 100 004 272 595 Street Light	\$ 1,669.90	
		Account 100 004 272 553 Street Light	\$ 159.87	
		Account 100 060 952 585 Street Light	\$ 60.96	
		Account 100 004 272 652 Street Light	\$ 183.20	
		Account 100 003 579 271 Library5/20	\$ 143.25	
		Account 100 029 305 644 5/20-6/18/1	\$ 4,023.10	
		Account 100 105 886 640 914 Milford	\$ 161.21	
		Account 100 004 555 932 Case Field	\$ 88.20	\$ 6,489.69
23212	JERSEY CENTRAL POWER	Account 100 070 503 212 Pool June 2	\$ 3.32	
		Account 100 004 555 858 Baseball 51	\$ 509.86	
		Account 100 077 061 016 4520/17-6	\$ 3,139.80	\$ 3,652.98
23213	JESSICA NEGLIA	Pizza for summer campers	\$ 322.81	
		Learn To Swim Registration for 2017	\$ 300.00	\$ 622.81
23214	KIEFER	Sim and play for swim lessons	\$ 86.55	\$ 86.55
23215	LAWSON PRODUCTS, INC.	Ty-Raps, Nuts, Bolts, Grinding Wheel	\$ 125.85	\$ 125.85
23216	LIFESAVERS, INC.	Ice Packs	\$ 85.73	\$ 85.73
23217	MAGLOCLEN	Annual Membership Fee	\$ 400.00	\$ 400.00
23218	MARIA ELENA JENNETTE	Misc reimbursements	\$ 490.94	\$ 490.94
23219	Marie Heyduke	Background Check - Fingerprinting r	\$ 40.00	\$ 40.00
23220	MASER CONSULTING PA	PB HK B24 L 3 13 review thru 060417	\$ 225.00	
		PB Highlands Council Land Use Inventory	\$ 1,352.50	
		General Engineer Services thru 6/4/	\$ 540.00	
		General Engineer Services thru 6/4/	\$ 210.00	
		Driveway Permit Review	\$ 175.00	
		2016 NJDEP MSRP Annual Report	\$ 97.50	\$ 2,600.00
23221	Matthew Carvin	Background Check - Fingerprinting r	\$ 40.00	\$ 40.00
23222	Matthew Pardonner	Background Check - Fingerprinting r	\$ 40.00	\$ 40.00
23223	EDWARD HORSFALL	Computer Services	\$ 300.00	
		Computer Services 5/11-5/17/17	\$ 550.00	\$ 850.00
23224	MGL PRINTING SOLUTION	Check Clearing Account # 23500-2499	\$ 308.50	\$ 308.50
23225	MILFORD SEWER UTILITY	3rd qtr 2017	\$ 50,000.00	\$ 50,000.00
23226	MUSCONETCONG WATERSHEAD	Musconetcong Cleanup 2017	\$ 500.00	\$ 500.00
23227	NJ Advance Media	account 1160894	\$ 64.77	\$ 64.77
23228	OFFICE DEPOT, INC.	Office Supplies	\$ 92.20	
		Paper	\$ 123.97	\$ 216.17

July 18, 2017

23229	Padovani Roofing & Co	RRCC Stage Rehabilitation Project	\$ 28,420.00	\$ 28,420.00
23230	Patrick Carmona	Window Cleaning	\$ 275.00	\$ 275.00
23231	PENTELEDATA	Cable Modem Rtl & Support 6/24-7/24	\$ 199.90	\$ 199.90
23232	Postmaster	Summer 2017 Newsletter	\$ 544.08	\$ 544.08
23233	Promed Office Cleaner	Police Cleaning - June 2017	\$ 540.00	\$ 540.00
23234	PROPAC, INC.	OEM / CERT	\$ 996.72	\$ 996.72
23235	Qi Zhang Lin & Shen J	PB Asian Yummy B22 L29.19 Close Out	\$ 1,041.92	\$ 1,041.92
23236	RAIN OR SHINE TENT RE	Tents for summer camp	\$ 675.00	\$ 675.00
23237	RARITAN VALLEY DISPOSAL	2017 30 Yard Dumpsters	\$ 1,020.00	
		2017 30 Yard Dumpsters	\$ 510.00	\$ 1,530.00
23238	Robin Nugent	Summer Camp Supplies	\$ 181.68	\$ 181.68
23239	RTG 2, LLC	2017 Tub Grinding Brush	\$ 2,925.00	\$ 2,925.00
23240	Sean Lessig	Background Check - Fingerprinting r	\$ 40.00	\$ 40.00
23241	SERVICE ELECTRIC TELE	Telephone RRCC	\$ 189.16	\$ 189.16
23242	Simeon Pecchia	Background Check - Fingerprinting r	\$ 40.00	\$ 40.00
23243	SIMPLEX GRINNELL, LP	Simplex Service Agreement (Fire Ala	\$ 2,103.64	\$ 2,103.64
23244	STAPLES BUSINESS ADVA	office supplies account NYC 1475927	\$ 318.28	\$ 318.28
23245	STATE CHEMICAL	Never Seize, Penetrating Fluid	\$ 225.77	\$ 225.77
23246	STEPH & TIMS ICE CREAM	Summer Camp Field Trip (Jimmy's)	\$ 840.00	\$ 840.00
23247	THE LOCK DOCTOR	Fix lock for front door @ RRCC	\$ 205.00	\$ 205.00
23248	THERESA VERDI	Cleaning RRCC	\$ 400.00	\$ 400.00
23249	TREASURER, STATE OF N	2nd Quarter Marriage License Fee	\$ 125.00	\$ 125.00
23250	US Foods Inc., Allent	Food for snack hut	\$ 436.56	\$ 436.56
23251	VALLEY AUTO SUPPLY	Paper Towels & AC Recharge	\$ 94.87	
		Oil Filter, V-Belt	\$ 175.96	
		Emergency Light Bulbs	\$ 14.90	\$ 285.73
23252	H & K Group, Inc.	2017 Recycled Asphalt	\$ 115.71	
		2017 Blacktop	\$ 1,319.92	\$ 1,435.63
23253	H & K Group, Inc.	2017 Blacktop	\$ 2,240.45	
		2017 Recycled Blacktop	\$ 221.23	
		2017 Recycled Blacktop	\$ 112.03	
		2017 Blacktop	\$ 863.82	\$ 3,437.53
23254	WATER SAFETY PRODUCTS	Male lifeguard Shorts	\$ 159.45	\$ 159.45
23255	WE RENT	14" Diamond Blade	\$ 126.00	\$ 126.00
23256	WEST HUNTERDON LANES,	Bowling Field Trip	\$ 380.00	\$ 380.00
23257	WOODRUFF ENERGY	Jun-17	\$ 181.20	\$ 181.20
			\$ 142,587.15	\$142,587.15
Manual Checks				
70117	GUARDIAN	JULY 2017 Dental	\$ 2,715.65	\$ 2,715.65
63017	NJ STATE HEALTH BENEFITS	July Health Benefits Billing	\$ 28,735.48	\$ 28,735.48
62117	ITS NEOPOST, INC.	Refill Postage Machine 6/22/17	\$ 500.00	\$ 500.00
		Total	\$ 174,538.28	\$ 174,538.28
CURRENT FUND	BUDGET AND APPROPRIATION RESERVES		\$ 84,025.42	
GRANT FUND	BUDGET AND APPROPRIATION RESERVES		\$ 6,652.01	
GENERAL CAPITAL FUNDS	BUDGET AND APPROPRIATION RESERVES		\$ 31,594.00	
SEWER FUND	BUDGET AND APPROPRIATION RESERVES		\$ 50,000.00	
ESCROW	ESCROW FUNDS		\$ 2,266.85	
Checks issued 6-20-2017				174,538.28
Other Payments				
	Manual Totals			
Total				<u>174,538.28</u>

July 18, 2017

Check#	Vendor	Description	Payment	Check Total
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July 18, 2017

23258	Alex Bellick Jr	Background Check - Fingerprinting	\$ 40.00	\$ 40.00
23259	ALLEGRO ENTERPRISES, INC.	Bottled Water for the Township	\$ 55.50	\$ 55.50
23260	Allison Jeffreys	Background Check - Fingerprinting	\$ 40.00	\$ 40.00
23261	AMERIGAS - CLINTON 7510	Propane for snack hut	\$ 92.39	\$ 92.39
23262	Amy Kucharski	Summer Camp Supplies	\$ 33.15	\$ 33.15
23263	AMY R KIRK	Yoga June 2017	\$ 232.00	\$ 232.00
23264	AQUA NEW JERSEY	5/26/17-6/28/17	\$ 321.32	
		Hydrant Fox Hill 3/28/17-6/28/17	\$ 379.92	
		Hydrants Qtly 3/28/17-6/28/17	\$ 3,073.80	\$ 3,775.04
23265	Audrey Labar	Background Check - Fingerprinting	\$ 40.00	\$ 40.00
23266	Bedard Kurowicki & Co CPA's PC	2016 Statutory Audit	\$ 13,500.00	
		2016 Statutory Audit	\$ 750.00	\$ 14,250.00
23267	BI-LO Industries	10W30 Motor Oil	\$ 71.96	\$ 71.96
23268	BRIDGE STREET SERVICE CENTER	15-13 Battery	\$ 130.07	\$ 130.07
23269	CASTLE SEPTIC SERVICE CORP.	Monthly Toilet Rental Charge	\$ 280.00	\$ 280.00
23270	Catherine Palumbo	Reimbursement for damaged clothing	\$ 52.24	\$ 52.24
23271	CHERRY VALLEY TRACTOR SALES	Flail Mower Parts	\$ 331.49	\$ 331.49
23272	CLEMENS UNIFORM	Mats for Municipal Bldg	\$ 35.25	
		DPW Shop Rags & Bethany Ridge Mat	\$ 21.75	\$ 57.00
23273	COOPER ELECTRICAL SUPPLY	Emergency Light 12V Battery	\$ 475.00	\$ 475.00
23274	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal - May & June	\$ 171.00	\$ 171.00
23275	DELAWARE VALLEY ATHLETIC ASSOC.	2017 Road Clean Up - Ellis Rd	\$ 500.00	\$ 500.00
23276	DINGMAN'S DAIRY	Ice Cream	\$ 211.80	
		Ice Cream Snack Hut	\$ 109.67	\$ 321.47
23277	Dorothy Fletcher	2017 Mailbox Replacement	\$ 50.00	\$ 50.00
23278	ELIZABETHTOWN GAS	Meter 14Y735578 Account 98904592	\$ 20.80	\$ 20.80
23279	EUGENIA FRANZO	Zumba - June 2017	\$ 100.20	\$ 100.20
23280	FINCH FUEL OIL CO, INC	Ultra Low Sulfur Diesel Fuel	\$ 317.10	\$ 317.10
23281	GRAINGER	Eye Wash Station, First Aid Kit -	\$ 70.42	\$ 70.42
23282	H.J. OPDYKE LUMBER COMPANY, INC.	Solvent, Star Bits, Screws	\$ 0.59	\$ 0.59
23283	HOLLAND TOWNSHIP	2017 Sewer Bill due Sept1 910 Mil	\$ 4,500.00	\$ 4,500.00
23284	HOLLAND TOWNSHIP	2017 Sewer bill due Sept 1 Milford	\$ 180.00	\$ 180.00
23285	HOLLAND TOWNSHIP	2017 Sewer bill 3rd qtr 1 914 Mil	\$ 272.82	\$ 272.82
23286	HOLLAND TOWNSHIP	2017 Sewer bill 3rd qtr 61 church	\$ 545.64	\$ 545.64
23287	HOLLAND TWP VOLUNTEER FIRE COMPANY	3rd Quarter Payment - per Mayor B	\$ 17,500.00	\$ 17,500.00
23288	IN THE SWIM	No diving symbol	\$ 618.83	
		Pool Supplies	\$ 892.40	\$ 1,511.23
23289	JERSEY CENTRAL POWER & LIGHT	100 004 556 468 6/8/17-7/7/17	\$ 341.34	
		100 004 556 468 6/8/17-7/7/17	\$ 74.07	
		5/19/17-6/20/17	\$ 963.71	
		5/19/17-6/20/17	\$ 5.06	\$ 1,384.18
23290	Jessica Dulin-Soto	Yoga - June 2017	\$ 220.00	\$ 220.00
23291	JESSICA NEGLIA	Various Supplies	\$ 134.93	
		field trip tickets Dorney Park	\$ 997.50	
		Sky Zone field trip balance	\$ 584.00	\$ 1,716.43
23292	Jiorle's Office Supplies & Industries	rails, for lateral file	\$ 66.00	\$ 66.00
23293	JULIANNA R. BENDIX	Yoga - June 2017	\$ 279.80	\$ 279.80
23294	L.J. ZUCCA INC. DISTRIBUTORS	Candy for snack hut	\$ 132.38	
		Candy for snack hut	\$ 83.06	\$ 215.44
23295	Lars Tribus	Refund of Summer Camp 2017	\$ 193.00	\$ 193.00
23296	Laura Knott	Yoga June 2017	\$ 110.00	\$ 110.00
23297	LAW OFFICE OF TODD BOLIG, LLC	PB Misc general Matters 060117-06	\$ 270.00	
		PB Mill Rd Solar B2 L1.02 & B4 L1	\$ 187.50	
		PB Pivotal/Etown B9 L20.01 service	\$ 225.00	\$ 682.50
23298	LAWRENCE LaFEVRE	2017 PASA Farming for the Future	\$ 230.00	\$ 230.00
23299	LAWSON PRODUCTS, INC.	Bolts, Nuts, Washers For CX105 Fl	\$ 43.47	\$ 43.47
23300	LUCILLE A. GROZINSKI	PB 071017 meeting court reporter	\$ 225.00	\$ 225.00

July 18, 2017

23301	MASER CONSULTING PA	EC Forestry Grant and TC Holland	\$ 5,313.75	
		EC Forestry Grant and TC Holland	\$ 700.00	
		PB Mill Rd Solar B2 L1.02 & B4 L1	\$ 1,200.00	\$ 7,213.75
23302	EDWARD HORSFALL		Jun-17 \$ 250.00	\$ 250.00
23303	MELANIE WOROBI	Zumba & Aqua Zumba Classes	\$ 530.60	\$ 530.60
23304	MILFORD-HOLLAND RESCUE SQUAD, INC.	2017 3rdQUARTER DONATION	\$ 17,350.19	\$ 17,350.19
23305	MILFORD/FRENCHTOWN AUTO PARTS, INC.	15-10 Wiper Blades	\$ 32.97	\$ 32.97
23306	MONINGHOFF APPLIANCE & SUPPLY CORP.	Keys & Bulbs	\$ 367.36	
		Various Supplies	\$ 150.90	\$ 518.26
23307	MUNICIPAL CLERKS' ASSOC OF NJ, INC.	2017-2018 Membership Application	\$ 100.00	\$ 100.00
23308	NJ DEPT OF HEALTH & SENIOR SERVICES		Jun-17 \$ 22.80	\$ 22.80
23309	NJ Advance Media	Ordinance 2017-9 Twp of Holland	\$ 47.96	\$ 47.96
23310	DCRP/NJ DIV OF PENSION/BENEFITS		Jun-17 \$ 93.22	\$ 93.22
23311	OFFICE DEPOT, INC.	Police Supplies	\$ 52.58	\$ 52.58
23312	ONE CALL CONCEPTS, INC.	NJ One Call Mark Outs - June 2017	\$ 13.75	\$ 13.75
23313	Padovani Roofing & Construction	RRCC Stage Rehabilitation Project	\$ 40,580.00	\$ 40,580.00
23314	PILATES BY CORRINE, LLC	Pilates - June 2017	\$ 511.60	\$ 511.60
23315	R & L DATACENTERS, INC.	Municipal Payroll	\$ 616.55	\$ 616.55
23316	Robin Cimmino	Indoor Cycling June 2017	\$ 140.00	\$ 140.00
23317	Robin Nugent	Supplies for summer camp	\$ 16.93	\$ 16.93
23318	Robin Nugent	Camp Supplies (Future Chefs)	\$ 169.31	\$ 169.31
23319	Robyn J Case	Background Check - Fingerprinting	\$ 40.00	\$ 40.00
23320	S & S WORLDWIDE	Summer Camp Beads	\$ 85.30	\$ 85.30
23321	Sean Jaco	Background Check - Fingerprinting	\$ 40.00	\$ 40.00
23322	SERVICE ELECTRIC CABLE TV, INC.	June	\$ 67.45	\$ 67.45
23323	SMITH MOTOR COMPANY, INC.	15-12 Step Assembly	\$ 449.78	\$ 449.78
23324	St. of NJ/Dept of Labor/Workforce	2016 Unemployment Assessment	\$ 533.66	\$ 533.66
23325	STATEWIDE INSURANCE FUND	2017 insurance	\$ 49,130.00	\$ 49,130.00
23326	Stephanie Beddige	Pilates - June 2017	\$ 457.20	\$ 457.20
23327	STORR TRACTOR COMPANY	2016 Case International Farmall 7	\$ 4,790.04	
		2016 Case International Farmall 7	\$ 46,660.74	\$ 51,450.78
23328	STORR TRACTOR COMPANY	CX 105 Flail Mower Parts	\$ 748.47	\$ 748.47
23329	Tamatha Isenberg	Yoga June 2017	\$ 403.00	\$ 403.00
23330	The Fibar Group LLC	Mulch for playground	\$ 1,919.00	\$ 1,919.00
23331	THERESA VERDI	Cleaning RRCC	\$ 280.00	\$ 280.00
23332	TILCON NEW YORK INC.	MC CO OP	\$ 235,131.48	\$ 235,131.48
23333	Township of East Amwell	2017 Services for the CFO	\$ 9,075.00	\$ 9,075.00
23334	US Foods Inc., Allentown Division	Food for snack hut	\$ 596.46	\$ 596.46
23335	VALLEY AUTO SUPPLY	Honer Stones, Bulbs	\$ 15.77	\$ 15.77
23336	VERIZON	6/26/17 billing	\$ 932.43	
		6/26/17 billing	\$ 86.01	
		6/26/billing	\$ 594.00	
		6/26/17 billing	\$ 252.48	
		6/26/17 billing	\$ 83.79	\$ 1,948.71
23337	VERIZON WIRELESS	Cell Phones/Air Cards - June 2017	\$ 572.73	\$ 572.73
23338	WALLABY TALES	Eyes of the wild	\$ 300.00	\$ 300.00
23339	H & K Group, Inc.	2017 Recycled Blacktop	\$ 149.94	
		2017 Blacktop	\$ 3,171.70	\$ 3,321.64
23340	WB Mason Inc	Paper Towels & Hand Sanitize	\$ 86.58	
		Supplies	\$ 130.79	\$ 217.37
Manual Checks				
71017	NJ Sales Tax	2nd Qtr Sales Tax	\$ 316.80	\$ 316.80
		Total	\$ 476,744.00	\$ 476,744.00
CURRENT FUND	BUDGET AND APPROPRIATION RESERVES		\$ 143,364.22	
GRANT FUND	BUDGET AND APPROPRIATION RESERVES		\$ 6,381.40	
GENERAL CAPITAL FUNDS	BUDGET AND APPROPRIATION RESERVES		\$ 324,291.22	

July 18, 2017

SEWER FUND	BUDGET AND APPROPRIATION RESERVES	\$	755.06	
ANIMAL CONTROL	BUDGET AND APPROPRIATION RESERVES	\$	22.80	
ESCROW	ESCROW FUNDS		1,612.50	
DEVELOPMENT FEES	development fees			
Checks issued 7-18-2017				476,427.20
Other Payments				
	71016 NJ Sales Tax	\$	316.80	
	Manual Totals			<u>316.80</u>
Total				<u><u>476,744.00</u></u>

Voice Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

**REMINDER/ANNOUNCEMENT**

-The Holland Township Committee has canceled their August 1<sup>st</sup> meetings. The next meeting of the Holland Township Committee will be August 15, 2017

-Elizabethtown Gas will be starting a gas main replacement project to replace the aging transmission line which feeds the NRG Power Plant in Holland Township. The gas main replacement will cross seven roadways, Cyphers Road, Bellis Road, Shire Road, Adamic Hill Road, Alfalfa Hill Road, Church Road, and Phillips Road.

This work is not associated with the PennEast Pipeline project

**REVIEW OF 2016 AUDIT-**

Auditor William Colantano, and Mike Holk (Bedard, Kurowicki & Co) and CFO Margaret Pasqua will be present to review the 2016 Audit Report. Mr. Colantano advised the Committee that this was a very clean audit. Mr. Krov commended CFO Margaret Pasqua on very good job on clearing up passed audit recommendations

**OLD BUSINESS FROM TOWNSHIP COMMITTEE**

**-RESOLUTION-Salary Update #1-Summer Camp**

Mr. Wilhem moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

**2017 SALARY RESOLUTION UPDATE #1**

**Summer Camp**

Authorization to hire the following 2017 seasonal part-time  
Summer Camp Staff at Riegel Ridge Community Center

**WHEREAS**, the Holland Township Committee adopted the 2017 seasonal part-time Summer Camp Staff at Riegel Ridge Community Center on June 20, 2017, and

**WHEREAS**, the Township Committee of the Township of Holland is in need of additional/replacement seasonal part-time Summer Camp Staff at the Riegel Ridge Community Center, and

**WHEREAS**, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

**WHEREAS**, these employees will be hired as “at will” seasonal part-time Summer Camp employees; and

**WHEREAS**, a current copy of the Holland Township Employee Handbook will be made available to these employees for review and will be required to comply with all policies in the handbook, and

**WHEREAS**, these employees may be required to submit to all background checks required for their position, and

**WHEREAS**, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of these background checks have been received, these employees will be supervised at all times, and

**WHEREAS**, these salaries are based on the following Payroll Increase Schedule established June 19, 2012:

**Summer Camp Program Counselors and Instructors**  
Payroll increase schedule Approved June 19, 2012

<b>Payroll increase schedule for Holland Township Summer Recreation Program</b>				
	Salary (per hour)			
# of years employed at Summer Recreation Program	Senior Counselors	Junior Counselors	Head Counselors	Specialty Instructors
1 <sup>st</sup> and 2 <sup>nd</sup> years	\$ 9.00	\$ 7.25	\$ 10.00	\$ 25.00
3 <sup>rd</sup> and 4 <sup>th</sup> years	\$ 9.50	\$ 7.75	\$ 10.50	
5 <sup>th</sup> and 6 <sup>th</sup> years	\$ 10.25	\$ 8.25	\$ 11.25	
7 <sup>th</sup> , 8 <sup>th</sup> and 9 <sup>th</sup> years	\$ 10.75	\$ 8.75	\$ 11.75	
10 <sup>th</sup> + years	\$ 11.50	\$ 9.00	\$ 12.50	

**NOW, THEREFORE, BE IT RESOLVED** by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, the following people be hired as seasonal part-time Summer Camp Staff contingent on favorable results of all required background checks, effective February 22, 2017.

**BE IT FURTHER RESOLVED**, that the schedule of pay rates is in accordance with the Township Ordinance 2015-1.

**Nurse**

Name	Position	Salary
Johanna Meeker	Nurse	\$20.00

**Supervisors**

Name	Position	Salary
Robin Nugent	Camp Director	\$22.00
Simeon Pecchia	Assistant Director	\$17.00
Simeon Pecchia	Specialty Instructor	\$25.00
Mark Wells	Specialty Instructor	\$25.00

**Head Counselors**

Carolyn Bernhard	Head Counselor	\$10.50
Kristina Brophy	Head Counselor	\$10.00
Robyn Case	Head Counselor	\$10.00
Alaina Fennel	Head Counselor	\$10.50
Marie Heyduke	Head Counselor	\$10.50
Allison Jeffreys	Head Counselor	\$10.50
Amy Kucharski	Head Counselor	\$10.50
Jessica Moustakas	Head Counselor	\$11.25
Jennifer Leap	Head Counselor	\$10.00
Nicholas Nocella	Head Counselor	\$10.50
Matthew Pardonner	Head Counselor	\$10.00
Angela Vinchur	Head Counselor	\$10.00
Alyssa Winsor	Head Counselor	\$10.00
Emily Kolonia	Head Counselor	\$10.00

**Senior Counselors**

Jennifer Furmanek	Senior Counselor	\$9.00
Julia Lieto	Senior Counselor	\$9.00
Vincent Nocella	Senior Counselor	\$9.00
Alyssa Riker	Senior Counselor	\$9.00

Susan Stant	Senior Counselor	\$9.00
Audrey LaBar	Senior Counselor	\$9.00

**Junior Counselors**

Christina Bethman	Junior Counselor	\$7.25
Tanner Bertoldo	Junior Counselor	\$7.25
Lily Blomgren	Junior Counselor	\$7.25
Caleb Bush	Junior Counselor	\$7.75
Matthew Carvin	Junior Counselor	\$7.25
Melissa Clark	Junior Counselor	\$7.25
Amelia Heller	Junior Counselor	\$7.25
Nicholas Hults	Junior Counselor	\$7.25
Jamie Janetzko	Junior Counselor	\$7.25
Derek Liguori	Junior Counselor	\$7.25
Jessica Ludwig	Junior Counselor	\$7.75
Alexa MacKinnon	Junior Counselor	\$7.75
Agatha Molchanov	Junior Counselor	\$7.25
Kayla Merrigan	Junior Counselor	\$7.25
Mason Pope	Junior Counselor	\$7.25
Alexis Pope	Junior Counselor	\$7.25
Dylan Raike	Junior Counselor	\$7.25
Kimmie Riker	Junior Counselor	\$7.25
Lara Thrapp	Junior Counselor	\$7.25
Mackenzie Toth	Junior Counselor	\$7.25
Cole Wilson	Junior Counselor	\$7.25
Zachary Wilt	Junior Counselor	\$7.25
Lindsey Cafro	Junior Counselor	\$7.25
Devon Novak	Junior Counselor	\$7.25

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				
Ray Krov, Deputy Mayor	x			x
Dan Bush, Mayor	x			

**-RESOLUTION-Salary Update #2 Pool**

Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

**2017 SALARY RESOLUTION UPDATE #2  
Pool**

Authorization to hire the following seasonal part time  
Lifeguards, pool front desk and Snack Hut at Riegel Ridge Community Center

**WHEREAS**, the Holland Township Committee adopt the 2017 Pool Salary Resolution on May 16, 2017, and

**WHEREAS**, that Resolution was amended adoption of:  
Update #1 June 7, 2017

**WHEREAS**, the Township Committee of the Township of Holland is in need of additional seasonal pool staff at the Riegel Ridge Community Center, and

**WHEREAS**, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for these employees, and

**WHEREAS**, these employees will be hired as “at will” 4 month part-time, seasonal employees



July 18, 2017

**WHEREAS**, these employee's will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

**WHEREAS**, these employees will report directly to the Director of Parks and Recreation, and

**WHEREAS**, a current copy of the Holland Township Employee Handbook will be made available to these employees for review and will be required to comply with all policies in the handbook, and

**WHEREAS**, these employees will be required to attend and pass all required training; and

**WHEREAS**, these employees will be required to submit to all background checks required for their position, and

**WHEREAS**, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, these employees will be supervised at all times.

**THEREFORE, BE IT RESOLVED** by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, the following people be hired as seasonal part-time employees contingent on favorable results of all required background check.

**Riegel Ridge Pool-Life Guards and Pool Front Desk Staff**

Payroll Increase Schedule

Schedule updated with **increases for lifeguards and Pool Desk Staff** Approved May 6, 2014

<b>Payroll increase schedule for Riegel Ridge Community Pool Life Guards and Front Desk</b>	
<b>Lifeguards</b>	
<b>Years of Service As Life Guard</b>	<b>Salary</b>
1-2 yrs	\$9.00
3-4 yrs	\$9.50
5-6 yrs	\$10.25
7, 8, 9 yrs	\$10.50
10, 11 yrs	\$11.25
12 + yrs	\$12.75
<b>Pool Front Desk</b>	
<b>Years of Service As Front Desk</b>	<b>Salary</b>
1-2 yrs	\$8.50
3-4 yrs	\$9.00
5-6 yrs	\$9.50
7, 8, 9 yrs	\$10.00
10, 11 yrs	\$10.50
12 + yrs	\$11.00

**Riegel Ridge Community Pool Snack Hut Staff**

Payroll Increase Schedule Approved May 15, 2012

<b>Payroll increase schedule for Riegel Ridge Community Pool Snack Hut</b>		
# of years employed at Riegel Ridge Snack Hut	Salary (per hour)	
	<b>Counter</b> Salary (per hour)	<b>Grill</b> Salary (per hour)
1 <sup>st</sup> and 2 <sup>nd</sup> years	\$7.25	\$ 9.00
3 <sup>rd</sup> and 4 <sup>th</sup> years	\$7.75	\$ 9.50
5 <sup>th</sup> and 6 <sup>th</sup> years	\$8.50	\$ 10.25
7 <sup>th</sup> , 8 <sup>th</sup> and 9 <sup>th</sup> years	\$9.00	\$ 10.75
10 <sup>th</sup> + years	\$9.25	\$ 11.00

**NOW, THEREFORE, BE IT RESOLVED** by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, the following corrections be made and following additions to

July 18, 2017

the staff be hired as seasonal part-time employees contingent on favorable results of all required background checks, effective June 16, 2017.

**Pool Supervisor**

Name	Position	Salary
Jessica Neglia	Pool Supervisor	\$7,429

**Pool Managers**

Name	Position	Salary
Rachael Cazerna	Manager	\$10.00
Peter Hannon	Manager	\$10.50
Cayla Mazzetta	Manager	\$10.00
Kyle Olszak	Manager	\$10.00
Jesse Matarazzo	Manager	\$10.00
Matthew Vollo	Manager	\$10.00
Ryan O'Connor	Manager	\$10.00
Kelsey Kunich	Manager	\$10.00
Dianne Ihling	Manager	\$12.24
<del>Jeannette Murphy</del>	<del>Manager</del>	<del>\$11.50</del>

**Lifeguards**

Name	Position	Salary
Kevin Scanlan	Lifeguard	\$9.50
Ashley Kolpan	Lifeguard	\$9.00
Rachael Czerna	Lifeguard	\$9.50
Rebecca Leonard	Lifeguard	\$9.00
Joseph Leonard	Lifeguard	\$9.00
Peter Hannon	Lifeguard	\$9.50
Michael Copploa	Lifeguard	\$9.00
Cayla Mazzetta	Lifeguard	\$9.00
Kyle Olszak	Lifeguard	\$9.00
Jesse Matarazzo	Lifeguard	\$10.25
Julia Glassmacher	Lifeguard	\$9.00
Jake Stirberg	Lifeguard	\$9.00
Madison Brogan	Lifeguard	\$9.00
Clare Nugent	Lifeguard	\$9.00
Jonathan Wirkus	Lifeguard	\$9.50
Harriet LeFavour	Lifeguard	\$9.50
Shannon Hesse	Lifeguard	\$9.00
Madison Hesse	Lifeguard	\$9.00
Ryan O'Connor	Lifeguard	\$9.50
Kelsey Kunich	Lifeguard	\$9.00
Sarah Kania	Lifeguard	\$9.00
Kevin Moran	Lifeguard	\$10.25
Kathryn Williams	Lifeguard	\$9.00
Kelsey O'Connor	Lifeguard	\$9.00
Kyle Kunich	Lifeguard	\$9.00
Nicole Davison	Lifeguard	\$9.50
Elise Leuenberger	Lifeguard	\$9.00
Claire Polin	Lifeguard	\$9.00
Ethan Laible	Lifeguard	\$9.00
Katherine Woerner	Lifeguard	\$9.00
Allison Salkin	Lifeguard	\$9.00
Haley Mitchell	Lifeguard	\$9.00
Hannah Mitchell	Lifeguard	\$9.00
Nicholas Gilmore	Lifeguard	\$9.00
Sean Lessig	Lifeguard	\$9.00
Hannah Szych	Lifeguard	\$9.00
Megan Benner	Lifeguard	\$9.00
Joseph Bobrowski	Lifeguard	\$9.00

Lane Mccarty	Lifeguard	\$9.00
Jeannette Murphy	Lifeguard	\$10.50
Heather Johnson	Lifeguard	\$9.00
Jonathan Evanowski	Lifeguard	\$9.00
Roxy Aguilar	Lifeguard	\$9.50
Harry Thoman	Lifeguard	\$9.00
Sean Jaco	Lifeguard	\$9.00

**Pool Desk Staff**

Name	Position	Salary
Matthew Vollo	Desk	\$9.50
Caitlin Vespoli	Desk	\$8.50
Claire Wolfson	Desk	\$8.50
Katie Bodder	Desk	\$8.50
Sarah Tepper-Fazzari	Desk	\$8.50
Andrew King	Desk	\$8.50
Haley Nace	Desk	\$8.50
Kelly Adam	Desk	\$8.50

**Snack Hut Staff**

Name	Position	Salary
Sara Kapushinsky	Cashier	\$7.25
Victoria Verdi	Cashier	\$7.25
MacKenzie Fawthrop	Cashier	\$7.25
Stephen Reinard	Cashier	\$7.25
George Jacobs	Cook	\$9.00
Emily Kolonia	Cook	\$10.25
Tyler Reina	Cook	\$9.00
Audrey LaBar	Cook	\$9.00

**Swim Instructors (Group) PER SESSION**

Rachael Czerna	Instructor	\$13.00
Cayla Mazzetta	Instructor	\$13.50
Clare Nugent	Instructor	\$13.00
Madison Hesse	Instructor	\$13.00
Shannon Hesse	Instructor	\$13.00
Megan Benner	Instructor	\$13.00
Kate Woerner	Instructor	\$13.00
Nicole Davison	Instructor	\$13.50
Jesse Matarazzo	Instructor	\$13.00
Allison Salkin	Instructor	\$13.00
Sarah Kania	Instructor	\$13.00

**Swim Instructors (Private) PER SESSION**

Rachael Czerna	Instructor	\$14.00
Cayla Mazzetta	Instructor	\$14.50
Clare Nugent	Instructor	\$14.00
Madison Hesse	Instructor	\$14.00
Shannon Hesse	Instructor	\$14.00
Megan Benner	Instructor	\$14.00
Kate Woerner	Instructor	\$14.00
Nicole Davison	Instructor	\$14.50
Jesse Matarazzo	Instructor	\$14.00
Allison Salkin	Instructor	\$14.00
Sarah Kania	Instructor	\$14.00

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

**-ORDINANCE 2017-8**-Public Hearing/Final Adoption- **Kennels, Pet Shops, Shelters and Pounds**  
Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adopt Ordinance 2017-8 on Final Reading.

**ORDINANCE 2017-8**  
**AN ORDINANCE AMENDING AND SUPPLEMENTING**  
**SECTION 68-7 CONCERNING THE LICENSING OF KENNELS, PET SHOPS,**  
**SHELTERS AND POUNDS OF CODE OF THE TOWNSHIP OF HOLLAND**

**WHEREAS**, N.J.A.C. 8:23A-1.1 *et seq.* sets forth certain sanitation and operational requirements for kennels, pet shops, animal shelters, and pounds; and

**WHEREAS**, the Township of Holland issues licenses for such facilities and requires inspections be conducted by the Hunterdon County Board of Health to ensure compliance with N.J.A.C. 8:23A-1.1 *et seq.*; and

**WHEREAS**, by memo dated April 12, 2017, the County Board of Health has requested that the Township review its licensing ordinance for compliance with N.J.A.C. 8:23A-1.1 *et seq.* and advises that it will be inspecting such facilities in June and July of each year;

**WHEREAS**, in order to ensure consistency with applicable law and the above-referenced memo, the Township Committee has determined that it is in the best interest of the Township to amend Section 68-7 of the Township's ordinances.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED** by the Township Committee of the Township of Holland, in the County of Hunterdon and State of New Jersey, that the following provisions of the Code of the Township of Holland are amended as follows:

**SECTION 1.** Section 68-7 of the Code of the Township of Holland entitled "Kennels and other establishments; application for license; fee; safe control required" is hereby amended and supplemented as follows (Additions indicated in boldface and italics *thus*; deletions indicated with strike-through ~~thus~~):

A. Any person who keeps or operates or proposes to establish a kennel, pet shop, shelter or pound shall apply to the official of said Township designated to license kennels in this Township for a license entitling him to keep or operate such establishment.

B. The application shall describe the premises where the establishment is to be located or proposed to be located and the purpose or purposes for which it is to be maintained and shall be accompanied by the written approval of the ***Hunterdon County*** Board of Health ~~of said Township~~, showing compliance with the local and state rules and regulations governing the locale and sanitation of such establishment. ***Such written approval from the Hunterdon County Board of Health shall be dated within one year of the application date.***

C. The annual license fees for kennels and pet shops shall be as established in Chapter 83, Fees. No fee shall be charged for a shelter or pound. Said license shall expire on the 30<sup>th</sup> day of June of each year ***and shall be subject to revocation by the Township on recommendations of the Hunterdon County Board of Health for failing to comply with the applicable local and state rules and regulations governing the locale and sanitation of such establishment.***

D. No dog kept in a kennel, pet shop, shelter or pound shall be permitted off said premises except on a leash or in a crate or under safe control.

**SECTION 2.** All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

**SECTION 3.** If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

**SECTION 4.** This Ordinance shall take effect upon final passage and publication according to law.

**Public Hearing:**

Mayor Bush opened the Public Hearing and asked if there were any comments from the public. Keady-Questioned the definition of Kennel. Attorney St Angelo advised the definition is determined by the state.

There being no further comments from the public, the hearing was ordered closed

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

**-ORDINANCE 2017-9-** Public Hearing/Final Adoption **-Appropriating from Capital-Ambulance**  
Mr. Krov moved and Mr. Thurgarland seconded the motion to adopt Ordinance 2017-9 on Final Reading.

**ORDINANCE 2017-9**

**AN ORDINANCE THAT APPROPRIATED \$75,699.00 FROM THE RESERVE FOR PURCHASE OF AN AMBULANCE, IN THE AMOUNT OF \$75,699.00 FOR THE ACQUISITION OF AND APPURTENANCES REQUIRED FOR AN AMBULANCE IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$75,699.00.**

**BE IT ORDAINED**, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

**SECTION ONE:** The sum of \$75,699.00 is hereby appropriated from the Reserve for Purchase of an Ambulance for acquisition of and appurtenances required for an ambulance in the amount of \$75,699.00.

**SECTION TWO:** The period of usefulness of the Ambulance by N.J.S.A. 40A:2-22, is at least 5 years.

**SECTION THREE:** The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

**SECTION FOUR:** The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

**BE IT FURTHER ORDAINED**, that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

**Public Hearing:**

Mayor Bush opened the Public Hearing and asked if there were any comments from the public. There being no comments from the public, the hearing was ordered closed

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

**LIAISON REPORTS**

**Wilhem**

-Will talk to Library Board about the audit comment for an updated financial report

-Board of Health-would like to receive copies of St Herbert's monthly reports

**Thurgarland**

-Holland Happenings-residents receiving their copies this week. Apologies to Parks and Rec Director Neglia because her submission was inadvertently omitted.

-New copiers were delivered to the Police Department and the upper level of the Municipal Building, thanks to CFO Pasqua and the Municipal Building staff for their patience and assistance

-replacement picnic tables are being ordered for the Riegel Ridge Community Center

-Lights at Fire house-lights over the bay doors are being replaced with low energy LED lights

**Scheibener**

absent

**Krov**

-97% to 98% collection rate for taxes, have not received aid numbers from state, may have to extend due date.

-Green Team-initial review from Sustainable NJ has been received; they are up to 160 points which will keep them at Bronze level certification

-Starting process of renewal of contact for CFO with East Amwell

-E-waste-will soon be available to residents, possibly by September 1, 2017, details to be worked out, will be paid through recycling grant

**Bush**

-Stage project is ¾ way done, first advance on grant has been received

-Hunterdon County approved our \$75,000 grant application for RRCC Gym Floor Replacement. Michael Margulies and QPA Hance will work up floor specs and bid package. Clerk Miller will publish Notice to Bidders.

-Thanks to Bob and Maria Elena Kozak for attending the HART Commuter Information Services Awards Breakfast scheduled for August 3, 2017, to receive recognition for being one of only four municipalities in Hunterdon County (Frenchtown, Clinton Town and Readington) to receive Sustainable Jersey Certification this year

-Good comments regarding Holland Happenings, thanks to Bob for a great job

-Park House-three possibilities are being looked at:

- potential joint effort with County and Holland as a Greeting Center
- the Red Cross is showing interest in a long term lease to be used as a Business Center
- a contractor is interested in turning it into condominiums for COAH

If nothing is agreed to by this fall the Committee will have to make a decision on future of that house We are still working on the subdivision of that property

-thanked all employees for taking on more work and working to keep expenses down and therefore the budget down

**NEW BUSINESS FROM TOWNSHIP COMMITTEE**

**-Approval of Raffle Application:**

Mr. Krov moved and Mr. Wilhelm seconded the motion to approve the following raffle application:

- Application for Raffle 2017-7 **Riegel Ridge Rams Youth Athletic Assoc. Inc.**[Off-premise draw raffle awarding cash-50/50] To be held 10/21/2017 5:00-7:00 p.m. at Case Field

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

**-Approval-of Two Raffle Applications:**

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to approve the following raffle application to be held October 22, 2017 12:00-7:00 p.m. at Riegel Ridge Community Center:

- Application for Raffle 2017-5 **Feline Urban Rescue & Rehab Inc.-Tricky Tray**
- Application for Raffle 2017-6 **Feline Urban Rescue & Rehab Inc.-On-Premises Draw Raffle for Cash (50/50)**

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

**-Approval to attend conference:**

Mr. Krov moved and Mr. Thurgarland seconded the motion to approve the following attendance: Tax Assessor Michelle Trivigno

Date	Host	Subject	Cost
8/28-9/1/2017	New Jersey Association of County Tax Boards	2017 Annual Education Conference	\$115.15

(The Warren County Board of Taxation will cover the full cost of the \$475 registration fee. The Hunterdon County Board of Taxation will sponsor up to \$475 of the total room cost of \$935.60. Total room cost for the. The balance of \$460.60 will be split between the Assessors four towns so the cost of the conference for Holland Township would be \$115.15.)

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

**-Approval to attend classes:**

Mr. Krov moved and Mr. Thurgarland seconded the motion to approve the following attendance: Planning Board/ Board of Adjustment Secretary and COAH Liaison Maria Elena Kozak

Date	Host	Subject	Cost
10/13/017	CEUnion Holiday Inn, Budd Lake	OPRA Survival Guide	\$89.00
11/17/17	“	ETHICS	\$89.00

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

**-RESOLUTION-Certification of the 2016 Annual Audit and approval of Corrective Action Plan for the Municipal Audit**

Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt the following Resolution and approving the Corrective Action Plan for the 2016 Municipal Audit

**RESOLUTION**

Governing Body Certification of the Annual Audit

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

July 18, 2017

**WHEREAS**, the Annual Report of Audit for the year 2016 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

**WHEREAS**, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

**WHEREAS**, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations, and,

**WHEREAS**, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

**WHEREAS**, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

**WHEREAS**, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit: R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

**NOW, THEREFORE BE IT RESOLVED**, that the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Township of Holland		Corrective Action Plan	2016 Calendar Year Audit	
Audit Recommendation Item Number	Analysis	Corrective Action	Staff Responsible	Completion Date
Officials receiving funds for the Animal Control Fund should be advised of the statutory requirement that deposits are to be made within 48 hours of receipt and implement procedures to guarantee timeliness of deposits.	14 deposits were made on 5 days during the busiest two months in animal control collections. Monthly reports are not being turned in timely.	Contacted animal control personnel and resolved to have employee drop off deposits at municipal building with 48 hours of receipt of funds so the deposits can be available for pick up by our bank. Also requested that monthly reports be turned into CFO by the 7 <sup>th</sup> of each month.	Animal Control Personnel	Effective Immediately

Voice/Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

**-RESOLUTION**-Bruce Holder off Probation

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

**RESOLUTION**

Removing Bruce Holder from Probation and Appointing Him to Full Time Status on the Holland Township Department of Public Works

**WHEREAS**, Bruce Holder, hired on January 2, 2017, has completed the required six month probation with the Holland Township Department of Public Works, and



July 18, 2017

**WHEREAS**, having completed the six month probation, he is eligible as a full time DPW employee, and

**WHEREAS**, in an memo dated July 10, 2017 Department of Public Superintendent, Alan Turdo, has recommended that Mr. Holder be removed from probationary status to full time Public Works employee.

**NOW, THEREFORE, BE IT RESOLVED**, by the Holland Township Committee, Township of Holland in the County of Hunterdon, state of New Jersey that Bruce Holder is hereby appointed to permanent status as a full-time employee in the Holland Township Department of Public Works effective July 3, 2017.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

**-RESOLUTION**-hiring Daniel Levenson

Mr. Wilhelm moved and Thurgarland seconded the motion to adopt the following Resolution:

**RESOLUTION**

Authorization to hire Daniel Levenson as part time  
Front desk at Riegel Ridge Community Center

**WHEREAS**, the Township Committee of the Township of Holland is in need of front desk staff at the Riegel Ridge Community Center, and

**WHEREAS**, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

**WHEREAS**, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

**WHEREAS**, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

**WHEREAS**, this employee will report directly to the Director of Parks and Recreation, and

**WHEREAS**, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

**WHEREAS**, this employee will be required to attend and pass all required training; and

**WHEREAS**, this employee will be required to submit to all background checks required for their position, and

**WHEREAS**, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

**THEREFORE, BE IT RESOLVED** by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Daniel Levenson will be hired as Riegel Ridge Community Center as Front Desk Staff at the 2017 rate of \$8.50 per/hr. contingent on favorable results of all required background checks, effective July 18, 2017.

Voice/Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

**-RESOLUTION-Idle Free New Jersey**

Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

**RESOLUTION**  
Idle Free New Jersey

**WHEREAS**, emissions from gasoline and diesel powered vehicles contribute significantly to air pollution, including greenhouse gases, ozone formation, fine particulates, and a multitude of potentially harmful pollutants that can trigger an asthma attack and other ailments; and

**WHEREAS**, asthma is a significant public health concern in NJ, especially among children (up to 25% of NJ’s school age children are asthmatic) and the elderly; and

**WHEREAS**, for every gallon of gasoline used, the average car produces about 20 pounds of carbon dioxide (CO2), the largest contributor to greenhouse climate change, with one-third of greenhouse gas emissions coming from the transportation sector; and

**WHEREAS**, the U.S. Argonne National Laboratory estimates that about 20 million barrels of diesel fuel are consumed each year by idling long-haul trucks (estimated truck emissions total about 10 million tons of CO2, 50,000 tons of nitrogen oxides, and 2,000 tons of particulates); and

**WHEREAS**, we can avoid producing unnecessary greenhouse gas emissions and exposure to air toxics by reducing or eliminating wasteful vehicle idling; and

**WHEREAS**, petroleum-based gasoline and diesel fuel are nonrenewable fuels and should be used wisely and not wasted; and

**WHEREAS**, idling is not generally beneficial to a vehicle’s engine because it wears engine parts; and

**WHEREAS**, idling more than 10 seconds uses more fuel and emits more pollutants than turning a warm engine off and on again; and

**WHEREAS**, idling for 10 minutes uses as much fuel as it takes to travel 5 miles; and

**WHEREAS**, vehicle idling occurs in locations (e.g. school grounds, parking lots, drive-through windows, business centers, etc.) where New Jerseyans can be exposed to air pollutant emissions; and

**WHEREAS**, moving beyond New Jersey’s existing no-idling code of 3 minutes would significantly improve public health, air quality, reduce costs and greenhouse gas emissions; and

**WHEREAS** Holland Township School has initiated an annual campaign to stop idling, promote carpooling, and encourage school bus ridership.

**NOW, THEREFORE, BE IT RESOLVED**, by the the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey that Holland Township supports the adoption of “Idle Free Zones” by government agencies, schools, businesses, and other organizations by:

- ❖ Encouraging any gasoline or diesel powered motor vehicle to turn off their engines after 10 seconds if they plan to remain at that location for more than 30 seconds.
- ❖ Ensuring idling does not occur at idle-frequent locations such as school drop-off and pick up, drive through windows, gas stations, parking lots, business centers, etc.
- ❖ Maintaining municipal vehicles to eliminate any visible exhaust.
- ❖ Enforcing existing violations and penalties under NJ’s existing no-idling code.
- ❖ Supporting broad education of the public about the health, environmental and economic impacts of idling and ways to reduce idling

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

July 18, 2017

**BUSINESS FROM TOWNSHIP ATTORNEY**

-Form of Easement for Elizabethtown Gas have been approved and will be on the August 15, 2017 Agenda

**MEETING OPEN TO PUBLIC**-(speakers will be limited to 3 minutes)

-Ted Harwick-questioned 2 bills and the status of Hugessville demolition permit

-Mike Keady-Payment for development of Parks Assoc. website, EC approved \$1,000

**ADJOURN**

Mr. Wilhelm moved and Mr. Krov seconded the motion to adjourn at 8:02 p.m.

Voice Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

Respectfully submitted,

Approved by,

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Catherine M. Miller, RMC  
Municipal Clerk

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Dan Bush, Mayor  
Ray Krov, Deputy Mayor