

September 19, 2017

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Present at this meeting were: Mayor Daniel Bush, Deputy Mayor Ray Krov, Committeemen Robert Thurgarland and Scott Wilhelm. Also present was Attorney Richard Cushing. Committeeman Thomas Scheibener was absent.

There being a quorum this meeting was called to order by Mayor Bush at 7:05 p.m. Mr. Bush asked that all electronic equipment be turned off or silenced.

FLAG SALUTE

Mayor Bush invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

OPEN PUBLIC MEETINGS STATEMENT

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on **December 8, 2016** by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES

Mr. Wilhelm moved and Mr. Krov seconded the motion to approve the minutes of the September 5, 2017 Regular Meeting

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x		x			
Robert Thurgarland			x			
Thomas Scheibener						x
Ray Krov, Deputy Mayor		x	x			
Dan Bush, Mayor			x			

APPROVAL OF BILLS AS SUBMITTED

Mr. Krov moved and Mr. Wilhelm seconded the motion to approve the bills as submitted:

Check#	Vendor	Description	Payment	Check Total
23597	ALLEGRO ENTERPRISES, INC.	Bottled Water for the Township	\$ 34.00	\$ 34.00
23598	AMERIGAS - CLINTON 7510	Snack Hut Propane	\$ 44.14	\$ 44.14
23599	AMY R KIRK	Yoga - August 2017	\$ 232.00	\$ 232.00
23600	ASPHALT PAVING SYSTEMS, INC.	2017 Tar & Chip - Holland Village	\$ 18,976.64	\$ 18,976.64
23601	CARLY SOPKO	August Aqua Zumba	\$ 57.40	\$ 57.40
23602	CASTLE SEPTIC SERVICE CORP.	Monthly Toilet Rental Charge	\$ 280.00	
		Community Day	\$ 125.00	\$ 405.00
23603	Chris's Lawn Mowing Inc	Lawn Services 2017	\$ 3,450.00	\$ 3,450.00
23604	CLEMENS UNIFORM	Mats for Municipal Bldg.	\$ 35.25	
		Mats for community center	\$ 26.00	\$ 61.25
23605	CEUnion	PB/BOA classes	\$ 89.00	\$ 89.00
23606	ROBERT DAVIS	Boots	\$ 54.99	\$ 54.99
23607	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal - August 2017	\$ 114.00	\$ 114.00
23608	DELAWARE VALLEY REG. HS	Field Trip Transportation	\$ 360.00	\$ 360.00
23609	Department of Community Affairs	PR Hayride Open Burn Permit 102817	\$ 54.00	\$ 54.00
23610	DINGMAN'S DAIRY	Snack Hut	\$ 290.37	\$ 290.37
23611	EUGENIA FRANZO	August Zumba 2017	\$ 170.60	\$ 170.60
23612	FINCH FUEL OIL CO, INC	2017 Ultra Low Sulfur Dyed Diesel	\$ 901.75	
		2017 Unleaded Gasoline	\$ 378.27	\$ 1,280.02
23613	FRENCHTOWN HOME & HARDWARE	Downspouts	\$ 34.95	\$ 34.95
23614	Heather Swearer	Background check Reimbursement	\$ 40.00	\$ 40.00
23615	HOLLAND TOWNSHIP FREE PUBLIC LIBRARY	2nd half 2017	\$ 15,000.00	\$ 15,000.00

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23616	JERSEY CENTRAL POWER & LIGHT	100 004 556 468 8/8/17-9/7/17	\$	341.04	
		100 004 556 468 8/8/17-9/7/17	\$	74.02	
		Aug-17	\$	3.67	
		Aug-17	\$	936.60	\$ 1,355.33
23617	Jessica Dulin-Soto	August 2017 Yoga	\$	338.40	\$ 338.40
23618	JESSICA NEGLIA	Community Day Expenses	\$	114.70	
		Training - Spinning	\$	370.73	
		Drain Cleaning - Emergency 9/9/2017	\$	475.00	\$ 960.43
23619	JULIANNA R. BENDIX	August 2017 Yoga	\$	58.60	\$ 58.60
23620	KUSTOM SIGNALS, INC.	Radar Unit Parts	\$	62.52	\$ 62.52
23621	Laura Knott	August 2017 Yoga	\$	220.00	\$ 220.00
23622	LAW OFFICE OF TODD BOLIG, LLC	PB Misc general Matters 070117-0831	\$	412.50	
		PB Pivotal/Etown B9 L20.01 service	\$	727.50	
		PB Pivotal/Etown B9 L20.01 service	\$	37.50	
		PB Misc general Matters 090117-0930	\$	262.50	\$ 1,440.00
23623	MASER CONSULTING PA	PB Pivotal/Etown B9 L20.01 service	\$	140.00	\$ 140.00
23624	EDWARD HORSFALL	Computer Services - August 2017	\$	550.00	
		Set up new server on network, ran u	\$	1,900.00	\$ 2,450.00
23625	MELANIE WOROB	August 2017 Zumba	\$	523.20	\$ 523.20
23626	MILFORD SEWER UTILITY	4th qtr 2017	\$	50,000.00	\$ 50,000.00
23627	MONINGHOFF APPLIANCE & SUPPLY CORP.	Keys	\$	3.98	\$ 3.98
23628	NJ DEPT OF HEALTH & SENIOR SERVICES	Aug-17	\$	12.60	\$ 12.60
23629	NJ Advance Media	Ordinance 2017-10	\$	122.99	\$ 122.99
23630	NJ State League of Municipalities	Legislative Bulletin 2017-2018	\$	42.00	\$ 42.00
23631	OFFICE DEPOT, INC.	Office Supplies	\$	70.74	\$ 70.74
23632	OKaysions Katering LLC	Community Day Sandwiches	\$	172.00	\$ 172.00
23633	ONE CALL CONCEPTS, INC.	NJ One Call Mark out - August 2017	\$	13.75	\$ 13.75
23634	PALMER TROPHY & AWARDS	Community Day Trophies	\$	30.75	\$ 30.75
23635	Patrick A Carmona	Window Cleaning Aug 2017	\$	400.00	\$ 400.00
23636	PILATES BY CORRINE, LLC	August 2017 Pilates	\$	588.80	\$ 588.80
23637	POWER SYSTEMS, INC.	Fitness Equipment	\$	418.12	\$ 418.12
23638	Promed Office Cleaners LLC	Police Cleaning - August 2017	\$	480.00	\$ 480.00
23639	R & L DATACENTERS, INC.	Municipal Payroll	\$	612.32	\$ 612.32
23640	Robin Cimmino	August 2017 Cycling Class	\$	140.00	\$ 140.00
23641	SMITH TRACTOR & EQUIPMENT, INC.	PTO Shaft Adaptor For 75C	\$	14.88	\$ 14.88
23642	STAPLES BUSINESS ADVANTAGE	Office Supplies-Summary Invoice 804	\$	81.80	\$ 81.80
23643	STEM BROTHERS, INC.	Library Air Conditioner Repairs	\$	150.12	\$ 150.12
23644	Stephanie Beddiges	August 2017 Pilates	\$	560.80	\$ 560.80
23645	STORR TRACTOR COMPANY	Hydraulic Filter For 85C Tractor	\$	119.02	
		Oil Dipstick For 85C	\$	30.64	\$ 149.66
23646	Tamatha Isenberg	August 2017 Yoga	\$	406.60	\$ 406.60
23647	THERESA VERDI	Cleaning RRCC	\$	400.00	\$ 400.00
23648	ULINE	Community Day	\$	291.97	\$ 291.97
23649	US Foods Inc., Allentown Division	Snack Hut Food	\$	596.46	\$ 596.46
23650	VERIZON	726/17 billing	\$	930.89	\$ 930.89
23651	VERIZON	8/26/17 billing 908 995 4849	\$	84.25	\$ 84.25
23652	VERIZON	8/26/17 billing 908 995 4435	\$	252.52	\$ 252.52
23653	VERIZON	8/26/17 billing 908 995 9188	\$	83.99	\$ 83.99
23654	VERIZON	8/26/17 billing	\$	593.70	\$ 593.70
23655	VERIZON WIRELESS	Cell Phones/Air Cards - August 2017	\$	680.87	\$ 680.87
23656	H & K Group, Inc.	2017 Blacktop	\$	3,420.92	
		2017 Recycled Blacktop	\$	428.41	\$ 3,849.33
23657	WARSHAUER SERVICE	6KW Generac Mobile Light Tower	\$	4,200.00	
		6KW Generac Mobile Light Tower	\$	5,000.00	\$ 9,200.00
23658	WB Mason Co Inc.	Cleaning Supplies	\$	51.97	
		Supplies for RRCC	\$	516.25	\$ 568.22
			\$	120,300.95	\$ 120,300.95

Manual Checks

91517	NJ State Health Benefits Program	September Health	\$ 28,735.48	\$ 28,735.48
91317	Hunterdon County Open Space Trust	Brown Closing	\$ 111,041.10	\$ 111,041.10
		Total	\$ 260,077.53	\$ 260,077.53

CURRENT FUND	BUDGET AND APPROPRIATION RESERVES	\$ 44,860.63	
GRANT FUND	BUDGET AND APPROPRIATION RESERVES	\$ 5,542.41	
GENERAL CAPITAL FUNDS	BUDGET AND APPROPRIATION RESERVES	\$ 18,976.64	
SEWER FUND	BUDGET AND APPROPRIATION RESERVES	\$ 50,003.67	
ANIMAL CONTROL	BUDGET AND APPROPRIATION RESERVES	\$ 12.60	
ESCROW	ESCROW FUNDS	905.00	
Checks issued 9-19-2017			120,300.95
Other Payments			
91317	Hunterdon County Open Space Trust	\$ 111,041.10	
91517	NJ State Health Benefits Program	28735.48	
Manual Total			<u>139,776.58</u>
Total			<u><u>260,077.53</u></u>

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

REMINDER/ANNOUNCEMENT

-Holland Township will host a document shredding day at the Recycling Center on Saturday October 14, 2017 from 9am – noon or when the truck fills.

-Holland Township CERT will continue to collect donations for the Hurricane Harvey Relief Effort through Thursday Sept 21, 2017. Please see the website for drop off times and location.

PRESENTATION

JCP & L/First Energy Area Manager for Hunterdon County and Warren County Stan Prater introduced himself to the Township Committee

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-Authorizing the Mayor to sign the following pertaining to Highlands Council Water Use and Conservation Management Plan (WUCMP):

- all paperwork for the New Jersey Highlands Council Grant Agreement for Scope of Work for the Water Use and Conservation Management Plan (WUCMP)

(This item was on the September 5, 2017 agenda but was tabled for additional consideration)

Mr. Krov moved and Mr. Wilhelm seconded the motion to authorize Mayor Bush to sign all paperwork for the New Jersey Highlands Council Grant Agreement for Scope of Work for the Water Use and Conservation Management Plan (WUCMP)

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

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-ORDINANCE 2017-10-Public Hearing/Final Adoption-Easement Agreement Block 86, Lots 74 & 75-Block

Mr. Krov moved and Mr. Thurgarland seconded the motion to adopt Ordinance 2017-10 on Final Reading and to open the Public Hearing. During the Public Hearing attorneys from JCP&L advised the Committee that there was a typographical error on the Block and Lot. The Ordinance is for Block 5 Lot 1.

Mr. Krov and Mr. Thurgarland withdrew their motions. Clerk Miller was asked to correct the typographical error and put the Ordinance on the October 3, 2017 agenda for Introduction.

ORDINANCE 2017-10

Authorization to Execute a Permanent Easement Agreement and Two Temporary Construction Easements for ~~Block 86, Lots 74 and 75~~

LIAISON REPORTS

Wilhelm-

-No report

Thurgarland-

- E-waste going well at the Recycling Center
- Community Day success-thanks to all who worked to make it a
- Holland Parks Commission Art Auction Saturday October 14, 2017 starting at 6:00 pm at
- Renovations to Police Dept. \$1,900 to John Phillips-will be handled via requisition process

Scheibener-absent

Krov-

- Green Team-Sept 12, waiting for comments from Sustainable Jersey
- Discussion with mayor of East Amwell for CFO contract discussions will be on the Oct 3, 2017 agenda
- E-waste collection is going well and is being funded by grant money

Bush-

- Court Administrator retiring-career posting has been published
- Brown farm closed is con sept 1, 2017 preserving 124 acre at \$5400 (SADC \$3600/acre; Holland Township \$900/acre and County \$900/acre)
- PSE&G will be removing old parking lot on Township owned property behind the Riegel Credit Union at no cost to the Township-Green Team may be able to use the removal of this impervious surface for points with Sustainable Jersey
- Community Day-thanks to all Boards and Commissions, OEM, CERT, Police Department, Jessica and staff, Department of Public Works, Buildings and Grounds staff. All did a great job to make the day another success.

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Authorization for the Mayor to sign documents for the New Jersey Highlands Grant Agreement Mr. Krov moved and Mr. Thurgarland seconded the motion to authorize Mayor Bush to sign all paperwork for the New Jersey Highlands Council Grant Agreement for Scope of Work for the Phase II Stormwater

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-Approval of 2018 Township Holidays and Township Committee meetings dated:

Mr. Wilhelm moved and Mr. Krov seconded the motion to approve the following 2018 Township Holidays and the 2018 Township Committee meeting schedule.

2018 Holiday Schedule

January 1, 2018	New Year's Day (Monday)
February 19	Presidents Day (Monday)
March 30	Good Friday (Friday)
May 28	Memorial Day (Monday)
July 4	Independence Day (Wednesday)
September 3	Labor Day (Monday)
November 6	General Election Day (Tuesday) Floating Holiday
November 12	In Lieu of Veterans Day (Monday) Floating Holiday
November 22	Thanksgiving (Thursday)
November 23	Day after Thanksgiving (Friday)
December 24	Christmas Eve (Monday)
December 25	Christmas Day (Tuesday)
January 1, 2019	New Year's Day 2019 (Tuesday)

2018 Township Committee meeting dates-all meetings begin at 7:00 pm

January 2 (Re-organization) and Jan 16	July 3 and 17
February 6 and 20	August 7 and 21
March 6 and 20	September 4 and 18
April 3 and 17	October 2 and 16
May 1 and 15	November 7 (Wed.) and 20
June 6 (Wed.) and 19	December 4 and 18

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Approval of Recommendation from Chief Harris for date and times for Trick or Treat and advisory curfew

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION

Setting Trick or Treating and Halloween Curfew

WHEREAS, the Holland Township Committee wishes a safe Halloween season for all Holland residents and visitors in the township, and

WHEREAS, a memo was received from Police Chief John Harris, recommending the following:

- Setting 2017 Trick or Treating for Tuesday October 31, 2017 from 6:00 p.m.-8:00 p.m.
- Setting a Temporary Advisory Curfew from Friday October 20 2017-Wednesday November 1, 2017.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon, in the state of New Jersey that 2017 Trick or Treating is set for Tuesday October 31 from 6:00 p.m.-8:00 p.m.

BE IT FURTHER RESOLVED, that there will be a Temporary Advisory Curfew from Friday October 20 2017-Wednesday November 1, 2017 during which time, all persons under the age of eighteen (18), unless accompanied by an adult responsible for them, must be off the streets and public ways of Holland Township by 8:00 pm

BE IT FINALLY RESOLVED, that the Municipal Clerk is authorized to publish this information in a box ad in the Hunterdon County Democrat for two consecutive weeks.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION- Insertion of a Special Item of Revenue-2017-Hunterdon, Historic Preservation Grant Program

Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION
CHAPTER 159
 Insertion of a Special Item of Revenue-2017
 Hunterdon, Historic Preservation Grant Program

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Township of Holland has received notice of an award of \$50,000.00 from The County of Hunterdon, Historic Preservation Grant Program and wishes to amend the 2017 Budget to include as a revenue.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that they hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of \$50,000.00

Which is now available as a revenue from:

Miscellaneous Revenues:

Special Item of General Revenue Anticipated
 With Prior Written Consent of the Director of the
 Division of Local Government Services:

State and Federal Revenues Off-set with Appropriations:

County of Hunterdon, Historic Preservation Program

BE IT FURTHER RESOLVED that the sum of \$50,000.00

Be and the same is hereby appropriated under the caption of:

General Appropriation

(a) Operations Excluded from CAPS

State and Federal Programs Off-set by Revenues:

County of Hunterdon, Historic Preservation Program

BE IT FURTHER RESOLVED, that the Township Clerk forward two certified copies of this resolution to the Chief Finance officer to be sent to the Director of Local Government Services for approval.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION- New Jersey DEP-Green Acres purchase of foreclosed properties Block 22 Lot 90, Block 22 Lot 65 and Block 24 Lots 8 & 9

Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION
 Authorizing the Mayor and Municipal Clerk to Sign all Documents Pertaining to the
 Purchase of Certain Properties by the NJDEP-Green Acres (File #8039 and #8040)

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WHEREAS, New Jersey Department of Environmental Protection Green Acres has offered to purchase the following properties from the Township of Holland:

- Block 22 Lot 90 Green Acres File No 8039**
- Block 22 Lot 65 Green Acres File No. 8040**
- Block 24 Lots 8 & 9 Green Acres File No. 8040**

NOW, THEREFORE BE IT RESOLVED, by the Holland Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey that the Township Committee authorizes **Mayor Daniel T. Bush** and **Municipal Clerk Catherine M. Miller** to sign all documents pertaining to the purchase of the above properties.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

BUSINESS FROM TOWNSHIP ATTORNEY

-Introduction of Attorney Matt Lyons
 -At the September 5, 2017 meeting Attorney Cushing was directed to draft an amendment to the Township Liquor Ordinance (43-2) to allow waivers to the Ordinance by Resolution.
Waiting for confirmation from ABC on process

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

Ted Harwick-
 Highlands issues on the agenda-are we locked into do these-Mr. Bush advised that these tasks are required for the Master Plan for the Planning and Preservation areas

EXECUTIVE SESSION

-RESOLUTION-to enter into Executive Session-
 Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt the following Resolution at 7:32 pm noting no action will be taken when the Committee returns to Open Session.

RESOLUTION
 Entering into Executive Session

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- Attorney Advice-Adamic Hill Easement
- Contract Negotiations CFO shared services with East Amwell
- Personnel-Salary increases for 2018
- Personnel-audit findings during 2016 audit

BE IT FURTHER RESOLVED, that Minutes will be kept on file in the Municipal Clerk’s Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

The Committee returned to open session at 7:49 p.m.

ADJOURN

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adjourn at 7:50 p.m.

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Voice Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

Respectfully submitted,

Approved by,

Catherine M. Miller, RMC
Municipal Clerk

Dan Bush, Mayor
Ray Krov, Deputy Mayor