

October 17, 2017

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:04 p.m.

Present at this meeting were: Deputy Mayor Ray Krov, Committeemen, Thomas Scheibener, Robert Thurgarland and Scott Wilhelm. Also present was Atorney Richard Cushing. Mayor Daniel Bush joined the meeting later.

There being a quorum this meeting was called to order by Deputy Mayor Krov at 7:04 p.m. Mr. Krov asked that all electronic equipment be turned off or silenced.

FLAG SALUTE

Mr. Krov invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

OPEN PUBLIC MEETINGS STATEMENT

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on **December 8, 2016** by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to approve the minutes of the October 3, 2017 Regular Meeting and Executive Session

Voice Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener			x	
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor				x

APPROVAL OF BILLS AS SUBMITTED

Mr. Scheibener moved and Mr. Thurgarland seconded the motion to approve the bills as submitted:

Check#	Vendor	Description	Payment	Check Total
23730	AMY R KIRK	Yoga - Sept.	\$ 110.00	\$ 110.00
23731	AQUA NEW JERSEY	Fox Hill 001037164 0748991	\$ 379.92	
		3rd qtr hydrants	\$ 3,073.80	
		3rd qtr	\$ 321.32	\$ 3,775.04
23732	Aqua Products	Robot Repair (Invoice will follow)	\$ 527.96	\$ 527.96
23733	CASTLE SEPTIC SERVICE CORP.	Monthly Toilet Rental Charge	\$ 280.00	\$ 280.00
23734	Chris's Lawn Mowing Inc	Lawn Services 2017	\$ 3,450.00	\$ 3,450.00
23735	CLEMENS UNIFORM	DPW Shop Rags & Bethany Ridge Mat	\$ 21.75	
		Rags for fitness center cleaning	\$ 22.00	
		Mats for Municipal	\$ 35.25	\$ 79.00
23736	COOPER ELECTRICAL SUPPLY	Battery for emergency light	\$ 8.55	\$ 8.55
23737	Daxko LLC	Software	\$ 434.00	\$ 434.00
23738	DEL VAL ALL SPORTS BOOSTER CLUB	2017 Road Clean Up - DV Cheerleader	\$ 500.00	\$ 500.00
23739	Del Val Jr Terriers Corporation	2017 Road Clean Up - Del Val Jr. Ch	\$ 500.00	\$ 500.00
23740	DELAWARE VALLEY REG. HIGH SCHOOL	Tax Payments 2017/2018	\$ 675,357.00	\$ 675,357.00
23741	ECLECTIC ARCHITECTURE, LLC	Gym Floor Replacement	\$ 1,600.00	\$ 1,600.00
23742	Enterprise Electrical Inc	Emergency light repair	\$ 150.00	\$ 150.00
23743	EUGENIA FRANZO	Zumba Classes September	\$ 94.20	\$ 94.20
23744	FASTENAL	Cotter Pins For 85C Flail Mower	\$ 2.76	\$ 2.76
23745	FINCH FUEL OIL CO, INC	2017 Ultra Low Sulfur Dyed Diesel	\$ 595.70	
		Unleaded Gasoline	\$ 378.27	\$ 973.97
23746	HOLLAND TOWNSHIP BOARD OF EDUCATION	11/1/2017	\$ 1,490,510.17	\$ 1,490,510.17

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23747	JERSEY CENTRAL POWER & LIGHT	100 004 556 468 09/09/17-10/10/17	\$	341.65	
		100 004 556 468 9/9/17-10/10/17	\$	74.13	
		Sep-17	\$	890.98	
		Sep-17	\$	3.98	\$ 1,310.74
23748	Jessica Dulin-Soto	Yoga September	\$	227.20	\$ 227.20
23749	JOHN D. HARRIS, JR.	IACP Conference	\$	710.34	\$ 710.34
23750	JOHN OLIVER	PB Oliver B23 L37 Close Out Account	\$	458.75	\$ 458.75
23751	JULIANNA R. BENDIX	Yoga Classes September	\$	406.60	\$ 406.60
23752	LMR Disposal LLC	Recycling Dumpster	\$	50.00	\$ 50.00
23753	Mathusek Incorporated	RRCC Gym Floor Replacement Project	\$	3,455.00	\$ 3,455.00
23754	EDWARD HORSFALL	9/21/17 worked on problem with serv	\$	700.00	\$ 700.00
23755	MELANIE WOROBO	Zumba	\$	330.40	\$ 330.40
23756	MICHELLE TRIVIGNO	Reimbursement	\$	280.01	\$ 280.01
23757	Mid State Registrar's Association	2017 Holiday Luncheon w/ 3 credits	\$	40.00	\$ 40.00
23758	MONINGHOFF APPLIANCE & SUPPLY CORP.	Key Covers & Rings, Keys	\$	31.98	
		Various Supplies	\$	112.50	\$ 144.48
23759	National Emergency Number Association	Gutsick Dues	\$	137.00	\$ 137.00
23760	Neopost USA Inc.	Postage machine supplies	\$	185.00	\$ 185.00
23761	NJ DEPT. OF HEALTH & SENIOR SERVICES	Sep-17	\$	3.60	\$ 3.60
23762	NJ Advance Media	PB Utitty Holding Etown B9 L20.01 S	\$	19.94	
		PB Request for Resume Planner 2017	\$	199.05	\$ 218.99
23763	DCRP/NJ DIV OF PENSION/BENEFITS	Sep-17	\$	143.31	\$ 143.31
23764	ONE CALL CONCEPTS, INC.	September 2017 NJ One Call Mark outs	\$	5.00	\$ 5.00
23765	Patrick Carmona	Window Cleaning	\$	275.00	\$ 275.00
23766	PILATES BY CORRINE, LLC	Pilates - Sept.	\$	430.80	\$ 430.80
23767	R & L DATACENTERS, INC.	Municipal Payroll	\$	622.62	\$ 622.62
23768	R/H TRUCK PARTS	2015 F550 - Rear Wheel Seal & Brake	\$	628.00	
		1998 Ford L8513 - Front End & Feder	\$	694.42	
		1998 L8513 Dump Truck NJ Emissions	\$	105.00	\$ 1,427.42
23769	R/H TRUCK PARTS	2010 International - Brakes, New He	\$	8,758.75	\$ 8,758.75
23770	RENTAL CENTER U.S.A.	Sand Blaster For RRCC Pool	\$	1,814.00	\$ 1,814.00
23771	RICOH USA Inc	Copier - Police	\$	1,308.65	\$ 1,308.65
23772	Robin Cimmino	Spin - September	\$	75.00	\$ 75.00
23773	SANICO, INC.	Monthly Invoice 2 YD FL Cont 1 pu/	\$	82.57	
		Monthly Invoice 6 YD Cont 1 pu/wk	\$	112.02	
		Monthly Invoice 4 YD Cont 1 pu/wk	\$	134.05	
		October 3101037	\$	55.38	\$ 384.02
23774	SHAMMY SHINE CAR WASH, INC.	Patrol Vehicle Car Washes	\$	150.00	\$ 150.00
23775	Stanley M Norkevich, Land Surveyor	Brown Farm	\$	10,500.00	\$ 10,500.00
23776	STAPLES BUSINESS ADVANTAGE	Paper & Highlighters	\$	73.33	
		Cable Tie 8046444210	\$	7.79	
		NYC 1475927 8046674793	\$	81.96	\$ 163.08
23777	STATEWIDE INSURANCE FUND	Deductible Recovery	\$	1,419.75	\$ 1,419.75
23778	Stephanie Beddiges	Pilates Sept.	\$	412.00	\$ 412.00
23779	Geo Schofield Co	Sand Blasting Sand For Pool	\$	360.00	
		Blasting Sand For Pool	\$	270.00	\$ 630.00
23780	Supreme Heating & Air Conditioning	Pump was over heating	\$	165.75	\$ 165.75
23781	Tamatha Isenberg	Yoga September	\$	290.60	\$ 290.60
23782	The Gravity Vault LLC	Summer Camp Field Trip Deposit 2018	\$	530.00	\$ 530.00
23783	THERESA VERDI	Cleaning RRCC	\$	240.00	\$ 240.00
23784	TREASURER, STATE OF NEW JERSEY	Marriage/Civil Union License Quarter	\$	125.00	\$ 125.00
23785	VALLEY AUTO SUPPLY	Exhaust Pipe, Mirrors, Towels	\$	186.43	
		Fuel Line Hoses	\$	11.04	
		10W-30 Engine Oil For F350's	\$	197.64	\$ 395.11
23786	VERIZON	826/17 billing	\$	922.22	\$ 922.22
23787	VERIZON	9/26/17 billing 908 995 9188	\$	82.91	\$ 82.91
23788	VERIZON	9/26/17 billing 908 995 4435	\$	252.52	\$ 252.52

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23789	VERIZON	9/26/17 billing 908 995 4849	\$ 84.25	\$ 84.25
23790	VERIZON	9/26/17 billing	\$ 593.70	\$ 593.70
23791	VERMEER NORTH ATLANTIC	Filters & Knives For 2017 Vermeer B	\$ 496.19	\$ 496.19
23792	VITAL COMMUNICATIONS, INC.	2017 MO IV Tax Master File	\$ 100.00	\$ 100.00
23793	Warren Materials	2017 Blacktop	\$ 1,782.18	
		2017 Recycled Blacktop	\$ 426.82	
		2017 Recycled Blacktop	\$ 106.37	\$ 2,315.37
23794	WB Mason Co INC	Dividers	\$ 18.76	\$ 18.76
			\$ 2,222,142.54	\$ 2,222,142.54

Manual Checks

100517	Dept. of Community Affairs	Hayride permit	\$ 54.00	\$ 54.00
101117	Its Neopost	Refill Postage Machine 10/11/17	\$ 500.00	\$ 500.00
		total	\$ 2,222,696.54	\$ 2,222,696.54

CURRENT FUND	BUDGET AND APPROPRIATION RESERVES	\$2,204,568.08	
GRANT FUND	BUDGET AND APPROPRIATION RESERVES	\$ 1,533.19	
GENERAL CAPITAL FUNDS	BUDGET AND APPROPRIATION RESERVES	\$ 15,555.00	
SEWER FUND	BUDGET AND APPROPRIATION RESERVES	\$ 3.98	
ANIMAL CONTROL	BUDGET AND APPROPRIATION RESERVES	\$ 3.60	
ESCROW	ESCROW FUNDS	\$ 478.69	
Checks issued 10-17-2017			2,222,142.54
Other Payments			
100517	Department of Community Affairs	\$ 54.00	
101117	Neopost	\$ 500.00	
	Manual Totals		<u>554.00</u>
Total			<u><u>2,222,696.54</u></u>

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	X			
Robert Thurgarland	X			
Thomas Scheibener	X			
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor				X

REMINDER/ANNOUNCEMENT

-Trick or Treating is Tuesday October 31, 2017 from 6:00 p.m.-8:00 p.m.
 Temporary Advisory Curfew from Friday October 20 2017-Wednesday November 1, 2017.

-General Election-Tuesday November 7, 2017 polls are open 6:00am-8:00pm
 Next Township Committee meeting will be Wednesday November 8, 2017

OLD BUSINESS FROM TOWNSHIP COMMITTEE

No old business

LIAISON REPORTS

Wilhelm

-Completed review of employee hand book and will present to Committee in the near future

Thurgarland

-Fire Co open house on Saturday October 14, 2017 was a success-Mayor Bush and Mr. Thurgarland will be meeting with fire co future needs

Scheibener

- art auction was a big success, thanks to all the volunteers and businesses for their time and donations
- Park Association wants to know how the Township would like them to proceed
- Trunk or Treat 4-6:00 pm Saturday Oct 28
- Haunted Hay ride 6:00- 10:00 pm Saturday Oct 28

Krov

- Document shredding day Saturday October 14, 2107 went well
- On suggestion by Mr. Thurgarland, Mr. Krov contacted the County Sheriff asking for help at the Recycling Center through the Hunterdon County Sherriff's Labor Assistance Program. Two Sheriff's Officers and several participants in the program met Mr. Krov at the Recycling Center. They were there for about 3 hours help load the dumpsters and other tasks. They may continue helping at the Recycling Center 2 Saturdays per month.
- 2016 Tax Sale has been set for November 30, 2017
- Green Team recertified as Bronze level. Also looking into sustainable Jersey grant for energy type projects-possibly the interior storm windows at the Riegel Ridge Community Center. The consensus was look into it applying for this grant.

Mayor Bush joined the meeting after speaking a private interview by members of a local Boy Scout group

Bush

- Stage moving along-curtains have been delivered and will be ready to hang once the floor is done, screen and projection system change orders are a possibility, numbers to come
- Michael Margulies getting specs for the Riegel Ridge community Center windows ready

NEW BUSINESS FROM TOWNSHIP COMMITTEE

Mr. Scheibener moved and Mr. Thurgarland seconded the motion to approve participation in the Hunterdon County Sherriff Labor Assistance Program utilizing their help at the Recycling Center.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-Approval to attend seminar:

Mr. Scheibener moved and Mr. Wilhelm seconded the motion to approve the following attendance:
Environmental Commission member Ted Harwick

Date	Host	Subject	Cost
10/21/2017	ANJEC	Septic System Management for Municipalities	\$ no cost to ANJEC members

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-Approval to attend webinar:

Mr. Scheibener moved and Mr. Thurgarland seconded the motion to approve the following attendance:

Planning Board/ Board of Adjustment Secretary, Maria Elena Kozak

Date	Host	Subject	Cost
12/5/2017	New Jersey Association of Planning and Zoning Administrators	Conditional Uses Under the Municipal Land Use Law	\$35

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION- Authorizing the Refund of Escrow Deposits
 Mr. Krov moved and Mr. Scheibener seconded the motion to adopt the following Resolution:

RESOLUTION
 Authorizing the Refund of Escrow Deposits

WHEREAS, the Municipal Land use Law allows for refunding of unused escrow deposits, Cash Bonds, and accumulated interest, and

WHEREAS, the Township of Holland has received deposits for Review, Inspection fees and Cash Bonds, and

WHEREAS, the Township of Holland has received signed board professional release forms and

WHEREAS, it has been determined that the various applications and projects listed below have been withdrawn, or have received approval for release:

John and Meredith Oliver
 466 Bellis Road
 Milford, NJ 08848
 Account # 14299558504480
 Planning Board Review Escrow \$ **458.75**
 Project Location: Block 23 Lot 37
 Change of Use

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey that the Chief Finance Officer is hereby directed to refund the remaining escrow Deposits, cash bonds and accumulated interest to the above applicants.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION- Insertion of a Special Item of Revenue-Body Armor
 Mr. Krov moved and Mr. Scheibener seconded the motion to adopt the following Resolution:

RESOLUTION
CHAPTER 159
 Insertion of a Special Item of Revenue-2017
 Body Armor Replacement Fund Program

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Township of Holland has received notice of a grant in the amount of \$982.07 from the New Jersey Division of Criminal Justice 2017 Body Armor Replacement Fund Program and wishes to amend the 2017 Budget to include as revenue.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of \$982.07

Which is now available as a revenue from:

Miscellaneous Revenues:

Special Item of General Revenue Anticipated
 With Prior Written Consent of the Director of the
 Division of Local Government Services:
 State and Federal Revenues Off-set with
 Appropriations:
 New Jersey Division of Criminal Justice
 2017 Body Armor Replacement Fund Program

BE IT FURTHER RESOLVED that the sum of \$982.07
 Be and the same is hereby appropriated under the caption of:

General Appropriation

(a) Operations Excluded from CAPS
 State and Federal Programs Off-set by
 Revenues:
 New Jersey Division of Criminal Justice
 2017 Body Armor Replacement Fund Program

BE IT FURTHER RESOLVED, that the Township Clerk forward two certified copies of this resolution to the Chief Finance Officer to be sent to the Director of Local Government Services for approval.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-to hire Mariel Hulsman

Mr. Scheibener moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

RESOLUTION

Authorization to hire Mariel Hulsman as part time
 Front desk Staff at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of front desk staff & childwatch at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Mariel Hulsman will be hired at Riegel Ridge Community Center as Front Desk Staff at the 2017 rate of \$8.50 per/hr. contingent on favorable results of all required background checks, effective October 20, 2017.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

BUSINESS FROM TOWNSHIP ATTORNEY

- Mutual Aid Ordinance will be ready for Committee review at next meeting
- Adamic Hill –offer made to property owner, waiting for them to respond
- Will look into Bethany Ridge Subdivision with the County

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

Ted Harwick- questioned bills #23746 and 23740-Boards of Ed-is that quarterly payment. Mr. Krov advised the schools are paid 6 time/year.

Mr. Thurgarland Congratulated Mayor Bush on new job as the Hunterdon County Director of Parks and Recreation

ADJOURN

Mr. Scheibener moved and Mr. Thurgarland seconded the motion to adjourn at 7:26 p.m.

Voice Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

Respectfully submitted,

Approved by,

Catherine M. Miller, RMC
Municipal Clerk

Dan Bush, Mayor
Ray Krov, Deputy Mayor