

October 16, 2018

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Present at this meeting were: Mayor Daniel Bush, Deputy Mayor Ray Krov, Committeemen, Thomas Scheibener and Scott Wilhelm. Also present was Attorney Richard Cushing. Committeeman Robert Thurgarland was absent.

There being a quorum this meeting was called to order by Mayor Bush at 7:11 p.m. Mr. Bush asked that all electronic equipment be turned off or silenced.

FLAG SALUTE

Mayor Bush invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

OPEN PUBLIC MEETINGS STATEMENT

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on **December 21, 2017** by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES

Mr. Scheibener moved and Mr. Krov seconded the motion to approve the minutes of the October 2, 2018 Regular Meeting and Executive Session.

Voice Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland				x
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor			x	

APPROVAL OF BILLS AS SUBMITTED

Mr. Scheibener moved and Mr. Krov seconded the motion to approve the bills as submitted:

Check#	Vendor	Description	Payment	Check Total
25498	4IMPRINT, INC.	School Stormwater Educational Give	\$ 869.05	\$ 869.05
25499	Alexandria Township	3rd qtr 2018 share of health benefit	\$ 210.38	\$ 210.38
25500	ALL INDUSTRIAL-SAFETY PRODUCTS, INC	Freight Charges For Clean Community	\$ 27.74	\$ 27.74
25501	ALLEGRO ENTERPRISES, INC.	Bottled Water for the Township	\$ 8.00	\$ 8.00
25502	AMERIGAS - CLINTON 7510	Propane Bethany Ridge 480.8 gal del	\$ 325.95	
		Municipal Building 092018 379.6 Pro	\$ 609.87	\$ 935.82
25503	AQUA NEW JERSEY	Fox Hill 001037164 0748991	\$ 328.70	
		3rd Qtr Hydrant	\$ 2,659.67	
		Fox Hill 001037164 0748991	\$ 299.41	\$ 3,287.78
25504	BINKLEY & HURST, LP	CX105 McCormick Flail Mower Repairs	\$ 3,085.70	
		Hydraulic Filter For CX105	\$ 210.64	\$ 3,296.34
25505	BOY SCOUT TROOP #187	2018 Road Side Clean Up - Boy Scout	\$ 500.00	\$ 500.00
25506	Career Development Institute	HLEO Course (Davis)	\$ 389.00	\$ 389.00
25507	CARROT-TOP INDUSTRIES, INC.	4 x 6' Polyester POW/MIA	\$ 875.51	\$ 875.51
25508	CASTLE SEPTIC SERVICE CORP.	Monthly Toilet Rental Charge October	\$ 280.00	\$ 280.00
25509	Leonard A. LaGuardia	Signs Lie Music	\$ 132.50	\$ 132.50
25510	Chris's Lawn Mowing Inc.	2018 Lawn Mowing Services	\$ 6,614.30	\$ 6,614.30
25511	CHRISTINE FRENCHU	Agriculture misc. expenses	\$ 3,900.00	\$ 3,900.00
25512	Cleary Giacobbe Alfieri Jacobs		Sep-18 \$ 195.00	\$ 195.00
25513	CLEMENS UNIFORM	DPW Shop Rags & Bethany Ridge Mat	\$ 21.75	\$ 21.75
25514	COOPER ALARM SYSTEMS, INC.	24 hour remote station	\$ 288.00	

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		Back entry camera Municipal building	\$	292.50	\$	580.50
25515	COOPER ELECTRICAL SUPPLY	LED Exit Light For RRCC	\$	22.25	\$	22.25
25516	CEUnion	PB/BOA classes	\$	95.00	\$	95.00
25517	Deirdre Anderson	September Fitness Classes	\$	250.00	\$	250.00
25518	DELAWARE VALLEY REG. HIGH SCHOOL	Tax Payment 2018/2019	\$	627,681.00	\$	627,681.00
25519	DONNA MACKEY	PB court recorder 101818	\$	225.00	\$	225.00
25520	ECLECTIC ARCHITECTURE, LLC	RR Window project	\$	3,120.00	\$	3,120.00
25521	EUGENIA FRANZO	September Fitness Classes	\$	79.80	\$	79.80
25522	Francine Lehman	2017/2018 Winter Mailbox Damage	\$	50.00	\$	50.00
25523	GARDEN STATE HIGHWAY PRODUCTS, INC.	White & Yellow Traffic Paint	\$	368.26	\$	368.26
25524	GENERAL CODE, LLC	Supplement to #12	\$	1,789.04	\$	1,789.04
25525	GRASS ROOTS	Grass Seed	\$	261.00	\$	261.00
25526	Griffith-Allied Trucking LLC	87 Octane Gasoline & Ultra Low Sulfur	\$	2,384.31		
		Ultra Low Sulfur Dyed Diesel - DPW	\$	1,152.15	\$	3,536.46
25527	H.J. OPDYKE LUMBER COMPANY, INC.	Mortar & Concrete	\$	100.59	\$	100.59
25528	HOLLAND TOWNSHIP BOARD OF EDUCATION	Tax Payments 2017/2018	\$	1,504,297.34	\$	1,504,297.34
25529	Hunterdon Family Medicine at	Niki Zuniga	\$	245.00	\$	245.00
25530	Jeff Modica	2018 Clothing Allowance - Jeff Modi	\$	250.00	\$	250.00
25531	JERSEY CENTRAL POWER & LIGHT	100 004 557 474 9/8/18-10/8/18	\$	72.80		
		100 004 556 468 9/8/18-10/8/18	\$	336.85		
		Sep-18	\$	939.68		
		Sep-18	\$	3.81	\$	1,353.14
25532	Jessica Dulin-Soto	September Fitness Classes	\$	165.00	\$	165.00
25533	John P Gallina, Esq	PB Mill Road Solar B2/4 L1.02/1 091	\$	455.00		
		PB Misc general Matters 100818	\$	292.50	\$	747.50
25534	JOINT MUNICIPAL COURT	Moving costs	\$	4,519.53	\$	4,519.53
25535	JULIANNA R. BENDIX	September Fitness Classes	\$	399.40	\$	399.40
25536	Laura Knott	September Fitness Classes	\$	294.20	\$	294.20
25537	LAWRENCE LaFEVRE	Registration	\$	92.00	\$	92.00
25538	Mark Essman	Refund	\$	641.50	\$	641.50
25539	MASER CONSULTING PA	BOA Tirrell B8 L2 services thru 0	\$	431.00		
		PB Milford Solar Farm LLC B4 L1 s	\$	991.25		
		PB HK B24 L 3 13 review thru 091618	\$	1,358.75		
		BOA JMH Sign B23 L37 PLANNER service	\$	373.75		
		Planner Services thru 092118 Afford	\$	213.75	\$	3,368.50
25540	MELANIE WROB	September Fitness Classes	\$	263.80		
		September Fitness - CardioCore And	\$	343.40	\$	607.20
25541	MONINGHOFF APPLIANCE & SUPPLY CORP.	Wood Screws & Staples	\$	16.95	\$	16.95
25542	NATIONAL PEN COMPANY	Deluxe Bottle Openers	\$	157.69	\$	157.69
25543	PERFORMANCE TIRE COMPANY	Recycling 75C Tractor Tire Repair	\$	61.00		
		DPW Trailer Tire Repair	\$	84.87	\$	145.87
25544	PILATES BY CORRINE, LLC	September Pilates Classes	\$	497.20	\$	497.20
25545	PRECAST MANUFACTURING COMPANY	Precast Catch Basin - Church Rd	\$	568.00	\$	568.00
25546	PRESERVATION NEW JERSEY, INC.	Membership	\$	100.00	\$	100.00
25547	Quality Auto Glass Inc	1998 Ford L8513 Windshield Replacmt.	\$	425.00	\$	425.00
25548	R & L DATACENTERS, INC.	Municipal Payroll	\$	649.66	\$	649.66
25549	R/H TRUCK PARTS	1998 Ford L8513 Dump Truck Inspect.	\$	1,137.33	\$	1,137.33
25550	Rackspace US Inc	Email Cloud Service (Police)	\$	1,584.00	\$	1,584.00
25551	RARITAN VALLEY DISPOSAL #865	30 Yard Garbage Dumpster	\$	1,020.00		
		30 Yard Garbage Dumpsters	\$	1,530.00	\$	2,550.00
25552	SANICO, INC.	Monthly Invoice 2 YD FL Cont 1 pu/	\$	82.57		
		Monthly Invoice 6 YD Cont 1 pu/wk	\$	116.02		
		Monthly Invoice 4 YD Cont 1 pu/wk	\$	138.05		
		October 3101037	\$	55.38	\$	392.02
25553	SEAN P. GUTSICK	Membership Dues (Gutsick)	\$	142.00	\$	142.00
25554	STAPLES BUSINESS ADVANTAGE	7205743944	\$	243.03	\$	243.03

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25555	Stephanie Beddiges	September Fitness Classes	\$ 463.20	\$ 463.20
25556	STORR TRACTOR COMPANY	Flail Knives For CX105	\$ 875.00	
		Filter, Seal Kits, Valve, Spool All	\$ 1,383.88	
		Seals & Bearings - 85C Flail Roller	\$ 241.92	
		Pump Cover Straps	\$ 24.54	\$ 2,525.34
25557	STORR TRACTOR COMPANY	Fuel Filter & Plate	\$ 102.16	\$ 102.16
25558	Tamatha Isenberg	September Fitness Classes	\$ 361.20	\$ 361.20
25559	TILCON NEW YORK INC.	Road Repair MC CO-OP Holland Towns	\$ 65,137.25	\$ 65,137.25
25560	TREASURER, STATE OF NEW JERSEY	3rd qtr marriage lic	\$ 175.00	\$ 175.00
25561	VERIZON	9/26/18 billing	\$ 943.23	\$ 943.23
25562	VERIZON	9/26/18 billing 908 995 4435	\$ 288.64	\$ 288.64
25563	VERIZON	9/26/18 billing 908 995 9188	\$ 84.01	\$ 84.01
25564	VERIZON	9/26/18 billing 908 995 4849	\$ 91.47	\$ 91.47
25565	VERIZON	9/26/18 billing	\$ 617.42	\$ 617.42
25566	Warren Materials	2018 Recycled Asphalt	\$ 886.51	\$ 886.51
			\$ 2,256,966.56	\$ 2,256,966.56

Manual Checks

1E+07	It's Neopost	Refill postage machine	\$ 500.00	\$ 500.00
		total manual	\$ 500.00	\$ 500.00
		Grand total	\$ 2,257,466.56	\$ 2,257,466.56

CURRENT FUND

	BUDGET AND APPROPRIATION RESERVES	\$ 2,180,201.45	
GRANT FUND	BUDGET AND APPROPRIATION RESERVES	\$ 4,894.30	
GENERAL CAPITAL FUNDS	BUDGET AND APPROPRIATION RESERVES	\$ 68,257.25	
SEWER FUND	BUDGET AND APPROPRIATION RESERVES	\$ 3.81	
ESCROW	ESCROW FUNDS	\$ 3,609.75	
Checks issued 10-16-2018			2,256,966.56
Manual Totals			<u>500.00</u>
Total			<u><u>2,257,466.56</u></u>

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	X			
Robert Thurgarland				X
Thomas Scheibener	X			
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

REMINDER/ANNOUNCEMENT

The General Election is Tuesday November 6th. Polls are open 6:00 a.m.-8:00 p.m. The next Committee meeting will be Wednesday November 7th.

Holland will host a Veteran's Day Ceremony on Sunday November 11 at 12:00 pm at the Veteran's Memorial in front of the Municipal Building.

OLD BUSINESS FROM TOWNSHIP COMMITTEE

No Old Business

LIAISON REPORTS

Wilhelm

- Waiting for Library wish list
- The Employee Handbook update should be ready for adoption in November to be effective January 1, 2019.

Scheibener

- The Haunted Hay Ride scheduled for Saturday October 20th has been canceled due to lack of volunteer help. Trunk or Treat will still be held and the Parks and Recreation Committee will still

hold an event with a bon-fire, bounce houses, movie Riegel Ridge Community Center Library, a haunted house in the gym and carnival games from 5:00 pm to 9:00 pm.

Thurgarland

Absent

Krov

-Shred day was Saturday October 13th, it was not as well attended as in the past. They collected 3500 lbs. at a cost of \$675.00 (paid for by the Clean Communities Grant)

The consensus was to hold only one shred day in 2019.

-Collection of plastic bags will beginning in November at recycling center.

Bush

-Roads-Gridley Circle and Crestview are being patched and will get crack seal. When its warmer in the spring they will get oil and chip

-Attended Highlands Coalition with Mike Keady- accepted an award for excellence in our work in the Highlands for Plan Conformance.

-Planner Green and Planning Board Secretary/COAH Liaison Kozak have reached out to about 20 Groups who have COAH recognition in regards to the Park House and have been doing some site visits to see if we can get some COAH credits for that building.

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Approval to attend seminar

Mr. Scheibener moved and Mr. Krov seconded the motion to approve the following attendance:

Planning Board Secretary/Affordable Housing Liaison Maria Elena Kozak

Date	Host	Subject	Cost
10/19/2018	CEUnion	Green Purchasing-	\$95

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland				x
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-Approval to release Pay Application #1 to Empire Construction for work completed (concrete foundation and pad) on the Riegel Ridge Pavilion Project in the amount of \$44,398.17 of the \$182,974.80 project cost.

Mr. Scheibener moved and Mr. Krov seconded the motion to approve Pay Application #1 to Empire Construction for work completed (concrete foundation and pad) on the Riegel Ridge Pavilion Project in the amount of \$44,398.17

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland				x
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Electronic Tax Sale

Mr. Krov moved and Mr. Scheibener seconded the motion to adopt the following Resolution:

RESOLUTION

Authorizing the Tax Collector to Conduct an Electronic Tax Sale

WHEREAS, N.J.S.A.54:5-19.1 et seq. permits municipalities to conduct electronic tax sales pursuant to rules and regulations promulgated by the Director of the Division of Local Government Services, and

WHEREAS, the rule thus promulgated requires a municipality to authorize said electronic tax sale by resolution of the governing body, and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more effective tax sale process.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon, in the state of New Jersey that they hereby authorize and direct the Tax Collector to conduct an electronic tax sale.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland				x
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Developers Agreement for Milford Solar Farm
Mr. Scheibener moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION

Authorizing the Mayor and Municipal Clerk to Execute a Developer’s Agreement with Milford Solar Farm, LLC

WHEREAS, Milford Solar Farm, LLC (the “Developer”) is the owner of certain property that is known and designated as Block 2, Lot 1.02 and Block 4, Lot 1 on the Tax Map of the Township of Holland, Hunterdon County, New Jersey within the Limited Industrial Zone (hereinafter the “Property”); and

WHEREAS, the Township of Holland Planning Board, (the “Board”) granted Developer a Preliminary and Final Site Plan Approval with Variances on the Property by Resolution dated June 12, 2017 in order to construct a ground mounted solar array with associated fencing, lighting and landscaping; and

WHEREAS, by Resolution dated September 10, 2018, the Board granted Minor Subdivision approval to the Developer in order to subdivide property containing the Fine historic homestead from the Block 2 Lot 1.02; and

WHEREAS, Developer desires to comply with the terms and conditions of the approvals and proceed with development of the Property and install all improvements in accordance with the Resolutions and approved plans; and

WHEREAS, the Developer and Township desire to enter into an agreement setting forth the rights, duties and obligations of the parties in connection with the approval as reflected in the Resolution and approved Plans; and

WHEREAS, the Committee has reviewed the proposed Developer’s Agreement and Decommissioning Plan (which is attached to the Developer’s Agreement as Schedule S), which are attached hereto, and find that they are in the best interests of the Township to enter into such agreements.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon, New Jersey, that the Mayor and Municipal Clerk are hereby authorized to execute the Developer’s Agreement and Decommissioning Agreement between Township of Holland and Milford Solar Farm, LLC in substantially the forms attached hereto, subject to the final review of the Township Engineer and Attorney.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland				x
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Agreement between the Township of Holland and the Pohatcong Historical Society for the Fine Homestead

Mr. Scheibener moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION

Resolution Authorizing the Mayor and Municipal Clerk to Execute a Memorandum of Understanding with Pohatcong History and Heritage Society

WHEREAS, the Pohatcong History and Heritage Society (“PHHS”) is a duly constituted 501(C)(3) not-for-profit corporation whose purposes include, but are not limited to, the preservation of the history and historic properties associated with the Fine family and Finesville; and

WHEREAS, Fiberville Estates, LLC (the “Owner”) is the owner of property known as Block 2, Lot 1.02 and Block 4, Lot 1as depicted on the tax maps of the Township of Holland, County of Hunterdon, State of New Jersey (hereinafter referred to as the “Property”); and

WHEREAS, the Property contains a farm house and related structures which are known as the John Fine Farmstead (the "Farmstead"), a contributing resource to the Finesville Seigletown Historic District Boundary Increase; and

WHEREAS, the Property is adjacent to the New Jersey and National Register-listed (SR/NR) Finesville-Seigletown Historic District (SR:3/4/2010; NR 11/20/2010); (the "Historic District"); and

WHEREAS, by Resolution dated June 12, 2017 (the “Resolution”), the Township Planning Board (the “Board”) granted preliminary and final site plan approval to the Owner’s predecessor in order to develop a solar farm on the Property; and

WHEREAS, Condition 52 of the Resolution required that the Farmstead be subdivided from the Property; and

WHEREAS, Conditions 53 and 54 required that the Farmstead be maintained and restored and that the location of the septic system and well be located; and

WHEREAS, the Owner has entered into a Ground Lease with Milford Solar Farm, LLC (“MSF”) dated October 17, 2017 pursuant to which MSF shall develop, construct and operate a 10 MW DC grid supply solar farm (the "Project") on portions of the Property; and

WHEREAS, the Board granted MSF approval to subdivide a six-acre portion of the Property containing the Farmstead (the “Farmstead Lot”) in order to satisfy Condition 52 of the Resolution; and

WHEREAS, MSF applied to and was granted permission by the Board to modify Conditions 53 and 54 in order allow the donation of the Farmstead Lot to PHHS; and

WHEREAS, PHHS is willing to own, restore, maintain, and preserve the Farmstead in accordance with the laws and regulations pertaining to said preservation; and

WHEREAS, execution of an agreement between the Township and PHHS governing the ownership, restoration, and maintenance of the Farmstead is a condition of the Board’s modification of Conditions 53 and 54 of the Resolution; and

WHEREAS, the Committee has reviewed the proposed Memorandum of Understanding, which is attached hereto, and find that it is in the best interests of the Township to enter into such agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon, New Jersey, that the Mayor and Municipal Clerk are hereby authorized to execute the Memorandum of Understanding between Township of Holland and Pohatcong History and Heritage Society in substantially the forms attached hereto, subject to the final review of the Township Attorney.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland				x
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION- Appointing 2019 Fund Commissioner for the Statewide Insurance Fund
Mr. Scheibener moved and Mr. Krov seconded the motion to adopt the following Resolution:

RESOLUTION

Appointing Fund Commissioner for the Statewide Insurance Fund

WHEREAS, the Township of Holland (hereinafter “Local Unit”) is a member of the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Fund’s Bylaws require participating members to appoint a Fund Commissioner.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Holland that Catherine M. Miller is hereby appointed as the Fund Commissioner for the Local Unit for the year 2019; and

BE IT FURTHER RESOLVED, that Melissa S. Tigar is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the year 2019; and

BE IT FURTHER RESOLVED, that the Local Unit’s Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland				x
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

RESOLUTION- Appointing 2019 Risk Management Consultant
Mr. Scheibener moved and Mr. Krov seconded the motion to adopt the following Resolution:

RESOLUTION

Appointing Risk Management Consultant

WHEREAS, the Township of Holland (hereinafter “Local Unit”) has joined the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the “Fund”; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

WHEREAS, the “Fund” has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of “Local Unit”, in the County of Hunterdon and State of New Jersey, as follows:

1. Holland Township hereby appoints Groendyke Assoc. its local Risk Management Consultant.
2. The Municipal Clerk Catherine M. Miller (*authorized representative of the public entity*) and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant’s Agreement for the year 2019 in the form attached hereto.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland				x
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Adopting the 2019 Risk Management Consultant Agreement authorizing the Mayor and Municipal Clerk to sign said agreement
 Mr. Scheibener moved and Mr. Krov seconded the motion to adopt the following Resolution:

**RESOLUTION
 2019 FUND YEAR
 STATEWIDE INSURANCE FUND
 RISK MANAGEMENT CONSULTANT’S AGREEMENT**

WHEREAS, this Agreement entered into this 16th day of October 2018, among the Statewide Insurance Fund (“FUND”), a joint insurance fund of the State of New Jersey, **Township of Holland** (“MEMBER”) and **Groendyke Associates** (“RISK MANAGEMENT CONSULTANT”) through a fair and open process, pursuant to N.J.S.A.19:44A-20.4.

WHEREAS, the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

WHEREAS, the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions and operations of the FUND; and

WHEREAS, the MEMBER desires these professional services from the CONSULTANT; and

WHEREAS, the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

WHEREAS, the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein.

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:
 - (a) assist in evaluating the MEMBER’S exposures and advise on matters relating to the Member’s operation and coverage.
 - (b) explain to the MEMBER, or its representatives, the various coverages available from the FUND.
 - (c) explain to the MEMBER, or its representatives, the terms of the member’s commitment and obligations to the FUND.

- (d) explain to the MEMBER, or its representatives the operation of the FUND.
 - (e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.
 - (f) review the MEMBER'S assessment and assist in the preparation of the MEMBER'S insurance budget.
 - (g) review losses and engineering reports and provide assistance to the MEMBER'S safety committee, if required.
 - (h) assist in the claims settlement process, if required, by MEMBER or FUND.
 - (i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the FUND.
 - (j) comply with the obligations imposed upon Risk Managers in the FUND'S Bylaws.
 - (k) act in good faith and fair dealing to the FUND.
 - (l) perform other duties for the FUND as may be required from time to time by the FUND.
2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:
- (a) The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER's assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio apportionment); 7.5% of non WC assessment (excluding any fees, PLIGA, and loss ratio apportionment);
 - (b) The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of the said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.
 - (c) For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee set forth in 2(a).
 - (d) If the MEMBER shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties.
3. The term of this Agreement shall be from **January 1, 2019** to **January 1, 2020**. However, this Agreement may be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.
4. The CONSULTANT shall comply with all laws applicable to producers who provide insurance products to public entities and shall comply with all applicable statutes and regulations relating to joint insurance funds.
5. The CONSULTANT agrees to comply with all affirmative action laws applicable in accordance with Exhibit A and to submit all necessary documentation establishing compliance

within seven (7) days of this Agreement.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland				x
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-ORDINANCE 2018-14-Introduction/First Reading Approving a Mutual Aid Agreement with Pohatcong Township for Huntington Fire Company

Mr. Scheibener moved and Mr. Krov seconded the motion to adopt ORDINANCE 2018-14 on First Reading and set the Public Hearing for November 20, 2018

ORDINANCE 2018-14

AN ORDINANCE APPROVING A MUTUAL AID FIREFIGHTING AGREEMENT BETWEEN THE HOLLAND TOWNSHIP VOLUNTEER FIRE COMPANY INC., OF THE TOWNSHIP OF HOLLAND AND THE HUNTINGTON VOLUNTEER FIRE COMPANY, INC. OF THE TOWNSHIP OF POHATCONG

WHEREAS, the above fire departments and companies, along with the municipalities in which they are located, are desirous of entering into a Mutual Aid Firefighting Agreement; and

WHEREAS, the entry of the aforesaid Agreement is authorized by N.J.S.A. 40A:14-156.1; and

WHEREAS, for the aforesaid Agreement to be effective, all municipalities executing the same must adopt reciprocal ordinances authorizing the execution of the said Agreement.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Committee of the Township of Holland, in the County of Hunterdon and State of New Jersey, as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Mutual Aid Firefighting Agreement on behalf of the Township of Holland.
2. The attached Mutual Aid Firefighting Agreement will only be effective upon the adoption of a reciprocal ordinance authorizing its execution by the Township of Pohatcong and its actual execution by the said municipalities and its Fire Chief.
3. This Ordinance shall take effect upon passage and publication in accordance with law.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland				x
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-ORDINANCE 2018-15 Discussion -Licensing towing services

After discussion Introduction will be November 7, 2018
Copies were distributed to the Township Committee for review and possible Introduction

ORDINANCE 2018-15

AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF HOLLAND TO PROVIDE FOR THE LICENSING AND REGULATION OF TOWING AND STORAGE SERVICES

BUSINESS FROM TOWNSHIP ATTORNEY

-Parkhouse subdivision-Maps are signed by the County and were sent for recording.

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

-Robert Collaro-regarding issue on corner of Abrams and Rt. 519 did the Committee review Holland Township Ordinances: Article 170-30 and what is the status with the problem. -Bush-we are reviewing with council and are trying to come up with a solution.

-Bernie O’Brien-do you need a permit to install a fence? Consensus was our zoning only requires permits for fences over 6 or taller

Issue with Abrams Road-property is filled with junk and the junk cars remain on the road. Most are not moved and some are jacked up.

-Mike Keady-Highlands created new zones-this property may be affected

-Ted Harwick- Resolution for Memorandum of Understanding with Pohatcong had 2 minor omissions, which were corrected

EXECUTIVE SESSION

-RESOLUTION-to enter into Executive Session-at

Mr. Scheibener moved and Mr. Krov seconded the motion to adopt the following Resolution at 8:05 pm noting no action will be taken when the Committee returns to Open Session.

RESOLUTION

Entering into Executive Session

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- Contract negotiations-vendor-Cleaning service
- Contract Negotiations-review of 2019 salaries

BE IT FURTHER RESOLVED, that Minutes will be kept on file in the Municipal Clerk’s Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

The Committee returned to open session at 8:35 p.m.

ADJOURN

Mr. Scheibener moved and Mr. Krov seconded the motion to adjourn at 8:36 p.m.

Voice Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland				x
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

Respectfully submitted,

Approved by,

Catherine M. Miller, RMC
Municipal Clerk

Dan Bush, Mayor
Ray Krov, Deputy Mayor