

Wednesday November 7, 2018

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Present at this meeting were: Mayor Daniel Bush, Deputy Mayor Ray Krov, Committeemen Robert Thurgarland and Scott Wilhelm. Also present was Attorney Tara St. Angelo and Planner Darlene Green. Committeeman Thomas Scheibener was absent.

There being a quorum this meeting was called to order by Mayor Bush at 7:03 p.m. Mr. Bush asked that all electronic equipment be turned off or silenced.

FLAG SALUTE

Mayor Bush invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

OPEN PUBLIC MEETINGS STATEMENT

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on **December 21, 2017** by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES

Mr. Krov moved and Mr. Wilhelm seconded the motion to approve the minutes of October 16, 2018 Regular Meeting and Executive Session

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland			x	
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

APPROVAL OF BILLS AS SUBMITTED

Mr. Krov moved and Mr. Wilhelm seconded the motion to approve the bills as submitted:

Check#	Vendor	Description	Payment	Check Total
25567	Mark Essman	Refund	\$ 641.50	\$ 641.50
25568	ADT SECURITY SERVICES	Holland Township Bethany Ridge Sec	\$ 169.71	\$ 169.71
25569	Amazon.com RRCC	Shower Heads	\$ 50.97	
		Gift for membership emails	\$ 27.98	
		Willkie Talkies	\$ 552.00	\$ 630.95
25570	AQUA NEW JERSEY	910 Lawn Irrigation 081518-091418(\$ 29.96	
		RRCC Pool 081518-091418(8797)	\$ 53.26	
		RRCC 091418-101518 (8796)	\$ 348.79	\$ 432.01
25571	ASSURE SHRED	2018 Shred Day 10/13/2018	\$ 675.00	\$ 675.00
25572	AT&T MOBILITY	Cell Phones - SEPT 2018	\$ 446.70	\$ 446.70
25573	AUDREY C. BALOGH	Farmers Market Reimbursement 2018	\$ 200.00	\$ 200.00
25574	BINKLEY & HURST, LP	Case 85C Flail Mower Repairs	\$ 2,127.14	
		CX105 Front Wheel Seal	\$ 610.87	
		Headlight & Trim For CX105 Flail Mo	\$ 179.78	\$ 2,917.79
25575	BRIDGE STREET SERVICE CENTER	15-13 Battery Issue	\$ 39.50	\$ 39.50
25576	BRUCES MOWER SERVICE	2 Cycle Stihl Oil	\$ 19.90	\$ 19.90
25577	BUDGET BLINDS	Repair Blind in Aerobic Room	\$ 38.00	\$ 38.00
25578	Leonard A. LaGuardia	Parks & Rec Art with contest design	\$ 550.00	\$ 550.00
25579	CLEMENS UNIFORM	Mats for Munic101118	\$ 35.25	
		Mats for Munic102518	\$ 35.25	\$ 70.50
25580	COOPER ALARM SYSTEMS, INC.	Camera in stairwell	\$ 300.00	
		Camera repair for fitness center	\$ 135.00	
		Camera & radio repair	\$ 175.00	\$ 610.00

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25581	Department of Finance	4th Qtr 2018	\$ 535,353.13	\$ 535,353.13
25582	Department of Finance	4th Qtr 2018 Library	\$ 51,643.29	\$ 51,643.29
25583	Department of Finance	4th qtr 2018 Open Space	\$ 49,020.39	\$ 49,020.39
25584	Daxko LLC	Daxko Software	\$ 568.59	\$ 568.59
25585	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal - September 20	\$ 228.00	\$ 228.00
25586	DEL VAL ALL SPORTS BOOSTER CLUB	2018 Road Clean Up - Del Val Cheerleaders	\$ 500.00	\$ 500.00
25587	Del Val Jr Terriers Corporation	2018 Road Clean Up - DV Jr Terriers	\$ 500.00	\$ 500.00
25588	DELAWARE VALLEY REG. HS	Community Day Shuttle	\$ 328.00	\$ 328.00
25589	DONALD H YOWELL	2018 Veteran Exempt	\$ 4,291.97	\$ 4,291.97
25590	EAGLE POINT GUN	Ammunition	\$ 2,270.00	\$ 2,270.00
25591	ELIZABETHTOWN GAS	Meter 14Y735578 Account 9890459292	\$ 12.18	\$ 12.18
25592	Empire Construction and Property	Riegel Ridge Pavilion Project	\$ 44,398.17	\$ 44,398.17
25593	Enterprise Electrical Inc	Exit Sign Install	\$ 225.00	\$ 225.00
25594	Frenchtown Borough	Court runner 6/6/18-10/3/18	\$ 162.50	\$ 162.50
25595	Gall's	Police Trauma Kits	\$ 611.17	\$ 611.17
25596	GEBHARDT & KIEFER, P.C.	PB Huntington Knolls B24 L 3 &13 07	\$ 726.00	\$ 726.00
25597	GEBHARDT & KIEFER, P.C.	PB Milford Solar Farm LLC B4 L1 s	\$ 957.00	\$ 957.00
25598	GEBHARDT & KIEFER, P.C.	Services 070118-083118 Diocese of M	\$ 231.00	\$ 231.00
25599	GEBHARDT & KIEFER, P.C.	General July & August 2018	\$ 2,871.00	\$ 2,871.00
25600	GEBHARDT & KIEFER, P.C.	Services 090118-093018 Diocese of M	\$ 214.50	\$ 214.50
25601	GEBHARDT & KIEFER, P.C.	Services 090118-093018 Mt. Laurel	\$ 328.23	\$ 328.23
25602	GEBHARDT & KIEFER, P.C.	PB Milford Solar Farm LLC B4 L1 s	\$ 1,006.50	\$ 1,006.50
25603	Global One Logistics LLC	Air Handler Filters	\$ 374.76	\$ 374.76
25604	GOPHER SPORTS	Badminton Set for Summer camp	\$ 674.00	\$ 674.00
25605	GRAINGER	Batteries, Eye Glass Wipes, Poison Switch For Bench Grinder	\$ 133.79 \$ 27.82	\$ 161.61
25606	Griffith-Allied Trucking LLC	2018 Ultra Low Sulfur Dyed Diesel &	\$ 1,702.48	\$ 1,702.48
25607	H.J. OPDYKE LUMBER COMPANY, INC.	6"x6", Concrete, Mortar	\$ 275.46	\$ 275.46
25608	J C CLEANERS	Dry-cleaning	\$ 12.08	\$ 12.08
25609	J C Ehrlich Co Inc.	Monthly Pest Control October 2018	\$ 224.00	\$ 224.00
25610	James W Mastriani	Arbitration	\$ 2,735.00	\$ 2,735.00
25611	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 595 Street Lighting	\$ 45.73	\$ 45.73
25612	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 652 Street Lighting	\$ 1,332.81	\$ 1,332.81
25613	JERSEY CENTRAL POWER & LIGHT	Account 100 060 952 585 Street Lighting	\$ 59.30	\$ 59.30
25614	JERSEY CENTRAL POWER & LIGHT	100 070 503 212 Pool Storage Garage	\$ 3.32	\$ 3.32
25615	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 932 Case Field	\$ 139.01	\$ 139.01
25616	JERSEY CENTRAL POWER & LIGHT	Account 100 105 886 640 914 Milford	\$ 98.06	\$ 98.06
25617	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 858 Baseball Oc	\$ 488.57	\$ 488.57
25618	JERSEY CENTRAL POWER & LIGHT	Account 100 003 579 271 Library Oct	\$ 119.56	\$ 119.56
25619	JERSEY CENTRAL POWER & LIGHT	Account 100 077 061 016 Oct 2018	\$ 1,248.23	\$ 1,248.23
25620	JERSEY CENTRAL POWER & LIGHT	Account 100 029 305 644 OCT 2018	\$ 3,172.12	\$ 3,172.12
25621	John P Gallina, Esq	PB Huntington Knolls B24 L 3 &13 08	\$ 1,105.00	\$ 1,105.00
25622	Judy Drake	refund	\$ 36.00	\$ 36.00
25623	LDI Color Toolbox	credit for invoice 1394907	\$ 18.05	\$ 18.05
25624	LIFESAVERS, INC.	Defibtech Lifeline Battery Pack	\$ 134.00	\$ 134.00
25625	Lindabury, McCormick, Estabrook & C	BOA Tirrell porch B8 L2 services 0 BOA JMH Sign B23 L37 services thru BOA Misc. general Matters thru 09301	\$ 1,008.00 \$ 224.00 \$ 160.00	\$ 1,392.00
25626	LMR Disposal LLC	Recycling Dumpster	\$ 8.11	\$ 8.11
25627	MASER CONSULTING PA	PB Milford Solar Farm LLC B4 L1 s Pavilion Project HTL048 2019 Municipal Aid Grant FY2018 NJDOT Municipal Aid Grant	\$ 2,606.25 \$ 1,137.93 \$ 602.50 \$ 675.00	\$ 5,021.68
25628	MASER CONSULTING PA	2018 Roadway Improvements General Engineer Services thru 1007 PB HK B24 L 3 13 review thru 100718 PB HK B24 L 3 13 review thru 101418	\$ 2,382.50 \$ 303.75 \$ 1,486.25 \$ 1,390.00	

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		BOA JMH Sign B23 L37 PLANNER	\$ 101.25	\$ 5,663.75
25629	MASER CONSULTING PA	PB Milford Solar Farm LLC B4 L1 s	\$ 33.75	
		Planner Services thru 101918 Afford	\$ 1,517.50	\$ 1,551.25
25630	EDWARD HORSFALL	Computer Services (9/2018)	\$ 1,425.00	
		September	\$ 750.00	\$ 2,175.00
25631	MICHELLE TRIVIGNO	Reimbursement	\$ 135.89	\$ 135.89
25632	MONINGHOFF APPLIANCE & SUPPLY CORP.	Various Building Supplies	\$ 122.10	\$ 122.10
25633	Morton Salt, Inc.	2018 Road Salt	\$ 1,293.59	
		2018 Road Salt	\$ 4,396.77	\$ 5,690.36
25634	NJ Advance Media	BOA B6 L2 variance Porch Approved	\$ 19.94	
		PB B4 L21 Milford Solar Farm Appr	\$ 16.21	
		Ord 2018-10 through 2018-13	\$ 89.37	
		Ad for Police Officer	\$ 794.60	\$ 920.12
25635	OFFICE DEPOT, INC.	Keyboard / Soap / Tissues	\$ 66.14	
		Coffee Urn	\$ 40.99	\$ 107.13
25636	PenTeleData	10/24/18-11/24/18	\$ 214.85	\$ 214.85
25637	PERFORMANCE TIRE COMPANY	Dismount/Mount Rear 580S/N Backhoe	\$ 45.00	\$ 45.00
25638	POWERCO, INC.	CX130 Excavator Rental	\$ 4,972.50	
		Hydraulic Hoses For 580S/N Backhoe	\$ 350.19	\$ 5,322.69
25639	R/H TRUCK PARTS	1998 Ford L8513 NJ Emission Inspect	\$ 111.00	\$ 111.00
25640	RAIN OR SHINE TENT RENTALS	Tents for Community Day	\$ 1,908.00	\$ 1,908.00
25641	RANDY LIPPINCOTT	2018 Prescription Glasses - Randy L	\$ 300.00	\$ 300.00
25642	ROBIN RUMMEL	Reimbursement	\$ 40.00	\$ 40.00
25643	RRP Cycle Stuff LLC	Mule & Trailer	\$ 539.60	\$ 539.60
25644	S & S WORLDWIDE	Foam Letters	\$ 25.47	\$ 25.47
25645	Scott R Heilig	Range food	\$ 40.00	\$ 40.00
25646	SERVICE ELECTRIC CABLE TV, INC.	Internet	\$ 98.44	\$ 98.44
25647	SERVICE ELECTRIC TELEPHONE CO.	Telephone RRCC	\$ 160.27	\$ 160.27
25648	SMITH MOTOR COMPANY, INC.	15-14	\$ 96.34	\$ 96.34
25649	STAPLES BUSINESS ADVANTAGE	paper/business cards	\$ 162.00	
		acct 252416 order 7206814191-0-1	\$ 214.68	\$ 376.68
25650	STORR TRACTOR COMPANY	Knives - 85C Flail Mower	\$ 115.00	
		Lock Valve, Knives, Straps	\$ 1,126.07	
		75C Spare Rims	\$ 1,053.55	
		Red Warning Light	\$ 30.46	\$ 2,325.08
25651	Supreme Heating & Air Conditioning	Service Call	\$ 110.50	\$ 110.50
25652	THERESA VERDI	Cleaning RRCC	\$ 480.00	\$ 480.00
25653	Township of East Amwell	4THQtr 2018 CFO Shared Services	\$ 9,450.00	\$ 9,450.00
25654	TRANS-BRIDGE, INC.	PR 120818 NYC trip Dec	\$ 1,288.00	\$ 1,288.00
25655	Tri State Air Duct Cleaning	Maintenance Duct Cleaning	\$ 2,800.00	\$ 2,800.00
25656	ULINE	Plastic Bags For Recycling Bags	\$ 59.05	\$ 59.05
25657	Verizon	Internet RRCC	\$ 47.99	\$ 47.99
25658	VERIZON WIRELESS	Air Cards - September 2018	\$ 229.11	\$ 229.11
25659	VITAL COMMUNICATIONS, INC.	MO IV Tax Master Tape Added/Omitted	\$ 100.00	\$ 100.00
25660	Warren Materials	2018 Blacktop & Recycled Asphalt	\$ 488.63	
		2018 Blacktop & Recycled Asphalt	\$ 72.02	\$ 560.65
25661	WB Mason Co INc	Toilet Tissue	\$ 52.38	\$ 52.38
25662	WOODRUFF ENERGY	Oct 2018 Account 771057	\$ 47.18	\$ 47.18
25663	AQUA NEW JERSEY	001037094 074892	\$ 299.41	\$ 299.41
25664	VERIZON	10/26/18 billing	\$ 92.06	\$ 92.06
25665	VERIZON	91026/18 billing	\$ 290.38	\$ 290.38
25666	VERIZON	9/26/18 billing	\$ 623.68	\$ 623.68
25667	VERIZON	10/26/18 billing	\$ 84.81	\$ 84.81
25668	VERIZON	10/26/18 billing	\$ 962.00	\$ 962.00
25669	Action Rubber & Industrial Supply I	Rubber Mats For RRCC Pool Drains	\$ 118.39	\$ 118.39
25670	Robert J. BEVILACQUA	Tack Oil	\$ 700.00	\$ 700.00
25671	CLEMENS UNIFORM	DPW Shop Rags & Bethany Ridge Mat	\$ 21.75	\$ 21.75

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25672	COOPER ELECTRICAL SUPPLY	GFCI Receptacle, Box, Ballast, Lighting	\$ 141.86	\$ 141.86
25673	FINCH FUEL OIL CO, INC	#2 Diesel Fuel - DPW/Library	\$ 446.61	\$ 446.61
25674	Gall's	Boots (Gutsick)	\$ 198.44	\$ 198.44
25675	GEBHARDT & KIEFER, P.C.	General September 2018	\$ 924.00	\$ 924.00
25676	HUNTERDON COUNTY ASSESSOR ASS.	Michelle Trivigno 2018 County & Sta	\$ 150.00	\$ 150.00
25677	JDM TECHNOLOGIES	Wire New Air Compressor & Light Bal	\$ 500.00	\$ 500.00
25678	JERSEY CENTRAL POWER & LIGHT	100 004 557 474 10/8/18-11/8/18	\$ 72.71	\$ 72.71
25679	JERSEY CENTRAL POWER & LIGHT	100 004 556 46810/8/18-11/8/18	\$ 336.42	\$ 336.42
25680	MASER CONSULTING PA	PB Milford Solar Farm LLC B4 L1 s	\$ 616.25	\$ 616.25
25681	NEW JERSEY CONFERENCE OF MAYORS	2019 Membership dues	\$ 395.00	\$ 395.00
25682	NJ DEPT OF HEALTH & SENIOR SERVICES	Oct-18	\$ 1.20	\$ 1.20
25683	Opdyke's Sales & Service	2015 International Fuel Pump & Regu	\$ 1,229.04	\$ 1,229.04
25684	Promed Office Cleaners LLC	Cleaning - Police/EOC	\$ 500.00	\$ 500.00
25685	PROPAC, INC.	OEM Equipment	\$ 405.04	\$ 405.04
25686	STORR TRACTOR COMPANY	Seal Kit For CX105 Hydraulic Valves	\$ 253.00	
		Interstator Bearing - Front Hydraul	\$ 1,155.89	\$ 1,408.89
25687	ULINE	Tyvek Suits & Nitrile Gloves	\$ 369.76	\$ 369.76
25688	VALLEY AUTO SUPPLY	Fuel Tank Filters & Loader Wiper	\$ 83.95	
		Trifold Paper Towels	\$ 77.88	\$ 161.83
25689	Warren Materials	2018 Blacktop	\$ 2,041.83	
		2018 Recycled Blacktop	\$ 117.00	\$ 2,158.83
25690	WEHRUING'S LUMBER/HOME CENTER INC.	2018 Carhart Sweatshirts - Modica,	\$ 215.97	\$ 215.97
			\$ 781,087.33	\$ 781,087.33
Manual Checks				
11012018	Guardian	November 2018 Dental	\$ 2,538.01	\$ 2,538.01
11052018	NJ State Health Benefits Program	November 2018 Health	\$ 28,773.29	\$ 28,773.29
		total manual	\$ 31,311.30	\$ 31,311.30
		Grand total	\$ 812,398.63	\$ 812,398.63
CURRENT FUND		BUDGET AND APPROPRIATION RESERVES	\$722,861.94	
GRANT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 2,529.62	
GENERAL CAPITAL FUNDS		BUDGET AND APPROPRIATION RESERVES	\$ 44,398.17	
ANIMAL CONTROL		BUDGET AND APPROPRIATION RESERVES	\$ 1.20	
ESCROW		ESCROW FUNDS	\$ 11,296.40	
Checks issued 11-7-18				781,087.33
Manual Totals				<u>31,311.30</u>
Total				<u><u>812,398.63</u></u>

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	X			
Robert Thurgarland	X			
Thomas Scheibener				X
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

REMINDER/ANNOUNCEMENT

The Holland Township Committee and the Holland Township Women's Club will be hosting a Veterans Day ceremony on Sunday November 11, 2018 at 12:00 pm at the Veterans Memorial on the front lawn of the Municipal Building.

-RESOLUTION-Farmland Preservation-Silva Farm Block 10 Lot 43 and Block 14 Lot 20-Mayor Bush Introduced County Agricultural Development (CADB) Board Administrator, Bob Hornby

Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION

Final Approval to the Proposed Acquisition of Development Easement on Robert M. Silva, et als, Property Block 10 Lot 43 and Block 14 Lot 20

WHEREAS, the Hunterdon County Agriculture Development Board informed Holland Township that it has received farmland preservation applications from landowners within Holland Township; and

WHEREAS, the State Agriculture Development Committee provides approximately sixty percent of the funds to acquire a development easement on a farm; and

WHEREAS, for the balance of the easement purchase funds Hunterdon County determines the portion to be paid by the County and the portion to be paid by Holland Township; and

WHEREAS, the Hunterdon County Agriculture Development Board requests confirmation from the Township that Holland Township approves of and will provide their cost-share on farmland preservation applications within the Township; and

WHEREAS, on September 27, 2018, the SADC certified the fair market value (CMV) of the development easement pursuant to N.J.A.C. 2:76-7.14 at \$4,600.00 per acre on the Silva Farm in Holland Township Block 10 Lot 43 and Block 14 Lot 20— approximately 130.9 gross acres with two dwelling opportunities consisting of: one Residential Dwelling Site Opportunity (RDSO) and one existing dwelling in the proposed easement area; and two non-severable exceptions consisting of: one 1.6-acre exception area for future flexibility restricted to zero single family residential units and one 0.2-acre non-severable exception for JCP&L ROW and cell tower; resulting in 129.1 net acres; and

WHEREAS, on October 22, 2018, the landowner accepted the CMV of \$4,600.00 per acre, conditioned upon Holland Township granting final approval for acquisition of a development easement; and providing for a municipal commitment of funding pursuant to N.J.A.C. 2:76-17.16, the estimated cost sharing breakdown for the acquisition of the development easement is as follows (based on an estimated 129.1 acres), subject to:

- a) The actual acreage to be covered by the development easement per the final survey which conforms to the farmland preservation program requirements, and
- b) Any additional adjustments pursuant to the Agricultural Land Easement Grant Program, and
- c) Any additional adjustments pursuant to State statute, rule, regulation, or policy;

State Agriculture Development Committee (SADC)	~\$407,956.00
(\$3,160.00/acre; 68% of est. total cost)	
Hunterdon County	~\$92,952.00
(\$720.00/acre; 15.5% of est. total cost)	
Holland Township	~\$92,952.00
(\$720.00/acre; 15.5% of est. total cost)	
<u>Total</u>	<u>\$593,860.00</u>

NOW, THEREFORE, BE IT RESOLVED, that the Holland Township Committee gives final approval to the proposed acquisition of a development easement on the property owned by Robert M. Silva, et als, located at 90 Church Rd, Milford, NJ, and designated on the County tax map as Block 10 Lot 43 and Block 14 Lot 20 in the Township of Holland, County of Hunterdon, State of New Jersey, and on approximately 129.1 acres pursuant to the Municipal Planning Incentive Grant application subject to the following:

- 1. The conveyance of a development easement which shall provide for the following:
 - a. Exceptions: Two non-severable exceptions consisting of: one 1.6-acre exception area for future flexibility restricted to zero single family residential units and one 0.2-acre non-severable exception for JCP&L ROW and cell tower.
 - b. Dwellings: One Residential Dwelling Site Opportunity (RDSO) and one existing dwelling in the proposed easement area
 - c. Agricultural Labor Housing Units: Zero
 - d. Preexisting Non-Agricultural Uses: None
 - e. Trail or Access Easements: Zero Existing or Proposed

2. The conveyance of a Restrictive Covenant providing for an annual mowing of the property; and
3. The conveyance of any and all proposed County rights-of-way from the owners of the fee simple title to the property as indicated by the office of the Hunterdon County Engineer; and
4. The County’s contribution is based on the assumption that the Township paid an amount of consideration for the Development Easement based upon an amount equal to, or greater than, the SADC certified fair market value per acre of the Development Easement. The County’s contribution shall be reduced in accordance with County policy if that was not the case; and
5. The Township of Holland will contribute an estimated sum of approximately \$92,952.00. The Township’s contribution shall be paid in full at closing.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be forwarded to the landowner/applicant, County of Hunterdon Agriculture Development Committee, and the State Agriculture Development Committee.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

OLD BUSINESS FROM TOWNSHIP COMMITTEE

Holland Township Planner Darlene Green will be present for the Public Hearing.

Notification received from Planning Board Secretary, Maria Elena Kozak, that at their October 8, 2018 meeting the Holland Township Planning Board found Ordinances 2018-10, 2018-11 and 2018-12 to be consistent with the Holland Township Master Plan and that “they implement and advance the purpose of the Housing Plan.”

-ORDINANCE-2018-10- Public Hearing/Final Adoption -Amending Chapter 41 Accessory Apt. Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt Ordinance 2018-10 on Final Reading

ORDINANCE 2018-10

AN ORDINANCE AMENDING AND MODIFYING CHAPTER 41 “ACCESSORY APARTMENTS” TO ADDRESS THE REQUIREMENTS OF THE FAIR HOUSING ACTION AND THE UNIFORM HOUSING AFFORDABILITY CONTROLS (UHAC)

Public Hearing:

Mike Keady-Asked if this will be affected if a judgement is handed down. Green advised McKenzie strongly advised that these 3 Ordinances need to be adopted.

There being no further comments, Mayor Bush ordered the Public Hearing Closed

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-ORDINANCE-2018-11 - Public Hearing/Final Adoption-Renaming Chapter 42

Mr. Krov moved and Mr. Thurgarland seconded the motion to adopt Ordinance 2018-11 on Final Reading

ORDINANCE 2018-11

AN ORDINANCE RENAMING CHAPTER 42 OF THE CODE OF THE TOWNSHIP OF HOLLAND, “AFFORDABLE HOUSING REGULATIONS,” AND REPLACING THE ENTIRE

CONTENTS THEREOF TO ADDRESS THE REQUIREMENTS OF THE FAIR HOUSING ACT AND THE UNIFORM HOUSING AFFORDABILITY CONTROLS (UHAC)

Public Hearing: no comments from the public

There being no comments, Mayor Bush ordered the Public Hearing Closed

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-ORDINANCE-2018-12 - Public Hearing/Final Adoption-Amending Chapter 66 Development Fees
Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt Ordinance 2018-12 on Final Reading

ORDINANCE 2018-12

AN ORDINANCE AMENDING CHAPTER 66 “DEVELOPMENT FEES” TO PROVIDE FOR THE COLLECTION OF DEVELOPMENT FEES AS PERMITTED BY THE FAIR HOUSING ACT

Public Hearing: no comments from the audience

There being no comments, Mayor Bush ordered the Public Hearing Closed

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-ORDINANCE-2018-13 Public Hearing/Final Adoption -2018 Salary Ordinance

Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt Ordinance 2018-13 on Final Reading

ORDINANCE 2018-13

AN ORDINANCE TO DETERMINE AND FIX THE SALARIES AND WAGES OF CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF HOLLAND, IN THE COUNTY OF HUNTERDON AND STATE OF NEW JERSEY

Public Hearing:

Ted Harwick-could the word certain be taken out with the same meaning.

There being no further comments, Mayor Bush ordered the Public Hearing Closed

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

LIAISON REPORTS

Wilhelm

November 19th-meeting for Handbook committee

Thurgarland

-Communications from County BOH-status worksheet will be developed

-Generic email for BOH-will ask IT to create

-Environmental Commission member David Harrison has compiled an extensive list of Birds of Holland Township

-Environmental Commission Jerry Bowers will be working on a press release to include the Bird of Holland listing, tree identification and information on trails at Holland Township Park

-Township website update continues

Scheibener

absent

Krov

- electronic tax sale is proceeding-list of properties is on our website
- Sustainable Jersey grant interim report has been filed
- Congratulation to the Holland Township Green team for recertifying at the bronze level
- Draft 2019 Recycling program rules are ready for review

Bush

- Gridley Circle and Crestview Drive–DPW will be complete crack sealing and oil and chip will be done in the spring
- Route 519–work will begin around November 15, 2018 (**no road closures in 2018.**) In the spring of 2019 road will be closed for one season. Closure information will be posted 2-4 weeks before work begins
- Veterans Day at the Municipal Building–please attend

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Approval and authorization to submit 2018 Best Practices Checklist

Mr. Krov moved and Mr. Thurgarland seconded the motion to Approval and authorization for Chief Finance Officer Margaret Pasqua to submit the 2018 Best Practices Checklist

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-Accepting letter of retirement of Michael D. Bent, (Patrolman, Holland Township Police Department)

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to accept the letter of retirement from Michael D. Bent, (Patrolman, Holland Township Police Department)

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-Accepting the letter of retirement from Harry E. Hults, Jr. (Patrolman, Holland Township Police Department)

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to accept the letter of retirement from Harry E. Hults, Jr. (Patrolman, Holland Township Police Department) effective June 1, 2019.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-Accepting the letter of resignation dated October 28, 2018 from Riegel Ridge Community Center Member Services Representative, Marie Mayer

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to accept the letter of resignation from Riegel Ridge Community Center Member Services Representative, Marie Mayer effective November 13, 2018.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-Accepting the letter of resignation dated October 31, 2018 from Holland Township Farmer’s Market Manager, Audrey Balogh

Mr. Thurgarland moved and Mr. Krov seconded the motion to accept the letter of resignation from Holland Township Farmer’s Market Manager, Audrey Balogh effective immediately.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION- Award of Professional Services Contract to Eclectic Architecture, LLC
Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION

Authorizing the Award of Professional Services Contract to Eclectic Architecture, LLC to Provide Project Management Services in Connection with the Restoration of Windows at the Riegel Ridge Community Center

WHEREAS, the Township of Holland, Hunterdon County, wishes to acquire professional services without competitive bidding pursuant to the provisions of N.J.S.A. 40A:11-5(1)(a)(i) and 19:44A-20.5; and

WHEREAS, it has been determined that the value of the services will not exceed \$17,500; and

WHEREAS, the anticipated term of this contract is not greater than one year; and

WHEREAS, Eclectic Architecture, LLC has submitted a proposal (a copy of which is attached hereto) to provide project management services in connection with the restoration of windows at the Riegel Ridge Community Center for a sum not to exceed \$2,400.00; and

WHEREAS, the award of such contract shall be contingent upon Eclectic Architecture, LLC has completing and submitting a Business Entity Disclosure Certification which certifies that Eclectic Architecture, LLC has not made any reportable contributions to a political or candidate committee in the Township in the previous one year, and that the contract will prohibit Eclectic Architecture, LLC from making any reportable contributions through the term of this contract; and

WHEREAS, the Chief Financial Officer of the Township has certified that adequate funds will be available for the Eclectic Architecture, LLC services; and

WHEREAS, the Township wishes to retain Eclectic Architecture, LLC to act as project manager in connection with the window restoration project at the Riegel Ridge Community Center.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, as follows:

1. A Professional Services Contract is hereby awarded to Eclectic Architecture, LLC, 20 Municipal Drive, Phillipsburg, New Jersey, 08865, and the Mayor and Municipal Clerk are hereby authorized to execute the contract.
2. Such contract shall be drafted by the Municipal Attorney consistent with the attached proposal and applicable laws

3. This Resolution shall take effect immediately.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-hiring Robin Rummel

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION

Authorization to hire Robin Rummel as part time
Group Exercise Instructor at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of Group Exercise Staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Robin Rummel will be hired at Riegel Ridge Community Center as Group Exercise Instructor at the 2018/2019 rate of \$25 per/hour effective November 6, 2018 contingent upon favorable background check results.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-hiring Angela Verdi

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION

Authorization to hire Angela Verdi as part time
Personal Trainer at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of Personal Trainers at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Angela Verdi will be hired at Riegel Ridge Community Center as Personal Trainer at the 2018/2019 rate of \$30.00 per/session effective November 7, 2018 contingent upon favorable background check results.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-hiring Jill Perez

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION

Authorization to hire Jill Perez as part time
Member Service Representative at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of Member Service Representative Staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Jill Perez will be hired at Riegel Ridge Community Center as Member Service Representative Staff at the 2018/2019 rate of \$12.00 per/hr. contingent on favorable results of all required background checks, effective November 7, 2018.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Tax sale mailing fees

Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION

Resolution to Establish Tax Sale Mailing Fees

WHEREAS, according to N.J.S.A. 54:5-26 et seq., Notices of tax sale are required to be posted and advertised in newspaper. Copies of the notice of a tax sale shall be set up in five of the most public places in the municipality, and a copy of the notice shall be published in a newspaper circulating in the municipality, once in each of the four calendar weeks preceding the calendar week containing the day of appointed for the sale, and

WHEREAS, in Lieu of any two publications, notice to the property owner and to any person or entity entitled to notice of foreclosure pursuant to section 20 of P.L. 1948, c.96 (C. 54:5-104.48) may be given by regular or certified mail, the costs of which shall be added to the cost of the sale in addition to those provided in R.S. 54:5-38, not to exceed \$25.00 for each set of notices for a particular property.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon and the State of New Jersey that the Tax Collector shall charge a fee of \$25.00 per tax sale notice mailing to property owners, said mailings not to exceed two (2). Such fees shall be added to the cost of said tax sales.

BE IT FINALLY RESOLVED, that the Municipal Clerk provide a certified copy of this resolution to the Tax Collector.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Shared Service with Lebanon Township for Qualified Purchasing Agent

Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION

Resolution providing the services of a Qualified Purchasing Agent to Lebanon Township

WHEREAS, the New Jersey Uniform Shared Services and Consolidated Act (N.J.S.A. 40A:65-1, et seq.) authorizes shared services between municipalities; and

WHEREAS, Lebanon Township has a need for the services of a Qualified Purchasing Agent; and

WHEREAS, Lebanon has requested that Holland provide the services of a Qualified Purchasing Agent in accordance with the terms and conditions contained in a Shared Services Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Holland Township Committee of the Township of Holland, in the County of Hunterdon, that the Township of Holland hereby provide Lebanon Township the services of a Qualified Purchasing Agent as set forth in the Shared Services Agreement.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Award of contract for cleaning services at the Municipal Building including the Police Department.

Mr. Thurgarland moved and Mr. Krov seconded the motion to adopt the following Resolution:

RESOLUTION

Awarding a contract for Cleaning Services

WHEREAS, the Holland Township Committee requested quotes for cleaning services in the Municipal Building at 61 Church Road, and

WHEREAS, three quotes were received with the following results:

Company	Initial Cleaning	Weekly Cleaning	Estimated Total 52 weeks + Initial Cleaning
Kleen & Fresh	\$1,230.00*	\$295.00	\$16,570.00
Safe Haven Solutions	\$750.00-\$1,200.00	\$325.00	\$18,100.00
Promed	\$250.00	\$370.00	\$19,490.00

*Includes Training & Background Check

WHEREAS, the bids was reviewed by the Qualified Purchasing Agent for accuracy and completeness; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this contract.

NOW, THEREFORE, BE IT RESOLVED, by the Holland Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey that the Mayor and Municipal Clerk are authorized to sign a contract with Kleen & Fresh for Municipal Building (including the Police Department) cleaning services in the amount of \$295.00 per week effective January 1, 2019.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-2019 Salaries and Wages

Mr. Krov moved and Mr. Thurgarland seconded the motion to adopt the following Resolution and allowing incorporation of new employees hired after this Resolution is adopted:

RESOLUTION

2019 SALARIES AND WAGES

WHEREAS, the Township Committee wishes to adopt the 2019 Salary resolution, and

WHEREAS, the Township Committee has chosen to categorize Township positions into two sections; where the positions in Section I are reviewed annually for salary adjustments while the positions in Section II are reviewed less frequently for salary adjustments;

NOW THEREFORE BE IT RESOLVED, by the Holland Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that the following 2019 salaries and wages; which fall within the ranges established by Holland Township Ordinance 2018-13, adopted on final reading November 7, 2018, for the positions listed below; shall be as follows:

Position (Name)

2019 Salary

Township Committee (Bush)	\$4,000.00
Township Committee (Krov)	\$4,000.00
Township Committee (Thurgarland)	\$4,000.00
Township Committee (Scheibener)	\$4,000.00
Township Committee (Wilhelm)	\$4,000.00
Township Clerk (Miller)	\$70,355.00
Registrar (Miller)	\$5,743.00
Deputy Township Clerk (Tigar)	\$24,278.00
Deputy Registrar (Tiger)	\$3,017.00
Substitute Secretarial Help (Hammerstone)	\$16.50
Substitute Secretarial Help (Kolonoia)	\$16.50
Chief Finance Officer (Pasqua)	
Finance Assistant (Stevens)	\$20.40
Finance Assistant (Santos)	\$20.40
Qualified Purchasing Agent (Hance)	\$5,630.00
Substitute Secretarial Help (Kozak)	\$20.98
Animal Control Secretary (Colucci)	\$18.94
Tax Collector (Boxwell)	\$21,848.00
Sewer Rent Collector (Boxwell)	\$4,162.00
Licensed Sewer Operator (Aller)	\$6,526.00
Tax Assessor (Trivigno)	\$40,662.00
<u>Planning Board:</u>	
Planning Secretary (Kozak)	\$24.06
PERC Witness, per hour (Davis)	\$19.00
PERC Witness, per hour (Joyce)	\$19.00
<u>Zoning Board:</u>	
Zoning Secretary (Kozak)	\$24.06
Zoning Officer (Creveling)	\$8,659.00
Development Regulations Officer (Creveling)	\$4,330.00
Municipal Housing Liaison (Kozak)	\$1,301.00
<u>Police:</u>	
Police Chief (Harris)	\$116,108.00
Police Secretary (Pursell)	\$46,288.00
Deputy Police Records Custodian (Pursell)	\$1,819.00
Emergency Management Secretary (Pursell)	\$1,615.00
<u>Per PBA Contract:</u>	
Sergeant	\$3,300.00
Heilig	\$101,055.00
Hults	\$101,055.00
Gustsick	\$101,055.00
Davis	\$62,000.00
Part-Time Police Officer (Paolicelli, doh 2/6/18)	\$20.30
Part-Time Police Officer (Cvecich, doh 3/2018)	\$20.30
<u>Public Works:</u>	
DPW/Buildings Superintendent (Turdo)	\$96,859.20

Per Teamster's Contract (For Information Only):

(Hourly rates change on anniversary date)

Lippincott (2,080 hours @ \$33.79 per hour, doh 1/1/06)	\$70,283.20
Mazur (2,080 hours @ \$34.64 per hour, doh 9/1/96)	\$72,051.20
Modica (2,080 hours @ \$34.64 per hour, doh 5/3/03)	\$72,051.20
Colaluce (2,080 hours @ \$26.00 per hour, doh 11/23/15) (\$25 per hr to 11/22/19, \$26 per hr 11/23-12/31/19)	\$54,080.00
Holder (2,080 hours @ \$24.00 per hour, doh 1/2/17)	\$49,920.00
Mayer (2,080 hours @ \$24.00 per hour, doh 6/1/17) (\$22 per hr to 5/31/19, \$24 per hr 6/1-12/31/19)	\$49,920.00
Public Works Temporary Supervisor, per hour	\$4.00

Part Time Snow Removal:

Croasdale	\$26.50
Scott	\$26.50
Part Time Seasonal Employees (Public Works)	\$13.25

Buildings and Grounds:

Belick (doh 6/20/17)	\$18.73
Jacobs	\$12.48

Recycling:

Certified Recycling Coordinator (Turdo)	\$500.00
Patrey (doh 1/1/2006)	\$14.48
Robbins (doh 2/05/13)	\$11.00
Soden (doh 4/17/18)	\$10.50
Zuniga (doh 4/17/18)	\$10.50
Trippedia (doh 5/16/18)	\$10.50

Board Secretaries: Per Meeting Attended

Parks and Recreation Secretary (Kozak)	\$90.00
Board of Health Secretary (Hammerstone)	\$90.00
Environmental Commission Secretary (Kozak)	\$90.00
Historic Preservation Secretary (Kirby-McDonough)	\$90.00
Agriculture Advisory (Sorge)	\$90.00

Riegel Ridge Community Center:

Director (Neglia)	\$57,715.00
Member Services Rep. (Pecchia)	\$12.73
Member Services Rep. (Ihling)	\$12.73
Member Services Rep. (Bajak,, doh 5/15/18)	\$11.22
Member Services Rep. (Jenkins,, doh 9/4/18)	\$12.00
Member Services Rep. (Perez, doh 11/7/2018)	\$12.00

Pool Supervisor:

Neglia	\$7,730.00
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Front Desk Staff:

Aquino, Nicholas	\$9.20
Cooley, Harry	\$9.02
Davison, Nicole	\$8.84
Etham, Jullian (doh 2/19/18)	\$8.67
Furmanek, Jennifer	\$9.02
Hulsman, Mariel (doh 10/20/17)	\$8.67
Hults, Nicholas (doh 7/17/18)	\$8.50

Kraynanski, John	\$9.80
LaBar, Audrey	\$8.84
LaVigna, Julia (doh 8/21/18)	\$8.50
Levenson, Daniel (doh 7/8/17)	\$8.67
Nugent, Clare	\$8.67
Nugent, Elizabeth (motion 8/21/18 @8.50, already on)	\$9.02
Paciunas, Amoreena (doh 5/7/18)	\$8.67
Rainey, Sybil	\$8.84
Scott, Madison (doh 4/17/18)	\$8.67
Viespoli, Caitlin (doh 7/25/17)	\$8.67
Zehnbauer, Nick (doh 8/21/17)	\$8.67

Child Watch:

Doyle, Jessica (doh 4/17/18)	\$9.18
LaBar, Audrey	\$8.84
LaVigna, Julia (doh 8/21/18)	\$8.50
McDonald, Lindsey	\$9.18
Nugent, Clare	\$8.67
Nugent, Elizabeth (motion 8/21/18 @8.50, already on)	\$9.02
Rainey, Sybil	\$8.84

Toddler Time:

McDonald, Lindsey	\$16.32
Rainey, Sybil	\$16.65

Group Exercise Instructors:

Cinquemani, Tiffany (per 60 minute class)	\$26.01
Ciotta, Jonathan (per 60 minute class)	\$26.01
Deckert, Shelli (per 30 minute class)	\$17.75
Deckert, Shelli (per 60 minute class)	\$28.85
Hatch, Gayle (per 30 minute class)	\$17.75
Hatch, Gayle (per 60 minute class)	\$28.85
Purcell, Margaret (per 60 minute class) (doh 12/5/17)	\$25.50
Robin Rummel (per 60 minute class) doh 11/7/2018)	\$25.00

Yoga Instructors:

None: All Contracted

Certified Personal Trainers:

Aquino, Nicholas (per session)	\$31.83
Ciotta, Jonathan (per session)	\$31.21
Hatch, Gayle (per session)	\$33.78
Neglia, Jessica (per session)	\$33.78
Angela Verdi (per session) (doh 11/7/2018)	\$30.00

Prosecutor / Public Defender:

Prosecutor (Peterson)	\$6,120.00
Alternate Prosecutor (to be determined)	
Public Defender (Dunbar)	\$1,248.00
Alternate Public Defender (Gianforcaro)	

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Refund of Property Taxes

Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION

Authorizing the Chief Financial Officer to refund local property taxes to Fully Disabled Veteran **Donald H. Yowell**

WHEREAS, N.J.S.A. 54:4-3.30-34 grants an exemption from local property taxes for the dwelling house of a qualified totally disabled veteran; and

WHEREAS, Donald H. Yowell, a veteran, has been declared a 100 percent totally disabled veteran by the Department of Veteran’s Affairs effective January 5, 2018; and

WHEREAS, Donald H. Yowell made application for exemption from taxes on October 16, 2018; and

WHEREAS, the Tax Assessor has determined the dwelling of Donald H. Yowell, Block 13 Lot 3.01, 110 Adamic Hill Road, is exempt from property taxation effective January 5, 2018; and

WHEREAS, the Township has granted refunds of previously paid taxes to totally exempt veterans under certain circumstances; and

WHEREAS, the decision as to whether to reimburse totally exempt veterans for past taxes is discretionary on behalf of the Township; and

WHEREAS, the Township wishes to strike a balance between honoring veterans who have made an incredible sacrifice on behalf of their fellow countrymen against the financial burden that the return of taxes imposes upon non-exempt property owners; and

WHEREAS, the caps placed upon municipal spending by the State of New Jersey have imposed financial burdens on the Township and placed severe strains on its budget.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey as follows:

1. The Township Committee believes that a fair and reasonable balance to be struck between its responsibilities to the general taxpayers and its need to recognize the sacrifices made by totally disabled veterans is accomplished by providing that totally disabled veterans will receive a refund of local property taxes from January 1st of the year the veteran submits to the Tax Assessor a fully qualifying application for exemption from local property taxes on the veteran's dwelling pursuant to N.J.S.A. 54:4-3.30-34.

2. In the case of Donald H. Yowell, he is declared exempt from local property taxes on his dwelling commencing January 5, 2018 and the Chief Financial Officer is authorized to refund him \$4,291.97 of local property taxes paid from January 5, 2018 and the Tax Collector forgive the remaining taxes owed for tax year 2018 in the amount of \$1,441.85 for the 4th quarter.

3. The Township Committee will apply this policy to any future veterans seeking totally exempt status, but reserves the right to amend and alter it based on the future financial condition of the municipality.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Transfer of Funds

Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION
Transfer of Funds

WHEREAS, various 2018 bills have been presented for payment in the year 2018, which represent obligations of the fiscal year 2018, and were not covered by sufficient funds in certain budget accounts and there being excess funds in certain budget accounts in the 2018 Budget in the last two months of 2018; and

WHEREAS, it is the Recommendation of the Chief Financial Officer that transfer be made as of 11-7-2018 to cover the various accounts

WHEREAS, N.J.S.A. 40A:4-58 transfers to be made from unexpended balances to those which are expected to be insufficient during the last two months of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED, by the township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, (2/3 of the majority of the full membership concurring herein) that the transfers as listed in the resolution be made between the 2018 Budget Appropriation as follows:

	Transfer From:	Transfer to:
Mayor & Committee O/E		3,000.00
Planning Board S/W		750.00
Board of Adjustment S/W		500.00
Police S/W		70,000.00
Buildings & Grounds S/W		9,000.00
Buildings & Grounds O/E		5,000.00
RRCC O/E		10,000.00
Telephone O/E		2,000.00
Legal O/E	50,000.00	
Engineering O/E	6,000.00	
Audit O/E	3,000.00	
Pool O/E	5,000.00	
Pool S/W	15,000.00	
DPW O/E	10,000.00	
Fuel Oil O/E	5,000.00	
Board of Adjustment O/E	500.00	
Planning Board O/E	750.00	
Dumpster O/E	5,000.00	

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-ORDINANCE 2018-15 Final Draft/Possible Introduction/First Reading-Towing
Mayor Bush asked to have this Introduction moved to the November 20, 2018 meeting allowing the Committee to review the draft

BUSINESS FROM TOWNSHIP ATTORNEY

-RRCC Window completion date will be determined Architect Michael Margulies-consensus was Mayor should sign agreement when it is completed.

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

Bernie O'Brien-

-do not need permit for fences under 8'. Mayor Bush advised that that is correct

-is a new ordinance dealing with issues of large amount of cars parked on the roads in the works.

Bush advised the attorney is looking at Ordinances in other towns.

Eric Carr-

Why does Abrams not have a speed limit sign or a stop line-

Arline O'Brien-

-Today 10 cars, a tractor and a snow plow (attached to a truck) are on Abrams Road

Ted Harwick-

-Asked the difference between the Salary Ordinance and the Salary Resolution

EXECUTIVE SESSION

-RESOLUTION-to enter into Executive Session-at

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt the following Resolution at 7:48 pm noting no action will be taken when the Committee returns to Open Session.

RESOLUTION

Entering into Executive Session

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- **Contract negotiations**-Hale Built-issues are being reviewed by the attorney
- **Personnel**-2 employees issues are being handled by the attorney

BE IT FURTHER RESOLVED, that Minutes will be kept on file in the Municipal Clerk’s Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

Voice Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

The Committee returned to open session at 7:55 p.m.

ADJOURN

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adjourn at 7:56 PM p.m.

Voice Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

Respectfully submitted,

Approved by,

Catherine M. Miller, RMC
Municipal Clerk

Dan Bush, Mayor
Ray Krov, Deputy Mayor