



Township of Holland
IN
HUNTERDON COUNTY

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Draft Agenda-Business to the extent known

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA

April 17, 2018

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 21, 2017 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES OF THE

- April 3, 2018 Regular Meeting
- April 11, 2018 Special Work Session #2

APPROVAL OF BILLS AS SUBMITTED

Check#	Vendor	Description	Payment	Check Total
24532	Jeffrey Scott Bate	Exemption of 2018 Property Tax	\$ 2,009.61	\$ 2,009.61
24533	ABE MATERIALS - EASTO	2018 Premium Cold Patch	\$ 693.75	\$ 693.75
24534	ALLIED OIL, LLC	87 Octane Gasoline - Police Vehicle	\$ 854.60	
		Ultra Low Sulfur Dyed Diesel - DPW E	\$ 513.17	\$ 1,367.77
24535	Amazon	3" PVC Ball Valve	\$ 299.72	\$ 299.72
24536	Amazon.com RRCC	Schwinn Complete brake pad kit	\$ 405.00	
		Easter Bunny Costume	\$ 123.46	\$ 528.46
24537	AMY R KIRK	KIRK Yoga March 2018	\$ 235.60	\$ 235.60
24538	AQUA NEW JERSEY	Fox Hill 001037164 0748991	\$ 379.92	
		1st Qtr Hydrant	\$ 3,073.80	\$ 3,453.72
24539	PEPSI-COLA	Water for fitness center	\$ 81.77	\$ 81.77
24540	BRIDGE STREET SERVICE	15-13 - Tire Repair	\$ 60.00	
		15-11 - Maintenance	\$ 36.01	\$ 96.01
24541	CARLY SOPKO	Sopko Zumba Substitute March 2018	\$ 34.60	\$ 34.60
24542	CASTLE SEPTIC SERVICE	Monthly Toilet Rental Charge April	\$ 280.00	\$ 280.00
24543	CJIS Solutions	Municipal Building Email Hosting Se	\$ 2,400.00	\$ 2,400.00

24544	CLEMENS UNIFORM	Mat and Rug Rental for RRCC	\$	86.50		
		DPW Shop Rags & Bethany Ridge Mat	\$	21.75		
		Mats for Munic 041218	\$	35.25	\$	143.50
24545	COOPER ALARM SYSTEMS,	Camera Work in Clerk's office	\$	225.00	\$	225.00
24546	Daxko LLC	Daxko Software Services	\$	853.87		
		Trinexum Services March 3-14	\$	169.40	\$	1,023.27
24547	DELAWARE VALLEY REG.	Tax Payment 2017/2018	\$	675,357.00	\$	675,357.00
24548	Draeger, Inc.	Alcotest Annual Re-Certification	\$	179.00	\$	179.00
24549	ECLECTIC ARCHITECTURE	RR Stage Project	\$	240.00	\$	240.00
24550	ELIZABETH C. MCKENZIE	Affordable Housing 100117-103117-re	\$	525.00	\$	525.00
24551	Energ Fitness Wellnes	Treadmills functioning improperly	\$	135.00	\$	135.00
24552	EUGENIA FRANZO	Franzo Zumba Strong March 2018	\$	99.00	\$	99.00
24553	FINCH FUEL OIL CO, IN	2018 #2 Home Heating Fuel - Library	\$	463.39	\$	463.39
24554	FOSTER AND CO., INC.	Turbo Scrub Hand Cleaner	\$	141.75	\$	141.75
24555	GOOD IMPRESSIONS, INC	Envelopes #10 Window White 24# one	\$	110.40	\$	110.40
24556	GOTTA HAVE IT	Sand for Pool filter	\$	135.92	\$	135.92
24557	H.J. OPDYKE LUMBER CO	Caulk, 1x6's, Moulding, Canned Insu	\$	196.09	\$	196.09
24558	HOLLAND TOWNSHIP BOAR	Tax Payments 2017/2018	\$	1,490,510.15	\$	1,490,510.15
24559	Holland Township PTO	PR Haunted Hayride split of proceed	\$	750.00	\$	750.00
24560	Hunterdon County Cent	18-0143	\$	225.00	\$	225.00
24561	HUNTERDON COUNTY MUNI	Please give Check to Melissa. Thank	\$	40.00	\$	40.00
24562	JERSEY CENTRAL POWER	100 004 556 468 03/09/18-04/06/18	\$	338.31		
		100 004 557 474 3/9/18-4/6/18	\$	73.37		
		Mar-18	\$	1,026.24		
		Mar-18	\$	6.51	\$	1,444.43
24563	Jessica Dulin-Soto	Dulin-Soto YogaClasses March 2018	\$	355.20	\$	355.20
24564	Jessica L Turner	Background Check - Fingerprinting r	\$	40.00	\$	40.00
24565	JESSICA NEGLIA	Spotify Music for fitness center	\$	39.96	\$	39.96
24566	John P Gallina, Esq	PB Misc general Matters 040118-0409	\$	325.00	\$	325.00
24567	JULIANNA R. BENDIX	Bendix Yoga and Yoga Flow March 201	\$	404.20	\$	404.20
24568	KEITH GROOGAN	Karate Jan & Feb	\$	858.00	\$	858.00
24569	Kirkpatrick, Sam	2018 Mailbox Replacement Due To Sno	\$	50.00	\$	50.00
24570	MASER CONSULTING PA	General Planning through 3/28/18 H	\$	228.75		
		Ag Retention/Farmland Preservation	\$	318.75	\$	547.50
24571	EDWARD HORSFALL	Mar-18	\$	325.00	\$	325.00
24572	MELANIE WOROB	Melanie Worob - March 2018 Classes	\$	409.40	\$	409.40
24573	MGL PRINTING SOLUTION	Homestead Benefit	\$	99.00		
		Checks	\$	407.00	\$	506.00
24574	MICHAEL DONNELLY	2018 Mailbox Damage - 12 Meadow Run	\$	50.00	\$	50.00
24575	MONINGHOFF APPLIANCE	Carpet Shampoo, Primer, Insulation	\$	135.95		
		Various Items	\$	150.12	\$	286.07
24576	Morton Salt, Inc.	2018 Road Salt	\$	2,853.35	\$	2,853.35
24577	NJ DEPT OF HEALTH & S	Mar-18	\$	355.80	\$	355.80
24578	NJ Advance Media	Budget Advertisement	\$	67.57		
		2018-1 & 2018-2	\$	25.55		
		Ord 2018-4 through 2018-8	\$	127.33	\$	220.45
24579	DCRP/NJ DIV OF PENSIO	March 2018 less January rebill-over	\$	110.51	\$	110.51
24580	NJ EMERGENCY MANAGEME	2018 Membership (Gutsick)	\$	75.00	\$	75.00

24581	ONE CALL CONCEPTS, IN	NJ One Call Markouts - January, Feb	\$ 25.00	\$ 25.00
24582	PILATES BY CORRINE, L	Corrine Fuentes - Pilates March 201	\$ 574.40	\$ 574.40
24583	Pobst Construction LL	Patio Door	\$ 5,936.83	\$ 5,936.83
24584	PowerDMS Inc	Annual Subscription 06/22/2018 - 06	\$ 1,181.88	\$ 1,181.88
24585	Promed Office Cleaner	Police Cleaning - March 2018	\$ 540.00	\$ 540.00
24586	R & L DATACENTERS, IN	Municipal Payroll	\$ 496.46	\$ 496.46
24587	RARITAN VALLEY DISPOS	30 Yard Garbage Dumpster - 2018	\$ 510.00	\$ 510.00
24588	Robin Nugent	Background Check - Fingerprinting r	\$ 40.00	\$ 40.00
24589	SANDY HOWELL	Parks & Rec 2018 Easter Egg Hunt 0	\$ 29.85	\$ 29.85
24590	SANICO, INC.	Monthly Invoice 2 YD FL Cont 1 pu/ Monthly Invoice 6 YD Cont 1 pu/wk Monthly Invoice 4 YD Cont 1 pu/wk April 3101037	\$ 82.57 \$ 116.02 \$ 138.05 \$ 55.38	\$ 392.02
24591	SEAN P. GUTSICK	EOC / Radio Room Supplies	\$ 30.00	\$ 30.00
24592	SERVICE ELECTRIC CABL	Internet RRCC	\$ 98.44	\$ 98.44
24593	SHERWIN-WILLIAMS CO.,	Paint - move to account 01-201-26-	\$ 286.23	\$ 286.23
24594	STAPLES BUSINESS ADVA	7187363210 7193926609	\$ 147.19 \$ 141.01	\$ 288.20
24595	STEM BROTHERS, INC.	2018 Recycling Center Propane 2018 Recycling Center Propane	\$ 148.18 \$ 176.94	\$ 325.12
24596	Stephanie Beddiges	S. Beddiges Pilates Classes March 2	\$ 451.60	\$ 451.60
24597	Supreme Heating & Air	Mixing Valve for Hot Water	\$ 3,295.00	\$ 3,295.00
24598	Tamatha Isenberg	Isenberg YOGA classes March 2018	\$ 284.60	\$ 284.60
24599	TCTA OF NEW JERSEY	51st Annual Spring Conference	\$ 395.00	\$ 395.00
24600	THERESA VERDI	Cleaning RRCC	\$ 440.00	\$ 440.00
24601	VERIZON	3/26/18 billing	\$ 622.34	\$ 622.34
24602	WB Mason Co INc	Toner, glass cleaner, dust mop, toi	\$ 183.34	\$ 183.34
			\$ 2,207,662.66	\$ 2,207,662.66
	Manual Checks			
4022018	Guardian	April 2018 Dental	\$ 2,790.57	\$ 2,790.57
4132018	NJ State Health Benefits	Apr-18	\$ 28,773.29	\$ 28,773.29
		Total Manuals	\$ 31,563.86	\$ 31,563.86
		Grand Total	\$ 2,239,226.52	\$ 2,239,226.52
4022018	Guardian VOIDED	April 2018 Dental	\$ (3,174.97)	\$ (3,174.97)
23907	Void Check		\$ (525.00)	\$ (525.00)
23811	Void Check		\$ (5.00)	\$ (5.00)
	CURRENT FUND BUDGET AND APPROPRIATION RESERVES		\$ 2,200,681.08	
	GENERAL CAPITAL FUNDS BUDGET AND APPROPRIATION RESERVES		\$ 6,508.87	
	SEWER FUND BUDGET AND APPROPRIATION RESERVES		\$ 6.51	
	ANIMAL CONTROL BUDGET AND APPROPRIATION RESERVES		\$ 466.20	
	Checks issued 4-17-18			2,207,662.66
	Manual Totals			31,563.86

REMINDER/ANNOUNCEMENT

-The next Holland Township Shred Day is Saturday May 12th from 9:00 a.m.-12:00 p.m. at the Recycling Center on Spring Mills Road.

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-BUDGET-Public Hearing/Final Adoption

RESOLUTION**2018 Municipal Budget of the Township of Holland, County of Hunterdon**

Revenue and Appropriation Summaries

Summary of Revenues	Anticipated	
	2018	2017
1. Surplus	695,000.00	700,000.00
2. Total Miscellaneous Revenues	3,326,400.00	3,313,387.87
3. Receipts from Delinquent Taxes	210,000.00	210,000.00
4. a) Local Tax for Municipal Purposes		
b) Addition to Local District School Tax		
Tot Amt to be Raised by Taxes for Sup of Muni Bud	1,193,600.00	1,193,612.13
Total General Revenues	5,425,000.00	5,417,000.00

Summary of Appropriations	2018 Budget	2017 Budget
1. Operating Expenses: Salaries & Wages	1,899,600.00	1,910,000.00
Other Expenses	2,609,026.55	2,588,862.54
2. Deferred Charges & Other Appropriations		
3. Capital Improvements	500,000.00	500,000.00
4. Debt Service (Include for School Purposes)		
5. Reserve for Uncollected Taxes	416,373.45	418,137.46
Total General Appropriations	5,425,000.00	5,417,000.00
Total Number of Employees	16 Full Time 30 Part Time	16 Full Time 30 Part Time

2018 Dedicated Sewer Utility Budget

Summary of Revenues	Anticipated	
	2018 Budget	2017 Budget
1. Surplus	50,000.00	50,000.00
2. Miscellaneous Revenues	510,000.00	515,000.00
3. Deficit (General Budget)		
Total Revenues	560,000.00	565,000.00

Summary of Appropriations	2018 Budget	2017 Budget
1. Operating Expenses: Salaries & Wages	13,500.00	13,000.00
Other Expenses	478,000.00	483,000.00
2. Capital Improvements	10,000.00	10,000.00
3. Debt Service	57,000.00	57,000.00
4. Deferred Charges & Other Appropriations	1,500.00	1,500.00
5. Surplus (General Budget)		
Total Appropriations	565,000.00	565,000.00
Total Number of Employees	2 Part Time	2 Part Time

Balance of Outstanding Debt				
	General	Water Utility	Sewer Utility	Utility - Other
Interest			7,000.00	
Principal			50,000.00	
Outstanding Balance			250,000.00	

-ORDINANCE 2018-4 - Public Hearing/Final Adoption -Appropriation for Road Improvements

ORDINANCE 2018-4

AN ORDINANCE APPROPRIATING \$260,000.00 FROM THE RESERVE FOR ROAD IMPROVEMENTS, FOR IMPROVEMENTS TO VARIOUS ROADS IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$260,000.00.

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$260,000.00 is hereby appropriated from the Reserve for Road Improvements in the General Capital Account, for Improvements to Various Roads in the Township in the amount of \$260,000.00.

SECTION TWO: The period of usefulness of the above project as defined by N.J.S.A. 40A:2-22 is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

-ORDINANCE 2018-5-Public Hearing/Final Adoption -Appropriation for Public Works Equipment

ORDINANCE 2018-5

AN ORDINANCE THAT APPROPRIATED \$75,000.00 FROM THE RESERVE FOR PUBLIC WORKS EQUIPMENT, FOR VARIOUS PUBLIC WORKS EQUIPMENT IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$75,000.00.

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$75,000.00 is hereby appropriated from the Reserve for Public Works equipment for Various Public Works Equipment in the amount of \$75,000.00.

SECTION TWO: The period of usefulness of the various public works equipment defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full

detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

-ORDINANCE 2018-6- Public Hearing/Final Adoption Appropriation for Fire Equipment

ORDINANCE 2018-6

AN ORDINANCE THAT APPROPRIATED \$250,000.00 FROM THE RESERVE FOR PURCHASE OF A FIRE TRUCK, IN THE AMOUNT OF \$250,000.00 FOR THE ACQUISITION OF AND APPURTENANCES REQUIRED FOR A BRUSH FIRE TRUCK IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$250,000.00.

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$250,000.00 is hereby appropriated from the Reserve for Purchase of a Fire Truck for acquisition of and appurtenances required for a Brush Fire Truck in the amount of \$250,000.00.

SECTION TWO: The period of usefulness of the Brush Fire Truck by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

-ORDINANCE 2018-7 -Public Hearing/Final Adoption -Appropriation for Building Improvements

ORDINANCE 2018-7

AN ORDINANCE THAT APPROPRIATED \$100,000.00 FROM THE RESERVE FOR BUILDINGS IMPROVEMENTS, FOR VARIOUS BUILDINGS IMPROVEMENTS IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

IN THE AMOUNT OF \$100,000.00.

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$100,000.00 is hereby appropriated from the Reserve for Buildings Improvements for Various Buildings Improvements in the amount of \$100,000.00.

SECTION TWO: The period of usefulness of the Building Improvements as defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

-ORDINANCE 2018-8 - Public Hearing/Final Adoption -Appropriation for Improvements to Bellis Road

ORDINANCE 2018-8

AN ORDINANCE APPROPRIATING \$250,000 FROM THE CAPITAL SURPLUS FUND FOR IMPROVEMENTS TO BELLIS ROAD (PHASE II) IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$250,000 is hereby appropriated from the Capital Surplus Fund in the General Capital Account for various upgrades and improvements to Bellis Road (Phase II).

SECTION TWO: The period of usefulness of the upgrades and improvements, as defined by N.J.S.A. 40A:2-22, is at least 20 years.

SECTION THREE: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

SECTION FOUR: It is expected that the Township will receive replacement funds from the State of New Jersey State Road Aid Grant for the project funded by this appropriation.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Approval to attend Business meeting and 1 day conference
Municipal Clerk/Registrar, Cathy Miller and Deputy Municipal Clerk/Deputy Registrar, Melissa Tigar

Date	Host	Subject	Cost
6/13/2018	Hunterdon County Clerk's Association	Business meeting and Mini Conference	\$20.00 each

-Approval to attend Required class for the NJ Community Forestry Plan
Environmental Secretary Maria Elena Kozak and Environmental Commission member David Harrison

Date	Host	Subject	Cost
Saturday 5/5/2018	NJ Urban & Community Forestry	Core Training	\$50.00 each

-Accepting a \$5,000 Grant from PennEast through the Community Connector Program that will be used for OEM Portable Communication Devices

-RESOLUTION- \$5,000 PennEast Pipeline Community Connector Grant Program

**RESOLUTION
CHAPTER 159**

PennEast Pipeline Community Connector Grant Program

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Township of Holland has received notice of an award of \$5,000.00 from **PennEast Pipeline Community Connector Grant Program** and wishes to amend the 2018 Budget to include as a revenue.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that they hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2018 in the sum of: **...\$5,000.00**, which is now available as a revenue from:

Miscellaneous Revenues:

Special Item of General Revenue Anticipated
With Prior Written Consent of the Director of the

Division of Local Government Services:
State and Federal Revenues Off-set with Appropriations:
PennEast Pipeline Community Connector Grant Program

BE IT FURTHER RESOLVED that the sum of \$5,000.00 be and the same is hereby appropriated under the caption of:

General Appropriation

(a) Operations Excluded from CAPS

State and Federal Programs Off-set by Revenues:

PennEast Pipeline Community Connector Grant Program

BE IT FURTHER RESOLVED, that the Township Clerk forward two certified copies of this resolution to the Chief Finance Officer to be forwarded to the Director of Local Government Services for approval.

-RESOLUTION-hiring Ryan Soden for part-time Recycling Center employee

RESOLUTION

Hiring Ryan Soden as Part-time Recycling Center Employee

WHEREAS, the Township Committee of the Township of Holland is in need of part time Recycling Center help, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as a part time "at will" employee with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will report directly to the Certified Recycling Coordinator, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required safety training; and

WHEREAS, this employee will be required to submit to a background check required for this position and that until results of the background check have been received, this employee will be supervised by a current Recycling Center employee.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Ryan Soden will be hired as part time Recycling Center Help at a **2018 salary of \$10.00 per hour**, per adopted Salary Resolution, contingent on the Township receiving favorable results of all required background checks.

BE IT FURTHER RESOLVED, that this employee will work every other Saturday or as directed by the Recycling Coordinator.

-RESOLUTION-hiring Niki Zuniga for part-time Recycling Center employee

RESOLUTION

Hiring Niki Zuniga as Part-time Recycling Center Employee

WHEREAS, the Township Committee of the Township of Holland is in need of part time Recycling Center help, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as a part time “at will” employee with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will report directly to the Certified Recycling Coordinator, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required safety training; and

WHEREAS, this employee will be required to submit to a background check required for this position and that until results of the background check have been received, this employee will be supervised by a current Recycling Center employee.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Niki Zuniga will be hired as part time Recycling Center Help at a **2018 salary of \$10.00 per hour**, per adopted Salary Resolution, contingent on the Township receiving favorable results of all required background checks.

BE IT FURTHER RESOLVED, that this employee will work every other Saturday or as directed by the Recycling Coordinator.

-RESOLUTION- Authorization to hire Jessica Doyle

RESOLUTION

Authorization to hire Jessica Doyle as part time
Child Watch staff at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of Child Watch Staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Jessica Doyle will be hired at Riegel Ridge Community Center as Child Watch Staff at the 2018 rate of \$9.00 per/hr. contingent on favorable results of all required background checks, effective April 17, 2018.

-RESOLUTION- Authorizing the Sale of Surplus Property
RESOLUTION
Authorizing the Sale of Surplus Property

WHEREAS, the Township of Holland has determined that the personal property listed below is no longer needed for public use; and

POLICE DEPARTMENT

Item #	MAKE	YEAR	MODEL	VIN
#1	Ford	2008	Expedition	1FMFU16578LA84864
#2	Chevrolet	2014	Spark	KL8CA6S91EC527665

DEPARTMENT OF PUBLIC WORKS

Item #	Year	Make	Item
#1	1993	American Roads	25 Yard Leaf Machine
#2		Old Town	Vapor 10 Kayak
#3			95 Gallon Salvage Drum

WHEREAS, the Local Unit Technology Pilot Program and Study Act (PL 2001, c.30) authorizes the sale of surplus personal property no longer needed for public use through an online auction service; and

WHEREAS, the Township of Holland intends to utilize the online auction services of GovDeals.com under the terms of State contract #83453.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Holland, County of Hunterdon in the State of New Jersey, authorizes the Chief Financial Officer to sell the surplus personal property pursuant to this resolution.

-RESOLUTION- Authorization to submit Grant Application Bellis Road Phase II
RESOLUTION
Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the MA-2017-Bellis Road-Phase II

NOW, THEREFORE, BE IT REOLVED, that Township Committee of Holland Township formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as MA-2017-Bellis Road – Phase II-00558 to the New Jersey Department of Transportation on behalf of Holland Township.

BE IT FURTHER RESOLVED, that Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of Holland Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____

DRAFT AGENDA