

March 6, 2018

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Present at this meeting were: Mayor Daniel Bush, Deputy Mayor Ray Krov, Committeemen, Thomas Scheibener, Robert Thurgarland and Scott Wilhelm. Also present was Attorney Matthew Lyons.

There being a quorum this meeting was called to order by Mayor Bush at p.m.7:04 p.m. Mr. Bush asked that all electronic equipment be turned off or silenced.

FLAG SALUTE

Mayor Bush invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

OPEN PUBLIC MEETINGS STATEMENT

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on **December 21, 2017** by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF BILLS AS SUBMITTED

Mr. Scheibener moved and Mr. Krov seconded the motion to approve the bills as submitted:

Check#	Vendor	Description	Amount	Total
24325	ABE MATERIALS - EASTON	2018 Recycled Concrete	\$ 195.51	
		2018 High Performance Cold Patch	\$ 650.00	\$ 845.51
24326	Affordable Housing Professionals of	Affordable Housing Seminar March 13	\$ 30.00	\$ 30.00
24327	ALLEGRO ENTERPRISES, INC.	Bottled Water for the Township	\$ 14.50	\$ 14.50
24328	ALLIED OIL, LLC	ULSD	\$ 1,132.27	
		Ultra Low Sulfur Dyed Diesel	\$ 431.21	
		2018 Unleaded Gasoline 87 Octane	\$ 784.91	\$ 2,348.39
24329	Amazon.com RRCC	Various Items from Amazon	\$ 792.13	\$ 792.13
24330	AMAZON.COM, LLC Police	battery for Clerk	\$ 100.17	\$ 100.17
24331	AMAZON.COM, LLC Police	Police	\$ 390.52	\$ 390.52
24332	AQUA NEW JERSEY	RRCC Pool 011318-021218(8797)	\$ 42.19	
		RRCC 011318-021218 (8796)	\$ 308.99	
		910 Milford Warren Glen Rd Seasonal	\$ 16.88	
		910 Lawn Irrigation 011318-0217189	\$ 17.46	\$ 385.52
24333	BINKLEY & HURST, LP	2007 CX105 Tractor Repairs	\$ 3,753.43	\$ 3,753.43
24334	Cleary Giacobbe Alfieri Jacobs	Jan-18	\$ 30.00	\$ 30.00
24335	CLEMENS UNIFORM	DPW Shop Rags & Bethany Ridge Mat	\$ 21.75	
		Mats for Municipal Building	\$ 35.25	\$ 57.00
24336	COOPER ALARM SYSTEMS, INC.	Video Training	\$ 142.50	\$ 142.50
24337	Corbi Printing Company Inc	Warning Books	\$ 254.00	\$ 254.00
24338	COUNTY OF HUNTERDON	Health Inspections 4th qtr-2017 FOO	\$ 200.00	\$ 200.00
24339	CRAYOLA FACTORY	Field Trip Deposit	\$ 95.00	\$ 95.00
24340	DAVIS BUSINESS MACHINES, INC.	Final Overage Billing Mtn chg IR-25	\$ 197.72	\$ 197.72
24341	ELIZABETH C. MCKENZIE	BOA Sciarello B14 L70 services 0101	\$ 525.00	\$ 525.00
24342	FINCH FUEL OIL CO, INC	2018 #2 Home Heating Fuel - Library	\$ 1,044.81	\$ 1,044.81
24343	Freefall Trampoline Park	Deposit for Summer Camp	\$ 50.00	\$ 50.00
24344	GEBHARDT & KIEFER, P.C.	Subdivision Diocese of Metuchen De	\$ 297.00	\$ 297.00
24345	GEBHARDT & KIEFER, P.C.	Services 11/01/17-12/31/17 general	\$ 4,906.24	\$ 4,906.24
24346	GENERAL CARBON CORP.	DPW Remediation Barrels & Spent Car	\$ 690.00	\$ 690.00
24347	GENERAL CODE, LLC	Supplement No. 11 for 28 Copies of	\$ 5,100.26	\$ 5,100.26
24348	GRAINGER	Nitrile Gloves	\$ 42.08	\$ 42.08
24349	H.J. OPDYKE LUMBER COMPANY, INC.	Drywall J-Channel - RRCC EOC	\$ 7.96	
		RRCC EOC - Drywall, Spackle, Tape,	\$ 214.60	
		Wire Lath & Spackle - RRCC EOC	\$ 24.43	

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		Mortar Mix	\$ 89.16	
		Pole Sander, Drywall Screen	\$ 27.97	\$ 364.12
24350	HCPZA	PB BOA 2018 1st qtr meeting March	\$ 30.00	\$ 30.00
24351	HUNTERDON COUNTY ASSESSOR ASS.	Michelle Trivigno 2017 County & Sta	\$ 150.00	\$ 150.00
24352	International Association of Chief	2018 Conference (Harris)	\$ 425.00	\$ 425.00
24353	J C Ehrlich Co Inc.	Monthly Pest Control February 2018	\$ 224.00	\$ 224.00
24354	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 595 Street Lights	\$ 23.23	
		Account 100 004 272 652 Street Lights	\$ 1,356.27	
		Account 100 060 952 585 Street Lights	\$ 60.44	
		100 070 503 212 Pool Storage Garage	\$ 3.65	
		Account 100 004 555 932 Case Field	\$ 76.93	
		Account 100 105 886 640 914 Milford	\$ 399.07	
		Account 100 077 061 016 FEB2018	\$ 138.16	
		Account 100 004 555 858 Baseball 51	\$ 167.54	\$ 2,225.29
24355	JERSEY CENTRAL POWER & LIGHT	Account 100 003 579 271 Library FEB	\$ 118.06	
		Account 100 029 305 644 FEB 2018	\$ 2,531.17	\$ 2,649.23
24356	JESSICA NEGLIA	NJRPA Conference	\$ 589.00	
		NJRPA Hotel	\$ 202.62	
		Dyson Vacuum Repair	\$ 95.00	\$ 886.62
24357	KOLLMER EQUIPMENT	RRCC Toro Zero Turn Mower Service	\$ 909.72	
		V-Belt For Snow Blower	\$ 19.80	\$ 929.52
24358	Lindabury, McCormick, Estabrook & C	BOA Sciarello B14 L70 services thru	\$ 704.00	
		PB Misc general Matters thru 013118	\$ 320.00	\$ 1,024.00
24359	MASER CONSULTING PA	RRCC Pavilion 2/4/18HTL048	\$ 337.50	
		General Engineer Services thru 0204	\$ 1,364.25	
		Gridley Circle Pump station work th	\$ 150.10	
		2017 Tax Map work thru 020418	\$ 1,462.25	
		Driveway Permit Review	\$ 50.00	
		EC Forestry Grant Trail Map	\$ 67.50	\$ 3,431.60
24360	MASER CONSULTING PA	Planner Services thru 022318	\$ 153.75	
		PB Highlands Council Ag Retention/P	\$ 863.75	
		PB Pivotal/Etown B9 L20.01 service	\$ 411.25	\$ 1,428.75
24361	Jason Jacobus	Brochures & Gift Certificates	\$ 359.37	\$ 359.37
24362	Morton Salt, Inc.	2018 Road Salt #5101468724	\$ 9,585.74	\$ 9,585.74
24363	NATIONAL WATER MAIN CLEANING CO.	Sewer Line Cleaning - Whaley St.	\$ 2,299.50	\$ 2,299.50
24364	NJ Advance Media	PB Request for Resume Attorney 2018	\$ 23.68	
		BOA Request for Resume Attorney 201	\$ 23.68	
		Account 1160894 Ord 2018-1, 2 & 3	\$ 87.51	\$ 134.87
24365	NJ EMERGENCY PREPARDNESS PARTNERSHI	2018 Emergency Management Conference	\$ 450.00	\$ 450.00
24366	NJ State League of Municipalities	Professional Development Webinar Re	\$ 25.00	\$ 25.00
24367	OFFICE DEPOT, INC.	Office Supplies	\$ 110.89	\$ 110.89
24368	Padovani Roofing & Construction	RRCC Stage Rehabilitation Project	\$ 2,100.00	\$ 2,100.00
24369	Pat's Window Cleaning Inc	Cleaning Windows & Mirrors	\$ 275.00	\$ 275.00
24370	PENTELEDATA	02/24/18-03/24/18	\$ 199.90	\$ 199.90
24371	Promed Office Cleaners LLC	Police Cleaning - February 2018	\$ 420.00	\$ 420.00
24372	R/H TRUCK PARTS	1998 Ford L8513 Alternator/Battery	\$ 1,287.25	\$ 1,287.25
24373	RARITAN VALLEY DISPOSAL #865	2018 30 Yard Garbage Dumpster	\$ 1,530.00	\$ 1,530.00
24374	Royal Discount	antivirus for RRCC computers	\$ 399.90	\$ 399.90
24375	SERVICE ELECTRIC TELEPHONE CO.	Telephone Service RRCC 021518-03141	\$ 173.62	\$ 173.62
24376	SPRING MILLS VETERINARY HOSPITAL	020318 Holland Township Free Rabies	\$ 487.50	\$ 487.50
24377	STATEWIDE INSURANCE FUND	1st 2018 Installment	\$ 42,262.50	\$ 42,262.50
24378	STEM BROTHERS, INC.	2018 Recycling Center Propane	\$ 90.46	
		2018 Recycling Center Propane	\$ 146.87	\$ 237.33
24379	Thomas S & Nadine R Soden	Right of Way Easement	\$ 2,400.00	\$ 2,400.00
24380	Township of East Amwell	1st Qtr 2018 CFO Shared Services	\$ 9,450.00	\$ 9,450.00
24381	U.S. MUNICIPAL SUPPLY, INC.	Bethany Ridge Trail Markers	\$ 172.12	\$ 172.12
24382	VALLEY AUTO SUPPLY	10W30 Oil	\$ 126.96	\$ 126.96

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24383	VAN CLEEF ENGINEERING ASSOC., L	BOA Sciarelo B14 L70 services 0101	\$ 199.50	\$ 199.50
24384	WB Mason Co Inc.	Wide Green Mop, wet cloth refills	\$ 28.97	
		Center Pull Paper Towels	\$ 210.32	
		Toilet Bowl Cleaner	\$ 34.99	
		Paper Towels & Toilet Paper	\$ 281.40	
		Broom	\$ 24.79	\$ 580.47
24385	WM LAMP TRACKER, INC.	2018 Recycled Fluorescent Light Bulbs	\$ 89.00	\$ 89.00
24386	WOODRUFF ENERGY	February 2018 Account 771057	\$ 781.71	\$ 781.71
		TOTAL	\$ 112,198.04	\$ 112,198.04

Manual Checks

21967	Guardian	March Dental	\$ 2,545.11	\$ 2,545.11
		total	\$ 114,743.15	\$ 114,743.15

Current Fund	\$ 99,675.36
Federal & State Grant Fund	\$ 2,633.37
Capital	\$ 5,112.46
Sewer	\$ 2,299.50
Sewer Capital	\$ 150.10
Animal Control	\$ 487.50
Escrow	\$ 1,839.75
Total	\$ 112,198.04
Manual Checks	\$ 2,545.11
Total	\$ 114,743.15

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

ANNOUNCEMENTS

The Township Committee will be holding a public Work Session reviewing the Updated Employee Handbook on Wednesday March 14, 2018 at 6:00 pm.

Change in meeting schedule

The Township Committee has changed their meetings scheduled in May and June.

- May 15 regularly scheduled meeting has been canceled
- June 6 regularly scheduled meeting has been canceled
- A new meeting is now scheduled for May 29

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-ORDINANCE 2018-3-Public Hearing/Final Adoption-Temporary Easement

Mr. Scheibener moved and Mr. Thurgarland seconded the motion to adopt Ordinance 2018-3 on final Reading.

ORDINANCE 2018-3

AN ORDINANCE ACCEPTING A TEMPORARY CONSTRUCTION EASEMENT AND PERMANENT RIGHT-OF-WAY EASEMENT OVER A PORTION OF BLOCK 13, LOT 3.02

WHEREAS, the Mayor and Committee of the Township of Holland, County of Hunterdon, State of New Jersey, wish to accept a Grant of Temporary Construction Easement and a Grant of Right-of-Way Easement for a portion of Block 13, Lot 3.02, which are attached hereto as an exhibit; and

WHEREAS, N.J.S.A. 40A:12-4 authorizes the municipality to accept such easement; and

WHEREAS, attached hereto is a form of easement that have been reviewed by the Township Engineer and Township Attorney; and

WHEREAS, based upon estimates from the Township Assessor as to the fair market value of the easements, the Township has agreed to pay the property owners the amount of \$2,400 in exchange for the easement dedications; and

WHEREAS, it appears to the Mayor and Council that the public interest would be served by accepting the easements described herein.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee, Township of Holland, County of Hunterdon, State of New Jersey as follows:

1. The Township of Holland hereby accepts the above-referenced easements over a portion of Block 32, Lot 3.02 as more particularly described in the deeds of easement attached hereto.
2. The Township Clerk, Mayor, his designee, Township CFO, and such Township Professionals as are necessary, are hereby authorized and directed to take such actions as are necessary to effectuate the provisions of this Ordinance including but not limited to executing the above-referenced easements in a form substantially similar to that attached hereto and made a part hereof.
3. The Township Clerk shall, within sixty (60) days of the effective date of this Ordinance, file a copy of this Ordinance certified by her under the seal of the municipality, to be a true copy thereof, together with proof of publication thereof, in the office of the Clerk of the County of Hunterdon in accordance with the provisions of N.J.S.A. 40:67-21.
4. At least one (1) week prior to the time fixed for further consideration of this Ordinance for final passage, a copy thereof together with the notice of the introduction thereof and the time and place when and where the Ordinance will be further considered for final passage shall be mailed to every person whose lands may be affected by this Ordinance so far as may be ascertained. Said notices shall be mailed by the Township Clerk in accordance with the provisions of N.J.S.A. 40:49-6.
5. This Ordinance shall take effect immediately after final passage, approval and publication as provided by law.
6. All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.
7. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Mr. Bush opened the Public Hearing and asked if there were any comments from the public. There being no comments from the audience, Mayor Bush ordered the Public Hearing closed.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

LIAISON REPORTS

Wilhelm

-Attended the March Historic Preservation meeting, members are an asset to the township

Thurgarland

-Thanks to Holland Township Police, Holland Township Emergency Management and CERT, the Holland Township Volunteer Fire Company and Milford Holland Rescue Squad for their efforts during this past storm

Scheibener

-no report

Krov

-County holding Hazardous Waste Drop Off on Saturday March 10

-Filed for PennEast Connectors Grant for the purchase of 5-6 Communication devices

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-budget to introduce on 3/20-tax levy will remain as last year

Bush

- Rescue squad presented their 2018 budget, Fire Co will do the same soon
- Has sat in on many JCP & L calls with the mayors dealing with storm recovery
- Public works doing a great job

Mayor Bush asked Police Chief John Harris to give a report on Police and Emergency Management activities during the March 2nd snow storm and preparation for the March 7th storm

- Chief Harris report on coverage for Friday March 2nd Nor'easter storm, recovery of power outages and next storm due tonight that may drop 14" of heavy snow which will more than likely cause more down wires and trees
- County shelter at RRCC was set up
- Nixle, social media and police websites were constantly updated to keep residents informed
- Governor Murphy issued a State of Emergency beginning tonight at 8:00 p.m., this is not a travel ban, but the Police Dept. is asking for residents to stay off the roads
- DPW will start plowing early morning. The Fire Co will have a crew on standby at the fire house beginning at 8:00 p.m. tonight-4:00 p.m. tomorrow, squad will also stage at the firehouse
- Police will be on duty 24 hours during the upcoming storm
- Residents can Google "**JCP & L outage map**" for accurate updates

-Mayor Bush announced that Police and OEM Secretary Colleen Pursell is doing a great job keeping up the announcements, website posts, public announcements, press releases, and Nixle posts

-Mr. Scheibener commended the Police Department for a great job communicating during the March 2nd storm and recovery

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-RESOLUTION- Appointing Jacqueline Signorile to as Interim Court Administrator
Mr. Scheibener moved and Mr. Krov seconded the motion to adopt the following Resolution:

RESOLUTION

Appointing Jacqueline Signorile as Interim Municipal Court Administrator
1/2/2018 to 1/2/2019

WHEREAS, Ms. Jacqueline Signorile was hired on January 2, 2018 as the Joint Court of the Delaware Valley Municipal Interim Court Administrator; and

WHEREAS, Ms. Signorile is currently considered an Interim Municipal Court Administrator pursuant to N.J.S.A. 2B:12-11(e) since she was hired January 2, 2018 and does not hold a municipal court administrator certificate; and;

WHEREAS, the statute allows the governing body to appoint a person as Municipal Court Administrator that is not a certified Municipal Court Administrator, on an interim basis, for a period not to exceed one (1) year commencing on the date of the appointment January 2, 2018; and

WHEREAS, the statute further states, "Any person so appointed may, in consultation with the judge of the municipal court, be re-appointed as a municipal court administrator, on an interim basis, for two (2) subsequent one-year terms. The municipal court administrator appointed on an interim basis may be reappointed for a fourth, and if necessary, a fifth additional one-year term, provided the municipal court administrator is currently enrolled in the certification program and needs additional time to complete that program."

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, Hunterdon County, State of New Jersey, that it hereby appoints Jacqueline Signorile as Interim Municipal Court Administrator for a second one-year term commencing January 2, 2018 and ending January 2, 2019.

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Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm			X	
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-hiring Jessica Turner as 2018 Pool Manager

Mr. Scheibener moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION

Authorization to hire Jessica Turner as part time
Pool Manager and Swim Instructor at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of Pool Manager and Swim Instructor staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” seasonal employee

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation, Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Jessica Turner will be hired at Riegel Ridge Community Center as Pool Manager at the rate of \$16 per/hour, \$15 per session for group swim lessons and \$18 per session for private swim lessons contingent on favorable results of all required background checks, effective March 6, 2018.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-addition of omitted employee for 2017 Summer Camp

Mr. Scheibener moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

2017 SALARY RESOLUTION UPDATE #2

Summer Camp

Authorization to hire the following 2017 seasonal part-time
Summer Camp Staff at Riegel Ridge Community Center

March 6, 2018

WHEREAS, the Holland Township Committee adopted the 2017 seasonal part-time Summer Camp Staff at Riegel Ridge Community Center on June 20, 2017 and was updated on July 18, 2017 with Update # 1, and

WHEREAS, an additional update is needed in order to correct an omission of an employee who attended two pre-season training sessions but then resigned before her start date (denoted with *) and had not been paid for attendance at the two training sessions , and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, these salaries are based on the following Payroll Increase Schedule established June 19, 2012:

Summer Camp Program Counselors and Instructors
Payroll increase schedule Approved June 19, 2012

Payroll increase schedule for Holland Township Summer Recreation Program				
# of years employed at Summer Recreation Program	Salary (per hour)			
	Senior Counselors	Junior Counselors	Head Counselors	Specialty Instructors
1 st and 2 nd years	\$ 9.00	\$ 7.25	\$ 10.00	\$ 25.00
3 rd and 4 th years	\$ 9.50	\$ 7.75	\$ 10.50	
5 th and 6 th years	\$ 10.25	\$ 8.25	\$ 11.25	
7 th , 8 th and 9 th years	\$ 10.75	\$ 8.75	\$ 11.75	
10 th + years	\$ 11.50	\$ 9.00	\$ 12.50	

NOW, THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, the following people be hired as seasonal part-time Summer Camp Staff contingent on favorable results of all required background checks, effective February 22, 2017.

BE IT FURTHER RESOLVED, that the schedule of pay rates is in accordance with the Township Ordinance 2015-1.

Nurse

Name	Position	Salary
Johanna Meeker	Nurse	\$20.00

Supervisors

Name	Position	Salary
Robin Nugent	Camp Director	\$22.00
Simeon Pecchia	Assistant Director	\$17.00
Simeon Pecchia	Specialty Instructor	\$25.00
Mark Wells	Specialty Instructor	\$25.00

Head Counselors

Carolyn Bernhard	Head Counselor	\$10.50
Kristina Brophy	Head Counselor	\$10.00
Robyn Case	Head Counselor	\$10.00
Alaina Fennel	Head Counselor	\$10.50
Marie Heyduke	Head Counselor	\$10.50
Allison Jeffreys	Head Counselor	\$10.50
Amy Kucharski	Head Counselor	\$10.50
Jessica Moustakas	Head Counselor	\$11.25
Jennifer Leap	Head Counselor	\$10.00
Nicholas Nocella	Head Counselor	\$10.50
Matthew Pardonner	Head Counselor	\$10.00
Angela Vinchur	Head Counselor	\$10.00
Alyssa Winsor	Head Counselor	\$10.00
Emily Kolonia	Head Counselor	\$10.00

Senior Counselors

Jennifer Furmanek	Senior Counselor	\$9.00
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Julia Lieto	Senior Counselor	\$9.00
Vincent Nocella	Senior Counselor	\$9.00
Alyssa Riker	Senior Counselor	\$9.00
Susan Stant	Senior Counselor	\$9.00
Audrey LaBar	Senior Counselor	\$9.00

Junior Counselors

Christina Bethman	Junior Counselor	\$7.25
Tanner Bertoldo	Junior Counselor	\$7.25
Lily Blomgren	Junior Counselor	\$7.25
Caleb Bush	Junior Counselor	\$7.75
Matthew Carvin	Junior Counselor	\$7.25
Melissa Clark	Junior Counselor	\$7.25
Amelia Heller	Junior Counselor	\$7.25
Nicholas Hults	Junior Counselor	\$7.25
Jamie Janetzko	Junior Counselor	\$7.25
Derek Liguori	Junior Counselor	\$7.25
Jessica Ludwig	Junior Counselor	\$7.75
Alexa MacKinnon	Junior Counselor	\$7.75
Agatha Molchanov	Junior Counselor	\$7.25
Kayla Merrigan	Junior Counselor	\$7.25
Mason Pope	Junior Counselor	\$7.25
Alexis Pope	Junior Counselor	\$7.25
Dylan Raike	Junior Counselor	\$7.25
Kimmie Riker	Junior Counselor	\$7.25
Lara Thrapp	Junior Counselor	\$7.25
Mackenzie Toth	Junior Counselor	\$7.25
Cole Wilson	Junior Counselor	\$7.25
Zachary Wilt	Junior Counselor	\$7.25
Lindsey Cafro	Junior Counselor	\$7.25
Devon Novak	Junior Counselor	\$7.25
*Madelynn Gill	Junior Counselor	\$7.25

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Update #4 2018 Salary Resolution

Mr. Scheibener moved and Mr. Krov seconded the motion to adopt the following Resolution:

UPDATED RESOLUTION
2018 SALARIES AND WAGES
Update #4

WHEREAS, the Holland Township Committee adopted the 2018 Salary resolution on December 5, 2017, and

WHEREAS, the 2018 Salary Resolution was updated as follows:

- Updated #1 adopted December 19, 2017
- Updated #2 adopted January 15, 2018
- Updated # 3 adopted February 6, 2018

WHEREAS, the Township Committee wishes to make additions/corrections (denoted with *) in order to keep the Salary Resolution accurate and complete, and

WHEREAS, the Township Committee has chosen to categorize Township positions into two sections; where the positions in Section I are reviewed annually for salary adjustments while the positions in Section II are reviewed less frequently for salary adjustments;

NOW THEREFORE BE IT RESOLVED, by the Holland Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that the following **Updated** 2018 salaries and wages; which fall within the ranges established by Holland Township Ordinance 2015-1, adopted on final reading February 3, 2015, and as amended by Ordinance 2015-10, adopted on final reading November 4, 2015 and Ordinance 2015-11, adopted on final reading December 15, 2015 for the positions listed below; shall be as follows:

<u>Position (Name)</u>	<u>Salary</u>	<u>Notes</u>
Township Committee (Bush)	\$4,000.00	No increase
Township Committee (Krov)	\$4,000.00	No increase
Township Committee (Thurgarland)	\$4,000.00	No increase
Township Committee (Scheibener)	\$4,000.00	No increase
Township Committee (Wilhelm)	\$4,000.00	No increase
Township Clerk (Miller)	\$68,975.00	
Registrar (Miller)	\$5,630.00	
Deputy Township Clerk (Tigar)	\$23,802.00	
Deputy Registrar (Tiger)	\$2,958.00	
Substitute Secretarial Help (Hammerstone)	\$16.50	No increase
Substitute Secretarial Help (Kolonoia)	\$16.50	No increase
Chief Finance Officer (Pasqua)		
Finance Assistant/Bookkeeper (Stevens)	\$20.00	Market adjustment (+3.2%)
Finance Assistant/Bookkeeper (Santos)	\$20.00	Market adjustment (+3.2%)
Qualified Purchasing Agent (Hance)	\$5,520.00	
Substitute Secretarial Help (Kozak)	\$20.57	
Animal Control Secretary (Colucci)	\$18.94	
Tax Collector (Boxwell)	\$21,420.00	
Sewer Rent Collector (Boxwell)	\$4,080.00	
Licensed Sewer Operator (Aller)	\$6,398.00	
Tax Assessor (Trivigno)	\$39,865.00	

Planning Board:

Planning Secretary (Kozak)	\$23.59	
PERC Witness, per hour (Davis)	\$19.00	No increase
PERC Witness, per hour (Joyce)	\$19.00	No increase

Zoning Board:

Zoning Secretary (Kozak)	\$23.59	
Zoning Officer (Creveling)	\$8,489.00	
Development Regulations Officer (Creveling)	\$4,245.00	
Municipal Housing Liaison (Kozak)	\$1,275.00	

Police:

Police Chief (Harris)	\$113,831.00	
Police Secretary (Pursell)	\$45,380.00	
Deputy Police Records Custodian (Pursell)	\$1,783.00	
Emergency Management Secretary (Pursell)	\$1,583.00	

Per PBA Contract:

Sergeant	\$3,300.00	Per PBA Contract
Bent	\$99,074.00	Per PBA Contract
Heilig	\$99,074.00	Per PBA Contract
Hults	\$99,074.00	Per PBA Contract
Gustsick	\$99,074.00	Per PBA Contract
Davis	\$57,000.00	Per PBA Contract
Part-Time Officers (Gooley)	\$19.90	
Part-Time Officer (Paolicelli)	\$19.90	

Public Works:

DPW/Buildings Superintendent (Turdo)	\$94,960.00	
<u>Per Teamster's Contract (For Information Only):</u>		
(Hourly rates change on anniversary date)		
Lippincott (2,080 hours @ \$33.13 per hour, doh 1/1/06)	\$68,910.40	Per Teamster's Contract
Mazur (2,080 hours @ \$33.96 per hour, doh 9/1/96)	\$70,636.80	Per Teamster's Contract
Modica (2,080 hours @ \$33.96 per hour, doh 5/3/03) (\$33.13 per hr to 5/2/18, \$33.96 per hr 5/3-12/31/18)	\$70,636.80	Per Teamster's Contract
Colaluca (2,080 hours @ \$25.00 per hour, doh 11/23/15) (\$24 per hr to 11/22/18, \$25 per hr 11/23/18-12/31/18)	\$52,000.00	Per Teamster's Contract
Holder (2,080 hours @ \$22.00 per hour, doh 1/2/17)	\$45,760.00	Per Teamster's Contract
Mayer (2,080 hours @ \$22.00 per hour, doh 6/1/17) (\$20 per hr to 5/31/18, \$22 per hr 6/1-12/31/18)	45,760.00	Per Teamster's Contract
<u>Part Time Snow Removal:</u>		
Croasdale	\$25.50	Proposed Steps: start \$24.50; 2nd yr. \$25.50; 3rd yr.\$26.50;
Scott	\$25.50	future increases TBD by TC. (Starts with 2017 year)
Part Time Seasonal Employees (Public Works)	\$13.00	Rounded: -.01
<u>Buildings and Grounds:</u>		
Belick (doh 6/20/17)	\$18.36	
Jacobs, George	\$12.24	
Cleaning Municipal Bldg., per week (Howarth)	\$166.12	
<u>Recycling:</u>		
Certified Recycling Coordinator (Turdo)	\$500.00	No increase
Patrey (doh 1/1/2006)	\$14.20	
Robbins (doh 2/05/13)	\$10.50	Proposed Steps: \$10 to start; +.50 per year to \$12.50;
Vacant		future increases TBD by TC. (Starts with 2017 year)
<u>Board Secretaries: Per Meeting Attended</u>		
Parks and Recreation Secretary (Kozak)	\$90.00	No increase
Board of Health Secretary (Hammerstone)	\$90.00	No increase
Environmental Commission Secretary (Kozak)	\$90.00	No increase
Historic Preservation Secretary (Kirby-McDonough)	\$90.00	No increase
Agriculture Advisory (Sorge)	\$90.00	No increase
<u>Riegel Ridge Community Center:</u>		
Director (Neglia)	\$56,583.00	
Member Services Rep. (Mayer, Marie)	\$13.59	
Member Services Rep. (Pecchia, Melissa)	\$12.48	
Member Services Rep. (Ihling, Dianne)	\$12.48	
<u>Pool Supervisor:</u>		
Neglia	\$7,578.00	
<u>Front Desk Staff</u>		
Aquino	\$9.02	
Cooley, Harry	\$8.84	
Davison, Nicole	\$8.67	
Furmanek, Jennifer	\$8.84	
Hulsman, Mariel	\$8.50	No increase: doh 10/20/17

Kraynanski, John	\$9.61	
LaBar, Audrey	\$8.84	
Levenson, Daniel	\$8.50	No increase: doh 7/18/17
Rainey, Sybil	\$8.67	
Swearer, Heather	\$9.00	No increase: doh 8/28/17
Viespoli, Caitlin	\$8.50	No increase: doh 7/25/17
Zehnbauer, Nick	\$8.50	No increase: doh 8/21/17

Child Watch:

Nugent, Elizabeth	\$8.84	
Rainey, Sybil	\$8.67	
Clare Nugent	\$8.50	No increase
LaBar, Audrey	\$8.67	
Swearer, Heather	9.00	
Lindsey McDonald	9.00	

Toddler Time:

Rainey, Sybil	\$16.32
Lindsey McDonald	16.00

Group Exercise Instructors:

Cinquemani, Tiffany (per 60 minute class)	\$25.50
Ciotta, Jonathan (per 60 minute class)	\$25.50
Deckert, Shelli (per 30 minute class)	\$17.40
Deckert, Shelli (per 60 minute class)	\$28.28
Hatch, Gayle (per 30 minute class)	\$17.40
Hatch, Gayle (per 60 minute class)	\$28.28
Plasters, Lisa (per 60 minute class)	\$28.28
Margaret Purcell	\$25.00

Yoga Instructors:

Campbell, Amber (per hour)	\$26.01
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Certified Personal Trainers:

Aquino, Nicholas (per session)	\$31.21
Ciotta, Jonathan (per session)	\$30.60
Hatch, Gayle (per session)	\$33.12
Neglia, Jessica (per session)	\$33.12

Joint Municipal Court:

Per Joint Court Agreement: 9% for 2018
 Holland Twp share: 11% in 2016; 6% in 2017; 9% in 2018

Public Defender (Dunbar)	\$1,224.00
Prosecutor (Peterson)	\$6,000.00
Prosecutor (Farsiou)	\$6,120.00
	\$30,600.00
*Judge (Shamey), pro-rated	\$30,000.00
Court Administrator (Jackie Signorile), pro-rated	\$50,000.00
Violations Clerk, per hour, pro-rated (Williamson)	\$20.40
Bench Log, per Court session, pro-rated	\$80.00
Security, per Court session, pro-rated	\$120.00

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm			x	
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

BUSINESS FROM TOWNSHIP ATTORNEY

No report

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

Ted Harwick

-questioned one bill

-volunteered to help when needed

EXECUTIVE SESSION

-RESOLUTION-to enter into Executive Session-at

Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt the following Resolution at 7:41 p.m. noting no action will be taken when the Committee returns to Open Session.

RESOLUTION

Entering into Executive Session

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- N.J.S.A. 10:4-12 B7 Actual Litigation-PennEast against Municipality-PennEast has issued 131 (**possible more**) separate actions against land owners and municipalities for easements
- Subdivision of Park House-Mr. Weekley has declined the township’s offer to purchase an easement on the northerly side of the entrance to the Riegel Ridge Community Center complex. The consensus was the attorneys will draft a letter to be sent to Hunterdon County Planning Board advising them the Townships offer has been declined.

BE IT FURTHER RESOLVED, that Minutes will be kept on file in the Municipal Clerk’s Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	X			
Robert Thurgarland	X			
Thomas Scheibener	X			
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

The Committee returned to open session 7:50 p.m.

ADJOURN

Mr. Scheibener moved and Mr. Krov seconded the motion to adjourn at 7:50 p.m.

Voice Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	X			
Robert Thurgarland	X			
Thomas Scheibener	X			
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

Respectfully submitted,

Approved by,

Catherine M. Miller, RMC
Municipal Clerk

Dan Bush, Mayor
Ray Krov, Deputy Mayor