

March 20, 2018

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Present at this meeting were: Mayor Daniel Bush, Deputy Mayor Ray Krov, Committeemen, Thomas Scheibener, Robert Thurgarland and Scott Wilhelm. Also present was Attorney Matthew Lyons

There being a quorum this meeting was called to order by Mayor Bush at 7:04 p.m. Mr. Bush asked that all electronic equipment be turned off or silenced.

FLAG SALUTE

Mayor Bush invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

OPEN PUBLIC MEETINGS STATEMENT

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on **December 21, 2017** by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

-RESOLUTION- Hiring Jesse Cvecich as Part Time Special Police Officer

Mr. Scheibener moved and Mr. Thurgarland seconded the motion to adopt the following Resolution.

RESOLUTION

Hiring Jesse Cvecich as Part Time Special Police Officer

WHEREAS, the Township Committee of the Township of Holland and the Holland Township Police Department shall require the services of a Part Time Special Police Officer, as defined in Ordinance §32-5 and N.J.S.A. 40A:14-146.14, effective April 3, 2014; and

WHEREAS, Holland Township Police Chief, John Harris, has reviewed Mr. Jesse Cvecich’s application, qualifications, background check, medical examination, psychological examination, Police Training Commission qualifications and has found them all to be acceptable; and

WHEREAS, Chief Financial Officer, Margaret Pasqua, has determined that there are sufficient funds available in the General Operations Municipal budget to pay for this employee.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, that, effective March 20, 2018 Jesse Cvecich be appointed as Part Time Special Police Officer, in accordance with Ordinance §32-5 and N.J.S.A. 40A:14-146.14, at the salary of \$19.90/hr.

BE IT FURTHER RESOLVED, that Jesse Cvecich is appointed for a term of one year, subject to satisfactorily completing all training and subject to the reappointment at the desire of the Township Committee; and

BE IT FURTHER RESOLVED, that nothing herein shall be construed to require reappointment of the end of Jesse Cvecich term; and

BE IT FURTHER RESOLVED, that, pursuant to N.J.S.A. 40A:14-146.14, Jesse Cvecich is not a member of the police force of the local unit and is, therefore, not subject to the Agreement Between the Township of Holland and New Jersey Benevolent Association Hunterdon County, NJ Local No. 188 dated January 1, 2015 or any superseding agreement;

BE IT FINALLY RESOLVED, that, pursuant to N.J.S.A. 40A:14-146.14, Jesse Cvecich’s appointment may be revoked without cause or hearing.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

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-OATH OF OFFICE-Attorney Lyons will administer the Oath of Office to Officer Cvecich. Bible held by Officer Cvecich's father

APPROVAL OF MINUTES:

Mr. Krov moved and Mr. Wilhelm seconded the motion to approve the minutes from the 2/20/2018 Regular Meeting and Executive Session

Voice Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener			x	
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

APPROVAL OF MINUTES:

Mr. Scheibener moved and Mr. Thurgarland seconded the motion to approve the

- 3/6/2018 Regular Meeting and Executive Session
- 3/14/2018 Special Meeting-Employee Hand Book Review

Voice Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

APPROVAL OF BILLS AS SUBMITTED

Mr. Scheibener moved and Mr. Krov seconded the motion to approve the bills as submitted:

Check#	Vendor	Description	Payment	Check Total
24387	Alex Bellick Jr	2018 Safety Shoes - Alex Bellick	\$ 109.00	\$ 109.00
24388	ALLIED OIL, LLC	Ultra Low Sulfur Dyed Diesel - DPW	\$ 632.70	
		Unleaded Gas	\$ 627.21	
		Ultra Low Sulfur Dyed Diesel	\$ 1,206.30	
		Unleaded Gasoline, Dyed Diesel	\$ 3,382.90	\$ 5,849.11
24389	ALPHA LEHIGH	1 3/4" Steel Rod	\$ 20.00	\$ 20.00
24390	Amazon	Battery & Surge	\$ 239.98	\$ 239.98
24391	AMERICAN CAMP ASSOCIATION	ACA Membership Fee	\$ 980.00	\$ 980.00
24392	AMERIGAS - CLINTON 7510	Municipal Building 030818 386.7 Pro	\$ 482.64	\$ 482.64
24393	AMY R KIRK	Yoga - February	\$ 168.60	\$ 168.60
24394	AQUA NEW JERSEY	001037094 0748928 01/29-2/28/18	\$ 321.32	\$ 321.32
24395	Architectural Cabinetry & Millwork	RRCC	\$ 1,912.50	\$ 1,912.50
24396	BEN SHAFFER & ASSOCIATES INC.	Benches, Message Boards, & Pet Stat	\$ 9,169.66	\$ 9,169.66
24397	Bernadette & Adam Mackow	Disabled Veteran's exemption	\$ 730.28	\$ 730.28
24398	BRIDGE STREET SERVICE CENTER	15-11 Tire Repair	\$ 60.00	\$ 60.00
24399	CASTLE SEPTIC SERVICE CORP.	Monthly Toilet Rental Charge March	\$ 280.00	\$ 280.00
24400	CATHERINE M. MILLER	Reframing of RRCC Easter photos fro	\$ 164.26	\$ 164.26
24401	Leonard A. LaGuardia	Personal Trainer T-Shirts	\$ 90.00	\$ 90.00
24402	Century Link Corp	2018 Exemption of taxes	\$ 2,076.03	\$ 2,076.03
24403	CHERRY VALLEY TRACTOR SALES	Belt Tensioner	\$ 477.84	\$ 477.84
24404	Cleary Giacobbe Alfieri Jacobs	Feb-18	\$ 195.00	\$ 195.00
24405	CLEMENS UNIFORM	Mats for RRCC	\$ 97.50	
		Mats for Municipal Bldg.	\$ 35.25	\$ 132.75
24406	Dart Seasonal Products Inc	Calcium Chloride Bags	\$ 647.50	\$ 647.50
24407	CEUnion	Seminars/Continuing Education	\$ 95.00	\$ 95.00
24408	Daxko LLC	Monthly Trinexum Service	\$ 434.00	\$ 434.00

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24409	ECLECTIC ARCHITECTURE, LLC	RR Stage Project	\$ 360.00	\$ 360.00
24410	ELIZABETHTOWN GAS	Meter 01061655 Account 93404665351	\$ 585.34	
		Meter 14Y735578 Account 9890459292	\$ 156.12	\$ 741.46
24411	Enterprise Electrical Inc	Repair of Lights	\$ 450.00	\$ 450.00
24412	EUGENIA FRANZO	Zumba	\$ 96.60	\$ 96.60
24413	FINCH FUEL OIL CO, INC	#2 Diesel Fuel - DPW & Library	\$ 613.26	\$ 613.26
24414	Floors Direct LLC	Refinishing RRCC EOC Floors	\$ 4,438.75	\$ 4,438.75
24415	GH Berlin Windward	Diesel Emission Fluid (D.E.F)	\$ 129.50	\$ 129.50
24416	GROENDYKE ASSOCIATES	Bond of Kris Boxwell	\$ 640.00	\$ 640.00
24417	H.J. OPDYKE LUMBER COMPANY, INC.	Mortar Mix	\$ 29.72	\$ 29.72
24418	HUNTERDON COUNTY MUNICIPAL	Please give Check to Melissa. Thank	\$ 25.00	\$ 25.00
24419	JERSEY CENTRAL POWER & LIGHT	100 004 557 474 2/8/18-3/8/18	\$ 73.66	
		100 004 556 468 02/08/18-03/08/18	\$ 339.46	
		Feb-18	\$ 9.21	
		Feb-18	\$ 1,086.47	\$ 1,508.80
24420	Jessica Dulin-Soto	Yoga - February	\$ 232.00	\$ 232.00
24421	JESSICA NEGLIA	Training	\$ 75.63	
		Mileage/Hotel Fee	\$ 216.00	\$ 291.63
24422	JULIANNA R. BENDIX	Yoga - February	\$ 296.60	\$ 296.60
24423	Ken Schleicher	2018 Mailbox Damage	\$ 50.00	\$ 50.00
24424	KOLLMER EQUIPMENT	Toro Mower - RRCC	\$ 280.14	\$ 280.14
24425	Laura Knott	Yoga - February	\$ 55.00	\$ 55.00
24426	LAWSON PRODUCTS, INC.	Ty-Raps, Bolts, Washers. Screws	\$ 290.16	\$ 290.16
24427	LMR Disposal LLC	Recycling Dumpster	\$ 50.00	\$ 50.00
24428	Lubenet, LLC	Engine Oil, Hydraulic Fluid, Grease	\$ 863.00	\$ 863.00
24429	Mancino Manufacturing Co., Inc.	RRCC Stage Mats	\$ 400.00	\$ 400.00
24430	MELANIE WOROB	Zumba & Group Strength	\$ 546.00	\$ 546.00
24431	MEZZA LUNA PIZZA	Shelter Worker Food (03/04/2018)	\$ 67.38	
		Pizza for staff training	\$ 39.00	\$ 106.38
24432	MONINGHOFF APPLIANCE & SUPPLY CORP.	Batteries, Flint, Faucet Aerator	\$ 179.14	\$ 179.14
24433	MUNICIPAL CLERKS' ASSOC OF NJ, INC.	Please Give Check To Melissa	\$ 325.00	\$ 325.00
24434	Needle Tech Custom Embroidery	2018 DPW/Recycling/B&G Tee Shirts	\$ 599.50	\$ 599.50
24435	NEW JERSEY CONFERENCE OF MAYORS	2018 Membership dues	\$ 395.00	\$ 395.00
24436	NJ DEPT OF HEALTH & SENIOR SERVICES	Animal Population Control Fund	\$ 380.40	\$ 380.40
24437	NJ Advance Media	Legal Notices and Ads	\$ 75.97	
		Legal Notices and Ads	\$ 46.09	
		Legal Notices and Ads	\$ 47.96	
		Legal Notices and Ads	\$ 17.14	\$ 187.16
24438	OFFICE DEPOT, INC.	OEM Bins	\$ 61.96	\$ 61.96
24439	P3 Generators LLC	Service Call	\$ 298.84	\$ 298.84
24440	Pat's Window Cleaning Inc.	Window cleaning RRCC	\$ 275.00	\$ 275.00
24441	PILATES BY CORRINE, LLC	Pilates - February	\$ 427.20	\$ 427.20
24442	R & L DATACENTERS, INC.	Municipal Payroll	\$ 346.39	\$ 346.39
24443	R/H TRUCK PARTS	2002 NJ Emissions	\$ 108.00	
		2015 International Front Brake Cham	\$ 347.62	
		Repair Throttle On 1998 Dump Truck	\$ 329.42	\$ 785.04
24444	RARITAN VALLEY DISPOSAL #865	2018 30 Yard Garbage Dumpsters	\$ 510.00	
		2018 30 Yard Garbage Dumpsters	\$ 1,020.00	\$ 1,530.00
24445	RP Smith & Son Inc	Catch Basin Block	\$ 995.36	\$ 995.36
24446	Russell & Nancy Beisel	Refund of Homestead Credit	\$ 698.78	\$ 698.78
24447	SAMZIE'S UNIFORMS	Uniforms (Paolicelli)	\$ 641.79	\$ 641.79
24448	SANICO, INC.	Monthly Invoice 6 YD Cont 1 pu/wk	\$ 116.02	
		Monthly Invoice 4 YD Cont 1 pu/wk	\$ 138.05	
		March 3101037	\$ 55.38	
		Monthly Invoice 2 YD FL Cont 1 pu/	\$ 82.57	\$ 392.02
24449	SERVICE ELECTRIC CABLE TV, INC.	Internet	\$ 128.44	\$ 128.44
24450	SMITH MOTOR COMPANY, INC.	Heated Drain Valve - 2002 Ford	\$ 212.76	

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		Tail Light For F550	\$ 50.96	\$ 263.72
24451	St. Hubert's Animal Welfare Center	Animal Control Services 1st Qtr 201	\$ 3,968.25	\$ 3,968.25
24452	STAPLES BUSINESS ADVANTAGE	1475927NYC	\$ 369.00	\$ 369.00
24453	STEM BROTHERS, INC.	2018 Recycling Center Propane	\$ 149.72	\$ 149.72
24454	Stephanie Beddiges	Pilates - February	\$ 521.60	\$ 521.60
24455	Tamatha Isenberg	Yoga - February	\$ 352.80	\$ 352.80
24456	THERESA VERDI	Cleaning RRCC	\$ 920.00	\$ 920.00
24457	ULINE	Wardrobe Cabinet For CERT Garage	\$ 518.03	\$ 518.03
24458	VERIZON	2/26/18 billing 908 995 4435	\$ 264.85	\$ 264.85
24459	VERIZON	2/26/18 billing 908 995 4849	\$ 88.08	\$ 88.08
24460	VERIZON	2/26/18 billing 908 995 9188	\$ 85.24	\$ 85.24
24461	VERIZON	2/26/18 billing	\$ 962.12	\$ 962.12
24462	VERIZON	2/26/18 billing	\$ 622.34	\$ 622.34
24463	VERIZON WIRELESS	Cell Phones/Air Cards - March 2018	\$ 590.33	\$ 590.33
24464	WB Mason Co Inc	Paper Towels & Pens	\$ 374.29	
		Glass Cleaner	\$ 10.18	
		Highlighters, paper, binders	\$ 185.32	\$ 569.79
24465	WILSON PRODUCTS	Welding Rods, Recycling Propane	\$ 310.05	\$ 310.05
24466	WOODRUFF ENERGY	January 2018 Account 771057	\$ 1,340.25	\$ 1,340.25
			\$ 57,672.66	\$ 57,672.66
	Manual Checks			
3122018	Its Neopost	Refill Postage Machine	\$ 1,000.00	\$ 1,000.00
3122018	NJ State Health Benefits Program	March	\$ 28,773.29	\$ 28,773.29
		Total Manuals	\$ 29,773.29	\$ 29,773.29
		Grand Total	\$ 87,445.95	\$ 87,445.95
CURRENT FUND	BUDGET AND APPROPRIATION RESERVES		\$ 36,013.89	
GRANT FUND	BUDGET AND APPROPRIATION RESERVES		\$ 10,189.66	
GENERAL CAPITAL FU NDS	BUDGET AND APPROPRIATION RESERVES		\$ 7,111.25	
SEWER FUND	BUDGET AND APPROPRIATION RESERVES		\$ 9.21	
ANIMAL CONTROL	BUDGET AND APPROPRIATION RESERVES		\$ 4,348.65	
Checks issued 2-20-18				57,672.66
	Manual Totals			29,773.29
Total				87,445.95

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	X			
Robert Thurgarland	X			
Thomas Scheibener	X			
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

REMINDER/ANNOUNCEMENT

The Holland Township Parks and Recreation Committee and the Girl Scouts will host the 6th Annual Easter Celebration at the Riegel Ridge Community Center on Sunday March 25th at 11:45a.m.

-The next Holland Township Shred Day is Saturday May 12th from 9:00 a.m.-12:00 p.m. at the Recycling Center on spring Mills Road.

-The Township Committee has scheduled a second workshop on Wednesday April 11 beginning at 6:00 p.m. to continue review the Employee Handbook Updates

OLD BUSINESS FROM TOWNSHIP COMMITTEE

No old business

LIAISON REPORTS

Wilhelm

-will be meeting with Clerk Miller to review new language for Handbook in advance of the April 11, 2018 meeting.

Thurgarland

- will be replacing the Finance server, upgrading Township email system and a new copier was delivered on Monday and setup this morning on the lower level of the Municipal Building

Scheibener

-Sixth Annual Easter Egg Hunt March 25, 2018 at the Riegel Ridge Community Center
 -Applications are being accepted for 2018 Summer Camp

Krov

-Paper copies of the 2018 Budget, Power Point presentation were handed out to the Committee and the public
 -QPA Hance has obtained quotes for lawn cutting and landscaping which will be paid by voucher

Bush

-Attended Fire Co St Patrick’s Day Dinner with Deputy Mayor Krov
 -JCP&L command center will be set up tonight in preparation for the 4th nor’easter in March
 -Gridley Circle, Creatview and Parkland will be a Mill and Patch and Oil and Chip overlay. If there is money left a Mill and Pave will be done on Phillips Road
 -we received a Grant for Ellis Phase II
 -Also specs have been received for the Pavilion at RRCC so that will go out to bid
 -have applied for a \$75,000 grant to complete the Riegel Ridge Community Center window project

Police Chief Harris advised the Committee that the EOC (Emergency Operations Center) will be opened at the Riegel Ridge Community Center tomorrow morning

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Approval to attend meeting

Mr. Scheibener moved and Mr. Krov seconded the motion to approve the following attendance:
 Clean Communities Coordinator, Alan Turdo

Date	Host	Subject	Cost
3/28	Hunterdon County Division of Public Health	Clean Communities Events and litter survey program	No cost, certification credits will be given

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-Approval to attend conference:

Mr. Scheibener move and Mr. Krov seconded the motion to approve the following attendance:
 Municipal Clerk Cathy Miller

Date	Host	Subject	Cost
5/1-5/4	Municipal Clerk’s Association of NJ	Annual Conference	Conference \$325.00 Hotel \$353.43

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Emergency Temporary Budget #2 and Emergency Temporary Sewer Budget
Mr. Krov moved and Mr. Scheibener seconded the motion to adopt the following Resolution:

RESOLUTION
Temporary Emergency Budget #2

WHEREAS, an emergent condition has arisen in that the Township is expected to expend funds, enter in contracts, commitments or payments prior to the 2018 budget adoption for the aforesaid purposes, and

And no adequate provision has been made in the 2018 temporary budget for the aforesaid purposes, and

WHEREAS, N.J.S. 40A:4-20 provides for the creation of an emergency temporary resolution for said purpose, and

WHEREAS, the total emergency temporary appropriation resolutions adopted in the year 2017 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$88,500.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, State of New Jersey, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency temporary appropriations be and the same are hereby made in the amount of \$ 88,500.00 as follows:

ACCOUNT

<u>NUMBER</u>	<u>DESCRIPTION</u>	<u>Amount</u>
01-201-20-120-200	Municipal Clerk Other Expenses	\$7,500.00
01-201-20-165-200	Engineering Other Expenses	\$5,000.00
01-201-25-252-200	Emergency Management O/E	\$2,500.00
01-201-26-290-200	Public Works Other Expenses	\$20,000.00
01-201-26-295-200	Snow Removal Other Expenses	\$15,000.00
01-201-28-370-200	RRCC Other Expenses	\$10,000.00
01-201-28-371-200	Other Recreation Programs O/E	\$2,500.00
01-201-31-430-200	Electricity O/E	\$10,000.00
01-201-31-446-200	Natural Gas & Propane O/E	\$2,000.00
01-201-31-447-200	Fuel Oil Other Expenses	\$2,000.00
01-201-31-460-200	Gasoline & Diesel Other Expenses	\$10,000.00
01-201-36-474-200	Unemployment Comp Insurance Other Expenses	\$2,000.00

2. Said emergency temporary appropriation will be provided for in the 2018 budget

3. That one certified copy of this resolution be filed with the Director, Division of Local Government Services

2018 EMERGENCY TEMPORARY SEWERBUDGET

Other Expenses- Milford	52,000.00
Other Expenses	7,500.00
TOTAL TEMPORARY SEWER BUDGET	\$ 59,500.00

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Allowing the Budget to be read by title only

Mr. Krov moved and Mr. Scheibener seconded the motion to adopt the following Resolution:

RESOLUTION

Allowing the budget the read by title only

WHEREAS, N.J.S.A. 40A:4-8 provides that the budget be read by title only at the time of public hearing if:

- this Resolution is passed by not less that a majority of the full governing body
- at least one week prior to the date of hearing a complete copy of the approved budget as advertised has been posted
 - in the Municipal building
 - the local public library
 - and copies have been made available by the Clerk to persons requesting them; and

WHEREAS, these conditions have been met.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that the budget shall be read title only.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Introduction of 2018 Municipal Budget

Mr. Krov moved and Mr. Scheibener seconded the motion to adopt the following Resolution and set the Public Hearing set for April 17, 2018:

RESOLUTION

Municipal Budget of the Township of Holland
County of Hunterdon for the Fiscal Year 2018

WHEREAS, the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2018, and

WHEREAS, said Budget be published in the Hunterdon County Democrat in the issue dated March 29, 2018.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee, Township of Holland in the County of Hunterdon, State of New Jersey that the Governing Body of the Township of Holland does hereby approve the following Budget for the year 2018.

BE IT FINALLY RESOLVED, that a Hearing on the Budget and Tax Resolution will be held at the Holland Township Municipal Building, 61 Church Road Milford, New Jersey at a regular meeting on April 17, 2018.

Revenue and Appropriation Summaries

Summary of Revenues	Anticipated	
	2018	2017
1. Surplus	695,000.00	700,000.00
2. Total Miscellaneous Revenues	3,326,400.00	3,313,387.87
3. Receipts from Delinquent Taxes	210,000.00	210,000.00
4. a) Local Tax for Municipal Purposes		
b) Addition to Local District School Tax		
Tot Amt to be Raised by Taxes for Sup of Muni Bud	1,193,600.00	1,193,612.13
Total General Revenues	5,425,000.00	5,417,000.00

Summary of Appropriations	2018 Budget	2017 Budget

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1. Operating Expenses: Salaries & Wages	1,899,600.00	1,910,000.00
Other Expenses	2,609,026.55	2,588,862.54
2. Deferred Charges & Other Appropriations		
3. Capital Improvements	500,000.00	500,000.00
4. Debt Service (Include for School Purposes)		
5. Reserve for Uncollected Taxes	416,373.45	418,137.46
Total General Appropriations	5,425,000.00	5,417,000.00
Total Number of Employees	16 Full Time 30 Part Time	16 Full Time 30 Part Time

2018 Dedicated Sewer Utility Budget

Summary of Revenues	Anticipated	
	2018 Budget	2017 Budget
1. Surplus	50,000.00	50,000.00
2. Miscellaneous Revenues	510,000.00	515,000.00
3. Deficit (General Budget)		
Total Revenues	560,000.00	565,000.00
Summary of Appropriations	2018 Budget	2017 Budget
1. Operating Expenses: Salaries & Wages	13,500.00	13,000.00
Other Expenses	478,000.00	483,000.00
2. Capital Improvements	10,000.00	10,000.00
3. Debt Service	57,000.00	57,000.00
4. Deferred Charges & Other Appropriations	1,500.00	1,500.00
5. Surplus (General Budget)		
Total Appropriations	565,000.00	565,000.00
Total Number of Employees	2 Part Time	2 Part Time

Balance of Outstanding Debt				
	General	Water Utility	Sewer Utility	Utility - Other
Interest			7,000.00	
Principal			50,000.00	
Outstanding Balance			250,000.00	

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	X			
Robert Thurgarland	X			
Thomas Scheibener	X			
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

-RESOLUTION-Appointing a Court Security Guard

Mr. Scheibener moved and Mr. Krov seconded the motion to adopt the following Resolution:

RESOLUTION

Appointing Court Security

WHEREAS, the Township of Holland has previously established its Municipal Court as a Joint Municipal Court with Alexandria Township and Frenchtown Boro; and

WHEREAS, the terms of the Agreement have been mutually agreed upon by the Municipalities and received the approval of the Vicinage 13 Assignment Judge; and

WHEREAS, the Municipal Court requires the services of Court Security per the Administrative Office of the Courts which states that the Court must have at least one armed officer ; and

WHEREAS, Doug Schrade is qualified for this position

NOW, THEREFORE, BE IT RESOLVED, the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, does hereby appoint **Doug Schrade** to the position of **Court Security** in the amount of \$120.00 per court session.

BE IT FINALLY RESOLVED, that this resolution shall be retroactive back to August 1, 2017.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm			x	
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Increasing the 2018 Sewer Rate

Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION

Approving the 2018 Sewer Rate and Authorizing the Sewer Rent Collector to prepare and send the 2018 Sewer Bills

WHEREAS, the Chief Financial Officer for Holland Township has recommended that the 2018 sewer rate increase by \$30.00 per year making the 2018 annual rate \$750.00 per unit; and

WHEREAS, the Sewer Collector must prepare the annual billing in a timely fashion.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township Holland, County of Hunterdon in the State of New Jersey that the Sewer Rent Collector is authorized to prepare and mail the 2018 sewer bills, charging an annual fee of \$750.00 per unit.

BE IT FURTHER RESOLVED that this Resolution be retroactive back to January 1, 2018.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Refund of Homestead Credit to 100% Disabled Veteran-Beisel

Mr. Krov moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

RESOLUTION

Refund of Homestead Credit-Beisel

WHEREAS, Block 10 Lot 59 received a Homestead credit on the second quarter of 2017 in the amount of \$698.78 for the 2014 tax year; and

WHEREAS, the property has a disabled veteran’s exemption as of January 2017;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon and the State of New Jersey that the Chief Financial Officer be authorized to refund Russell and Nancy Beisel, 52 Hillside Lane, Milford, NJ, 08848, the amount of the Homestead credit.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener			x	
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Refund of Homestead Credit to 100% Disabled Veteran-Mackow

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

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RESOLUTION
Refund of Homestead Credit-Mackow

WHEREAS, Block 6 Lot 18.01 received a Homestead credit on the second quarter of 2017 in the amount of \$730.28 for the 2014 tax year; and

WHEREAS, the property has a disabled veteran’s exemption as of 2016;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon and the State of New Jersey that the Chief Financial Officer be authorized to refund Bernadette and Adam Mackow, 25 Abrams Road, Milford, NJ, 08848, the amount of the Homestead credit.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener			x	
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Accepting the 2017 Annual Tax Report
Mr. Krov moved and Mr. Scheibener seconded the motion to adopt the following Resolution:

RESOLUTION

Acceptance of Tax Collector’s 2017 Annual Report

WHEREAS, N.J.S.A. 54:4-91 requires that the Tax Collector shall submit an annual statement of receipts to the governing body.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon, state of New Jersey that the following Collector’s Annual Report of Receipts for the Year Ending December 31, 2017, be hereby acknowledged and accepted as submitted.

TAX COLLECTION OFFICE
FOR THE YEAR ENDING DECEMBER 31, 2017

Interest	\$ 50,119.25
2018 Taxes Prepaid	\$ 648,448.10
2017 Taxes	\$ 15,965,512.85
2016 Taxes	\$ 224,359.19
Outside Liens Redeemed	\$ 68,260.89
Cost of Sale	\$ 311.12
Premium Collected	\$ 4,200.00
Total	\$ 16,961,211.40

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Refund of Taxes-CenturyLink Corp.
Mr. Krov moved and Mr. Scheibener seconded the motion to adopt the following Resolution:

RESOLUTION

Refund of Tax Payment

WHEREAS, the owner of Block 555 Lot 1, known as CenturyLink Corporation is exempt from personal property taxes assessed in 2018 and is also no longer required to file form PT-10; Return of Tangible Personal Property Used in Business by Local Exchange Telephone Companies; and

WHEREAS, the Tax Assessor has granted the exemption for the 2018 tax year;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon and the State of New Jersey that the Chief Financial Officer be authorized to refund CenturyLink Corporation, PO Box 2599, Olathe, KS, 66063 the amount of \$2,076.03 and authorize the Tax Collector to cancel the remaining taxes for the 2018 tax year;

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Authorizing Tax Refund to Disabled Veteran

Mr. Krov moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

RESOLUTION

Authorizing the Chief Financial Officer to refund local property taxes to Fully Disabled Veteran **Jeffrey Scott Bate**

WHEREAS, N.J.S.A. 54:4-3.30-34 grants an exemption from local property taxes for the dwelling house of a qualified totally disabled veteran; and

WHEREAS, **Jeffrey Scott Bate**, a veteran, has been declared a 100 percent totally disabled veteran by the Department of Veteran’s Affairs effective October 19, 2017; and

WHEREAS, **Jeffrey Scott Bate** made application for exemption from taxes on March 8, 2018; and

WHEREAS, the Tax Assessor has determined the dwelling of **Jeffrey Scott Bate** is exempt from property taxation effective January 1, 2018; and

WHEREAS, the Township has granted refunds of previously paid taxes to totally exempt veterans under certain circumstances; and

WHEREAS, the decision as to whether to reimburse totally exempt veterans for past taxes is discretionary on behalf of the Township; and

WHEREAS, the Township wishes to strike a balance between honoring veterans who have made an incredible sacrifice on behalf of their fellow countrymen against the financial burden that the return of taxes imposes upon non-exempt property owners; and

WHEREAS, the caps placed upon municipal spending by the State of New Jersey have imposed financial burdens on the Township and placed severe strains on its budget.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey as follows:

1. The Township Committee believes that a fair and reasonable balance to be struck between its responsibilities to the general taxpayers and its need to recognize the sacrifices made by totally disabled veterans is accomplished by providing that totally disabled veterans will receive a refund of local property taxes from January 1st of the year the veteran submits to the Tax Assessor a fully qualifying application for exemption from local property taxes on the veteran's dwelling pursuant to N.J.S.A. 54:4-3.30-34.

2. In the case of **Jeffrey Scott Bate**, he is declared exempt from local property taxes on his dwelling commencing January 1, 2018 and the Chief Financial Officer is authorized to refund him \$2,009.61 of local property taxes paid from January 1, 2018 and the Tax Collector forgive the remaining taxes owed for tax year 2018. The next quarterly amount billed is \$2,009.61. The 3rd and 4th quarters have yet to be determined.

3. The Township Committee will apply this policy to any future veterans seeking totally exempt status, but reserves the right to amend and alter it based on the future financial condition of the municipality.

March 20, 2018

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-ORDINANCE 2018-4-Introduction/First Reading-Appropriation for Road Improvements

Mr. Scheibener moved and Mr. Wilhelm seconded the motion to adopt Ordinance 2018-4 on First Reading and set the Public Hearing for April 17, 2018

ORDINANCE 2018-4

AN ORDINANCE APPROPRIATING \$260,000.00 FROM THE RESERVE FOR ROAD IMPROVEMENTS, FOR IMPROVEMENTS TO VARIOUS ROADS IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$260,000.00 is hereby appropriated from the Reserve for Road Improvements in the General Capital Account, for Improvements to Various Roads in the Township in the amount of \$260,000.00.

SECTION TWO: The period of usefulness of the above project as defined by N.J.S.A. 40A:2-22 is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-ORDINANCE 2018-5 -Introduction/First Reading-Appropriation for Public Works Equipment

Mr. Scheibener moved and Mr. Thurgarland seconded the motion to adopt Ordinance 2018-5 on First Reading and set the Public Hearing for April 17, 2018

ORDINANCE 2018-5

AN ORDINANCE APPROPRIATING \$75,000.00 FROM THE RESERVE FOR PUBLIC WORKS EQUIPMENT, FOR VARIOUS PUBLIC WORKS EQUIPMENT IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$75,000.00 is hereby appropriated from the Reserve for Public Works equipment for Various Public Works Equipment in the amount of \$75,000.00.

SECTION TWO: The period of usefulness of the various public works equipment defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-ORDINANCE 2018-6-Introduction/First Reading Appropriation for Class A Pumper Fire Truck
Mr. Thurgarland moved and Mr. Scheibener seconded the motion to adopt Ordinance 2018-6 on First Reading and set the Public Hearing for April 17, 2018

ORDINANCE 2018-6

AN ORDINANCE APPROPRIATING \$250,000.00 FROM THE RESERVE FOR PURCHASE OF A FIRE TRUCK, FOR THE PURCHASE OF A CLASS A PUMPER FIRE TRUCK IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$250,000.00 is hereby appropriated from the Reserve for Purchase of a Fire Truck for the purchase of a Class A Pumper Fire Truck in the amount of \$250,000.00.

SECTION TWO: The period of usefulness of the Class A Pumper Fire Truck by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			

March 20, 2018

Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-ORDINANCE 2018-7 -Introduction/First Reading-**Appropriation for Building Improvements**
 Mr. Scheibener moved and Mr. Wilhelm seconded the motion to adopt Ordinance 2018-7 on First Reading and set the Public Hearing for April 17, 2018

ORDINANCE 2018-7

AN ORDINANCE APPROPRIATING \$100,000.00 FROM THE RESERVE FOR BUILDING IMPROVEMENTS FOR IMPROVEMENTS TO TOWNSHIP BUILDINGS IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$100,000.00 is hereby appropriated from the Reserve for Improvements to Township Buildings in the amount of \$100,000.00.

SECTION TWO: The period of usefulness of the Building Improvements as defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-ORDINANCE 2018-8 -Introduction/First Reading-**Appropriation for Improvements to Bellis Road**

Mr. Scheibener moved and Mr. Krov seconded the motion to adopt Ordinance 2018-8 on First Reading and set the Public Hearing for April 17, 2018

ORDINANCE 2018-8

AN ORDINANCE APPROPRIATING \$250,000 FROM THE CAPITAL SURPLUS FUND FOR IMPROVEMENTS TO BELLIS ROAD (PHASE II) IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$250,000 is hereby appropriated from the Capital Surplus Fund in the General Capital Account for various upgrades and improvements to Bellis Road (Phase II).

SECTION TWO: The period of usefulness of the upgrades and improvements, as defined by N.J.S.A. 40A:2-22, is at least 20 years.

SECTION THREE: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

SECTION FOUR: It is expected that the Township will receive replacement funds from the State of New Jersey State Road Aid Grant for the project funded by this appropriation.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

- Jerry Bowers -Bellis Road improvements-clarifications on segment
- Ted Harwick -clarification on tax resolution “Acceptance of Tax Collector’s 2017 Annual Report”
- Geoff Shrewsbury-Stone wall on Shire Road-should have owner call Mayor Bush
-discussed safety of Holland Township School children
- Sgt. Sean Gutsick- report on EOC setup and procedures Police Dept. and Fire Co will be 24/7 effective immediately

BUSINESS FROM TOWNSHIP ATTORNEY

-Personnel Issue-Rice Notice sent to Riegel Ridge Community Center Low Impact Aerobics Instructor, Lisa Plaster Thursday March 15, 2018 by email and USPS. Email response received Friday March 16 at 6:50 pm requesting the issue be discussed in Open Session “Public”

Attorney Lyons advised the Committee that in December 2017 all Riegel Ridge Community Center Instructors were asked to provide copies of all certifications. Ms. Plaster did not provide that information to Director Neglia. Attorney Cushing sent written notice to Ms. Plaster on January 17, 2018 and then again on January 22, 2018 requesting that the required certifications be submitted prior to March 16, 2018 or a job action would be taken.

Ms. Plaster did not provide the required certifications, therefore a Rice Notice advising this matter would be on the agenda this evening was sent via email and US Postal Service. Ms. Plaster indicated in an email response that she wished to have this issue discussed in “public”.

At 7:58p.m. Committeeman Scott Wilhelm recused himself and left the meeting room.

Mayor Bush invited Ms. Plaster to come to the microphone and state her case. Attorney Lyons advised that the issue before the Committee is regarding the provision of the certifications which can be discussed in open session. Discussion of particular employees would require notice to those employees who would have the same option to hold those discussions in closed or open session.

Ms. Plaster advised she cannot provide a copy of her original certification because it is an old certification from the 1980s and she no longer has a copy. She also advised her certification did not require renewal and therefore she cannot provide copies of recertification.

Ms. Plaster also advised the Committee that she has obtained legal representation. At that time Attorney Lyons advised that the Committee should not respond to portions of the allegations of conduct by other employees since Ms. Plaster has referred the issues to an attorney and Ms. Plaster has advised of her intent to sue.

-RESOLUTION-Termination of Lisa Plaster

Mr. Scheibener moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

RESOLUTION

Termination of Riegel Ridge Community Center Aerobics Instructor Lisa Plaster

WHEREAS, Ms. Plaster appeared at the March 20, 2018 Township Committee meeting and elected to state her position regarding her certification as a fitness instructor and confirmed that she was not able to provide said certification despite numerous requests for same.

BE IT RESOLVED, by the Township Committee, Township of Holland in the County of Hunterdon in the state of New Jersey, that because there was no submission of a certification in response to Attorney Richard Cushing’s written communication dated January 22, 2018 where in Attorney Cushing conveyed if proof of Instructor Certification was not supplied by March 16, 2018, that her position would be terminated.

BE IT FINALLY RESOLVED, that the Township Committee does affirm the actions set forth in that written communication and hereby terminates the employment of Lisa Plaster effective immediately.

Roll Call Vote	Ayes	Nays	Recused	Absent
Scott Wilhelm			x	
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

Mr. Wilhelm returned to the meeting room and to his seat at the dais at 8:05p.m.

EXECUTIVE SESSION

Mr. Scheibener moved and Mr. Thurgarland seconded the motion to adopt the following Resolution at 8:06 p.m. stating no action will be taken when the Committee returns to open session:

RESOLUTION

Entering into Executive Session

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- Potential Litigation-PennEast granted one week extension
- Advice of Attorney-Application before the Hunterdon County Planning Board-for subdivision of Park House

BE IT FURTHER RESOLVED, that Minutes will be kept on file in the Municipal Clerk’s Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public.

BE IT FINALLY RESOLVED, that this Resolution will take effect immediately.

The Committee returned to Open Session at 8:09p.m.

ADJOURN

Mr. Krov moved and Mr. Wilhelm seconded the motion to adjourn at 8:09 p.m.

Voice Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			

March 20, 2018

Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

Respectfully submitted,

Approved by,

Catherine M. Miller, RMC
Municipal Clerk

Dan Bush, Mayor
Ray Krov, Deputy Mayor