

April 3, 2018

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Present at this meeting were: Mayor Daniel Bush, Deputy Mayor Ray Krov, Committeemen, Thomas Scheibener, Robert Thurgarland and Scott Wilhelm. Also present was Attorney Richard Cushing.

There being a quorum this meeting was called to order by Mayor Bush at 7:07 p.m. Mr. Bush asked that all electronic equipment be turned off or silenced.

**FLAG SALUTE**

Mayor Bush invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

**OPEN PUBLIC MEETINGS STATEMENT**

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on **December 21, 2017** by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

**APPROVAL OF MINUTES**

Mr. Scheibener moved and Mr. Krov seconded the motion to approve the minutes of the March 20, 2018 Regular Meeting and Executive Session.

Voice Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

**APPROVAL OF BILLS AS SUBMITTED**

Mr. Krov moved and Mr. Scheibener seconded the motion to approve the bills as submitted:

Check#	Vendor	Description	Payment	Check Total
24467	ADR TOWING, INC.	Towing Of The 1998 Dump Truck	\$ 320.00	\$ 320.00
24468	Alexandria Township	Borough Share of Court Administrator	\$ 1,350.00	\$ 1,350.00
24469	ALLIED OIL, LLC	Ultra Low Sulfur Dyed Diesel	\$ 1,610.61	\$ 1,610.61
24470	Amazon.com RRCC	Popcorn Machine	\$ 309.99	
		Yoga Mats	\$ 705.00	\$ 1,014.99
24471	AMERIGAS - CLINTON 751	Propane Bethany Ridge 480.8 gal del	\$ 634.90	\$ 634.90
24472	AQUA NEW JERSEY	RRCC Pool 021318-031218(8797)	\$ 43.35	
		910 Milford Warren Glen Rd Seasonal	\$ 16.88	
		910 Lawn Irrigation 021318-0317189	\$ 16.88	
		RRCC 021418-031418 (8796)	\$ 303.19	
		001037094 0748928 02/29-3/28/18	\$ 321.32	\$ 701.62
24473	BARCLAY BRAND FERDON	Recycling Fork Truck Service	\$ 190.02	\$ 190.02
24474	BUDGET BLINDS	Repair of blind in gymnasium	\$ 197.64	\$ 197.64
24475	CARROT-TOP INDUSTRIES,	3x5' Red KIA Flags for Municipal Bu	\$ 48.32	\$ 48.32
24476	CJTCTANJ	2018 Membership	\$ 75.00	\$ 75.00
24477	CLEMENS UNIFORM	Mats for Municipal Building	\$ 35.25	\$ 35.25
24478	COLLEEN M. PURSELL	Magic Jack Subscription	\$ 95.94	
		Magic Jacks	\$ 123.97	\$ 219.91
24479	COOPER ELECTRICAL SUPP	Ballast	\$ 78.23	\$ 78.23
24480	ELIZABETH C. MCKENZIE	BOA Sciarello B14 L70 services 0201	\$ 43.75	\$ 43.75
24481	ELIZABETHTOWN GAS	Meter 01061655 Account 93404665351	\$ 450.85	
		Meter 14Y735578 Account 9890459292	\$ 111.61	\$ 562.46
24482	Energ Fitness Wellness	Preventative Maintenance	\$ 525.00	
		Octane Repair	\$ 135.00	\$ 660.00
24483	Enterprise Electrical	Electrical Work for Shredder	\$ 675.00	\$ 675.00
24484	Enterprise Electrical	Light Repair	\$ 300.00	\$ 300.00

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24485	FINCH FUEL OIL CO, INC	#2 Fuel Oil - Library & DPW	\$ 814.08	\$ 814.08
24486	FOX BROTHERS ALARM SER	Remote Testing and monitoring/Servi	\$ 165.00	\$ 165.00
24487	GANN LAW BOOKS	Finance Department 2018 NJ Titles 4	\$ 184.00	\$ 184.00
24488	GOOD IMPRESSIONS, INC.	2018 Directory Card	\$ 144.27	\$ 144.27
24489	GOTTA HAVE IT	Chlorine for Pool	\$ 2,249.91	\$ 2,249.91
24490	GRAINGER	Smoke And Carbon Monoxide Detector	\$ 59.76	\$ 59.76
24491	H.J. OPDYKE LUMBER COM	Red Rosin Paper, Tape	\$ 30.97	\$ 30.97
24492	J C Ehrlich Co Inc	Monthly Pest Control February 2018	\$ 224.00	\$ 224.00
24493	JERSEY CENTRAL POWER &	Account 100 004 272 595 Street Lig	\$ 23.10	
		Account 100 004 272 652 Street Lig	\$ 1,351.62	
		Account 100 060 952 585 Street Lig	\$ 60.25	
		100 070 503 212 Pool Storage Garage	\$ 3.82	
		Account 100 004 555 932 Case Field	\$ 84.23	
		Account 100 105 886 640 914 Milford	\$ 362.78	
		Account 100 077 061 016 March 20	\$ 146.50	
		Account 100 029 305 644 March 2018	\$ 2,505.93	\$ 4,538.23
24494	JERSEY CENTRAL POWER &	Account 100 003 579 271 Library Mar	\$ 115.45	
		Account 100 004 555 858 Baseball 51	\$ 167.51	\$ 282.96
24495	JESSICA NEGLIA	Tri-State Camp Conference Expenses	\$ 309.22	\$ 309.22
24496	John H Regep	refund of firearms application fee	\$ 6.00	\$ 6.00
24497	John P Gallina, Esq	PB Misc general Matters 021518-0327	\$ 715.00	
		PB Huntington Knolls B24 L 3 &13 03	\$ 552.50	\$ 1,267.50
24498	KOLLMER EQUIPMENT	Chainsaw Oil, Chains, Bar Oil	\$ 115.86	\$ 115.86
24499	LAWSON PRODUCTS, INC.	Ty-Raps, Bolts, Nuts	\$ 49.58	\$ 49.58
24500	LDI Color Toolbox	Image Runner 1435iF Downstairs	\$ 1,310.00	\$ 1,310.00
24501	Lindabury, McCormick,	BOA Misc general Matters thru 02281	\$ 608.00	
		BOA Sciarello B14 L70 services thru	\$ 880.00	\$ 1,488.00
24502	LMR Disposal LLC	Recycling Dumpster	\$ 50.00	\$ 50.00
24503	MASER CONSULTING PA	RRCC Pavilion 3/4/18	\$ 776.25	
		General Engineer Services thru 0304	\$ 833.75	
		2017Tax Map work thru 03/04/18	\$ 840.00	
		2018 Roadway Improvements	\$ 990.00	
		Highlands Grant Task 15 Storm water	\$ 540.00	\$ 3,980.00
24504	EDWARD HORSFALL	Computer Services	\$ 100.00	
		Feb-18	\$ 1,025.00	\$ 1,125.00
24505	MILFORD SEWER UTILITY	Bond-USDA Sewer semi annual	\$ 51,720.50	
		2nd Qtr 2018	\$ 50,000.00	\$ 101,720.50
24506	Morton Salt, Inc.	2018 Road Salt	\$ 6,609.76	\$ 6,609.76
24507	NJ Advance Media	Notice of final adoption	\$ 19.94	
		Meeting Cancellations	\$ 16.21	
		BOA Sciarello B14 L70 Porch Variance	\$ 18.08	
		PB HC Task 4B Farmland Preservation	\$ 25.55	
		4/11/18 Meeting Employee Handbook	\$ 14.34	\$ 94.12
24508	OFFICE DEPOT, INC.	Clocks - EOC	\$ 39.96	
		1.15707E+11	\$ 15.99	
		Police / OEM	\$ 35.92	\$ 91.87
24509	Orlon Safety Products	Flares	\$ 494.00	\$ 494.00
24510	PENTELEDATA	03/24/18-04/24/18	\$ 199.90	\$ 199.90
24511	R/H TRUCK PARTS	1998 Dump Truck Repairs	\$ 3,332.49	\$ 3,332.49
24512	R/H TRUCK PARTS	1998 Ford Dump Truck Block Heater	\$ 709.99	
		34573	\$ 22.26	\$ 732.25
24513	RARITAN VALLEY DISPOSA	2018 30 Yard Garbage Dumpster	\$ 510.00	\$ 510.00
24514	SAMZIE'S UNIFORMS	Baseball Caps	\$ 72.00	\$ 72.00
24515	SERVICE ELECTRIC TELEP	RRCC Telephone	\$ 183.87	\$ 183.87
24516	SMITH MOTOR COMPANY, I	15-13	\$ 44.23	\$ 44.23
24517	STAPLES BUSINESS ADVAN	3/14/18 order	\$ 59.44	
		7193220561	\$ 37.99	

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		7193220561	\$ 64.36	
		7179144637	\$ 111.63	\$ 273.42
24518	STAPLES BUSINESS ADVAN	7188604252	\$ 91.51	\$ 91.51
24519	Summit Door LLC	Rear Garage Door Panel & Springs	\$ 605.00	\$ 605.00
24520	THERESA VERDI	Cleaning RRCC	\$ 400.00	\$ 400.00
24521	TREASURER, STATE OF NE	January-March Marriage Licenses	\$ 50.00	\$ 50.00
24522	Triple S Lehigh Valley	Hand Sanitizer	\$ 93.27	\$ 93.27
24523	VALLEY AUTO SUPPLY	Plow Lights, Washer Fluid, Hand Tow	\$ 251.81	\$ 251.81
24524	Verizon	DSL For RRCC	\$ 47.99	\$ 47.99
24525	VERIZON	3/26/18 billing 908 995 9188	\$ 85.24	\$ 85.24
24526	VERIZON	3/26/18 billing 908 995 4435	\$ 265.17	\$ 265.17
24527	VERIZON	3/26/18 billing	\$ 969.11	\$ 969.11
24528	VERIZON	3/26/18 billing 908 995 4849	\$ 89.41	\$ 89.41
24529	WB Mason Co Inc.	File card box, Laminating Pouches	\$ 25.58	
		Paper	\$ 37.99	\$ 63.57
24530	WILSON PRODUCTS	Aluminum Welding Rods	\$ 22.00	\$ 22.00
24531	WOODRUFF ENERGY	February2018 Account 771057	\$ 560.41	\$ 560.41
			\$ 145,064.94	\$ 145,064.94
	Manual Checks			
4022018	Guardian	April 2018 Dental	\$ 3,174.97	\$ 3,174.97
3292018	Public Employees Retirement System	Employer Annual	\$ 107,182.00	\$ 107,182.00
3292018	Police & Firemen's Retirement System	Employer Annual	\$ 132,741.00	\$ 132,741.00
		Total Manuals	\$ 243,097.97	\$ 243,097.97
		Grand Total	\$ 388,162.91	\$ 388,162.91

CURRENT FUND	BUDGET AND APPROPRIATION RESERVES	\$ 38,139.35	
GRANT FUND	BUDGET AND APPROPRIATION RESERVES	\$ 565.55	
GENERAL CAPITAL FUNDS	BUDGET AND APPROPRIATION RESERVES	\$ 3,107.22	
SEWER FUND	BUDGET AND APPROPRIATION RESERVES	\$ 101,720.50	
ANIMAL CONTROL	BUDGET AND APPROPRIATION RESERVES	\$ 37.99	
ESCROW	ESCROW FUNDS	\$ 1,494.33	
Checks issued 4-3-18			145,064.94
			<u>243,097.97</u>
Total			<u><u>388,162.91</u></u>

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	X			
Robert Thurgarland	X			
Thomas Scheibener	X			
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

**REMINDER/ANNOUNCEMENT**

-The next Holland Township Shred Day is Saturday May 12<sup>th</sup> from 9:00 a.m.-12:00 p.m. at the Recycling Center on Spring Mills Road.

-The Township Committee has scheduled a second workshop on Wednesday April 11 beginning at 6:00 p.m. to continue review of the Employee Handbook Updates

**OLD BUSINESS FROM TOWNSHIP COMMITTEE**

No old Business

**LIAISON REPORTS**

**Wilhelm**

-no report

**Thurgarland**

-tomorrow night the Environmental Commission will meet, the last two meetings were canceled due to weather

**Scheibener**

-cancelled Easter Egg hunt due to wet grounds and was not rescheduled

**Krov**

-Discussion with Tax Collector Kris Boswell regarding Homestead rebates to the 100% disabled Veterans that were approved at the March 20, 2018 meeting. The state is refunding Homestead taxes paid in 2014 (they are behind). Normally that refund would be applied to the tax payer's current tax year but these Disabled Veterans are no longer paying taxes, so the Township is issuing the refund to the Veterans.

**Bush**

-Court meeting-court administrator will move locations from Milford to Frenchtown. New Landlord is looking for 5 year lease.

There were 2 years left on the current agreement between all three Towns. They have agreed to make a new five year agreement keeping the same payment split as the previous agreement:

- All three will pay 1/3 of the operating costs
- Payroll and benefit related costs will be split by percentage based on the previous 12 month numbers

Attorney Cushing will contact Milford and Frenchtown to draft a new agreement.

Each Town will also have to appoint an Alternate Public Defender and an Alternate Prosecutor.

Committeeman/Attorney Wilhelm advised that he has appeared in the Joint Municipal Court a few times since the new Court Administrator, Jacqueline Signorile, started. He wanted the Committee to know she is doing an outstanding job.

**NEW BUSINESS FROM TOWNSHIP COMMITTEE**

**-Approval to attend conference:**

Mr. Krov moved and Mr. Scheibener seconded the motion to approve the following attendance:

Tax Collector Kris Boxwell

Date	Host	Subject	Cost
5/15-5/17/2018	Tax Collectors & Treasurers Assoc. of NJ	Annual Conference Atlantic City	Conference fee \$395.00 & Hotel

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

**-RESOLUTION-** Authorization to pay bills on May 15, 2018 and June 6, 2018

Mr. Scheibener moved and Mr. Krov seconded the motion to adopt the following Resolution:

**RESOLUTION**

Authorizing the Chief Finance Officer to pay bills on May 15, 2018 and June 6, 2018

**WHEREAS**, the Township Committee of the Township of Holland has changed their previously approved and published regularly meeting scheduled for 2018; and

**WHEREAS**, the Committee has canceled their May 15, 2018 and June 6, 2018 meetings and has added a May 29, 2018 meeting, and

**WHEREAS**, this change in meeting schedule was published March 15, 2018.

**WHEREAS**, the Chief Financial Officer has requested authorization to pay bills on May 15, May 29 and June 6 so that bills will not be paid late.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey that the Mayor (or Deputy Mayor, in his absence), Chief Financial Officer and Municipal Clerk (or Deputy Municipal Clerk in her absence)

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are hereby authorized to sign checks to pay bills on May 15, 2018, May 29, 2018 and June 6, 2018. Bills will be presented for approval at the next regularly scheduled meetings.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

**-RESOLUTION-**Award of unleaded, heating oil and diesel fuel

Mr. Krov moved and Mr. Scheibener seconded the motion to adopt the following Resolution:

**RESOLUTION**

Award of unleaded, heating oil and diesel fuel

**WHEREAS**, Holland Township needs to award contracts for the purchase of unleaded, heating oil and diesel fuel; and

**WHEREAS**, the Qualified Purchasing Agent has determined that the best prices for the fuel are available through the Morris County Cooperative Pricing Council, of which the Township is a member.

**NOW, THEREFORE, BE IT RESOLVED**, by the Holland Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey, that the Chief Financial Officer is authorized to make the following purchases for the 2018 - 2019 calendar years:

**Diesel Fuel – MCCPC Contract #12**

Allied Oil LLC.

Delivery Cost Per Gallon Added to Cost of Diesel Fuel: \$0.0975

Not to exceed \$40,000.00 per year

**Motor Gasoline – MCCPC Contract #1**

Allied Oil LLC.

Trucking and Delivery Cost Per Gallon: \$0.0975

Not to exceed \$30,000.00 per year

**#2 Fuel Oil – MCCPC Contract #2**

Finch Fuel Oil Company, Inc.

Delivery Price Per Gallon: \$0.1431

Not to exceed \$40,000.00 per year

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

**-PROCLAMATION-**Arbor Day

Mr. Thurgarland moved and Mr. Scheibener seconded the motion to adopt the following Proclamation:

**PROCLAMATION**

**ARBOR DAY**

**WHEREAS**, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

**WHEREAS**, the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

**WHEREAS**, Arbor Day is now observed throughout the nation and the world, and

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**WHEREAS**, trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

**WHEREAS**, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

**WHEREAS**, trees in our Township increase property values, enhance the economic vitality of business areas, and beautify our community, and

**WHEREAS**, trees, wherever they are planted, are a source of joy and spiritual renewal.

**NOW THEREFORE, BE IT PROCLAIMED**, by the Township Committee, of the Township of Holland in the County of Hunterdon, state of New Jersey that April 28, 2018 and May 5, 2018 be hereby declared as “**Arbor Day**” in Holland Township, and all citizens are urged to celebrate Arbor Day and to support efforts to protect our trees and woodlands,

**BE IT FURTHER PROCLAIMED**, that all citizens are encouraged to celebrate the dedication of various trees, the planting of a tree and the dedication of our Trail at the Holland Township Rigel Ridge Community Center and Holland Park on April 28, 2017 at 11:00 am.

**BE T FINALLY PROCLAIMED**, that all citizens are encouraged to obtain free tree seedlings at the Holland Township Recycling Center on May 5, 2018 from 9:00am – 12:00pm and to plant and care for the trees to gladden the heart and promote the well-being of this and future generations.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

**-PROCLAMATION-** Relay for Life of Hunterdon County  
Mr. Scheibener moved and Mr. Thurgarland seconded the motion to adopt the following Proclamation:

**PROCLAMATION**  
*For the American Cancer Society’s*  
Relay for Life of Hunterdon County

**WHEREAS**, Cancer is a group of diseases characterized by uncontrolled growth and spread of abnormal cells which, if not controlled, can result in premature death; and

**WHEREAS**, Cancer is predicted to strike one out of every three Americans sometime in our lifetime with an estimated 52,000 new cases of cancer diagnosed in New Jersey for 2018; and

**WHEREAS**, Approximately 16,000 citizens are expected to lose their battle with cancer this year; and

**WHEREAS**, the American Cancer Society is the nation’s largest and most respected voluntary health organization and has funded research which has contributed to every known method for detecting cancer and techniques for treating cancer: reducing the number of cancer deaths by 2.1 million since 1991; and

**WHEREAS**, the American Cancer Society is a voluntary community-based coalition of local citizens dedicated to attacking cancer from every angle through financial support and education awareness; and

**WHEREAS**, the color purple is the signature color of the American Cancer Society’s Relay For Life events signifying the passion that cancer survivors and their families and loved ones feel for the eradication of this disease, and

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**WHEREAS**, the **RELAY FOR LIFE OF HUNTERDON COUNTY** event financially benefits the American Cancer Society’s research and patient support programs, and educationally benefits our local citizens; and

**WHEREAS**, the American Cancer Society’s Relay for Life in Hunterdon County is a community event that allows an opportunity to network with businesses, associates, family and friends, with the same goal of making a difference in the battle against cancer;

**NOW THEREFORE BE IS PROCLAIMED** that, the Township Committee of the Township of Holland in the County of Hunterdon, New Jersey, declares May 11, 2018 as **CARNIVAL FOR A CURE DAY**; and May 11<sup>th</sup> and 12<sup>th</sup> of 2018 as **RELAY FOR LIFE OF HUNTERDON COUNTY DAYS** throughout our community.

**BE IT FINALLY PROCLAIMED**, that the Holland Township Committee encourages the citizens of Holland Township to help fight cancer from every angle by participating in the Relay for Life event at the Roger K. Everitt Fairgrounds, 1207 Rt 179, Lambertville, New Jersey on May 11, 2018 starting at 6pm.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

**BUSINESS FROM TOWNSHIP ATTORNEY**

-PennEast litigation- has filed 131 commendation cases, in 6 of those cases Holland has been named as a defendant. Only one has direct impact to the Township the other five the township has a lien or has a claim on the property.

-Thursday April 5, 2018 Mr. Cushing and Township Engineer, Richard Roseberry will appear before the County Planning Board regarding the Holland Township Park Sub Division. Mr. Cushing has been in touch with the County Council and hopes to find a way to resolve the matter that will be beneficial for Township and Count and will avoid a hearing on the matter. Mr. Krov will join them if necessary.

**MEETING OPEN TO PUBLIC**-(speakers will be limited to 3 minutes)

Ted Harwick

-asked if the township is going thru a co-op or directly to Morton Salt, Inc. Mr. Krov advised that Hunterdon County Co-op awarded the contract to Morton Salt and the Township pays Morton directly

Jerry Bowers

-advised that the tree give-away is still due to Hurricane Sandy

-asked if the subdivision of the Park House will affect the trails plans that have been developed by the Holland Township Environmental Commission and the Holland Park Association. The Committee feels the subdivision will not impact the trails plans.

**ADJOURN**

Mr. Scheibener moved and Mr. Krov seconded the motion to adjourn at 7:24p.m.

Voice Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

Respectfully submitted,

Approved by,

\_\_\_\_\_  
Catherine M. Miller, RMC  
Municipal Clerk

\_\_\_\_\_  
Dan Bush, Mayor  
Ray Krov, Deputy Mayor