

June 19, 2018

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Present at this meeting were: Mayor Daniel Bush, Deputy Mayor Ray Krov, Committeemen, Thomas Scheibener, Robert Thurgarland and Scott Wilhelm. Also present was Attorney Mathew Lyons

There being a quorum this meeting was called to order by Mayor Bush at 7:04p.m. Mr. Bush asked that all electronic equipment be turned off or silenced.

FLAG SALUTE

Mayor Bush invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

OPEN PUBLIC MEETINGS STATEMENT

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on **December 21, 2017** by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES

Mr. Scheibener moved and Mr. Krov seconded the motion to approve the minutes of the May 29, 2018 Regular Meeting

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

APPROVAL OF BILLS AS SUBMITTED

Mr. Scheibener moved and Mr. Krov seconded the motion to approve the bills for **June 6, 2018** as submitted

June 6, 2018

Check#	Vendor	Description	Payment	Check Total
24813	AMY R KIRK	May Yoga	\$ 223.60	\$ 223.60
24814	Barbara Shire	refund fitness fee	\$ 54.00	\$ 54.00
24815	CATHERINE M. MILLER	Municipal Clerks Conference Hotel S	\$ 353.43	\$ 353.43
24816	CLEMENS UNIFORM	Mats for RRCC	\$ 92.00	\$ 92.00
24817	Deirdre Anderson	May Fitness Classes	\$ 257.20	\$ 257.20
24818	Digital Ally Inc.	Body Camera Clip	\$ 26.00	\$ 26.00
24819	DINGMAN'S DAIRY	Ice Cream for snack hut	\$ 213.89	\$ 213.89
24820	Enterprise Electrical Inc.	Inspection for American Camp Assoc.	\$ 762.50	\$ 762.50
24821	EUGENIA FRANZO	Zumba Strong May	\$ 144.20	\$ 144.20
24822	GALLS	Equipment - Patrol	\$ 234.89	\$ 234.89
24823	JERSEY CENTRAL POWER & LIGHT	100 070 503 212 Pool Storage Garage	\$ 7.96	
		Account 100 004 555 932 Case Field	\$ 96.35	
		Account 100 105 886 640 914 Milford	\$ 209.82	
		Account 100 077 061 016 May 2018	\$ 1,209.82	
		Account 100 003 579 271 Library May	\$ 104.97	
		Account 100 004 555 858 Baseball 51	\$ 440.25	
		Account 100 029 305 644 May 2018	\$ 3,354.14	\$ 5,423.31
24824	JESSICA NEGLIA	Start-up Funds for Pool and Snack H	\$ 500.00	\$ 500.00
24825	JULIANNA R. BENDIX	May YOGA & YOGA FLOW	\$ 623.00	\$ 623.00
24826	L.J. ZUCCA INC. DISTRIBUTORS	Snack Hut 2018	\$ 170.10	\$ 170.10

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24827	LMR Disposal LLC	Recycling Dumpster	\$ 50.00	\$ 50.00
24828	MASER CONSULTING PA	HLT054 2018 Municipal Aid Grant	\$ 1,473.70	
		Planner Services thru 052018	\$ 742.50	\$ 2,216.20
24829	MASER CONSULTING PA	Ag Retention/Farmland Preservation	\$ 68.75	
		2018 Roadway Improvements HTL059	\$ 3,687.56	
		2017Tax Map work thru 03/04/18	\$ 178.00	
		Sanitary Sewer Repairs 5/6/2018HTL0	\$ 432.50	
		2017 NJDEP MSRP Annual Report Churc	\$ 202.50	
		Driveway Permit Review 5/6/18	\$ 257.50	\$ 4,826.81
24830	MELANIE WORO	Kids Zumba Spring	\$ 375.00	
		Zumba Gold, Zumba, Group Strength	\$ 703.20	\$ 1,078.20
24831	MONINGHOFF APPLIANCE & SUPPLY CORP.	Furniture Nails	\$ 5.97	\$ 5.97
24832	MUNICIPAL SOFTWARE, INC.	Replace Server	\$ 6,410.00	\$ 6,410.00
24833	PILATES BY CORRINE, LLC	Pilates - May	\$ 718.00	\$ 718.00
24834	Promed Office Cleaners LLC	Police Cleaning - April 2018	\$ 540.00	\$ 540.00
24835	QUALIFICATION TARGETS, INC.	Targets	\$ 492.76	\$ 492.76
24836	R & R Provisions Co	Food for snack hut	\$ 272.12	\$ 272.12
24837	RK OCCUPATIONAL & ENV ANALYSIS, INC	2017 RTK SURVEY	\$ 979.80	\$ 979.80
24838	Sean Lessig	Background check	\$ 40.00	\$ 40.00
24839	STAPLES BUSINESS ADVANTAGE	1475927NYC	\$ 165.47	\$ 165.47
24840	Stephanie Beddiges	May Pilates Classes	\$ 564.80	\$ 564.80
24841	Tamatha Isenberg	May Yoga Classes	\$ 356.40	\$ 356.40
24842	Triple S Lehigh Valley	Orange Cleaner & Misty Oven & Grill	\$ 259.18	\$ 259.18
24843	Trius Inc	Western Snow Plow Frame	\$ 291.35	\$ 291.35
24844	US Foods Inc., Allentown Division	Snack Hut Food 2018	\$ 257.05	\$ 257.05
24845	WB Mason Co INc	Office Supplies	\$ 126.00	
		Batteries, pens, highlighters	\$ 44.03	\$ 170.03
			\$ 28,772.26	\$ 28,772.26
Manual Checks				
5302018	It's Neopost	Refill Postage Machine	\$ 1,000.00	\$ 1,000.00
5312018	NJ State Health Benefits Program	June 2018 Health	\$ 28,773.29	\$ 28,773.29
6012018	Guardian	June, 2018 Dental	\$ 2,790.57	\$ 2,790.57
		Total Manuals	\$ 32,563.86	\$ 32,563.86
		Total	\$ 61,336.12	\$ 61,336.12
CURRENT FUND			BUDGET AND APPROPRIATION RESERVES	\$ 16,768.50
GENERAL CAPITAL FUNDS			BUDGET AND APPROPRIATION RESERVES	\$ 11,571.26
SEWER CAPITAL			BUDGET AND APPROPRIATION RESERVES	\$ 432.50
Checks issued 6-5-18				28,772.26
Manual Totals				<u>32,563.86</u>
Total				<u><u>61,336.12</u></u>

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	X			
Robert Thurgarland	X			
Thomas Scheibener	X			
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

APPROVAL OF BILLS AS SUBMITTED

Mr. Scheibener moved and Mr. Krov seconded the motion to approve the bills for **June 19, 2018** as submitted:

June 19, 2018

Check#	Vendor	Description	Payment	Check Total
24846	A&M Industrial Inc	OEM / PD	\$ 925.69	\$ 925.69
24847	ALLEGRO ENTERPRISES, INC.	Bottled Water for the Township	\$ 40.50	\$ 40.50

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24848	ALLIED OIL, LLC	Ultra Low Dyed Diesel Fuel & Unleaded	\$ 1,071.88	
		Ultra Low Sulfur Dyed Diesel - DPW	\$ 394.39	\$ 1,466.27
24849	Amazon.com RRCC	Various Items	\$ 579.48	\$ 579.48
24850	AMAZON.COM, LLC Police	Concentrated Sealing Solution -	\$ 1,971.93	\$ 1,971.93
24851	AQUA NEW JERSEY	001037094 0748928 04/28-05/27/18	\$ 299.41	\$ 299.41
24852	AT&T MOBILITY	Cell Phones May 2018	\$ 487.54	\$ 487.54
24853	Audrey Labar	Background Check - Fingerprinting r	\$ 40.00	\$ 40.00
24854	Bedard Kurowicki & Co CPA's PC	2017 Statutory Audit	\$ 950.00	
		2017 Statutory Audit	\$ 14,500.00	\$ 15,450.00
24855	BILL KAPPUS PLUMBING & HEATING, LLC	EOC Bathroom Toilet/Sink Installation	\$ 707.28	\$ 707.28
24856	Billows Electric Supply Company	Fluorescent Tube Shields, Bulbs, Bu	\$ 44.22	\$ 44.22
24857	PEPSI-COLA	Soda for snack hut	\$ 160.67	\$ 160.67
24858	BRIDGE STREET SERVICE CENTER	Vehicle Maintenance 15-14	\$ 599.09	\$ 599.09
24859	Britney Mazzetta	Refund for Background 2018	\$ 40.00	\$ 40.00
24860	Caesars Atlantic City	Reservation 51918	\$ 942.00	\$ 942.00
24861	Carolyn Bernhard	Refund for Background 2018	\$ 40.00	\$ 40.00
24862	CASTLE SEPTIC SERVICE CORP.	Monthly Toilet Rental Charge June 2	\$ 280.00	\$ 280.00
24863	Cayla Mazzetta	Refund for Background 2018	\$ 40.00	\$ 40.00
24864	Leonard A. LaGuardia	Pool Staff T's	\$ 527.00	\$ 527.00
24865	Chris's Lawn Mowing Inc	2018 Lawn Mowing Services	\$ 9,921.45	\$ 9,921.45
24866	CLEMENS UNIFORM	Mats for Municipal	\$ 35.25	\$ 35.25
24867	CMS CONSTRUCTION INC.	Concrete Repair at pool	\$ 6,500.00	\$ 6,500.00
24868	CODY COMPUTER SERVICES, INC.	Annual Support (9/1/18-8/31/19)	\$ 5,892.47	\$ 5,892.47
24869	COLLEEN M. PURSELL	EOC Supplies	\$ 43.00	
		Colt Armorers Course (Heilig)	\$ 550.00	\$ 593.00
24870	COOPER ELECTRICAL SUPPLY	Library/DPW/Recycling- Emergency Li	\$ 89.03	
		Library/DPW/Recycling- Emergency Li	\$ 128.12	
		Supplies for Pool Pump Repair	\$ 178.34	\$ 395.49
24871	Daxko LLC	Daxko Operations, Credit card	\$ 571.22	\$ 571.22
24872	DELAWARE VALLEY REG. HIGH SCHOOL	Tax Payment 2018/2019	\$ 627,682.00	\$ 627,682.00
24873	DINGMAN'S DAIRY	Snack Hut Ice Cream	\$ 146.96	
		Ice Cream for snack Hut	\$ 111.21	\$ 258.17
24874	DONNA MACKEY	PB court recorder 061118	\$ 225.00	\$ 225.00
24875	Elise Leuenberger	Background Check - Fingerprinting r	\$ 40.00	\$ 40.00
24876	Enterprise Electrical Inc	Pool Motor Repair	\$ 1,162.50	\$ 1,162.50
24877	Enterprise Electrical Inc	Faulty Door Bell	\$ 300.00	\$ 300.00
24878	GALLS	Police Equipment	\$ 234.89	\$ 234.89
24879	GEBHARDT & KIEFER, P.C.	2018 Tax Appeals	\$ 17.52	\$ 17.52
24880	GEBHARDT & KIEFER, P.C.	General Legal April 2018	\$ 1,537.52	\$ 1,537.52
24881	GEBHARDT & KIEFER, P.C.	Mt Laurel/Penn East/Diocese of Metuchen	\$ 3,393.41	\$ 3,393.41
24882	GLOCK PROFESSIONAL, INC.	Armorer's Course (Gutsick / Heilig)	\$ 500.00	\$ 500.00
24883	GRAINGER	Eye Wash, Exit Signs, Ladder	\$ 384.89	\$ 384.89
24884	GRASS ROOTS	Grass Seed & Fertilizer (6MOCCP & M	\$ 458.80	\$ 458.80
24885	H.J. OPDYKE LUMBER COMPANY, INC.	Sono Tube Used For Bethany Ridge Tr	\$ 48.85	
		Screws, Concrete	\$ 156.99	\$ 205.84
24886	HOLLAND TOWNSHIP BOARD OF EDUCATION	Tax Payments 2017/2018	\$ 1,504,297.34	\$ 1,504,297.34
24887	Hunterdon County Central Printing	Envelopes for RRCC	\$ 80.00	
		Pool Log Book	\$ 9.00	\$ 89.00
24888	Hunterdon Family Medicine at	Christopher Collins	\$ 125.00	\$ 125.00
24889	IN THE SWIM	Paint, Diving Board	\$ 4,347.06	
		Cleaning mit, flowmeter, chlorine	\$ 1,509.95	\$ 5,857.01
24890	INV Bank of America HDR Countrywide	Overpayment refund	\$ 1,511.26	\$ 1,511.26
24891	Jayden Whitt	Refund for Background 2018	\$ 40.00	\$ 40.00
24892	JDM TECHNOLOGIES	Library/DPW/Recycling Electrical Re	\$ 475.00	\$ 475.00
24893	JERSEY CENTRAL POWER & LIGHT	100 004 557 474 5/8/18-6/7/18	\$ 70.50	
		100 004 556 468 5/8/18-6/07/18	\$ 324.95	
		May-18	\$ 787.86	

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		May-18	\$ 4.97	\$ 1,188.28
24894	JESCO, INC.	John Deere 524K Loader Filters	\$ 1,224.72	\$ 1,224.72
24895	Jesse Matarazzo	Refund for Background 2018	\$ 40.00	\$ 40.00
24896	Jessica Dulin-Soto	May YOGA	\$ 177.00	\$ 177.00
24897	JESSICA NEGLIA	When I work app for the pool and Le	\$ 326.90	
		CPR Training	\$ 100.00	\$ 426.90
24898	JOINT MUNICIPAL COURT	Holland SHARE OF O/E 2018 Balance	\$ 4,950.00	\$ 4,950.00
24899	KEITH GROOGAN	Karate (April 2018)	\$ 451.75	
		Karate March	\$ 227.50	\$ 679.25
24900	Kyle Olszak	Refund for Background 2018	\$ 40.00	\$ 40.00
24901	MASER CONSULTING PA	Pavilion Project HTL048	\$ 461.25	
		PB Misc. Eng. services 052018	\$ 471.25	
		PB Milford Solar Farm LLC B4 L1 s	\$ 688.75	
		PB Mill Rd Solar B2 L1.02 & B4 L1	\$ 290.00	\$ 1,911.25
24902	Matthew J Pardonner	Refund for Background 2018	\$ 40.00	\$ 40.00
24903	EDWARD HORSFALL	May-18	\$ 3,950.00	\$ 3,950.00
24904	MERKIN EQUIPMENT	Plow Hydraulic Fluid	\$ 24.66	\$ 24.66
24905	MGL PRINTING SOLUTIONS	155486 Tax Bills	\$ 607.00	\$ 607.00
24906	MONINGHOFF APPLIANCE & SUPPLY CORP.	Screws, Paint, Tape, Roller, Tray	\$ 32.23	
		Various Supplies	\$ 376.06	\$ 408.29
24907	MSC INDUSTRIAL SUPPLY CO.	Drill Press Guard - Per PEOSHA	\$ 182.06	\$ 182.06
24908	NAPA OF OTTSVILLE	Light Bulb	\$ 1.29	\$ 1.29
24909	NJ DEPT OF HEALTH & SENIOR SERVICES	May-18	\$ 62.40	\$ 62.40
24910	NJ Advance Media	PB HK B24 L13 mod request of res 11	\$ 18.08	
		PB HC Task 4B Farmland Preservation	\$ 43.29	
		IO4552036	\$ 14.34	\$ 75.71
24911	NJ DIV ALCOHOLIC BEVERAGE CONTROL	Maintenance & Preparation of 2018-2	\$ 12.00	\$ 12.00
24912	OFFICE DEPOT, INC.	PD Supplies - Range/HQ	\$ 143.87	\$ 143.87
24913	ONPEAK LLC	IACP Conference Hotel (Harris)	\$ 840.39	\$ 840.39
24914	PenTeleData	05/24/18-06/24/18	\$ 199.90	\$ 199.90
24915	PERFORMANCE TIRE COMPANY	Vehicle Maintenance	\$ 1,225.82	\$ 1,225.82
24916	Promed Office Cleaners LLC	Police Cleaning - May 2018	\$ 560.00	\$ 560.00
24917	R & L DATACENTERS, INC.	Municipal Payroll	\$ 347.05	\$ 347.05
24918	R/H TRUCK PARTS	2017 International Emission Inspect	\$ 111.00	
		2015 International Truck Inspection	\$ 111.00	\$ 222.00
24919	RARITAN VALLEY DISPOSAL #865	2018 30 Yard Garbage Dumpsters	\$ 1,530.00	\$ 1,530.00
24920	Rebecca Leonard	Background Check	\$ 40.00	\$ 40.00
24921	Rosnagles Service Center Inc	Tow Service	\$ 325.00	\$ 325.00
24922	RTG 2, LLC	2018 Tub Grinding Of Brush	\$ 3,995.00	\$ 3,995.00
24923	Ryan O'Connor	2018 Background check refund	\$ 40.00	\$ 40.00
24924	SAMR Inc	Electronics Recycling	\$ 1,350.00	\$ 1,350.00
24925	SAMZIE'S UNIFORMS	Uniforms (Cvecich) / Flashlight (Ha	\$ 1,175.24	\$ 1,175.24
24926	SANICO, INC.	Monthly Invoice 2 YD FL Cont 1 pu/	\$ 82.57	
		Monthly Invoice 6 YD Cont 1 pu/wk	\$ 116.02	
		Monthly Invoice 4 YD Cont 1 pu/wk	\$ 138.05	
		June 3101037	\$ 55.38	\$ 392.02
24927	Scott R Heilig	Range	\$ 56.75	\$ 56.75
24928	SEAN P. GUTSICK	EOC / Radio Room Supplies	\$ 30.00	
		Holster (Gutsick)	\$ 39.99	\$ 69.99
24929	SERVICE ELECTRIC CABLE TV, INC.	Internet	\$ 98.44	\$ 98.44
24930	SHERWIN-WILLIAMS CO., THE	Paint for pool house floor	\$ 611.78	\$ 611.78
24931	SMITH MOTOR COMPANY, INC.	Repair of 2017 Police Interceptor	\$ 14,478.00	
		Vehicle Maintenance 15-11	\$ 33.82	\$ 14,511.82
24932	SOMERSET CO POLICE ACADEMY	Heilig - Interpersonal Communications	\$ 50.00	\$ 50.00
24933	St. Hubert's Animal Welfare Center	Animal Control Services 2nd Qtr 2018	\$ 3,968.25	\$ 3,968.25
24934	STAPLES BUSINESS ADVANTAGE	HP55X toner	\$ 240.99	
		8.5 x 11 copy paper	\$ 108.35	

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		7198352387-0-1 Account 1475927NYC	\$ 133.23	\$ 482.57
24935	STATE CHEMICAL MANUFACTURING CO.	Insect Repellent	\$ 383.22	\$ 383.22
24936	THERESA VERDI	Cleaning for RRCC	\$ 810.00	\$ 810.00
24937	Trinae Rosato	refund summer camp	\$ 140.40	\$ 140.40
24938	TROP	RESERVATION NUMBER 51920, Ray Krov	\$ 1,950.00	\$ 1,950.00
24939	U.S. MUNICIPAL SUPPLY, INC.	Signs, Posts, Delineators	\$ 7,466.60	\$ 7,466.60
24940	ULINE	8' Fiberglass Ladder - Per PEOSHA	\$ 214.59	\$ 214.59
24941	VALLEY AUTO SUPPLY	Fuel Filters For Loader	\$ 59.96	\$ 59.96
24942	VERIZON	5/26/18 billing	\$ 620.48	\$ 620.48
24943	VERIZON	4/26 & 5/26/18 billing 908 995 4849	\$ 183.31	\$ 183.31
24944	VERIZON	4/26/18 & 5/26/18 billing 908 995 9	\$ 189.32	\$ 189.32
24945	VERIZON	4/26/18 & 5/26/18 billing	\$ 1,907.12	\$ 1,907.12
24946	VERIZON	4/26/18 & 5/26/18 billing 908 995 4	\$ 548.24	\$ 548.24
24947	Verizon	Internet for RRCC	\$ 52.99	\$ 52.99
24948	VERIZON WIRELESS	Cell Phones/Air Cards - May 2018	\$ 229.15	\$ 229.15
24949	WB Mason Co INC	Paper Towels, Toilet Paper, soap	\$ 703.80	
		Supplies	\$ 250.40	\$ 954.20
24950	WILSON PRODUCTS	Oxygen, Acetylene	\$ 163.06	\$ 163.06
			\$ 2,261,454.45	\$ 2,261,454.45

CURRENT FUND	BUDGET AND APPROPRIATION RESERVES	\$ 2,252,592.84
GRANT FUND	BUDGET AND APPROPRIATION RESERVES	\$ 1,521.41
GENERAL CAPITAL FUNDS	BUDGET AND APPROPRIATION RESERVES	\$ 1,200.76
SEWER FUND	BUDGET AND APPROPRIATION RESERVES	\$ 954.57
ANIMAL CONTROL	BUDGET AND APPROPRIATION RESERVES	\$ 4,187.64
ESCROW	ESCROW FUNDS	\$ 996.83
Checks issued 6-19-18		<u>2,261,454.05</u>
Total		<u><u>2,261,454.05</u></u>

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	X			
Robert Thurgarland	X			
Thomas Scheibener	X			
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

REMINDER

-The Township Committee has canceled their first meetings in July and August. They will hold their July 17 and August 21, 2018 meetings as scheduled.

-There will be another meeting to review the Handbook revisions on June 26, 2018 at 6:00 pm

BID AWARD-Tabled until the July 19, 2018 meeting

Riegel Ridge Pavilion Project-bids were opened at 10:00 am on June 7, 2018 with the following results:

Bid packet requested by:	Address	Amount bid
Empire Construction & Property Management Group	Middletown, NJ	182,974.80
Tricon Enterprises	Keyport, NJ	189,000.00
Whirl Corp., Inc.	Port Monmouth, NJ	219,941.98
A-Tech Concrete Co	Edison, NJ	247,655.00
Cypreco Industries	Neptune, NJ	263,886.00

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-RESOLUTION- hiring Brandin Trippeda

Mr. Krov moved and Mr. Scheibener seconded the motion to adopt the following Resolution:

RESOLUTION

Hiring Pennsylvania Resident Brandin William Trippeda

WHEREAS, Brandin Trippeda was hired August 19, 2014 as a Recycling Employee, and

WHEREAS, Brandin resigned his employment with the Township in August 2017, and

WHEREAS, the Township Committee of the Township of Holland is in need of part time Recycling Center help, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as a part time “at will” employee with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will report directly to the Certified Recycling Coordinator, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required safety training; and

WHEREAS, this employee will be required to submit to a background check required for this position and that until results of the background check have been received, this employee will be supervised by a current Recycling Center employee.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, given his time previously employed, that Brandin will be hired as part time Recycling Center Help at a **2018 salary of \$10.00 per hour**, contingent on the Township receiving favorable results of all required background checks effective May 16, 2018.

BE IT FURTHER RESOLVED, that the Holland Township Committee has been informed by the Recycling Coordinator that this applicant is a minor with permanent residence in Pennsylvania.

BE IT FINALLY RESOLVED, that the Holland Township Committee has directed the Recycling Coordinator to hire Mr. Trippeda and to inform him that according to P.L.2011,c.70 (N.J.S.A. 52:14-7-“New Jersey First Act”, which became effective September 1, 2011, all employees of the State of New Jersey and local government must reside in the State of New Jersey. That he has one year after the date of hire to relocate his residence to New Jersey. If he does not do so, he will be removed from employment with the Township of Holland.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION- Salary Resolution Pool and Snack Hut Updated #1

Mr. Scheibener moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

2018 SALARY RESOLUTION UPDATE #1

Pool and Snack Hut

Authorization to hire the following 2018 seasonal part time Lifeguards, pool front desk and Snack Hut at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of seasonal pool staff at the Riegel Ridge Community Center, and

WHEREAS, the Holland Township Committee adopt the 2018 2018 Pool and Snack Hut Salary Resolution on May 29, 2018

WHEREAS, there is a need to make changes to the original Resolution (denoted by *)

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, these employees will be hired as “at will” 4 month part-time, seasonal employees

WHEREAS, these employee’s will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, these employees will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to these employees for review and will be required to comply with all policies in the handbook, and

WHEREAS, these employees will be required to attend and pass all required training; and

WHEREAS, these employees will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, these employees will be supervised at all times.

WHEREAS, these salaries are based on the following Payroll Increase Schedules

Riegel Ridge Pool-Life Guards and Pool Front Desk Staff

Payroll Increase Schedule

Schedule updated with **increases for lifeguards and Pool Desk Staff** Approved May 6, 2014

Payroll increase schedule for Riegel Ridge Community Pool Life Guards	
Lifeguards	
Years of Service As Life Guard	Salary
1-2 yrs	\$9.00
3-4 yrs	\$9.50
5-6 yrs	\$10.25
7, 8, 9 yrs	\$10.50
10, 11 yrs	\$11.25
12 + yrs	\$12.75

Riegel Ridge Community Pool Managers and Swim Instructors

Payroll Increase Schedule Approved May 16, 2017

Payroll increase schedule for Riegel Ridge Community Pool Managers and Swim Instructors	
Pool Manager	
Years of Service	Salary
1-2 yrs	\$10.00
3-4 yrs	\$10.50
5-6 yrs	\$11.25
7, 8, 9 yrs	\$12.75
Swim Instructor Group	
Years of Service	Salary
1-2 yrs	\$13.00
3-4 yrs	\$13.50
5-6 yrs	\$14.25
7, 8, 9 yrs	\$15.00
Swim Instructor Private	
Years of Service	Salary
1-2 yrs	\$14.00
3-4 yrs	\$14.50

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5-6 yrs	\$15.25
7, 8, 9 yrs	\$16.00

Riegel Ridge Community Pool Snack Hut Staff

Payroll Increase Schedule Approved May 29, 2018 (with this Resolution)

Payroll increase schedule for Riegel Ridge Community Pool Snack Hut		
# of years employed at Riegel Ridge Snack Hut	Salary (per hour)	
	Counter Salary (per hour)	Grill Salary (per hour)
1 st and 2 nd years	\$8.50	\$ 9.00
3 rd and 4 th years	\$9.00	\$ 9.50
5 th and 6 th years	\$9.50	\$ 10.25

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, the following people be hired as seasonal part-time employees contingent on favorable results of all required background checks, based on the following Payroll Schedules, effective May 1, 2018.

BE IT FURTHER RESOLVED, that the schedule of pay rates is in accordance with the Township Ordinance

2018 Staff

Name	Position	Salary
Jessica Neglia	Pool Supervisor	\$7,578

Managers		
Kelsey	Kunich	\$10.00
Jesse	Matarazzo	\$10.50
Britney	Mazzetta	\$10.50
Cayla	Mazzetta	\$10.00
Ryan	O'Connor	\$10.00
Kyle	Olszak	\$10.00
Matthew	Vollo	\$10.50

Lifeguards		
Megan	Benner	\$9.00
Joe	Bobrowski	\$9.00
Madison	Brogan	\$9.50
Nicole	Davison	\$10.25
Elise	Devlin	\$10.00
Madison	Faychak	\$9.00
Nicholas	Gilmore	\$9.00
Erin	Glassmacher	\$9.00
Shannon	Hesse	\$9.50
Madison	Hesse	\$9.50
Sarah	Kania	\$9.50
Kyle	Kunich	\$9.00
Kelsey	Kunich	\$9.00
Ethan	Laible	\$9.00
Rebecca	Leonard	\$9.00
Sean	Lessig	\$9.00
Elise	Leuenberger	\$9.00
*Jesse	Matarazzo	\$10.50
Britney	Mazzetta	\$10.25
Cayla	Mazzetta	\$10.25
Lane	McCarty	\$9.00
Hannah	Mitchell	\$9.00

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Haley	Mitchell	\$9.00
Kevin	Moran	\$10.25
Clare	Nugent	\$9.50
Ryan	O'Connor	\$9.50
Kelsey	O'Connor	\$9.50
Kyle	Olszak	\$9.50
Claire	Polin	\$9.00
Allison	Salkin	\$9.00
Kathryn	Williams	\$9.00
Jon	Wirkus	\$9.50
Katherine	Woerner	\$9.00
*Lucas	Grabowich	\$10.00

Group Swim Lessons		
Megan	Benner	\$13.00
Nicole	Davison	\$13.50
*Elise	Devlin	\$13.00
Madison	Heese	\$13.00
Shannon	Hesse	\$13.00
Sarah	Kania	\$13.00
Jesse	Matarazzo	\$13.00
Cayla	Mazzetta	\$14.00
Britney	Mazzetta	\$14.00
Clare	Nugent	\$13.00
Allison	Salkin	\$13.00
Kate	Woerner	\$13.00

Private Swim Lessons		
Megan	Benner	\$14.00
Nicole	Davison	\$14.50
*Elise	Devlin	\$14.00
Shannon	Hesse	\$14.00
Madison	Hesse	\$14.00
Sarah	Kania	\$14.00
Jesse	Matarazzo	\$14.00
Cayla	Mazzatta	\$15.00
Britney	Mazzetta	\$15.00
Clare	Nugent	\$14.00
Allison	Salkin	\$14.00
Kate	Woerner	\$14.00

Pool Front Desk		
Dianne	Ihling	\$12.48
Andy	King	\$8.50
Catherine	Magoes	\$8.50
Michael	Maruiano	\$8.50
Vincent	Nocella	\$8.50
Melissa	Pecchia	\$12.48
Mikela	Scott	\$8.50
Caitlin	Viespoli	\$8.50
Matthew	Vollo	\$9.50

Snack Hut		
MacKenzie	Fawthrop	\$8.50
George	Jacobs	\$9.00
Sara	Kapushinsky	\$9.00

Stephen	Reinard	\$8.50
Victoria	Verdi	\$8.50
Jayden	Whitt	\$9.00

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION- Salary Resolution Summer Camp Updated #1

Mr. Scheibener moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

2018 SALARY RESOLUTION UPDATE #1

Summer Camp

Authorization to hire the following 2018 seasonal part-time Summer Camp Staff at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of seasonal part-time Summer Camp Staff at the Riegel Ridge Community Center, and

WHEREAS, the Holland Township Committee adopt the 2018 2018 Summer Camp Salary Resolution on May 29, 2018

WHEREAS, there is a need to make changes to the original Resolution (denoted by *)

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, these employees will be hired as “at will” seasonal part-time Summer Camp employees; and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to these employees for review and will be required to comply with all policies in the handbook, and

WHEREAS, these employees may be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of these background checks have been received, these employees will be supervised at all times, and

WHEREAS, these salaries are based on the following Payroll Increase Schedule established June 19, 2012:

Summer Camp Program Counselors and Instructors

Payroll increase schedule Approved June 19, 2012

Payroll increase schedule for Holland Township Summer Recreation Program				
# of years employed at Summer Recreation Program	Salary (per hour)			
	Senior Counselors	Junior Counselors	Head Counselors	Specialty Instructors
1 st and 2 nd years	\$ 9.00	\$8.50	\$ 10.00	\$ 25.00
3 rd and 4 th years	\$ 9.50	\$9.00	\$ 10.50	
5 th and 6 th years	\$ 10.25	\$9.50	\$ 11.25	
7 th , 8 th and 9 th years	\$ 10.75		\$ 11.75	
10 th + years	\$ 11.50		\$ 12.50	

NOW, THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, the following people be hired as seasonal part-time Summer Camp Staff contingent on favorable results of all required background checks, effective May 1, 2018.

BE IT FURTHER RESOLVED, that the schedule of pay rates is in accordance with the Township Ordinance

2018 Staff

First Name	Last Name	Position	Pay Rate
Nolan	Bench	Jr.Counselor	\$8.50
Jake	Benner	Jr.Counselor	\$8.50
Carolyn	Bernhard	Head Counselor	\$11.00

Tanner	Bertoldo	Jr.Counselor	\$8.50
Stephen	Black	Jr.Counselor	\$8.50
Gianna	Cascio	Jr.Counselor	\$8.50
Gillian	Cascio	Jr.Counselor	\$8.50
Robyn	Case	Sr. Counselor	\$10.00
Ana	Constantin	Jr.Counselor	\$8.50
Christine	DeLorenzo	Head Counselor	\$10.00
Elizabeth	Flower	Jr.Counselor	\$8.50
Jennifer	Furmanek	Head Counselor	\$10.00
Amelia	Heller	Sr. Counselor	\$9.00
Marie	Heyduke	Head Counselor	\$11.00
Jamie	Janetzko	Jr. Counselor	\$8.50
Madeline	Kerr	Jr.Counselor	\$8.50
Victoria	Kramer	Jr.Counselor	\$8.50
Amy	Kucharski	Head Counselor	\$11.00
Audrey	LaBar	Head Counselor	\$10.00
Julia	Lieto	Head Counselor	\$10.00
Derek	Liguori	Sr. Counselor	\$9.00
*Jessica	Ludwig	Sr. Counselor	\$9.00
Sheila	Mandato	Head Counselor	\$10.00
Brianna	Maslonka	Jr.Counselor	\$8.50
Caitlin	Maslonka	Jr.Counselor	\$8.50
Johanna	Meeker	Camp Nurse	\$20.50
Aiden	Mount	Jr.Counselor	\$8.50
Jessica	Moustakas	Head Counselor	\$11.25
Kyle	Mullen	Jr.Counselor	\$8.50
Katherine	Murawski	Sr. Counselor	\$9.00
Emily	Norgard	Jr.Counselor	\$8.50
Robin	Nugent	Program Supervisor	\$22.50
Matthew	Pardonner	Head Counselor	\$10.50
Matthew	Patterson	Jr.Counselor	\$8.50
Simeon	Pecchia	Program Supervisor	\$17.00
Alexis	Pope	Jr.Counselor	\$8.50
Kimmie	Riker	Sr. Counselor	\$9.00
Bartolomeo	Salerno	Jr.Counselor	\$8.50
Andrew	Solino	Sr. Counselor	\$9.00
Kayla	Solino	Jr.Counselor	\$8.50
Mackenzie	Toth	Jr.Counselor	\$8.50
Angela	Vinchur	Head Counselor	\$10.00
Zachary	Wilt	Jr.Counselor	\$8.50
Jack	Zastowny	Head Counselor	\$10.00

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Update to the Salary Resolution

Mr. Scheibener moved and Mr. Krov seconded the motion to adopt the following Resolution:

UPDATED RESOLUTION
2018 SALARIES AND WAGES
 Update #5

WHEREAS, the Holland Township Committee adopted the 2018 Salary resolution on December 5, 2017, and

WHEREAS, the 2018 Salary Resolution was updated as follows:

- Update #1 adopted December 19, 2017
- Update #2 adopted January 15, 2018
- Update #3 adopted February 6, 2018
- Update #4 adopted March 6, 2018

WHEREAS, the Township Committee wishes to make additions/corrections (denoted with *) in order to keep the Salary Resolution accurate and complete, and

WHEREAS, the Township Committee has chosen to categorize Township positions into two sections; where the positions in Section I are reviewed annually for salary adjustments while the positions in Section II are reviewed less frequently for salary adjustments;

NOW THEREFORE BE IT RESOLVED, by the Holland Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that the following **Updated** 2018 salaries and wages; which fall within the ranges established by Holland Township Ordinance 2015-1, adopted on final reading February 3, 2015, and as amended by Ordinance 2015-10, adopted on final reading November 4, 2015 and Ordinance 2015-11, adopted on final reading December 15, 2015 for the positions listed below; shall be as follows:

<u>Position (Name)</u>	<u>Salary</u>	<u>Notes</u>
Township Committee (Bush)	\$4,000.00	No increase
Township Committee (Krov)	\$4,000.00	No increase
Township Committee (Thurgarland)	\$4,000.00	No increase
Township Committee (Scheibener)	\$4,000.00	No increase
Township Committee (Wilhelm)	\$4,000.00	No increase
Township Clerk (Miller)	\$68,975.00	
Registrar (Miller)	\$5,630.00	
Deputy Township Clerk (Tigar)	\$23,802.00	
Deputy Registrar (Tiger)	\$2,958.00	
Substitute Secretarial Help (Hammerstone)	\$16.50	No increase
Substitute Secretarial Help (Kolonoia)	\$16.50	No increase
Chief Finance Officer (Pasqua)		
Finance Assistant/Bookkeeper (Stevens)	\$20.00	Market adjustment (+3.2%)
Finance Assistant/Bookkeeper (Santos)	\$20.00	Market adjustment (+3.2%)
Qualified Purchasing Agent (Hance)	\$5,520.00	
Substitute Secretarial Help (Kozak)	\$20.57	
Animal Control Secretary (Colucci)	\$18.94	
Tax Collector (Boxwell)	\$21,420.00	
Sewer Rent Collector (Boxwell)	\$4,080.00	
Licensed Sewer Operator (Aller)	\$6,398.00	
Tax Assessor (Trivigno)	\$39,865.00	

Planning Board:

Planning Secretary (Kozak)	\$23.59	
PERC Witness, per hour (Davis)	\$19.00	No increase
PERC Witness, per hour (Joyce)	\$19.00	No increase

Zoning Board:

Zoning Secretary (Kozak)	\$23.59	
Zoning Officer (Creveling)	\$8,489.00	
Development Regulations Officer (Creveling)	\$4,245.00	
Municipal Housing Liaison (Kozak)	\$1,275.00	

Police:

June 19, 2018

Police Chief (Harris)	\$113,831.00
Police Secretary (Pursell)	\$45,380.00
Deputy Police Records Custodian (Pursell)	\$1,783.00
Emergency Management Secretary (Pursell)	\$1,583.00

Per PBA Contract:

Sergeant	\$3,300.00	Per PBA Contract
Bent	\$99,074.00	Per PBA Contract
Heilig	\$99,074.00	Per PBA Contract
Hults	\$99,074.00	Per PBA Contract
Gustsick	\$99,074.00	Per PBA Contract
Davis	\$57,000.00	Per PBA Contract
Part-Time Officers (Gooley)	\$19.90	
Part-Time Officer (Paolicelli)	\$19.90	

Public Works:

DPW/Buildings Superintendent (Turdo)	\$94,960.00
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Per Teamster's Contract (For Information Only):

(Hourly rates change on anniversary date)

Lippincott (2,080 hours @ \$33.13 per hour, doh 1/1/06)	\$68,910.40	Per Teamster's Contract
Mazur (2,080 hours @ \$33.96 per hour, doh 9/1/96)	\$70,636.80	Per Teamster's Contract
Modica (2,080 hours @ \$33.96 per hour, doh 5/3/03) (\$33.13 per hr to 5/2/18, \$33.96 per hr 5/3-12/31/18)	\$70,636.80	Per Teamster's Contract
Colaluca (2,080 hours @ \$25.00 per hour, doh 11/23/15) (\$24 per hr to 11/22/18, \$25 per hr 11/23/18-12/31/18)	\$52,000.00	Per Teamster's Contract
Holder (2,080 hours @ \$22.00 per hour, doh 1/2/17)	\$45,760.00	Per Teamster's Contract
Mayer (2,080 hours @ \$22.00 per hour, doh 6/1/17) (\$20 per hr to 5/31/18, \$22 per hr 6/1-12/31/18)	45,760.00	Per Teamster's Contract

Part Time Snow Removal:

Croasdale	\$25.50	Proposed Steps: start \$24.50; 2nd yr. \$25.50; 3rd yr.\$26.50;
Scott	\$25.50	future increases TBD by TC. (Starts with 2017 year)
Part Time Seasonal Employees (Public Works)	\$13.00	Rounded: -.01

Buildings and Grounds:

Belick (doh 6/20/17)	\$18.36
Jacobs, George	\$12.24
Cleaning Municipal Bldg., per week (Howarth)	\$166.12

Recycling:

Steps: \$10 to start; +.50 per year to \$12.50; future increases TBD by TC. (Starts with 2017 year)

Certified Recycling Coordinator (Turdo)	\$500.00	No increase
Patrey (doh 1/1/2006)	\$14.20	
Robbins (doh 2/05/13)	\$10.50	
Brandin Trippeda	\$10.00	
Nikki Zuniga	\$10.00	

Board Secretaries: Per Meeting Attended

Parks and Recreation Secretary (Kozak)	\$90.00	No increase
Board of Health Secretary (Hammerstone)	\$90.00	No increase
Environmental Commission Secretary (Kozak)	\$90.00	No increase
Historic Preservation Secretary (Kirby-McDonough)	\$90.00	No increase

Agriculture Advisory (Sorge) \$90.00 No increase

Riegel Ridge Community Center:

Director (Neglia) \$56,583.00
 Member Services Rep. (Mayer, Marie) \$13.59
 Member Services Rep. (Pecchia, Melissa) \$12.48
 Member Services Rep. (Ihling, Dianne) \$12.48

Pool Supervisor:

Neglia \$7,578.00

Front Desk Staff

Aquino \$9.02
 Cooley, Harry \$8.84
 Davison, Nicole \$8.67
 Furmanek, Jennifer \$8.84
 Hulsman, Mariel \$8.50 No increase: doh 10/20/17
 Kraynanski, John \$9.61
 LaBar, Audrey \$8.84
 Levenson, Daniel \$8.50 No increase: doh 7/18/17
 Rainey, Sybil \$8.67
 Swearer, Heather \$9.00 No increase: doh 8/28/17
 Viespoli, Caitlin \$8.50 No increase: doh 7/25/17
 Zehnbauer, Nick \$8.50 No increase: doh 8/21/17

Child Watch:

Nugent, Elizabeth \$8.84
 Rainey, Sybil \$8.67
 Clare Nugent \$8.50 No increase
 LaBar, Audrey \$8.67
 Swearer, Heather 9.00
 Lindsey McDonald 9.00

Toddler Time:

Rainey, Sybil \$16.32
 Lindsey McDonald 16.00

Group Exercise Instructors:

Cinquemani, Tiffany (per 60 minute class) \$25.50
 Ciotta, Jonathan (per 60 minute class) \$25.50
 Deckert, Shelli (per 30 minute class) \$17.40
 Deckert, Shelli (per 60 minute class) \$28.28
 Hatch, Gayle (per 30 minute class) \$17.40
 Hatch, Gayle (per 60 minute class) \$28.28
 Plasters, Lisa (per 60 minute class) \$28.28
 Margaret Purcell \$25.00

Yoga Instructors:

Campbell, Amber (per hour) \$26.01

Certified Personal Trainers:

Aquino, Nicholas (per session) \$31.21
 Ciotta, Jonathan (per session) \$30.60
 Hatch, Gayle (per session) \$33.12
 Neglia, Jessica (per session) \$33.12

Joint Municipal Court:

Per Joint Court Agreement: 9% for 2018

Holland Twp share: 11% in 2016; 6% in 2017; 9% in 2018

Public Defender (Dunbar)	\$1,224.00
Prosecutor (Peterson)	\$6,000.00
Prosecutor (Farsiou)	\$6,120.00
	\$30,600.00
*Judge (Shamey), pro-rated	\$30,000.00
Court Administrator (Jackie Signorile), pro-rated	\$50,000.00
Violations Clerk, per hour, pro-rated (Williamson)	\$20.40
Bench Log, per Court session, pro-rated	\$80.00
Security, per Court session, pro-rated	\$120.00
*Security, per hour effective June 6, 2018	\$25.00

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm			x	
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

LIAISON REPORTS

Wilhelm

- Handbook meeting June 26 hopefully this will finish up the Committee’s review
- Mr. Wilhelm, Mr. Thurgarland and DPW Superintendent Alan Turdo will be meeting with the Library Commission to discuss some minor renovations to the Township owned building housing the Holland Library on Route 614

Thurgarland

- Reports from the June 14 Board of Health meeting are in the Clerk’s office for review

Scheibener

- No report

Krov

- Tax Collectors monthly report was received
- Green team applied for Sustainable Jersey to maintain their bronze certification
- The 2017 Audit has been received. The CFO and our Dog Licensing Official have discusses procedures to get deposits made within the state required 48 hours.
- Sewer repairs-Engineer Rick Roseberry and DPW Superintendent Alan Turdo have put meters out to determine infiltration locations. Engineer will give a report

Bush

- Mr. Wilhelm and Mr. Bush are working with Zoning-to upgrade some Zoning Ordinances
- Road-Bellis Stage II – waiting for final word on our grant from the state, once received we will go out to bid
- Ridge roads paving project will be held off until Aqua Water Co has completed replacement of water mains
- Township will receive another \$25,000 grant for the Riegel Ridge Community Center Pavilion project
- Planning Board has updated their checklists which will eventually come to the Committee for approval

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Authorization for the Mayor to sign a proposal regarding COAH-

Mr. Scheibener moved and Mr. Wilhelm seconded the motion to authorize the Mayor to sign a proposal from Maser Consulting for Professional Planning Services to

- prepare an Affordable Housing Ordinance
- prepare an Affirmative Marketing Plan
- update the existing Development Fee Ordinance

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-Letter of resignation from Environmental Commission member Richard Schrack
Mr. Thurgarland moved and Mr. Krov seconded the motion to accept the resignation from Environmental Commission member Richard Schrack effective June 6, 2018.

Voice Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-Endorsing the Mayor’s appointment to the Holland Township Environmental Commission.
Mr. Scheibener moved and Mr. Krov seconded the motion to endorse the Mayors appointment of Ray Note to the Holland Township Environmental Commission filling the unexpired term of Richard Schrack. Term expiring 12/31/2019.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-Hunterdon County Sheriff’s Office request for donation of \$500 to help fund the **Project Lifesaver** program.

Mr. Krov moved and Mr. Thurgarland seconded the motion to authorize Chief Finance Officer Margaret Pasqua it issue a check to the Hunterdon County Sheriff’s Lffice in the amount of \$500.00 to help fund the Project Lifesaver Program.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Permission to place an irrigation pipeline in the right-of-way and authorizing the Mayor and Municipal Clerk to sign a Hold Harmless Agreement for Block 27 Lot 11 and Block 18 Lot 14 Eric Starosielski (Old Village Farm) irrigation lines to go under 115 Old River Road to the river.

Mr. Scheibener moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION

Permission to Locate an Irrigation Pipe within the Right-of-Way and
Authorization for the Mayor and Municipal Clerk to sign a Hold Harmless Agreement

WHEREAS, Old Village Farm, LLC (the “Property Owner”) owns certain property known as Block 27, Lot 11 and Block 18, Lot 14 on the Tax Maps of the Township of Holland, Hunterdon County, New Jersey (the “Property”), which are located on opposite sides of the public road known as Old River Road; and

WHEREAS, the Township maintains the thirty-five foot right-of-way of Old River Road over portions of the Property;

WHEREAS, Block 18, Lot 14 is adjacent to the Delaware River; and

WHEREAS, the Property Owner plans to install an irrigation pipe to draw water from the Delaware River in order to provide water to the farming operations located on Block 27, Lot 11 and such pipe must cross through the Township-maintained right-of-way; and

WHEREAS, the Property Owner applied for and, after review by the Township Engineer, was granted a Road Opening Permit pursuant to Chapter 76 of the Township’s Ordinances in order to install said irrigation pipe pursuant to the submitted plans and specifications; and

WHEREAS, because the aforementioned irrigation pipe will remain within the right-of-way permanently, it is in the best interests of the Township and Property Owner to record an agreement memorializing the permission to place said irrigation pipe within the right-of-way;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Committee of the Township of Holland hereby authorize the Mayor to sign, on behalf of the Township, the attached “Permission to Locate an Irrigation Pipe within the Right-of-Way and Hold Harmless Agreement.”

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION- insertion of any special item of revenue-Emergency Management Performance Grant

Mr. Krov moved and Mr. Scheibener seconded the motion to adopt the following Resolution:

**RESOLUTION
CHAPTER 159**

Emergency Management Performance Grant Program

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Township of Holland has received notice of an award of \$5,000.00 from The County of Hunterdon, Emergency Management Performance Grant Program and wishes to amend the 2018 Budget to include as a revenue.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2018 in the sum of ... \$5,000.00

Which is now available as a revenue from:

Miscellaneous Revenues:

Special Item of General Revenue Anticipated
With Prior Written Consent of the Director of the
Division of Local Government Services:

State and Federal Revenues Off-set with Appropriations:

County of Hunterdon, Emergency Management Performance Grant

BE IT FURTHER RESOLVED that the sum of

.....\$5,000.00

Be and the same is hereby appropriated under the caption of:
General Appropriation

(a) Operations Excluded from CAPS

State and Federal Programs Off-set by Revenues:

County of Hunterdon, Emergency Management Performance Grant

BE IT FURTHER RESOLVED, that the Municipal Clerk is directed to forward two certified copies of this resolution to the CFO to be sent to the Director of Local Government Services for approval.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION- insertion of any special item of revenue-2018 Clean Communities Grant
Mr. Krov moved and Mr. Scheibener seconded the motion to adopt the following Resolution:

RESOLUTION
CHAPTER 159
2018 Clean Communities

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Township of Holland has received cash in the amount of \$16,494.50 from the State of New Jersey, Solid Waste Administration, for the 2018 Clean Communities Grant and wishes to amend the 2018 Budget to include as revenue.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2018 in the sum of \$16,494.50

Which is now available as a revenue from:

Miscellaneous Revenues:

Special Item of General Revenue Anticipated
With Prior Written Consent of the Director of the
Division of Local Government Services:

State and Federal Revenues Off-set with
Appropriations:
State of New Jersey Solid Waste Administration
2018 Clean Communities Grant

BE IT FURTHER RESOLVED that the sum of \$16,494.50
Be and the same is hereby appropriated under the caption of:

General Appropriation

(a) Operations Excluded from CAPS

State and Federal Programs Off-set by
Revenues:

State of New Jersey –
Solid Waste Administration
2018 Clean Communities Grant

BE IT FURTHER RESOLVED, that the Municipal Clerk is directed to forward two certified copies of this resolution to the CFO to be sent to the Director of Local Government Services for approval.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Certification of 2017 Audit

Mr. Krov moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

RESOLUTION
Governing Body Certification of the Annual Audit

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2017 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations, and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit: R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-Approval of the Corrective Action Plan for the 2017 Annual Audit-

Mr. Krov moved and Mr. Scheibener seconded the motion to approve the Corrective Action Plan for the 2017 Annual Audit

Township of Holland 2017 Calendar Year Audit Corrective Action Plan				
Officials receiving funds for the Animal Control Fund should be advised of the statutory requirement that deposits are to be made within 48 hours of receipt and implement procedures to guarantee timeliness of deposits.	18 deposits were made on 3 days during the busiest two months in animal control collections. Monthly reports are not being turned in timely.	Contacted animal control personnel and resolved to have employee drop off deposits at municipal building with 48 hours of receipt of funds so the deposits can be available for pick up by our bank. Also requested that monthly reports be turned into CFO by the 7 th of each month.	Animal Control Personnel	Effective Immediately

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION- Renewal of Plenary Retail Consumption Liquor-Farmhouse, Vincent James Jiovino Jr.

Mr. Scheibener moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

RESOLUTION

**Renewal of Plenary Retail Consumption Liquor License for the 2018-2019 Licensing Year
Farmhouse Inn License Vincent James Jiovino Jr.
#1015-33-001-004**

WHEREAS, a renewal application for a plenary retail consumption license has been submitted by Farmhouse Inn License number 1015-33-001-004, and

WHEREAS, the appropriate municipal fee of \$2,500 has been submitted to the Holland Township Municipal Clerk on May 2, 2018, and

WHEREAS, the Holland Township Police Department completed an investigation on April 26, 2018 and found there to be no violations, and

WHEREAS, a valid 2018 Alcoholic Beverage Retail Licensee Clearance Certificate for this establishment, with a clearance date of May 15, 2018 has be received by the Municipal Clerk, and

WHEREAS, the Holland Township Committee has reviewed and considered this application.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee, the Township of Holland, County of Hunterdon, that this renewal be granted for the licensing year 2018-2019.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm			x	
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION- Renewal of Plenary Retail Distribution Liquor License-Holland Liquors Inc.

Mr. Scheibener moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

June 19, 2018

RESOLUTION
Renewal of Plenary Retail Distribution Liquor License for the 2018-2019 Licensing Year
Holland Liquors Inc.
#1015-44-002-006

WHEREAS, a renewal application for a plenary retail distribution license was submitted by Holland Liquors, Inc. license number 1015-44-002-006, and

WHEREAS, the appropriate municipal fee of \$2,500 has been submitted to the Holland Township Municipal Clerk on May 30, 2017, and

WHEREAS, the Holland Township Police Department completed an investigation on, May 7, 2018 and found there to be no violations, and

WHEREAS, a valid 2018 Alcoholic Beverage Retail Licensee Clearance Certificate for this establishment, with a clearance date of May 15, 2018 has be received by the Municipal Clerk; and

WHEREAS, the Holland Township Committee has reviewed and considered this application.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee, the Township of Holland, County of Hunterdon, that this renewal be granted for the licensing year 2018-2019

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Renewal of Club Liquor License-Farmers Sportsman Club
Mr. Scheibener moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

RESOLUTION
Renewal of Club Liquor License for the 2018-2019 Licensing Year
Farmers Sportsman Club
License #1015-31-003-001

WHEREAS, a renewal application for a club license has been submitted by the Farmer’s Sportsman Club Inc., license number 1015-31-003-001 and

WHEREAS, the appropriate municipal fee of \$188.00 has been submitted to the Holland Township Municipal Clerk on May 7, 2018 and

WHEREAS, a current membership list has been submitted by the licensee, and

WHEREAS, the Holland Township Police Department completed an investigation on May 10, 2018 and found there to be no violations, and

WHEREAS, a valid 2018 Alcoholic Beverage Retail Licensee Clearance Certificate for this establishment, with a clearance date of May 15, 2018, has be received by the Municipal Clerk; and

WHEREAS, the Holland Township Committee has reviewed and considered this application.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee, the Township of Holland, County of Hunterdon, that this renewal be granted for the licensing year 2018-2019.

-RESOLUTION- Renewal of Club Liquor License -Oak Hill Golf Club
Mayor Bush left the dais and Deputy Mayor Krov called for a motion
Mr. Scheibener moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION
Renewal of Club Liquor License for the 2018-2019 Licensing Year
Oak Hill Golf Club
License # 1015-31-004-003

WHEREAS, a renewal application for a club license has been submitted by the Oak Hill Golf Club Inc., license number 1015-31-004-003

WHEREAS, the appropriate municipal fee of \$188.00 has been submitted to the Holland Township Municipal Clerk on May 21, 2018, and

WHEREAS, a current membership list has been submitted by the licensee, and

WHEREAS, the Holland Township Police Department completed an investigation on April 26, 2018 and found there to be no violations and

WHEREAS, a valid 2018 Alcoholic Beverage Retail Licensee Clearance Certificate for this establishment, with a clearance date of May 15, 2018, has be received by the Municipal Clerk; and

WHEREAS effective July 1, 2016 with the approval of a place-to-place expansion transfer of this license a Special Condition was issued: The sale or distribution of alcoholic beverage on the eighth (8th) hole is prohibited, and

WHEREAS, the Holland Township Committee has reviewed and considered this application.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee, the Township of Holland, County of Hunterdon, that this renewal be granted for the licensing year 2018-2019.

Roll Call Vote	Ayes	Nays	Recused	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor			x	

Mayor Bush returned to the dais

-RESOLUTION-Refund of Overpaid taxes

Mr. Krov moved and Mr. Scheibener seconded the motion to adopt the following Resolution:

RESOLUTION
Overpayment Refund

WHEREAS, the owner of Block 8.02 Lot 6 made an over payment on the fourth quarter of 2013 in the amount of \$1,511.26; and

WHEREAS, the overpayment has been researched by the Municipal Auditor, Tax Collect and CFO and confirmed to be due to INV Bank of America HDR Countrywide, 540 West Madison Street #1833, Chicago IL, 60661;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon and the State of New Jersey that the Chief Financial Officer be authorized to refund INV Bank of America HDR Countrywide, 540 West Madison Street #1833, Chicago IL, 60661, in the amount of \$1,511.26.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

BUSINESS FROM TOWNSHIP ATTORNEY

Memos for NJ Paid Sick Leave Act

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

-Robert Collaro-concerns regarding the house on the corner of Route 519 and Abrams St. There are 10 cars parked on Abrams Rd. Asking the Committee to review and update Township Ordinance 170-30 which is not complete. It looks like the intent of this Ordinance is to address problems such as parking excessive amounts of cars on public streets.

-Deborah Curry-asked for update on how funds raised by the Holland Park Association at the art auction have been used-Mayor Bush advised that the Township has not received any funds from the Park Association. That organization would donate the funds and make a request on how they like them to be used. So far using a grant, the trails have been established, 5 benches have been placed, 2 kiosks with trail maps and seasonal information have been placed and dog waste bags have been placed along the trails.

-Arline O'Brien-property on 519 and Abrams-10-16 cars are parked on the road and there is not enough room for two a cars to pass not to mention a school bus. Owner of that property is doing open burning, the grounds are a public health issue with rodents, he is working on cars on road. Mayor Bush advised that the Township is looking at the issue in many directions.

Ted Harwick-Questioned a bill on the Audit. He also asked if the Fire Company had a liquor license. Clerk Miller advised the Fire Company does not have a liquor license issued by the Township. They do obtain Social Affairs Licenses for particular events through the state.

ADJOURN

Mr. Scheibener moved and Mr. Krov seconded the motion to adjourn at 7:34 p.m.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

Respectfully submitted,

Approved by,

Catherine M. Miller, RMC
Municipal Clerk

Dan Bush, Mayor
Ray Krov, Deputy Mayor