

July 17, 2018

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Present at this meeting were: Deputy Mayor Ray Krov, Committeemen, Thomas Scheibener, Robert Thurgarland and Scott Wilhelm. Also present was Attorney Judy Kopen. Mayor Daniel Bush was absent.

There being a quorum this meeting was called to order by Deputy Mayor Krov at 7:00 p.m. Mr. Krov asked that all electronic equipment be turned off or silenced.

**FLAG SALUTE**

Deputy Mayor Krov invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

**OPEN PUBLIC MEETINGS STATEMENT**

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on **December 21, 2017** by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

**APPROVAL OF MINUTES**

Mr. Scheibener moved and Mr. Thurgarland seconded the motion to approve the following minutes:

- June 19, 2018 Regular Meeting

Voice Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor				x

**APPROVAL OF MINUTES**

Mr. Wilhelm moved and Mr. Scheibener seconded the motion to approve the following minutes:

- June 26, 2018 Special meeting-Review of Employee Handbook

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x		x			
Robert Thurgarland			x			
Thomas Scheibener		x	x			
Ray Krov, Deputy Mayor			x			
Dan Bush, Mayor						x

**APPROVAL OF BILLS AS SUBMITTED**

Mr. Scheibener moved and Mr. Thurgarland seconded the motion to approve the bills as submitted for July 3, 2018 and July 17, 2018

**July 3, 2018**

Check#	Vendor	Description	Payment	Check Total
24951	Alexandria Township	Borough Share of Court Administrator	\$ 1,350.00	\$ 1,350.00
24952	Angela Vinchur	Background Check	\$ 40.00	\$ 40.00
24953	AQUA NEW JERSEY	910 Lawn Irrigation 051418-061518(	\$ 18.06	
		RRCC 051418-061518 (8796)	\$ 321.74	
		910 Milford Warren Glen Rd Seasonal	\$ 15.90	
		RRCC Pool 051418-061518(8797)	\$ 1,902.16	\$ 2,257.86
24954	BILL KAPPUS PLUMBING & HE	Installation Of EOC Kitchen Faucet	\$ 996.09	\$ 996.09
24955	PEPSI-COLA	Pepsi	\$ 190.06	\$ 190.06
24956	Brian Eusterbrock	Refund Summer camp	\$ 1,026.00	\$ 1,026.00
24957	Carolyn Gorman	Refund Summer camp	\$ 15.00	\$ 15.00
24958	Leonard A. LaGuardia	Camp Staff, CIT and camper T shirts	\$ 2,893.25	\$ 2,893.25

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24959	Chris's Lawn Mowing Inc.	Hydro Seed Along Javes Rd	\$ 3,350.00	\$ 3,350.00
24960	Cleary Giacobbe Alfieri J	May-18	\$ 435.00	\$ 435.00
24961	CLEMENS UNIFORM	Mats for Municipal Building	\$ 35.25	
		DPW Shop Rags & Bethany Ridge Mat	\$ 21.75	
		Rugs for RRCC	\$ 86.50	\$ 143.50
24962	COOPER ELECTRICAL SUPPLY	Lighting parts	\$ 216.33	\$ 216.33
24963	DEPENDABLE FIRE EQUIPMENT	Fire Extinguisher Maintenance	\$ 499.00	\$ 499.00
24964	Dingman's Dairy	Ice Cream	\$ 300.92	\$ 300.92
24965	Draeger, Inc.	Aloctest Solution	\$ 120.00	\$ 120.00
24966	ELIZABETHTOWN GAS	Meter 14Y735578	\$ 26.90	
		Meter 01061655	\$ 184.25	\$ 211.15
24967	Enterprise Electrical Inc	Repair Phone Line @ RRCC Pool & GFC	\$ 825.00	\$ 825.00
24968	Enterprise Electrical Inc	Various Items Repaired	\$ 937.50	\$ 937.50
24969	General Plumbing Supply I	PVC Fittings for RRCC Pool	\$ 127.80	\$ 127.80
24970	Griffith-Allied Trucking	Ultra-Low Sulfur Dyed Diesel - DPW	\$ 394.39	
		Gasoline & Dyed Diesel Fuel	\$ 1,339.90	\$ 1,734.29
24971	GROENDYKE ASSOCIATES	Accident Policy for Fire Co	\$ 3,178.00	\$ 3,178.00
24972	H.J. OPDYKE LUMBER COMPAN	80 Lb. Concrete Bags	\$ 67.44	
		Concrete, Re-bar, 10" Screws	\$ 215.79	
		1"x6" Fascia Board, Aluminum Nails	\$ 15.46	
		Mortar Mix	\$ 156.03	
		Mortar Mix	\$ 89.16	\$ 543.88
24973	HOLLAND TWP VOLUNTEER FIR	3rd qtr 2018	\$ 17,500.00	\$ 17,500.00
24974	HUNTERDON COUNTY CLERK	2018 Primary Election	\$ 3,917.33	\$ 3,917.33
24975	Hunterdon County Sheriff	Donation	\$ 500.00	\$ 500.00
24976	JERSEY CENTRAL POWER & LI	Account 100 004 272 652 Street Lighting	\$ 1,278.08	
		Account 100 060 952 585 Street Lighting	\$ 56.98	
		Account 100 004 272 595 Street Lighting	\$ 21.77	
		Account 100 105 886 640 914 Milford	\$ 122.77	
		Account 100 004 555 932 Case Field	\$ 82.41	
		100 070 503 212 Pool Storage Garage	\$ 3.31	
		Account 100 003 579 271 Library Jun	\$ 129.23	
		Account 100 004 555 858 Baseball 51	\$ 425.61	\$ 2,120.16
24977	JERSEY CENTRAL POWER & LI	Account 100 029 305 644 June8	\$ 3,612.05	\$ 3,612.05
24978	JESSICA NEGLIA	Summer Camp Cell phone	\$ 119.90	
		Credits for When I work APP	\$ 45.00	\$ 164.90
24979	JHM Signs	Signs for Pool	\$ 333.00	\$ 333.00
24980	John P Gallina, Esq	PB Misc. general Matters 061118	\$ 260.00	\$ 260.00
24981	Julia Lieto	Background Check	\$ 40.00	\$ 40.00
24982	KIEFER	Guard Suits	\$ 65.90	\$ 65.90
24983	LIFESAVERS, INC.	First Aid Supplies	\$ 504.84	\$ 504.84
24984	MILFORD SEWER UTILITY	3rd Qtr 2018	\$ 50,000.00	\$ 50,000.00
24985	MILFORD-HOLLAND RESCUE SQ	2018 3rd QUARTER DONATION	\$ 17,350.19	\$ 17,350.19
24986	NATIONAL PEN COMPANY	Notebook	\$ 100.44	\$ 100.44
24987	NJ Advance Media	Notice to Bidders	\$ 51.69	
		HD 2017 Synopsis of Audit	\$ 178.89	\$ 230.58
24988	OFFICE BUSINESS SYSTEMS,	Contract Renewal	\$ 1,247.00	\$ 1,247.00
24989	OFFICE DEPOT, INC.	Office Supplies	\$ 45.34	\$ 45.34
24990	PenTeleData	06/24/18-07/24/18	\$ 199.90	\$ 199.90
24991	Promed Office Cleaners LL	Cleaning RRCC	\$ 180.00	\$ 180.00
24992	R & R Provisions Co	Food - Snack Hut	\$ 383.07	
		Food for snack hut	\$ 48.09	\$ 431.16
24993	R/H TRUCK PARTS	Check Engine Light	\$ 244.14	\$ 244.14
24994	RARITAN VALLEY DISPOSAL #	2018 30 Yard Garbage Dumpsters	\$ 1,020.00	\$ 1,020.00
24995	SAMR Inc.	Electronics Recycling	\$ 1,350.00	\$ 1,350.00
24996	SAMZIE'S UNIFORMS	Shirts (Gutsick)	\$ 90.00	\$ 90.00
24997	SERVICE ELECTRIC TELEPHON	Telephone Service	\$ 163.33	\$ 163.33

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24998	SHARON M. BURHAM	CPR/First AID	\$ 530.00	\$ 530.00
24999	St of NJ Dept. Labor & Workforce	DPW Air Compressor Inspection	\$ 20.00	\$ 20.00
25000	STORR TRACTOR COMPANY	Flail Mower Roller, Seal, Bearing,	\$ 1,311.72	\$ 1,311.72
25001	THERESA VERDI	Cleaning RRCC	\$ 580.00	\$ 580.00
25002	Thomas S & Nadine R Soden	Reimbursement	\$ 249.90	\$ 249.90
25003	TREASURER,STATE OF NJ	Municipal Garage	\$ 2,300.00	\$ 2,300.00
25004	TREASURER,STATE OF NJ	Stormwater Discharge Permit	\$ 500.00	\$ 500.00
25005	TREE KING, INC.	2018 Tree Removal	\$ 5,060.00	\$ 5,060.00
25006	Triple S Lehigh Valley	Cleaner for Snack Hut	\$ 149.55	\$ 149.55
25007	WB Mason Co Inc.	Paper Towel Dispensers	\$ 29.97	\$ 29.97
25008	WEST HUNTERDON LANES, LLC	Bowling Field Trip	\$ 400.00	\$ 400.00
25009	WOODRUFF ENERGY	June 2018 Account 771057	\$ 148.78	\$ 148.78
			\$ 134,340.81	\$ 134,340.81

CURRENT FUND	BUDGET AND APPROPRIATION RESERVES	\$ 81,994.72	
GRANT FUND	BUDGET AND APPROPRIATION RESERVES	\$ 1,350.00	
GENERAL CAPITAL FUNDS	BUDGET AND APPROPRIATION RESERVES	\$ 996.09	
SEWER FUND	BUDGET AND APPROPRIATION RESERVES	\$ 50,000.00	
Checks issued 7-3-18			134,340.81
Total			<u>134,340.81</u>

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Check#	Vendor	Description	Payment	Check Total
25010	Allen Hills	Car Plates	\$ 378.00	\$ 378.00
25011	Amazon.com RRCC	Various Camp Items	\$ 465.97	
		Pool Supplies	\$ 23.64	
		Various Items	\$ 280.02	\$ 769.63
25012	AQUA NEW JERSEY	001037094 0748928 05/28-06/27/18	\$ 299.41	
		Fox Hill 001037164 0748991	\$ 354.85	
		2ndQtr Hydrant	\$ 2,871.23	\$ 3,525.49
25013	AT&T MOBILITY	Cell Phones June 2018	\$ 527.02	\$ 527.02
25014	BEARINGS & DRIVES UNL	Roller Bearing For 85C Flail Mower	\$ 75.00	\$ 75.00
25015	PEPSI-COLA	Pepsi Order	\$ 263.55	\$ 263.55
25016	BRIDGE STREET SERVICE	15-Command Bus	\$ 193.81	
		CX105 Air Conditioner Compressor In	\$ 211.35	\$ 405.16
25017	CASTLE SEPTIC SERVICE	Monthly Toilet Rental Charge July 2	\$ 280.00	\$ 280.00
25018	Circus Time Amusement	Inflatables for community day	\$ 3,445.00	\$ 3,445.00
25019	CLEMENS UNIFORM	Mats for Municipal Building	\$ 35.25	\$ 35.25
25020	CRAYOLA FACTORY	Field Trips	\$ 122.10	\$ 122.10
25021	D.H. PRODUCTIONS	July 4 D-J	\$ 325.00	\$ 325.00
25022	Daxko LLC	Daxko Software	\$ 583.37	\$ 583.37
25023	DEER CARCASS REMOVAL	Deer Carcass Removal - May 2018	\$ 57.00	\$ 57.00
25024	Deirdre Anderson	June Fitness Classes	\$ 300.00	\$ 300.00
25025	Dingman's Dairy	Pool and Camp Food	\$ 325.13	
		Ice Cream	\$ 203.40	
		Ice Cream	\$ 145.54	\$ 674.07
25026	Donald Lee Force	2018 Veteran Exempt	\$ 2,209.94	\$ 2,209.94
25027	Enterprise Electrical	Bethany Ridge Alarm Batteries	\$ 225.00	\$ 225.00
25028	EUGENIA FRANZO	June Fitness Classes	\$ 75.00	\$ 75.00
25029	FOX BROTHERS ALARM SE	Monitoring and Testing for July	\$ 165.00	\$ 165.00
25030	GEBHARDT & KIEFER, P.	2018 Tax Appeals	\$ 34.55	\$ 34.55
25031	Griffith-Allied Truck	Ultra-Low Sulfur Dyed Diesel - DPW	\$ 730.97	\$ 730.97
25032	GROENDYKE ASSOCIATES	Bond of Kris Boxwell	\$ 640.00	\$ 640.00
25033	H.J. OPDYKE LUMBER CO	Concrete Mix - Bethany Ridge Trail	\$ 33.72	\$ 33.72
25034	HOLLAND TWP VOLUNTEER	Holland Share of Fire Truck	\$ 250,000.00	\$ 250,000.00
25035	Hunterdon County Cent	18-0310	\$ 13.00	\$ 13.00
25036	HUNTERDON LOCK AND SAFE	Door Knob - Zoning Office	\$ 227.00	\$ 227.00

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25037	INDUSTRIAL COMMUNICAT	Radio Antennas	\$ 45.00	\$ 45.00
25038	JDM TECHNOLOGIES	Installation Of Emergency Exit Light	\$ 825.00	\$ 825.00
25039	JEANNE B. DALRYMPLE	2018 Mail Box Damage	\$ 40.00	\$ 40.00
25040	JERSEY CENTRAL POWER	100 004 557 474 6/8/18-7/9/18	\$ 69.11	
		100 004 556 468 6/8/18-7/9/18	\$ 317.84	
		Jun-18	\$ 865.90	
		Jun-18	\$ 4.11	\$ 1,256.96
25041	JESCO INC	524K Loader Fuel Pump Repair	\$ 1,309.34	\$ 1,309.34
25042	Jessica Dulin-Soto	June YOGA Fitness Classes	\$ 320.60	\$ 320.60
25043	JESSICA NEGLIA	When I Work Charges	\$ 86.90	
		Pizza for summer campers	\$ 242.00	\$ 328.90
25044	John P Gallina, Esq	PB Mill Road Solar B2/4 L1.02/1 061	\$ 195.00	
		PB Misc general Matters 070518-0710	\$ 195.00	\$ 390.00
25045	JULIANNA R. BENDIX	June YOGA Fitness Classes	\$ 404.20	\$ 404.20
25046	KIEFER	Lifeguard Umbrella and supplies	\$ 480.33	\$ 480.33
25047	Kleen and Fresh Carpe	Municipal Building/Police Carpet Cleaning	\$ 1,057.00	\$ 1,057.00
25048	L.J. ZUCCA INC. DISTR	Candy for Snack Hut	\$ 112.05	
		candy for snack hut	\$ 175.17	\$ 287.22
25049	Laura Knott	June YOGA	\$ 165.00	\$ 165.00
25050	MUNICIPAL EMERGENCY S	Thermal Imagers	\$ 1,510.00	\$ 1,510.00
25051	LAWSON PRODUCTS, INC.	5/8" Lock Nuts, Bolts, Washers	\$ 138.00	
		Carriage Bolts For Signs	\$ 149.00	\$ 287.00
25052	Life Fitness	Controller for Treadmill	\$ 595.16	\$ 595.16
25053	LIFESAVERS, INC.	Adult Defibrillator Pad	\$ 34.72	\$ 34.72
25054	MAGPUL INDUSTRIES COR	Rifle Accessories	\$ 184.76	\$ 184.76
25055	MARIA ELENA JENNETTE	Misc. reimbursements	\$ 292.06	\$ 292.06
25056	MASER CONSULTING PA	HTL048 RRCC Pavilion	\$ 935.50	
		Driveway Permit Review 6/10/18	\$ 78.75	
		HTL059 2018 Road Improvements	\$ 701.25	
		Planner Services thru 061718	\$ 438.75	
		PB HK B24 L 3 13 review thru 061018	\$ 72.50	
		2018 NJDEP MSRP Annual Report Church	\$ 135.00	
		Highlands Grant Task 15 Stormwater	\$ 607.50	
		PB Milford Solar Farm LLC B4 L1 s	\$ 67.50	\$ 3,036.75
25057	MELANIE WORO	June Fitness Classes	\$ 618.40	\$ 618.40
25058	MILFORD/FRENCHTOWN AU	Light Bulb 15-13	\$ 1.29	\$ 1.29
25059	MONINGHOFF APPLIANCE	Misc. Supplies for Repairs	\$ 326.18	
		Smoke/CO Detectors, Nails, Brush, R	\$ 376.94	
		Smoke/CO Detectors, Nails, Brush, R	\$ 3.99	\$ 707.11
25060	MTAG Cust for Empire	Redemption	\$ 22,000.00	
		Redemption	\$ 46,232.55	\$ 68,232.55
25061	MUNICIPAL CLERKS' ASS	2018-2019 Membership	\$ 100.00	\$ 100.00
25062	NJ DEPT OF HEALTH & S	Jun-18	\$ 21.00	\$ 21.00
25063	OFFICE DEPOT, INC.	Label Maker / Label Tape	\$ 61.46	
		Binders	\$ 43.95	\$ 105.41
25064	ONE CALL CONCEPTS, IN	April, May, June 2018 1 Call Markout	\$ 32.50	\$ 32.50
25065	Pat's Window Cleaning	July Window Cleaning - RRCC	\$ 275.00	\$ 275.00
25066	PILATES BY CORRINE, L	June Pilates Classes	\$ 652.80	\$ 652.80
25067	POWERCO, INC.	Backhoe Teeth & Pins	\$ 201.00	\$ 201.00
25068	Promed Office Cleaner	Police Cleaning - June 2018	\$ 480.00	\$ 480.00
25069	R & L DATACENTERS, IN	Municipal Payroll	\$ 637.25	\$ 637.25
25070	R & R Provisions Co	Snack Hut Food	\$ 201.39	
		Food for Snack Hut	\$ 145.84	\$ 347.23
25071	RAIN OR SHINE TENT RE	Tents for summer camp	\$ 1,345.00	\$ 1,345.00
25072	RARITAN VALLEY DISPOS	2018 30 Yard Garbage Dumpsters	\$ 2,040.00	
		30 Yard Garbage Dumpster	\$ 1,530.00	\$ 3,570.00
25073	RENTAL CENTER U.S.A.	Fans	\$ 101.00	\$ 101.00

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25074	RICHARD J. MILLER & S	New Garage Door Openers for DPW Gar	\$ 3,312.00	\$ 3,312.00
25075	Robin Nugent	Summer Camp Supplies	\$ 249.09	\$ 249.09
25076	Rock Your World Climb	Field Trip Deposit	\$ 450.00	\$ 450.00
25077	S & S WORLDWIDE	Craft Sticks	\$ 7.35	\$ 7.35
25078	SANICO, INC.	Monthly Invoice 2 YD FL Cont 1 pu/ Monthly Invoice 6 YD Cont 1 pu/wk Monthly Invoice 4 YD Cont 1 pu/wk July 3101037	\$ 82.57 \$ 116.02 \$ 138.05 \$ 55.38	\$ 392.02
25079	Sarah Kania	Refund for Background 2018	\$ 40.00	\$ 40.00
25080	SERVICE ELECTRIC CABL	Internet	\$ 98.44	\$ 98.44
25081	SMITH MOTOR COMPANY,	15-10 Service	\$ 44.23	\$ 44.23
25082	STAPLES BUSINESS ADVA	6/25/18 - Account 1475927N	\$ 504.39	\$ 504.39
25083	St. of NJ/Dept of Lab	2017 Unemployment Assessment	\$ 536.95	\$ 536.95
25084	Stephanie Beddiges	June Pilates Classes	\$ 270.40	\$ 270.40
25085	STORR TRACTOR COMPANY	Hydraulic Pump (85C), Air Condition	\$ 2,435.22	\$ 2,435.22
25086	Stuart Lasher	Redemption of Tax Sale Certificate Redemption of Tax Sale Certificate	\$ 1,753.66 \$ 1,100.00	\$ 2,853.66
25087	Tamatha Isenberg	June YOGA Classes	\$ 491.60	\$ 491.60
25088	The Greens @ Two T's	Summer Camp Field Trip	\$ 640.00	\$ 640.00
25089	THERESA VERDI	Cleaning RRCC	\$ 540.00	\$ 540.00
25090	TREASURER, STATE OF N	April - May- June Marriage License	\$ 200.00	\$ 200.00
25091	ULINE	Propane Cylinder Cabinet - Per Fire Propane Cylinder Cabinet - Per Fire	\$ 465.00 \$ 477.00	\$ 942.00
25092	US BANK CUST BV001	Redemption Redemption	\$ 3,177.82 \$ 100.00	\$ 3,277.82
25093	US Foods Inc	Food for Snack Hut/Camp	\$ 566.93	\$ 566.93
25094	VALLEY AUTO SUPPLY	U-Bolt & Exhaust Clamp - Pool Gate Tap, Wrench	\$ 19.92 \$ 127.49	\$ 147.41
25095	VERIZON	6/26/18 billing	\$ 589.76	\$ 589.76
25096	VERIZON	5/26 & 6/26/18 billing 908 995 4849	\$ 89.23	\$ 89.23
25097	VERIZON	5/26/18 & 6/26/18 billing 908 995 9	\$ 14.52	\$ 14.52
25098	VERIZON	5/26/18 & 6/26/18 billing	\$ 965.12	\$ 965.12
25099	VERIZON	5/26/18 & 6/26/18 billing 908 995 4	\$ 262.92	\$ 262.92
25100	Verizon	DSL for Community Center	\$ 47.99	\$ 47.99
25101	VERIZON WIRELESS	Air Cards - June 2018	\$ 229.11	\$ 229.11
25102	VITAL COMMUNICATIONS,	Farmland Forms printed/blank and Wo	\$ 363.60	\$ 363.60
25103	WATER SAFETY PRODUCTS	Lifeguard Supplies	\$ 281.97	\$ 281.97
25104	WB Mason Co INc	Supplies - Pool/Office/Etc Office Supplies	\$ 634.93 \$ 655.43	\$ 1,290.36
			\$ 378,531.45	\$ 378,531.45
Manual Checks				
7022018	Guardian	July Dental	\$ 2,790.57	\$ 2,790.57
7062018	NJ State Health Benefits Program	July Health	\$ 28,773.29	\$ 28,773.29
7122018	NJ Sales Tax	June Sale Tax	\$ 201.00	\$ 201.00
		Manual Total	\$ 31,764.86	\$ 31,764.86
		Grand Total	\$ 410,296.31	\$ 410,296.31
CURRENT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 100,671.10	
GRANT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 2,659.50	
OTHER TRUST FUNDS		LIABILITIES	\$ 23,200.00	
GENERAL CAPITAL FUNDS		BUDGET AND APPROPRIATION RESERVES	\$ 251,640.74	
SEWER FUND		BUDGET AND APPROPRIATION RESERVES	\$ 4.11	
		BUDGET AND APPROPRIATION RESERVES	\$ 21.00	
ESCROW		ESCROW FUNDS	\$ 335.00	
Checks issued 7-17-18				378,531.45
	Manual Totals			<u>31,764.86</u>
Total				<u><u>410,296.31</u></u>

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Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor				x

**REMINDER/ANNOUNCEMENT**

-The Township Committee has canceled their first meeting in August. They will hold their August 21, 2018 meetings as scheduled.

**BID AWARD-RESOLUTION**-Award of this bid was on the June 19, 2018 agenda and was tabled until tonight

Mr. Scheibener moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

**RESOLUTION**

Awarding contract for the Riegel Ridge Pavilion Project

**WHEREAS**, Holland Township is in need of a Pavilion on the Riegel Ridge Community Center grounds, and

**WHEREAS**, Notice to Bidders was published in the May 10, 2018 edition of the Hunterdon County Democrat, and

**WHEREAS**, five bids were received by the Holland Township Municipal Clerk and opened in public on June 7, 2018 at 1:00 p.m. with the following results, and

Bid packet requested by:	Address	Amount bid
Empire Construction & Property Management Group	Middletown, NJ	182,974.80
Tricon Enterprises	Keyport, NJ	189,000.00
Whirl Corp., Inc.	Port Monmouth, NJ	219,941.98
A-Tech Concrete Co	Edison, NJ	247,655.00
Cypreco Industries	Neptune, NJ	263,886.00

**WHEREAS**, a memo from Engineer Richard Roseberry, recommending award to the low bidder, Empire Construction was received June 8, 2018, and

**NOW, THEREFORE, BE IT RESOLVED**, by the Holland Township Committee, Township of Holland in the County of Hunterdon, State of New Jersey that the contract for the Riegel Ridge Pavilion Project be awarded to Empire Construction & Property Management Group of Middletown, New Jersey at the low bid price of \$182,974.80.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor				x

**OLD BUSINESS FROM TOWNSHIP COMMITTEE**

-**SALARY RESOLUTION**-Update # 2

Mr. Scheibener moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

**2018 SALARY RESOLUTION UPDATE #2**

**Summer Camp**

Authorization to hire the following 2018 seasonal part-time Summer Camp Staff at Riegel Ridge Community Center

**WHEREAS**, the Township Committee of the Township of Holland is in need of seasonal part-time Summer Camp Staff at the Riegel Ridge Community Center, and

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**WHEREAS**, the Holland Township Committee adopt the 2018 2018 Summer Camp Salary Resolution on May 29, 2018 and the following Update:  
Update #1 June 19, 2018

**WHEREAS**, there is a need to make changes to the original Resolution (denoted by \*)

**WHEREAS**, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

**WHEREAS**, these employees will be hired as “at will” seasonal part-time Summer Camp employees; and

**WHEREAS**, a current copy of the Holland Township Employee Handbook will be made available to these employees for review and will be required to comply with all policies in the handbook, and

**WHEREAS**, these employees may be required to submit to all background checks required for their position, and

**WHEREAS**, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of these background checks have been received, these employees will be supervised at all times, and

**WHEREAS**, these salaries are based on the following Payroll Increase Schedule established June 19, 2012:

**Summer Camp Program Counselors and Instructors**  
Payroll increase schedule Approved June 19, 2012

<b>Payroll increase schedule for Holland Township Summer Recreation Program</b>				
# of years employed at Summer Recreation Program	Salary (per hour)			
	Senior Counselors	Junior Counselors	Head Counselors	Specialty Instructors
1 <sup>st</sup> and 2 <sup>nd</sup> years	\$ 9.00	<b>\$8.50</b>	\$ 10.00	\$ 25.00
3 <sup>rd</sup> and 4 <sup>th</sup> years	\$ 9.50	\$9.00	\$ 10.50	
5 <sup>th</sup> and 6 <sup>th</sup> years	\$ 10.25	\$9.50	\$ 11.25	
7 <sup>th</sup> , 8 <sup>th</sup> and 9 <sup>th</sup> years	\$ 10.75		\$ 11.75	
10 <sup>th</sup> + years	\$ 11.50		\$ 12.50	

**NOW, THEREFORE, BE IT RESOLVED** by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, the following people be hired as seasonal part-time Summer Camp Staff contingent on favorable results of all required background checks, effective May 1, 2018.

**BE IT FURTHER RESOLVED**, that the schedule of pay rates is in accordance with the Township Ordinance

**2018 Staff**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Pay Rate</b>
Nolan	Bench	Jr.Counselor	\$8.50
Jake	Benner	Jr.Counselor	\$8.50
Carolyn	Bernhard	Head Counselor	\$11.00
Tanner	Bertoldo	Jr.Counselor	\$8.50
Stephen	Black	Jr.Counselor	\$8.50
Gianna	Cascio	Jr.Counselor	\$8.50
Gillian	Cascio	Jr.Counselor	\$8.50
Robyn	Case	Sr. Counselor	\$10.00
Ana	Constantin	Jr.Counselor	\$8.50
Christine	DeLorenzo	Head Counselor	\$10.00
Elizabeth	Flower	Jr.Counselor	\$8.50
Jennifer	Furmanek	Head Counselor	\$10.00
Amelia	Heller	Sr. Counselor	\$9.00
Marie	Heyduke	Head Counselor	\$11.00
Jamie	Janetzko	Jr. Counselor	\$8.50
Madeline	Kerr	Jr.Counselor	\$8.50
Victoria	Kramer	Jr.Counselor	\$8.50
Amy	Kucharski	Head Counselor	\$11.00
Audrey	LaBar	Head Counselor	\$10.00
Julia	Lieto	Head Counselor	\$10.00
Derek	Liguori	Sr. Counselor	\$9.00

Jessica	Ludwig	Sr. Counselor	\$9.00
Sheila	Mandato	Head Counselor	\$10.00
Brianna	Maslonka	Jr.Counselor	\$8.50
Caitlin	Maslonka	Jr.Counselor	\$8.50
Johanna	Meeker	Camp Nurse	\$20.50
Aiden	Mount	Jr.Counselor	\$8.50
Jessica	Moustakas	Head Counselor	\$11.25
Kyle	Mullen	Jr.Counselor	\$8.50
Katherine	Murawski	Sr. Counselor	\$9.00
Emily	Norgard	Jr.Counselor	\$8.50
Robin	Nugent	Program Supervisor	\$22.50
Matthew	Pardonner	Head Counselor	\$10.50
Matthew	Patterson	Jr.Counselor	\$8.50
Simeon	Pecchia	Program Supervisor	\$17.00
Alexis	Pope	Jr.Counselor	\$8.50
Kimmie	Riker	Sr. Counselor	\$9.00
Bartolomeo	Salerno	Jr.Counselor	\$8.50
*Dylan	Raike	Jr. Counselor	\$8.50
Andrew	Solino	Sr. Counselor	\$9.00
Kayla	Solino	Jr.Counselor	\$8.50
*Laura	Thrapp	Sr. Counselor	\$9.00
Mackenzie	Toth	Jr.Counselor	\$8.50
Angela	Vinchur	Head Counselor	\$10.00
Zachary	Wilt	Jr.Counselor	\$8.50
Jack	Zastowny	Head Counselor	\$10.00

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor				x

**LIAISON REPORTS**

Wilhelm-

Handbook final draft is in process with hopes of Township Committee approval in September for January 1, 2019 effective date

Thurgarland-

Reviewing quotes for the next round of computer replacement

Clerk Miller and Deputy Clerk Tigar met with City Connections, our website company, to review new features that are available for our website update

Scheibener-

American Camp Association inspection of camp with good results

Krov-

Tax rate was struck today. A Resolution is on the agenda to push the 3<sup>rd</sup> quarter grace period to August 23<sup>rd</sup>.

Per Mayor Bush-JCP&L is doing surveying at Gilbert substation which will involve helicopter inspections

Bush-

Absent



**NEW BUSINESS FROM TOWNSHIP**

**-Acknowledgement of 2018 Summer Camp Volunteer CIT (Counselor in Training)**

Mr. Scheibener moved and Mr. Wilhelm seconded the motion to acknowledge the following 2018 Summer Camp Volunteer CIT (Counselors in Training)

Devon Valenta	Rachel DeMarco	Corissa Raike
Alexandra Moore	Sarah Edwards	Zoe Blomgren
Chase Feskanin	Kimberly Young	Melissa Angley
Keira Janetzko	Alexandra Fohring	Sophia Nuijens
Cierra Wilson	Michael Rasimowicz	Adam Harvey
Kaya Joseph	Sabrina Lea	Lilly Eusterbrook
	Teresa Napolitano	

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor				x

**-Approval-of Raffle Application:**

Mr. Wilhelm moved and Mr. Scheibener seconded the motion to approve Raffle Application 2018-3 **Riegel Ridge Rams Youth Athletic Assoc. Inc.**[Off-premise draw raffle awarding cash-50/50] (To be held 10/27/2018 6:00 p.m. at Case Field)

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor				x

**-Approval to attend conference:**

Mr. Scheibener moved and Mr. Thurgarland seconded the motion to approve the following attendance: Tax Assessor Michelle Trivigno

Date	Host	Subject	Cost
8/27-8/31	NJ Association of County Tax Boards	Annual Educational Conference	\$no cost to Holland Covered by Warren & Hunterdon County

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor				x

**-Approval of proposal**

Mr. Scheibener moved and Mr. Thurgarland seconded the motion to approve the proposal from Maser Consulting regarding updates needed to the Planning Board and Board of Adjustment Checklists in the amount of \$1,600.00.

Work includes:

- Review Township’s existing Land Development Application Checklists A through G, as referenced in Chapter 100: Appendix F of the Township Land Use Ordinance.
- Update the existing checklists to address any apparent deficiencies based on our experience reviewing Land Development Applications and concerns presented by Township staff and officials.

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- Update existing checklists to revise references to the Highlands Council Application Requirements to conform with the newly adopted Highlands Land Use Ordinance.
- Review the recently adopted Highlands Land Use Ordinance and create a new checklist enumerating the submission requirements in Section 101-45. This checklist will follow the format of the existing Land Use Ordinance Checklists.
- Update all checklists to require that required submission items be provided electronically, in PDF format, to improve filing and processing of applications.
- Update all checklists to editable PDF forms to improve their completion and processing.
- Update checklists to revise the number of required submission items, if requested following coordination with Township Officials.
- Provide for one (1) revision of the above referenced checklists following review by the Township.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor				x

**-RESOLUTION-**Extending the Grace Period for payment of 2018 Third Quarter Taxes  
Mr. Wilhelm moved and Mr. Scheibener seconded the motion to adopt the following Resolution:

**RESOLUTION**  
Extending the Grace Period of the Payment of the  
Third Quarter 2018 Real Estate Taxes

**WHEREAS**, N.J.S.A. 54:4-66.3(d) requires that at least 25 days elapse between the time tax bills are mailed to the date taxes are due; and

**WHEREAS**, it is the desire of the Township Committee of the Township of Holland to allow sufficient time for preparation and mailing of the 2018-2019 tax bills after the rate has been struck and for compliance with the statute first above cited.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Holland, County of Hunterdon and State of New Jersey, that the grace period for the payment of the 3rd quarter 2018 property tax installment is extended to August 23, 2018.

**BE IT FINALLY RESOLVED**, that any tax payments received after August 23, 2018, will be assessed interest from August 1, 2018.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor				x

**-RESOLUTION-**Hiring Nicholas Hults at Riegel Ridge Community Center  
Mr. Scheibener moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

**RESOLUTION**  
Authorization to hire Nicholas Hults as part time  
Front Desk at Riegel Ridge Community Center

**WHEREAS**, the Township Committee of the Township of Holland is in need of front desk staff at the Riegel Ridge Community Center, and

**WHEREAS**, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal Budget to pay for this employee, and

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**WHEREAS**, this employee will be hired as an “at will” part-time employee, with a six months initial probationary period, starting as of the date of hire; and

**WHEREAS**, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

**WHEREAS**, this employee will report directly to the Director of Parks and Recreation, and

**WHEREAS**, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

**WHEREAS**, this employee will be required to attend and pass all required training; and

**WHEREAS**, this employee will be required to submit to all background checks required for their position, and

**WHEREAS**, Director of Parks and Recreation, Jessica Neglia, advises the Township Committee that until results of the background check has been received, this employee will be supervised at all times.

**NOW, THEREFORE, BE IT RESOLVED** by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Nicholas Hults will be hired at the Riegel Ridge Community Center as Front Desk Staff at the 2018 rate of \$8.50 per/hr. contingent on favorable results of all required background checks, effective June 17, 2018.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor				x

**-RESOLUTION-Police grant**

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

**RESOLUTION**

Accepting a Grant from FY 2016 National Crime Statistics Exchange (NCS-X)  
Implementation Assistance Program

**WHEREAS**, the State of New Jersey was awarded a Bureau of Justice Crime Statistics grant of \$2.4 million to participate in the National Crime Statistics Exchange (NCS-X) Project, and

**WHEREAS**, this initiative will transition departments from the Uniform Crime Reporting (UCR) Summary Reporting System (SRS) to the National Incident Based Reporting System (NIBRS), generating nationally-representative, incident-based data on crimes reported to law enforcement agencies; and

**WHEREAS**, by the year 2021, all agencies will be required to make the switch which will increase our nation’s ability to monitor, respond to, and prevent crime by allowing NIBRS to produce timely, detailed and accurate national measures of crime; and

**WHEREAS**, the Subaward Period is 11/01/2016 – 09/30/2019; and

**WHEREAS**, the Subaward number is NCSX-216-013; and

**WHEREAS**, the Bureau of Justice Statistics (BJS) and the FBI Crime Modernization Team has identified the Holland Township Police Department as one of the initial twenty-eight law enforcement agencies in New Jersey to participate ; and

**WHEREAS**, the Holland Township Committee is the governing body of the Subrecipient (Holland Township Police Department); and

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**WHEREAS**, the estimated total cost for this project is \$49,851.00 which will be reimbursed at 100% for equipment and consultants/contracts; and

**WHEREAS**, any expenses over the estimated total cost may be the responsibility of the township.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Holland, County of Hunterdon, state of New Jersey that they accept the NCS-X subaward for the purpose of upgrading the Townships Records Management System and its components in order to comply with the FBI and New Jersey State Police NIBRS guidelines.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor				X

**-RESOLUTION-** Authorizing Redemption to an Outside Lienholder  
Mr. Scheibener moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

**RESOLUTION**  
Redemption of Tax Sale Certificate to an Outside Lienholder

**WHEREAS**, at the Municipal Tax Sale held on December 9, 2015, a lien was sold on Block 22.02 Lot 8, also known as 16 Lanning Lane for unpaid 2014 Utility Taxes; and,

**WHEREAS**, Federal Home Loan Mortgage Corporation has redeemed Certificate # 2015-010

**NOW, THEREFORE, BE RESOLVED**, the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey directs the Chief Financial Officer to issue a check in the amount of \$3,177.82 for the lien and \$100.00 for the premium paid at the sale to US Bank CUST BV001 Trust & Creditors, 50 South 16<sup>th</sup> Street, Suite 2050, Philadelphia, PA 19102-2513 on Tax Sale Certificate #2015-010.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor				X

**-RESOLUTION-** Authorizing Redemption to an Outside Lienholder  
Mr. Scheibener moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

**RESOLUTION**  
Authorizing the Redemption of Tax Sale Certificate to an Outside Lienholder

**WHEREAS**, at the Municipal Tax Sale held on December 9, 2015, a lien was sold on Block 6 Lot 62.03, also known as 73 Spring Mills-Little York Road for unpaid 2014 Taxes; and,

**WHEREAS**, Virgil M. & Marisue Cummins has redeemed Certificate # 2015-002

**NOW, THEREFORE, BE RESOLVED**, the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey directs the Chief Financial Officer to issue a check in the amount of \$46,232.55 for the lien and \$22,000.00 for the premium paid at the sale to MTAG CUST for Empire VII NJ Portfolio, PO Box 2096 Hicksville, NY 11802 on Tax Sale Certificate #2015-002.

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Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm			x	
Robert Thurgarland	x	x		
Thomas Scheibener		x		
Ray Krov, Deputy Mayor		x		
Dan Bush, Mayor				x

**-RESOLUTION-** Authorizing Redemption to an Outside Lienholder  
 Mr. Thurgarland moved and Mr. Scheibener seconded the motion to adopt the following Resolution:

**RESOLUTION**

Authorizing the Redemption of Tax Sale Certificate to an Outside Lienholder

**WHEREAS**, at the Municipal Tax Sale held on November 30, 2017, a lien was sold on Block 23 Lot 81, also known as 25 McEntee Road for unpaid 2016 Utility Taxes; and,

**WHEREAS**, Todd Lippincott and Ocwen Financial Corporation has redeemed Certificate # 2017-005

**NOW, THEREFORE, BE RESOLVED**, the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey directs the Chief Financial Officer to issue a check in the amount of \$1,753.66 for the lien and \$1,100.00 for the premium paid at the sale to Stuart Lasher, PO Box 83, Milltown, NJ 08850 on Tax Sale Certificate #2017-005.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor				x

**-RESOLUTION-** refund local property taxes to Fully Disabled Veteran  
 Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

**RESOLUTION**

Authorizing the Chief Financial Officer to refund local property taxes to Fully Disabled Veteran **Donald Lee Force**

**WHEREAS**, N.J.S.A. 54:4-3.30-34 grants an exemption from local property taxes for the dwelling house of a qualified totally disabled veteran; and

**WHEREAS, Donald Lee Force**, a veteran, has been declared a 100 percent totally disabled veteran by the Department of Veteran’s Affairs effective June 5, 2017; and

**WHEREAS, Donald Lee Force** made application for exemption from taxes on June 26, 2018; and

**WHEREAS**, the Tax Assessor has determined the dwelling of Donald Lee Force is exempt from property taxation effective January 1, 2018; and

**WHEREAS**, the Township has granted refunds of previously paid taxes to totally exempt veterans under certain circumstances; and

**WHEREAS**, the decision as to whether to reimburse totally exempt veterans for past taxes is discretionary on behalf of the Township; and

**WHEREAS**, the Township wishes to strike a balance between honoring veterans who have made an incredible sacrifice on behalf of their fellow countrymen against the financial burden that the return of taxes imposes upon non-exempt property owners; and

**WHEREAS**, the caps placed upon municipal spending by the State of New Jersey have imposed financial burdens on the Township and placed severe strains on its budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey as follows:

1. The Township Committee believes that a fair and reasonable balance to be struck between its responsibilities to the general taxpayers and its need to recognize the sacrifices made by totally disabled veterans is accomplished by providing that totally disabled veterans will receive a refund of local property taxes from January 1st of the year the veteran submits to the Tax Assessor a fully qualifying application for exemption from local property taxes on the veteran's dwelling pursuant to N.J.S.A. 54:4-3.30-34.

2. In the case of Donald Lee Force, he is declared exempt from local property taxes on his dwelling commencing January 1, 2018 and the Chief Financial Officer is authorized to refund him \$2,209.94 of local property taxes paid from January 1, 2018 and the Tax Collector forgive the remaining taxes owed on Block 1, Lot 36 located at 1060 Milford-Warren Glen Road, Bloomsbury, NJ 08804, for tax year 2018. The 3<sup>rd</sup> and 4<sup>th</sup> quarters have yet to be determined

3. The Township Committee will apply this policy to any future veterans seeking totally exempt status, but reserves the right to amend and alter it based on the future financial condition of the municipality.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor				x

**-ORDINANCE 2018-9** Introduction/First Reading Stormwater Management

Mr. Scheibener moved and Mr. Wilhelm seconded the motion to adopt Ordinance 2018-9 on first reading and to set the Public Hearing for August 21, 2018

**ORDINANCE 2018-9**

**AN ORDINANCE AMENDING PART II, “GENERAL LEGISLATION” - CHAPTER 100 – “LAND USE” – PART 3 – ARTICLE XXIV “STORMWATER MANAGEMENT”.**

**WHEREAS**, pursuant to N.J.S.A. 40:48-2, the governing body of a municipality may make, amend, repeal, and enforce such other ordinances, regulations, rules and by-laws not contrary to the laws of this state or of the United States, as it may deem necessary and proper for the good of government, order and protection of person and property, and for the preservation of the public health, safety and welfare of the municipality and its inhabitants, and as may be necessary to carry into effect the powers and duties conferred and imposed by this subtitle, or by any law; and

**WHEREAS**, the Township of Holland (the “Township”) is located within the New Jersey Highlands Region and wishes to adopt Highlands Council specified stormwater ordinance amendments to ensure the resource protection standards of the Highlands Regional Master Plan are met; and

**WHEREAS**, the Township of Holland (the “Township”) wishes to adopt stormwater ordinance amendments to ensure “minor” developments meet stormwater rate reduction standards; and

**WHEREAS**, the Township of Holland (the “Township”) finds the implications for public safety and the public welfare warrant regulating stormwater runoff resulting from construction and soil disturbances; and

**WHEREAS**, the Township wishes to amend the “General Ordinances” of *The Township of Holland Municipal Code*, Chapter 100 - Part 3 – Article XXIV entitled “Stormwater Management”, to further the goals of the New Jersey Highlands Council Regional Master Plan and promote public safety and the public welfare; and

**NOW, THEREFORE, BE IT ORDAINED, BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HOLLAND**, as follows:

**Section 1.**

*The Township of Holland Municipal Code* Chapter 83 – Part 1 –entitled “Fees” is amended such that it states [New language **bold and underlined**, deleted language ~~double-strikethrough~~]:

Chapter 100, Land Use  
Part 3 Stormwater Management

<b><u>Minor Development Stormwater Plan Review</u></b>	<b><u>\$500</u></b>
<b><u>Major Development Stormwater Plan Review for Applications not subject to Subdivision or Site Plan</u></b>	<b><u>\$750</u></b>
<b><u>Minor Development Inspection Escrow</u></b>	<b><u>\$500</u></b>
<b><u>Major Development Inspection Escrow</u></b>	<b><u>\$1,500</u></b>

**ARTICLE XXIV STORMWATER MANAGEMENT REGULATIONS:**

**Section 2.**

*The Township of Holland Municipal Code* Chapter 100 – Part 3 – Article XXIV entitled “Stormwater Management Regulations” is amended such that it states [New language **bold and underlined**, deleted language ~~double-strikethrough~~]:

**ARTICLE XXIV STORMWATER MANAGEMENT REGULATIONS:**

**§100-182.C Applicability**

- (4) This Part 3 shall be applicable to all applications for soil removal under Chapter 140 and building permits that are not subject to subdivision or site plan review that meet the definition of MAJOR DEVELOPMENT.**
- (5) The quantity reduction provisions of this ordinance shall be applicable to any person, partnership, corporation, or public agency that is not defined as a “major development” and which shall by any means whatsoever increase the quantity or velocity of stormwater runoff emanating from the developed land area, hereinafter referred to as “minor development”. Excluding the development of any area from the effective date hereof by the construction or installation of any impervious surface less than 2,000 s.f.**

§100-182.D(2)(b) When stormwater management improvements are constructed in conjunction with minor subdivision approval, **major developments not subject to subdivision or site plan approval**, or variance approval for which no site plan was required, then a construction inspection escrow account shall be established with the Township in the manner as provided in Chapter 100 of this Code and in accordance with the Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq.

**§100-182.F Permit Required**

- (a) For Major Development Applications not subject to Subdivision or Site Plan review, a Lot Grading and Stormwater Management Plan with supporting calculations shall be filed with the Zoning Officer in accordance with this Part 3. The plans and calculations shall be forwarded to the Township Engineer for review and approval. No Building Permit or land disturbance shall be issued or commence until approved by the Municipal Engineer. No Certificates of Occupancy shall be issued until as-built plans are submitted to the Township Engineer with any other required proofs that the plan, and any conditions of plan approval, have been fully met and complied with.**

**§100-183 Definitions**

**CARBONATE ROCK AREA**

**An area where rock consisting chiefly of calcium and magnesium carbonates, such as limestone and dolomite, has been identified. See also “LIMESTONE AREA”, “KARST TERRAIN”.**

**CURRENT DEFICIT AREA**

**Any United States Geological Survey 14-digit Hydrologic Unit Code subwatershed area that is identified in the Highlands Regional Master Plan as having negative Net Water Availability, meaning that existing consumptive and depletive water uses exceed the capacity of the ground water supply to sustain.**

**MAJOR DEVELOPMENT**

Any development that provides for ultimately disturbing one or more acres of land or would create one-quarter acre or more of impervious surface. **Disturbance for the purpose of this article is the placement of impervious surface or exposure and/or movement of soil or bedrock or clearing, cutting, or removing of vegetation, or the redevelopment of previously developed sites.**

**MAXIMUM EXTENT PRACTICABLE**

Compliance with the specific objective to the greatest extent possible taking into account equitable considerations and competing factors, including but not limited to, environmental benefits, pollutant removal effectiveness, regulatory compliance, ability to implement given site-specific environmental conditions, cost and technical or engineering feasibility. **In designing stormwater management systems this means that all reasonable opportunities for using non-structural stormwater practices are exhausted and a structural BMP is implemented only where absolutely necessary.**

**MINOR DEVELOPMENT**

**Any development, not meeting the requirements of a major development, that involves the construction or installation of impervious surfaces equal to or greater than 2,000 s.f. hereinafter the effective date of this ordinance.**

**REDEVELOPMENT**

**Any land-disturbing activity that results in the creation, addition, or replacement of impervious surface area on an already developed or disturbed site. Redevelopment includes, but is not limited to: the expansion of a building footprint, addition or replacement of a structure, replacement of impervious surface area that is not part of a routine maintenance activity, and land disturbing activities related to structural or impervious surfaces. It does not include routine maintenance to maintain original line and grade, hydraulic capacity, or original purpose of facility, nor does it include emergency construction activities required to immediately protect public health and safety.**

§100-184 Design and performance standards for stormwater management measures.

**C. The standards in this ordinance for projects that do not meet the requirements of a new major development but are considered minor developments are intended to minimize the impact of stormwater runoff and water quantity.**

**§100-185 Stormwater Management Requirements for Major Development**

B: Erosion Control, Groundwater Recharge and Runoff Quantity Standards. This subsection contains minimum design and performance standards to control erosion, maintain groundwater recharge, and control stormwater runoff quantity impacts of major development projects.

(2) The minimum design and performance standards for groundwater recharge are as follows:

(a) Using the criteria for calculating stormwater runoff and groundwater recharge in § 100-186B, the design engineer shall comply with at least one of the following standards:

**[3] Projects located in a Current Deficit Area: Where the project is located in a Current Deficit Area as identified in Exhibit A, the project shall demonstrate through hydrologic and hydraulic analysis that the site and its stormwater management measures provide for one of the following provisions:**

**(i) Recharge 125 percent of the percentage of the average annual pre-construction groundwater recharge volume for the site; or**



(ii) In addition to complying with the requirements of section 100-185.B(2), retain on-site with no discharge, the Stormwater Quality Design Volume (SWQDV), defined as the runoff from the 1.25-inch, 2-hour rainfall event. Groundwater recharge or infiltration performed in compliance with 100-185.B(2)(a)[3](i) or 100-185.B.(2), above may count toward required retention of the SWQDV. Where groundwater recharge will result in equal or greater retention than required to meet the SWQDV, then it shall constitute compliance with section 100-185.B(2)(a)[3](ii). Where meeting the groundwater recharge requirement will not result in retention of the full SWQDV, the major development shall retain any additional volume to meet the requirements of 100-185.B(2)(a)[3](ii) through additional infiltration, or through evapotranspiration or capture and on-site re-use of rainfall.

(c) The following types of stormwater shall not be recharged:

[3] Carbonate Rock Areas, where surficial or subsurface karst features have been identified and recharge facilities cannot be designed in a manner that would eliminate the concentrated subsurface release of stormwater (Note: the mere presence of carbonate bedrock does not constitute a karst feature).

(e) Mitigation Required: In lieu of on-site recharge, the applicant shall be responsible for providing mitigation of the groundwater recharge volume in the required amount. The applicant should provide mitigation, on-site if possible and/or practical, or within the same drainage area within which the subject project is proposed, or contribute funding toward a municipal stormwater control project, or provide for equivalent treatment at an alternate location, or provide for another equivalent water quality benefit, in lieu of implementing the required groundwater recharge volume on their specific site.

#### §100-185A Stormwater Management for Minor Developments:

##### A. Application for Approval

- (1) In cases where the development of land involves the construction of a building or other facility requiring a construction permit or application to the Planning or Zoning Board of Adjustment, the Zoning Officer shall determine whether the development involves the construction or installation of an impervious surface equal to or greater than 2,000 s.f.. If the extent of work to be undertaken is such that requires review and approval with regard to the provisions of this Article, the applicant shall proceed to submit an application and other data as outlined in §100-185 A. and B. to the Township Engineer. The Township Engineer shall approve, tentatively disapprove, or disapprove the application within 35 calendar days after submitted to him.
- (2) In cases where the development does not require the construction of a building or other facility requiring a construction permit, the applicant shall submit an application and other data as outlined in §100-185 A. and B. herein, directly to the Township Engineer for review. The Township Engineer shall approve, tentatively disapprove, or disapprove the application within 35 calendar days after submitted to him. If disapproved, the applicant may seek relief from the Planning Board under §100-185 E. or §100-185 F.

##### B. Data Required

**Any application for minor developments must be accompanied by the following data with the payment of the appropriate fees:**

- (1) Plot plan showing dimensions of the property, proposed buildings dimensioned from each side to the shortest lot line, driveways, patios, sidewalks, etc. The plan shall include existing and proposed elevations and contour lines over the entire area of the proposed property, together with watercourses and an indication of the final disposal location of surface waters. All elevations shall be related to two (2) permanent bench marks identified on the plan. Contours shall be shown at not more than two-foot intervals for areas with less than a ten-percent slope, five-foot intervals for areas with ten to twenty percent slopes. Any existing feature to be removed or relocated shall be indicated. Flood Hazard area limits and wetlands shall be shown.**
- (2) Calculations for estimating pre- and post-development runoff prepared by a Professional Engineer based on the methodologies outlined in §100-186, with a design that satisfies the requirements of §100-185 B.(3)**

### **C. Design Standards**

**The intent of this ordinance is to regulate and control stormwater runoff as it is increased as a result of development as outlined in §100-185 B.(3). All facilities shall be designed based on the methods of calculating runoff as described in §100-186 of this ordinance and are subject to the approval by the Township Engineer. All facilities shall be designed based on the requirements for Structural Stormwater Management Measures. described in §100-187.**

### **§100-186 Calculation of stormwater runoff and groundwater recharge**

#### **A. Stormwater runoff calculations.**

- (1) In complying with the design and performance standards of §100-185 ~~and §100-185A.~~, the design engineer shall calculate stormwater runoff using one of the following methods:
  - (a) The USDA Natural Resources Conservation (NRCS) methodology, including the NRCS Runoff Equation, NRCS Dimensionless Unit Hydrograph, and appropriate NRCS twenty-four-hour design storm, as described in the current NRCS National Engineering Handbook Part 630, Hydrology, and the current Technical Release 55, Urban Hydrology for Small Watersheds, or superseding document; or
  - (b) The Rational Method for peak stormwater runoff rate calculations ~~only, and the Modified Rational Method for stormwater runoff hydrograph calculations.~~ Use of the Rational Method ~~and Modified Rational Method are~~ **is** limited to drainage areas of 20 acres or less. ~~Neither the Rational Method nor the Modified Rational Method shall be used to calculate runoff volumes for groundwater recharge or stormwater runoff infiltration purposes.~~

### **§100-190 Requirements for site development stormwater plan.**

C.(2) Environmental Site Analysis. A written and graphic description of the natural and man-made features of the site and its environs. This description should include a discussion of soil conditions, **geology**, slopes, wetlands, waterways and vegetation on the site. Particular attention should be given to unique, unusual, or environmentally critical areas and to those that provide particular opportunities or constraints for development. **For sites located within Limestone (Carbonate) Areas, a Geotechnical investigation shall be required. The report must be prepared in accordance with**

**§101-26.C. of the Township’s Highlands Land Use Ordinance, and meet all of the performance requirements for Phase I and as required, Phase II Geological Investigations listed therein.**

**Section 3:**

All ordinances of the Township of Holland which are inconsistent with the provisions of this Ordinance are hereby repealed as to the extent of such inconsistency.

**Section 4.**

Should any section, clause, sentence, phrase or provision of this Ordinance be declared unconstitutional or invalid by a Court of competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.

**Section 5.**

The Township Clerk is hereby directed to publish notice of the proposed ordinance in accordance with law.

**Section 6.**

This Ordinance shall take effect upon final passage, adoption, and publication in the manner prescribed by law.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Scott Wilhelm		x	x			
Robert Thurgarland			x			
Thomas Scheibener	x		x			
Ray Krov, Deputy Mayor			x			
Dan Bush, Mayor						x

**BUSINESS FROM TOWNSHIP ATTORNEY**

No report

**MEETING OPEN TO PUBLIC**-(speakers will be limited to 3 minutes)

-Adam Mackow, Bernie O’Brien, and Arline O’Brien voiced concerns about the property on the corner of Abrams and Route 519. Deputy Mayor Krov advised that Mayor Bush is working with Police Chief Harris, Zoning Officer Creveling, Township Attorney Cushing and the County Board of Health to try and take care of the problem.

-Ted Harwick- questioned one check

**ADJOURN**

Mr. Wilhelm moved and Mr. Scheibener seconded the motion to adjourn at 7:37 p.m.

Voice Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor				x

Respectfully submitted,

Approved by,

\_\_\_\_\_  
Catherine M. Miller, RMC  
Municipal Clerk

\_\_\_\_\_  
Dan Bush, Mayor  
Ray Krov, Deputy Mayor