

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA
March 19, 2019

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 13, 2018 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES OF THE: March 5, 2019 Regular Meeting

APPROVAL OF BILLS AS SUBMITTED

Check#	Vendor	Description	Payment	Check Total
26317	Alex Bellick Jr	2019 Safety Toed Boots - Alex Bell	\$ 149.95	\$ 149.95
26318	ALLEGRO ENTERPRISES, INC.	Water Delivery 3/1/19	\$ 34.00	\$ 34.00
26319	Amazon.com RRCC	Sleep Mats	\$ 149.99	\$ 149.99
26320	AMERIGAS - CLINTON 7510	Municipal Building	\$ 100.94	
		Propane Bethany Ridge 485.4 gal del	\$ 616.23	\$ 717.17
26321	AQUA NEW JERSEY	001037094 0748928 01/29/19-02/28/1	\$ 299.41	\$ 299.41
26322	Bittone Equipment Services LLC	Western Plow Hydraulic Oil	\$ 49.32	\$ 49.32
26323	PEPSI-COLA	Water for fitness center	\$ 124.11	\$ 124.11
26324	BRIDGE STREET SERVICE CENTER	Vehicle Maintenance 15-10	\$ 1,108.08	\$ 1,108.08
26325	BRUCES MOWER SERVICE	Pole Saw Repair	\$ 36.95	\$ 36.95
26326	CASTLE SEPTIC SERVICE CORP.	Mar-19	\$ 70.00	\$ 70.00
26327	CITY FIRE EQUIPMENT CO.	Bethany Ridge Periodic Mtn Annual E	\$ 175.00	
		Bethany Ridge Periodic Mtn Annual W	\$ 350.00	\$ 525.00
26328	CLEMENS UNIFORM	Mats for Municipal Bldg.	\$ 35.25	
		DPW Shop Rags, Bethany Ridge Mat	\$ 21.75	\$ 57.00
26329	COLLEEN M. PURSELL	Training Course	\$ 141.28	\$ 141.28
26330	COOPER ELECTRICAL SUPPLY	Light Tower Generator / DPW Fuel Pu	\$ 390.72	\$ 390.72
26331	Daxko LLC	Software	\$ 565.12	\$ 565.12
26332	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal - February 201	\$ 57.00	\$ 57.00
26333	Esteem Entertainment Inc	Deposit for Community Day Band	\$ 700.00	\$ 700.00
26334	GANN LAW BOOKS	PB BOA Cox Books 2019	\$ 285.50	\$ 285.50
26335	GEBHARDT & KIEFER, P.C.	Diocese of Metuchen December 2018	\$ 66.00	\$ 66.00
26336	GEBHARDT & KIEFER, P.C.	December General	\$ 2,904.00	\$ 2,904.00
26337	GEBHARDT & KIEFER, P.C.	December Penn East	\$ 924.00	\$ 924.00
26338	GEBHARDT & KIEFER, P.C.	PB Milford Solar Farm LLC B4 L1 s	\$ 115.50	\$ 115.50
26339	GLEN G. HALE, INC.	Change Order #1	\$ 19,600.00	\$ 19,600.00
26340	Gotham Shredders & Binding Inc	Shredder for clerk's office	\$ 1,174.00	\$ 1,174.00
26341	H.J. OPDYKE LUMBER COMPANY, INC.	2"x6"x8's & Paint	\$ 99.53	
		2"x4"-10' Lumber - Barricades	\$ 54.01	\$ 153.54
26342	Heather Jenkins	Refund for Background 2018	\$ 40.00	\$ 40.00
26343	Hunterdon County Central Printing	Envelopes for Tax Collector	\$ 135.00	\$ 135.00
26344	HUNTERDON COUNTY MUNICIPAL	Clerks Meeting/Luncheon for Cathy	\$ 25.00	\$ 25.00
26345	J C CLEANERS	Dry-cleaning (Cvecich)	\$ 6.98	\$ 6.98
26346	JERSEY CENTRAL POWER & LIGHT	100 004 556 468 02/7/19-03/7/19	\$ 325.05	\$ 325.05
26347	JERSEY CENTRAL POWER & LIGHT	100 004 557 474 02/07/19-03/07/19	\$ 70.50	\$ 70.50
26348	JERSEY CENTRAL POWER & LIGHT		Feb-19 \$ 5.43	
			Feb-19 \$ 981.75	\$ 987.18
26349	JERSEY CENTRAL POWER & LIGHT	Account 100 060 952 585 Street Lights	\$ 58.01	\$ 58.01
26350	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 652 Street Lights	\$ 1,302.20	\$ 1,302.20
26351	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 595 Street Lights	\$ 22.44	\$ 22.44
26352	JESSICA NEGLIA	Camp Conference	\$ 167.50	
		CPR	\$ 280.58	\$ 448.08

26353	John H. Stamler Police Academy	Basic Spanish I (LaTouche)	\$ 110.00	\$ 110.00
26354	John P Gallina, Esq	PB Misc general Matters 022819 Admi	\$ 270.00	
		PB Misc general Matters 031219 Admi	\$ 270.00	
		PB Huntington Knolls B24 L 3 &13 02	\$ 236.25	\$ 776.25
26355	KEITH GROOGAN	Karate November & December 2019	\$ 916.50	\$ 916.50
26356	Kleen & Fresh Company LLC	February 25 & 28 March 2 & 4 & 7	\$ 590.00	\$ 590.00
26357	Tashawn LaTouche	Reimbursement	\$ 129.00	\$ 129.00
26358	Leah Vucetovic	Mailbox Replacement	\$ 50.00	\$ 50.00
26359	Lubenet, LLC	Motor Oil, Hydraulic Oil - MCCCCP #1	\$ 585.00	\$ 585.00
26360	MASER CONSULTING PA	2019 Tax Map work thru 2/10/19 HLT	\$ 153.00	
		HTL059 Roadway Improvements	\$ 225.00	
		HTL065 Riegel Ridge Valve Replacement	\$ 1,676.25	
		PB HK B24 L 3 13 review thru 021719	\$ 280.00	
		PB HK B24 L 3 13 review thru 021019	\$ 637.50	
		Planner Services thru 021719	\$ 35.00	
		PB Misc Eng services 011319	\$ 450.00	\$ 3,456.75
26361	MASER CONSULTING PA	WWMP HC Res 2017-14 Add \$5000 Holla	\$ 300.00	\$ 300.00
26362	EDWARD HORSFALL	Computer Services (February 2019)	\$ 120.00	
		Feb-19	\$ 120.00	\$ 240.00
26363	MEZZA LUNA PIZZA	Range - Water	\$ 22.50	\$ 22.50
26364	Mid State Registrar's Association	2019 Mid State Registrar Association	\$ 30.00	\$ 30.00
26365	MONINGHOFF APPLIANCE & SUPPLY CORP.	Hardware Supplies	\$ 67.94	\$ 67.94
26366	Morton Salt Inc.	2019 Road Salt	\$ 15,409.71	
		2019 Road Salt	\$ 1,325.46	
		2019 Road Salt	\$ 2,728.32	\$ 19,463.49
26367	NJ DEPT OF HEALTH & SENIOR SERVICES	Feb-19	\$ 265.20	\$ 265.20
26368	NJ Advance Media	Ordinance 2019-1	\$ 19.01	
		Ordinance 2019-2	\$ 18.08	
		Change order	\$ 46.09	\$ 83.18
26369	OFFICE DEPOT, INC.	Office Supplies	\$ 57.25	\$ 57.25
26370	ONE CALL CONCEPTS, INC.	NJ One Call Markouts	\$ 58.48	\$ 58.48
26371	PARADE STRAPPING & BALING, LLC	Cardboard Baling Wire	\$ 855.00	\$ 855.00
26372	PROFESSIONAL GOV'T EDUCATORS, INC.	04/10/19 Class	\$ 90.00	\$ 90.00
26373	R & L DATACENTERS, INC.	Municipal Payroll	\$ 354.90	\$ 354.90
26374	RARITAN VALLEY DISPOSAL #865	2019 30 Yard Garbage Dumpster	\$ 510.00	\$ 510.00
26375	SANICO, INC.	March 3101037	\$ 55.38	
		Monthly Invoice 4 YD Cont 1 pu/wk	\$ 138.05	
		Monthly Invoice 2 YD FL Cont 1 pu/	\$ 82.57	\$ 276.00
26376	SERVICE ELECTRIC CABLE TV, INC.	Cable/Internet	\$ 107.36	\$ 107.36
26377	SHERWIN-WILLIAMS CO., THE	Paint, Brush, Rollers - Sergeant's	\$ 68.01	\$ 68.01
26378	St. Hubert's Animal Welfare Center	Animal Control Services 1st Qtr 201	\$ 3,968.25	\$ 3,968.25
26379	STEM BROTHERS, INC.	2019 Recycling Center Propane	\$ 84.77	
		2019 Recycling Center Propane	\$ 81.61	\$ 166.38
26380	Supreme Heating & Air Conditioning	HVAC Repair	\$ 607.75	\$ 607.75
26381	TAD J DABROWSKI	REDEMPTION OF CERTIFICATE 2016-005	\$ 4,775.98	\$ 4,775.98
26382	THERESA VERDI	Cleaning RRCC	\$ 520.00	\$ 520.00
26383	TREASURER, STATE OF NJ	CPWM #M-0647 Renewal - Alan Turdo	\$ 50.00	\$ 50.00
26384	VALLEY AUTO SUPPLY	Wiper Blades	\$ 23.96	
		Hydraulic Hoses, Coolant Filter	\$ 231.46	
		Batteries, Fuel Filters, Hand Towel	\$ 480.33	
		3/4" Impact Reducer & Extensions	\$ 48.98	\$ 784.73
26385	VERIZON	02/25/19 billing 908 995 4849	\$ 96.42	\$ 96.42
26386	VERIZON	2/26/19 billing	\$ 968.04	\$ 968.04
26387	VERIZON	02/25/19 billing	\$ 636.93	\$ 636.93
26388	VERIZON WIRELESS	Air Cards - February 2019	\$ 229.11	\$ 229.11
26389	WB Mason Co INC	Soap, Swiffer refills, toilet bowl	\$ 232.08	\$ 232.08
		Grand Total	\$ 76,316.56	\$ 76,316.56
CURRENT FUND		BUDGET AND APPROPRIATION RESERVES	\$49,509.43	
GRANT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 300.00	
GENERAL CAPITAL FUNDS		BUDGET AND APPROPRIATION RESERVES	\$20,999.00	
SEWER FUND		BUDGET AND APPROPRIATION RESERVES	\$ 5.43	
ANIMAL CONTROL		BUDGET AND APPROPRIATION RESERVES	\$ 4,233.45	
ESCROW		ESCROW FUNDS	\$ 1,269.25	

Manual Totals

TOTAL

76,316.56

REMINDER/ANNOUNCEMENT

-Sunday April 14 the Holland Township Parks and Recreation Committee and the Girl Scouts will be hosting the 7th Annual Easter Celebration beginning at 11:45 am at Riegel Ridge Community Center The Easter Egg Hunt starting promptly at 12:00

-Document Shred Day is April 27th at the Recycling Center

OLD BUSINESS FROM TOWNSHIP COMMITTEE

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-**Accepting Retirement Letter from** Police Chief John Harris effective July 1, 2019. John has been with the Holland Township Police Department since January 1, 1995; he was promoted to Sergeant February 7, 2007 and was promoted to Police Chief January 1, 2011.

-**Approval of Raffle Application:** (To be held 4/26/2019 & 5/17/2019 4:00-8:00 p.m.) Case Field, Riegel Ridge Community Center
Application for Raffle 2019-2 **Del Val All Sports Boosters Inc.** [on-premise draw raffle awarding cash-50/50]

-**Approval of Mayor’s Appointment** of Tomasina McGuire to the Holland Township Parks and Recreation Committee. Term expiring 12/31/2019

-**Approval to attend conference:**
Tax Collector Kris Boxwell

Date	Host	Subject	Cost
06/14-16/2019	TCTANJ Tax Collectors and Treasurers Assoc. of NJ	Annual Conference	Conference \$ 395 Hotel \$ 354

-RESOLUTION- Temporary Emergency Budget #2
RESOLUTION
Temporary Emergency Budget #2

WHEREAS, an emergent condition has arisen in that the Township is expected to expend funds, enter in contracts, commitments or payments prior to the 2019 budget adoption for the aforesaid purposes, and

And no adequate provision has been made in the 2019 temporary budget for the aforesaid purposes, and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary resolution for said purpose, and

WHEREAS, the total emergency temporary appropriation resolutions adopted in the year 2019 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$305,122.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, State of New Jersey, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency temporary appropriations be and the same are hereby made in the amount of \$ 305,122.00 as follows:

ACCOUNT NUMBER	DESCRIPTION	AMOUNT
01-201-20-120-010	Municipal Clerk S/W	\$6,000.00
01-201-25-275-010	Municipal Prosecutor S/W	\$1,000.00

01-201-20-120-200	Municipal Clerk Other Expenses	\$3,000.00
01-201-26-290-200	Public Works O/E	\$20,000.00
01-201-23-220-200	Employee Group Insurance O/E	\$30,000.00
01-201-26-290-010	Public Works S/W	\$60,000.00
01-201-25-240-010	Police Salaries & Wages	\$60,000.00
01-201-26-295-200	Snow Removal O/E	\$25,000.00
01-201-20-130-010	Finance S/W	\$3,000.00
01-201-31-430-200	Electricity O/E	\$5,000.00
01-201-20-145-200	Collection of Taxes O/E	\$2,000.00
01-201-41-731-200	Highlands Grant	\$5,122.00
01-201-20-150-010	Assessment of Taxes S/W	\$5,000.00
01-201-20-175-200	Historic Preservation Other Expenses	\$2,000.00
01-201-28-370-010	Parks & Recreation S/W	\$20,000.00
01-201-28-370-200	Parks & Recreation Other Expenses	\$10,000.00
01-201-28-372-010	Swimming Pool S/W	\$2,000.00
01-201-28-372-200	Swimming Pool O/E	\$4,000.00
01-201-25-252-010	Emergency Management S/W	\$1,000.00
01-201-25-252-200	Emergency Management O/E	\$2,000.00
01-201-21-180-010	Planning Board S/W	\$5,000.00
01-201-21-180-200	Planning Board O/E	\$5,000.00
01-201-21-185-010	Board of Adjustment S/W	\$5,000.00
01-201-21-185-200	Board of Adjustment O/E	\$1,000.00
01-201-21-186-010	Zoning S/W	\$2,000.00
01-201-36-472-200	Social Security O/E	\$10,000.00
01-201-31-460-200	Gasoline & Diesel O/E	\$10,000.00
01-201-36-474-200	Unemployment Compensation	\$1,000.00

2. Said emergency temporary appropriation will be provided for in the 2019 budget

3. That one certified copy of this resolution be filed with the Director, Division of Local Government Services

-RESOLUTION-hiring Morgan Kania as Front Desk Staff

RESOLUTION

Authorization to hire Morgan Kania as part time
Front Desk staff at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of Front Desk Staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Morgan Kania will be hired at Riegel Ridge Community Center as Front Desk Staff at the 2019 rate of \$8.50 per/hr. contingent on favorable results of all required background checks, effective March 19, 2019.

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____