



**Township of Holland**  
IN  
HUNTERDON COUNTY

61 Church Road  
Milford, New Jersey 08848  
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[www.hollandtownshipnj.gov](http://www.hollandtownshipnj.gov)

**Draft Agenda-Business to the extent known**

HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING AGENDA  
February 5, 2019

**MEETING CALLED TO ORDER**

*If you haven't already done so, please turn off or silence all electronic equipment*

**FLAG SALUTE**

*"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"*

**CLERK READS OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 13, 2018 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

**APPROVAL OF MINUTES OF THE:** January 15, 2019 Regular Meeting

**APPROVAL OF BILLS AS SUBMITTED**

| Check# | Vendor                              | Description                         | Payment     | Check Total |
|--------|-------------------------------------|-------------------------------------|-------------|-------------|
| 26055  | Kleen & Fresh Company LLC           | January                             | \$ 295.00   |             |
|        |                                     | January 14, 17 & 19                 | \$ 295.00   |             |
|        |                                     | January 21, 24 & 26                 | \$ 295.00   | \$ 885.00   |
| 26056  | ABE MATERIALS - EASTON              | 2019 Cold Patch                     | \$ 484.00   | \$ 484.00   |
| 26057  | ADT SECURITY SERVICES               | Holland Township Bethany Ridge Sec  | \$ 169.71   | \$ 169.71   |
| 26058  | Affordable Housing Professionals of | AHPNJ 2019 Membership Dues          | \$ 100.00   | \$ 100.00   |
| 26059  | Amazon.com RRCC                     | Vacuum bags & Bona Cleaning Pads    | \$ 48.52    |             |
|        |                                     | Storage Container & USB DVD Drive   | \$ 81.66    | \$ 130.18   |
| 26060  | AMAZON.COM, LLC Police              | OEM / Police                        | \$ 943.96   |             |
|        |                                     | OEM / Police                        | \$ 1,514.35 | \$ 2,458.31 |
| 26061  | AMERIGAS - CLINTON 7510             | Propane Bethany Ridge 560.9 gal del | \$ 677.09   |             |
|        |                                     | Municipal Building 01262019 365.9 P | \$ 448.23   | \$ 1,125.32 |
| 26062  | ANJEC                               | EC 2019 Membership dues             | \$ 450.00   | \$ 450.00   |
| 26063  | AQUA NEW JERSEY                     | 910 Milford Warren Glen Rd Seasonal | \$ 15.90    |             |
|        |                                     | RRCC Pool 121518-11419(8797)        | \$ 39.74    |             |
|        |                                     | RRCC 121518-11419 (8796)            | \$ 335.27   |             |
|        |                                     | 910 Lawn Irrigation 121518-11419(9  | \$ 15.90    |             |
|        |                                     | 001037094 0748928 12/29/18-01/28/1  | \$ 299.41   | \$ 706.22   |
| 26064  | Aqua Products                       | Repair of Pool Robot                | \$ 254.52   | \$ 254.52   |

|       |                                     |  |               |               |
|-------|-------------------------------------|--|---------------|---------------|
| 26065 | ARNOLD BROTHERS, LLC                | TC Arnold B13 L73 Close Out Account    | \$ 376.41     | \$ 376.41     |
| 26066 | AT&T MOBILITY                       | Cell Phones - January 2019             | \$ 388.98     | \$ 388.98     |
| 26067 | Benchmark Professional Seminars Inc | Training (Pursell)                     | \$ 295.00     | \$ 295.00     |
| 26068 | Billows Electric Supply Company     | 4237868                                | \$ 56.96      | \$ 56.96      |
| 26069 | BOUNCE U                            | Deposit for summer camp field trip     | \$ 75.00      | \$ 75.00      |
| 26070 | BRANCHBURG SPORTS COMPLEX           | Summer Camp Field Trip                 | \$ 100.00     | \$ 100.00     |
| 26071 | BRUCES MOWER SERVICE                | Chainsaw Parts & Supplies              | \$ 95.98      | \$ 95.98      |
| 26072 | CAMPBELL FOUNDRY COMPANY            | 2018 Catch Basin Lids - MCCPC Contract | \$ 10,140.00  | \$ 10,140.00  |
| 26073 | CJTCTANJ                            | 2019 Membership                        | \$ 75.00      | \$ 75.00      |
| 26074 | CHRISTINE FRENCHU                   | Agriculture misc. expenses             | \$ 2,190.00   | \$ 2,190.00   |
| 26075 | CITY FIRE EQUIPMENT CO.             | Fire CO FE Inspection 100              | \$ 256.50     | \$ 256.50     |
| 26076 | CLEMENS UNIFORM                     | Mats for Municipal Building            | \$ 35.25      |               |
|       |                                     | Mats for RRCC                          | \$ 86.50      |               |
|       |                                     | DPW Shop Rags & Bethany Ridge Mat      | \$ 21.75      |               |
|       |                                     | Rugs for RRCC                          | \$ 86.50      | \$ 230.00     |
| 26077 | COLLEEN M. PURSELL                  | Notary Renewal (Pursell)               | \$ 30.00      | \$ 30.00      |
| 26078 | COOPER ELECTRICAL SUPPLY            | Brackets & LED Bulbs For Library Lo    | \$ 1,175.00   | \$ 1,175.00   |
| 26079 | Department of Finance               | 1st Qtr Assessment Open Space Tax      | \$ 49,172.29  | \$ 49,172.29  |
| 26080 | Department of Finance               | 1st Qtr Assessment Library Tax for     | \$ 51,803.76  | \$ 51,803.76  |
| 26081 | Department of Finance               | 1ST Qtr County Tax for 2019            | \$ 536,941.90 | \$ 536,941.90 |
| 26082 | DAVIS BUSINESS MACHINES, INC.       | Contract for Canon IR-1025IF           | \$ 527.25     | \$ 527.25     |
| 26083 | Daxko LLC                           | Membership Software                    | \$ 567.60     | \$ 567.60     |
| 26084 | DEER CARCASS REMOVAL SERVICE, LLC   | Deer Carcass Removal - January 2019    | \$ 456.00     | \$ 456.00     |
| 26085 | DONNA MACKEY                        | PB court recorder 011419               | \$ 225.00     | \$ 225.00     |
| 26086 | Draeger, Inc.                       | Alcotest Cert Solution                 | \$ 120.00     | \$ 120.00     |
| 26087 | ECLECTIC ARCHITECTURE, LLC          | Stage & Windows RRCC                   | \$ 1,600.00   | \$ 1,600.00   |
| 26088 | ELIZABETHTOWN GAS                   | Meter 01061655 Account 93404665351     | \$ 553.06     |               |
|       |                                     | Meter 14Y735578 Account 9890459292     | \$ 124.00     | \$ 677.06     |
| 26089 | Enterprise Electrical Inc           | Repair Of Library Sign Lights          | \$ 1,190.00   | \$ 1,190.00   |
| 26090 | Enterprise Electrical Inc           | Hours Labor To Order & Assemble LED    | \$ 2,047.50   | \$ 2,047.50   |
| 26091 | FEDERAL EXPRESS                     | Alcotest Recertification               | \$ 50.61      | \$ 50.61      |
| 26092 | FINCH FUEL OIL CO, INC              | #2 Fuel Oil - Library & DPW            | \$ 964.81     | \$ 964.81     |
| 26093 | FOX HILL CONDOMINIUM ASSOC., LLC    | Reimbursement for Street Lighting      | \$ 616.50     | \$ 616.50     |
| 26094 | Freefall Trampoline Park            | Deposit for Summer Camp Field Trips    | \$ 100.00     | \$ 100.00     |
| 26095 | Gall's                              | Shipping On Police Order               | \$ 8.95       | \$ 8.95       |
| 26096 | GAYLE HATCH                         | Reimbursement for Fitness Conference   | \$ 213.00     | \$ 213.00     |
| 26097 | GEBHARDT & KIEFER, P.C.             | November                               | \$ 297.00     | \$ 297.00     |
| 26098 | GEBHARDT & KIEFER, P.C.             | November                               | \$ 49.50      | \$ 49.50      |
| 26099 | GEBHARDT & KIEFER, P.C.             | November                               | \$ 5,742.00   | \$ 5,742.00   |
| 26100 | GEBHARDT & KIEFER, P.C.             | PB Milford Solar Farm LLC B4 L1 s      | \$ 264.00     | \$ 264.00     |
| 26101 | GENERAL CARBON CORP.                | Carbon Barrel For Remediation Trail    | \$ 590.00     | \$ 590.00     |
| 26102 | Griffith-Allied Trucking LLC        | 2018 Ultra Low Sulfur Dyed Diesel      | \$ 1,154.70   |               |
|       |                                     | 2019 Ultra Low Sulfur Dyed Diesel      | \$ 363.11     |               |
|       |                                     | 2019 Ultra Low Sulfur Dyed Diesel      | \$ 511.29     | \$ 2,029.10   |
| 26103 | HR Direct                           | State Posters                          | \$ 78.99      | \$ 78.99      |
| 26104 | Hunterdon Family Medicine at        | Tashawn LaTouche                       | \$ 342.00     | \$ 342.00     |
| 26105 | J C CLEANERS                        | Dry-cleaning (Heilig)                  | \$ 6.98       | \$ 6.98       |
| 26106 | J C Ehrlich Co Inc                  | Monthly Pest Control January 2019      | \$ 236.00     | \$ 236.00     |

|       |                                     |                                       |    |          |              |
|-------|-------------------------------------|---------------------------------------|----|----------|--------------|
| 26107 | JERSEY CENTRAL POWER & LIGHT        | Dec-18                                | \$ | 5.95     |              |
|       |                                     | Dec-18                                | \$ | 936.84   | \$ 942.79    |
| 26108 | JERSEY CENTRAL POWER & LIGHT        | Account 100 004 272 652 Street Lights | \$ | 1,285.20 | \$ 1,285.20  |
| 26109 | JERSEY CENTRAL POWER & LIGHT        | Account 100 004 272 595 Street Lights | \$ | 21.97    | \$ 21.97     |
| 26110 | JERSEY CENTRAL POWER & LIGHT        | Account 100 060 952 585 Street Lights | \$ | 57.29    | \$ 57.29     |
| 26111 | JERSEY CENTRAL POWER & LIGHT        | 100 070 503 212 Pool Storage Garage   | \$ | 3.15     | \$ 3.15      |
| 26112 | JERSEY CENTRAL POWER & LIGHT        | Account 100 105 886 640 914 Milford   | \$ | 556.50   | \$ 556.50    |
| 26113 | JERSEY CENTRAL POWER & LIGHT        | Account 100 029 305 644 January 20    | \$ | 3,152.77 | \$ 3,152.77  |
| 26114 | JERSEY CENTRAL POWER & LIGHT        | Account 100 077 061 016 January 2     | \$ | 252.15   | \$ 252.15    |
| 26115 | JERSEY CENTRAL POWER & LIGHT        | Account 100 003 579 271 Library Jan   | \$ | 133.61   | \$ 133.61    |
| 26116 | JERSEY CENTRAL POWER & LIGHT        | Account 100 004 555 932 Case Field    | \$ | 102.73   | \$ 102.73    |
| 26117 | JERSEY CENTRAL POWER & LIGHT        | Account 100 004 555 858 Baseball J    | \$ | 188.84   | \$ 188.84    |
| 26118 | JESSICA NEGLIA                      | Toning Balls                          | \$ | 541.24   |              |
|       |                                     | Summer Camp Photo for brochure        | \$ | 25.00    |              |
|       |                                     | SCW NYC Fitness Mania Conference      | \$ | 259.00   |              |
|       |                                     | Dynamic Media - Sirius XM Radio       | \$ | 314.40   | \$ 1,139.64  |
| 26119 | John H. Stamler Police Academy      | Training - Gutsick                    | \$ | 295.00   | \$ 295.00    |
| 26120 | John P Gallina, Esq                 | PB Misc general Matters 011419        | \$ | 270.00   | \$ 270.00    |
| 26121 | JOINT MUNICIPAL COURT               | 1st contribution to 1/3 budget        | \$ | 4,500.00 | \$ 4,500.00  |
| 26122 | Kristine Boxwell                    | CTC License                           | \$ | 53.95    | \$ 53.95     |
| 26123 | Tashawn LaTouche                    | Firearms Fingerprinting (LaTouche)    | \$ | 53.91    | \$ 53.91     |
| 26124 | Lawrence D. Creveling               | Mileage Reimbursement Jan 21, 2017    | \$ | 228.13   |              |
|       |                                     | Mileage Reimbursement Jan 9, 2018     | \$ | 276.31   | \$ 504.44    |
| 26125 | LAWSON PRODUCTS, INC.               | Ty-Raps, Carriage Sign Bolts          | \$ | 455.62   |              |
|       |                                     | 13.4"x5/16" Ty-Raps                   | \$ | 24.40    | \$ 480.02    |
| 26126 | LIFESAVERS, INC.                    | AED Adult Defibrillation Pad Package  | \$ | 104.16   | \$ 104.16    |
| 26127 | Lubenet, LLC                        | Diesel Exhaust Fluid - MCCCCP Contra  | \$ | 64.32    | \$ 64.32     |
| 26128 | MASER CONSULTING PA                 | PB HK B24 L 3 13 review thru 123118   | \$ | 556.25   |              |
|       |                                     | PB Mill Rd Solar B2 L1.02 & B4 L1     | \$ | 4,137.50 |              |
|       |                                     | PB Pivotal/Etown B9 L20.01 service    | \$ | 322.50   | \$ 5,016.25  |
| 26129 | EDWARD HORSFALL                     | Computer Services - December 2018     | \$ | 200.00   |              |
|       |                                     | Dec-18                                | \$ | 350.00   | \$ 550.00    |
| 26130 | Melanie Heller                      | Refund for Background 2019            | \$ | 40.00    | \$ 40.00     |
| 26131 | MGL PRINTING SOLUTIONS              | Dater                                 | \$ | 82.00    | \$ 82.00     |
| 26132 | Morton Salt Inc                     | 2019 Road Salt                        | \$ | 7,180.75 |              |
|       |                                     | 2019 Road Salt                        | \$ | 7,924.43 | \$ 15,105.18 |
| 26133 | MUNICIPAL SOFTWARE, INC.            | Receipt Machine                       | \$ | 775.00   | \$ 775.00    |
| 26134 | NEW JERSEY PLANNING OFFICALS        | PB/BOA membership dues 01/01/2019-1   | \$ | 370.00   | \$ 370.00    |
| 26135 | New Jersey Registrar's Association  | Miller membership renewal             | \$ | 25.00    | \$ 25.00     |
| 26136 | NJ Advance Media                    | contract/cap bank                     | \$ | 118.33   | \$ 118.33    |
| 26137 | NJ STATE ASSOC. OF CHIEFS OF POLICE | ABC Inspection Course (Davis)         | \$ | 105.00   | \$ 105.00    |
| 26138 | NJAPZA                              | PB/BOA Membership Dues 01/01/2019-1   | \$ | 100.00   | \$ 100.00    |
| 26139 | OFFICE DEPOT, INC.                  | Office Supplies                       | \$ | 64.49    |              |
|       |                                     | Office Supplies / Cleaning Supplies   | \$ | 35.08    | \$ 99.57     |
| 26140 | Patrick A Carmona                   | Window/Mirroe Cleaning RRCC           | \$ | 275.00   | \$ 275.00    |
| 26141 | PenTeleData                         | 1/24/19-2/24/19                       | \$ | 214.85   | \$ 214.85    |
| 26142 | POWER SYSTEMS, INC.                 | Pro Wrist Roller                      | \$ | 44.83    |              |
|       |                                     | Fitness Equipment                     | \$ | 437.12   | \$ 481.95    |

|               |                                    |                                     |               |               |
|---------------|------------------------------------|-------------------------------------|---------------|---------------|
| 26143         | PRECAST MANUFACTURING COMPANY      | Schedule 20 PVC 90's & 45's         | \$ 46.40      | \$ 46.40      |
| 26144         | Pride landscape Company            | Toro 68009 CM958HP Concrete Mixer   | \$ 3,398.85   | \$ 3,398.85   |
| 26145         | Promed Office Cleaners LLC         | Cleaning EOC                        | \$ 80.00      |               |
|               |                                    | Cleaning RRCC fitness center - Jan. | \$ 180.00     | \$ 260.00     |
| 26146         | R/H TRUCK PARTS                    | 2010 International - Check Engine L | \$ 570.40     |               |
|               |                                    | 2015 International - Lower Splash P | \$ 161.70     |               |
|               |                                    | Repair Right Rear Brake Cam Tube    | \$ 617.13     | \$ 1,349.23   |
| 26147         | RARITAN VALLEY DISPOSAL #865       | 2018 30 Yard Garbage Dumpsters      | \$ 2,040.00   |               |
|               |                                    | 2018 30 Yard Dumpsters              | \$ 2,550.00   | \$ 4,590.00   |
| 26148         | RENEE S. SOPKO SEAMSTRESS          | Uniform Repairs                     | \$ 160.00     | \$ 160.00     |
| 26149         | SERVICE ELECTRIC TELEPHONE CO.     | Telephone Services                  | \$ 160.08     | \$ 160.08     |
| 26150         | SMITH MOTOR COMPANY, INC.          | Vehicle Repair - 15-11              | \$ 3,251.44   |               |
|               |                                    | 15-11 Maintenance                   | \$ 233.67     | \$ 3,485.11   |
| 26151         | SOMERSET CO POLICE ACADEMY         | Training (LaTouche)                 | \$ 179.00     |               |
|               |                                    | Training (Davis)                    | \$ 110.00     |               |
|               |                                    | Training (Gutsick)                  | \$ 220.00     |               |
|               |                                    | Training (Davis)                    | \$ 100.00     |               |
|               |                                    | Training (Young)                    | \$ 50.00      | \$ 659.00     |
| 26152         | STAPLES BUSINESS ADVANTAGE         | 7212019680                          | \$ 195.57     | \$ 195.57     |
| 26153         | STAPLES BUSINESS ADVANTAGE         | 7211562468                          | \$ 182.08     | \$ 182.08     |
| 26154         | STAPLES BUSINESS ADVANTAGE         | 7209838871 & 7210429987             | \$ 95.24      | \$ 95.24      |
| 26155         | STAPLES BUSINESS ADVANTAGE         | 721089204-0-1 & 7210429987-0-1      | \$ 203.35     | \$ 203.35     |
| 26156         | Stavola Construction Materials Inc | 2019 Blacktop - Millview            | \$ 1,724.65   | \$ 1,724.65   |
| 26157         | STEM BROTHERS, INC.                | 2019 Recycling Center Propane       | \$ 103.99     |               |
|               |                                    | 2019 Recycling Propane              | \$ 84.19      | \$ 188.18     |
| 26158         | The Approved Realty Group LLC      | Tax Sale Certificate 2018-001       | \$ 4,469.12   | \$ 4,469.12   |
| 26159         | THERESA VERDI                      | Cleaning RRCC                       | \$ 880.00     | \$ 880.00     |
| 26160         | TRANS-BRIDGE, INC.                 | PR 120719 NYC trip Dec              | \$ 200.00     | \$ 200.00     |
| 26161         | ULINE                              | Historic Commission                 | \$ 757.08     | \$ 757.08     |
| 26162         | UNITED STATES POSTAL SERVICE       | Pre-Stamped Envelopes               | \$ 661.05     | \$ 661.05     |
| 26163         | US BankCust for PC7                | Tax Sale Certificate 2017-004       | \$ 13,395.00  | \$ 13,395.00  |
| 26164         | VALLEY AUTO SUPPLY                 | Strobe Lights                       | \$ 279.96     |               |
|               |                                    | DPW Paper Towels                    | \$ 95.37      |               |
|               |                                    | Garage Door Belts                   | \$ 50.90      | \$ 426.23     |
| 26165         | VERIZON                            | DSL RRCC                            | \$ 47.99      | \$ 47.99      |
| 26166         | VERIZON                            | 1/18/19 billing 908 995 4435        | \$ 289.63     | \$ 289.63     |
| 26167         | VITAL COMMUNICATIONS, INC.         | 2019 MO IV Tax Master File          | \$ 100.00     | \$ 100.00     |
| 26168         | Warren Materials                   | blacktop & recycling                | \$ 6.42       | \$ 6.42       |
| 26169         | WB Mason Co INC                    | Various Supplies                    | \$ 476.07     |               |
|               |                                    | Office Supplies                     | \$ 82.93      |               |
|               |                                    | Flash Drives                        | \$ 32.59      | \$ 591.59     |
| 26170         | WOODRUFF ENERGY                    | January 2019Account 771057          | \$ 731.50     | \$ 731.50     |
|               |                                    |                                     | \$ 755,939.81 | \$ 755,939.81 |
| Manual Checks |                                    |                                     |               |               |
| Grand Total   |                                    |                                     | \$ 755,939.81 | \$ 755,939.81 |

|                       |                                   |                   |
|-----------------------|-----------------------------------|-------------------|
| GRANT FUND            | BUDGET AND APPROPRIATION RESERVES | \$ 1,520.77       |
| GENERAL CAPITAL FUNDS | BUDGET AND APPROPRIATION RESERVES | \$ 4,998.85       |
| SEWER FUND            | BUDGET AND APPROPRIATION RESERVES | \$ 5.95           |
| ANIMAL CONTROL        | BUDGET AND APPROPRIATION RESERVES | \$ 182.08         |
| ESCROW                | ESCROW FUNDS                      | \$ 5,656.66       |
| Checks issued 2-5-19  |                                   | 755,939.81        |
|                       | Manual Totals                     | <hr/>             |
| Total                 |                                   | <u>755,939.81</u> |

**REMINDER/ANNOUNCEMENT**

**OLD BUSINESS FROM TOWNSHIP COMMITTEE**

**-ORDINANCE 2019-1** CAP Bank Public Hearing/Final Adoption

**ORDINANCE 2019-1**

**ORDINANCE TO EXCEED THE CALENDAR YEAR 2019 MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Township Committee of the Township of Holland in the County of Hunterdon finds it advisable and necessary to increase its CY 2019 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Township Committee hereby determines that a 3.5 % increase in the budget for said year, amounting to \$ 154,777.00 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Township Committee of the Township of Holland, in the County of Hunterdon, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2019 budget year, the final appropriations of the Township of Holland shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$ 154,777.00, and that the CY 2019 municipal budget for the Township of Holland be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FINALLY ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

**LIAISON REPORTS**

**NEW BUSINESS FROM TOWNSHIP COMMITTEE**

**-Approval of contract and authorizing** the Mayor to sign a contract with **Trans-Bridge Lines** for bus service for the Parks and Recreation Bus trip to NYC on Saturday December 7, 2019 in the amount \$2,980.00 for 2 buses.

**-Letter of resignation** receiver from Front Desk employee and Personal Trainer Nick Aquino effective January 22, 2019

**-Township Committee Appointment of:  
2019 BOARD OF ADJUSTMENT MEMBERS**

4 year term

| Name          | Term Expires |
|---------------|--------------|
| Kelley O'Such | 12/31/2022   |

**-Approval to attend conference:**

Camp Supervisor, Robin Nugent and Parks and Rec Director Jessica Neglia

*In order to maintain the camp accreditation, they must attend this course to ensure they are following all updated standards and requirements.*

| Date           | Host                       | Subject                         | Total Cost for both                           |
|----------------|----------------------------|---------------------------------|---|
| 3/11-3/13/2019 | American Camp Association. | Tri-State Camp Conference in AC | Conference \$549<br>Hotel \$380 (\$190/night) |

**-Approval of 2019 Summer Camp Fees**

| 2019 Holland Township Parks and Rec Summer Camp Fees | 2018  | 2019  |
|--|-------|-------|
| Resident   | \$156 | \$164 |
| Non-Resident   | \$171 | \$180 |
| Sprout Camp Resident Full Day                        | \$156 | \$164 |
| Sprout Camp Resident Half Day                        | \$113 | \$120 |
| Sprout Camp Non-Resident Full Day                    | \$171 | \$180 |
| Sprout Camp Non Resident Half Day                    | \$123 | \$130 |

\* Sprout Camp is Pre-School, the only half-day program we offer.

**RESOLUTION-Award of Contract- Professional Land Surveying Services**

**RESOLUTION**

Award of Contract for Professional Land Surveying Services

**WHEREAS**, requests for proposals were requested for Professional Land Surveying Services for the following applications for Farm Land Preservation:

- Silva Farm B14 L20 & B10 L43

- Rolph Farm B 17 L 19, and

**WHEREAS**, the following results were received:

| Cernecaro/Rolph Farm B 17 L 19 and<br>Silva Farm B14 L20 & B10 L43 |              |                            |
|--|--------------|----------------------------|
| Company  | Location     | Proposed Amount            |
| Bohren and Bohren Assoc.   | Flemington   | \$24,950.00 for both farms |
| Van Cleef Engineering Assoc.                                       | Phillipsburg | \$30,500.00 for both farms |

**WHEREAS**, on January 18, 2019 the Municipal Clerk received a recommendation from the Holland Township Agricultural Advisory Committee Chairman, Larry LaFevre to award the contract to Bohren and Bohren Assoc., and

**WHEREAS**, on January 18, 2019 the Municipal Clerk received the approval of bid submissions from Qualified Purchasing Agent, Willian Hance.

**NOW, THEREFOE BE IT RESOLVED**, by the Township Committee of the Township of Holland in the County of Hunterdon, state of New Jersey, that the contract for Professional Land Surveying Services for the Silva Farm B14 L20 & B10 L43 and the Cernecaro/Rolph Farm B 17 L 19, be awarded to Bohren and Bohren Assoc. at the quoted price of \$24,950.00.

**-RESOLUTION-Reappointment of Sam Paolicelli for a second year as Part Time Special Police Officer II**  
**RESOLUTION**

Reappointing Sam Paolicelli for a second year as Part Time Special Police Officer II

**WHEREAS**, the Township Committee of the Township of Holland and the Holland Township Police Department continue to require the services of a Part Time Special Police Officer II, as defined in Ordinance §32-5 and N.J.S.A. 40A:14-146.14, effective April 3, 2014; and

**WHEREAS**, on January 6, 2018, the Holland Township Committee appointed Mr. Sam Paolicelli as Part Time Special Police Officer II, effective February 6, 2018 in accordance with Ordinance §32-5 and N.J.S.A. 40A:14-146.14; and

**WHEREAS**, in a memo dated January 23, 2019 Holland Township Police Chief, John Harris, advised that he has reviewed Special Police Officer Sam Paolicelli's job performance and has determined that he has satisfactorily completing all training; and

**WHEREAS**, in that memo Chief Harris recommends the reappointment of Part Time Special Law Police Officer II Sam Paolicelli for an additional term of one year; and

**WHEREAS**, Chief Financial Officer, Margaret Pasqua, has determined that there are sufficient funds available in the General Operations Municipal Budget to pay for this employee.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, that, effective February 6, 2019 Sam Paolicelli be reappointed as Part Time Special Police Office II, in accordance with Ordinance §32-5 and N.J.S.A. 40A:14-146.14.

**BE IT FURTHER RESOLVED**, that nothing herein shall be construed to require reappointment at the end of Sam Paolicelli's term.

**BE IT FURTHER RESOLVED**, that, pursuant to N.J.S.A. 40A:14-146.14, Sam Paolicelli is not a member of the police force of the local unit and is, therefore, not subject to the Agreement Between the Township of

Holland and New Jersey Benevolent Association Hunterdon County, NJ Local No. 188 dated January 1, 2015 or any superseding agreement.

**BE IT FINALLY RESOLVED**, that, pursuant to N.J.S.A. 40A:14-146.14, Sam Paolicelli's appointment may be revoked without cause or hearing.

**-RESOLUTION-Hiring Melanie Heller**

**RESOLUTION**

Authorization to hire Melanie Heller as part time  
Member Service Representative at Riegel Ridge Community Center

**WHEREAS**, the Township Committee of the Township of Holland is in need of Member Service Representative Staff at the Riegel Ridge Community Center, and

**WHEREAS**, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

**WHEREAS**, this employee will be hired as an "at will" 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

**WHEREAS**, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

**WHEREAS**, this employee will report directly to the Director of Parks and Recreation, and

**WHEREAS**, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

**WHEREAS**, this employee will be required to attend and pass all required training; and

**WHEREAS**, this employee will be required to submit to all background checks required for their position, and

**WHEREAS**, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

**THEREFORE, BE IT RESOLVED** by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Melanie Heller will be hired at Riegel Ridge Community Center as Member Service Representative Staff at the 2019 rate of \$12.00 per/hr. contingent on favorable results of all required background checks, effective January 29, 2019

**RESOLUTION-Refund of Road Opening Escrow**

**RESOLUTION**

Authorizing the Refund of Escrow Deposits

**WHEREAS**, the Municipal Land use Law allows for refunding of unused escrow deposits, Cash Bonds, and accumulated interest, and

**WHEREAS**, the Township of Holland has received deposits for Review, Inspection fees and Cash Bonds, and



**WHEREAS**, the Township of Holland has received signed board professional release forms and

**WHEREAS**, it has been determined that the various applications and projects listed below have been withdrawn, or have received approval for release:

Arnold Brothers, LLC  
2400 S Ocean Drive C533  
Ft. Perce FL 34949  
Account # 14299568503800  
Township Review Escrow \$376.41  
Block 13 Lot 73  
Road Opening Maintenance Bond - 18 month from completion of the Road  
Opening Permit Performance Bond Completion with the Performance Bond  
being released by Resolution March 3, 2009 and Holland Township Check  
#5388 dated October 20, 2009 in the amount of \$2,500.00.

**THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey that the Finance Officer hereby directed to refund the remaining escrow Deposits, cash bonds and accumulated interest to the above applicants.

**-RESOLUTION-Refund to Outside Lienholder**

**RESOLUTION**

Authorizing the Redemption of Tax Sale Certificate to an Outside Lienholder

**WHEREAS**, at the Municipal Tax Sale held on November 30, 2017, a lien was sold on Block 21 Lot 27, also known as 326 Riegelsville Road for unpaid 2016 Taxes; and,

**WHEREAS**, Paul Moser has redeemed Certificate # 2017-004

**NOW, THEREFORE, BE RESOLVED**, the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey directs the Chief Financial Officer to issue a check in the amount of \$13,395.00 for the lien paid at the sale to US BankCust for PC7 Firsttrust Bank 50 South 16<sup>th</sup> St. Suite 2050 Philadelphia PA 19102 on Tax Sale Certificate #2017-004.

**-RESOLUTION- Refund to Outside Lienholder**

**RESOLUTION**

Authorizing the Redemption of Tax Sale Certificate to an Outside Lienholder

**WHEREAS**, at the Municipal Tax Sale held on December 18, 2018, a lien was sold on Block 7.04 Lot 13, also known as 9 Clarkson Street for unpaid 2017 Taxes; and,

**WHEREAS**, Nationstar Mortgage has redeemed Certificate # 2018-001

**NOW, THEREFORE, BE RESOLVED**, the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey directs the Chief Financial Officer to issue a check in the amount of \$4,469.12 for the lien paid at the sale to The Approved Realty Group LLC, PO Box 869 Lakewood, NJ 08701 on Tax Sale Certificate #2018-001.

**BUSINESS FROM TOWNSHIP ATTORNEY**

**MEETING OPEN TO PUBLIC**-(speakers will be limited to 3 minutes)

**ADJOURN** at \_\_\_\_\_

DRAFT AGENDA