



Township of Holland
IN
HUNTERDON COUNTY

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HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA
March 5, 2019

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 13, 2018 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES OF THE: February 19, 2019 Regular Meeting

APPROVAL OF BILLS AS SUBMITTED

Check#	Vendor	Description	Payment	Check Total
26239	AMY R KIRK	Yoga - Feb.	\$ 67.00	\$ 67.00
26240	AQUA NEW JERSEY	RRCC 011419-021319(8796)	\$ 367.72	
		910 Milford Warren Glen Rd Seasonal	\$ 15.90	
		910 Lawn Irrigation 011419-21319(9	\$ 16.44	
		RRCC Pool 011419-021319(8797)	\$ 39.74	\$ 439.80
26241	AT&T MOBILITY	Cell Phones - February 2019	\$ 388.98	\$ 388.98
26242	BILL KAPPUS PLUMBING & HEATING, LLC	Library Water Heater Repair	\$ 133.04	\$ 133.04
26243	BINKLEY & HURST, LP	2007 CX105 - Transmission	\$ 1,184.00	\$ 1,184.00
26244	BINKLEY & HURST, LP	2007 CX105 - Rear Axel, Door, Window	\$ 5,361.40	\$ 5,361.40
26245	BRIDGE STREET SERVICE CENTER	15-13 Maintenance	\$ 85.00	\$ 85.00
26246	CDM Smith Inc.	Highlands Grant Task 8 H20 Use & Co	\$ 12,778.75	\$ 12,778.75
26247	Charlene Santo	Background Check	\$ 40.00	\$ 40.00
26248	City Connections LLC	FE Inspection 100 Work Order 191766	\$ 27.50	\$ 27.50
26249	COOPER ELECTRICAL SUPPLY	Lib Sign, Lib Lot & Municipal Bldg	\$ 1,683.93	\$ 1,683.93
26250	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal - January 2019	\$ 57.00	\$ 57.00
26251	DONNA MACKEY	BOA 022719 meeting court reporter	\$ 225.00	\$ 225.00
26252	ECLECTIC ARCHITECTURE, LLC	Stage & Windows RRCC	\$ 400.00	\$ 400.00
26253	Ed Donofrio	2019 Mailbox Damage - 217 Shire Rd	\$ 50.00	\$ 50.00
26254	ELIZABETHTOWN GAS	Meter 14Y735578 Account 9890459292	\$ 180.68	

	Meter 01061655 Account 93404665351	\$ 750.80	\$ 931.48
26255	Enterprise Electrical Inc.	Replaced Flood Lights Municipal Bldg	\$ 1,997.50 \$ 1,997.50
26256	FINCH FUEL OIL CO, INC	#2 Diesel Fuel - DPW, Library	\$ 1,188.03 \$ 1,188.03
26257	Gall's	Medical Shears	\$ 17.16 \$ 17.16
26258	GRAINGER	Trailer Hitch Lock	\$ 32.80 \$ 32.80
26259	Griffith-Allied Trucking LLC	Ultra Low Sulfur Dyed Diesel - DPW	\$ 1,109.21
		Gasoline, Ultra Low Sulfur Dyed Die	\$ 2,187.54 \$ 3,296.75
26260	Hunterdon County Central Printing	envelopes	\$ 90.00 \$ 90.00
26261	Hunterdon Family Medicine at	Robert Young	\$ 173.00 \$ 173.00
26262	HUNTERDON MILL & MACHINE SUPPLY	Bolt	\$ 41.40 \$ 41.40
26263	J C CLEANERS	Uniform Dry-cleaning	\$ 63.70
		Dry-cleaning	\$ 46.96 \$ 110.66
26264	J C Ehrlich Co Inc.	Monthly Pest Control February 2019	\$ 236.00 \$ 236.00
26265	JERSEY CENTRAL POWER & LIGHT	Account 100 060 952 585 Street Lights	\$ 57.23 \$ 57.23
26266	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 595 Street Lights	\$ 21.93 \$ 21.93
26267	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 652 Street Lights	\$ 1,283.83 \$ 1,283.83
26268	JERSEY CENTRAL POWER & LIGHT	100 070 503 212 Pool Storage Garage	\$ 3.47 \$ 3.47
26269	JERSEY CENTRAL POWER & LIGHT	Account 100 105 886 640 914 Milford	\$ 679.68 \$ 679.68
26270	JERSEY CENTRAL POWER & LIGHT	Account 100 077 061 016 February	\$ 195.83 \$ 195.83
26271	JERSEY CENTRAL POWER & LIGHT	Account 100 003 579 271 Library Feb	\$ 93.68 \$ 93.68
26272	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 932 Case Field	\$ 86.52 \$ 86.52
26273	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 858 Baseball F	\$ 131.77 \$ 131.77
26274	JERSEY CENTRAL POWER & LIGHT	Account 100 029 305 644 February20	\$ 1,882.38 \$ 1,882.38
26275	Jessica Dulin-Soto	Yoga - February 2019	\$ 224.80 \$ 224.80
26276	JESSICA NEGLIA	SCW Fitness Conference	\$ 957.05
		SCW Fitness Conference Parking	\$ 240.00 \$ 1,197.05
26277	John P Gallina, Esq	PB Misc. general Matters 021119	\$ 270.00
		PB Huntington Knolls B24 L 3 & 13 01	\$ 1,957.50 \$ 2,227.50
26278	JULIANNA R. BENDIX	February YOGA & YOGA FLOW	\$ 227.20
		Yoga - January 2019	\$ 465.20 \$ 692.40
26279	KATHY SCIARELLO	Books	\$ 479.42 \$ 479.42
26280	Kleen & Fresh Company LLC	February 11 & 14 & 16	\$ 295.00
		February 19 & 21 & 23	\$ 295.00 \$ 590.00
26281	Laura Knott	Yoga February 2019	\$ 263.20 \$ 263.20
26282	LAWSON PRODUCTS, INC.	2.5" Sign Bolts, 4.5" Hex Bolts	\$ 162.80 \$ 162.80
26283	LIFESAVERS, INC.	Battery for AED & Pediatric defib.	\$ 396.00 \$ 396.00
26284	Lindabury, McCormick, Estabrook & C	BOA Misc. general Matters thru 01311	\$ 160.00
		BOA Rasimowicz B13 L38	\$ 64.00 \$ 224.00
26285	MASER CONSULTING PA	HLT065 Riegel Ridge Valve Replacement	\$ 2,240.00 \$ 2,240.00
26286	Melzina Dion	PB Dion B13 L30 Close Out Account	\$ 61.92 \$ 61.92
26287	Michael Noto	2019 Mailbox Damage - 177 Andersen	\$ 46.95 \$ 46.95
26288	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Tire Pressure Gauges	\$ 17.97
		Light Bulb / Windshield Wash	\$ 5.98 \$ 23.95
26289	MONINGHOFF APPLIANCE & SUPPLY CORP.	Various Supplies	\$ 28.28 \$ 28.28
26290	Morton Salt Inc	2019 Road Salt	\$ 5,207.73 \$ 5,207.73
26291	NEW JERSEY PLANNING OFFICALS	BOA O'Such Mandatory Training	\$ 119.00 \$ 119.00
26292	NJ Advance Media	PB HK B24 L13 final site P2 P3 res	\$ 17.14
		Ord 2019-2	\$ 299.65 \$ 316.79

26293	NJLM	3/15/19 Webinar	\$ 35.00	\$ 35.00
26294	PenTeleData	2/24/19-3/24/19	\$ 214.85	\$ 214.85
26295	POWERCO, INC.	Hydraulic Hoses & Fittings	\$ 518.84	\$ 518.84
26296	Promed Office Cleaners LLC	Cleaning RRCC	\$ 180.00	\$ 180.00
26297	Public Works Association of NJ	2019 Public Works Association Of NJ	\$ 75.00	\$ 75.00
26298	R/H TRUCK PARTS	2010 International Inspection	\$ 984.75	
		Exhaust Filter Clamp	\$ 181.76	\$ 1,166.51
26299	SERVICE ELECTRIC TELEPHONE CO.	Telephone Services	\$ 163.08	\$ 163.08
26300	SMITH MOTOR COMPANY, INC.	15-10	\$ 43.79	
		1998 Windshield Wiper Clip	\$ 26.90	\$ 70.69
26301	STEM BROTHERS, INC.	2019 Recycling Center Propane	\$ 140.14	
		Service Library Furnace	\$ 407.27	
		2019 Recycling Center Propane	\$ 96.82	
		2019 Recycling Center Propane	\$ 105.14	
		2019 Propane For Recycling Center	\$ 71.00	\$ 820.37
26302	Supreme Heating & Air Conditioning	Replace Power Head	\$ 1,071.21	\$ 1,071.21
26303	Tamatha Isenberg	Yoga - February 2019	\$ 471.40	\$ 471.40
26304	THERESA VERDI	Cleaning	\$ 440.00	\$ 440.00
26305	VALLEY AUTO SUPPLY	Bulbs & Clamps	\$ 113.90	
		Fuel Filter For Diesel Tank	\$ 67.45	
		Filters, Oil, Light Bulbs	\$ 481.61	\$ 662.96
26306	VERIZON	2/18/19 billing 908 995 4435	\$ 297.64	\$ 297.64
26307	WB Mason Co INc	Cleaning Supplies	\$ 269.52	
		Cleaning Supplies	\$ 380.42	\$ 649.94
26308	WOODRUFF ENERGY	February 2019 Account 771057	\$ 1,093.09	\$ 1,093.09
26309	CLEMENS UNIFORM	Mats for RRCC	\$ 92.00	
		Mats for Municipal Bldg.	\$ 35.25	\$ 127.25
26310	EUGENIA FRANZO	Bands & Balls Feb.	\$ 50.00	\$ 50.00
26311	LMR Disposal LLC	Recycling Dumpster	\$ 58.11	\$ 58.11
26312	MELANIE WOROB	Group Exercise Classes Feb	\$ 587.40	\$ 587.40
26313	PILATES BY CORRINE, LLC	Pilates - February 2019	\$ 427.20	\$ 427.20
26314	Promed Office Cleaners LLC	Cleaning EOC	\$ 80.00	\$ 80.00
26315	SOMERSET CO POLICE ACADEMY	FTO Training (Young)	\$ 110.00	\$ 110.00
26316	Stephanie Beddiges	Pilates - Feb.	\$ 404.80	\$ 404.80
		TOTAL	\$ 59,749.63	\$ 59,749.63
3012019	GUARDIAN	March 2019 Dental	\$ 2,674.04	\$ 2,674.04
2282019	NJ STATE HEALTH BENEFITS	March Health Benefits Billing	\$ 28,387.33	\$ 28,387.33
		Grand Total	\$ 90,811.00	\$ 90,811.00
CURRENT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 44,470.32	
GRANT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 12,778.75	
GENERAL CAPITAL FUNDS		BUDGET AND APPROPRIATION RESERVES	\$ 400.00	
ESCROW		ESCROW FUNDS	\$ 2,100.56	
Checks issued 3-5-19				59,749.63
Manual Totals				<u>31,061.37</u>
Total				<u><u>90,811.00</u></u>

REMINDER/ANNOUNCEMENT

Saturday March 9, 2019 the County will hold a Hazardous Waste Cleanup Day at the County Complex on Route 12 from 9:00 am-1:00 pm

Holland Township Recycling continues to accept plastic grocery, Ziploc bags newspaper bags, etc. at the Recycling Center, Municipal Building, Riegel Ridge Community Center and Library

PROCLAMATION

PROCLAMATION American Red Cross Month 2019

WHEREAS, more than 137 years ago, the American Red Cross was established as a humanitarian organization, guided by seven fundamental principles—including humanity, impartiality and independence—to provide services to those in need regardless of race, religion, gender, sexual orientation or citizenship status. Today, the American Red Cross is one of the largest humanitarian organizations in the world, and delivers its mission every day to prevent and alleviate human suffering in the face of emergencies, and

WHEREAS, every year, the American Red Cross responds to an average of more than 62,000 disasters across the country, from small home fires to devastating massive disasters. Last year's large crises included mudslides in California, a volcano in Hawaii, wildfires in Colorado and California, destructive hurricanes in Florida and the Carolinas, and a devastating typhoon in U.S. territories. Thousands of American Red Cross volunteers provided around-the-clock shelter for disaster victims, served millions of meals and snacks with partners, and distributed millions of relief items, and

WHEREAS, in New Jersey, the Red Cross has a long history of helping our neighbors in need. The Red Cross New Jersey Region assisted with 902 local disasters in the past year alone and helped save lives through our Home Fire Campaign. Since the campaign launched in October 2014, the New Jersey Region has worked with community partners to install more than 31,761 smoke alarms. Meanwhile, in our area, the Red Cross handles an average of 5,100 emergency military calls every year and collects an average of 95,000 units of blood from our generous blood donors, and

WHEREAS, March is Red Cross Month, a special time to recognize and thank the Red Cross volunteers and donors who give of their time and resources to help members of the community. The Red Cross depends on these local heroes to deliver help and hope during a disaster. We applaud our heroes here in New Jersey who give of themselves to assist their neighbors when they need a helping hand, and

WHEREAS, the American Red Cross shelters, feeds and provides emotional support to victims of disasters; supplies about 40 percent of the nation's blood; teaches skills that save lives; provides international humanitarian aid; and supports military members and their families, and

WHEREAS, we dedicate the month of March to all those who support the American Red Cross mission to prevent and alleviate human suffering in the face of emergencies. Our community depends on the American Red Cross, which relies on volunteers and the generosity of the public to perform its mission.

NOW, THEREFORE, BE IT PROCLAIMED, by the Township Committee of the Township of Holland in the county of Hunterdon, State of New Jersey that we do hereby proclaim March 2019 as Red Cross Month.

BE IT FURTHER PROCLAIMED, that we encourage all Americans to support this organization and its noble humanitarian mission.

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-ORDINANCE 2019-2-Public Hearing/Final Adoption-Temporary Reduction of Speed Limits

ORDINANCE 2019-2
AN ORDINANCE REGARDING THE
TEMPORARY REDUCTION OF SPEED LIMITS ON CERTAIN ROADS

WHEREAS, the Township Engineer has certified, under his seal as a licensed professional Engineer, to the Mayor and Council that the speed limit on certain streets is not safe due to the construction project on County Rte. 519 being conducted by Hunterdon County, and should be temporarily reduced; and

WHEREAS, a certified copy of this Ordinance shall be transmitted by the Clerk of the Township of Holland, Hunterdon County, New Jersey, to the Commissioner of Transportation within 30 days of its adoption, together with a copy of a statement of the reasons for the Engineer's decision; detailed list as to the location of the streets in question; and

WHEREAS, the County shall be responsible for the installation of the temporary speed limit signs and the removal of the signs upon completion of the project.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of Township of Holland, in the County of Hunterdon, and State of New Jersey, that the speed limits shall be temporarily lowered as follows:

Church Road	35 MPH
Hawks Schoolhouse Road	35 MPH
Bellis Road	35 MPH
Shire Road	25 MPH

BE IT FURTHER ORDAINED that these temporary limits shall expire upon completion of the project which shall be determined by written certification by the Township Engineer.

This Ordinance shall take effect immediately upon final passage and publication, according to law.

Public Hearing:

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-RESOLUTION-Change Order-Crestview Drive, Hill Hollow Road, Gridley Circle and Delaware Drive, road project.

RESOLUTION
Award of Change Orders #1
Crestview Drive, Hill Hollow Road, Gridley Circle and Delaware Drive
Glen G. Hale, Inc. dba Hale Built

WHEREAS, in a memo dated February 15, 2019, Holland Township Municipal Engineer, Richard Roseberry requested a change order to be approved by the Township Committee; and

Change Order Number	Amount	Description	Original Contract	Revised Contract
1	\$ 20,000.00 (2% retainage withheld)	Additional 269 tons of asphalt at \$74.35/ton	\$130,631.70	\$150,631.70

WHEREAS, the treasurer has certified that funds will be available in Township General Capital Fund Ordinances for RRCC Improvements.

WHEREAS, the issuance of change orders is governed by *N.J.A.C. 5:30-11.2-11.10*; and

WHEREAS, the Township Committee has been advised that the proposed change orders will not cause the originally awarded contract price to be exceeded by more than 20 per cent; and

WHEREAS, the Township Committee has been further advised that the need for the proposed change orders results from an unforeseeable problem which cannot be addressed through public bidding without a substantial amount of the construction being delayed which would cause substantial inconvenience to the public; and

WHEREAS, the Township Committee has been further advised that the proposed change orders do not materially expand on the size, nature or scope of the project as described in the bid documents; and

WHEREAS, the Township Committee has been further advised that the work represented by the proposed change orders could not be performed through a separately bid contract without unduly disrupting the basic work or incurring adverse cost consequences; and

WHEREAS, the Township Committee has concluded that the change orders are necessary and the work will be completed

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Holland, Hunterdon County, state of New Jersey that Change Order #1 be awarded to Glen G. Hale, Inc. dba Hale Built

BE IT FINALLY RESOLVED that a copy of this resolution be published in the official township newspaper, is on file, available for public inspection, in the office of the Holland Township Municipal Clerk, at the Municipal Building, 61 Church Road, Milford, NJ.

-RESOLUTION-Reappointment of Jesse Cvecich as Part Time Special Police Officer II

RESOLUTION

Reappointing Jesse Cvecich for a second year as Part Time Special Police Officer II

WHEREAS, the Township Committee of the Township of Holland and the Holland Township Police Department continue to require the services of a Part Time Special Police Officer II, as defined in Ordinance §32-5 and N.J.S.A. 40A:14-146.14, effective April 3, 2014; and

WHEREAS, on March 20, 2018, the Holland Township Committee appointed Mr. Jesse Cvecich as Part Time Special Police Officer II, effective March 20, 2018 in accordance with Ordinance §32-5 and N.J.S.A. 40A:14-146.14; and

WHEREAS, in a memo dated January 23, 2019 Holland Township Police Chief, John Harris, advised that he has reviewed Special Police Officer Jesse Cvecich's job performance and has determined that he has satisfactorily completing all training; and

WHEREAS, in that memo Chief Harris recommends the reappointment of Part Time Special Law Police Officer II Jesse Cvecich for an additional term of one year; and

WHEREAS, Chief Financial Officer, Margaret Pasqua, has determined that there are sufficient funds available in the General Operations Municipal Budget to pay for this employee.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, that, effective March 20, 2019 Jesse Cvecich be reappointed as Part Time Special Police Office II, in accordance with Ordinance §32-5 and N.J.S.A. 40A:14-146.14.

BE IT FURTHER RESOLVED, that nothing herein shall be construed to require reappointment at the end of Jesse Cvecich's term.

BE IT FURTHER RESOLVED, that, pursuant to N.J.S.A. 40A:14-146.14, Jesse Cvecich is not a member of the police force of the local unit and is, therefore, not subject to the Agreement Between the Township of Holland and New Jersey Benevolent Association Hunterdon County, NJ Local No. 188 dated January 1, 2015 or any superseding agreement.

BE IT FINALLY RESOLVED, that, pursuant to N.J.S.A. 40A:14-146.14, Jesse Cvecich's appointment may be revoked without cause or hearing.

-ORDINANCE 2019-3-Introduction/First Reading-Sale of land to NJDEP
Second reading and Public Hearing set for April 2, 2019

ORDINANCE 2019-3
AN ORDINANCE OF THE TOWNSHIP OF HOLLAND AUTHORIZING THE
SALE OF CERTAIN LANDS IN THE TOWNSHIP OF
HOLLAND IN ACCORDANCE WITH THE PROVISIONS OF
N.J.S.A. 40A:12-13(b)

WHEREAS, the Township of Holland is the owner Block 22, Lot 65; Block 22, Lot 90; Block 24, Lot 8; and Block 24, Lot 9 (the "Properties"); and

WHEREAS, the Mayor and Township Committee has determined that the aforementioned properties are not needed for municipal purposes; and

WHEREAS, the State of New Jersey owns property contiguous to the Properties; and

WHEREAS, in accordance with N.J.S.A. 40A:12-13(b)(1), it is the desire of the Mayor and Township Committee to convey Lot 66; Block 22, Lot 65; a portion of Block 22, Lot 90; Block 24, Lot 8; and Block 24, Lot 9 to the State of New Jersey for \$98,626.32, which amount is not less than the fair market value as determined by the Tax Assessor; and

WHEREAS, the Township previously authorized such sale to the State of New Jersey pursuant to Ordinance 2017-17; however, since passage of such Ordinance the purchase price for the properties increased and the State of New Jersey decided to only purchase a portion of Block 22, Lot 90.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that:

SECTION 1. That, in accordance with the requirements of N.J.S.A. 40A:12-13(b)(1), the governing body does hereby authorize the sale of Block 22, Lot 65; a portion of Block 22, Lot 90; Block 24, Lot 8; and Block 24, Lot 9, to the State of New Jersey for the amount of \$85,000.

SECTION 2. That the Mayor and Township Clerk are hereby authorized to execute any and all documents to transfer title to said properties (Block 22, Lot 65; Block 22, a portion of Lot 90; Block 24, Lot 8; and Block 24, Lot 9) by Quitclaim Deeds to the State of New Jersey for the amount of \$98,626.32. The State of New Jersey shall be responsible for the payment of all title, environmental assessment, and survey costs. A requirement of the transfer of the property is that it be consolidated with the adjoining property owned by the State of New Jersey.

SECTION 3. All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

BE IT FURTHER ORDAINED, that this Ordinance shall take effect immediately after publication following final passage in accordance with law.

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____

Draft Agenda-Business to the extent known

DRAFT AGENDA