



Township of Holland
IN
HUNTERDON COUNTY

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Draft Agenda-Business to the extent known

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA
May 21, 2019

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 13, 2018 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES OF THE: May 7, 2019 Regular Meeting and Executive Session

APPROVAL OF BILLS AS SUBMITTED

REMINDER/ANNOUNCEMENT

--**Tuesday June 4th is Primary Election Day.** Polls are open 6:00 am-8:00 pm. The first meeting in June will be Wednesday June 5, 2019.

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-**ORDINANCE 2019-8** Public Hearing/Final Adoption-Accepting Donation of land

ORDINANCE 2019-8

ORDINANCE AUTHORIZING THE TOWNSHIP OF HOLLAND TO ACCEPT THE DONATION OF CERTAIN PROPERTIES FOR OPEN SPACE PURPOSES

WHEREAS, Tad J. Dabrowski is the owner of certain property located in the Township of Holland (the "Township") and designated as Block 22, Lots 38, 40, 53, 119, and 120 on the Tax Map of the Township of Holland (the "Property"); and

WHEREAS, Mr. Dabrowski has offered to donate said Property to the Township; and

WHEREAS, the Property is near or adjacent to open space parcels owned by the State of New Jersey; and

WHEREAS, the Township has, after consultation with its legal and engineering professionals, determined that it is in the public interest to accept such donation; and

WHEREAS, the Township desires to accept the donation of the Property subject to due diligence regarding environmental or any other issues that may affect the Township's acceptance and ownership of the Property; and

WHEREAS, N.J.S.A. 40a:12-1, et seq., the Local Lands and Buildings Law, authorizes municipalities to acquire real property by gift pursuant to a duly adopted ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Township Committee of the Township of Holland, the County of Hunterdon, as follows:

SECTION 1. The Township hereby accepts the land donation of Block 22, Lots 38, 40, 53, 119, and 120 from Tad J. Dabrowski subject to due diligence regarding environmental or any other issues that may affect the Township's acceptance and ownership of the Property.

SECTION 2. The Mayor and Clerk are hereby authorized to take all action necessary to effectuate the acquisition of the Property.

SECTION 3. All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 5. This Ordinance shall take effect upon final passage and publication according to law.

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Appointment by Mayor-Mayor announces his appointment of Tom Scheibener to Alternate #1 on the Holland Township Planning Board. Term expiring 12/31/2020

-Approval of Pay Application #4 on the **Riegel Ridge Pavilion Project** in the amount of \$3659.50 to Empire Construction for work completed. Memo received from Township Engineer, Rick Roseberry dated May 14, 2019 stating he has no objection to this payment, noting that a 2% retainage has been withheld.

-Approval of Pay Application #7 on the **Crestview Drive, Hill Hollow Road, Gridley Circle and Delaware Drive Road Project** in the amount of \$3,543.72 to Hale Built. This payment represents the 2% retainage that was withheld. Memo received from Township Engineer, Rick Roseberry dated May 16, 2019 stating he has no objection to this payment.

-RESOLUTION-Hiring Brett Levy

RESOLUTION

Authorization to hire Brett Levy as part time
Front Desk staff at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of Front Desk Staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Brett Levy will be hired at Riegel Ridge Community Center as Front Desk Staff at the 2019 rate of \$8.50 per/hr. contingent on favorable results of all required background checks, effective May 21, 2019.

-RESOLUTION- Insertion of an Item of Revenue into the Budget-Riegel Ridge Community Center Window Project

RESOLUTION

Insertion of an Item of Revenue in the Budget- Historic Preservation Program

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Township of Holland has received notice of an award of \$75,000.00 from The County of Hunterdon, Historic Preservation Grant Program and wishes to amend the 2019 Budget to include as a revenue.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that they hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2019 in the sum of\$75,000.00

Which is now available as a revenue from:

Miscellaneous Revenues:

Special Item of General Revenue Anticipated
With Prior Written Consent of the Director of the
Division of Local Government Services:

State and Federal Revenues Off-set with Appropriations:
County of Hunterdon, Historic Preservation Program

BE IT FURTHER RESOLVED that the sum of
...\$75,000.00

Be and the same is hereby appropriated under the caption of:

General Appropriation

(a) Operations Excluded from CAPS

State and Federal Programs Off-set by Revenues:
County of Hunterdon, Historic Preservation Program

BE IT FURTHER RESOLVED, that the Township Clerk forward two certified copies of this resolution to the Chief Finance Officer to be forwarded to the Director of Local Government Services for approval.

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____

