

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA
Wednesday June 5, 2019

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 13, 2018 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES OF THE: May 21, 2019 Regular Meeting and Executive Session

APPROVAL OF BILLS AS SUBMITTED

Check#	Vendor	Description	Payment	Check Total
26699	ALLEGRO ENTERPRISES, INC.	Water Delivery 5/28/19	\$ 56.46	\$ 56.46
26700	Allison Salkin	Refund for Background 2019	\$ 40.00	\$ 40.00
26701	Amazon.com RRCC	Whiteboard, Oven Cleaner	\$ 133.85	
		Pool & Summer Camp Supplies	\$ 113.64	
		Receipt paper & Antiseptic wash	\$ 32.87	\$ 280.36
26702	AMERIGAS - CLINTON 7510	Snack Hut Propane	\$ 132.26	\$ 132.26
26703	Andrew Contiliano	Refund for Background 2019	\$ 40.00	\$ 40.00
26704	AQUA NEW JERSEY	RRCC Pool 041219-051519(8797)	\$ 736.46	
		910 Milford Warren Glen Rd Seasonal	\$ 15.90	
		RRCC 041219-051519(8796)	\$ 221.67	
		910 Lawn Irrigation 041219-051519(\$ 17.52	\$ 991.55
26705	Billows Electric Supply Company	Batteries For Library Exit Lights	\$ 34.46	\$ 34.46
26706	Leonard A. LaGuardia	Pool T-Shirts	\$ 419.93	\$ 419.93
26707	CLEMENS UNIFORM	Rugs for RRCC	\$ 86.50	
		Mats for Municipal Bldg	\$ 35.25	\$ 121.75
26708	EASTERN CONCRETE MATERIALS	3/4" Clean Stone - MCCPC #9	\$ 2,223.63	\$ 2,223.63
26709	ELIZABETHTOWN GAS	Meter	\$ 375.59	
		Meter	\$ 32.26	\$ 407.85
26710	FEDERAL EXPRESS	Alcotest Re-certification Shipping	\$ 51.60	\$ 51.60
26711	GEBHARDT & KIEFER, P.C.	PB Milford Solar Farm LLC B4 L1 s	\$ 165.00	\$ 165.00
26712	GLEN G. HALE, INC.	Gridley Circle, Delaware Drive, Crestview	\$ 2,612.63	
		Change Order #1	\$ 400.00	
		Change Orders 2 & 3	\$ 531.09	\$ 3,543.72
26713	Griffith-Allied Trucking LLC	Ultra Low Sulfur Dyed Diesel - DPW	\$ 808.27	\$ 808.27
26714	H.J. OPDYKE LUMBER COMPANY, INC.	Concrete Mix	\$ 17.82	
		RRCC Pool Bench Repair	\$ 124.43	
		Lumber For RRCC Pool Valve Covers	\$ 50.57	\$ 192.82
26715	Holland Township Sewer Capital	To turn over Funding to Capital Imp	\$ 10,000.00	\$ 10,000.00
26716	I-Core Systems, Inc.	DD Training	\$ 30.00	\$ 30.00
26717	IN THE SWIM	Chairs for Pool	\$ 660.00	\$ 660.00
26718	J C Ehrlich Co Inc.	Monthly Pest Control May 2019	\$ 236.00	\$ 236.00
26719	JERSEY CENTRAL POWER & LIGHT	Account 100 105 886 640 914 Milford	\$ 217.78	\$ 217.78
26720	JERSEY CENTRAL POWER & LIGHT	Pool Storage Garage	\$ 3.30	\$ 3.30
26721	JERSEY CENTRAL POWER & LIGHT	Case Field	\$ 93.57	\$ 93.57
26722	JERSEY CENTRAL POWER & LIGHT	Library 04	\$ 87.12	\$ 87.12
26723	JERSEY CENTRAL POWER & LIGHT	Account 100 077 061 016 04/20/19	\$ 1,009.62	\$ 1,009.62
26724	JERSEY CENTRAL POWER & LIGHT	Baseball	\$ 392.89	\$ 392.89
26725	JERSEY CENTRAL POWER & LIGHT	Account 100 029 305 644 04/21/19-	\$ 3,601.99	\$ 3,601.99
26726	JESSICA NEGLIA	Seasonal Supplies	\$ 167.55	
		Summer Camp Supplies	\$ 111.64	\$ 279.19
26727	KEITH GROOGAN	Karate (April & March	\$ 971.75	

		Karate February & January 2019	\$ 969.00	\$ 1,940.75
26728	Kleen & Fresh Company LLC	May 20, 23 & 25	\$ 295.00	\$ 295.00
26729	KOLLMER EQUIPMENT	Service Done To RRCC Toro Mowers	\$ 1,669.04	\$ 1,669.04
26730	Mary Whitlock	refund	\$ 224.00	\$ 224.00
26731	MASER CONSULTING PA	PB Mill Rd Solar B2 L1.02 & B4 L1	\$ 975.00	
		PB Mill Rd Solar B2 L1.02 & B4 L1	\$ 1,730.00	
		HTL046 MSRP Annual Stormwater Report	\$ 420.00	\$ 3,125.00
26732	MGL PRINTING SOLUTIONS	Tax Bills	\$ 615.00	\$ 615.00
26733	Michael Rasimowicz	BOA B13 L38 close out the account	\$ 322.56	\$ 322.56
26734	MILFORD-HOLLAND RESCUE SQUAD, INC.	2019 2ndt QUARTER DONATION	\$ 17,350.19	\$ 17,350.19
26735	MILL ROAD SOLAR PROJECT LLC	PB reimbursement Escrow Solar Project	\$ 21,920.29	\$ 21,920.29
26736	North American Rescue LLC	Rapid Response Kit	\$ 609.96	\$ 609.96
26737	PenTeleData	5/24/19-6/24/19	\$ 214.85	\$ 214.85
26738	PERFORMANCE TIRE COMPANY	2016 F550 Tires & Alignment	\$ 2,367.44	\$ 2,367.44
26739	Power Pool Plus Inc.	Generator Service	\$ 98.00	\$ 98.00
26740	RARITAN VALLEY DISPOSAL #865	2019 30 Yard Garbage Dumpsters	\$ 1,530.00	\$ 1,530.00
26741	Robert W Young Jr	Internal Affairs Investigation	\$ 1.50	\$ 1.50
26742	SERVICE ELECTRIC TELEPHONE CO.	Service Electric Telephone	\$ 160.19	\$ 160.19
26743	SHERWIN-WILLIAMS CO., THE	Paint for pool	\$ 600.58	\$ 600.58
26744	SMITH MOTOR COMPANY, INC.	15-13	\$ 165.79	\$ 165.79
26745	STAPLES BUSINESS ADVANTAGE	Supplies	\$ 110.18	\$ 110.18
26746	STAPLES BUSINESS ADVANTAGE	Supplies1	\$ 127.62	\$ 127.62
26747	STAPLES BUSINESS ADVANTAGE	Supplies	\$ 225.79	\$ 225.79
26748	STAPLES BUSINESS ADVANTAGE	Supplies	\$ 75.06	\$ 75.06
26749	STAPLES BUSINESS ADVANTAGE	Supplies	\$ 165.52	\$ 165.52
26750	STEM BROTHERS, INC.	Propane Tank For Crack Sealing	\$ 20.00	\$ 20.00
26751	The Hon Company LLC	File Cabinet	\$ 168.20	\$ 168.20
26752	THERESA VERDI	Cleaning RRCC	\$ 480.00	\$ 480.00
26753	TREASURER,STATE OF NJ	Stormwater Discharge Permit	\$ 500.00	\$ 500.00
26754	TREASURER,STATE OF NJ	Municipal Garage	\$ 2,300.00	\$ 2,300.00
26755	ULINE	Employee Equipment	\$ 69.51	
		Gloves	\$ 251.53	
		Equipment	\$ 69.51	\$ 390.55
26756	VALLEY AUTO SUPPLY	Trifold Paper Towels	\$ 77.88	\$ 77.88
26757	VERIZON	5/18/19 billing	\$ 297.00	\$ 297.00
26758	WATER SAFETY PRODUCTS, INC.	Lifeguard chair	\$ 565.47	\$ 565.47
26759	WB Mason Co Inc.	Supplies	\$ 450.22	\$ 450.22
26760	Winning Teams by Nissel LLC	White & Orange Marking Paint	\$ 321.48	\$ 321.48
26761	WOODRUFF ENERGY	May 2019 acct771057	\$ 434.91	\$ 434.91
			\$ 86,041.14	\$ 86,041.14
Manual Checks				
5222019	Holland Twp Animal Control Account	2019 Allocation	\$ 15,000.00	\$ 15,000.00
6032019	Guardian	June 2019 Dental	\$ 2,865.53	\$ 2,865.83
6032019	NJ State Health Benefits Program	June 2019 Health Benefits	\$ 31,005.97	\$ 31,005.97
	TOTAL		\$ 134,912.64	\$ 134,912.94
CURRENT FUND			\$ 47,384.57	
GENERAL CAPITAL FUNDS			\$ 3,543.72	
SEWER FUND			\$ 10,000.00	
ESCROW			\$ 25,112.85	
Checks issued 6-5-19				86,041.14
Manual Totals				48,871.50
Total				<u>134,912.64</u>

REMINDER/ANNOUNCEMENT

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-RESCINDING the following Resolutions Adopted May 21, 2019 with incorrect wages listed:

RESOLUTION

Authorization to hire Jamie Geissler as part time
Front Desk & Child Watch staff at Riegel Ridge Community Center

RESOLUTION

Authorization to hire Ana Constantin as part time
Front Desk & Child Watch staff at Riegel Ridge Community Center

RESOLUTION

Authorization to hire Brett Levy as part time
Front Desk staff at Riegel Ridge Community Center

-RESOLUTION-Hiring Brett Levy

RESOLUTION

Authorization to hire Brett Levy as part time
Front Desk staff at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of Front Desk Staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Brett Levy will be hired at Riegel Ridge Community Center as Front Desk Staff at the 2019 rate of \$8.50 per/hr. contingent on favorable results of all required background checks, effective May 21, 2019.

-RESOLUTION-Hiring Ana Constantin

RESOLUTION

Authorization to hire Ana Constantin as part time
Front Desk & Child Watch staff at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of Front Desk Staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Ana Constantin will be hired at Riegel Ridge Community Center as Front Desk and Child Watch Staff at the 2019 rate of \$8.50 per/hr. contingent on favorable results of all required background checks, effective June 1, 2019.

-RESOLUTION-Hiring Jamie Geissler

RESOLUTION

Authorization to hire Jamie Geissler as part time
Front Desk & Child Watch staff at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of Front Desk & Child Watch Staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Jamie Geissler will be hired at Riegel Ridge Community Center as Front Desk & Child Watch Staff at the 2019 rate of \$8.50 per/hr. contingent on favorable results of all required background checks, effective May 21, 2019.

-RESOLUTION-Pool Salary Update # 1

2019 SALARY RESOLUTION UPDATE # 1

Pool and Snack Hut

Authorization to hire the following 2019 seasonal part time
Lifeguards, Pool Front Desk and Snack Hut at Riegel Ridge Community Center
Riegel Ridge Pool-Life Guards and Pool Front Desk Staff
Payroll Increase Schedule
Approved May 21, 2019

Payroll increase schedule for Riegel Ridge Community Pool	
Lifeguards	
Years of Service As Life Guard	Salary
1-2 yrs	\$9.00
3-4 yrs	\$9.50
5-6 yrs	\$10.25
7, 8, 9 yrs	\$10.50
10, 11 yrs	\$11.25
12 + yrs	\$12.75
Pool Managers	
Years of Service As Manager	Salary
1-2 yrs	\$10.00
3-4 yrs	\$10.50
5-6 yrs	\$11.25
7, 8, 9 yrs	\$11.50
10, 11 yrs	\$12.25

Riegel Ridge Community Pool Snack Hut Staff

Approved May 21, 2019

Payroll increase schedule for Riegel Ridge Community Pool Snack Hut		
# of years employed at Riegel Ridge Snack Hut	Salary (per hour)	
	Counter Salary (per hour)	Grill Salary (per hour)

1 st and 2 nd years	\$8.85	\$ 9.00
3 rd and 4 th years	\$9.00	\$ 9.50
5 th and 6 th years	\$9.50	\$ 10.25

WHEREAS, the Township Committee of the Township of Holland is in need of seasonal pool staff at the Riegel Ridge Community Center, and

WHEREAS, the Holland Township Committee adopt the 2019 Pool and Snack Hut Salary Resolution including the updated Payroll Increase Schedules on May 21, 2019

WHEREAS, there is a need to make changes to the original Resolution (denoted by *)

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, these employees will be hired as “at will” 4 month part-time, seasonal employees

WHEREAS, these employee’s will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, these employees will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to these employees for review and will be required to comply with all policies in the handbook, and

WHEREAS, these employees will be required to attend and pass all required training; and

WHEREAS, these employees will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, these employees will be supervised at all times.

WHEREAS, these salaries are based on the following Payroll Increase Schedules

Managers		
Jessica	Bidwell	\$16.00
Nicole	Davison	\$10.00
Peter	Hannon	\$10.50
Cayla	Mazzetta	\$10.50
Clare	Nugent	\$10.00
Kelsey	O'Connor	\$10.00
Lifeguards		
Zoe	Blomgren	\$9.00
Madison	Brogan	\$9.50
Jason	Czerna	\$9.00
Nicole	Davison	\$10.50
Madison	Faychak	\$9.50
Erin	Glassmacher	\$9.50
Lucas	Grabowich	\$10.00
Peter	Hannon	\$10.00
Shannon	Hesse	\$9.50
Madison	Hesse	\$9.50
Sarah	Kania	\$9.50
Ethan	Laible	\$9.50
Shannon	Laubach	\$9.00
Sophia	Laubach	\$9.00
*Elise	Leuenberger	\$9.00
Cayla	Mazzetta	\$10.25
Lane	McCarty	\$9.50
Haley	Mitchell	\$9.50
Clare	Nugent	\$9.50
Kelsey	O'Connor	\$9.50
Claire	Polin	\$9.50
Allison	Salkin	\$9.50
Nicole	Salkin	\$9.00
Kathryn	Williams	\$9.50
Cole	Wilson	\$9.00
Jon	Wirkus	\$10.25

*Samantha	Wagner	\$9.00	
Katherine	Woerner	\$9.50	
Group Swim Lessons			
Jessica	Bidwell	\$15.00	
Nicole	Davison	\$14.00	
Madison	Heese	\$14.00	
Shannon	Hesse	\$14.00	
Sarah	Kania	\$14.00	
Cayla	Mazzetta	\$15.00	
Clare	Nugent	\$14.00	
Allison	Salkin	\$14.00	
*Ethan	Laible	\$13.00	
Katherine	Woerner	\$14.00	
Private Swim Lessons			
Jessica	Bidwell	\$18.00	
Nicole	Davison	\$15.00	
Shannon	Hesse	\$15.00	
Madison	Hesse	\$15.00	
Sarah	Kania	\$15.00	
Cayla	Mazzatta	\$16.00	
Clare	Nugent	\$15.00	
Allison	Salkin	\$15.00	
*Ethan	Laible	\$14.00	
Katherine	Woerner	\$15.00	
Private Swim Lessons (2 person)			
Jessica	Bidwell	\$20.00	
Nicole	Davison	\$17.00	
Shannon	Hesse	\$17.00	
Madison	Hesse	\$17.00	
Sarah	Kania	\$17.00	
Cayla	Mazzatta	\$19.00	
Clare	Nugent	\$17.00	
Allison	Salkin	\$17.00	
*Ethan	Laible	\$16.00	
Katherine	Woerner	\$17.00	
Pool Front Desk			
Dianne	Ihling	\$12.73	
Andrew	King	\$9.00	
Marie	Mayer	\$12.00	
Melissa	Pecchia	\$12.73	
Mikela	Scott	\$9.00	
Brett	Levy	\$8.85	
Sabrina	Lee	\$8.85	
Kayla	MacKinnon	\$8.85	
Snack Hut			
Julian	Couto	\$9.00	Cook
George	Jacobs	\$9.50	Cook
Sara	Kapushinsky	\$9.50	Cook
Julian	Couto	\$8.85	Cashier
Victoria	Verdi	\$8.85	Cashier
Sarah	Edwards	\$8.85	Cashier
Rachel	DeMarco	\$8.85	Cashier
*Nicholas	Hults	\$9.00	Cook

-ORDINANCE-2019-9 Public Hearing/Final Adoption -Appropriation for Fire Truck

ORDINANCE 2019-9

AN ORDINANCE THAT APPROPRIATED \$50,000.00 FROM THE RESERVE FOR PURCHASE OF A FIRE TRUCK, IN THE AMOUNT OF \$50,000.00 FOR THE ACQUISITION OF AND APPURTENANCES REQUIRED FOR A BRUSH FIRE TRUCK IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$50,000.00.

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$50,000.00 is hereby appropriated from the Reserve for Purchase of a Fire Truck for acquisition of and appurtenances required for a Fire Truck in the amount of \$50,000.00.

SECTION TWO: The period of usefulness of the Fire Truck by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

-ORDINANCE 2019-11 Public Hearing/Final Adoption Highlands Checklist

ORDINANCE 2019-11

AN ORDINANCE AMENDING CHAPTER 101, ENTITLED “LAND USE ORDINANCE, HIGHLANDS” OF THE CODE OF THE TOWNSHIP OF HOLLAND TO ADOPT THE “CHECKLIST FOR DETERMINING COMPLETENESS OF APPLICATIONS SUBMITTED UNDER CHAPTER 101”

WHEREAS, on November 8, 2017 the Township Committee adopted Ordinance 2017-12, An Ordinance Adding Chapter 101 entitled, “Land Use, Highlands,” which governs the development and use of lands within the Township falling under the purview of the Highlands Water Protection and Planning Act (“Highlands Act,” N.J.S.A. 13:20-1 et seq.) (“Township Highlands Area”); and

WHEREAS, applications for development within the Township’s Highlands Area must include the materials delineated in Township Ordinance Section 101-45; and

WHEREAS, it has been determined that there is a need to have an application completeness checklist as part of the submission package for any person making an application to either the Planning Board or the Board of Adjustment of the Township for lands located within the Township’s Highlands Area; and

WHEREAS, the Municipal Land Use Law (N.J.S.A. 40:55D-10.3) provides that an application has to be deemed complete within a certain time frame upon submission; and

WHEREAS, an application checklist will assist both an applicant and the Township in the processing and review of said applications to determine their completeness.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Township Committee that the Township Code Chapter 101, entitled “Land Use, Highlands”, shall be amended as follows:

SECTION 1. Chapter 101, entitled “Land Use, Highlands” is amended to add Attachment 17 – Appendix Q – Checklist for Determining Completeness of Applications Submitted under Chapter 101” as follows:

SECTION 2. Section 101-45 of the Code of the Township of Holland is hereby amended as follows (Additions indicated in boldface and italics *thus*; deletions indicated with strike-through ~~thus~~):

All applicants seeking approval for any activity, improvement or development project covered under the provisions of this chapter shall submit the materials required in this section for review by the applicable municipal authority. *For the purposes of determining completeness of applications for development pursuant to N.J.S.A. 40:55D-10.3, the checklists set forth in Appendix Q [being the checklist designated Checklist for Determining Completeness of Applications Submitted under Chapter 101] is made part of this Chapter 101.* In no case shall an application for development (as defined in Article III) be deemed complete or scheduled for Board review until such time as the Board

has received all required items in accordance with the provisions herein. Applications for Highlands Resource permits and for zoning permits and building/construction permits requiring Highlands Resource review shall not be considered for such review until such time as the reviewing authority has received all required items in accordance with the provisions herein. In all cases, the submission requirements of this section shall be considered supplemental to the checklist requirements of the underlying municipal land use ordinances.

SECTION 3. All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining provisions thereof.

SECTION 5. This Ordinance shall take effect upon final passage and publication according to law.

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-DISCUSSION-July and August Meeting Schedule:

- July 2 and July 16
- August 6 and August 20

-Approval of Proposal and Authorization for the Mayor to sign a contract with Maser Consulting for Professional Planning services to assist the Township in meeting the requirements of the Fair Housing Act and the March 10, 2015 Supreme Court's decision using grant funding from the Highlands Council in the amount of \$18,170.00.

-RESOLUTION-Authorization to execute a grant

RESOLUTION

Grant Agreement Between
Township of Holland and
The State of New Jersey by and for
The Department of Environmental Protection
Grant Identifier: FS19-144

WHEREAS, the governing body of the Township of Holland desires to further the Public interest by obtaining a grant from the State of New Jersey in the amount of approximately \$ 3,000.00 to fund the following project:

Green Communities Grant

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey, that Mayor Dan Bush (or the successor to the office of Mayor) is authorized

- (a) to make application for such a grant
- (b) if awarded, to execute a grant agreement with the State for a grant in an amount not less than \$ 0.00 and not more than \$ 3,000.00
- (c) to execute any amendments thereto which do not increase the Grantee's obligations.

BE IT FURTHER RESOLVED that the Holland Township Committee authorizes and hereby agrees to match 50% of the Total Project Amount, in compliance with the match requirements of the agreement. The availability of the match for such purposes, whether cash, services, or property, is hereby certified up to 100 % of the match will be made up of in-kind services (if allowed by grant program requirements and the agreement.)

BE IT FINALLY RESOLVED that the Township of Holland agrees to comply with all applicable Federal, State, and municipal laws, rules, and regulations in its performance pursuant to the agreement.

-RESOLUTION-Declaring surplus

RESOLUTION
Authorizing the Sale of Surplus Property

WHEREAS, the Township of Holland has determined that the personal property listed below is no longer required for public use; and

Department of Public Safety-
2013 Ford Expedition 1FMJU1G59DEF40158

WHEREAS, the Local Unit Technology Pilot Program and Study Act (PL 2001, c.30) authorizes the sale of surplus property no longer needed for public used through online auction service; and

WHEREAS, the Township of Holland intends to utilize the online auction services of GovDeals.com under terms of the State contract #83453.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Holland, County of Hunterdon in the State of New Jersey, authorizes the Chief Financial Officer to see the surplus personal property pursuant to this resolution.

-RESOLUTION- Authorizing the Refund of Escrow Deposits-Mill Road Solar Project

RESOLUTION
Authorizing the Refund of Board of Adjustment Escrow Deposit

WHEREAS, the Municipal Land use Law allows for refunding of unused escrow deposits, Cash Bonds, and accumulated interest, and

WHEREAS, the Township of Holland has received deposits for Review, Inspection fees and Cash Bonds, and

WHEREAS, the Township of Holland has received signed board professional release forms and

WHEREAS, it has been determined that the various applications and projects listed below have been withdrawn, or have received approval for release:

Mill Road Solar Project LLC
14 Scenic Drive
Dayton, NJ 08810
Account # 14299568504520
Board of Adjustment Review Escrow \$21,920.29
Original Solar applicant for project on Cyphers Road – Mill Property

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Holland that the Finance Officer hereby directed to refund the remaining escrow Deposits, cash bonds and accumulated interest to the above applicants.

-RESOLUTION- Authorizing the Refund of Escrow Rasimowicz

RESOLUTION
Authorizing the Refund of Board of Adjustment Escrow Deposits

WHEREAS, the Municipal Land use Law allows for refunding of unused escrow deposits, Cash Bonds, and accumulated interest, and

WHEREAS, the Township of Holland has received deposits for Review, Inspection fees and Cash Bonds, and

WHEREAS, the Township of Holland has received signed board professional release forms and

WHEREAS, it has been determined that the various applications and projects listed below have been withdrawn, or have received approval for release:

Mike & Lisa Rasimowicz
676 Riegelsville Road
Milford NJ 08848
Mike Rasimowicz
Account # 14299568504770
Board of Adjustment Review Escrow \$322.56
Block 13 Lot 38
Variances – set back issues/ lot not abutting a public road /also future variance not needed if request to build is permitted by zoning

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Holland that the Finance Officer hereby directed to refund the remaining escrow Deposits, cash bonds and accumulated interest to the above applicants.

-RESOLUTION-2019 Summer Camp Salaries

2019 SALARY RESOLUTION

Summer Camp

Authorization to hire the following 2019 seasonal part-time Summer Camp Staff at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of seasonal part-time Summer Camp Staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, these employees will be hired as “at will” seasonal part-time Summer Camp employees; and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to these employees for review and will be required to comply with all policies in the handbook, and

WHEREAS, these employees may be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of these background checks have been received, these employees will be supervised at all times, and

WHEREAS, these salaries are based on the following Payroll Increase Schedule established May 7, 2019:

**Summer Camp Program Counselors and Instructors
Adopted May 7, 2019**

Position	Total Salary Stipend	Per Day Salary Stipend
Full-Time Positions:		
Jr. Counselor	\$3,186.00	\$79.65
Sr. Counselor	\$3,240.00	\$81.00
Head Counselor (Yr. 1-2)	\$3,800.00	\$95.00
Head Counselor (Yr. 3-4)	\$4,180.00	\$104.50
Head Counselor (Yr. 5-6)	\$4,560.00	\$114.00
Head Counselor (Yr. 7-8)	\$4,940.00	\$123.50
Camp Nurse	\$7,600.00	\$190.00
Assistant Camp Supervisor	\$6,500.00	\$162.50
Camp Supervisor	\$12,000.00	\$300.00
Part-Time Positions:		Per Session
Before Care		\$17.00
After Care		\$17.00
		Per Hour
Jr. Counselor		\$8.85
Sr. Counselor		\$9.00

NOW, THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, the following people be hired as seasonal part-time Summer Camp Staff contingent on favorable results of all required background checks, effective May 1, 2019.

BE IT FURTHER RESOLVED, that the schedule of pay rates is in accordance with the Township Ordinance

First	Last	Position	Salary
Johanna	Meeker	Camp Nurse	\$7,600.00
Matthew	Pardonner	Head Counselor (Yr. 3-4)	\$4,180.00
Julia	Lieto	Head Counselor (Yr. 1-2)	\$3,800.00
Amelia	Heller	Head Counselor (Yr. 1-2)	\$3,800.00
Katherine	Murawski	Head Counselor (Yr. 1-2)	\$3,800.00
Kelley	Welch	Head Counselor (Yr. 1-2)	\$3,800.00
Sheila	Mandato	Head Counselor (Yr. 1-2)	\$3,800.00
Jessica	Moustakas	Head Counselor (Yr. 7-8)	\$4,940.00

Marie	Heyduke	Head Counselor (Yr. 3-4)	\$4,180.00
Tom	Bajak	Head Counselor (Yr. 3-4)	\$4,180.00
Robyn	Case	Head Counselor (Yr. 3-4)	\$4,180.00
Kristina	Brophy	Head Counselor (Yr. 1-2)	\$3,800.00
Paul	Mandato	Head Counselor (Yr. 1-2)	\$3,800.00
Keri	DeBosh	Head Counselor (Yr. 1-2)	\$3,800.00
Christina	Bethman	Head Counselor (Yr. 1-2)	\$3,800.00
Jennifer	Furmanek	Head Counselor (Yr. 1-2)	\$3,800.00
Carolyn	Bernhard	Head Counselor (Yr. 7-8)	\$4,940.00
Kayla	Solino	Sr. Counselor	\$3,240.00
Tanner	Bertoldo	Sr. Counselor	\$3,240.00
Jake	Mickey	Sr. Counselor	\$3,240.00
Cheyenne	Guinan	Sr. Counselor	\$3,240.00
Kaeleigh	Blaikie	Sr. Counselor	\$3,240.00
Matthew	Patterson	Sr. Counselor	\$3,240.00
Elora	Mitchell	Jr. Counselor	\$3,186.00
Emily	Norgard	Jr. Counselor	\$3,186.00
Kyle	Mullen	Jr. Counselor	\$3,186.00
Elizabeth	Flower	Jr. Counselor	\$3,186.00
Madeline	Kerr	Jr. Counselor	\$3,186.00
Nolan	Bench	Jr. Counselor	\$3,186.00
Caitlin	Maslonka	Jr. Counselor	\$3,186.00
Gillian	Cascio	Jr. Counselor	\$3,186.00
Julia	Patterson	Jr. Counselor	\$3,186.00
Andrew	Contiliano	Jr. Counselor	\$3,186.00
Matthew	Meehan	Jr. Counselor	\$3,186.00
Michael	Rasimowicz	Jr. Counselor	\$3,186.00
Kiera	Janetzko	Jr. Counselor	\$3,186.00
Jaime	Salerno	Jr. Counselor	\$3,186.00
Lilly	Eusterbrock	Jr. Counselor	\$3,186.00
Stephen	Black	Jr. Counselor	\$3,186.00
Aidan	Mount	Jr. Counselor	\$3,186.00
Jake	Benner	Jr. Counselor	\$3,186.00
Corissa	Raike	Jr. Counselor	\$3,186.00
KayLynn	Davis	Jr. Counselor	\$3,186.00
Chase	Feskanin	Jr. Counselor	\$3,186.00
Cierra	Wilson	Jr. Counselor	\$3,186.00
Elise	Mitchell	Jr. Counselor	\$3,186.00
Aiden	Blaikie	Jr. Counselor	\$3,186.00
Amy	Kucharski	Assistant Camp Supervisor	\$6,500.00
Robin	Nugent	Camp Supervisor	\$12,000.00
Joey	Salerno	Jr. Counselor	\$3,186.00
Tori	Kramer	Jr. Counselor	\$3,186.00
Caitlin	Viespoli	Part-Time Sr. Counselor	\$9 per hour
Aiden	Blaikie	Part-Time Jr. Counselor	\$8.85 per hour

-RESOLUTION-Adding a Special Item of Revenue-2019 Clean Communities Grant

RESOLUTION

Chapter 159

2019 Clean Communities

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Township of Holland has received cash in the amount of \$18,413.09 from the State of New Jersey, Solid Waste Administration, for the 2019 Clean Communities Grant and wishes to amend the 2019 Budget to include as revenue.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2019 in the sum of \$18,413.09

Which is now available as a revenue from:

Miscellaneous Revenues:

Special Item of General Revenue Anticipated
With Prior Written Consent of the Director of the
Division of Local Government Services:
State and Federal Revenues Off-set with
Appropriations:
State of New Jersey Solid Waste Administration
2019 Clean Communities Grant

BE IT FURTHER RESOLVED that the sum of \$18,413.09
Be and the same is hereby appropriated under the caption of:

General Appropriation

(a) Operations Excluded from CAPS
State and Federal Programs Off-set by
Revenues:
State of New Jersey –
Solid Waste Administration
2019 Clean Communities Grant

BE IT FURTHER RESOLVED, that the Township Clerk forward two certified copies of this resolution to the Director of Local Government Services for approval.

**-RESOLUTION- Renewal of Plenary Retail Consumption Liquor License- Farmhouse Inn
RESOLUTION
Renewal of Plenary Retail Consumption Liquor License for the 2019-2020 Licensing Year
Farmhouse Inn License Vincent James Jiovino Jr.
#1015-33-001-004**

WHEREAS, a renewal application for a plenary retail consumption license has been submitted by Farmhouse Inn License number 1015-33-001-004, and

WHEREAS, the appropriate municipal fee of \$2,500 has been submitted to the Holland Township Municipal Clerk on May 16, 2019, and

WHEREAS, the Holland Township Police Department completed an investigation on May 21, 2019 and found there to be no violations, and

WHEREAS, a valid 2019 Alcoholic Beverage Retail Licensee Clearance Certificate for this establishment, with a clearance date of May 14, 2019 has be received by the Municipal Clerk, and

WHEREAS, the Holland Township Committee has reviewed and considered this application.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee, the Township of Holland, County of Hunterdon, that this renewal be granted for the licensing year 2019-2020.

**-RESOLUTION- Renewal of Club Liquor License- Farmers Sportsman Club
RESOLUTION
Renewal of Club Liquor License for the 2019-2020 Licensing Year
Farmers Sportsman Club
License #1015-31-003-001**

WHEREAS, a renewal application for a club license has been submitted by the Farmer’s Sportsman Club Inc., license number 1015-31-003-001 and

WHEREAS, the appropriate municipal fee of \$188.00 has been submitted to the Holland Township Municipal Clerk on May 17, 2019 and

WHEREAS, a current membership list has been submitted by the licensee, and

WHEREAS, the Holland Township Police Department completed an investigation on May 21, 2019 and found there to be no violations, and

WHEREAS, a valid 2019 Alcoholic Beverage Retail Licensee Clearance Certificate for this establishment, with a clearance date of May 14, 2019, has been received by the Municipal Clerk; and

WHEREAS, the Holland Township Committee has reviewed and considered this application.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee, the Township of Holland, County of Hunterdon, that this renewal be granted for the licensing year 2019-2020.

-RESOLUTION- Renewal of Plenary Retail Distribution Liquor License- Holland Liquors Inc.

**RESOLUTION
Renewal of Plenary Retail Distribution Liquor License for the 2019-2020 Licensing Year
Holland Liquors Inc.
#1015-44-002-006**

WHEREAS, a renewal application for a plenary retail distribution license was submitted by Holland Liquors, Inc. license number 1015-44-002-006, and

WHEREAS, the appropriate municipal fee of \$2,500 has been submitted to the Holland Township Municipal Clerk on May 23, 2019, and

WHEREAS, the Holland Township Police Department completed an investigation on, May 21, 2019 and found there to be no violations, and

WHEREAS, a valid 2019 Alcoholic Beverage Retail Licensee Clearance Certificate for this establishment, with a clearance date of May 14, 2019 has been received by the Municipal Clerk; and

WHEREAS, the Holland Township Committee has reviewed and considered this application.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee, the Township of Holland, County of Hunterdon, that this renewal be granted for the licensing year 2019-2020

-RESOLUTION- Renewal of Club Liquor License- Oak Hill Golf Club

Mayor Bush will recuse himself and leave the Diaz.

**RESOLUTION
Renewal of Club Liquor License for the 2019-2020 Licensing Year
Oak Hill Golf Club
License # 1015-31-004-003**

WHEREAS, a renewal application for a club license has been submitted by the Oak Hill Golf Club Inc., license number 1015-31-004-003

WHEREAS, the appropriate municipal fee of \$188.00 has been submitted to the Holland Township Municipal Clerk on May 27, 2019, and

WHEREAS, a current membership list has been submitted by the licensee, and

WHEREAS, the Holland Township Police Department completed an investigation on May 21, 2019 and found there to be no violations and

WHEREAS, a valid 2019 Alcoholic Beverage Retail Licensee Clearance Certificate for this establishment, with a clearance date of May 14, 2019, has been received by the Municipal Clerk; and

WHEREAS effective July 1, 2016 with the approval of a place-to-place expansion transfer of this license a Special Condition was issued: The sale or distribution of alcoholic beverage on the eighth (8th) hole is prohibited, and

WHEREAS, the Holland Township Committee has reviewed and considered this application.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee, the Township of Holland, County of Hunterdon, that this renewal be granted for the licensing year 2019-2020.

-RESOLUTION-Update #1 Holland Township Volunteer Fire Company Roster

RESOLUTION

Approval of Updated #1 2019 Holland Township Volunteer Fire Company Roster of Members and Officers

WHEREAS, on January 2, 2019 the Holland Township Committee approved the 2019 Holland Township Volunteer Fire Company Roster, and

WHEREAS new members have joined the Fire Company since then (denoted by *).

NOW THEREFORE, BE IT RESOLVED, by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey that the following Update # 1 2019 Holland Township Volunteer Fire Company Roster is approved:

Josh Adams	Don Anthony	Nick Baptista	Mike Bent
Jerry Bowers	Ben Cialone	*Joe Cinquemmani	Chris Collins
Rich Davi	Jared Davi	Pete Davis	Robert Davis
Jeremy Donaldson	Tom Dougherty	Tom Erwin	Bill Ethem
Sean Gutsick	Mike Hiel	Harry Hults	Jack Jenkins
Mike Joyce	Pete Kanakaris	Ben Karmondi	Ben Karmondi Jr
Samuel Kirkpatrick	*Stephanie Kirkpatrick	Carl Knight	Rich Larsen
Skip LaVigna	Doug Leonhardt	Bob Lippincott	Joe Lippincott
Bill Lewis	Mark Lowe	Bill Martin	Jenna Meyer
Mike Miller	Owen Mondeau	Keith Oppenheimer	Jason Peters
Anthony Roselle	Rich Ruby	Renee Sears	Brian Shea
Dan Shea	*Ryan Smith	Ron Snyder	Chris Spitzer
Eric Strangfeld	Richard Theesfeld	Jeff Underhill	Steve Underhill
Gabby Underhill	Kenneth Vogel	Michael Welsh	Tom Welsh
David Wiklanski			

-ORDINANCE 2019-13 -Introduction/First Reading-Limiting On-street Parking
Second reading and Public Hearing set for _____

ORDINANCE 2019-13

AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF HOLLAND TO LIMIT ON-STREET PARKING IN CERTAIN RESIDENTIAL AREAS

WHEREAS, the Township Committee of the Township of Holland has determined to improve the quality of life of residents of the Township that on-street parking in certain residential areas must be limited to maintain roadway access and promote traffic safety; and

WHEREAS, the Township Engineer has reviewed the proposed plan to prohibit on-street parking on certain roads or portions of roads and determined that prohibiting parking within 500 feet of intersections maintains sufficient site distances and promotes traffic safety.

NOW, THEREFORE, BE IT ORDAINED by the Holland Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey as follows:

SECTION 1. Section 170-29 of the Code of the Township of Holland entitled “Schedule IX: Parking Prohibited at All Times” is hereby amended by adding the following:

Name of Street	Side	Location
Abrams Road	Both	Entire Length
Thomas Street	Both	Entire Length
Green Street	Both	Beginning at the intersection of Abrams Road to a point 500 feet south of the intersection of Abrams Road

SECTION 2. All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the

validity of the remaining portions thereof.

SECTION 4. This Ordinance shall take effect upon final passage and publication according to law.

-ORDINANCE 2019-14-Introduction/First Reading-Amending the current Littering Ordinance
Second reading and Public Hearing set for _____

ORDINANCE 2019-14
ORDINANCE AMENDING CHAPTER 105, ENTITLED “LITTERING”

WHEREAS, the accumulation of litter on private properties presents a danger to the health, safety and welfare of residents of the Township of Holland (the “Township”); and

WHEREAS, the Township prohibits the accumulation of litter on private properties pursuant to Chapter 105 of the Township Code; and

WHEREAS, however, Chapter 105 does not restrict the accumulation of ~~litter~~ litter in front and side yards; and

WHEREAS, the Township desires to strengthen its ordinances pertaining to littering in order to protect the health, safety, and welfare of its residents.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Committee of the Township of Holland, the County of Hunterdon, that Chapter 105 entitled “Littering” of the Code of the Township of Holland (“Code”) is hereby amended as follows:

SECTION 1. The definition of “Litter” contained in Section 105-2 shall be amended as follows (Additions indicated in boldface and italics ***thus***; deletions indicated with strike-through ~~thus~~):

Any used or unconsumed substance or waste material which is man-made and which has been discarded, whether made of aluminum, glass, plastic, rubber, paper or other natural or synthetic material, or any combination thereof, including, but not limited to, any bottle, jar or can or any top, cap or detachable tab of any bottle, jar, or can, any unlighted cigarette, cigar, match or any flaming or glowing material, or any garbage, trash, refuse, debris, rubbish, newspaper, magazines, glass, metal, plastic or paper containers or other packaging or construction material, ***unused, inoperable, discarded, or worn out tires and auto parts; unused, inoperable, worn out or discarded appliances or other household items***; but not including the waste of primary processes of mining or other extraction processes, logging, sawmilling, farming or manufacturing.

SECTION 2. Section 105-11 of the Code entitled “Structures to be Kept Free of Litter” is hereby amended as follows (Additions indicated in boldface and italics ***thus***; deletions indicated with strike-through ~~thus~~):

It shall be the duty of the owner, lessee, tenant, occupant or person in charge of any structure to keep and cause to be kept sidewalks, ***front yards***, backyards, ***side yards***, courts and alleys free from litter. No person shall sweep into or deposit in any gutter, street, catch basin or other public place any accumulation of litter from any public or private sidewalk or driveway. Every person who owns or occupies property shall keep the sidewalk in front of his or her premises free of litter.

SECTION 3. All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 5. This Ordinance shall take effect upon final passage and publication according to law.

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____