



Township of Holland
IN
HUNTERDON COUNTY

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Draft Agenda-Business to the extent known

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA

June 18, 2019

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 13, 2018 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

SWEARING IN OF NEW POLICE OFFICER- Patrolman Valerie Phillips

APPROVAL OF MINUTES OF THE: June 5, 2019 Regular Meeting and Executive Session

APPROVAL OF BILLS AS SUBMITTED

Check#	Vendor	Description	Payment	Check Total
26762	Alexandria Township	Borough Share of Court Administrator	\$ 765.00	\$ 765.00
26763	Amazon.com RRCC	Take Out Containers for Snack hut	\$ 70.99	
		Amazon Prime Subscription Fee	\$ 119.00	
		A-Z Guide Tab, Air horn, vacuum, ha	\$ 121.86	
		Lifeguard Swimsuits	\$ 87.80	
		Supplies	\$ 81.36	\$ 481.01
26764	American Camp Association-NY Sectio	Summer Camp Staff Training	\$ 850.00	\$ 850.00
26765	AQUA NEW JERSEY	001037094 0748928 04/27/19-05/25/1	\$ 299.41	\$ 299.41
26766	AT&T MOBILITY	Cell Phones - May 2019	\$ 454.88	\$ 454.88
26767	BARCLAY BRAND FERDON	Recycling Fork Truck Service	\$ 188.20	\$ 188.20
26768	PEPSI-COLA	Soda/Water for hut	\$ 296.34	\$ 296.34
26769	CARLY SOPKO	Zumba May	\$ 34.60	\$ 34.60
26770	CASTLE SEPTIC SERVICE CORP.	Monthly Toilet Rental Charge June 2	\$ 280.00	\$ 280.00
26771	Leonard A. LaGuardia	Summer Camp Staff T-Shirts	\$ 1,318.15	\$ 1,318.15
26772	Christina Bethman	Refund for Background 2019	\$ 40.00	\$ 40.00
26773	CIRCUS TIME AMUSEMENTS/ENT.	Community Day Tent & Bounce House	\$ 1,415.00	\$ 1,415.00
26774	CITY FIRE EQUIPMENT CO.	Kitchen Suppression System Maintenance	\$ 511.25	\$ 511.25
26775	Claire Polin	Refund for Background 2019	\$ 40.00	\$ 40.00

26776	CLEMENS UNIFORM	Mats for Municipal Bldg.	\$ 35.25	\$ 35.25
26777	CMS CONSTRUCTION INC.	Concrete repair at pool	\$ 4,700.00	\$ 4,700.00
26778	COOPER ALARM SYSTEMS, INC.	Clean and Purchase new camera for F	\$ 1,200.00	\$ 1,200.00
26779	DAVID BURCHETT	ARDEN	\$ 24.49	\$ 24.49
26780	Daxko LLC	Daxko Software for RRCC	\$ 571.60	\$ 571.60
26781	Deegan Brothers Roofing	RRCC Roof Repairs	\$ 4,500.00	\$ 4,500.00
26782	DELAWARE VALLEY REG. HIGH SCHOOL	Tax Payments 2019/2020	\$ 697,203.00	\$ 697,203.00
26783	Dingman's Dairy	Ice Cream Order - Snack Hut	\$ 239.29	\$ 239.29
26784	DUTCH MILL MARKET INC	EM Drill Supplies	\$ 20.72	\$ 20.72
26785	Enterprise Electrical Inc	Repair lights @ pool House	\$ 199.50	\$ 199.50
26786	EUGENIA FRANZO	Bands & Balls May	\$ 25.00	\$ 25.00
26787	Gall's	Police Equipment	\$ 215.39	\$ 215.39
26788	GEBHARDT & KIEFER, P.C.	PB Highlands Council Land Use Ordinance	\$ 357.50	\$ 357.50
26789	GEBHARDT & KIEFER, P.C.	April 2019 Penn East	\$ 627.00	\$ 627.00
26790	GEBHARDT & KIEFER, P.C.	Apr-19	\$ 1,831.50	\$ 1,831.50
26791	GRAINGER	Brass Elbows & Nipples - Remediation	\$ 8.57	
		45 Gallon Recycling Bags	\$ 123.24	\$ 131.81
26792	Griffith-Allied Trucking LLC	Unleaded Gasoline	\$ 1,318.15	
		Ultra Low Sulfur Dyed Diesel - DPW	\$ 381.09	\$ 1,699.24
26793	GROENDYKE ASSOCIATES	Accident Policy for Fire Co	\$ 3,178.00	
		Commercial Package Policy	\$ 6,506.81	\$ 9,684.81
26794	H.J. OPDYKE LUMBER COMPANY, INC.	Lumber for boardwalk repair at pool	\$ 289.02	
		Mortar Mix	\$ 165.80	
		Fiberon Solid Decking - Pool/Shower	\$ 424.89	
		Mortar & Concrete Mix	\$ 194.52	\$ 1,074.23
26795	Hard Rock Hotel & Casino	NJLM 2019 Reservation # 56888	\$ 1,848.00	\$ 1,848.00
26796	HOLLAND TOWNSHIP BOARD OF EDUCATION	Tax Payments 2019/2020	\$ 1,533,550.00	\$ 1,533,550.00
26797	Hunterdon County Central Printing	Pool Log Book	\$ 9.00	
		Envelopes	\$ 135.00	\$ 144.00
26798	IN THE SWIM	Alkalinity Increaser, chlorine free	\$ 925.75	
		Chairs for pool	\$ 660.00	\$ 1,585.75
26799	JERSEY CENTRAL POWER & LIGHT	100 004 557 474 5/8/19-6/6/19	\$ 66.06	\$ 66.06
26800	JERSEY CENTRAL POWER & LIGHT	100 004 556 468 05/8/19-06/6/19	\$ 302.75	\$ 302.75
26801	JERSEY CENTRAL POWER & LIGHT	May-19	\$ 913.42	
		May-19	\$ 5.17	\$ 918.59
26802	Jessica Dulin-Soto	Yoga Classes May	\$ 114.80	\$ 114.80
26803	Jessica Moustakas	Refund for Background 2019	\$ 40.00	\$ 40.00
26804	JESSICA NEGLIA	When I work app for Pool	\$ 75.00	
		When I work text credits	\$ 45.00	
		ACA Camp Nurses Log	\$ 19.94	
		Transmitter for Cardio Vision	\$ 384.00	\$ 523.94
26805	Johanna Meeker	Refund for Background 2019	\$ 40.00	\$ 40.00
26806	Johnson Controls Fire Protection	Fire Alarm Test & Inspect May 2019	\$ 2,103.64	\$ 2,103.64
26807	JOINT MUNICIPAL COURT	Balance of 2019 Operating expenses	\$ 8,150.00	\$ 8,150.00
26808	JULIANNA R. BENDIX	Yoga Classes - May 2019	\$ 395.80	\$ 395.80
26809	Kelley Welch	Refund for Background 2019	\$ 40.00	\$ 40.00
26810	Kiefer Aquatics/The Lifeguard Store	Lifeguard Swimsuits 2019	\$ 601.20	\$ 601.20
26811	Kleen & Fresh Company LLC	May 27 & 30 June 1	\$ 295.00	

		June 3, 6 & 8	\$	295.00		
		April 29 & May 2 & 4	\$	295.00	\$	885.00
26812	KRAZY KAT DJ PRODUCTIONS	DJ for July 4th Pool	\$	495.00	\$	495.00
26813	Kristina Brophy	Refund for Background 2019	\$	40.00	\$	40.00
26814	Kristine Boxwell	Conference Expenses	\$	173.74	\$	173.74
26815	L.J. ZUCCA INC. DISTRIBUTORS	Candy for Snack Hut	\$	179.75	\$	179.75
26816	Lane McCarty	Refund for Background 2019	\$	40.00	\$	40.00
26817	Laura Knott	Yoga May	\$	351.60	\$	351.60
26818	LEE MONDAY, PhD, D.A.B.P.S.	Psychological Exam	\$	425.00	\$	425.00
26819	LIFESAVERS, INC.	Camp First Aid Supplies	\$	6.50	\$	6.50
26820	LMR Disposal LLC	Garbage for Facility	\$	58.11	\$	58.11
26821	Madison Brogan	Refund for Background 2019	\$	40.00	\$	40.00
26822	Madison Hesse	Refund for Background 2019	\$	40.00	\$	40.00
26823	MARIA ELENA JENNETTE KOZAK	COAH Recertification Certificate	\$	25.00	\$	25.00
26824	MARIE HEYDUKE	Refund for Background 2019	\$	40.00	\$	40.00
26825	Marie Mayer	Refund for Background 2019	\$	40.00	\$	40.00
26826	Mary Ann C Appel	Pool Flyer	\$	126.00	\$	126.00
26827	MASER CONSULTING PA	PB Mill Rd Solar B2 L1.02 & B4 L1	\$	2,400.00		
		HTL046 MSRP Annual Stormwater Report	\$	420.00		
		2019 Tax Map work thru 5/12/19 HLT	\$	918.00		
		HTL048 RRCC Pavilion	\$	1,077.50	\$	4,815.50
26828	MASER CONSULTING PA	HLT057 Sanitary Sewer Repair	\$	505.00		
		PB Highlands Council Land Use Ordin	\$	35.00		
		Planner Services thru 051919	\$	175.00		
		PB Mill Rd Solar B2 L1.02 & B4 L1	\$	635.00	\$	1,350.00
26829	Mathew Patterson	Refund for Background 2019	\$	40.00	\$	40.00
26830	Matthew Meehan	Refund for Background 2019	\$	40.00	\$	40.00
26831	Matthew Pardonner	Refund for Background 2019	\$	40.00	\$	40.00
26832	EDWARD HORSFALL	Computer Services	\$	872.73		
		May-19	\$	660.00	\$	1,532.73
26833	MELANIE WOROB	May Fitness Classes	\$	359.00	\$	359.00
26834	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Battery	\$	350.97	\$	350.97
26835	MONINGHOFF APPLIANCE & SUPPLY CORP.	Various Supplies	\$	159.77	\$	159.77
26836	Monmouth County Sheriff's Office	Training	\$	500.00	\$	500.00
26837	NJ DEPT OF HEALTH & SENIOR SERVICES	May-19	\$	14.40	\$	14.40
26838	Nicole Davison	Refund for Background 2019	\$	40.00	\$	40.00
26839	NJ Advance Media	Ordinance 2019-8 & 2019-12	\$	58.57		
		Ads for Police Officers & DPW Super	\$	1,930.60	\$	1,989.17
26840	OFFICE BUSINESS SYSTEMS, INC.	Contract Renewal	\$	1,247.00	\$	1,247.00
26841	OFFICE DEPOT, INC.	Office Supplies	\$	16.23		
		Cleaning Supplies	\$	21.74		
		PD Cleaning Supplies	\$	27.57	\$	65.54
26842	ONE CALL CONCEPTS, INC.	One Call Mark outs - May 2019	\$	10.88	\$	10.88
26843	Oswald Enterprises	Sanitary Sewer Inspection project	\$	19,291.80	\$	19,291.80
26844	PILATES BY CORRINE, LLC	Pilates Classes - May	\$	578.00	\$	578.00
26845	PRECAST MANUFACTURING COMPANY	Catch Basin Base & Riser	\$	483.00	\$	483.00
26846	Promed Office Cleaners LLC	Fitness Equipment Cleaning	\$	180.00	\$	180.00
26847	R & L DATACENTERS, INC.	Municipal Payroll	\$	362.21	\$	362.21

26848	R/H TRUCK PARTS	2015 & 2017 International Truck Ins	\$ 788.85	\$ 788.85
26849	RJ Doerr Company LLC	Change Order #2	\$ 9,888.00	\$ 9,888.00
26850	SANICO, INC.	Monthly Invoice 2 YD FL Cont 1 pu/ Monthly Invoice 4 YD Cont 1 pu/wk JUNE 3101037 Holland Twp Pool 201746 May 2019	\$ 82.58 \$ 138.06 \$ 55.38 \$ 138.51	\$ \$ \$ \$ 414.53
26851	Sarah Kania	Refund for Background 2019	\$ 40.00	\$ 40.00
26852	SHERWIN-WILLIAMS CO., THE	Paint for pool house floor	\$ 294.16	\$ 294.16
26853	SMITH MOTOR COMPANY, INC.	15-11 Service	\$ 51.74	\$ 51.74
26854	St. Hubert's Animal Welfare Center	Animal Control Services 2nd Qtr 201	\$ 3,968.25	\$ 3,968.25
26855	STAPLES BUSINESS ADVANTAGE	7219518556-0-1	\$ 247.68	\$ 247.68
26856	STAPLES BUSINESS ADVANTAGE	7219241618	\$ 25.74	\$ 25.74
26857	STATEWIDE INSURANCE FUND	3rd 2019 Installment	\$ 42,685.50	\$ 42,685.50
26858	Stephanie Beddiges	Pilates Classes May	\$ 468.00	\$ 468.00
26859	Tamatha Isenberg	May Yoga Classes	\$ 399.40	\$ 399.40
26860	THE LOCK DOCTOR	Part & Labor for broken front door	\$ 1,670.00	\$ 1,670.00
26861	THERESA VERDI	Cleaning RRCC	\$ 480.00	\$ 480.00
26862	U.S. MUNICIPAL SUPPLY, INC.	Farm Machinery Signs	\$ 96.83	\$ 96.83
26863	ULINE	Gloves Equipment	\$ 251.53 \$ 69.51	\$ \$ 321.04
26864	US Foods Inc	Snack Hut Food	\$ 647.20	\$ 647.20
26865	VALLEY AUTO SUPPLY	Battery For OEM Gator	\$ 69.99	\$ 69.99
26866	VERIZON	05/25/19 billing	\$ 644.41	\$ 644.41
26867	VERIZON	05/25/19 billing 908 995 9188	\$ 85.17	\$ 85.17
26868	VERIZON	05/25/19 billing 908 995 4849	\$ 96.22	\$ 96.22
26869	VERIZON	05/26/19 billing	\$ 965.39	\$ 965.39
26870	VERIZON	Verizon DSL for RRCC	\$ 0.30	\$ 0.30
26871	VERIZON WIRELESS	Air Cards May 2019	\$ 191.10	\$ 191.10
26872	VITAL COMMUNICATIONS, INC.	Farmland Forms	\$ 363.60	\$ 363.60
26873	WASTE MANAGEMENT OF NEW JERSEY, INC	2019 Recycled Glass	\$ 407.20	\$ 407.20
26874	WATER SAFETY PRODUCTS, INC.	Hats & Whistles for lifeguards	\$ 284.54	\$ 284.54
26875	WB Mason Co Inc.	Toilet Paper & Paper towels Scrub Brush, Supplies for pool,	\$ 983.76 \$ 333.45	\$ \$ 1,317.21
			\$ 2,385,066.42	\$ 2,385,066.42
Manual Check				
6142019	Its Neopost	refill postage machine	\$ 500.00	\$ 500.00
		Total	\$ 2,385,566.42	\$ 2,385,566.42
CURRENT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 2,346,358.36	
GRANT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 922.94	
GENERAL CAPITAL FUNDS		BUDGET AND APPROPRIATION RESERVES	\$ 10,965.50	
SEWER FUND		BUDGET AND APPROPRIATION RESERVES	\$ 510.17	
SEWER CAPITAL		BUDGET AND APPROPRIATION RESERVES	\$ 19,291.80	
ANIMAL CONTROL		BUDGET AND APPROPRIATION RESERVES	\$ 3,982.65	
ESCROW		ESCROW FUNDS	\$ 3,035.00	
Checks issued 6-18-19				2,385,066.42
Manual Totals				500.00

REMINDER/ANNOUNCEMENT

-The Township Committee has revised their meeting schedule. In July there will only be one meeting on July 16 and in August there will only be one meeting on August 6. The Committee will move back to our regular meeting schedule holding 2 meetings per month beginning September 3, 2019.

The Committee has also canceled their November 19, 2019 meeting, leaving one meeting in November on Wednesday November 6, 2019

The Holland Township Farmers Market held at the Firehouse on Route 519 is open Saturdays 9:00 a.m. -1:00 p.m.

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-**RESOLUTION**-Salary Resolution Update #3

RESOLUTION
2019 SALARIES AND WAGES
Update #3

-**ORDINANCE 2019-12**-Public Hearing/Final Adoption-Appropriation for 2nd Police Car in 2019

ORDINANCE 2019-12

AN ORDINANCE THAT APPROPRIATES \$50,000.00 FROM CAPITAL SURPLUS FOR POLICE EQUIPMENT, IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$50,000.00

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$50,000 is hereby appropriated from Capital Surplus for the purchase of a Police Cruiser, and related equipment for the Police Department.

SECTION TWO: The period of usefulness of the equipment defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

-ORDINANCE 2019-15-Introduction/First Reading-Amending the 2019 Salary Ordinance
Second reading and Public Hearing set for July 16, 2019

ORDINANCE 2019-15

**AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED
"AN ORDINANCE TO DETERMINE AND FIX THE SALARIES AND WAGES
OF CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF HOLLAND,
IN THE COUNTY OF HUNTERDON, AND STATE OF NEW JERSEY."**

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Approval to attend conference: Tax Assessor Michelle Trivigno

Date	Host	Subject	Cost
6/26/-6/28	Association of Municipal Assessors of NJ	Annual Conference	Hollands share \$185.51

Total cost of conference is \$742.05 to be shared with Delaware, White and Union Townships

-RESOLUTION-canceling Township Committee meetings and authorizing the CFO to pay bills on those dates

RESOLUTION

Canceling Three Meetings and Authorizing the Chief Finance Officer to Pay Bills on
July 2, 2019, August 20, 2019 and November 19, 2019

WHEREAS, the Township Committee of the Township of Holland has changed its previously approved and published regularly meeting scheduled for 2019; and

WHEREAS, the Committee has canceled their July 2, 2019, August 20, 2019 and November 18, 2019 meetings, and

WHEREAS, notice of this change has been posted and will be sent to the Hunterdon County Democrat for information only on June 14, 2019.

WHEREAS, the Chief Financial Officer has requested authorization to pay bills on July 2, August 20 and November 19, 2019 so that bills will not be paid late.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey that the Mayor (or Deputy Mayor, in his absence), Chief Financial Officer and Municipal Clerk (or Deputy Municipal Clerk in her absence) are hereby authorized to sign checks to pay bills on July 2, 2019, August 20, 2019 and November 19, 2019. Bills will be presented for approval at the next regularly scheduled meetings.

-RESOLUTION- to hire additional office help in the Zoning Office-

RESOLUTION

Hiring Part Time Secretarial Help in the Zoning and Development Office

-RESOLUTION- Authorization for Submission

RESOLUTION

APPENDIX 9

Authorization for Submission of the Holland Township Chapter of the Hunterdon County Wastewater Management Plan to the New Jersey Department of Environmental Protection Pursuant to N.J.A.C. 7:15-3.4(G)4

WHEREAS, the Highlands Water Protection and Planning Council ("Highlands Council") has prepared a Wastewater Management Plan (WMP) for Township of Holland that complies with the 2016 Water Quality Management Plan (WQMP) rules pursuant to N.J.A.C. 7:15, Subchapter 3;

WHEREAS, Township of Holland is located in the Highlands Region with land lying in [the Planning Area] [Preservation Area] [both the Planning and Preservation Areas];

WHEREAS, each county and municipality in the State of New Jersey shall be subject to a Wastewater Management Plan (WMP) adopted by the New Jersey Department of Environmental Protection;

WHEREAS, the 2019 WMP is consistent with the Plan Conformance petition approved by the Highlands Council as well as the Regional Master Plan;

WHEREAS, the Township of Holland County Board of Chosen Freeholders has become the County Wastewater Management Planning Agency;

WHEREAS, the Governing Body of Township of Holland [Hunterdon County, State of New Jersey] has reviewed the draft WMP.

-RESOLUTION- Sanitary Sewer Inspection Project

RESOLUTION

Awarding contract for the Sanitary Sewer Inspection Project

WHEREAS, on May 31, 2019 proposals were received for the repair of specific section of the Township's sanitary sewer as identified in the Sewer Memorandum prepared by Township Engineer Richard Roseberry, and

WHEREAS, three proposals were received with the following results:

Company	Location	Quoted Price
North American Pipeline Services LLC	210 Bennett Road Freehold, NJ 07728	\$18,967.50
Oswald Enterprises, Inc.	161 East Road PO Box 126 Belford, NJ 07718	\$23,393.25
National Water Main	1806 Newark Turnpike,	\$29,083.50

Cleaning Co.	Kearney, NJ 07032	
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WHEREAS, in his memo dated June 11, 2019 Engineer Roseberry recommends awarding the contract to North American Pipeline Services LLC in the amount of \$18,967.50.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon, in the State of New Jersey, that the contract for the Sanitary Sewer Inspection Project be awarded to North American Pipeline Services LLC for the quoted price of \$18,967.50.

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____

DRAFT AGENDA