

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA
October 15, 2019

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 13, 2018 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES OF THE: ,October 1 2019 Regular Meeting and Executive Session

APPROVAL OF BILLS AS SUBMITTED

Check#	Vendor	Description	Payment	Check Total
27490	Alexandria Township	3rd Qtr. 2019 Health Benefits	\$ 142.49	\$ 142.49
27491	Amazon.com RRCC	Sofa & Stamps for RRCC	\$ 547.94	\$ 547.94
27492	Amerigas-Clinton 7510	Propane Bethany Ridge 166.6 g	\$ 182.59	\$ 182.59
27493	AQUA NEW JERSEY	3rd Qtr. Hydrant	\$ 3,073.80	
		001037094 0748928 08/28/19-09	\$ 321.32	
		Fox Hill 001037164 0748991	\$ 379.92	\$ 3,775.04
27494	ASPHALT PAVING SYSTEMS, INC.	Tar & Chip	\$ 11,449.96	
		Tar & Chip	\$ 74,465.32	\$ 85,915.28
27495	AT&T MOBILITY	Cell Phones - September 2019	\$ 275.65	\$ 275.65
27496	Billows Electric Supply Company	Lights, gloves	\$ 82.48	\$ 82.48
27497	BOHREN & BOHREN ASSOCIATES, INC.	Land Surveying Silva & Rolph	\$ 124.75	
		Land Surveying Silva & Rolph	\$ 12,350.25	\$ 12,475.00
27498	CASTLE SEPTIC SERVICE CORP.	Monthly Toilet Rental October	\$ 280.00	\$ 280.00
27499	CLEMENS UNIFORM	Mats for Municipal	\$ 35.25	
		Mats for RRCC	\$ 92.00	
		Shop Towels and Mats	\$ 21.75	\$ 149.00
27500	COOPER ALARM SYSTEMS, INC.	24 hour remote station	\$ 288.00	\$ 288.00
27501	COOPER ELECTRICAL SUPPLY	Repair Parts for lighting	\$ 94.60	
		Electric Supplies	\$ 651.60	\$ 746.20
27502	Daxko LLC	Daxko Software October 2019	\$ 565.28	\$ 565.28
27503	DELAWARE VALLEY REG. HIGH SCHOOL	Tax Payments 2019/2020	\$ 697,200.00	\$ 697,200.00
27504	DELL MARKETING L.P.	4TB hard drives (Watch Guard)	\$ 577.60	\$ 577.60
27505	Devin Hale	Yoga - September 2019	\$ 62.20	\$ 62.20
27506	DONNA K. GELEGONYA	Pool/Lifeguard Training	\$ 350.00	\$ 350.00
27507	Enterprise Electrical Inc	Emergency Light Repair	\$ 150.00	\$ 150.00
27508	GEBHARDT & KIEFER, P.C.	General	\$ 2,425.50	\$ 2,425.50
27509	GEBHARDT & KIEFER, P.C.	Employee Grievance	\$ 478.50	\$ 478.50
27510	GEBHARDT & KIEFER, P.C.	Penn East	\$ 198.00	\$ 198.00
27511	GEBHARDT & KIEFER, P.C.	PB Huntington Knolls B24 L 3	\$ 445.50	\$ 445.50
27512	GEBHARDT & KIEFER, P.C.	Services 080119-083119 Mt. L	\$ 69.10	\$ 69.10
27513	GRAINGER	Motorola two way radio	\$ 141.12	\$ 141.12
27514	Griffith-Allied Trucking LLC	Diesel Fuel	\$ 472.20	
		Unleaded RFG Gas	\$ 976.15	\$ 1,448.35
27515	H.J. OPDYKE LUMBER COMPANY, INC.	Materials used for Municipal	\$ 35.36	
		Tapcon Screws	\$ 1.50	\$ 36.86
27516	HOLLAND TOWNSHIP BOARD OF EDUCATION	Tax Payments 2019/2020	\$ 1,533,550.00	\$ 1,533,550.00
27517	HOLLAND TOWNSHIP FREE PUBLIC LIBRAR	2nd Half 2019	\$ 15,000.00	\$ 15,000.00
27518	HUNTERDON LAND TRUST ALLIANCE	Cost Share Rolph & Silva	\$ 500.00	\$ 500.00
27519	IN THE SWIM	Pool Paint	\$ 429.99	\$ 429.99
27520	J C CLEANERS	Dry-cleaning 09-13-2019	\$ 14.77	\$ 14.77
27521	JERSEY CENTRAL POWER & LIGHT	100 004 556 468 9/7/19-10/7	\$ 319.79	\$ 319.79
27522	JERSEY CENTRAL POWER & LIGHT	100 004 557 474 9/7/19-10.7/1	\$ 69.39	\$ 69.39
27523	JERSEY CENTRAL POWER & LIGHT	Sep-19	\$ 4.40	
		Sep-19	\$ 880.66	\$ 885.06

27524	Jessica Dulin-Soto	Yoga - September 2019	\$ 562.00	\$ 562.00
27525	JESSICA NEGLIA	When I work and Shutterstock	\$ 59.00	
		Canvas Photo for summer camp	\$ 134.30	\$ 193.30
27526	JULIANNA R. BENDIX	Yoga - September 2019	\$ 220.00	\$ 220.00
27527	Kleen & Fresh Company LLC	September 23, 26 & 28	\$ 295.00	
		September 30, October 3 & 5	\$ 324.25	
		Cleaning RRCC	\$ 2,775.00	\$ 3,394.25
27528	Laura Knott	Yoga September 2019	\$ 494.00	\$ 494.00
27529	LDI Color Toolbox	Contract Usage Charge 7/11/19	\$ 474.95	\$ 474.95
27530	MAGLOCLLEN	Annual Membership 07/01/2019	\$ 400.00	\$ 400.00
27531	MASER CONSULTING PA	PB Highlands Council Task 1 H	\$ 1,930.00	
		PB Highlands Council Task 3 H	\$ 2,410.00	
		PB Mill Rd Solar B4 L1 service	\$ 150.00	\$ 4,490.00
27532	MELANIE WOROB	Group Fitness Classes	\$ 681.80	\$ 681.80
27533	MELISSA TIGAR	Local Elections Administration	\$ 643.00	
		Mileage to class	\$ 233.86	\$ 876.86
27534	MONINGHOFF APPLIANCE & SUPPLY CORP.	Various Supplies	\$ 212.21	
		Toggle Switch	\$ 5.99	\$ 218.20
27535	NAPA OF OTTSVILLE	Filters for Fleet Vehicles	\$ 448.94	\$ 448.94
27536	NJ Advance Media	B & G Laborer	\$ 545.00	\$ 545.00
27537	OFFICE DEPOT, INC.	hand soap, dish soap	\$ 15.00	\$ 15.00
27538	ONE CALL CONCEPTS, INC.	Regular Locates	\$ 10.88	\$ 10.88
27539	Pat's Window Cleaning Inc.	Window cleaning for September	\$ 275.00	\$ 275.00
27540	PILATES BY CORRINE, LLC	Pilates September 2019	\$ 280.00	\$ 280.00
27541	Promed Office Cleaners LLC	Cleaning RRCC	\$ 180.00	\$ 180.00
27542	R & L DATACENTERS, INC.	September Payroll	\$ 652.07	\$ 652.07
27543	Rackspace US Inc.	Annual Renewal	\$ 1,582.02	\$ 1,582.02
27544	RARITAN VALLEY DISPOSAL #865	Dumpster Swap	\$ 1,212.00	\$ 1,212.00
27545	SAMR Inc.	E -waste	\$ 1,350.00	\$ 1,350.00
27546	SEAN P. GUTSICK	computer microphone	\$ 24.88	
		Trunk or Treat 2019	\$ 23.00	\$ 47.88
27547	SERVICE ELECTRIC CABLE TV, INC.	Cable TV	\$ 105.89	\$ 105.89
27548	SERVICE ELECTRIC TELEPHONE CO.	Telephone Charges for September	\$ 165.18	\$ 165.18
27549	SMITH MOTOR COMPANY, INC.	Antifreeze	\$ 67.08	\$ 67.08
27550	STAPLES BUSINESS ADVANTAGE	7300991986/7300390975	\$ 261.14	\$ 261.14
27551	Stephanie Beddiges	Pilates September 2019	\$ 618.00	\$ 618.00
27552	Steve Underhill	Refund for Background 2019	\$ 40.00	\$ 40.00
27553	STRYKER	A/C Unit	\$ 299.43	\$ 299.43
27554	Supreme Heating & Air Conditioning	Patch and Repair Recirculation	\$ 331.50	\$ 331.50
27555	Tamatha Isenberg	Yoga - September 2019	\$ 55.00	\$ 55.00
27556	THE LOCK DOCTOR	Repair of door lock	\$ 249.95	\$ 249.95
27557	THERESA VERDI	Cleaning RRCC	\$ 880.00	\$ 880.00
27558	TILCON NEW YORK INC.	Milling & Paving Upper Oak, L	\$ 93,859.59	\$ 93,859.59
27559	TREASURER, STATE OF NEW JERSEY	Third Quarter Marriage License	\$ 75.00	\$ 75.00
27560	VERIZON	0825/19 billing 908 995 4849	\$ 97.18	\$ 97.18
27561	VERIZON	09/26/19 billing	\$ 983.07	\$ 983.07
27562	VERIZON	09/25/19 billing	\$ 657.64	\$ 657.64
27563	VERIZON	09/25/19 billing 908 995 9188	\$ 87.75	\$ 87.75
27564	VERIZON WIRELESS	Air Cards - September 2019	\$ 152.04	\$ 152.04
27565	WB Mason Co Inc.	Office Supplies for RRCC	\$ 32.98	
		Urinal Screen and toilet clean	\$ 63.98	\$ 96.96
27566	WILSON PRODUCTS	Propane for Fork truck	\$ 33.75	\$ 33.75
Manuals				
10012019	GUARDIAN	October	2,817.16	2,817.16
10032019	NJ STATE Health Benefits	October	29,129.08	29,129.08
10042019	NJ STATE Health Benefits	October	1,769.62	1,769.62
9182019	Its Neopost	Refill Machine	\$ 1,300.00	\$ 1,300.00
9192019	NJ Sales Tax	3rd Qtr.	\$ 885.50	\$ 885.50
			\$ 2,513,398.34	\$ 2,513,398.34
CURRENT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 2,288,617.57	
GRANT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 6,902.00	
OTHER TRUST FUNDS				
	LIABILITIES		\$ -	

GENERAL CAPITAL FUNDS	BUDGET AND APPROPRIATION RESERVES	\$ 181,377.51
SEWER FUND	BUDGET AND APPROPRIATION RESERVES	\$ 4.40
ESCROW	ESCROW FUNDS	\$ 595.50
DEVELOPMENT FEES		
development fees		-
Checks issued 10-15-19		2,477,496.98
Manual Totals		35,901.36
Total		2,513,398.34

ANNOUNCEMENT

Trick or Treating will be Thursday October 31, 2019 from 5:30 p.m.-8:00 p.m. (**Note: new start time**)
A Temporary Advisory Curfew will be in place from Friday October 18, 2019-Monday November 4, 2019

The Holland Township Police Department will be participating in Operation Take Back New Jersey on Saturday October 26, 2019 from 10am-2pm. This is a day to dispose of unused, unwanted and expired medications. The Police Department also has a disposal box inside the department that can be used Monday-Friday during business hours.

The General Election is Tuesday November 5th. Polls are open 6:00 a.m.-8:00 p.m. The next Committee meeting will be Wednesday November 6th.

The Holland Township Committee, the Holland Township Women’s Club and the Frenchtown American Legion will host a Veteran’s Day Ceremony on Monday November 11 at 11:00 am at the Veteran’s Memorial in front of the Municipal Building.

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-ORDINANCE 2019-__-Introduction/First Reading-**Increasing Dog Licensing Fees**
Introduction of this Ordinance was Tabled at the October 1, 2019 meeting for further review

ORDINANCE 2019-
**AN ORDINANCE AMENDING CHAPTER 83 CONCERNING FEES
OF CODE OF THE TOWNSHIP OF HOLLAND**

-ORDINANCE 2019-18-Public Hearing/Final Adoption-Private and Public School Zones

ORIDNANCE 2019-18
**AN ORDINANCE OF THE TOWNSHIP OF HOLLAND AMENDING
CHAPTER 100 “LAND USE,” ARTICLE VII “R-1 AND R-5 RESIDENTIAL DISTRICTS,”
SUBSECTION 43 “PERMITTED USES,” TO CLARIFY THE ZONE
PUBLIC AND PRIVATE SCHOOLS ARE PERMITTED WITHIN**

WHEREAS, the Board of Education owns two parcels located at 714 Milford-Warren Glen Road, situated upon those parcels is the Holland Township School and its associated facilities; and

WHEREAS, during the summer of 2019 the Board of Education sought to improve the properties by expanding the parking lot and reconfiguring one of the access points; and

WHEREAS, during this process it was discovered that the School is in the R-5 Residential District, but the Ordinance states that public and private schools are only permitted in the R-1 Residential District; and

WHEREAS, the school was built in 1941 according to the tax card, which predates the Township’s Land Use Ordinance; and

WHEREAS, Holland Township School is the only public school within Holland and Township officials believe the reference to R-1 is a typographical error.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey as follow:

SECTION 1. Chapter 100 entitled “Land Use” of the Code of the Township of Holland, Article VII entitled “R-1 and R-5 Residential Districts,” Subsection 43 entitled “Permitted Uses,” is hereby amended as follows:

- E. Public and private schools, on lots of at least five acres, having a minimum lot width of 350 feet in ~~R-1~~ R-5 Zone only.

SECTION 2. All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining provisions thereof.

SECTION 4. This Ordinance shall take effect upon final passage and publication according to law.

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Authorization for the Police to close Amsterdam Rd Sunday October 27 from 12:00 pm-3:00 pm for the 2nd Amsterdam tour as part of the County's 305th Anniversary Celebration.

-Review and authorization for Chief Finance Officer, Margaret Pasqua to submit the 2019 Best Practices Inventory

-Authorization for Mayor to sign the Revised Community Forestry Plan. Previous plan was effective 2015-2019

-Authorization for Mayor to sign a Treatment Release Form for the New Jersey Spotted Lanternfly Cooperative Eradication Program. This would allow the USDA to go onto Township owned property to inspect the trees and treat the trees for Spotted Lanternflies if necessary.

-Approval of Raffle Application: (To be held 02/09/2020 7:00-11:00 p.m. at Riegel Ridge Community Center)

Application for Raffle 2019-12 **Holland Library.** [On-premise draw raffle awarding cash-50/50]

-Approval to attend conference:

Director of Parks and Recreation and Pool Supervisor, Jessica Neglia

Date	Host	Subject	Cost
1/21-1/22/2020	Toms River, NJ	Certified Pool Operator	\$305.00

-RESOLUTION-Approving participation to the NJ Direct Install Program-with Donnelly Energy

RESOLUTION

Authorizing Participation in NJ Direct Install Program with Donnelly Energy
DPW, Library, Municipal Building

WHEREAS, the Holland Township Green Team desires to participate in the NJ Clean Energy Incentive Program through Direct Install with Donnelly Energy, and

WHEREAS, the Holland Township Committee has reviewed the proposal and fully supports its submission.

NOW, THEREFORE, BE IT RESOLVED, that the Holland Township Committee does hereby authorize participation in NJ Direct Install project for the Department of Public Works building, Library, Riegel Ridge Community Center, Pool, Baseball Field, and the Holland Municipal Building intended to perform energy efficiency upgrades, thereby saving energy and lowering utility bills.

-RESOLUTION-correcting the effective date of a Resolution to hire Amelia Heller

RESOLUTION

Correcting the effective date of the Resolution hiring Amelia Heller as part time
Child Watch Staff at Riegel Ridge Community Center

WHEREAS, at their September 17, 2019 the Township Committee, by Resolution, hired Amelia Heller as part time Child Watch Staff at Riegel Ridge Community Center, and

WHEREAS, the effective date was incorrectly list as September 17, 2019, and

WHEREAS, this employee actually began employment on September 9, 2019.

NOW, THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that the effective date of the Resolution hiring Amelia Heller as an will as Riegel Ridge Community Center as Child Watch Staff employee at the 2019/2020 rate of \$10.00 per/hr., be effective September 9, 2019.

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____