

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA
Wednesday November 6, 2019

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 13, 2018 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

REVIEW OF 2018 AUDIT RESULTS-Auditor Bill Colantano (Bedford, Kurowicki & Co.)

APPROVAL OF MINUTES OF THE: October 15, 2019 Regular Meeting and Executive Session

APPROVAL OF BILLS AS SUBMITTED

Check#	Vendor	Description	Payment	Check Total
27567	ADT SECURITY SERVICES	Holland Township Bethany Ridge Sec	\$ 169.71	\$ 169.71
27568	ALL INDUSTRIAL-SAFETY PRODUCTS, INC	Wasp & Hornet Spray	\$ 65.26	\$ 65.26
27569	ALLEGRO ENTERPRISES, INC.	Water Delivery	\$ 22.11	
		Water for fitness center	\$ 30.11	\$ 52.22
27570	Allen Hills	reflective car plates - Emergency M	\$ 456.00	\$ 456.00
27571	ALLSTATE OFFICE INTERIORS	Carpet for RRCC	\$ 814.50	
		Carpet for RRCC	\$ 22,125.00	\$ 22,939.50
27572	Amazon.com RRCC	Inner Tubes, Bowls	\$ 157.44	\$ 157.44
27573	AMAZON.COM, LLC Police	Grave marker Flags	\$ 79.76	\$ 79.76
27574	AMAZON.COM, LLC Police	hydraulic transmission filter	\$ 105.88	\$ 105.88
27575	AQUA NEW JERSEY	910 Milford Warren Glen Rd Seasonal	\$ 16.50	
		910 Lawn Irrigation 081719-091519(\$ 20.37	
		RRCC 081719-091519(8796)	\$ 186.84	
		RRCC Pool 8797	\$ 1,130.35	
		001037094 0748928 09/28/19-10/25/19	\$ 321.32	\$ 1,675.38
27576	BCI Truck Inc.	White F550 Repair	\$ 925.17	
		Truck 15 Repair	\$ 740.00	\$ 1,665.17
27577	PEPSI-COLA	Water for fitness center	\$ 137.90	\$ 137.90
27578	CDM Smith Inc.	Highlands Grant Task 8 H2O Use & Co	\$ 213.50	\$ 213.50
27579	CDW LLC	Microsoft SQL Server 2017 - license	\$ 1,580.98	\$ 1,580.98
27580	Leonard A. LaGuardia	Parks & Rec Art with contest design	\$ 725.00	\$ 725.00
27581	Chris's Lawn Mowing Inc	2019 Lawn mowing services	\$ 3,307.15	
		Pool Area Mowing	\$ 450.00	\$ 3,757.15
27582	CLEMENS UNIFORM	Mats for Municipal Bldg.	\$ 35.25	
		Mats for Municipal Bldg.	\$ 35.25	
		Yoga Blanket Cleaning	\$ 85.00	
		Blanket Cleaning	\$ 75.00	\$ 230.50
27583	COOPER ELECTRICAL SUPPLY	Ballast & Light	\$ 655.15	\$ 655.15
27584	Department of Finance	4th qtr 2019	\$ 535,392.31	\$ 535,392.31
27585	Department of Finance	4th qtr 2019 Library	\$ 53,500.41	\$ 53,500.41
27586	Department of Finance	4th qtr Open Space	\$ 53,240.93	\$ 53,240.93
27587	CEUnion	Affordable Housing class credits	\$ 35.00	\$ 35.00
27588	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal - September 20	\$ 285.00	\$ 285.00
27589	DEL VAL ALL SPORTS BOOSTER CLUB	Clean Communities Roadside Pickup D	\$ 500.00	\$ 500.00
27590	DELAWARE VALLEY REG. HS	Buses for Field Trip & Community Da	\$ 3,192.82	\$ 3,192.82
27591	Dina Marchesi	refund	\$ 81.27	\$ 81.27
27592	Draeger, Inc.	Alcotest Recertification	\$ 179.00	\$ 179.00
27593	Earth First Recycling LLC	Tire Recycling	\$ 416.00	\$ 416.00
27594	ELIZABETHTOWN GAS	Meter 14Y735578 Account 9890459292	\$ 28.77	

		Meter 01061655 Account 93404665351	\$ 261.20	\$ 289.97
27595	Enterprise Electrical Inc.	Electrical work at RRCC	\$ 2,865.00	\$ 2,865.00
27596	Enterprise Electrical Inc.	Electrical Work - Police Department	\$ 2,200.00	\$ 2,200.00
27597	Enterprise Electrical Inc.	Replace Ballast	\$ 150.00	\$ 150.00
27598	EPPEC Uniforms	Body Armor (Yasunas)	\$ 1,089.00	
		Body Armor (Yasunas)	\$ 1,876.65	\$ 2,965.65
27599	FEDERAL EXPRESS	Alcotest Recertification Shipping F	\$ 54.55	\$ 54.55
27600	GEBHARDT & KIEFER, P.C.	PB Highlands Council Task 1 Housing	\$ 16.50	\$ 16.50
27601	GEBHARDT & KIEFER, P.C.	September Penn East/General/Employment	\$ 2,712.60	\$ 2,712.60
27602	GEBHARDT & KIEFER, P.C.	PB Huntington Knolls B24 L 3 & 13 09	\$ 297.00	\$ 297.00
27603	General Plumbing Supply Inc	Pool Drain Line Flange Plate in Sur	\$ 65.01	\$ 65.01
27604	Global One Logistics LLC	Air Handler Filters	\$ 461.64	\$ 461.64
27605	GRAINGER	return air grille, wall mount fan	\$ 37.81	
		POD Supplies - clip boards, radios,	\$ 272.92	
		Battery Back Up - Server	\$ 68.97	
		Magnet for nails at Recycling	\$ 121.94	\$ 501.64
27606	Griffith-Allied Trucking LLC	Diesel Fuel	\$ 664.13	
		Unleaded Gas	\$ 701.20	
		Dyed Ultra Low sulfur Diesel	\$ 483.16	\$ 1,848.49
27607	H.J. OPDYKE LUMBER COMPANY, INC.	Gym Repair in Ceiling RRCC	\$ 98.12	\$ 98.12
27608	Hot Frog Print Media LLC	Hunterdon Happening	\$ 748.68	\$ 748.68
27609	IN THE SWIM	Anti-Freeze for Pool	\$ 313.95	\$ 313.95
27610	J C Ehrlich Co Inc.	Monthly Pest Control October 2019	\$ 236.00	\$ 236.00
27611	Jack Doheny Companies Inc.	Communication Headsets	\$ 1,451.29	\$ 1,451.29
27612	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 595 Street Lights	\$ 21.75	\$ 21.75
27613	JERSEY CENTRAL POWER & LIGHT	Account 100 060 952 585 Street Lights	\$ 56.61	\$ 56.61
27614	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 652 Street Lights	\$ 1,269.98	\$ 1,269.98
27615	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 932 Case Field	\$ 118.89	\$ 118.89
27616	JERSEY CENTRAL POWER & LIGHT	100 070 503 212 Pool Storage Garage	\$ 3.10	\$ 3.10
27617	JERSEY CENTRAL POWER & LIGHT	Account 100 105 886 640 914 Milford	\$ 135.97	\$ 135.97
27618	JERSEY CENTRAL POWER & LIGHT	Account 100 003 579 271 Library 09	\$ 139.88	\$ 139.88
27619	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 858 Baseball	\$ 508.77	\$ 508.77
27620	JERSEY CENTRAL POWER & LIGHT	Account 100 029 305 644 09/21/19-	\$ 3,366.60	\$ 3,366.60
27621	JERSEY CENTRAL POWER & LIGHT	Account 100 077 061 016 0920/19-	\$ 160.21	\$ 160.21
27622	Jessica Dulin-Soto	Yoga	\$ 514.20	\$ 514.20
27623	JESSICA NEGLIA	ARG Receivers for TV's	\$ 604.00	
		Pool Director Training	\$ 200.00	
		When I work app	\$ 25.00	\$ 829.00
27624	John P Gallina, Esq	PB Misc. general Matters Admin.	\$ 270.00	
		PB Huntington Knolls B24 L 3 & 13 10	\$ 135.00	\$ 405.00
27625	Kleen & Fresh Company LLC	October 7, 10 & 12	\$ 295.00	
		October 14, 17 & 19	\$ 295.00	
		October 21, 24 & 26	\$ 295.00	\$ 885.00
27626	Laura Dyott	refund	\$ 224.00	\$ 224.00
27627	Laura Knott	Yoga	\$ 494.00	\$ 494.00
27628	LIFESAVERS, INC.	AED Pads	\$ 44.00	\$ 44.00
27629	Lindabury, McCormick, Estabrook & C	BOA Misc. general Matters thru 09301	\$ 176.00	
		BOA Torres B9 L21 services thru 093	\$ 160.00	\$ 336.00
27630	LMR Disposal LLC	Recycling	\$ 58.11	
		Recycling Dumpster	\$ 58.11	\$ 116.22
27631	MASER CONSULTING PA	HLT001 General	\$ 355.00	
		PB HK B24 L 3 13 review thru 101319	\$ 300.00	
		PB Highlands Council Task 3	\$ 690.00	
		BOA Torres B9 L21 services thru 102	\$ 360.00	\$ 1,705.00
27632	MELANIE WOROB	Family Zumba	\$ 44.00	
		Zumba	\$ 145.60	\$ 189.60
27633	MELISSA TIGAR	Cabbage for planters	\$ 32.62	
		Wreaths for Municipal Bldg. front do	\$ 40.00	\$ 72.62
27634	MILFORD/FRENCHTOWN AUTO PARTS, INC.	cable ties, electric tape, flashing	\$ 32.16	\$ 32.16
27635	NJ DEPT OF HEALTH & SENIOR SERVICES	Oct-19	\$ 8.40	\$ 8.40
27636	Nick Faust	Bailer Welded/Repaired	\$ 200.00	
		Cylinder Repair on Boom Mower	\$ 100.00	\$ 300.00
27637	NJ Advance Media	Tax Sale	\$ 411.00	
		Ordinance 2019-19	\$ 158.15	

		Ordinances 2019-20 & 18	\$	81.57	
		Synopsis of Audit	\$	188.01	\$ 838.73
27638	OFFICE DEPOT, INC.	toilet paper	\$	92.00	\$ 92.00
27639	ORIENTAL TRADING COMPANY	Supplies for Halloween Event	\$	49.10	
		Halloween Toddler Time Party	\$	125.51	\$ 174.61
27640	PenTeleData	10/24/19-11/24/19	\$	214.85	\$ 214.85
27641	PERFORMANCE TIRE COMPANY	15-11 - (4) tires	\$	792.00	
		Pool Tubes for Pool Cover	\$	136.00	\$ 928.00
27642	PILATES BY CORRINE, LLC	Pilates	\$	423.60	\$ 423.60
27643	POWER SYSTEMS, INC.	Fitness Equipment (loops & balls)	\$	204.70	\$ 204.70
27644	POWERCO, INC.	Case Backhoe Parts Repair	\$	484.16	\$ 484.16
27645	Promed Office Cleaners LLC	Cleaning EOC	\$	80.00	
		Cleaning RRCC	\$	180.00	\$ 260.00
27646	RARITAN VALLEY DISPOSAL #865	Dumpsters	\$	1,212.00	
		Dumpster Containers	\$	1,212.00	\$ 2,424.00
27647	RENTAL CENTER U.S.A.	Tables & Chairs	\$	1,380.50	\$ 1,380.50
27648	Restaurant Equipment Services Inc	refrigerator repair @ RRCC	\$	346.00	\$ 346.00
27649	SAMR Inc	Electronics Recycling	\$	825.00	\$ 825.00
27650	SANICO, INC.	Monthly Invoice 2 YD FL Cont 1 pu/	\$	82.58	
		Holland Twp Pool 201746 September	\$	139.02	
		October	\$	55.38	
		Monthly Invoice 4 YD Cont 1 pu/wk	\$	138.06	\$ 415.04
27651	SEAN P. GUTSICK	batteries	\$	21.78	\$ 21.78
27652	SERVICE ELECTRIC TELEPHONE CO.	Telephone	\$	165.18	\$ 165.18
27653	SHAMMY SHINE CAR WASH, INC.	Car Washes	\$	150.00	\$ 150.00
27654	SMITH MOTOR COMPANY, INC.	15-11: oil change, rear brakes/roto	\$	447.11	\$ 447.11
27655	STAPLES BUSINESS ADVANTAGE	paper	\$	116.91	\$ 116.91
27656	STATE CHEMICAL MANUFACTURING CO.	Hand Cleaner/ Mold Killer/ Air Freshener	\$	661.67	\$ 661.67
27657	STRYKER	A/C Unit	\$	253.42	\$ 253.42
27658	Supreme Heating & Air Conditioning	Service Call for Heat	\$	165.75	\$ 165.75
27659	THE LOCK DOCTOR	Re-built lock for front door	\$	320.00	\$ 320.00
27660	THERESA VERDI	Cleaning RRCC	\$	640.00	\$ 640.00
27661	TRANS-BRIDGE, INC.	PR 120719 NYC trip Dec	\$	1,390.00	\$ 1,390.00
27662	VAN CLEEF ENGINEERING ASSOC., L	BOA Torres B9 L21 services thru 093	\$	429.50	\$ 429.50
27663	VERIZON	DSL for RRCC	\$	47.99	\$ 47.99
27664	VERIZON	11018/19 billing	\$	310.64	\$ 310.64
27665	VERIZON	10/26/19 billing	\$	976.33	\$ 976.33
27666	VERIZON	10/25/19 billing 908 995 4849	\$	97.54	\$ 97.54
27667	VERIZON	10/25/19 billing	\$	660.18	\$ 660.18
27668	VERIZON	10/25/19 billing 908 995 9188	\$	88.39	\$ 88.39
27669	VITAL COMMUNICATIONS, INC.	2019 MO IV Tax Master Tape Added &	\$	100.00	\$ 100.00
27670	Warren Materials	Blacktop	\$	667.65	
		Blacktop	\$	676.02	
		Curb Mix/ Blacktop	\$	1,016.27	
		Black top	\$	271.80	\$ 2,631.74
27671	WB Mason Co Inc.	Planner/Index Cards	\$	73.77	
		Spray Bottles	\$	29.98	\$ 103.75
27672	WOODRUFF ENERGY	OCT 2019 acct 771057	\$	213.24	\$ 213.24
			\$	729,704.60	\$ 729,704.60
Manuals					
11012019	GUARDIAN	November	\$	2,817.16	\$ 2,817.16
11052019	NJ STATE Health Benefits	November	\$	31,143.42	\$ 31,143.42
11042019	NJ STATE Health Benefits	November	\$	1,769.62	\$ 1,769.62
			\$	765,434.80	\$ 765,434.80
CURRENT FUND			BUDGET AND APPROPRIATION RESERVES	\$697,175.72	
GRANT FUND			BUDGET AND APPROPRIATION RESERVES	\$ 4,933.00	
GENERAL CAPITAL FUNDS			BUDGET AND APPROPRIATION RESERVES	\$ 3,780.98	
RIEGEL RIDGE TRUST FUND			LIABILITIES	\$ 22,125.00	
ANIMAL CONTROL			BUDGET AND APPROPRIATION RESERVES	\$ 8.40	
ESCROW			ESCROW FUNDS	\$ 1,681.50	
Checks issued 11-6-19					729,704.60
Manual Totals					<u>35,730.20</u>
Total					<u><u>765,434.80</u></u>

REMINDER/ANNOUNCEMENT

The Holland Township Committee, the Holland Township Women’s Club and the Frenchtown American Legion will host a Veteran’s Day Ceremony on Monday November 11 at 11:00 am at the Veteran’s Memorial in front of the Municipal Building.

The Holland Township Committee has canceled their last meeting in November. The Next meeting will be December 3, 2019

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-ORDNANCE 2019 19- Public Hearing/Final Adoption-Decommissioning of Solar Facilities

ORDINANCE 2019-19

AN ORDINANCE AMENDING CHAPTER 100, ARTICLE IV OF THE CODE OF THE TOWNSHIP OF HOLLAND REGARDING THE PROVISION OF A DECOMMISSIONING BOND FOR MAJOR SOLAR FACILITIES

WHEREAS, the Mayor and Committee of the Township of Holland have determined that certain amendments to the Code of the Township of Holland are required.

NOW, THEREFORE, BE IT ORDAINED that the Mayor and Committee of the Township of Holland have determined that certain amendments and additions to Section 100-21(M) regarding major solar energy facilities in the Limited Industrial Park District are required as follows:

SECTION 1. Section 100-20.1(J) of the Code of the Township of Holland regarding decommissioning of minor solar facilities is hereby amended to add subsection (4) as follows:

Ground mounted solar energy facilities (minor) that require site plan approval shall be subject to the decommissioning plan and bond requirements set forth in Section 100-21(M)(7).

SECTION 2. Section 100-21(M)(7) of the Code of the Township of Holland entitled, “Decommissioning and disassembly,” is hereby amended to add subsection (c) as follows:

If said decommissioning has not been completed within the requisite 180 day period following issuance of the demolition permit, then the Township’s Zoning Officer shall provide written notice by certified mail to the landowner requiring that decommissioning be completed within thirty (30) calendar days of the receipt of said notice.

If the decommissioning has not been completed within thirty (30) calendar days of the receipt of said notice, the Township may collect the bond or other surety and undertake the decommissioning. The Township may charge the landowner and/or facility owner and operator for all of the costs and expenses thereof, including reasonable attorney’s fees. Nothing herein shall prevent the Township from taking appropriate legal action to compel the decommissioning. All costs incurred by the Township shall be billed to the landowner and if not paid within sixty (60) calendar days of billing, shall become a lien against the property.

SECTION 3. Section 100-21(M)(7)(a) of the Code of the Township of Holland entitled “Decommissioning and disassembly,” is hereby amending with definitions as follows:

(a) All Applications for a Solar energy facility (major/commercial) shall be accompanied by a decommissioning plan to be implemented upon abandonment of the use.

[1] Abandonment is defined as the facility being out of service for a continuous twelve-month period.

[2] *Decommissioning Process Description. The decommissioning and restoration process comprise removal of above-ground structures; grading, to the extent necessary; restoration of topsoil (if needed) and seeding. The process of removing structures involves evaluating and categorizing all components and materials into categories of recondition and reuse, salvage, recycling and disposal. The Project consists of numerous materials that can be recycled, including steel, aluminum, glass, copper and plastics. In the interest of increased efficiency and minimal transportation impacts, components and material may be stored on-site until the bulk of similar components or materials are ready for transport. The components and material will be transported to the appropriate facilities for reconditioning, salvage, recycling, or disposal. Above-ground structures include the panels, racks, inverters, pads and any interconnection facilities located on the property. The above-ground structures and below -ground structures are collectively referred to herein as the “Project Components.”*

Temporary erosion and sedimentation control best management practices will be used during the decommissioning phase of the project. Control features will be regularly inspected during the decommissioning phase and removed at the end of the process.

[3] Project Component Removal: Control cabinets, electronic components, and internal cables will be removed. The panels, racks and inverters will be lowered to the ground where they may be transported whole for reconditioning and reuse or disassembled/cut into more easily transportable sections for salvageable, recyclable, or disposable components.

[4] PV Module Removal: Solar photovoltaic modules used in the project are manufactured within regulatory requirements for toxicity based on Toxicity Characteristic Leaching Procedure (TCLP). The solar panels are not considered hazardous waste. The panels used in the Project will contain silicon, glass, and aluminum which have value for recycling. Modules will be dismantled and packaged per manufacturer or approved recyclers specifications and shipped to an approved off-site recycler.

[5] Component Pad Removal: Pads will be excavated to a depth sufficient to remove all anchor bolts, rebar, conduits, cable, and concrete to a depth of 24 inches below grade. The remaining excavation will be filled with clear subgrade material of quality comparable to the immediate surrounding area. The sub-grade material will be compacted to a density similar to surrounding subgrade material. All unexcavated areas compacted by equipment used in decommissioning shall be de-compacted in a manner to adequately restore the topsoil and sub-grade material to the proper density consistent and compatible with the surrounding area.

[6] Electric Wire Removal: DC wiring can be removed manually from the panels to the inverter. Underground wire in the array will be pulled and removed from the ground. Overhead cabling for the interconnection will be removed from poles. All wire will be sent to an approved recycling facility.

[7] Racking and Fencing removal: All racking and fencing material will be broken down into manageable units and removed from the facility and sent to an approved recycler. All racking posts driven into the ground will be pulled and removed.

[8] Concrete Slab Removal: Concrete slabs used as equipment pads will be broken and removed to a depth of two feet below grade. Clean concrete will be crushed and disposed of off-site.

[9] Access Road: During decommissioning, the processed stone access roads will be stripped, exposing the geotextile beneath. The geotextile will then be removed and disposed revealing the original soil surface. The compacted soil beneath the road fill may require ripping with a subsoiler plow to loosen it before it can be returned to crop production.

(c) Site Restoration Process Description: Following decommissioning activities, the sub-grade material and topsoil from affected areas will be de-compacted and restored to a density and depth consistent with the surrounding areas. If the subsequent use for the project site will involve agriculture, a deep till of the project site will be undertaken. The affected areas will be inspected, thoroughly cleaned, and all construction-related debris removed. Disturbed areas will be reseeded to promote re-vegetation of the area, unless the area is to be immediately redeveloped. In all areas restoration shall include, as reasonably required, leveling, terracing, mulching, and other necessary steps to prevent soil erosion, to ensure establishment of suitable grasses and forbs, and to control noxious weeds and pests.

(d) Decommissioning Terms: The project shall be decommissioned within 180 days of the end of the project's operational life. Areas disturbed during the decommissioning phase will be seeded with a drought-tolerant grass seed mix appropriate for the area, unless such areas are being immediately redeveloped for other uses.

SECTION 4. Section 100-21(M)(7)(b) of the Code of the Township of Holland entitled, "Decommissioning and disassembly," is hereby amended to add subsections [7] and [8] as follows:

[7] Provisions detailing the anticipated life of the project.

[8] The estimated cost of decommissioning in current dollars and an explanation of how the cost was determined, which shall be prepared by a professional engineer or contractor who has expertise in the removal of solar facilities. Salvage value shall not be considered when determining the estimated decommissioning cost.

SECTION 5. Section 100-21(M)(7)(b)(4) of the Code of the Township of Holland entitled, "Decommissioning and disassembly," is hereby amended as follows (Additions indicated in boldface and italics **thus**; deletions indicated with strike-through ~~thus~~):

Provisions that , as a condition of ***site plan approval and prior to the issuance of any building permits***, ~~obtaining the demolition permit~~, the land owner or operator of the facility shall obtain

and submit to the Township a performance bond *or other agreed-upon secured funding in a form approved by the Township Attorney* to ensure *that the decommissioning plan provides financial assurance that there will be sufficient funds available for decommissioning and site restoration when the solar arrays have reached the end of their useful life* ~~removal of the facility in accordance with the decommissioning plan, within 180 days of the issuance of the demolition permit.~~ Such bond shall be in an amount, as determined in detail by the Township Engineer, which shall be adequate to cover the estimated cost of such removal. The form of such bond shall be approved by the Township Attorney. The bond shall not be subject to revocation or reduction prior to the completion of the work covered by the demolition permit *and decommissioning plan* and the full restoration of the site as required by the decommissioning plan.

The decommissioning bond shall be re-evaluated to reflect inflation every 5 years from the start of operations which shall be defined as the date of issuance of the Certificate of Occupancy for the generation of power. Such re-evaluation shall be submitted no fewer than 30 days prior to the end of the five year period by the owner/operator and/or landowner to the Township Attorney and Township Engineer for review and approval. If the anticipated cost of decommissioning increases by ten percent (10%) or more, the property owner or operator of the facility shall deposit additional funds into an escrow account or revise the bond or other surety to reflect the increased amount.

SECTION 6. All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

SECTION 7. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 8. This Ordinance shall take effect upon final passage and publication according to law.

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Approval to attend conference: Tax Collector Kris Boxwell

Date	Host	Subject	Cost
11/19-21/2019	NJLM	League Conference	\$ no cost

-RESOLUTION- Shared Service Contact with East Amwell for 2020-2021 Chief Finance Officer Services

RESOLUTION

Shared Services Agreement with East Amwell for Chief Finance Officer Services
January 1, 202 –December 31, 2021

WHEREAS, the New Jersey Uniform Shared Services and Consolidated Act (N.J.S.A. 40A:65-1, *et seq.*) authorizes shared services between municipalities; and

WHEREAS, Holland Township desires to enter into a Shared Services agreement with East Amwell for the service of a Chief Finance Officer as it had in January 1, 2016-DDecember 31, 2017 and in January 1, 2018-December 2019, and

WHEREAS, the Township desires to enter into a Shared Service for January 1, 2020-December 31, 2021

NOW, THEREFORE, BE IT RESOLVED, by the Holland Township Committee of the Township of Holland, in the County of Hunterdon, that the Township of Holland hereby approves the Shared Services Agreement with East Amwell for Chief Finance Officer Services as set forth in the Shared Services Agreement effective January 1, 2020-December 31, 2021 and authorizes the Mayor and Municipal Clerk to sign said agreement.

-RESOLUTION- Shared Service Contact with Lebanon Township for 2020 Qualified Purchasing Agent services

RESOLUTION

Providing the Services of a Qualified Purchasing Agent
to Lebanon Township in January 1, 2020-December 31, 2020

WHEREAS, the New Jersey Uniform Shared Services and Consolidated Act (N.J.S.A. 40A:65-1, *et seq.*) authorizes shared services between municipalities; and

WHEREAS, Lebanon Township has a need for the services of a Qualified Purchasing Agent in 2020; and

WHEREAS, Lebanon has requested that Holland provide the services of a Qualified Purchasing Agent in accordance with the terms and conditions contained in a Shared Services Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Holland Township Committee of the Township of Holland, in the County of Hunterdon, state of New Jersey that the Township of Holland hereby provides Lebanon Township the services of a Qualified Purchasing Agent as set forth in the Shared Services Agreement effective January 1, 2020-December 31, 2020 and authorizes the Mayor and Municipal Clerk to sign said agreement.

-RESOLUTION-Hiring Alex Hammerstone

RESOLUTION

Authorization to hire Alex Hammerstone as part-time
Building and Grounds Maintenance Employee

WHEREAS, the Township Committee of the Township of Holland shall require the services of a part-time Buildings and Grounds Maintenance employee to work at all township facilities

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as a 12 month, part-time **hourly** employee required to punch a time clock, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be available for his review and he will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be hired on a probationary status for six months from the date this resolution is adopted, as described in the Employee Handbook, and

WHEREAS, this probationary status will be re-evaluated on May 1, 2020, and

WHEREAS, this employee will be required to attend and pass all required safety training, must wear all required safety equipment and must abide by all safety policies including all Lock Out-Tag Out Programs.

WHEREAS, this employee will be required to submit to a physical exam, a background check and a Driver's License check, and

WHEREAS, this employee will be under the supervision of the Department of Public Works Superintendent.

NOW, THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Alex Hammerstone will be hired as part-time Buildings and Grounds Maintenance employee working a maximum of thirty (30) hours per week at a **2019/2020** salary of **\$18.00 per hour** contingent on results of all required back ground checks effective upon adoption of this resolution effective October 28, 2019.

-RESOLUTION-Hiring William Martin

RESOLUTION

To Hire William Martin as Percolation Test /Soil Log Witness

WHEREAS, the Township of Holland is in need of a part-time substitute Percolation Test /Soil Log Witness.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland in the County of Hunterdon, state of New Jersey that William Martin is hired as a part-time Percolation Test /Soil Log Witness at a 2019/2020 salary of \$18.50/hr (salary range on 2019 Salary Ordinance \$10-\$20/hr.)

-RESOLUTION-Hiring David Van Gilson

RESOLUTION

Authorization to Hire David Van Gilson as Part Time Snowplowing Help

WHEREAS, the Township Committee of the Township of Holland shall require part time help for the 2019-2020 winter season for substitute snowplowing; and

WHEREAS, there are sufficient funds available in the General Operations Municipal budget to pay for this employee.

WHEREAS, this employee will be required to submit to a physical exam, a background check and a Driver's License check.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland in the County of Hunterdon, State of New Jersey that David Van Gilson shall be hired as part time snowplow help to aid the Department of Public Works in snowplowing at the 2019/2020 season rate of \$24.50 per hour.

BE IT FURTHER RESOLVED, that, Mr. Van Gilson will be under the supervision of Department of Public Works Superintendent, Corey Colaluce on an "on call" basis.

BE IT FINALLY RESOLVED, that this Resolution will become effective upon adoption.

-RESOLUTION-Hiring Madison Scott at Riegel Ridge Community Center

RESOLUTION

Authorization to hire Madison Scott as part time
Front desk at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of front desk staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an "at will" 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Madison Scott will be hired as Riegel Ridge Community Center Front Desk Staff at the 2019/2020 rate of \$10.00 per/hr. contingent on favorable results of all required background checks, effective November 6, 2019.

-RESOLUTION-Huntington Knolls Developers Agreement

RESOLUTION

Authorizing the Mayor and Municipal Clerk to
Execute a Developer's Agreement with Huntington Knolls, LLC

WHEREAS, the Vincent Jiovino, Jr. and JNV, LLC are the owners of certain lands identified as Block 24, Lots 3 and 13, consisting of approximately 67 acres located along Route 519 in the Planned Commercial Development / Planned Senior Village (PCD/PSV) Zone (hereinafter the "Property"); and

WHEREAS, over the past fifteen (15) years, Huntington Knolls, LLC (hereinafter the “Developer”) (with the consent of the owners of the Property) has applied for and been granted various approvals to construct a mixed-use inclusionary development of 106 market-rate rental townhouses, 28 affordable rental apartments, 1 “farmette”, and commercial development (the “Project”); and

WHEREAS, the Project now consists of four remaining phases:

- Phase II – open space development and the development of a single-family farmhouse (known as the “farmette”);
- Phase III - development of no more than 44 townhouses and at least 16 affordable rental apartments;
- Phase IV - development of the remaining 62 townhouses and remaining 12 affordable rental apartments; and
- Phase V - commercial development.

WHEREAS, on February 11, 2019, the Board granted minor subdivision approval and final site plan approval for Phases II and III subject to certain conditions (“2019 Resolution”); and

WHEREAS, Developer desires to comply with the terms and conditions of the approvals and proceed with development of the Property and install all improvements in accordance with the 2019 Resolution and approved plans; and

WHEREAS, the Developer and Township desire to enter into an agreement setting forth the rights, duties and obligations of the parties in connection with the approval as reflected in the 2019 Resolution and approved Plans; and

WHEREAS, the Committee has reviewed the proposed Developer’s Agreement, which is attached hereto, and find that it is are in the best interests of the Township to enter into such agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon, New Jersey, that the Mayor and Municipal Clerk are hereby authorized to execute the Developer’s Agreement between the Township of Holland and Huntington Knolls, LLC in substantially the forms attached hereto, subject to the final review of the Township Engineer and Attorney.

-RESOLUTION- Delaware Valley Municipal Alliance

RESOLUTION

Authorizing the Submission of a Strategic Plan for the
Delaware Valley Municipal Alliance Grant for Fiscal Year 2021

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Township Council of the Township of Holland, County of Hunterdon, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

WHEREAS, the Township Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Hunterdon;

NOW, THEREFORE, BE IT RESOLVED by the Township of Holland, County of Hunterdon, State of New Jersey hereby recognizes the following:

1. The Township Council does hereby authorize submission of a strategic plan for the Delaware Valley Municipal Alliance grant for fiscal year 2021 in the amount of:

DEDR	\$ <u>16,863.00</u>
Cash Match	\$ <u>4,215.75</u>
In-Kind	\$ <u>12,647.25</u>

2. The Township Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

3. The Township Council further acknowledges that the Hunterdon County Educational Services Commission shall act as Fiscal Agent to all Hunterdon County Municipal Alliance Consortiums to provide a streamlined process for the reimbursement of expenditures.

-RESOLUTION-Certification of the 2018 Annual Audit

RESOLUTION
Governing Body Certification of the Annual Audit

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the **year 2018** has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations, and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit: R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

-Approval of the Corrective Action Plan for the 2018 Annual Audit:

Township of Holland		Corrective Action Plan		2018 Calendar Year Audit	
Audit Recommendation Item Number	Analysis	Corrective Action	Staff Responsible	Completion Date	
Receipts collected for the Animal Control Fund should be deposited timely.	Officials receiving Animal Control Funds receipts did not make bank deposits in a timely manner.	Establishing set office hours for the Animal Control Official to ensure that deposits will be completed on a timely basis.	Animal Control Personnel	Effective Immediately	

-RESOLUTION-Risk Management Consultant’s Agreement

RESOLUTION
TOWNSHIP OF HOLLAND
2020 FUND YEAR
STATEWIDE INSURANCE FUND
RISK MANAGEMENT CONSULTANT’S AGREEMENT

WHEREAS, this Agreement entered into this 6th day of November 2019, among the Statewide Insurance Fund (“FUND”), a joint insurance fund of the State of New Jersey, **Township of Holland** (“MEMBER”) and **Groendyke Associates** (“RISK MANAGEMENT CONSULTANT”) through a fair and open process, pursuant to N.J.S.A.19:44A-20.4.

WHEREAS, the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

WHEREAS, the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions and operations of the FUND; and

WHEREAS, the MEMBER desires these professional services from the CONSULTANT; and

WHEREAS, the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

WHEREAS, the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein.

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:
 - (a) assist in evaluating the MEMBER'S exposures and advise on matters relating to the Member's operation and coverage.
 - (b) explain to the MEMBER, or its representatives, the various coverages available from the FUND.
 - (c) explain to the MEMBER, or its representatives, the terms of the member's commitment and obligations to the FUND.
 - (d) explain to the MEMBER, or its representatives the operation of the FUND.
 - (e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.
 - (f) review the MEMBER'S assessment and assist in the preparation of the MEMBER'S insurance budget.
 - (g) review losses and engineering reports and provide assistance to the MEMBER'S safety committee, if required.
 - (h) assist in the claims settlement process, if required, by MEMBER or FUND.
 - (i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the FUND.
 - (j) comply with the obligations imposed upon Risk Managers in the FUND's Bylaws.
 - (k) act in good faith and fair dealing to the FUND.
 - (l) perform other duties for the FUND as may be required from time to time by the FUND.
2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:
 - (a) The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER's assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio apportionment); 7.5% of non WC assessment (excluding any fees, PLIGA, and loss ratio apportionment);
 - (b) The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of the said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.
 - (c) For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee set

forth in 2(a).

- (d) If the MEMBER shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties.

1. The term of this Agreement shall be from **January 1, 2020** to **January 1, 2021**. However, this Agreement may be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.
2. The CONSULTANT shall comply with all laws applicable to producers who provide insurance products to public entities and shall comply with all applicable statutes and regulations relating to joint insurance funds.
3. The CONSULTANT agrees to comply with all affirmative action laws applicable in accordance with Exhibit A and to submit all necessary documentation establishing compliance within seven (7) days of this Agreement.

-RESOLUTION-Appointing 2020 Risk Management Consultant

RESOLUTION

Appointing 2020 Risk Management Consultant

WHEREAS, the Township of Holland (hereinafter “Local Unit”) has joined the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the “Fund”; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

WHEREAS, the “Fund” has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, in the County of Hunterdon, and the state of New Jersey as follows:

4. Holland Township hereby appoints Groendyke Assoc. its local Risk Management Consultant.
5. The Municipal Clerk Catherine M. Miller (authorized representative of the public entity) and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant’s Agreement for the year 2020 in the form attached hereto.

-RESOLUTION- Appointing 2020 Fund Commissioner

RESOLUTION

Appointing 2020 Fund Commissioner for the Statewide Insurance Fund

WHEREAS, the Township of Holland (hereinafter “Local Unit”) is a member of the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Fund’s Bylaws require participating members to appoint a Fund Commissioner.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, in the County of Hunterdon, and the state of New Jersey that Catherine M. Miller is hereby appointed as the Fund Commissioner for the Local Unit for the year 2020; and

BE IT FURTHER RESOLVED, that Melissa S. Tigar is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the year 2020; and

BE IT FURTHER RESOLVED, that the Local Unit’s Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

ORDINANCE 2019-21
CAPITAL ORDINANCE FOR CANCELTATION

WHEREAS the Best Practices requires that a periodic review of the various balances in Capital Ordinances, and

WHEREAS the Chief Financial Officer of The Township of Holland has conducted a review of the unspent balances in all of the Capital Ordinances, and

WHEREAS the funds listed below are no longer required for the original intention of the Capital Ordinances,

NOW THERE FOR BE IT ORDAINED that the following balances be cancelled and the fund be transferred to Capital Improvement Fund Balance and to reduce the State Road Aid Receivable of the Township

Account	Description	
04-215-10-290-033	Bellis Rd with State Aid	41,076.35

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____