

May 21, 2019

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Present at this meeting were: Mayor Daniel Bush, Deputy Mayor Ray Krov, Committeemen Robert Thurgarland, Committeemen Scott Wilhelm and Committeewomen Lisa Mickey. Also present was Attorney Matthew Lyons.

There being a quorum this meeting was called to order by Mayor Bush at 7:10 p.m. Mr. Bush asked that all electronic equipment be turned off or silenced.

FLAG SALUTE

Mayor Bush invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

OPEN PUBLIC MEETINGS STATEMENT

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on **December 13, 2018** by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

-RESOLUTION-to enter into Executive Session-

Mr. Wilhelm moved and Ms. Mickey seconded the motion to adopt the following Resolution noting action may be taken when the Township Committee returns to Open Session at 7:10 pm.

RESOLUTION
Entering into Executive Session

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- Pending or anticipated litigation where the public may become a party, including matters falling with in the attorney/client privilege-Draft Ordinances-On Street Parking, Litter, Abandoned Properties

BE IT FURTHER RESOLVED, that Minutes will be kept on file in the Municipal Clerk’s Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

The Committee, Attorney Lyons and Clerk Miller left the meeting room and met in the Clerk’s Office They returned to the meeting room and to open session at 7:30

APPROVAL OF MINUTES

Mr. Krov moved and Mr. Thurgarland seconded the motion to approve the minutes of the May 7, 2019 Regular Meeting and Executive Session

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

APPROVAL OF BILLS AS SUBMITTED

Mr. Krov moved and Mr. Thurgarland seconded the motion to approve the bills as submitted:

Check#	Vendor	Description	Payment	Check Total
26619	Amazon.com RRCC	Labels for Pool	\$ 11.99	\$ 11.99
26620	BAER AGGREGATES, INC.	2019 3/4" Clean Stone	\$ 155.68	\$ 155.68
26621	Bedard Kurowicki & Co CPA's PC	2018 Statutory Audit	\$ 3,000.00	
		2018 Statutory Audit	\$ 7,000.00	\$ 10,000.00
26622	BILL KAPPUS PLUMBING & HEATING, LLC	Repair water line at Pool	\$ 403.36	\$ 403.36
26623	BINKLEY & HURST, LP	Installed Rebuilt Dash In CX105 Tractor	\$ 365.97	\$ 365.97
26624	Brett Levy	Refund for Background 2018	\$ 40.00	\$ 40.00
26625	CLEMENS UNIFORM	2019 DPW Shop Rags & Bethany Ridge	\$ 21.75	
		Mats for Municipal Building	\$ 35.25	\$ 57.00
26626	Daxko LLC	Daxko Software	\$ 570.96	\$ 570.96
26627	Draeger, Inc.	Alcotest Re-certification	\$ 179.00	\$ 179.00
26628	ECLECTIC ARCHITECTURE, LLC	Windows RRCC	\$ 1,200.00	\$ 1,200.00
26629	Empire Construction and Property	Riegel Ridge Pavilion Project	\$ 3,659.50	\$ 3,659.50
26630	Energ Fitness Wellness Solutions LL	Precor Treadmill	\$ 5,703.00	\$ 5,703.00
26631	Enterprise Electrical Inc	Circuit breaker at Case field/Pool	\$ 535.00	\$ 535.00
26632	Gall's	Basic Survival Kit	\$ 59.40	\$ 59.40
26633	GEBHARDT & KIEFER, P.C.	PB Huntington Knolls B24 L 3 &13 02	\$ 1,864.50	\$ 1,864.50
26634	GEBHARDT & KIEFER, P.C.	Holland State of NJ DEP - sale B22	\$ 1,278.39	\$ 1,278.39
26635	GEBHARDT & KIEFER, P.C.	February & March 2019	\$ 2,788.50	\$ 2,788.50
26636	GEBHARDT & KIEFER, P.C.	February & March 2019 Penn East	\$ 2,524.50	\$ 2,524.50
26637	GEBHARDT & KIEFER, P.C.	October	\$ 16.00	\$ 16.00
26638	GLEN G. HALE, INC.	Change Orders 2 & 3	\$ 26,023.41	\$ 26,023.41
26639	GRAINGER	Sump Pumps - RRCC & Bethany Ridge	\$ 695.36	\$ 695.36
26640	Griffith-Allied Trucking LLC	2019 Ultra Low Sulfur Dyed Diesel -	\$ 710.51	
		2019 Unleaded Gasoline	\$ 1,331.57	
		2019 Ultra Low Sulfur Dyed Diesel -	\$ 1,071.54	\$ 3,113.62
26641	H.J. OPDYKE LUMBER COMPANY, INC.	Concrete Mix	\$ 17.82	
		Saw Blades, 2x4's, 2x6's, Plywood -	\$ 193.08	
		Concrete Mix, Lumber For E.M. Barri	\$ 64.31	
		Concrete & Mortar Mix	\$ 56.92	\$ 332.13
26642	HCPZA	PB BOA 2019 2nd qtr mtg 6/19/19 C	\$ 35.00	\$ 35.00
26643	HOLLAND TOWNSHIP	2019 Sewer Bill	\$ 4,687.49	\$ 4,687.49
26644	HOLLAND TOWNSHIP	2019 Sewer bill	\$ 187.50	\$ 187.50
26645	HOLLAND TOWNSHIP	2019 Sewer bill	\$ 281.25	\$ 281.25
26646	HOLLAND TWP VOLUNTEER FIRE COMPANY	2nd qtr 2019	\$ 17,500.00	\$ 17,500.00
26647	HUNTERDON COUNTY ASSESSOR ASS.	Michelle Trivigno 2018 County & Sta	\$ 150.00	\$ 150.00
26648	Hunterdon Family Medicine at	Alan Turdo CDL	\$ 150.00	\$ 150.00
26649	HUNTERDON LOCK AND SAFE, INC.	Pad Lock For Front Gates Of DPW	\$ 33.98	\$ 33.98
26650	IN THE SWIM	Chlorine Tablets	\$ 439.94	
		Umbrellas	\$ 1,093.89	\$ 1,533.83
26651	Intellishred LLC	On Site shredding April 25, 2019	\$ 675.00	\$ 675.00
26652	J C CLEANERS	Dry-cleaning - Heilig	\$ 13.96	\$ 13.96
26653	Jeff Modica	2019 Clothing Allowance - Jeff Modi	\$ 250.00	
		Jeff Modica-2019 Prescription Safety Glasses	\$ 300.00	\$ 550.00
26654	JERSEY CENTRAL POWER & LIGHT	100 004 556 468 04/7/19-05/7/19	\$ 334.09	\$ 334.09
26655	JERSEY CENTRAL POWER & LIGHT	100 004 557 474 04/07/19-05/07/19	\$ 72.25	\$ 72.25
26656	JERSEY CENTRAL POWER & LIGHT	Apr-19	\$ 985.54	
		Apr-19	\$ 5.68	\$ 991.22
26657	JERSEY CENTRAL POWER & LIGHT	Account 100 060 952 585 Street Lighting	\$ 58.14	\$ 58.14
26658	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 652 Street Lighting	\$ 1,305.26	\$ 1,305.26
26659	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 595 Street Lighting	\$ 22.55	\$ 22.55
26660	JESSICA NEGLIA	First Aid/CPR for staff	\$ 22.00	
		Start Up Funds for the pool	\$ 500.00	\$ 522.00

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26661	Jonathan Wirkus	Background check 2019	\$ 40.00	\$ 40.00
26662	Kleen & Fresh Company LLC	May 6, 9, 11, 13, 18 & 16	\$ 590.00	\$ 590.00
26663	Levit's LLC	Fertilizer - MCCPC #42	\$ 128.10	\$ 128.10
26664	LIFESAVERS, INC.	First Aid kit for Pool	\$ 65.00	\$ 65.00
26665	Lindabury, McCormick, Estabrook & C	BOA Rasimowicz B13 L38 services	\$ 992.00	\$ 992.00
26666	MAILFINANCE	6/8/19-9/7/19	\$ 1,339.53	\$ 1,339.53
26667	MASER CONSULTING PA	PB Highlands Council Land Use Ordinance	\$ 140.00	
		PB Highlands Council Land Use Ordinance	\$ 720.00	\$ 860.00
26668	EDWARD HORSFALL	Computer Services - April 2019	\$ 540.00	
		Apr-19	\$ 180.00	\$ 720.00
26669	Michael Joyce	2019 Mileage	\$ 49.69	\$ 49.69
26670	MILFORD SEWER UTILITY	2nd qtr 2019	\$ 50,000.00	\$ 50,000.00
26671	MONINGHOFF APPLIANCE & SUPPLY CORP.	Razor, Tarp	\$ 17.68	
		Hardware Supplies	\$ 349.80	\$ 367.48
26672	Morton Salt Inc.	2019 Road Salt	\$ 5,618.02	\$ 5,618.02
26673	NJ DEPT OF HEALTH & SENIOR SERVICES	Apr-19	\$ 40.80	\$ 40.80
26674	NJ Advance Media	BOA Rasimowicz B13 L18 variance 042	\$ 19.94	
		Change Order & Ordinance 2019-8	\$ 99.64	
		Ord 2019-11	\$ 66.63	
		Ord 2019-4, 5, 6 & 7	\$ 33.02	
		Change order # 2 & #3	\$ 46.09	\$ 265.32
26675	OFFICE DEPOT, INC.	First Aid Kit Supplies	\$ 45.88	\$ 45.88
26676	ONE CALL CONCEPTS, INC.	April 2019 NJ 1 Call Mark outs	\$ 17.68	\$ 17.68
26677	Patrick A Carmona	Window/Mirror Cleaning	\$ 275.00	\$ 275.00
26678	Paul Mandato	Refund for Background 2019	\$ 40.00	\$ 40.00
26679	POWERCO, INC.	Hydraulic Plugs	\$ 11.28	
		Case 580N Backhoe Parts	\$ 213.05	
		Case 580N - Thumb Valve	\$ 155.20	\$ 379.53
26680	RARITAN VALLEY DISPOSAL #865	2019 30 Yard Garbage Dumpster	\$ 1,020.00	
		2019 30 Yard Garbage Dumpsters	\$ 1,530.00	\$ 2,550.00
26681	RICHARD J. MILLER & SONS, INC.	3rd Building DPW Garage Door Repair	\$ 78.00	\$ 78.00
26682	RICOH USA Inc	Copies RRCC	\$ 1,130.62	\$ 1,130.62
26683	SANDY HOWELL	Parks & Rec 2019 Easter Egg Hunt 0	\$ 44.95	\$ 44.95
26684	SANICO, INC.	APRIL 3101037	\$ 55.38	
		Monthly Invoice 4 YD Cont 1 pu/wk	\$ 138.06	
		Monthly Invoice 2 YD FL Cont 1 pu/	\$ 82.58	\$ 276.02
26685	SEAN P. GUTSICK	cell phone case (Gutsick)	\$ 92.87	\$ 92.87
26686	SERVICE ELECTRIC CABLE TV, INC.	RRCC Cable	\$ 105.89	\$ 105.89
26687	Shannon Hesse	Refund for Background 2019	\$ 40.00	\$ 40.00
26688	SHEILA MANDATO	Refund for Background 2019	\$ 40.00	\$ 40.00
26689	THERESA VERDI	Cleaning RRCC	\$ 480.00	\$ 480.00
26690	Township of East Amwell	2nd Qtr 2019 CFO Shared Services	\$ 9,450.00	\$ 9,450.00
26691	TREASURER, STATE OF NJ	Site Remediation LSPR Assessed	\$ 3,320.00	\$ 3,320.00
26692	VALLEY AUTO SUPPLY	Fuel & Coolant Filters	\$ 353.40	\$ 353.40
26693	VERIZON	4/26/19 billing	\$ 959.88	\$ 959.88
26694	VERIZON	04/25/19 billing 908 995 4849	\$ 96.06	\$ 96.06
26695	VERIZON	DSL Internet	\$ 95.68	\$ 95.68
26696	VERIZON WIRELESS	Air Cards - April 2019	\$ 155.64	\$ 155.64
26697	WB Mason Co Inc.	Laminator sheets and clorox	\$ 78.57	\$ 78.57
26698	Y-Pers, Inc	2019 Reflective Tee Shirts - DPW, B	\$ 1,132.91	
		2019 Padded Gloves, Nitrile Work Gl	\$ 476.76	\$ 1,609.67
			\$ 173,472.07	\$ 173,472.07
CURRENT FUND	BUDGET AND APPROPRIATION RESERVES		\$ 85,806.24	
GRANT FUND	BUDGET AND APPROPRIATION RESERVES		\$ 860.00	
OTHER TRUST FUNDS				
GENERAL CAPITAL FUNDS	BUDGET AND APPROPRIATION RESERVES		\$ 30,882.91	

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SEWER FUND	BUDGET AND APPROPRIATION RESERVES	\$	53,005.68	
ANIMAL CONTROL	BUDGET AND APPROPRIATION RESERVES	\$	40.80	
Checks issued 5-21-19				173,472.07
Manual Totals				
Total				173,472.07

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

REMINDER/ANNOUNCEMENT

-Tuesday June 4th is Primary Election Day. Polls are open 6:00 am-8:00 pm. The first meeting in June will be Wednesday June 5, 2019.

-Memorial Day, May 27-all Township offices will be closed

-RESOLUTION-Hiring Valerie Phillips as-Full-Time Regular Police Officer
 Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt the following Resolution.
 Wilhelm advised he is in favor of hiring two officers to fill retiring Chief Harris’ position and to alleviate overtime.

RESOLUTION

Authorizing the Township of Holland to Hire
 One New Full-Time Regular Police Officer

WHEREAS, in order to maintain the health, safety and welfare of the public at large, the Holland Township Committee has determined that it is necessary to hire a regular full-time police officer; and

WHEREAS, pursuant to Section 32-4 of the Code of the Township of Holland (the “Code”) the Holland Township Committee conducted interviews of various applicants; and

WHEREAS, the Committee and the Holland Township Police Chief have reviewed Valerie Phillips’ application, qualifications, background check, medical examination (pending), psychological examination (pending), Police Training Commission qualifications and have found them all to be acceptable; and

WHEREAS, the salary associated with this new hire shall be set at the probationary sum of \$42,000.00 per year, in accordance with the “Agreement Between the Township of Holland and New Jersey Policemen’s Benevolent Association Hunterdon County N.J. Local No. 188” (“PBA Contract”) executed by the Township and the PBA Local 188 (the “PBA”) on December 14, 2014; and

WHEREAS, pursuant to the PBA Contract, this new hire will be considered probationary for a period of twelve (12) months and shall be required to successfully complete a police basic training course, if required, within the time periods of applicable law prior to receiving a permanent appointment; and

WHEREAS, the Chief Financial Officer has determined that there are sufficient funds available in the General Operations Municipal budget to pay for this employee; and

WHEREAS, the Chief of Police has set forth an appropriate date for assignment; and

WHEREAS, all other terms and conditions of employment relating to this new hire shall be as set forth in the PBA Contract and any subsequent agreements made between the PBA and the Township; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, that, effective May 21, 2019 Valerie Phillips be appointed as a full-time Probationary Patrolman, in accordance with Ordinance §32-4 at the probationary salary of \$42,000.00 per year. Upon completion of the twelve month probationary period, she shall receive a yearly salary in the amount of \$47,000.00.

BE IT FURTHER RESOLVED, that the employment of this new hire shall be conditioned upon passing all applicable requirements set forth in the applicable ordinances, statutes, and regulations; and

BE IT FINALLY RESOLVED, that all appropriate Township officials are hereby authorized and directed to take all appropriate actions in furtherance of the intentions set forth in this Resolution.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Hiring Keith Yasunas as-Full-Time Regular Police Officer
Mr. Thurgarland moved and Mr. Wilhelm seconded the motion adopt the following Resolution:

RESOLUTION

Authorizing the Township of Holland to Hire
One New Full-Time Regular Police Officer

WHEREAS, in order to maintain the health, safety and welfare of the public at large, the Holland Township Committee has determined that it is necessary to hire a regular full-time police officer; and

WHEREAS, pursuant to Section 32-4 of the Code of the Township of Holland (the “Code”) the Holland Township Committee conducted interviews of various applicants; and

WHEREAS, the Committee and the Holland Township Police Chief have reviewed Keith Yasunas’ application, qualifications, background check, medical examination (pending), psychological examination (pending), Police Training Commission qualifications and have found them all to be acceptable; and

WHEREAS, the salary associated with this new hire shall be set at the probationary sum of \$42,000.00 per year, in accordance with the “Agreement Between the Township of Holland and New Jersey Policemen’s Benevolent Association Hunterdon County N.J. Local No. 188” (“PBA Contract”) executed by the Township and the PBA Local 188 (the “PBA”) on December 14, 2014; and

WHEREAS, pursuant to the PBA Contract, this new hire will be considered probationary for a period of twelve (12) months and shall be required to successfully complete a police basic training course, if required, within the time periods of applicable law prior to receiving a permanent appointment; and

WHEREAS, the Chief Financial Officer has determined that there are sufficient funds available in the General Operations Municipal budget to pay for this employee; and

WHEREAS, the Chief of Police has set forth an appropriate date for assignment; and

WHEREAS, all other terms and conditions of employment relating to this new hire shall be as set forth in the PBA Contract and any subsequent agreements made between the PBA and the Township; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, that, effective May 21, 2019 Keith Yasunas be appointed as a full-time Probationary Patrolman, in accordance with Ordinance §32-4 at the probationary salary of \$42,000.00 per year. Upon completion of the twelve month probationary period, he shall receive a yearly salary in the amount of \$47,000.00.

BE IT FURTHER RESOLVED, that the employment of this new hire shall be conditioned upon passing all applicable requirements set forth in the applicable ordinances, statutes, and regulations; and

BE IT FINALLY RESOLVED, that all appropriate Township officials are hereby authorized and directed to take all appropriate actions in furtherance of the intentions set forth in this Resolution.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-ORDINANCE 2019-8 Public Hearing/Final Adoption-Accepting Donation of land
Mr. Krov moved and Ms. Mickey seconded the motion to adopt Ordinance 2019-8 on Final Reading;

ORDINANCE 2019-8
ORDINANCE AUTHORIZING THE TOWNSHIP OF HOLLAND TO ACCEPT THE DONATION OF CERTAIN PROPERTIES FOR OPEN SPACE PURPOSES

WHEREAS, Tad J. Dabrowski is the owner of certain property located in the Township of Holland (the “Township”) and designated as Block 22, Lots 38, 40, 53, 119, and 120 on the Tax Map of the Township of Holland (the “Property”); and

WHEREAS, Mr. Dabrowski has offered to donate said Property to the Township; and

WHEREAS, the Property is near or adjacent to open space parcels owned by the State of New Jersey; and

WHEREAS, the Township has, after consultation with its legal and engineering professionals, determined that it is in the public interest to accept such donation; and

WHEREAS, the Township desires to accept the donation of the Property subject to due diligence regarding environmental or any other issues that may affect the Township’s acceptance and ownership of the Property; and

WHEREAS, N.J.S.A. 40a:12-1, *et seq.*, the Local Lands and Buildings Law, authorizes municipalities to acquire real property by gift pursuant to a duly adopted ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Township Committee of the Township of Holland, the County of Hunterdon, as follows:

SECTION 1. The Township hereby accepts the land donation of Block 22, Lots 38, 40, 53, 119, and 120 from Tad J. Dabrowski subject to due diligence regarding environmental or any other issues that may affect the Township’s acceptance and ownership of the Property.

SECTION 2. The Mayor and Clerk are hereby authorized to take all action necessary to effectuate the acquisition of the Property.

SECTION 3. All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 5. This Ordinance shall take effect upon final passage and publication according to law.

Public Hearing-

Mayor Bush opened the Public Hearing and asked if there were any comments from the public.

Ted Harwick-asked what the combined acreage is.
Mr. Krov advised that each is about 6-7 acres. The properties were checked for safety; clear of litter etc., all are unbuildable lots, 5 of 6 are adjacent to State land, each is assessed at about \$20,000. He also advised that New Jersey Green Acres is interested and the Township may get paid for preserving the land.

There being no further comments from the public, the hearing was ordered closed.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

LIAISON REPORTS

Mickey-

Parks and Rec- Farmers Market at risk- have not gotten enough vendors
 Halloween October 26-fall festival, no hay rides
 Girls Scouts will be doing Truck or Treat
 December 7 New York City bus trip
 Zoning Officer has issued citations for problem areas, Boy Scouts may aid one property owner with clean up

Wilhelm

Met with Zoning officer and Ms. Mickey to review job responsibilities

Thurgarland

Addressing roof leaks at Riegel Ridge Community Center

Krov

Auditors are in for 2018 Audit

Bush

Police Department-engine failure on one vehicle (\$60,000 miles) \$10,000 to fix, decided to replace car

Roads-

Clarkson and Green will not be done due to Aqua anticipated line replacement
 Upper Oak, Lower Oak and Millview will be milled and paved
 Gridley Circle, Delaware Drive, Crestview, Hill Hollow and Field Court will be Tar and Chipped
 Two sections of Bellis Rd will be done with a grant
 -Letter from Brownie Troop about a green imitative project-letter given to Mr. Krov
 -Update on Route 519 Road Project.
 -Per the County Engineer:
 Installation of storm sewers are 70% completed, they are constructing retainer walls on both sides, project is proceeding according to schedule

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Approval to attend New Jersey League of Municipalities Conference in Atlantic City November 11-13

Mr. Thurgarland moved and Ms. Mickey seconded the motion to approve the following to attend New Jersey League of Municipalities Conference in Atlantic City November 11-13. Ray Krov, Bob Thurgarland, Scott Wilhelm, Lisa Mickey, Cathy Miller, Kris Boxwell

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-Appointment by Mayor-

Mr. Wilhelm moved and Mr. Krov seconded the motion to acknowledge the Mayors appointment of Tom Scheibener to Alternate #1 on the Holland Township Planning Board. Term expiring 12/31/2020

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-Approval of Pay Application #4 on the Riegel Ridge Pavilion Project-Memo received from Township Engineer, Rick Roseberry dated May 14, 2019 stating he has no objection to this payment, noting that a 2% retainage has been withheld.

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to approve **Application #4** on the **Riegel Ridge Pavilion Project** in the amount of \$3659.50 to Empire Construction for work completed on the recommendation of Engineer Rick Roseberry.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-Approval of Pay Application #7 on the Crestview Drive, Hill Hollow Road, Gridley Circle and Delaware Drive Road Project. Memo received from Township Engineer, Rick Roseberry dated May 16, 2019 stating he has no objection to this payment.

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to approve **Pay Application #7** on the **Crestview Drive, Hill Hollow Road, Gridley Circle and Delaware Drive Road Project** in the amount of \$3,543.72 to Hale Built on the recommendation of Engineer Rick Roseberry This payment represents the 2% retainage that was withheld.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-2019 Pool and Snack Hut Salaries

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

2019 SALARY RESOLUTION

Pool and Snack Hut

Authorization to hire the following 2019 seasonal part time Lifeguards, Pool Front Desk and Snack Hut at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of seasonal pool staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, these employees will be hired as “at will” 4 month part-time, seasonal employees

WHEREAS, these employee’s will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, these employees will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to these employees for review and will be required to comply with all policies in the handbook, and

WHEREAS, these employees will be required to attend and pass all required training; and

WHEREAS, these employees will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, these employees will be supervised at all times.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

WHEREAS, these salaries are based on the following Payroll Increase Schedules

Riegel Ridge Pool-Life Guards and Pool Front Desk Staff
Payroll Increase Schedule

Payroll increase schedule for Riegel Ridge Community Pool Life Guards	
Lifeguards	
Years of Service As Life Guard	Salary
1-2 yrs	\$9.00
3-4 yrs	\$9.50
5-6 yrs	\$10.25
7, 8, 9 yrs	\$10.50
10, 11 yrs	\$11.25
12 + yrs	\$12.75
Pool Managers	
Years of Service As Manager	Salary
1-2 yrs	\$10.00
3-4 yrs	\$10.50
5-6 yrs	\$11.25
7, 8, 9 yrs	\$11.50
10, 11 yrs	\$12.25

Riegel Ridge Community Pool Snack Hut Staff

Payroll increase schedule for Riegel Ridge Community Pool Snack Hut		
# of years employed at Riegel Ridge Snack Hut	Salary (per hour)	
	Counter Salary (per hour)	Grill Salary (per hour)
1 st and 2 nd years	\$8.85	\$ 9.00
3 rd and 4 th years	\$9.00	\$ 9.50
5 th and 6 th years	\$9.50	\$ 10.25

NOW, THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, the following people be hired as seasonal part-time employees contingent on favorable results of all required background checks, based on the following Payroll Schedules, effective May 1, 2019.

BE IT FURTHER RESOLVED, that the schedule of pay rates is in accordance with the Township Ordinance

2019 Pool and Snack Hut Staff

Name	Position	Salary
Jessica Neglia	Pool Supervisor	\$7,730

Managers		
Jessica	Bidwell	\$16.00
Nicole	Davison	\$10.00
Peter	Hannon	\$10.50

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Cayla	Mazzetta	\$10.50
Clare	Nugent	\$10.00
Kelsey	O'Connor	\$10.00

Lifeguards		
Zoe	Blomgren	\$9.00
Madison	Brogan	\$9.50
Jason	Czerna	\$9.00
Nicole	Davison	\$10.50
Madison	Faychak	\$9.50
Erin	Glassmacher	\$9.50
Lucas	Grabowich	\$10.00
Peter	Hannon	\$10.00
Shannon	Hesse	\$9.50
Madison	Hesse	\$9.50
Sarah	Kania	\$9.50
Ethan	Laible	\$9.50
Shannon	Laubach	\$9.00
Sophia	Laubach	\$9.00
Elise	Leuenberger	\$9.00
Cayla	Mazzetta	\$10.25
Lane	McCarty	\$9.50
Haley	Mitchell	\$9.50
Clare	Nugent	\$9.50
Kelsey	O'Connor	\$9.50
Claire	Polin	\$9.50
Allison	Salkin	\$9.50
Nicole	Salkin	\$9.00
Kathryn	Williams	\$9.50
Cole	Wilson	\$9.00
Jon	Wirkus	\$10.25
Katherine	Woerner	\$9.50

Group Swim Lessons		
Jessica	Bidwell	\$15.00
Nicole	Davison	\$14.00
Madison	Heese	\$14.00
Shannon	Hesse	\$14.00
Sarah	Kania	\$14.00
Cayla	Mazzetta	\$15.00
Clare	Nugent	\$14.00
Allison	Salkin	\$14.00
Katherine	Woerner	\$14.00

Private Swim Lessons		
Jessica	Bidwell	\$18.00
Nicole	Davison	\$15.00
Shannon	Hesse	\$15.00
Madison	Hesse	\$15.00
Sarah	Kania	\$15.00
Cayla	Mazzatta	\$16.00
Clare	Nugent	\$15.00
Allison	Salkin	\$15.00
Katherine	Woerner	\$15.00

Private Swim Lessons (2 person)		
Jessica	Bidwell	\$20.00
Nicole	Davison	\$17.00
Shannon	Hesse	\$17.00
Madison	Hesse	\$17.00

May 21, 2019

Sarah	Kania	\$17.00
Cayla	Mazzatta	\$19.00
Clare	Nugent	\$17.00
Allison	Salkin	\$17.00
Katherine	Woerner	\$17.00

Pool Front Desk		
Dianne	Ihling	\$12.73
Andrew	King	\$9.00
Marie	Mayer	\$12.00
Melissa	Pecchia	\$12.73
Mikela	Scott	\$9.00
Brett	Levy	\$8.85
Sabrina	Lee	\$8.85
Kayla	MacKinnon	\$8.85

Snack Hut			
Julian	Couto	Cook	\$9.00
George	Jacobs	Cook	\$9.50
Sara	Kapushinsky	Cook	\$9.50
Julian	Couto	Cashier	\$8.85
Victoria	Verdi	Cashier	\$8.85
Sarah	Edwards	Cashier	\$8.85
Rachel	DeMarco	Cashier	\$8.85

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Hiring Brett Levy

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adopt the following Resolution. Mr. Krov advised that the salary should be \$8.85 as per the new minimum wage law that will go into effect July 1, 2019 rather than the current salary of \$8.50.

RESOLUTION

Authorization to hire Brett Levy as part time
Front Desk staff at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of Front Desk Staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

May 21, 2019

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Brett Levy will be hired at Riegel Ridge Community Center as Front Desk Staff at the 2019 rate of \$8.85 per/hr. contingent on favorable results of all required background checks, effective May 21, 2019.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Hiring Ana Constantin

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adopt the following Resolution: Mr. Krov advised that the salary should be \$8.85 as per the new minimum wage law that will go into effect July 1, 2019 rather than the current salary of \$8.50.

RESOLUTION

Authorization to hire Ana Constantin as part time
Front Desk & Child Watch staff at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of Front Desk Staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Ana Constantin will be hired at Riegel Ridge Community Center as Front Desk and Child Watch Staff at the 2019 rate of \$8.85 per/hr. contingent on favorable results of all required background checks, effective June 1, 2019.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Hiring Marie Mayer

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION

Authorization to hire Marie Mayer as part time
Member Service Representative at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of Member Service Representative Staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Marie Mayer will be hired at Riegel Ridge Community Center as Member Service Representative Staff at the 2019 rate of \$12.00 per/hr. contingent on favorable results of all required background checks, effective May 21, 2019.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Hiring Jamie Geissler

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

Mr. Krov advised that the salary should be \$8.85 as per the new minimum wage law that will go into effect July 1, 2019 rather than the current salary of \$8.50.

RESOLUTION

Authorization to hire Jamie Geissler as part time
Front Desk & Child Watch staff at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of Front Desk & Child Watch Staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Jamie Geissler will be hired at Riegel Ridge Community Center as Front Desk & Child Watch Staff at the 2019 rate of \$8.85 per/hr. contingent on favorable results of all required background checks, effective May 21, 2019.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION- Insertion of an Item of Revenue into the Budget-Riegel Ridge Community Center Window Project

Mr. Krov moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

RESOLUTION

Insertion of an Item of Revenue in the Budget- Historic Preservation Program

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Township of Holland has received notice of an award of \$75,000.00 from The County of Hunterdon, Historic Preservation Grant Program and wishes to amend the 2019 Budget to include as a revenue.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that they hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2019 in the sum of\$75,000.00

Which is now available as a revenue from:

Miscellaneous Revenues:

Special Item of General Revenue Anticipated

With Prior Written Consent of the Director of the
 Division of Local Government Services:
 State and Federal Revenues Off-set with Appropriations:
 County of Hunterdon, Historic Preservation Program

BE IT FURTHER RESOLVED that the sum of
 ...\$75,000.00

Be and the same is hereby appropriated under the caption of:
 General Appropriation

(a) Operations Excluded from CAPS
 State and Federal Programs Off-set by Revenues:
 County of Hunterdon, Historic Preservation Program

BE IT FURTHER RESOLVED, that the Township Clerk forward two certified copies of this resolution to the Chief Finance Officer to be forwarded to the Director of Local Government Services for approval.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-ORDINANCE 2019-12-Introduction/First Reading-Appropriation for Police Car
 Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adopt Ordinance 2019-12 on First Reading and setting the Public Hearing for June 18, 2019

ORDINANCE 2019-12

AN ORDINANCE THAT APPROPRIATES \$50,000.00 FROM CAPITAL SURPLUS FOR POLICE EQUIPMENT, IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$50,000.00

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$50,000 is hereby appropriated from Capital Surplus for the purchase of a Police Cruiser, and related equipment for the Police Department.

SECTION TWO: The period of usefulness of the equipment defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-ORDINANCES-DISCUSSION-Various Draft Ordinances dealing with Litter, On-street Parking, Abandoned Property. Attorney Lyons explained the

BUSINESS FROM TOWNSHIP ATTORNEY

Attorney Lyons gave a brief description of the following Draft Ordinances:

- Litter-“Front Yard” be added to current Ordinance and other specified items
- On-Street parking, requiring permits, or prohibiting parking at certain time during the day or no parking (based on safety recommendation by Township Engineer)
- Abandoned Property-

The Titles for the three ordinances are:

ORDINANCE AMENDING CHAPTER 105, ENTITLED “LITTERING”

AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF HOLLAND TO LIMIT ON-STREET PARKING IN CERTAIN RESIDENTIAL AREAS

ORDINANCE AMENDING CHAPTER 124 ENTITLED “PROPERTIES, VACANT OR ABANDONED” TO REQUIRE REGISTRATION OF VACANT AND ABANDONED PROPERTIES

The Littering and On-street parking Ordinances will be introduced at the June 5, 2019 meeting.

Attorney Lyons will look into the legality of the Township stepping in and clean up a property at owners expense.

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

Ted Harwick-Any update on sale of pool memberships-Mayor Bush advised that they are a little ahead of last year at this time

Is ”Probation” status on Police Force a step on contact-Yes

Can Township offer more if competing with another offer-Yes

Can salary of current police officer be raised in order to keep them because of higher offer-Has go thru the Union

Jerry Bowers-Solar projects-decommissioning, can we make sure the developer has an interest in the decommissioning process (expenses) maybe requiring the developer to put up a bond for decommissioning. Mayor Bush advised no, because the Township would be singling out a developer of a solar project as opposed to a building developer.

Mr. Bowers has collected sample templates that include protections for the Township by making developers responsible. Mayor Bush advised if the attorneys need additional info they will contact Mr. Bowers

Kathleen Phillips Sciarrello-speeding on Church Road, more of a police presence would be helpful. Mayor Bush advised he has talked to Chief Harris about more Police monitoring the roads, he will also speak to County.

ADJOURN

Mr. Krov moved and Mr. Wilhelm seconded the motion to adjourn at 8:22 p.m.

Voice Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

Respectfully submitted,

Approved by,

Catherine M. Miller, RMC
Municipal Clerk

Dan Bush, Mayor
Ray Krov, Deputy Mayor