



Township of Holland
IN
HUNTERDON COUNTY

61 Church Road
Milford, New Jersey 08848
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www.hollandtownshipnj.gov

Draft Agenda-Business to the extent known

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA

April 7, 2020

MEETING CALLED TO ORDER

FLAG SALUTE

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 12, 2019 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

Notice of a change in format was posted on the Holland Township Website on Tuesday March 31, 2020 and emailed to the Hunterdon County Democrat as follows:

PUBLIC NOTICE
TOWNSHIP OF HOLLAND

**NOTICE OF CHANGE OF OF FORMAT OF REGULAR TOWNSHIP COMMITTEE MEETING AND PUBLIC PARTICIPATION FOR THE MEETING SCHEDULED FOR
7:00 PM TUESDAY APRIL 7, 2020**

PLEASE TAKE NOTICE.

THE MEETING FORMAT HAS BEEN CHANGED FROM IN-PERSON ATTENDANCE AT THE MUNICIPAL BUILDING, 61 CHURCH ROAD, TO TELECONFERENCE DUE TO COVID-19 OUTBREAK AND THE STATE OF EMERGENCY DECLARED BY GOVERNOR MURPHY.

IN LIEU OF IN-PERSON ATTENDANCE, THE PUBLIC MAY ATTEND THIS MEETING VIA TELECONFERENCING AND COMMENT DURING THE DESIGNATED PUBLIC COMMENT PORTION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

TO JOIN THE MEETING FROM A LANDLINE OR MOBILE PHONE:

DIAL TELEPHONE#: (425) 436-6386
THEN ENTER ACCESS CODE: 897987

OFFICIAL ACTION TO BE TAKEN.

CATHERINE M. MILLER, RMC
MUNICIPAL CLERK
TOWNSHIP OF HOLLAND

APPROVAL OF MINUTES OF THE: March 17, 2020 Regular Meeting and Executive Session

APPROVAL OF BILLS AS SUBMITTED

Check#	Vendor	Description	Payment	Check Total
28327	ADR TOWING, INC.	Towing Truck 17 to BCI	\$ 330.00	\$ 330.00
28328	Alicia & Evan Van Gilson	Refund-PERC Test	\$ 250.00	\$ 250.00
28329	ALLEGRO ENTERPRISES, INC.	Water delivery for fitness center	\$ 28.98	\$ 28.98
28330	Amazon.com RRCC	Various Items	\$ 165.39	\$ 165.39
28331	AMAZON.COM, LLC Police	floor mats	\$ 127.95	\$ 127.95
28332	Amerigas-Clinton 7510	Propane for Municipal Building	\$ 424.12	
		Propane Bethany Ridge 394.5 gal del	\$ 326.60	\$ 750.72
28333	AQUA NEW JERSEY	910 Milford Warren Glen Rd Seasonal	\$ 16.50	
		RRCC (8796)	\$ 435.24	
		910 Lawn Irrigation 021220-031320(\$ 17.15	
		1st Qtr Hydrant	\$ 3,073.80	
		001037094 0748928 02/28/2020-03/28/	\$ 321.32	
		Fox Hill 001037164 0748991	\$ 379.92	\$ 4,243.93
28334	AT&T MOBILITY	Cell Phones - March 2020	\$ 320.97	\$ 320.97
28335	Carahsoft Technology Corporation	Vehicle GPS Monitoring Service	\$ 1,517.34	\$ 1,517.34
28336	Carmen Dodge, Inc.	2020 Dodge Durango Pricing Per Cran	\$ 32,492.00	\$ 32,492.00
28337	CITY FIRE EQUIPMENT CO.	Fire Extinguisher RRCC	\$ 893.15	\$ 893.15
28338	COOPER ALARM SYSTEMS, INC.	Alarm	\$ 95.00	\$ 95.00
28339	COOPER ELECTRICAL SUPPLY	Municipal Building Lighting	\$ 2,429.51	
		account 24040	\$ 25.51	\$ 2,455.02
28340	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal - January 2019	\$ 114.00	\$ 114.00
28341	DONNELLY CONSTRUCTION	NJ Direct Install Program	\$ 57,119.00	\$ 57,119.00
28342	Draeger, Inc.	Alcotest Recertification	\$ 179.00	\$ 179.00
28343	DUTCH MILL MARKET INC	water	\$ 13.98	\$ 13.98
28344	EASTON BLOCK & SUPPLY	Concrete / Mortar Mix	\$ 359.79	\$ 359.79
28345	ELIZABETHTOWN GAS	Meter 14Y735578 Account 9890459292	\$ 118.58	
		Meter 01061655 Account 93404665351	\$ 596.30	\$ 714.88
28346	Energ Fitness Wellness Solutions LL	Precor Treadmill	\$ 5,817.00	\$ 5,817.00
28347	Enterprise Electrical Inc	Lighting at municipal building	\$ 5,282.50	\$ 5,282.50
28348	EPPEC Uniforms	Uniforms (Young)	\$ 978.75	
		Uniforms (Heilig)	\$ 709.90	\$ 1,688.65
28349	Eric Starosielski	PB reimbursement Escrow Minor Subdi	\$ 2,425.00	\$ 2,425.00
28350	FEDERAL EXPRESS	shipping of Alcotest Machine and Si	\$ 184.83	\$ 184.83
28351	FOX BROTHERS ALARM SERVICES, INC.	Alarm RRCC	\$ 165.00	\$ 165.00
28352	GEBHARDT & KIEFER, P.C.	PB Huntington Knolls B24 L 3 &13 0	\$ 82.50	\$ 82.50
28353	GRAINGER	equipment	\$ 211.79	
		Tool Replacement and Hand Towels	\$ 427.28	
		slash protection kit, signage, slow	\$ 489.39	
		disposable lab coats	\$ 96.44	
		bags for PPE kits	\$ 48.26	
		Bathroom Facility Supplies	\$ 37.54	\$ 1,310.70
28354	Griffith-Allied Trucking LLC	DULSD - Diesel DPW	\$ 87.49	\$ 87.49
28355	H.J. OPDYKE LUMBER COMPANY, INC.	Oak for fitness center	\$ 43.01	\$ 43.01
28356	HOLLAND TOWNSHIP	2020 Sewer bill June1 61 church rd	\$ 562.50	\$ 562.50

28357	HOLLAND TOWNSHIP	2020 Sewer bill due June 1 Milford	\$ 187.50	\$ 187.50
28358	HOLLAND TOWNSHIP	2020 Sewer bill June 1 914 Milford	\$ 281.25	\$ 281.25
28359	HOLLAND TOWNSHIP	2020 Sewer Bill due June 1 910 Milf	\$ 4,687.49	\$ 4,687.49
28360	HOLLAND TOWNSHIP COMMUNITY SENIORS	2020 Donation TC Approved	\$ 4,000.00	\$ 4,000.00
28361	HR Direct	NJ Poster	\$ 84.22	\$ 84.22
28362	Hunterdon County Central Printing	Summer Camp Brochure	\$ 138.00	\$ 138.00
28363	IN THE SWIM	Color Q tabs for pool water	\$ 899.90	
		Chemicals for Pool	\$ 3,469.93	\$ 4,369.83
28364	J C Ehrlich Co Inc	Monthly Pest Control March 2020	\$ 248.00	\$ 248.00
28365	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 595 Street Lig	\$ 21.31	\$ 21.31
28366	JERSEY CENTRAL POWER & LIGHT	Account 100 060 952 585 Street Lig	\$ 56.00	\$ 56.00
28367	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 652 Street Lig	\$ 1,255.57	\$ 1,255.57
28368	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 932 Case Field	\$ 76.29	\$ 76.29
28369	JERSEY CENTRAL POWER & LIGHT	100 070 503 212 Pool Storage Garage	\$ 3.25	\$ 3.25
28370	JERSEY CENTRAL POWER & LIGHT	Account 100 105 886 640 914 Milford	\$ 531.09	\$ 531.09
28371	JERSEY CENTRAL POWER & LIGHT	Account 100 029 305 644 02/19/20-0	\$ 2,246.22	\$ 2,246.22
28372	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 858 Baseball	\$ 163.42	\$ 163.42
28373	JERSEY CENTRAL POWER & LIGHT	Account 100 077 061 016 02/19-03	\$ 151.21	\$ 151.21
28374	JERSEY CENTRAL POWER & LIGHT	Account 100 003 579 271 Library 002	\$ 109.21	\$ 109.21
28375	Jessica Dulin-Soto	Yoga March 2020	\$ 113.60	\$ 113.60
28376	JULIANNA R. BENDIX	Yoga March 2020	\$ 55.00	\$ 55.00
28377	KEITH GROOGAN	Karate Classes	\$ 728.00	\$ 728.00
28378	Kleen & Fresh Company LLC	March 9, 12 & 14	\$ 330.00	
		Sanitizing	\$ 682.50	
		March 16, 19 & 21	\$ 330.00	\$ 1,342.50
28379	Kleen & Fresh Company LLC	March 23, 26, 28 & 30 April 2 & 4	\$ 660.00	
		Sanitizing 3/29, 4/4 & 4/5	\$ 877.50	\$ 1,537.50
28380	LaMotte Company	Color Q Tester for the Pool	\$ 153.96	\$ 153.96
28381	Laura Knott	Yoga March 2020	\$ 268.00	\$ 268.00
28382	Lindabury, McCormick, Estabrook & C	BOA Seibel B13 L23 services thru 02	\$ 429.00	
		BOA Misc general Matters thru 02292	\$ 214.50	\$ 643.50
28383	LMR Disposal LLC	Dumpster Pickup	\$ 1,140.00	
		Recycling Dumpster	\$ 58.11	
		Dumpster Pickup	\$ 1,140.00	\$ 2,338.11
28384	Marleny Reyes	Yoga March 2020	\$ 168.60	\$ 168.60
28385	MELANIE WOROB	Fitness Classes March 2020	\$ 368.40	\$ 368.40
28386	MEZZA LUNA PIZZA	pizza	\$ 16.30	\$ 16.30
28387	MILFORD SEWER UTILITY	Bond-USDA Sewer semi annual	\$ 51,720.50	\$ 51,720.50
28388	MILFORD/FRENCHTOWN AUTO PARTS, INC.	fuses	\$ 3.27	\$ 3.27
28389	Morton Salt Inc	Road Salt	\$ 2,329.16	\$ 2,329.16
28390	NJ Advance Media	Ordinance 2020-4	\$ 18.09	\$ 18.09
28391	NJ DEPT OF HEALTH & SENIOR SERVICES	Mar-20	\$ 292.80	\$ 292.80
28392	OFFICE DEPOT, INC.	Sanitary supplies	\$ 39.99	
		Paper supplies	\$ 49.99	
		(1) speaker for teleconferences	\$ 72.48	
		Cleaning supplies	\$ 11.98	\$ 174.44

28393	Paul Hahn Painting LLC	RRCC Painting	\$ 2,820.00	\$ 2,820.00
28394	PenTeleData	03/24-20-04/24/20	\$ 204.30	\$ 204.30
28395	Power Pool Plus Inc	Generator Service	\$ 686.00	\$ 686.00
28396	PowerDMS Inc	Annual Subscription	\$ 1,366.30	\$ 1,366.30
28397	Prestige Dry Cleaner LLC	Dry cleaning	\$ 226.00	\$ 226.00
28398	Promed Office Cleaners LLC	Cleaning RRCC	\$ 180.00	\$ 180.00
28399	RARITAN VALLEY DISPOSAL #865	Dumpster Pickup	\$ 1,244.19	\$ 1,244.19
28400	SEAN P. GUTSICK	supplies for drill exercise	\$ 11.00	\$ 11.00
28401	SERVICE ELECTRIC CABLE TV, INC.	Cable for RRCC	\$ 105.89	\$ 105.89
28402	SERVICE ELECTRIC TELEPHONE CO.	Telephone RRCC	\$ 162.94	\$ 162.94
28403	SHERWIN-WILLIAMS CO., THE	Paint Samples for RRCC	\$ 23.45	
		Paint Samples for RRCC	\$ 36.48	\$ 59.93
28404	STAPLES BUSINESS ADVANTAGE	March orders	\$ 194.20	\$ 194.20
28405	Stephanie Beddiges	Pilates March 2020	\$ 520.00	\$ 520.00
28406	Tamatha Isenberg	Yoga March 2020	\$ 113.60	\$ 113.60
28407	The Fibar Group LLC	Playground mulch	\$ 2,385.00	\$ 2,385.00
28408	The Hon Company LLC	1 Office Chairs	\$ 421.28	
		4 Office Chairs	\$ 1,880.52	\$ 2,301.80
28409	THERESA VERDI	Cleaning RRCC	\$ 240.00	\$ 240.00
28410	Valerie Phillips	lysol	\$ 32.95	\$ 32.95
28411	VERIZON	DSL for RRCC	\$ 37.99	\$ 37.99
28412	VERIZON	3/18/2020 billing	\$ 308.43	\$ 308.43
28413	VERIZON	3/25/2020 billing	\$ 652.27	\$ 652.27
28414	VERIZON	3/26/20 billing	\$ 994.24	\$ 994.24
28415	VERIZON	3/25/20 billing 908 995 4849	\$ 96.75	\$ 96.75
28416	VERIZON	3/25/20 billing 908 995 9188	\$ 86.46	\$ 86.46
28417	WB Mason Co INc	Center Pull Paper Towels	\$ 204.95	\$ 204.95
			<u>\$ 215,937.06</u>	<u>\$ 215,937.06</u>
4062020	Quadant Inc	Refill Postage Machine	\$ 500.00	\$ 500.00
4032020	NJ State Health Benefits	April 2020 Retiree	\$ 1,771.16	\$ 1,771.16
4022020	Guardian	April 2020 Dental	\$ 1,807.83	\$ 1,807.83
4012020	NJ State Health Benefits	April 2020	\$ 32,425.57	\$ 32,425.57
3202020	PERS	Annual Employer Contribution	\$ 103,372.00	\$ 103,372.00
3202020	PFRS	Annual Employer Contribution	\$ 152,423.00	\$ 152,423.00
		Total	\$ 508,236.62	\$ 508,236.62
CURRENT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 65,965.81	
GENERAL CAPITAL FUNDS		BUDGET AND APPROPRIATION RESERVES	\$ 95,021.45	
SEWER FUND		BUDGET AND APPROPRIATION RESERVES	\$ 51,720.50	
ANIMAL CONTROL		BUDGET AND APPROPRIATION RESERVES	\$ 292.80	
ESCROW		ESCROW FUNDS	\$ 2,936.50	
Checks issued 3-17-2020				215,937.06
		Manual Totals		<u>292,299.56</u>
Total				<u><u>508,236.62</u></u>

ANNOUNCEMENTS

-The Public Hearing for the 2020 Municipal Budget is scheduled for 7:00 pm on April 21, 2020

OLD BUSINESS FROM TOWNSHIP COMMITTEE

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Appointment by the Mayor

Kevin Burd as Deputy Emergency Management Coordinator Term expires 12/31/2020

-RESOLUTION- Refund of Escrow

RESOLUTION
Authorizing the Refund of Escrow Deposits

WHEREAS, the Municipal Land use Law allows for refunding of unused escrow deposits, Cash Bonds, and accumulated interest, and

WHEREAS, the Township of Holland has received deposits for Review, Inspection fees and Cash Bonds, and

WHEREAS, the Township of Holland has received signed board professional release forms and

WHEREAS, it has been determined that the various applications and projects listed below have been withdrawn, or have received approval for release:

Eric and Amita Starosielski
(115 Old River Road,
Milford NJ 08848)
Old Village Farm LLC – Road Opening Maintenance Bond & Escrow

Township Maintenance Bond for Road Opening \$ 2,000.00

Account 14 299 56 850 4690

Township Road Opening Inspection Escrow \$ 425.00

(\$500-\$75 for Maser invoice in transit)

Account 14 299 56 850 4700

Block 27 Lot 11 and Block 18 Lot 14

Road opening – right of way agreement – opening the road for pipe to cross
Holland Road from the Delaware River to Old Village Farm per Township
Committee (Township Attorney and Township Engineer involved).

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Holland that the Finance Officer hereby directed to refund the remaining escrow Deposits, cash bonds and accumulated interest to the above applicants.

-RESOLUTION-authorization to pay bills

RESOLUTION

Authorizing the Chief Finance Officer to Pay Bills During a State of Emergency

WHEREAS, the Holland Township Municipal Clerk published the Annual Notice listing the 2020 meeting schedule for the Holland Township Committee on December 12, 2019; and

WHEREAS, March 9, 2020 New Jersey Governor Murphy declared a State of Emergency in New Jersey as a result of the COVID-19 outbreak, and

WHEREAS, the Holland Township Committee anticipates they may have to cancel meetings in the months of April, May and June 2020 due to a lack of a quorum or complications preventing the Committee to meet according to law, stemming from the COVID-19 outbreak, and

WHEREAS, notice of these cancellation(s) will be posted on the Holland Township website, (hollandtownshipnj.gov) and will be sent to the Hunterdon County Democrat for information only, and

WHEREAS, the Chief Financial Officer has requested authorization to pay bills on the regular meeting dates, even if a meeting is not held, so that bills will not be paid late.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon in the State of New Jersey that the Chief Financial Officer is temporarily authorized to approve and issue payment for the Township's bills on the regular meeting dates of the Township Committee in April, May and June 2020 provided the State of Emergency is still in place and the Township Committee cannot meet and;

BE IT FURTHER RESOLVED that the Mayor (or Deputy Mayor in his absence) and the Municipal Clerk (or Deputy Municipal Clerk in her absence) are hereby authorized to sign checks to pay bills on the regular meeting dates in April, May and June of 2020 if the State of Emergency is still in place and the Township Committee cannot meet.

BE IT FURTHER RESOLVED, that the bills will be presented for approval at the next regularly scheduled meeting that is convened according to law.

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 2 minutes)

ADJOURN at _____