

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA
May 5, 2020

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

Roll Call: Clerk Miller gives direction: when I call your name, please respond with "present"

Mayor Dan Bush

Deputy Mayor Ray Krov

Committeeman Robert Thurgarland

Committeeman Scott Wilhelm

Committeewomen Lisa Mickey

Attorney Matthew Lyons

Municipal Clerk Cathy Miller

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 12, 2019 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

Notice of a change in format was posted on the Holland Township Website on Monday April, 27, 2020 and emailed to the Hunterdon County Democrat as follows:

PUBLIC NOTICE

TOWNSHIP OF HOLLAND

**NOTICE OF CHANGE OF FORMAT OF REGULAR TOWNSHIP COMMITTEE MEETING AND
PUBLIC PARTICIPATION FOR THE MEETING SCHEDULED FOR
7:00 PM TUESDAY May 5, 2020**

PLEASE TAKE NOTICE.

THE MEETING FORMAT HAS BEEN CHANGED FROM IN-PERSON ATTENDANCE AT THE MUNICIPAL BUILDING, 61 CHURCH ROAD, TO TELECONFERENCE DUE TO COVID-19 OUTBRESK AND THE STATE OF EMERGENCY DECLARED BY GOVERNOR MURPHY.

IN LIEU OF IN-PERSON ATTENDANCE, THE PUBLIC MAY ATTEND THIS MEETING VIA TELECONFERENCING AND COMMENT DURING THE DESIGNATED PUBLIC COMMENT PORTION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

Official action to be taken.

The Agenda for this meeting will be posted on the Holland Township Website by 4:00 p.m. Friday May 1, 2020

hollandtownshipnj.gov

TO JOIN THE MEETING FROM A:

Computer:

<https://zoom.us/j/93444838998?pwd=Tk1RY3MxS1hUeUgwYVZGMW8zN2dMQT09>

Phone:

1 646 558 8656

Meeting ID: 934 4483 8998

Password: 784246

Remote Meeting Instructions-given by Mayor Bush

At this time all members of the public are muted. To make a comment during the Public Comment portion of the meeting please use the “raise your hand” function and the host will unmute you for your comment.

Once you have been unmuted, I will ask you to:

- *Say your name*
- *Spell your last name*
- *State your address*
- *Give your comment*

After you have given your comment, you will be returned to the muted status

Note to the Township Committee Members- make motions and seconds as follows:

State your last name before you make you motion or your second

All votes tonight will be by rollcall

APPROVAL OF MINUTES OF THE: April 21, 2020 Regular Meeting

APPROVAL OF BILLS AS SUBMITTED

Check#	Vendor	Description	Payment	Check Total
28466	ADT SECURITY SERVICES	Holland Township Bethany Ridge Security	\$ 169.71	\$ 169.71
28467	Amazon.com RRCC	8 Port Ethernet Switch	\$ 87.96	
		Various Items	\$ 195.22	
		Netgear 48 - Port Gigabit Ethernet Unman	\$ 218.49	
		Photo Frame Gallery for Camp	\$ 65.92	\$ 567.59
28468	AmeriFactors	Dodge Durango Equipment Install per quot	\$ 97.64	
		Dodge Durango Equipment Install per quot	\$ 3,433.60	
		extra parts and labor for 15-10	\$ 181.57	
		extra parts and labor for 15-10	\$ 1,015.86	
		cargo tray in 15-11 and install	\$ 1,054.14	\$ 5,782.81
28469	AQUA NEW JERSEY	RRCC (8796)	\$ 728.81	
		910 Milford Warren Glen Rd Seasonal Yard	\$ 16.50	
		910 Lawn Irrigation 031320-041320(9078)	\$ 16.50	
		RRCC Pool 8797	\$ 41.80	\$ 803.61
28470	BILL KAPPUS PLUMBING & HEATING, LLC	Fix Toilets @ RRCC	\$ 305.06	\$ 305.06
28471	CATHERINE M. MILLER	reimbursement for Zoom membership	\$ 159.83	\$ 159.83
28472	CC1 NJ II LLC	Redemption of Tax Sale Certificate	\$ 1,342.07	\$ 1,342.07
28473	CC1 NJ II LLC	Redemption of Tax Sale Certificate--Prem	\$ 3,300.00	\$ 3,300.00
28474	COOPER ALARM SYSTEMS, INC.	New Camera for Foyer	\$ 370.00	\$ 370.00
28475	Department of Finance	2Q2020 Library	\$ 53,500.41	\$ 53,500.41
28476	Department of Finance	2Q2020 Open Space	\$ 53,240.93	\$ 53,240.93
28477	Department of Finance	2Q2020 County	\$ 535,392.32	\$ 535,392.32
28478	ECLECTIC ARCHITECTURE, LLC	Rigel Ridge State Equipment	\$ 1,600.00	\$ 1,600.00
28479	ELIZABETHTOWN GAS	Meter 14Y735578 Account 9890459292 910	\$ 70.42	
		Meter 01061655 Account 93404665351 RRCC	\$ 393.30	\$ 463.72
28480	GEBHARDT & KIEFER, P.C.	Penn East March 2020	\$ 165.00	\$ 165.00

28481	GEBHARDT & KIEFER, P.C.	March 2020 Mt Laurel	\$ 172.76	\$ 172.76
28482	GEBHARDT & KIEFER, P.C.	March 2020 General	\$ 2,838.00	\$ 2,838.00
28483	GEBHARDT & KIEFER, P.C.	March 2020 Lippincott	\$ 445.50	\$ 445.50
28484	GEBHARDT & KIEFER, P.C.		Mar-20 \$ 693.00	\$ 693.00
28485	GRAINGER	sand bags	\$ 107.66	
		sand bags (orange)	\$ 162.81	
		rain gear	\$ 636.11	
		head caps	\$ 69.77	
		pelican case foam	\$ 49.81	\$ 1,026.16
28486	HOLLAND TWP VOLUNTEER FIRE COMPANY	2nd Qtr 2020	\$ 17,500.00	\$ 17,500.00
28487	Hunterdon County Central Printing	Envelopes for Tax Collector	\$ 135.00	\$ 135.00
28488	In-House Prints, LLC	15-10 full lettering sides and tailgate	\$ 1,450.00	\$ 1,450.00
28489	J C Ehrlich Co Inc	Commercial Pest Maintenance service	\$ 62.00	\$ 62.00
28490	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 595 Street Lights M	\$ 21.16	\$ 21.16
28491	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 652 Street Lights 3	\$ 1,250.16	\$ 1,250.16
28492	JERSEY CENTRAL POWER & LIGHT	Account 100 060 952 585 Street Lights H	\$ 55.77	\$ 55.77
28493	JERSEY CENTRAL POWER & LIGHT	100 070 503 212 Pool Storage Garage 3/2	\$ 3.56	\$ 3.56
28494	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 932 Case Field 3/20-	\$ 56.99	\$ 56.99
28495	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 858 Baseball 3/20-	\$ 163.46	\$ 163.46
28496	JERSEY CENTRAL POWER & LIGHT	Account 100 077 061 016 03/20-04/20/2	\$ 584.48	\$ 584.48
28497	JERSEY CENTRAL POWER & LIGHT	Account 100 003 579 271 Library 3/20/20-	\$ 114.00	\$ 114.00
28498	JERSEY CENTRAL POWER & LIGHT	Account 100 029 305 644 3/20-4/20/2020	\$ 2,806.81	\$ 2,806.81
28499	John P Gallina, Esq	PB Misc general Matters 033020	\$ 236.25	\$ 236.25
28500	Johnson Controls Fire Protection	Customer 13828 Contract 413367	\$ 750.98	
		Fire Alarm Service Agreement	\$ 2,103.64	\$ 2,854.62
28501	JOINT MUNICIPAL COURT	2nd contribution to 1/3 budget	\$ 5,000.00	\$ 5,000.00
28502	Kiefer Aquatics/The Lifeguard Store	Flags for Small Pool	\$ 99.95	\$ 99.95
28503	Kleen & Fresh Company LLC	April 20, 23 & 25	\$ 330.00	
		April 13, 16 & 18	\$ 330.00	
		Sanitizing4/18	\$ 536.25	
		Sanitizing 4/25	\$ 536.25	\$ 1,732.50
28504	Lindabury, McCormick, Estabrook & C	BOA Seibel B13 L23 services thru 033120	\$ 528.00	
		BOA Misc general Matters thru 033120	\$ 264.00	\$ 792.00
28505	MASER CONSULTING PA	PB Mill Rd Solar B4 L1 services thru 03	\$ 300.00	\$ 300.00
28506	MILFORD SEWER UTILITY	2nd Qtr 2020	\$ 50,000.00	\$ 50,000.00
28507	MILFORD-HOLLAND RESCUE SQUAD, INC.	2020 2nd QUARTER DONATION	\$ 17,500.00	\$ 17,500.00
28508	MONINGHOFF APPLIANCE & SUPPLY CORP.	Misc. Items for Building and Maintenance	\$ 233.74	\$ 233.74
28509	NJ DEPT OF HEALTH & SENIOR SERVICES		Apr-20 \$ 42.00	\$ 42.00
28510	NJLM	Online Mini conference	\$ 115.00	\$ 115.00
28511	OFFICE DEPOT, INC.	corded phones for EOC	\$ 47.98	\$ 47.98
28512	PC5 Pro Cap 5 LLC	Redemption of Tax Sale Certificate	\$ 5,202.58	\$ 5,202.58
28513	PC5 Pro Cap 5 LLC	Redemption of Tax Sale Certificate-Premi	\$ 100.00	\$ 100.00
28514	PenTeleData	04/24-20-05/24/20	\$ 187.85	\$ 187.85
28515	Princeton Computer Support Inc	031020-031920	\$ 630.00	\$ 630.00
28516	SANICO, INC.	Holland Twp Pool 201746March 2020	\$ 19.00	\$ 19.00
28517	SERVICE ELECTRIC TELEPHONE CO.	RRCC Telephone	\$ 155.35	\$ 155.35
28518	SIRCHIE FINGER PRINT LABORATORIES	ink strips	\$ 50.30	\$ 50.30
28519	SMITH MOTOR COMPANY, INC.	15-12: oil change, tire rotation	\$ 51.74	\$ 51.74
28520	STAPLES BUSINESS ADVANTAGE	Building supplies	\$ 91.98	\$ 91.98

28521	STATEWIDE INSURANCE FUND	3rd 2020 Installment	\$ 43,326.00	\$ 43,326.00
28522	Steve Underhill	perk test mileage	\$ 23.57	\$ 23.57
28523	THERESA VERDI	Cleaning RRCC	\$ 360.00	\$ 360.00
28524	Township of East Amwell	2020 Services for the CFO	\$ 9,775.00	\$ 9,775.00
28525	TREASURER, STATE OF NEW JERSEY	1st quarter 2020	\$ 50.00	\$ 50.00
28526	VERIZON	4/18/2020 billing	\$ 307.25	\$ 307.25
28527	WB Mason Co INc	Face Masks	\$ 84.50	\$ 84.50
28528	William Martin	perk test mileage	\$ 11.37	\$ 11.37
28529	WOODRUFF ENERGY	March 2020 acct 771057	\$ 655.96	\$ 655.96
			\$ 826,578.36	\$ 826,578.36
Manual Checks				
5042020	NJ State Health Benefits Program	May Health Benefits	\$ 32,425.57	\$ 32,425.57
5052020	NJ State Health Benefits Program	May Retiree Health Benefits	\$ 1,771.16	\$ 1,771.16
5012020	Guardian	May Dental	\$ 3,069.72	\$ 3,069.72
			\$	\$
27334	Bethany Ascolese	Void Check	(100.00)	(100.00)
		Total Manuals	\$ 37,166.45	\$ 37,166.45
		Grant Total	<u>\$ 863,744.81</u>	<u>\$ 863,744.81</u>
CURRENT FUND		BUDGET AND APPROPRIATION RESERVES	\$	
			764,808.90	
OTHER TRUST FUNDS		LIABILITIES	\$	
			3,400.00	
GENERAL CAPITAL FUNDS		BUDGET AND APPROPRIATION RESERVES	\$	
			7,499.46	
SEWER FUND		BUDGET AND APPROPRIATION RESERVES	\$	
			50,000.00	
ANIMAL CONTROL		BUDGET AND APPROPRIATION RESERVES	\$	
			42.00	
ESCROW		ESCROW FUNDS	\$	
			828.00	
Checks issued 5-5-2020				826,578.36
Manual Totals				<u>37,166.45</u>
Total				<u><u>863,744.81</u></u>

OLD BUSINESS FROM TOWNSHIP COMMITTEE

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Approval of the Mayor's nomination of Corey Kehayes as a Regular Member of the Holland Township Parks and Recreation Committee. Term expiring 12/31/2020. Corey will be managing the 2020 Holland Township Farmer's Market.

-Approval of the Mayors appointment of Nickolas Moustakas as Alternate #2 on the Holland Township Planning Board. Term expires 12/31/2021

-Approval of the new rules for the 2020 Holland Township Farmer's Market in accordance with the regulations created by the CORVID-19 Pandemic.

-RESOLUTION-Approval of request from Cherryville Repeater Association

RESOLUTION

Approval of request from Cherryville Repeater Association

WHEREAS, during this weekend of June 27 and June 28, amateur radio operators across the United States participate in an emergency exercise called Field Day, and

WHEREAS, the intent is to set up portable emergency radio stations and operate for a 24 hour period, which gives practice to the amateurs and allows public awareness for the amateur's capabilities, and

WHEREAS, founded in 1973, the Cherryville Repeater Association is an active club of licensed amateur radio operators based in Hunterdon County closely affiliated with the Hunterdon County Office of Emergency Management, and

WHEREAS, members are trained in the special techniques required of emergency communication, who assist local government, police, and Red Cross in times of disaster (hazardous materials spills, flood evacuation, ice storm shelter activities, etc.), and

WHEREAS, as in the past 3 years, the Cherryville Repeater Association requested use of the old volleyball court area at the Riegel Ridge Community Center Saturday June 27, 2020-Sunday June 28, 2020 with some set-up on Friday June 20, 2019, and

WHEREAS, the Association also asks that the lawn be mowed just before the weekend, and

WHEREAS, they are also asking permission to post a 10-12 foot banner that day announcing Field Day, and

WHEREAS, Parks and Recreation Director Jessica Neglia advises there are no conflicts.

NOW, THEREFORE, BE IT RESOLVED, that the Holland Township Committee, Township of Holland in the County of Hunterdon, state of New Jersey authorizes the Cherryville Repeater Association to use the old volleyball court area at the Riegel Ridge Community Center Saturday June 27, 2020-Sunday June 28, 2020 with some set-up on Friday June 20, 2019.

BE IT FURTHER RESOLVED that this authorization is pending approval of the Chief of Police / Emergency Management Coordinator who will determine if it is permissible 48 hours before the event.

-RESOLUTION-Authorization to use Muncipay

RESOLUTION

Authorizing the Tax Collector to process online payment options using Muncipay

WHEREAS, Holland Township Residents have expressed a need for online payment options; and,

WHEREAS, Muncipay was reviewed and determined to offer residents the lowest services fees available at zero cost to the Township. The fees are 2.45% for credit card transactions and \$1.50 per ACH transaction. Muncipay also proved to be most compatible with our current MSI Tax Collection Software ensuring fiscal responsibility.

NOW, THEREFORE BE IT RESOLVED, the Township Committee of the Holland Township, County of Hunterdon in the state of New Jersey, does hereby authorize and direct the Tax Collector to use Muncipay for online payment processing.

-RESOLUTION-Refund to Outside Lien Holder

RESOLUTION

Authorizing the Redemption of Tax Sale Certificate to an Outside Lienholder

WHEREAS, at the Municipal Tax Sale held on December 10th, 2014, a lien was sold on Block 24 Lot 1004, also known as 1004 Fox Hill place, assessed to Melissa Janin for unpaid 2013 Utilities; and,

WHEREAS, the lien originally sold to US Bank CUST For PC5 Sterling National was then assigned to PC5, LLC on September 17th, 2019. This assignment was recorded on October 22nd, 2019 with the Hunterdon County Clerk in book 2046, page 729.

WHEREAS, Melissa Janin, owner, has effected redemption of Certificate # 2014-014 in the amount of \$5,202.58.

NOW, THEREFORE, BE RESOLVED, the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey directs the Chief Financial Officer to issue a check in the amount of \$5,202.58 for the lien and \$100.00 for the premium to PC5, Pro Cap 5, LLC, 2500 McClellan Blvd., Suite 200, Pennsauken, NJ 08109 for the redemption of Tax Sale Certificate #2014-014.

-RESOLUTION-Refund to Outside Lien Holder

RESOLUTION

Authorizing the Redemption of Tax Sale Certificate to an Outside Lienholder

WHEREAS, at the Municipal Tax Sale held on November 7th, 2019, a lien was sold on Block 23 Lot 81, also known as 25 McEntee Road, assessed to Todd and Lisa Lippincott, for unpaid 2018 Utilities; and,

WHEREAS, Lereta, LLC for Select Portfolio on behalf of Todd and Lisa Lippincott, owners, has effected redemption of Certificate # 2019-003 in the amount of \$1,342.07.

NOW, THEREFORE, BE RESOLVED, the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey directs the Chief Financial Officer to issue a check in the amount of \$1,342.07 for the lien and \$3,300.00 for the premium paid at the sale to CC1 NJ II LLC, PO Box 123800, Dallas, TX 75312 for Tax Sale Certificate #2019-003.

-RESOLUTION-Sewer Units

RESOLUTION

To Set the Sewer Rental Units
for Oak Hill Golf Course t Fifteen (15)
Effective January 1, 2020

WHEREAS, Holland Township Code Chapter 135-23 C calculates sewer rental units for different types of establishments served by the Holland Township sewer system; and

WHEREAS, Chapter 135-23 C calculates sewer rental units for a country club at 1/14th of a sewer unit per member; and

WHEREAS, Chapter 135-23 C was last amended by Ordinance No. 2008-4, effective for January 1, 2009, which calculated the sewer rental units for Oak Hill Golf Club based on 375 members, which equates to twenty seven (27) sewer rental units at the 1/14th ratio; and

WHEREAS, Oak Hill Golf Club had requested in October 2019 that the Township review the number of sewer rental units assigned to them based on a current membership of 211 members, and to clarify questions concerning the assumed 25 gallons of water consumption per member per day and the relationship of sewer rental units to sewer capacity; and

WHEREAS, on April 30, 2020, Oak Hill Golf Club, after having received responses to their sewer billing questions, formally submitted to the Township a list of 211 members as of December 31, 2019 and requested that their sewer rental units be adjusted to fifteen (15) beginning January 1, 2020 pursuant to Chapter 135-23 C; and

WHEREAS, it is the intent of the Holland Township Committee to revise Holland Township Code Chapter 135: Sewers; including Chapter 135-23 C to establish procedures for adjusting sewer rental units that are based on components that change;

NOW THEREFORE BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that the Holland Township Committee approves the request of Oak Hill Golf Club and sets the sewer rental units at fifteen (15), pursuant to Chapter 135-23 C, effective January 1, 2020.

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

EXECUTIVE SESSION-

-RESOLUTION-to enter into Executive Session for the purposes of:

- Contract negotiations-Joint Court

Action will/may/will not be taken when the Township Committee returns to Open Session

ADJOURN at _____