



**Township of Holland**  
IN  
HUNTERDON COUNTY

61 Church Road  
Milford, New Jersey 08848  
Phone (908) 995-4847 ext 210  
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[www.hollandtownshipnj.gov](http://www.hollandtownshipnj.gov)

**Draft Agenda-Business to the extent known**

HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING AGENDA  
Wednesday June 3, 2020

**MEETING CALLED TO ORDER**

*If you haven't already done so, please turn off or silence all electronic equipment*

**Roll Call:** when your name is called, please respond with "present"

Mayor Dan Bush  
Deputy Mayor Ray Krov  
Committeeman Robert Thurgarland-absent  
Committeeman Scott Wilhelm  
Committeewomen Lisa Mickey  
Attorney Matthew Lyons  
Municipal Clerk Cathy Miller

**FLAG SALUTE**

*"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"*

**CLERK READS OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 12, 2019 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

Notice of a change in format was posted on the Holland Township Website on Thursday May 27, 2020 and emailed to the Hunterdon County Democrat as follows:

**PUBLIC NOTICE**  
**TOWNSHIP OF HOLLAND**

**NOTICE OF CHANGE OF FORMAT OF REGULAR TOWNSHIP COMMITTEE MEETING AND PUBLIC PARTICIPATION FOR THE MEETING SCHEDULED FOR  
7:00 PM WEDNESDAY JUNE 3, 2020**

PLEASE TAKE NOTICE.

THE MEETING FORMAT HAS BEEN CHANGED FROM IN-PERSON ATTENDANCE AT THE MUNICIPAL BUILDING, 61 CHURCH ROAD, TO TELECONFERENCE DUE TO COVID-19 OUTBREAK AND THE STATE OF EMERGENCY DECLARED BY GOVERNOR MURPHY.

IN LIEU OF IN-PERSON ATTENDANCE, THE PUBLIC MAY ATTEND THIS MEETING VIA TELECONFERENCING AND COMMENT DURING THE DESIGNATED PUBLIC COMMENT PORTION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

**Official action to be taken.**

All attendees will enter a waiting room when they first sign in. Once admitted to the meeting, they will be muted. To make a comment during a Public Hearing or the Public Comment portion of the meeting please use the “raise your hand” function and the host will unmute you during your comment.

The agenda will be posted on the Holland Township website by 4:00 pm Monday June 1, 2020.  
[hollandtownshipnj.gov](http://hollandtownshipnj.gov)

**TO JOIN THE MEETING FROM A:**

<https://zoom.us/j/96683212359?pwd=K3dtckd3ZjdUVjZjd1NzajY4Uk13QT09>

Meeting ID: 966 8321 2359  
Password: 883837

Dial by your location  
+1 646 558 8656 US (New York)

**APPROVAL OF MINUTES OF THE:**

- May 19, 2020 Regular Meeting-via Zoom
- May 26, 2020 Special Meeting and Executive Session via Zoom

**APPROVAL OF BILLS AS SUBMITTED**

Check#	Vendor	Description	Payment	Check Total
28588	ALLEGRO ENTERPRISES, INC.	Multipurpose spray	\$ 67.04	\$ 67.04
28589	Amazon.com RRCC	Various Items	\$ 238.38	\$ 238.38
28590	AQUA NEW JERSEY	RRCC Pool 8797	\$ 689.03	
		910 Milford Warren Glen Rd Seasonal Yard	\$ 16.50	
		910 Lawn Irrigation	\$ 17.15	
		RRCC (8796)	\$ 1,115.93	\$ 1,838.61
28591	B & H Photo Video	laptop	\$ 618.95	\$ 618.95
28592	CATHERINE M. MILLER	reimbursement	\$ 457.00	\$ 457.00
28593	Chris's Lawn Mowing Inc	2020 Lawn mowing services	\$ 3,500.00	\$ 3,500.00
28594	CMS CONSTRUCTION INC.	Cement Work @ Pool	\$ 4,700.00	\$ 4,700.00
28595	DONNA MACKEY	BOA 052720 meeting court reporter	\$ 225.00	\$ 225.00
28596	ELIZABETHTOWN GAS	Meter 14Y735578 Account 9890459292 910	\$ 63.30	
		Meter 01061655 Account 93404665351 RRCC	\$ 385.69	\$ 448.99
28597	Enterprise Electrical Inc	Service Call	\$ 172.00	\$ 172.00
28598	Erin Looney	refund	\$ 652.80	\$ 652.80
28599	GEBHARDT & KIEFER, P.C.	PB Huntington Knolls B24 L 3 & 13 040120	\$ 16.50	\$ 16.50
28600	GEBHARDT & KIEFER, P.C.	April 2020 Mt Laurel Application informa	\$ 280.50	\$ 280.50
28601	Gena DeMaio	refund	\$ 1,386.00	\$ 1,386.00
28602	General Plumbing Supply Inc	Drainage Materials for Gazebo at RRCC	\$ 1,045.95	\$ 1,045.95
28603	Griffith-Allied Trucking LLC	DULSD - Diesel DPW	\$ 185.98	\$ 185.98
28604	GROENDYKE ASSOCIATES	Accident Policy for Fire Co/Accident Pol	\$ 3,528.00	\$ 3,528.00
28605	Jennifer Bartruff	refund	\$ 1,840.00	\$ 1,840.00
28606	JERSEY CENTRAL POWER & LIGHT	Account 100 060 952 585 Street Lights H	\$ 55.77	\$ 55.77
28607	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 652 Street Lights 4	\$ 1,250.16	\$ 1,250.16

28608	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 595 Street Lights M	\$ 21.16	\$ 21.16
28609	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 932 Case Field 04/21	\$ 35.77	\$ 35.77
28610	JERSEY CENTRAL POWER & LIGHT	100 070 503 212 Pool Storage Garage 04/	\$ 3.10	\$ 3.10
28611	JERSEY CENTRAL POWER & LIGHT	Account 100 077 061 016 4/21-05/18/20	\$ 1,448.13	\$ 1,448.13
28612	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 858 Baseball 4/21-	\$ 174.97	\$ 174.97
28613	JERSEY CENTRAL POWER & LIGHT	Account 100 029 305 644 4/21-5/18/2020	\$ 2,363.32	\$ 2,363.32
28614	Jessica McKeever	refund	\$ 808.00	\$ 808.00
28615	Kleen & Fresh Company LLC	Sanitizing 5/23	\$ 536.25	
		Sanitizing 5/16	\$ 536.25	
		May 11, 14 & 16	\$ 330.00	
		May 18, 21 & 23	\$ 330.00	\$ 1,732.50
28616	Lindabury, McCormick, Estabrook & C	BOA Seibel B13 L23 services thru 043020	\$ 495.00	
		BOA Misc general Matters thru 043020	\$ 1,914.00	\$ 2,409.00
28617	LMR Disposal LLC	Dumpster Pickup	\$ 386.24	
		Dumpster Pickup	\$ 266.16	\$ 652.40
28618	MASER CONSULTING PA	PB HK B24 L 3 13 review thru 051020 ENGI	\$ 862.50	\$ 862.50
28619	MGL PRINTING SOLUTIONS	Checks	\$ 412.00	\$ 412.00
28620	MONINGHOFF APPLIANCE & SUPPLY CORP.	Various Supplies	\$ 121.29	\$ 121.29
28621	Mystique	supplies	\$ 300.64	\$ 300.64
28622	NEW JERSEY PLANNING OFFICALS	PB Grossmueller Mandatory Training Course	\$ 85.00	\$ 85.00
28623	OFFICE DEPOT, INC.	printer and toner (COVID-19)	\$ 251.77	
		Adobe Acrobat Pro	\$ 449.99	\$ 701.76
28624	PenTeleData	05/24-20-06/24/20	\$ 196.85	\$ 196.85
28625	Princeton Computer Support Inc	4/15-5/11 support	\$ 1,225.00	
		remote support	\$ 35.00	\$ 1,260.00
28626	RICOH USA Inc	Copies	\$ 124.58	\$ 124.58
28627	RTG 2, LLC	Tub Grinding	\$ 1,880.00	\$ 1,880.00
28628	SERVICE ELECTRIC CABLE TV, INC.	Cable TV & Communications RRCC	\$ 292.22	\$ 292.22
28629	SERVICE ELECTRIC TELEPHONE CO.	Telephone Service RRCC	\$ 157.85	\$ 157.85
28630	SMITH MOTOR COMPANY, INC.	COVID detail 15-12	\$ 175.00	
		15-14: oil change, tire rotation,	\$ 492.09	
		COVID-19 detail	\$ 226.58	\$ 893.67
28631	STAPLES BUSINESS ADVANTAGE	7307908289	\$ 111.85	\$ 111.85
28632	STATE CHEMICAL MANUFACTURING CO.	Hand Sanitizer	\$ 559.15	\$ 559.15
28633	STEM BROTHERS, INC.	Propane for Recycling Building	\$ 9.58	\$ 9.58
28634	Stephanie Hamenia	refund	\$ 2,459.00	\$ 2,459.00
28635	THERESA VERDI	Cleaning RRCC	\$ 400.00	\$ 400.00
28636	VERIZON	5/18/2020 billing	\$ 307.66	\$ 307.66
28637	WB Mason Co INc	Toner	\$ 206.99	\$ 206.99
28638	WILSON PRODUCTS	Propane for Recycling Building	\$ 34.50	\$ 34.50
28639	WOODRUFF ENERGY	May 2020 acct 771057	\$ 322.30	\$ 322.30
Manual Checks				
5282020	NJ State Health Benefits	June Health Benefits	\$ 32,425.57	\$ 32,425.57
5292020	NJ State Health Benefits	June Retiree Health Benefits	\$ 1,771.16	\$ 1,771.16
6012020	Guardian	June Dental	\$ 3,069.72	\$ 3,069.72
Grant Total			\$ 81,121.82	\$ 81,121.82

CURRENT FUND	BUDGET AND APPROPRIATION RESERVES	\$ 42,095.13
GRANT FUND	BUDGET AND APPROPRIATION RESERVES	\$ 386.24
ESCROW	ESCROW FUNDS	\$ 1,374.00
Checks issued 6-2-2020		43,855.37
	Manual Totals	<u>37,266.45</u>
Total		<u><u>81,121.82</u></u>

**REMINDER/ANNOUNCEMENT**

In Executive Order #120, Governor Murphy moved the 2020 Primary Election to Tuesday July 7<sup>th</sup>. According to Executive Order #144, voting will be primarily by mail-in ballot. However, according to the Executive Order, one voting machine will be located at the Holland Township Municipal Building that will be set up to provide audible voting for sight impaired voters only. All other voting will be done by mail in ballot.

The Hunterdon County Board of Elections will place a drop box in front of our Municipal Building for mail in ballots. This drop box will be locked and emptied by members of the Hunterdon County Board of Elections.

The Township Committee will hold meetings on the following dates in June, July and August; these Regular Meetings were published December 12, 2019:

**JUNE**

Wednesday June 3 and Tuesday June 16

**JULY**

Tuesday July 21

**AUGUST**

Tuesday August 4 and Tuesday August 18

**OLD BUSINESS FROM TOWNSHIP COMMITTEE**

**LIAISON REPORTS**

**NEW BUSINESS FROM TOWNSHIP COMMITTEE**

**-RESOLUTION-**Approval of Summer Camp Salary Schedule

**RESOLUTION**

Establishing a 2020 Summer Camp Salary Schedule

**BE IT RESOLVED**, by the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey, that the following schedule be established for 2020 Holland Township Summer Camp positions:

<b>2020 Positions</b>	<b>Per Hour</b>
Counselor	\$10.30
Head Counselor Years 1-2	\$11.80
Head Counselor Years 3-4	\$12.30
Head Counselor Year 5-6	\$12.80

Head Counselor Years 7-8+	\$13.30
Camp Nurse	\$21.53
Assistant Camp Supervisor	\$17.45
Camp Supervisor	\$28.14

**-RESOLUTION-**

Approval of Pool Salary Schedule

**RESOLUTION**

Establishing the 2020 Riegel Ridge Community Pool Salary Schedule

**BE IT RESOLVED**, by the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey, that the following schedule be established for 2020 Holland Township Riegel Ridge Community Pool positions:

2020 Position	Per Hour
<b>Lifeguard:</b>	
Year 1-2	\$10.80
Year 3-4	\$11.30
Year 5-6	\$11.80
Years 7, 8, 9	\$12.30
<b>Pool Managers:</b>	
Year 1-2	\$11.80
Year 3-4	\$12.30
Year 5-6	\$12.80
Years 7, 8, 9	\$13.30
<b>Pool Desk:</b>	
Year 1-2	\$10.30
Year 3-4	\$10.80
Year 5-6	\$11.30
Years 7, 8, 9	\$11.80
<b>Snack Hut Staff</b>	
Year 1-2	\$10.30
Year 3-4	\$10.80
Year 5-6	\$11.30
Years 7, 8, 9	\$11.80

**-RESOLUTION-**to pay bills on July 7, 2020

**RESOLUTION**

Authorization to pay bills on July 7, 2020

**WHEREAS**, Holland Township Municipal Clerk Miller published the Annual Notice listing the 2020 meeting schedule for the Holland Township Committee on December 12, 2019; and

**WHEREAS**, on March 9, 2020 New Jersey Governor Phil Murphy signed Executive Order # 103, declaring that a Public Health Emergency and State of Emergency exists in the State of New Jersey as a result of an outbreak of Coronavirus disease 2019 (“COVID-19”) a contagious, and at times fatal, respiratory disease, and

**WHEREAS**, on March 17, 2020 the Township of Holland declared that a local public health emergency and state of emergency exist in the Township of Holland, and

**WHEREAS**, on April 8, 2020 Governor Murphy signed Executive Order # 120 moving the 2020 Primary Election from Tuesday June 2, 2020 to Tuesday July 7, 2020, and

**WHEREAS**, on May 19, 2020 the Holland Township Committee canceled their July 7, 2020 meeting as it will conflict with the rescheduled Primary Election, and

**WHEREAS**, the Chief Financial Officer has determined that if only one meeting is held in July, paying bills only once that month may cause many bills to be paid late.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey, that the Mayor (or Deputy Mayor, in his absence), Chief Financial Officer and Municipal Clerk are hereby authorized to sign checks to pay bills on July 7, 2020.

**BE IT FURTHER RESOLVED**, that the July 7<sup>th</sup> bills will be presented for approval at the next regularly scheduled meeting.

**-RESOLUTION-Joining Bergen County Cooperative Purchasing Alliance**

**RESOLUTION**

Authorizing the Township of Holland

to Enter into the New Jersey Cooperative Purchasing Alliance

**COOPERATIVE PRICING AGREEMENT**

**WHEREAS**, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

**WHEREAS**, the County of Bergen, hereinafter referred to as the “Lead Agency ” has offered voluntary participation in the New Jersey Cooperative Purchasing Alliance # CK04- a Cooperative Pricing System for the purchase of goods and services;

**WHEREAS**, on June 3, 2020 the governing body of the Township of Holland, County of Hunterdon, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey that:

**TITLE**

This Resolution shall be known and may be cited as the Cooperative Pricing Resolution of the (CONTRACTING UNIT)

**AUTHORITY**

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Holland Township Mayor is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

**CONTRACTING UNIT**

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

**EFFECTIVE DATE**

**BE IT FINALLY RESOLVED**, that this resolution shall take effect immediately upon passage.

**BUSINESS FROM TOWNSHIP ATTORNEY**

**MEETING OPEN TO PUBLIC**-(speakers will be limited to 3 minutes)

**EXECUTIVE SESSION-**

**-RESOLUTION**-to enter into Executive Session for the purposes of:  
Action will/may/will not be taken when the Township Committee returns to Open Session

**ADJOURN** at \_\_\_\_\_

DRAFT AGENDA