

HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING AGENDA  
July 21, 2020

Draft Agenda Business to the extent known

**MEETING CALLED TO ORDER**

*Mayor Bush called the meeting to order*

**Roll Call:** when your name is called, please respond with “present”

Mayor Dan Bush  
Deputy Mayor Ray Krov  
Committeeman Robert Thurgarland  
Committeeman Scott Wilhelm  
Committeewomen Lisa Mickey  
Attorney Matthew Lyons  
Municipal Clerk Cathy Miller

**FLAG SALUTE**

*“At this time, I would like to invite the audience to join me in reciting the Pledge of Allegiance”*

**CLERK READS OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 12, 2019 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

**Notice of the change of format we sent to the Hunterdon County Democrat on July 14, 2020**

**PUBLIC NOTICE**  
**TOWNSHIP OF HOLLAND**

**NOTICE OF CHANGE OF FORMAT OF REGULAR TOWNSHIP COMMITTEE MEETING AND PUBLIC PARTICIPATION FOR THE MEETING SCHEDULED FOR 7:00 PM WEDNESDAY JULY 21, 2020**

PLEASE TAKE NOTICE.  
THE MEETING FORMAT HAS BEEN CHANGED FROM IN-PERSON ATTENDANCE AT THE MUNICIPAL BUILDING, 61 CHURCH ROAD, TO TELECONFERENCE DUE TO COVID-19 OUTBRESK AND THE STATE OF EMERGENCY DECLARED BY GOVERNOR MURPHY.

IN LIEU OF IN-PERSON ATTENDANCE, THE PUBLIC MAY ATTEND THIS MEETING VIA TELECONFERENCING AND COMMENT DURING THE DESIGNATED PUBLIC COMMENT PORTION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

**Official action to be taken.**

**The Township Committee members, Attorney and Municipal Clerk will be seated at the dais in the Municipal Building**  
**Member of the public will attend the meeting via Zoom-see below for meeting login details**

All attendees will enter a waiting room when they first sign in. Once admitted to the meeting, they will be muted. To make a comment during the Public Comment portion of the meeting please use the “raise your hand” function and the host will unmute you during your comment.

The agenda will be posted on the Holland Township website by 4:00 pm Friday July 17, 2020.  
[hollandtownshipnj.gov](http://hollandtownshipnj.gov)

**TO JOIN THE MEETING:**

Join Zoom Meeting  
<https://zoom.us/j/91125922053?pwd=cGlvc2pYSnVhNzIRcWlxVWtDejh6Zz09>  
Meeting ID: 911 2592 2053  
Password: 964009

**APPROVAL OF MINUTES OF THE:**

June 16, 2020 Regular Meeting and Executive Session  
June 26, 2020 Special Meeting

**APPROVAL OF BILLS AS SUBMITTED**

**July 7, 2020**

Check#	Vendor	Description	Payment	Check Total
28712	JERSEY CENTRAL POWER & LIGHT	100 060 952 585	\$ 55.59	\$ 55.59
28713	JERSEY CENTRAL POWER & LIGHT	100 004 272 595	\$ 21.06	\$ 21.06
28714	JERSEY CENTRAL POWER & LIGHT	100 004 272 652	\$ 1,246.21	\$ 1,246.21
28715	Jessica Neglia	Pool Start up money	\$ 300.00	\$ 300.00
28716	Amazon.com RRCC	Thermometer, social dis decals, Gift Car	\$ 224.81	
		Sanitizer & Ear Thermometer Probe	\$ 124.98	
		Disinfectant, cash drawer cable, sanitize	\$ 154.20	
		Sanitizer bottle, gloves	\$ 317.90	\$ 821.89

28717	AMAZON.COM, LLC Police	seat belt extenders	\$ 20.99	\$ 20.99
28718	Amy Neary	refund	\$ 720.00	\$ 720.00
28719	ANCHOR RUBBER STAMP & PRINTING	New Notary Seal for Cathy	\$ 34.95	\$ 34.95
28720	AQUA NEW JERSEY	RRCC (8796)	\$ 973.99	
		910 Lawn Irrigation	\$ 16.50	
		RRCC Pool 8797	\$ 560.64	
		910 Milford Warren Glen Rd Seasonal Yard	\$ 16.50	
		Fox Hill 001037164 0748991	\$ 379.92	
		2nd Qtr Hydrant	\$ 3,073.80	
		001037094 0748928 05/28-06/25	\$ 321.32	\$ 5,342.67
28721	Aquatic Distributors Inc.	Reapit Pool Robot	\$ 1,250.00	\$ 1,250.00
28722	AT&T MOBILITY	Cell Phones - June 2020	\$ 323.11	\$ 323.11
28723	CAMPBELL FOUNDRY COMPANY	Basin Restock	\$ 4,949.81	
		Basin Restock	\$ 416.19	\$ 5,366.00
28724	CITY FIRE EQUIPMENT CO.	DPW FE Inspection 100	\$ 475.00	
		Kitchen Suppression Inspection	\$ 441.50	\$ 916.50
28725	CLEMENS UNIFORM	Mats for Municipal Building	\$ 39.90	
		Shop Towels / Floor Mat service	\$ 21.75	
		Mats for Municipal Building	\$ 39.90	\$ 101.55
28726	CODY COMPUTER SERVICES, INC.	Annual Support 09/01/2020 - 08/31/2021	\$ 5,892.47	\$ 5,892.47
28727	Crimecheck Holdings LLC	Background checks (pool & Camp)	\$ 570.00	\$ 570.00
28728	Dingman's Dairy	Ice Cream for Snack Hut	\$ 228.03	\$ 228.03
28729	DONNA LIZANICH	printer ink (COVID-19)	\$ 55.99	\$ 55.99
28730	DONNA MACKEY	BOA 052720 meeting court reporter	\$ 225.00	\$ 225.00
28731	ELIZABETHTOWN GAS	Meter 14Y735578 Account 9890459292 910	\$ 30.73	
		Meter 01061655 Account 93404665351 RRCC	\$ 239.68	\$ 270.41
28732	EPPEC Uniforms	uniforms (COVID)	\$ 3,448.35	\$ 3,448.35
28733	FERGUSON - LAKEWOOD #501	6 Test Ball	\$ 582.13	\$ 582.13
28734	FOX BROTHERS ALARM SERVICES, INC.	Alarm RRCC	\$ 165.00	\$ 165.00
28735	GEBHARDT & KIEFER, P.C.	PB Huntington Knolls B24 L 3 & 13 050120	\$ 709.50	\$ 709.50
28736	GEBHARDT & KIEFER, P.C.	April 2020 Mt Laurel Application	\$ 13.18	\$ 13.18
28737	GEBHARDT & KIEFER, P.C.	May 2020 General	\$ 3,118.50	\$ 3,118.50
28738	GEBHARDT & KIEFER, P.C.	May 2020 Lippincott	\$ 396.00	\$ 396.00
28739	GEBHARDT & KIEFER, P.C.	Penn East	\$ 214.50	\$ 214.50
28740	GENERAL CODE, LLC	Ecode 360 Annual Maintenance Fee	\$ 1,195.00	\$ 1,195.00
28741	GRAINGER	Sheet Stock Lexan	\$ 340.00	
		Gas Masks	\$ 2,089.80	
		evidence refrigerator	\$ 210.60	\$ 2,640.40
28742	GreenRock Recycling LLC	Concrete Recycling	\$ 100.00	\$ 100.00
28743	Griffith-Allied Trucking LLC	DULSD - Diesel DPW	\$ 377.01	\$ 377.01
28744	GROENDYKE ASSOCIATES	Commercial Package Policy	\$ 6,763.33	\$ 6,763.33
28745	H.J. OPDYKE LUMBER COMPANY, INC.	Materials for Center Street Drainage	\$ 181.99	
		Misc. Items for Building and Maintenance	\$ 407.37	
		Misc. Items for Building and Maintenance	\$ 102.76	\$ 692.12
28746	H.J. OPDYKE LUMBER COMPANY, INC.	Misc. Items for Municipal Building Sneeze	\$ 234.37	
		Misc. Items for Municipal Building Sneeze	\$ 12.46	\$ 246.83
28747	HOLLAND TOWNSHIP	2020 Sewer bill September 1 61 church rd	\$ 562.50	\$ 562.50
28748	HOLLAND TOWNSHIP	2020 Sewer bill due September 1 Milford	\$ 187.50	\$ 187.50
28749	HOLLAND TOWNSHIP	2020 Sewer bill September 1 914 Milford	\$ 281.25	\$ 281.25
28750	HOLLAND TOWNSHIP	2020Sewer Bill due Sept1 910 Milford War	\$ 4,687.50	\$ 4,687.50
28751	J C Ehrlich Co Inc	Commercial Pest Maintenance service	\$ 186.00	\$ 186.00
28752	JERSEY CENTRAL POWER & LIGHT	100 070 503 212 Pool Storage Garage 05/	\$ 3.26	\$ 3.26
28753	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 932 Case Field 05/19	\$ 34.01	\$ 34.01
28754	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 858 Baseball 5/19-	\$ 172.52	\$ 172.52
28755	JERSEY CENTRAL POWER & LIGHT	Account 100 077 061 016 5/19-6/18/20	\$ 2,539.00	\$ 2,539.00
28756	JERSEY CENTRAL POWER & LIGHT	Account 100 029 305 644 5/19-6/18/20	\$ 2,839.17	\$ 2,839.17
28757	JESCO INC	Loader 524K Repair	\$ 2,106.20	\$ 2,106.20
28758	JESSICA NEGLIA	Flowers for pool House	\$ 54.90	
		Clorox Wipes & Zurua Sanitizer Wipes	\$ 6.78	
		Start Up Snack Hut	\$ 200.00	\$ 261.68
28759	JHM Signs	COVID Signs for the Pool	\$ 300.00	\$ 300.00
28760	John P Gallina, Esq	PB Highlands Council Task 3 MP Reexam &	\$ 371.25	\$ 371.25

28761	Johnson Controls Fire Protection	Test & Inspect Sprinkler System	\$ 172.50	\$ 172.50
28762	Kiefer Aquatics/The Lifeguard Store	Lifeguard Supplies & Uniforms	\$ 532.20	
		Lifeguard Uniforms	\$ 111.25	\$ 643.45
28763	Kleen & Fresh Company LLC	June 22, 25 & 27	\$ 330.00	
		June 15, 18 & 20	\$ 330.00	
		June 8, 11 & 13	\$ 330.00	
		Sanitizing 6/27	\$ 536.25	\$ 1,526.25
28764	Kleen & Fresh Company LLC	Sanitizing 6/20	\$ 536.25	
		Sanitizing 6/13	\$ 536.25	\$ 1,072.50
28765	Lindabury, McCormick, Estabrook & C	BOA Seibel B13 L23 services thru 053120	\$ 924.00	
		BOA Misc general Matters thru 053120	\$ 825.00	\$ 1,749.00
28766	LMR Disposal LLC	Dumpster Pickup	\$ 200.00	
		Dumpster Pickup Service	\$ 570.00	
		Dumpster Pickup Service	\$ 1,156.80	
		Recycling Dumpster	\$ 58.11	\$ 1,984.91
28767	MASER CONSULTING PA	HTL074/HTL054/HTL001	\$ 1,810.00	
		HTL074/HTL054/HTL001	\$ 590.00	
		Highlands Grant Task 8 H20 Use & Conser	\$ 72.50	
		Planner Services thru 051020	\$ 108.75	
		BOA Seibel B13 L23 services thru 051720P	\$ 223.75	\$ 2,805.00
28768	MASER CONSULTING PA	PB Highlands Council Task 3 Highlands El	\$ 1,498.75	
		Highlands Grant Task 8 H20 Use & Conser	\$ 236.25	
		PB HK B24 L 3 13 review thru 060720 ENGI	\$ 112.50	
		Planner Services thru 061420	\$ 130.00	
		PB Highlands Council Task 3 Highlands El	\$ 435.00	
		BOA Seibel B13 L23 services thru 061420	\$ 285.00	\$ 2,697.50
28769	MASER CONSULTING PA	HTL001	\$ 567.50	\$ 567.50
28770	MGL PRINTING SOLUTIONS	Tax Bills	\$ 624.00	\$ 624.00
28771	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Transmission Oil Filter John Deere 524k	\$ 110.98	\$ 110.98
28772	Mystique	gloves	\$ 93.03	\$ 93.03
28773	NJ Advance Media	PB MP Utility Stormwater & Mitigation Ta	\$ 33.02	
		PB Master Plan Reexam Task 3 071320 p	\$ 33.02	\$ 66.04
28774	NJ DEPT OF HEALTH & SENIOR SERVICES	Jun-20	\$ 27.60	\$ 27.60
28775	Nutrien AG Solutions Inc.	Grass Seed	\$ 375.00	\$ 375.00
28776	OFFICE DEPOT, INC.	Adobe Acrobat Pro 2017	\$ 449.99	
		Adobe Acrobat Pro 2017	\$ 449.99	
		sharpies, pens	\$ 88.70	\$ 988.68
28777	Paul Hahn Painting LLC	Primer to prevent Water Damage & Counter	\$ 2,102.63	\$ 2,102.63
28778	PEARL HAMMERSTONE	home office supplies	\$ 26.59	\$ 26.59
28779	PenTeleData	06/24-20-07/24/20	\$ 196.85	\$ 196.85
28780	PEPSI-COLA	Soda/water for snack hut	\$ 171.98	\$ 171.98
28781	POWERCO, INC.	Case 580 Bucket Shank Kit	\$ 241.50	\$ 241.50
28782	Prestige Dry Cleaner LLC	Dry cleaning June 2020	\$ 369.50	\$ 369.50
28783	Princeton Computer Support Inc	remote support	\$ 315.00	\$ 315.00
28784	Quadient Inc	Postage machine ink cartridge	\$ 191.70	\$ 191.70
28785	Riegel Federal Credit Union	refund rental from 2018	\$ 500.00	\$ 500.00
28786	Robert Martucci	BOA Seibel B13 L23 services thru 052720	\$ 360.00	\$ 360.00
28787	SERVICE ELECTRIC CABLE TV, INC.	Cable TV & Communications RRCC	\$ 230.89	\$ 230.89
28788	SERVICE ELECTRIC TELEPHONE CO.	RRCC Telephone	\$ 160.90	\$ 160.90
28789	SMITH MOTOR COMPANY, INC.	cleaning (COVID19)	\$ 224.95	
		15-11 replace rotors and pads	\$ 847.32	\$ 1,072.27
28790	STAPLES BUSINESS ADVANTAGE	Countertop Shield-returned	\$ 315.19	\$ 315.19
28791	STAPLES BUSINESS ADVANTAGE	20MP WIFI Camera	\$ 189.99	\$ 189.99
28792	State Industrial Products	DPW Yard Maintenance Supplies	\$ 454.97	\$ 454.97
28793	Steve Underhill	perk test mileage	\$ 16.10	\$ 16.10
28794	STORR TRACTOR COMPANY	Switch for 85c	\$ 39.54	
		Parts for 85c Mower	\$ 2,961.39	\$ 3,000.93
28795	THERESA VERDI	Cleaning Services	\$ 800.00	\$ 800.00
28796	TREASURER,STATE OF NJ	Stormwater Discharge Permit	\$ 500.00	\$ 500.00
28797	TREASURER,STATE OF NJ	Municipal Garage	\$ 2,300.00	\$ 2,300.00
28798	US Foods Inc.	Food for Snack Hut	\$ 638.26	\$ 638.26
28799	VERIZON	6/18/2020 billing	\$ 307.82	\$ 307.82

28800	VERIZON	6/25/2020 billing	\$ 649.65	\$ 649.65
28801	VERIZON	6/25/20 billing	\$ 970.91	\$ 970.91
28802	VERIZON	6/25/20 billing 908 995 9188	\$ 86.67	\$ 86.67
28803	VERIZON	6/25/20 billing 908 995 4849	\$ 96.47	\$ 96.47
28804	VITAL COMMUNICATIONS, INC.	Farmland & Gross Sales Forms	\$ 344.75	\$ 344.75
28805	Warren Materials	Asphalt for Basin Repairs in/around Mead	\$ 691.04	\$ 691.04
28806	WB Mason Co Inc	Purell Wipes Refill	\$ 197.98	
		Notebooks	\$ 8.78	
		Tape, sign holder, toilet tissue, towels	\$ 785.63	
		Pool Supplies	\$ 511.25	
		Face Shields	\$ 37.80	\$ 1,541.44
28807	WOODRUFF ENERGY	Acct 771057 June 2020	\$ 86.72	\$ 86.72
28808	Y-Pers, Inc	Safety Clothing Per Union Contract	\$ 534.75	\$ 534.75
			\$ 93,925.52	\$ 93,925.52
	Manual Checks			
7012020	Guardian	July Dental	\$ 3,069.72	\$ 3,069.72
7022020	NJ State Health Benefits	July Retiree	\$ 1,771.16	\$ 1,771.16
7032020	NJ State Health Benefits	July Health	\$ 32,425.57	\$ 32,425.57
			\$ 131,191.97	\$ 131,191.97
CURRENT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 86,377.19	
GRANT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 3,095.98	
GENERAL CAPITAL FUNDS		BUDGET AND APPROPRIATION RESERVES	\$ 1,810.00	
ANIMAL CONTROL		BUDGET AND APPROPRIATION RESERVES	\$ 27.60	
ESCROW		ESCROW FUNDS	\$ 2,614.75	
Checks issued 7-7-2020				93,925.52
Manual Totals				<u>37,266.45</u>
Total				<u><u>131,191.97</u></u>

### July 21, 2020

Check#	Vendor	Description	Payment	Check Total
28809	ALLEGRO ENTERPRISES, INC.	Bottled Water for the Township	\$ 42.72	\$ 42.72
28810	Amazon.com RRCC	8 Port Gigabit switch	\$ 39.99	\$ 39.99
28811	Amerigas-Clinton 7510	Propane for the Pool Snack Shack	\$ 33.42	\$ 33.42
28812	ANCHOR RUBBER STAMP & PRINTING	Left Hand Twp. Seal EZ model 1 5/8"	\$ 77.40	\$ 77.40
28813	CASTLE SEPTIC SERVICE CORP.	Monthly Toilet Rental July 2020	\$ 409.17	\$ 409.17
28814	Chris's Lawn Mowing Inc	2020 Lawn mowing services	\$ 3,500.00	
		Pool Area Mowing	\$ 500.00	\$ 4,000.00
28815	CLEMENS UNIFORM	Shop Towels / Floor Mat service	\$ 21.75	\$ 21.75
28816	Crimecheck Holdings LLC	Background Checks	\$ 210.00	\$ 210.00
28817	Dingman's Dairy	Ice Cream for snack hut	\$ 172.64	
		Ice Cream for snack hut	\$ 253.61	
		Ice Cream for snack hut	\$ 224.32	\$ 650.57
28818	EASTON BLOCK & SUPPLY	Catch Basin Block	\$ 1,366.40	\$ 1,366.40
28819	Gall's	Shelter - oximeter, safety vests, light	\$ 371.93	\$ 371.93
28820	General Plumbing Supply Inc.	Drainage Pipe for Roadside Maintenance	\$ 519.68	\$ 519.68
28821	GRAINGER	Pressure Washer for Playground Decon.	\$ 1,351.98	
		Lexan for Sneez Guards	\$ 640.00	
		bug zapper bulb replacement	\$ 40.90	\$ 2,032.88
28822	Griffith-Allied Trucking LLC	DULSD - Diesel DPW	\$ 536.28	
		Unleaded Gas	\$ 510.48	
		DULSD - Diesel DPW	\$ 269.31	\$ 1,316.07
28823	GROENDYKE ASSOCIATES	Bond of Kris Boxwell	\$ 640.00	\$ 640.00
28824	H.J. OPDYKE LUMBER COMPANY, INC.	Materials for Recycling Center Tire Stor	\$ 794.12	
		Misc. Items for Building and Maintenance	\$ 152.59	
		Materials for RRCC Pavilion	\$ 78.78	
		Concrete for Municipal Building Pad / Ma	\$ 29.70	\$ 1,055.19
28825	H.J. OPDYKE LUMBER COMPANY, INC.	Misc. Items for Building and Maintenance	\$ 109.27	
		Misc. Items for Building and Maintenance	\$ 254.69	
		Wood for Shelves	\$ 108.52	\$ 472.48
28826	Harmony Oppenheimer	Refund	\$ 165.00	\$ 165.00
28827	HUNTERDON COUNTY ASSESSOR ASS.	Michelle Trivigno 2020 County & State du	\$ 200.00	\$ 200.00

28828	HUNTERDON COUNTY CLERK	2020 Primary Election	\$ 2,283.11	\$ 2,283.11
28829	HUNTERDON LAND TRUST ALLIANCE	Cost Share	\$ 500.00	\$ 500.00
28830	IN THE SWIM	PH Increaser, brush and pole	\$ 236.86	\$ 236.86
28831	JERSEY CENTRAL POWER & LIGHT	100 004 556 468 6/6-7/7	\$ 313.12	\$ 313.12
28832	JERSEY CENTRAL POWER & LIGHT	100 004 557 474 6/6-7/7/20	\$ 68.13	\$ 68.13
28833	JERSEY CENTRAL POWER & LIGHT	Jul-20	\$ 3.91	
		Jul-20	\$ 780.72	\$ 784.63
28834	JESSICA NEGLIA	When I work App	\$ 90.00	
		Italian Ice, broom, cleaner for snack hut	\$ 34.72	
		When I work app Add employees	\$ 19.35	\$ 144.07
28835	JHM Signs	Stakes and Lawn Signs	\$ 42.50	\$ 42.50
28836	Johnson Controls Fire Protection	Repair Work	\$ 998.04	\$ 998.04
28837	Kleen & Fresh Company LLC	June 29, July 2 & 5	\$ 330.00	
		Sanitizing 7/4	\$ 1,072.50	
		July 6, 9 & 11	\$ 430.00	\$ 1,832.50
28838	L.J. ZUCCA INC. DISTRIBUTORS	Candy/Snacks for Snack Hut	\$ 132.55	
		Candy for Snack hut	\$ 145.93	\$ 278.48
28839	Laura Tessieri	Refund	\$ 1,101.00	\$ 1,101.00
28840	LAWRENCE LaFEVRE	Reimbursement	\$ 338.99	\$ 338.99
28841	LDI Color Toolbox	Contract Usage Charge 4/11/20-7/10/20	\$ 563.52	\$ 563.52
28842	Lindabury, McCormick, Estabrook & C	BOA Misc general Matters thru 063020	\$ 330.00	
		BOA Seibel B13 L23 services thru 063020	\$ 1,353.00	\$ 1,683.00
28843	LMR Disposal LLC	Dumpster Pickup Service	\$ 570.00	
		Dumpster Pickup Service	\$ 570.00	\$ 1,140.00
28844	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Batteries For Yard Mower and Groundmaster	\$ 147.14	\$ 147.14
28845	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Battery For Leaf Machine	\$ 106.32	\$ 106.32
28846	MONINGHOFF APPLIANCE & SUPPLY CORP.	Various Items	\$ 149.02	
		Misc. Items for Building and Maintenance	\$ 427.81	
		Gate Keys	\$ 9.95	\$ 586.78
28847	NICOLE FAWTHROP	refund	\$ 36.00	\$ 36.00
28848	NJ DIV ALCOHOLIC BEVERAGE CONTROL	Maintenance & Preparation of 2020-2021 L	\$ 12.00	\$ 12.00
28849	PEPSI-COLA	Soda for Snack Hut	\$ 143.32	\$ 143.32
28850	Princeton Computer Support Inc.	Jul-20	\$ 425.00	\$ 425.00
28851	R & L DATACENTERS, INC.	Municipal Payroll	\$ 421.58	\$ 421.58
28852	Robert Martucci	BOA Seibel B13 L23 services thru 06/24/2	\$ 180.00	\$ 180.00
28853	Sandy Scott	Refund	\$ 57.00	\$ 57.00
28854	SANICO, INC.	September 2020 Account 101037	\$ 77.78	
		Monthly Invoice 4 YD Cont 1 pu/wk Milfo	\$ 136.06	
		Monthly Invoice 2 YD FL Cont 1 pu/wk Ju	\$ 87.56	
		Holland Twp Pool 201746 JUNE 2020	\$ 63.45	\$ 364.85
28855	SERVICE ELECTRIC CABLE TV, INC.	Internet Service	\$ 86.24	\$ 86.24
28856	SERVICE ELECTRIC CABLE TV, INC.	Internet RRCC	\$ 229.44	\$ 229.44
28857	Supreme Heating & Air Conditioning	AC Repair	\$ 936.25	\$ 936.25
28858	THERESA VERDI	Cleaning RRCC	\$ 800.00	\$ 800.00
28859	ULINE	Trays for Snack Hut	\$ 225.57	\$ 225.57
28860	US Foods Inc.	Food for Snack Hut	\$ 571.62	\$ 571.62
28861	VERIZON WIRELESS	Air Cards - June 2020	\$ 152.04	\$ 152.04
28862	WATER SAFETY PRODUCTS, INC.	Lifeguard Equipment	\$ 1,287.55	\$ 1,287.55
28863	WB Mason Co Inc.	Purell Wipes Refill	\$ 197.98	
		Notebooks	\$ 8.78	
		Tape, sign holder, toilet tissue, towels	\$ 785.63	
		Pool Supplies	\$ 305.59	
		Face Shields	\$ 37.80	
		Cleaning Pads, napkin bag, soap,	\$ 92.55	\$ 1,428.33
28864	WB Mason Co Inc.	Floor Stands for Hand Sanitizers	\$ 441.72	\$ 441.72
28865	WILSON PRODUCTS	Recycling Propane Rental	\$ 34.50	
		Propane for Recycling Forklift	\$ 295.75	\$ 330.25
			\$ 34,901.60	\$ 34,901.60
	Manual Checks			
7/17/2020	WB Mason Co Inc.	VOID CHECK	\$ (1,541.44)	\$ (1,541.44)
7/21/2020	Johnson Controls Fire Protection	VOID CHECK	\$ (998.04)	\$ (998.04)
			\$ 32,362.12	\$ 32,362.12

CURRENT FUND	BUDGET AND APPROPRIATION RESERVES	\$33,364.69	
SEWER FUND	BUDGET AND APPROPRIATION RESERVES	\$ 3.91	
ESCROW	ESCROW FUNDS	\$ 1,533.00	
Checks issued 7-21-2020			34,901.60
	Manual Totals (Voids)		<u>(2,539.48)</u>
Total			<u><u>32,362.12</u></u>

**OLD BUSINESS FROM TOWNSHIP COMMITTEE**

**-RESOLUTION-Pool Salaries Updated**

**2020 SALARY RESOLUTION**

**Pool Update #2**

Authorization to hire the following 2020 seasonal part time Managers, Lifeguards, Pool Front Desk and Snack Hut Employees at Riegel Ridge Community Pool

**WHEREAS**, the Holland Township Committee adopted a Resolution hiring the Riegel Ridge Community Pool on June 16, 2020, and

**WHEREAS**, Update #1 was approved by the Holland Township Committee on June 30, 2020, and

**WHEREAS**, the Township Committee wishes to make some additions (denoted with \*), and some deletions (denoted by a ~~strike through~~), and

**WHEREAS**, the Township Committee of the Township of Holland is in need of seasonal pool staff at the Riegel Ridge Community Center, and

**WHEREAS**, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

**WHEREAS**, these employees will be hired as “at will” 3 month part-time, seasonal employees

**WHEREAS**, these employee’s will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

**WHEREAS**, these employees will report directly to the Director of Parks and Recreation, and

**WHEREAS**, a current copy of the Holland Township Employee Handbook will be made available to these employees for review and will be required to comply with all policies in the handbook, and

**WHEREAS**, these employees will be required to attend and pass all required training; and

**WHEREAS**, these employees will be required to submit to all background checks required for their position, and

**WHEREAS**, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, these employees will be supervised at all times.

**WHEREAS**, these salaries are based on the following Payroll Increase Schedules

**Riegel Ridge Pool-Life Guards and Pool Front Desk Staff  
Payroll Increase Schedule  
Approved June 3, 2020**

<b>2020 Position</b>	<b>Per Hour</b>
<b>Lifeguard:</b>	
Year 1-2	\$10.80
Year 3-4	\$11.30
Year 5-6	\$11.80
Years 7-8+	\$12.30
<b>Senior Pool Manger</b>	\$16.00
<b>Pool Managers:</b>	
Year 1-2	\$11.80
Year 3-4	\$12.30

Year 5-6	\$12.80
Years 7-8+	\$13.30
<b>Pool Desk:</b>	\$10.30
<b>Snack Hut Staff</b>	\$10.30

**NOW, THEREFORE, BE IT RESOLVED** by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, the following people be hired as seasonal part-time employees contingent on favorable results of all required background checks, based on the following Payroll Schedules, effective June 1, 2020.

**BE IT FURTHER RESOLVED**, that the schedule of pay rates is in accordance with the Township Ordinance

**2020 Riegel Ridge Community  
Pool Employees**

**Senior Manager**

Jessica Bidwell \$16.00

**Managers**

Madison Hesse \$12.30  
 Clare Nugent \$12.30  
 Kelsey O'connor \$12.30  
 Claire Polin \$11.80

**Lifeguards**

~~Douglas Adair \$10.80~~  
 \*Alex Bellick Jr. \$10.80  
 Megan Benner \$10.80  
 Zoe Blomgren \$10.80  
 Sarah Bobrowski \$10.80  
 Madison Brogan \$11.80  
 Jason Czerna \$10.80  
 \*Peter Evanowski \$10.80  
 Lucas Grabowich \$11.30  
 Adam Harvey \$10.80  
 \*Ethan Henry \$10.80  
 Shannon Hesse \$11.80  
 Madison Hesse \$11.80  
 Sarah Kania \$11.80  
 Ethan Laible \$11.30  
 Sophia Laubach \$10.80  
 Shannon Laubach \$10.80  
 Julia Lavigna \$10.80  
 Brett Levy \$10.80  
 Sean Markel \$10.80  
 Lane McCarty \$11.30  
 Garrett Modig \$10.80

**Lifeguards Continued**

Clare Nugent \$11.80  
~~Robert Obermair \$10.80~~  
 Kelsey O'connor \$11.80  
 Claire Polin \$11.30  
 Allison Salkin \$11.30  
 Mikaela Scott \$10.80  
 Charles Thomas \$10.80  
 Katherine Woerner \$11.30

**Pool Desk**

Jamie Geissler \$10.30  
 Dianne Ihling \$13.75  
 Sabrina Lea \$10.30  
 Brett Levy \$10.30  
 Julia Patterson \$10.30  
 Melissa Pecchia \$13.75  
 Mikaela Scott \$10.30  
 Morgan Kania \$10.30

**Snack Hut**

Jennifer Furmanek \$10.30  
 Jamie Geissler \$10.30  
 Leeann Gorman \$10.30  
 Brett Levy \$10.30  
 Rebecca Matthews \$10.30  
 Ryan Mickey \$10.30  
 Julia Patterson \$10.30  
 Jordan Reina \$10.30  
 Abigail Schaefer \$10.30  
 \*Kathryn Schutta \$10.80  
 Mikaela Scott \$10.30

**LIAISON REPORTS**

Thurgarland-2020 Fall Holland Happenings

Time Line would be:

- Marketing efforts would begin by September 15th
- Text submissions by October 15th
- Mailed out December 1st

**NEW BUSINESS FROM TOWNSHIP COMMITTEE**

**-DISCUSSION-**Community Day and Fireworks

**-DISCUSSION-**August 4<sup>th</sup> meeting

**-DISCUSSION-Approval of quote from Princeton Computer Support** to upgrade all municipal computers to Microsoft Office 2019 (Home & Business) and installation of Multi Factor Authentication (MFA)

**-DRAFT RESOLUTON-US Bicycle Route 1**

**RESOLUTION**

Approving US Bicycle Route 1 thru portions of Holland Township

**WHEREAS**, bicycle tourism is a growing industry in North America, contributing \$47 billion a year to the economies of communities that provide facilities for such tourists; and

**WHEREAS**, the American Association of State Highway and Transportation Officials (AASHTO) has designated a corridor crossing New Jersey to be developed as United States Bike Route 1 (USBR 1), and

**WHEREAS**, the Adventure Cycling Association and the Bike Walk New Jersey, with the cooperation of NJ DOT, have proposed specific route to be designated as USBR 1, and

**WHEREAS**, the general route for the USBR 1 begins in Bar Harbor, ME and ends in Key West, FL and is already designated in ME, NH, MA, VA, NC and FL, and

**WHEREAS**, the proposed route would utilize County Route 627 from Pohatcong turning onto Church Road for 4 miles to County Route 519 towards Milford, and

**WHEREAS**, in a letter dated July 1, 2020, goHunterdon, the on-profit transportation management association serving Hunterdon County, under the direction of the Hunterdon County Freeholders, reviewed the proposed bicycle route and expressed its support for the designation of proposed U.S. Bicycle Route 1 (USBR 1), and

**WHEREAS**, Police Chief Sean Gutsick had reviewed the proposal and has approved the route through Holland Township, and

**WHEREAS** we have investigated the proposed route and found it to be a suitable route, and desire that the route be designated so that it can be mapped and signed, thereby promoting bicycle tourism in our area.

**THEREFORE BE IT RESOLVED**, by the Holland Township Committee, Township of Holland in the state of New Jersey that Holland Township hereby expresses its approval and support for the development of USBR 1, and requests that NJ DOT get the route officially designated by AASHTO as soon as this can be achieved, and authorizes the posting of signs within Holland Township right-of-way identifying the route through the township once the official designation has been made.

**BE IT FINALLY RESOLVED** that the Holland Township Committee does advise that while these are country roads, they are well traveled by truck and passenger vehicle with speed limits ranging from 10-50 miles per hour with little to no shoulder in many places and many blind curves.

**-RESOLUTION-Reduction of Escrow-Amounts to be completed**

**RESOLUTION**

A Resolution Authorizing the Reduction in the Amount of the Escrow Deposit for a Proposed Development

**WHEREAS**, Mill Road Solar Project, LLC (“Applicant”), has made application to the Planning Board of the Township of Holland to construct a photovoltaic solar farm; and

**WHEREAS**, the Township Engineer has, using the formula set forth in the land-use ordinances of the Township of Holland, determined that the escrow amount to be deposited is \$41,000; and

**WHEREAS**, the Applicant has requested that the amount of the escrow be reduced because the amount is excessive considering the fact, among other things, the use is a permitted, no variances are sought and no other relief is sought from the Planning Board beyond the approval of an already permitted use; and

**WHEREAS**, the Township professionals have determined that a lesser deposit at this point would not be unreasonable; and

**WHEREAS**, Township ordinances dealing with escrow deposit provide that the initial amount deposited is merely an initial deposit and that if professional fees are likely to exceed the initial deposit, additional deposits may be required of the developer; and



**WHEREAS**, the Township, in connection with any development, is concerned that there may not be adequate escrow fees deposited thereby exposing the Township to the possibility of paying for the cost of the professionals, but also wishes to act in a reasonable manner toward any developer; and

**WHEREAS**, the Township believes a deposit to the escrow account in the amount of \$\_\_\_\_\_ is reasonable to cover the current review, with the understanding that if additional escrow fees are required, the Applicant will promptly make such deposits. This amount of current fees was arrived at by projecting that the Township engineer's fees would be approximately \$\_\_\_\_\_, the Township planner's fees would be approximately \$\_\_\_\_\_ and the Planning Board attorneys' fees would be approximately \$\_\_\_\_\_. The Applicant will be required to immediately deposit an amount adequate to cover the projected fees of the Township professionals going forward when the escrow account falls below the level established by Section 100-147 of the Code of Holland Township .

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Holland, Hunterdon County, State of New Jersey, as follows:

1. The current escrow fee deposit from Mill Road Solar Project, LLC is to be \$10,000.
2. The escrow deposit and account shall be replenished whenever the original escrow deposit is reduced by payments and approved charges against the account to 35% or less of the original amount. In that event, Mill Road Solar Project, LLC, will within 10 days of being notified in writing by the appropriate Township official, deposit an amount adequate to cover the projected professional fees going forward.
3. The failure of Mill Road Solar Project, LLC, to keep its escrow account current will be the basis for the Planning Board to take all such actions as may be permitted by the Municipal Land Use Law, including suspending action on the application until such time as the escrow account has been replenished.

**-RESOLUTION-2019 Annual Audit**

**RESOLUTION**

**Governing Body Certification of the Annual Audit**

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

**WHEREAS**, the Annual Report of Audit for the **year 2019** has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

**WHEREAS**, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

**WHEREAS**, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations, and,

**WHEREAS**, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

**WHEREAS**, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

**WHEREAS**, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit: R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

**NOW, THEREFORE BE IT RESOLVED**, that the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

**-RESOLUTION-Item of Revenue**

**RESOLUTION**

**Chapter 159**

**Insertion of an Item of Revenue in the Budget-2020 Clean Communities Grant**

**WHEREAS**, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount, and

**WHEREAS**, the Township of Holland has received cash in the amount of \$16,600.60 from the State of New Jersey, Solid Waste Administration, for the 2020 Clean Communities Grant and wishes to amend the 2020 Budget to include as revenue.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of . . . . . \$16,600.00

Which is now available as a revenue from:

Miscellaneous Revenues:

Special Item of General Revenue Anticipated  
With Prior Written Consent of the Director of the  
Division of Local Government Services:

State and Federal Revenues Off-set with  
Appropriations:

State of New Jersey Solid Waste Administration  
2020 Clean Communities Grant

**BE IT FURTHER RESOLVED** that the sum of . . . . . \$16,600.60  
Be and the same is hereby appropriated under the caption of:

General Appropriation

(a) Operations Excluded from CAPS  
State and Federal Programs Off-set by  
Revenues:

State of New Jersey  
Solid Waste Administration  
2020 Clean Communities Grant

**BE IT FURTHER RESOLVED**, that the Township Clerk forward two certified copies of this resolution to the Chief Finance Officer to be sent to the Director of Local Government Services for approval.

**-RESOLUTION-Summer Camp**

**2020 SALARY RESOLUTION**

**Summer Camp**

Authorization to hire the following 2020 seasonal part-time  
Summer Camp Staff at Riegel Ridge Community Center

**WHEREAS**, the Township Committee of the Township of Holland is in need of seasonal part-time Summer Camp Staff at the Riegel Ridge Community Center, and

**WHEREAS**, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

**WHEREAS**, these employees will be hired as “at will” seasonal part-time Summer Camp employees; and

**WHEREAS**, a current copy of the Holland Township Employee Handbook will be made available to these employees for review and will be required to comply with all policies in the handbook, and

**WHEREAS**, these employees may be required to submit to all background checks required for their position, and

**WHEREAS**, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of these background checks have been received, these employees will be supervised at all times, and

**WHEREAS**, these salaries are based on the following Payroll Increase Schedule established June 2, 2020:

**Summer Camp Program Counselors and Instructors  
Adopted June 3, 2020**

<b>2020 Positions</b>	<b>Per Hour</b>
Counselor	\$10.30
Head Counselor Years 1-2	\$11.80
Head Counselor Years 3-4	\$12.30
Head Counselor Year 5-6	\$12.80
Head Counselor Years 7-8+	\$13.30
Camp Nurse	\$21.53
Assistant Camp Supervisor	\$17.45
Camp Supervisor	\$28.14

**WHEREAS**, on June 16, 2020 the following pool management staff was approved by the Holland Township Committee:

**2020 Summer Camp Supervisor,  
Assistant Supervisor and Camp Nurse**

Robin	Nugent	Supervisor	\$28.14
Amy	Kucharski	Assistant Supervisor	\$17.45
Johanna	Meeker	Camp Nurse	\$21.53

**NOW, THEREFORE, BE IT RESOLVED** by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, the following people be hired as seasonal part-time Summer Camp Staff contingent on favorable results of all required background checks, effective July 15, 2020.

**BE IT FURTHER RESOLVED**, that the schedule of pay rates is in accordance with the Township Ordinance

<b>Head Counselors</b>		
Tom	Bajak	\$12.30
Christina	Bethman	\$11.80
Robyn	Case	\$12.30
Michael	DePaolo	\$11.80
Jennifer	Furmanek	\$12.30
Olivia	Gladis	\$11.80
Amelia	Heller	\$12.30
Jessica	Ludwig	\$11.80
Paul	Mandato	\$11.80
Sheila	Mandato	\$12.30
Katherine	Murawski	\$11.80
Matthew	Patterson	\$11.80
Caitlin	Viespoli	\$11.80
Kelley	Welch	\$11.80

<b>Counselors</b>		
Nolan	Bench	\$10.30
Jake	Benner	\$10.30
Stephen	Black	\$10.30
Chase	Feskanin	\$10.30
Jon	Findeis	\$10.30
Keira	Janetzko	\$10.30
Madeline	Kerr	\$10.30
Morgan	McNichol	\$10.30
Elise	Mitchell	\$10.30
Julia	Patterson	\$10.30
Korrine	Pryor	\$10.30
Betzy	Reyes	\$10.30
Bartolomeo	Salerno	\$10.30
Jaime	Salerno	\$10.30
Kevin	Schaming	\$10.30
Samantha	Spota	\$10.30

**-ORDINANCE 2020-11** -Introduction/First Reading –Salary Ordinance update  
Second reading and Public Hearing set for August 18, 2020

**ORDINANCE 2020-11**

**AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED  
"AN ORDINANCE TO DETERMINE AND FIX THE SALARIES AND WAGES  
OF CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF HOLLAND,  
IN THE COUNTY OF HUNTERDON, AND STATE OF NEW JERSEY."**

**BE IT ORDAINED** by the Township Committee of the Township of Holland, in the County of Hunterdon, and State of New Jersey, that an ordinance of this Township, being Ordinance 2020-02 (effective January 1, 2020) and entitled "AN ORDINANCE TO DETERMINE AND FIX THE SALARIES AND WAGES OF CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF HOLLAND, IN THE COUNTY OF HUNTERDON AND STATE OF NEW JERSEY" be, and the same hereby is, amended as follows:

**NEW SECTION 2:**

Section 2. The wages to be paid hourly seasonal employees of the Township of Holland who work in various job positions for the summer camp, pool, and snack hut programs, under the supervision of the Riegel Ridge Community Center Director, will be set annually by resolution for each seasonal position, with a minimum hourly wage set at NJSMW and a maximum hourly wage set at \$35.00 per hour.

**SALARY MINIMUM / MAXIMUM CHANGES:**

<u>Position</u>	<u>Minimum</u>	<u>Maximum</u>
Animal Control Secretary	NJSMW <del>\$15.00</del>	\$25.00
Planning Secretary (hourly)	NJSMW <del>\$15.00</del>	\$30.00
Zoning Secretary (hourly)	NJSMW <del>\$15.00</del>	\$30.00
Police Officers	\$30,000	\$112,000 <del>\$110,000</del>
Public Works P/T Snow Removal	NJSMW <del>\$15.00</del>	\$30.00
Recycling Center Manager	NJSMW <del>\$15.00</del>	\$25.00
RRCC Group Exercise Instructor	NJSMW <del>\$15.00</del>	\$35.00
RRCC Certified Personal Trainer	NJSMW <del>\$15.00</del>	\$40.00
Municipal Ct Violations Clerk	NJSMW <del>\$15.00</del>	\$30.00
Municipal Court Security	NJSMW <del>\$15.00</del>	\$30.00

**WHEREAS**, in all other respects said Ordinance No. 2018-13 shall remain unchanged.

**BE IT FINALLY ORDAINED**, by said Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey that this Ordinance shall take effect immediately after final adoption and publication in accordance with the laws of the State of New Jersey. Upon this Ordinance taking effect, the salaries or wages set forth herein shall be retroactive to June 18, 2019.

**BUSINESS FROM TOWNSHIP ATTORNEY**

**MEETING OPEN TO PUBLIC**-(speakers will be limited to 3 minutes)

**EXECUTIVE SESSION-**

**-RESOLUTION**-to enter into Executive Session for the purposes of:

- Advice of Attorney-DEP, Land Acquisition, employee handbook,

Action will/may/will not be taken when the Township Committee returns to Open Session

**ADJOURN** at \_\_\_\_\_