



Township of Holland
IN
HUNTERDON COUNTY

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www.hollandtownshipnj.gov

Draft Agenda-Business to the extent known

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA

August 25, 2020

Moved from August 18, 2020 due to lack of a quorum

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on August 6, 2020 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

HOLLAND TOWNSHIP COMMITTEE

PLEASE BE ADVISED that the Holland Township Committee of the Township of Holland, County of Hunterdon, New Jersey is canceling their August 18, 2020 meeting due to a lack of a quorum.

The meeting has been rescheduled for August 25, 2020 at 7:00 p.m..

The Committee will be present in the Municipal Building

Members of the public are invited to attend the meeting via Zoom

Join Zoom Meeting

<https://zoom.us/j/97629595538?pwd=VkJkNC9JcloyYm9pQ2x3MTltVkVmZz09>

Meeting ID: 976 2959 5538

Passcode: 121827

Dial by your location

(646) 558 8656 US (New York)

The Committee is also canceling their September 1, 2020 meeting. This meeting will not be rescheduled.

Catherine M. Miller, RMC
Municipal Clerk

APPROVAL OF MINUTES OF THE: August 4, 2020 Regular Meeting and Executive Session

APPROVAL OF BILLS AS SUBMITTED

August 18, 2020

Check#	Vendor	Description	Payment	Check Total
28947	Aborist Services by Dujets Inc	Ash Bore/ Insecticide Injection	\$ 2,997.00	\$ 2,997.00
28948	ALLEGRO ENTERPRISES, INC.	Water for Pool	\$ 35.85	\$ 35.85
28949	Amazon.com RRCC	Various Items (Test Tabs, fire	\$ 54.04	\$ 54.04
28950	Aquatic Distributors Inc	Pool Robot Bottom Lid	\$ 239.99	\$ 239.99
28951	AT&T MOBILITY	Cell Phones - June 2018	\$ 399.29	\$ 399.29
28952	BARCLAY BRAND FERDON	Forklift Maintenance	\$ 181.25	\$ 181.25
28953	CASTLE SEPTIC SERVICE CORP.	Monthly Toilet Rental July 202	\$ 280.00	\$ 280.00
28954	Chris's Lawn Mowing Inc	2020 Lawn mowing services	\$ 3,500.00	
		Pool Area Mowing	\$ 500.00	\$ 4,000.00
28955	CLEMENS UNIFORM	Mats for MB 07292020	\$ 39.40	
		Mats for MB 08122020	\$ 39.90	\$ 79.30
28956	Crimecheck Holdings LLC	Background Check Alex Bellick	\$ 20.00	\$ 20.00
28957	Dawn Mansley	refund	\$ 50.00	\$ 50.00
28958	Daxko LLC	Software August 2020	\$ 572.57	\$ 572.57
28959	DELAWARE VALLEY REG. HIGH SCHOOL	Tax Payments 2020/2021	\$ 757,905.00	\$ 757,905.00
28960	Denise Timofai	refund	\$ 245.00	\$ 245.00
28961	Dingman's Dairy	Ice Cream for Snack Hut	\$ 106.60	
		Ice Cream	\$ 201.56	\$ 308.16
28962	Finelli Consulting Engineers Inc	PB Holland Solar Farm B2 L1 02	\$ 2,158.75	\$ 2,158.75
28963	GRAINGER	chair	\$ 116.50	\$ 116.50
28964	Griffith-Allied Trucking LLC	Unleaded Gas	\$ 399.14	\$ 399.14
28965	Holland Center Pharmacy	Clorox Wipes/Lysol	\$ 55.93	\$ 55.93
28966	HOLLAND TOWNSHIP	2020 Sewer bill December 1 61	\$ 562.50	\$ 562.50
28967	HOLLAND TOWNSHIP	2020 Sewer bill due December 1	\$ 187.50	\$ 187.50
28968	HOLLAND TOWNSHIP	2020 Sewer bill December 1 914	\$ 281.25	\$ 281.25
28969	HOLLAND TOWNSHIP	2020Sewer Bill due Dec 1 910 M	\$ 4,687.50	\$ 4,687.50
28970	HOLLAND TOWNSHIP BOARD OF EDUCATION	Tax Payments 2020/2021	\$ 1,611,522.50	\$ 1,611,522.50
28971	J C Ehrlich Co Inc.	Monthly Pest Control July 2020	\$ 248.00	\$ 248.00
28972	Jake Langreder	Clothing Allowance per Union C	\$ 221.71	\$ 221.71
28973	JERSEY CENTRAL POWER & LIGHT	100 004 556 468 7/8-8/5/20	\$ 313.12	\$ 313.12
28974	JERSEY CENTRAL POWER & LIGHT	100 004 557 474 7/8-8/5/20	\$ 68.13	\$ 68.13
28975	JERSEY CENTRAL POWER & LIGHT	Aug-20	\$ 1,075.17	
		Aug-20	\$ 3.58	\$ 1,078.75
28976	JESSICA NEGLIA	When I work App	\$ 120.00	
		Chicken for snack hut	\$ 55.02	\$ 175.02
28977	John P Gallina, Esq	PB Misc general Matters 081120	\$ 135.00	
		PB Misc general Matters 081120	\$ 303.75	\$ 438.75
28978	JOINT MUNICIPAL COURT	Final contribution to 1/3 budget	\$ 2,650.00	\$ 2,650.00
28979	K-Log Inc	2 sided rectangle sign	\$ 229.00	\$ 229.00
28980	Kleen & Fresh Company LLC	July 20, 23 & 25	\$ 330.00	

		July 27, 30 & August 1	\$	265.00	
		August 3, 6 & 8	\$	330.00	
		Sanitizing 8/1	\$	536.25	
		Sanitizing 8/8	\$	487.50	\$ 1,948.75
28981	KOLLMER EQUIPMENT	Belt	\$	105.00	\$ 105.00
28982	LMR Disposal LLC	Dumpster Pickup Service	\$	570.00	
		Dumpster Pickup Service	\$	2,110.80	\$ 2,680.80
28983	LUCILLE A. GROZINSKI	PB 081020 meeting court report	\$	225.00	\$ 225.00
28984	MARGARET PASQUA	mileage reimbursement	\$	133.97	\$ 133.97
28985	Mary Ann C Appel	Flyer for Pool	\$	63.00	\$ 63.00
28986	MASER CONSULTING PA	2020 NJDOT Municipal Aid Grant	\$	1,147.50	
		2019 NJDOT Municipal Aid Grant	\$	945.00	
		2018 NJDOT Municipal Aid Grant	\$	169.70	
		HLT001 General	\$	375.00	
		BOA Seibel B13 L23 services th	\$	516.25	
		PB Highlands Council Task 3 Hi	\$	1,193.65	\$ 4,347.10
28987	MASER CONSULTING PA	Planner Services thru 072420	\$	108.75	
		PB Mill Rd Solar B4 L1 servic	\$	257.50	
		PB Highlands Council Task 3 Hi	\$	55.00	\$ 421.25
28988	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Misc. Items for Building and M	\$	67.94	\$ 67.94
28989	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Fleet Maintenance	\$	461.68	\$ 461.68
28990	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Belts for Asphalt Plate	\$	28.06	\$ 28.06
28991	MILFORD/FRENCHTOWN AUTO PARTS, INC.	FleetGuard Water Fuel Separato	\$	139.98	\$ 139.98
28992	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Fleet Maintenance	\$	67.94	\$ 67.94
28993	MONINGHOFF APPLIANCE & SUPPLY CORP.	Misc. Items for Building and M	\$	212.43	
		Misc. Items for Building and M	\$	13.01	\$ 225.44
28994	NJ Advance Media	2020-11 Introduction	\$	51.69	
		BOA Seibel B13 L23 variance 07	\$	19.94	
		PB Master Plan Reexam Task 3	\$	47.02	\$ 118.65
28995	NJ DEPT OF HEALTH & SENIOR SERVICES	Jul-20	\$	32.40	\$ 32.40
28996	OFFICE BUSINESS SYSTEMS, INC.	zoom interface software for me	\$	677.06	\$ 677.06
28997	ONE CALL CONCEPTS, INC.	One Call Locate Service	\$	8.58	\$ 8.58
28998	PEPSI-COLA	Soda for Snack Hut	\$	229.30	\$ 229.30
28999	POWERCO, INC.	Equipment Parts Case 580	\$	140.76	\$ 140.76
29000	Prestige Dry Cleaner LLC	Dry-cleaning - July 2020	\$	362.00	\$ 362.00
29001	Princeton Computer Support Inc	meeting room technology	\$	3,688.54	
		Remote support & managed servi	\$	1,580.00	\$ 5,268.54
29002	Quadient Inc	Lease Period - 9/8/20-12/7/20	\$	1,339.53	\$ 1,339.53
29003	R & L DATACENTERS, INC.	Municipal Payroll	\$	439.70	\$ 439.70
29004	Russell & Nancy Beisel	refund	\$	55.24	\$ 55.24
29005	SANICO, INC.	Monthly Invoice 4 YD Cont 1 pu	\$	138.06	
		Holland Twp Pool 201746 July 2	\$	130.12	
		August 2020 Account 101037	\$	77.78	
		Monthly Invoice 2 YD FL Cont 1	\$	87.56	\$ 433.52
29006	SERVICE ELECTRIC CABLE TV, INC.	Internet Service	\$	86.44	\$ 86.44
29007	SHAMMY SHINE CAR WASH, INC.	car washes	\$	255.00	\$ 255.00
29008	THERESA VERDI	Cleaning RRCC & Pool	\$	880.00	\$ 880.00
29009	Township of East Amwell	2020 Services for the CFO	\$	9,775.00	\$ 9,775.00

29010	Treasurer, State of New Jersey	Application for Certificate	\$ 50.00	\$ 50.00
29011	VERIZON	7/25/20 billing 908 995 9188	\$ 90.61	\$ 90.61
29012	VERIZON	7/25/20 billing	\$ 1,004.55	\$ 1,004.55
29013	VERIZON	7/25/20 billing 908 995 4849	\$ 98.72	\$ 98.72
29014	VERIZON	7/25/2020 billing	\$ 667.64	\$ 667.64
29015	VERIZON WIRELESS	Air Cards	\$ 152.04	\$ 152.04
29016	WB Mason Co Inc.	Toner	\$ 100.99	\$ 100.99
29017	West Jersey Water Treatment Co	RRCC Water Softener Maintenance	\$ 145.00	\$ 145.00
29018	William Mathews	refund	\$ 133.50	\$ 133.50
29019	WILSON PRODUCTS	Recycling Propane Rental	\$ 34.50	\$ 34.50
			\$ 2,426,256.68	\$ 2,426,256.68

Manual Checks

8072020	Quadrient	Refill Postage Machine 8/7/20	\$ 500.00	\$ 500.00
			\$ 2,426,756.68	\$ 2,426,756.68

CURRENT FUND	BUDGET AND APPROPRIATION RESERVES	\$ 2,421,837.59	
GRANT FUND	BUDGET AND APPROPRIATION RESERVES	\$ 1,430.67	
SEWER FUND	BUDGET AND APPROPRIATION RESERVES	\$ 3.58	
ANIMAL CONTROL	BUDGET AND APPROPRIATION RESERVES	\$ 32.40	
ESCROW	ESCROW FUNDS	\$ 2,952.44	
DEVELOPMENT FEES	development fees	\$ -	
Checks issued 8-18-2020			2,426,256.68
	Manual Checks		500.00
Total			<u>2,426,756.68</u>

August 25, 2020

Check#	Vendor	Description	Payment	Check Total
29020	Amazon.com RRCC	Sanitizer	\$ 81.99	\$ 81.99
29021	AQUA NEW JERSEY	910 Lawn Irrigation (9078)	\$ 22.31	
		RRCC (8796)	\$ 825.59	
		910 Milford Warren Glen Rd Seasonal Yard	\$ 16.50	
		RRCC Pool 8797	\$ 1,042.60	\$ 1,907.00
29022	BARCLAY BRAND FERDON	Forklift Service and Repairs	\$ 487.00	\$ 487.00
29023	CLEMENS UNIFORM	Shop Towels / Floor Mat service	\$ 21.75	
		Mats for RRCC	\$ 81.55	\$ 103.30
29024	Crimecheck Holdings LLC	Background Checks	\$ 220.00	\$ 220.00
29025	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal	\$ 114.00	\$ 114.00
29026	Dingman's Dairy	Ice Cream for Snack Hut	\$ 209.71	\$ 209.71
29027	ELIZABETHTOWN GAS	RRCC	\$ 215.62	
		Meter Account 9890459292 910	\$ 28.87	\$ 244.49
29028	EPPEC Uniforms	uniforms, badges, name plates	\$ 358.90	\$ 358.90
29029	GEBHARDT & KIEFER, P.C.	Service 070120-073020 Mt Laurel	\$ 207.31	\$ 207.31
29030	GEBHARDT & KIEFER, P.C.	Riegelsville Road	\$ 1,683.00	\$ 1,683.00
29031	GEBHARDT & KIEFER, P.C.	Penn East	\$ 132.00	\$ 132.00
29032	GEBHARDT & KIEFER, P.C.	PB Huntington Knolls B24 L 3 & 13 070120	\$ 577.45	\$ 577.45
29033	GENERAL CODE, LLC	Supplement #16	\$ 1,060.50	\$ 1,060.50

29034	General Plumbing Supply Inc	Road Drainage Pipe	\$ 572.97	\$ 572.97
29035	Griffith-Allied Trucking LLC	DULSD - Diesel DPW	\$ 384.78	\$ 384.78
29036	H.J. OPDYKE LUMBER COMPANY, INC.	Misc. Items for Maintenance	\$ 25.15	\$ 25.15
29037	HUNTERDON LOCK AND SAFE, INC.	Municipal Building Restrooms	\$ 1,121.68	\$ 1,121.68
29038	IN THE SWIM	Lid Assembly Bottom	\$ 193.27	\$ 193.27
29039	JERSEY CENTRAL POWER & LIGHT	Street Lights 7	\$ 1,247.82	\$ 1,247.82
29040	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 M	\$ 21.10	\$ 21.10
29041	JERSEY CENTRAL POWER & LIGHT	Street Lights H	\$ 55.67	\$ 55.67
29042	JESSICA NEGLIA	When I work	\$ 25.00	\$ 25.00
29043	Kleen & Fresh Company LLC	Sanitizing 8/15	\$ 536.25	
		August 10, 13 & 15	\$ 330.00	\$ 866.25
29044	L.J. ZUCCA INC. DISTRIBUTORS	Candy for Snack Hut	\$ 156.50	\$ 156.50
29045	LIFESAVERS, INC.	First Aid Supplies	\$ 397.02	\$ 397.02
29046	Lindabury, McCormick, Estabrook & C	BOA Seibel B13 L23 services thru 073120	\$ 495.00	
		BOA Misc general Matters thru 073120	\$ 313.50	\$ 808.50
29047	LMR Disposal LLC	Dumpster Pickup Service	\$ 1,140.00	\$ 1,140.00
29048	MAGLOCLEN	Annual Membership User Fees	\$ 400.00	\$ 400.00
29049	MASER CONSULTING PA	2021 NJDOT Municipal Aid Grant	\$ 477.50	
		BOA Bodder B10 L44 03 services thru 0816	\$ 348.75	
		BOA Seibel B13 L23 services thru 081620	\$ 36.25	
		PB Highlands Council Task 1 Housing Elem	\$ 108.75	\$ 971.25
29050	MASER CONSULTING PA	Planner Services thru 081620	\$ 772.50	
		PB HK B24 L 3 13 review thru 081620 PLAN	\$ 108.75	\$ 881.25
29051	MONINGHOFF APPLIANCE & SUPPLY CORP.	Various Supplies	\$ 135.14	\$ 135.14
29052	PEPSI-COLA	Soda/Water for Snack Hut	\$ 157.66	\$ 157.66
29053	PODS Enterprises LLC	Final Container Pick Up for Pool House	\$ 123.00	\$ 123.00
29054	RICOH USA Inc	Copies	\$ 124.58	\$ 124.58
29055	RK OCCUPATIONAL & ENV ANALYSIS, INC	2019 RTK SURVEY	\$ 1,031.55	\$ 1,031.55
29056	Robin Nugent	Summer Camp Supplies	\$ 63.59	\$ 63.59
29057	RUTGERS, THE STATE UNIVERSITY OF NJ	Information and Records Management Cours	\$ 646.00	\$ 646.00
29058	SERVICE ELECTRIC CABLE TV, INC.	RRCC Internet	\$ 46.49	\$ 46.49
29059	SERVICE ELECTRIC TELEPHONE CO.	RRCC Telephone	\$ 161.32	\$ 161.32
29060	STAPLES BUSINESS ADVANTAGE	Wall Sign Plates	\$ 44.76	\$ 44.76
29061	Sunshine Tree & landscape	Emergency Tree Removal (Adamic Hill Road)	\$ 5,500.00	\$ 5,500.00
29062	THE HOME DEPOT	Solar Salt for RRCC Water Softener	\$ 395.01	\$ 395.01
29063	US Foods Inc	Food for Snack Hut	\$ 758.83	\$ 758.83
29064	WB Mason Co Inc	Can Liner, paper, labels	\$ 211.46	
		Grill Cleaner, Chair	\$ 134.98	
		Notebooks, mouse	\$ 31.38	\$ 377.82
			\$ 26,220.61	\$ 26,220.61
	Manual Checks			
8212020	Quadriant	Tax Bill Mailing	\$ 1,500.00	\$ 1,500.00
			\$ 27,720.61	\$ 27,720.61
CURRENT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 24,545.66	
GRANT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 108.75	

ESCROW

ESCROW FUNDS

\$ 1,566.20

Checks issued 8-18-2020

26,220.61

Manual Totals

1,500.00

Total

27,720.61

REMINDER/ANNOUNCEMENT

The Township Committee has canceled their September 1, 2020 meeting. The next meeting will be September 15, 2020

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-Discussion-beginning indoor Personal Training Sessions

-ORDINANCE 2020-11-Public Hearing/Final Adoption, Salary Ordinance

ORDINANCE 2020-11

**AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED
"AN ORDINANCE TO DETERMINE AND FIX THE SALARIES AND WAGES
OF CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF HOLLAND,
IN THE COUNTY OF HUNTERDON, AND STATE OF NEW JERSEY."**

BE IT ORDAINED by the Township Committee of the Township of Holland, in the County of Hunterdon, and State of New Jersey, that an ordinance of this Township, being Ordinance 2020-02 (effective January 1, 2020) and entitled "AN ORDINANCE TO DETERMINE AND FIX THE SALARIES AND WAGES OF CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF HOLLAND, IN THE COUNTY OF HUNTERDON AND STATE OF NEW JERSEY" be, and the same hereby is, amended as follows:

NEW SECTION 2:

Section 2. The wages to be paid hourly seasonal employees of the Township of Holland who work in various job positions for the summer camp, pool, and snack hut programs, under the supervision of the Riegel Ridge Community Center Director, will be set annually by resolution for each seasonal position, with a minimum hourly wage set at NJSMW and a maximum hourly wage set at \$35.00 per hour.

SALARY MINIMUM / MAXIMUM CHANGES:

<u>Position</u>	<u>Minimum</u>	<u>Maximum</u>
Animal Control Secretary	NJSMW \$15.00	\$25.00
Planning Secretary (hourly)	NJSMW \$15.00	\$30.00
Zoning Secretary (hourly)	NJSMW \$15.00	\$30.00
Police Officers	\$30,000	\$112,000 \$110,000
Public Works P/T Snow Removal	NJSMW \$15.00	\$30.00
Recycling Center Manager	NJSMW \$15.00	\$25.00
RRCC Group Exercise Instructor	NJSMW \$15.00	\$35.00
RRCC Certified Personal Trainer	NJSMW \$15.00	\$40.00
Municipal Ct Violations Clerk	NJSMW \$15.00	\$30.00
Municipal Court Security	NJSMW \$15.00	\$30.00

WHEREAS, in all other respects said Ordinance No. 2018-13 shall remain unchanged.

BE IT FINALLY ORDAINED, by said Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey that this Ordinance shall take effect immediately after final adoption and publication in accordance with the laws of the State of New Jersey. Upon this Ordinance taking effect, the salaries or wages set forth herein shall be retroactive to June 18, 2019.

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Approval of the National Awareness Campaign for Ovarian Cancer Turn the Towns Teal campaign to tie teal ribbons on Township property during the month of September in observance of National Ovarian Cancer Awareness Month.

-DISCUSSION-Planning Board request for the Township Committee to **adopt the proposed application form for the Highlands Land Use as prepared by Planner Green**

-DISCUSSION-Request for adjustment of hours of some employees due to Schools changing to virtual learning in response to the COVID-19 Pandemic.

-RESOLUTION-Award of Contract for IT services-

RESOLUTION Award of IT Services

WHEREAS, two proposals were received on August 12, 2020 for IT Services for the Township; and

WHEREAS, it has been determined that Princeton Computer Support, Inc. has the best value; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this contract in the municipal budget.

NOW, THEREFORE, BE IT RESOLVED, by the Holland Township Committee, Township of Holland in the County of Hunterdon state of New Jersey, that Holland Township be authorized to enter into a contract with Princeton Computer Support, Inc. for the period of September 4, 2020 – September 3, 2021. The terms include a fee of \$425 per month for remote monitoring (\$5,100) and a rate of \$135 per hour for any services provided billed in 15 minute increments.

-RESOLUTION-Hiring Chesney Rummel as Part-time Recycling Center Employee

RESOLUTION Hiring Chesney Rummel as Part-time Recycling Center Employee

WHEREAS, the Township Committee of the Township of Holland is in need of part time Recycling Center help, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as a part time “at will” employee with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will report directly to the Certified Recycling Coordinator, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required safety training; and

WHEREAS, this employee will be required to submit to a background check required for this position and that until results of the background check have been received, this employee will be supervised by a current Recycling Center employee.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Chesney Rummel will be hired as part time Recycling Center Help at a **2020/2021 salary of \$11.00 per hour**, per adopted Salary Resolution, contingent on the Township receiving favorable results of all required background checks.

RESOLUTION-Hiring DPW Laborer

RESOLUTION

Hiring Department of Public Works Laborer

WHEREAS, the Holland Township Committee has determined that there is a need to hire a Department of Public Works laborer bringing that departments total workforce to 6 full time laborers and the Superintendent, and

WHEREAS, the Municipal Clerk advertised for this position on the July 30, 2020 in the Hunterdon County Democrat and online: lehighvalleylive.com & NJ.COM: for 7 days, and

WHEREAS, applications were received and reviewed and interviews were conducted, and

WHEREAS, the applicant who had the most qualifications is a current employee of the Township working as a part time Buildings and Grounds employee, and

WHEREAS, this employee was hired in that position on October 28, 2019 and is in good standing with the Township, and

WHEREAS, the Township Committee has determined this employee will not have to go through a back ground check for this position.

NOW THEREFORE, BE IT RESOLVED, that Alex Hammerstone will be hired as a Full Time Department of Public Works employee in accordance with terms and conditions in the 2016-2020 Contract between the Township of Holland and Teamsters Local 773 at a salary of \$20/hour in effective August 25, 2020.

RESOLUTION-Authorization to pay bills on September 1, 2020 (meeting has been canceled)

RESOLUTION

Authorization to pay bills on September 1, 2020

WHEREAS, the Township Committee of the Township of Holland has scheduled two regular meetings in September 2020, and

WHEREAS, the September 1, 2020 meeting has been canceled due to a lack of agenda items, and

WHEREAS, the Chief Financial Officer has determined that if only one meeting is held in in September, paying only once a month may cause many bills to be paid late.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey, that the Mayor (or Deputy Mayor, in his absence), Chief Financial Officer and Municipal Clerk are hereby authorized to sign checks to pay bills on September 1, 2020 regardless of whether that meeting is held.

BE IT FURTHER RESOLVED, that bills will be presented for approval at the next regularly scheduled meeting.

-RESOLUTION-Renewal of Club Liquor License

RESOLUTION
Renewal of Club Liquor License for the 2020-2021 Licensing Year
Oak Hill Golf Club
License # 1015-31-004-003

WHEREAS, on April 13, 2020 Division of Alcoholic Beverage Control Action Director, James B. Graziano extended the 2019-2020 license term to September 30, 2020 due to the unprecedented health hazard posed by the novel Coronavirus (COVID-19) and Governor Murphy's Executive Orders No. 103 declaring a Public Health Emergency, and

WHEREAS, a renewal application for a club license has been submitted by the Oak Hill Golf Club Inc., license number 1015-31-004-003, and

WHEREAS, the appropriate municipal fee of \$188.00 has been submitted to the Holland Township Municipal Clerk on June 15, 2020, and

WHEREAS, a current membership list has been submitted by the licensee, and

WHEREAS, the Holland Township Police Department completed an investigation on August 5, 2020 and found there to be no violations and

WHEREAS, a valid 2020 Alcoholic Beverage Retail Licensee Clearance Certificate for this establishment, with a clearance date of May 28, 2020, has be received by the Municipal Clerk; and

WHEREAS effective July 1, 2016 with the approval of a place-to-place expansion transfer of this license a Special Condition was issued: The sale or distribution of alcoholic beverage on the eighth (8th) hole is prohibited, and

WHEREAS, the Holland Township Committee has reviewed and considered this application.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee, the Township of Holland, County of Hunterdon, that this renewal be granted for the licensing year 2020-2021.

-RESOLUTION-Renewal of Club Liquor License

RESOLUTION
Renewal of Club Liquor License for the 2020-2021 Licensing Year
Farmers Sportsman Club

License #1015-31-003-001

WHEREAS, on April 13, 2020 Division of Alcoholic Beverage Control Action Director, James B. Graziano extended the 2019-2020 license term to September 30, 2020 due to the unprecedented health hazard posed by the novel Coronavirus (COVID-19) and Governor Murphy's Executive Orders No. 103 declaring a Public Health Emergency, and

WHEREAS, a renewal application for a club license has been submitted by the Farmer's Sportsman Club Inc., license number 1015-31-003-001 and

WHEREAS, the appropriate municipal fee of \$188.00 has been submitted to the Holland Township Municipal Clerk on June 22, 2020 and

WHEREAS, a current membership list has been submitted by the licensee, and

WHEREAS, the Holland Township Police Department completed an investigation on July 29, 2020 and found there to be no violations, and

WHEREAS, a valid 2020 Alcoholic Beverage Retail Licensee Clearance Certificate for this establishment, with a clearance date of May 28, 2020, has been received by the Municipal Clerk; and

WHEREAS, the Holland Township Committee has reviewed and considered this application.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee, the Township of Holland, County of Hunterdon, that this renewal be granted for the licensing year 2020-2021.

-RESOLUTION-Renewal of Plenary Retail Distribution License

RESOLUTION

Renewal of Plenary Retail Distribution Liquor License for the 2020-2021 Licensing Year

Holland Liquors Inc.

#1015-44-002-006

WHEREAS, on April 13, 2020 Division of Alcoholic Beverage Control Action Director, James B. Graziano extended the 2019-2020 license term to September 30, 2020 due to the unprecedented health hazard posed by the novel Coronavirus (COVID-19) and Governor Murphy's Executive Orders No. 103 declaring a Public Health Emergency, and

WHEREAS, a renewal application for a plenary retail distribution license was submitted by Holland Liquors, Inc. license number 1015-44-002-006, and

WHEREAS, the appropriate municipal fee of \$2,500 has been submitted to the Holland Township Municipal Clerk on July 1, 2020, and

WHEREAS, the Holland Township Police Department completed an investigation on, August 3, 2020 and found there to be no violations, and

WHEREAS, a valid 2020 Alcoholic Beverage Retail Licensee Clearance Certificate for this establishment, with a clearance date of May 28, 2020 has been received by the Municipal Clerk; and

WHEREAS, the Holland Township Committee has reviewed and considered this application.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee, the Township of Holland, County of Hunterdon, that this renewal be granted for the licensing year 2020-2021

-RESOLUTION- Renewal of Plenary Retail Consumption License

RESOLUTION

**Renewal of Plenary Retail Consumption Liquor License for the 2020-2021 Licensing Year
Farmhouse Inn License Vincent James Jiovino Jr.
#1015-33-001-004**

WHEREAS, a renewal application for a plenary retail consumption license has been submitted by Farmhouse Inn License number 1015-33-001-004, and

WHEREAS, the appropriate municipal fee of \$2,500 has been submitted to the Holland Township Municipal Clerk on July 14, 2020, and

WHEREAS, the Holland Township Police Department completed an investigation on August 4, 2020 and found there to be no violations, and

WHEREAS, a valid 2020 Alcoholic Beverage Retail Licensee Clearance Certificate for this establishment, with a clearance date of May 28, 2020 has been received by the Municipal Clerk, and

WHEREAS, the Holland Township Committee has reviewed and considered this application.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee, the Township of Holland, County of Hunterdon, that this renewal be granted for the licensing year 2020-2021.

-RESOLUTION- approving Shared Service Agreement with Raritan Township for Shared Municipal Court

RESOLUTION

**Authorization to Execute All Agreements Necessary for a Shared Municipal Court Agreement
Between the Township of Holland and the Township of Raritan**

WHEREAS, the Township of Holland and the Township of Raritan wish to enter into a Shared Services Agreement for a Shared Municipal Court effective January 1, 2021, to create a tax savings through the implementation of a Shared Municipal Court; and

WHEREAS, an agreement to enter into a shared service for municipalities is permitted under N.J.S.A. 40A:65-1, et seq., the Uniform Shared Services and Consolidation Act;” and

WHEREAS, N.J.S.A. 2B:12-1c, allows for the establishment of Shared Municipal Courts and provides that:

Two (2) or more municipalities, by ordinance or resolution, may agree to provide jointly for courtrooms, chambers, equipment, supplies and employees for their municipal courts, and agree to appoint judges and administrators without establishing a joint municipal court. Where municipal courts share facilities in this manner, the identities of the individual courts shall continue to be expressed in the captions of orders and process; and

WHEREAS, the Township of Holland and the Township of Raritan will secure approval for the Shared Municipal Court pursuant to New Jersey Court Rule 1:33-4(a) which provides that “the Assignment Judge shall be the chief judicial officer within the vicinage and shall have plenary responsibility for the administration of all courts therein;” and

WHEREAS, the Township of Holland and the Township of Raritan will take those required steps to implement a Shared Municipal Court including complying with the requirements of the Assignment Judge and Municipal Court Services, including any checklist for the establishment of a Shared Municipal Court; and

WHEREAS, the Township of Holland has elected not to appoint its own Municipal Court Judge, Court Administrator, Prosecutor or Public Defender pursuant to N.J.S.A. 2B:12-1(c); and

WHEREAS, the Shared Services Agreement shall be for five (5) years and may be terminated by either party by providing written notice of termination no later than October 1 of the calendar year in which the Shared Services Agreement will terminate; and

WHEREAS, the Township of Holland shall pay the Township of Raritan a fee of \$27,000 annually for these services, with equal payments due on April 1, July 1, October 1 and December 1 of each year; and

WHEREAS, on each anniversary date of the start of the Shared Municipal Court there shall be an increase in the annual service fee of two percent (2%) each year of the term of the agreement; and

WHEREAS, the service fee with the two percent (2%) increase each year of the term of the agreement is calculated as follows:

YEAR	YEARLY SERVICE CHARGE
First (2021)	\$27,000.00
Second (2022)	\$27,540.00
Third (2023)	\$28,090.00
Fourth (2024)	\$28,652.62
Fifth (2025)	\$29,225.67

WHEREAS, all Holland Township court-related revenues shall be retained by the Township of Holland; and

WHEREAS, the Township desires to enter into the attached Shared Services Agreement for a Shared Municipal Court between the Township of Holland and the Township of Raritan substantially in the form attached subject to finalization by the Mayor, Township Administrator and Attorney, in order that the Shared Municipal Court becomes operational on January 1, 2021.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Holland, in the County of Hunterdon and New Jersey, as follows:

1. The Mayor and Clerk are hereby authorized to execute the attached Shared Services Agreement for a Shared Municipal Court between the Township of Holland and the Township of Raritan substantially in the form attached subject to finalization by the Mayor, Township Administrator and Attorney in order that the Shared Municipal Court becomes operational on January 1, 2021;

2. The Mayor and Clerk are authorized to execute the Custodian of Records Agreement for the Joint Court of Delaware Valley attached hereto;
3. This Resolution shall take effect immediately.

-ORDINANCE 2020-12-Introduction/First Reading-Repealing Joint Municipal Court of the Delaware Valley

Second reading and Public Hearing set for September 15, 2020

ORDINANCE-12
AN ORDINANCE REPEALING CHAPTER 22 (MUNICIPAL COURT)
IN ITS ENTIRETY AND ESTABLISHING A NEW CHAPTER 22
(MUNICIPAL COURT) OF THE CODE OF THE TOWNSHIP OF HOLLAND
AND AUTHORIZATION TO ENTER INTO A SHARED SERVICES AGREEMENT

WHEREAS, the Township of Holland is desirous of amending the Township Code to repeal, in its entirety, Chapter No. 22, entitled “Municipal Court;”

WHEREAS, Section 22-1, called for the Township of Alexandria, the Borough of Frenchtown, and the Township of Holland to enter into a Shared Services Agreement to reconstitute as a joint municipal court pursuant to *N.J.S.A. 2B:12-1, et seq.*, known as “The Municipal Court of the Delaware Valley;” and

WHEREAS, Section 22-13 allows for the withdrawal at the end calendar year provided, giving the Municipal Court and each other Member Town six (6) months written notice; and

WHEREAS, Holland Township’s withdrawal from the Municipal Court is effective 11:59 pm, December 31, 2020; and

WHEREAS, the Township of Holland has established a new Chapter 22, entitled “Municipal Court,” and authorizing the Township’s desire to enter into a Shared Services Agreement.

NOW THEREFORE BE IT ORDAINED by the Township Committee of the Township of Holland, in the County of Hunterdon and New Jersey, as follows:

SECTION 1. Chapter 22 (Municipal Court) of the Code of the Township of Holland is hereby repealed in its entirety effective 11:59 pm, December 31, 2020.

SECTION 2. Pursuant to Uniformed Shared Services and Consolidation Act, *N.J.S.A. 40A:65-1*, and *N.J.S.A. 2B:12-1c*, the local unit, is hereby authorized to enter into a shared services agreement to provide jointly for courtrooms, chambers, equipment, supplies and employees for the municipal court of the Township of Holland and another municipality, and to agree to appoint the same persons as judges and administrators without establishing a joint municipal court. Where the municipal courts of Holland Township and another municipality share facilities in this manner, the identifies of the individual courts shall continue to be expressed in the captions of orders and process. Pursuant to *N.J.S.A. 2B:12-1.d.*, said Shared Services Agreement may be terminated as provided in the agreement.

SECTION 3. There is hereby established a new Chapter 22 (Municipal Court) of the Code of the Township of Holland to read as follows:

CHAPTER 22 9 - MUNICIPAL COURT

§ 22-1. Court established.

The Municipal Court is hereby created and established pursuant to *N.J.S.A. 2B:12-1*, et seq., and by *Rule 7:1*, et seq. The Municipal Court shall be presided over by the Judge of the Municipal Court.

§ 22-2. Name.

The name of the Municipal Court shall be the “Municipal Court of the Township of Holland in the County of Hunterdon.”

§ 22-3. Seal.

The Municipal Court shall have an official seal which shall bear the impress of the name of the Court.

§ 22-4. Judges; appointment; term.

There shall be one Judge of the Municipal Court, who shall be appointed by the Township Committee for a term of three years from the date of their appointment and until their successors are appointed and qualified.

§ 22-5. Temporary Acting Judge.

In the event that the Judge of the Municipal Court is unable to perform his/her duties, due to either illness, absence, or physical and/or mental disability, the Court Administrator shall select a Municipal Court Judge from a list established by the Assignment Judge to serve as a Temporary Acting Judge of the Municipal Court during the period of incapacity of the Judge.

§ 22-6. Compensation of Judges.

A. The Judge of the Municipal Court shall receive compensation as determined and adopted by Ordinance of the Township Committee upon recommendation of the Township Manager. The salary shall be paid in the same manner as the salaries of other municipal officers are paid and shall be in lieu of all fees, costs and any other allowances whatsoever.

B. The compensation of an acting judge, assigned in accordance with § 22-4, shall be at the rate of \$300 per session.

§ 22-7. Compensation for additional court sessions for driving-while-intoxicated matters.

A. The Judge and Prosecutor who are assigned to an additional Court session for the handling of driving while intoxicated matters shall receive compensation for the additional Court session from funds to be paid out of the Alcohol Education and Rehabilitation Fund of the State of New Jersey:

1. Judge: \$300
2. Prosecutor: \$250

B. All requests for disbursement of Alcohol Education and Rehabilitation Fund monies shall be approved by the Assignment Judge.

§ 22-8. Jurisdiction; powers and duties.

The Municipal Court and the Municipal Judges thereof shall have, possess, and exercise all the functions, powers, duties and jurisdiction which are or may be conferred by general law and the applicable rules of the Supreme Court of New Jersey.

§ 22-9. Court Administrator; appointment; term.

There shall be a Municipal Court Administrator who shall be appointed by the Township Committee. They shall perform such functions and duties as shall be prescribed by law, the rules applicable to Municipal Courts of the State of New Jersey and by the Judge of the Municipal Court. (*N.J.S.A. 2B:12-10.*)

§ 22-10. Sessions.

The Municipal Court shall be held in the location designated in the applicable Shared Service Agreement. The Municipal Judges shall sit at such times as the business of the Court may require, subject to the rules of the New Jersey Supreme Court applicable to municipal courts.

SECTION 4. If any section, sub-section, paragraph, sentence or any other part of this ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance.

SECTION 5. All ordinances or parts of ordinances which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 6. This ordinance shall take effect after final adoption and publication and otherwise as provided by law and in accordance with the above mentioned Section 1..

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____