

Draft Agenda-Business to the extent known

HOLLAND TOWNSHIP COMMITTEE

REGULAR MEETING AGENDA

September 15, 2020

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

Roll Call: when your name is called, please respond with "present"

Mayor Dan Bush

Deputy Mayor Ray Krov

Committeeman Robert Thurgarland

Committeeman Scott Wilhelm

Committeewomen Lisa Mickey

Attorney Matthew Lyons

Municipal Clerk Cathy Miller

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 12, 2019 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

PUBLIC NOTICE
TOWNSHIP OF HOLLAND

NOTICE OF CHANGE OF FORMAT OF REGULAR TOWNSHIP COMMITTEE MEETING AND PUBLIC PARTICIPATION FOR THE MEETING SCHEDULED FOR 7:00 PM TUESDAY SEPTEMBER 15, 2020

PLEASE TAKE NOTICE.

THE MEETING FORMAT HAS BEEN CHANGED FROM IN-PERSON ATTENDANCE AT THE MUNICIPAL BUILDING, 61 CHURCH ROAD, TO TELECONFERENCE DUE TO COVID-19 OUTBRESK AND THE STATE OF EMERGENCY DECLARED BY GOVERNOR MURPHY.

IN LIEU OF IN-PERSON ATTENDANCE, THE PUBLIC MAY ATTEND THIS MEETING VIA TELECONFERENCING AND COMMENT DURING THE DESIGNATED PUBLIC COMMENT PORTION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

Official action to be taken.

The Township Committee members, Attorney and Municipal Clerk will be seated at the dais in the Municipal Building

Members of the public will attend the meeting via Zoom-see below for meeting login details

All attendees will enter a waiting room when they first sign in. Once admitted to the meeting, they will be muted. To make a comment during the Public Comment portion of the meeting please use the "raise your hand" function and the host will unmute you during your comment.

The agenda will be posted on the Holland Township website by 4:00 pm Friday September 11, 2020.
hollandtownshipnj.gov

TO JOIN THE MEETING:

<https://zoom.us/j/91313507022?pwd=d2VWeGMxV0J6dWs5bJJBenViRjhuUT09>

Meeting ID: 913 1350 7022

Passcode: 297521

Join by Phone

646 558 8656 US (New York)

Meeting ID: 913 1350 7022

Passcode: 297521

APPROVAL OF MINUTES OF THE: August 25, 2020 Regular Meeting and Executive Session

APPROVAL OF BILLS AS SUBMITTED

September 1, 2020

Check#	Vendor	Description	Payment	Check Total
29065	AMAZON.COM, LLC Police	case jackets	\$ 62.51	\$ 62.51
29066	AMAZON.COM, LLC Police	cameras for police garage	\$ 264.94	\$ 264.94
29067	AmeriFactors	installation of seat on Command Bus	\$ 282.20	\$ 282.20
29068	BARCLAY BRAND FERDON	Forklift Tires and Install	\$ 1,546.01	\$ 1,546.01
29069	Christopher R Dritt	Air Duct Cleaning Service for Library	\$ 600.00	\$ 600.00
29070	CLEMENS UNIFORM	Mats for Municipal Building	\$ 39.90	\$ 39.90
29071	COUNTY OF HUNTERDON	Health Inspections 2nd Qtr 2020	\$ 500.00	\$ 500.00
29072	Dingman's Dairy	Ice Cream for Snack Hut	\$ 326.37	\$ 326.37
29073	DONNA MACKEY	BOA 0082620 meeting court reporter	\$ 225.00	\$ 225.00
29074	EASTERN CONCRETE MATER	Stone Materials	\$ 1,291.69	\$ 1,291.69
29075	Gall's	mag/cuff case	\$ 555.80	
		Riot Shield	\$ 572.82	\$ 1,128.62
29076	GRAINGER	cutlery	\$ 70.50	
		pelican boxes	\$ 432.54	
		keyed padlock, spray paint, cable locks,	\$ 223.87	
		locks for police bay	\$ 120.60	
		cones, barricades	\$ 607.11	\$ 1,454.62
29077	Grove Lock & Safe Inc.	RRCC Door upgrades for Fire Safety Compl	\$ 3,820.00	\$ 3,820.00
29078	Hunterdon County Centr	Envelopes for Tax Collector	\$ 290.00	\$ 290.00
29079	J C Ehrlich Co Inc	Monthly Pest Control August 2020	\$ 248.00	\$ 248.00
29080	JERSEY CENTRAL POWER &	100 070 503 212 Pool Storage Garage 07/	\$ 3.58	\$ 3.58
29081	JERSEY CENTRAL POWER &	Account 100 105 886 640 914 Milford Warr	\$ 57.65	\$ 57.65
29082	JERSEY CENTRAL POWER &	Account 100 004 555 932 Case Field 07/21	\$ 99.81	\$ 99.81
29083	JERSEY CENTRAL POWER &	Account 100 003 579 271 Library 07/21-08	\$ 88.97	\$ 88.97
29084	JERSEY CENTRAL POWER &	Account 100 004 555 858 Baseball 07/2	\$ 506.56	\$ 506.56
29085	JERSEY CENTRAL POWER &	Account 100 077 061 016 07/21-08/19/20	\$ 2,729.33	\$ 2,729.33
29086	JERSEY CENTRAL POWER &	Account 100 029 305 644 07/21-08/19/20	\$ 3,275.76	\$ 3,275.76
29087	JHM Signs	Health Dept. Signs for Pool	\$ 600.00	
		Pool Signs	\$ 235.00	\$ 835.00
29088	Kleen & Fresh Company	August 17, 20 & 22	\$ 330.00	
		Sanitizing 8/22	\$ 536.25	\$ 866.25
29089	LMR Disposal LLC	Dumpster Pickup Service	\$ 570.00	\$ 570.00
29090	MASER CONSULTING PA	Highlands Grant Task 15 Stormwater Manag	\$ 2,008.75	
		PB HK B24 L 3 13 review thru 080920 Engi	\$ 920.88	\$ 2,929.63
29091	NJ Advance Media	PB Master Plan Water Use and Con Task 8	\$ 33.95	\$ 33.95
29092	OFFICE DEPOT, INC.	notepads	\$ 39.53	\$ 39.53
29093	PenTeleData	08/24-20-09/24/20	\$ 196.85	\$ 196.85
29094	Quadient Inc	ink for mail machine	\$ 273.60	\$ 273.60
29095	SMITH MOTOR COMPANY, I	15-11 oil change, tire rotation, battery	\$ 282.31	
		Truck Parts for Repairs	\$ 21.85	\$ 304.16
29096	State Industrial Produ	Wasp Spray/ Plant Control	\$ 835.31	\$ 835.31
29097	VERIZON	8/18/2020 billing	\$ 311.23	\$ 311.23
29098	Warren Materials	Asphalt for Road Repair / Drainage Proje	\$ 249.95	\$ 249.95
29099	WB Mason Co Inc.	Toilet Bowl Cleaner	\$ 28.99	\$ 28.99
29100	WOODRUFF ENERGY	Acct 771057 AUG. 2020	\$ 47.90	\$ 47.90
			\$ 26,363.87	\$ 26,363.87
Manual Checks				
9012020	NJ State Health Benefits	September Health Benefits	\$ 31,463.61	\$ 31,463.61
9022020	NJ State Health Benefits	September Retiree Health Benefits	\$ 1,771.16	\$ 1,771.16
9032020	Guardian	September Dental	\$ 2,874.76	\$ 2,874.76
			\$ 62,473.40	\$ 62,473.40
CURRENT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 23,400.29	
GRANT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 2,042.70	
ESCROW		ESCROW FUNDS	\$ 920.88	
Checks issued 9-1-2020				26,363.87
Manual Checks				36,109.53

Total

62,473.40

September 15, 2020

Check#	Vendor	Description	Payment	Check Total
29101	ALLEGRO ENTERPRISES, INC.	Bottled Water for the Township	\$ 63.33	\$ 63.33
29102	Amazon.com RRCC	Fabric Baskets, H2 Orange 2 Cleaner, 2 P Signs, Chalk Markers, Internal Drive for	\$ 129.51 \$ 88.27	\$ 217.78
29103	Amerigas-Clinton 7510	Snack Hut Propane	\$ 109.18	\$ 109.18
29104	AQUA NEW JERSEY	001037094 0748928 07/28-08/27	\$ 321.32	\$ 321.32
29105	AT&T MOBILITY	Cell Phones - September 2020	\$ 688.22	\$ 688.22
29106	BARCLAY BRAND FERDON	Forklift Service and Repairs	\$ 403.39	\$ 403.39
29107	Borough of Milford	refund of taxes 1Q2020	\$ 986.55	\$ 986.55
29108	Bruce E Holder	Clothing Allowance per Union Contract	\$ 243.09	\$ 243.09
29109	Carahsoft Technology Corporation	Vehicle Monitoring Service	\$ 1,517.34	\$ 1,517.34
29110	CASTLE SEPTIC SERVICE CORP.	Monthly Toilet Rental August 2020	\$ 280.00	\$ 280.00
29111	CLEMENS UNIFORM COOPER ALARM SYSTEMS, INC.	Mats for Munic 09092020 Cameras	\$ 39.90 \$ 5,695.00	\$ 39.90 \$ 5,695.00
29113	COOPER ELECTRICAL SUPPLY	Misc. Items for Building and Maintenance	\$ 34.08	\$ 34.08
29114	Daxko LLC	Software	\$ 568.64	\$ 568.64
29115	Dingman's Dairy	Ice Cream For Snack Hut Ice Cream For Snack Hut	\$ 193.40 \$ 135.90	\$ 329.30
29116	EAGLE POINT GUN EASTERN CONCRETE	ammunition	\$ 1,689.00	\$ 1,689.00
29117	MATERIALS	Stone Materials Stone Materials	\$ 579.70 \$ 593.63	\$ 1,173.33
29118	Finelli Consulting Engineers Inc	PB Holland Solar Farm B2 L1 02 services	\$ 775.00	\$ 775.00
29119	Gall's	Riot Shield	\$ 2,756.19	\$ 2,756.19
29120	Gold Type Business Machines Inc	eticket set up, yearly maintenance fee,	\$ 7,596.00	\$ 7,596.00
29121	GOPHER SPORTS	Sports Equipment for summer camp	\$ 1,115.29	\$ 1,115.29
29122	Griffith-Allied Trucking LLC	DULSD - Diesel DPW Unleaded Gas	\$ 492.27 \$ 779.87	\$ 1,272.14
29123	Gualberto Malave	Refund of 3Q2020 Taxes	\$ 1,482.26	\$ 1,482.26
29124	H.J. OPDYKE LUMBER COMPANY, INC.	Misc. Items for Building and Maintenance	\$ 4.16	\$ 4.16
29125	Hannah Staples	refund	\$ 25.00	\$ 25.00
29126	HOLLAND TOWNSHIP FREE PUBLIC LIBRAR	2020 Aid to Library	\$ 30,000.00	\$ 30,000.00
29127	HOLLAND TWP VOLUNTEER FIRE COMPANY	4th Qtr 2020	\$ 17,500.00	\$ 17,500.00
29128	JERSEY CENTRAL POWER & LIGHT	100 004 556 468 8/6-9/4/2020	\$ 312.95	\$ 312.95
29129	JERSEY CENTRAL POWER & LIGHT	100 004 557 474 8/6-9/4/20	\$ 68.10	\$ 68.10
29130	JESSICA NEGLIA	Chicken, Paper plates & paper towels When I work App	\$ 62.18 \$ 120.00	\$ 182.18
29131	John Deere Company	5090 M Utility Tractor Quote ID 2032	\$ 60,666.27	\$ 60,666.27
29132	Kleen & Fresh Company LLC	August 24, 27 & 29 August 31, September 3 & 5 Sanitizing 9/5 Carpet Cleaning RRCC Sanitizing 8/29	\$ 330.00 \$ 330.00 \$ 438.75 \$ 806.20 \$ 536.25	\$ 2,441.20
29133	LMR Disposal LLC	Recycling Dumpster Recycling Dumpster Dumpster Pickup Service	\$ 58.11 \$ 58.11 \$ 1,155.20	\$ 1,271.42
29134	MASER CONSULTING PA	HLT001/HTL076 HLT070 2020 Municipal Aid 2019 NJDOT Municipal Aid Grant HTL064 HTL046 MSRP Annual Stormwater Report	\$ 362.50 \$ 4,997.94 \$ 6,398.05 \$ 2,800.00	\$ 14,558.49
29135	MASER CONSULTING PA	PB Mill Rd Solar B4 L1 services thru 08	\$ 1,105.00	\$ 1,105.00
29136	MELANIE WORO	Group Exercise Classes	\$ 790.00	\$ 790.00
29137	Michael B Chobin	refund of homestead credit 2Q2019	\$ 290.18	\$ 290.18
29138	MILFORD SEWER UTILITY	Bond-USDA Sewer semi annual	\$ 51,720.50	\$ 51,720.50
29139	MILFORD-HOLLAND RESCUE SQUAD, INC.	2020 4th QUARTER DONATION	\$ 17,500.00	\$ 17,500.00
29140	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Vehicle Repair Parts	\$ 2.74	\$ 2.74

29141	MONINGHOFF APPLIANCE & SUPPLY CORP.	muriatic acid, freezer parts, salt	\$ 444.74	
		Misc. Items for Building and Maintenance	\$ 82.58	\$ 527.32
29142	NATIONAL PEN COMPANY	Cotton Masks for Employees	\$ 88.44	\$ 88.44
29143	NJ Advance Media	Order 2020-12, 2020-11, notice to bidder	\$ 221.70	
		Ad for DPW	\$ 422.25	\$ 643.95
29144	NJ DEPT OF HEALTH & SENIOR SERVICES	Aug-20	\$ 19.20	\$ 19.20
29145	NJ State League of Municipalities	Legislative Bulletin	\$ 42.00	\$ 42.00
29146	OFFICE BUSINESS SYSTEMS, INC.	updated software for recording program i	\$ 5,225.73	\$ 5,225.73
29147	OFFICE DEPOT, INC.	mouse	\$ 55.01	\$ 55.01
29148	ONE CALL CONCEPTS, INC.	One Call Locate Service	\$ 1.43	
		One Call Locate Service	\$ 7.15	\$ 8.58
29149	Princeton Computer Support Inc.	Desktop Computer (PD)	\$ 1,788.63	
		Remote support & managed services	\$ 425.00	\$ 2,213.63
29150	R & L DATACENTERS, INC.	Municipal Payroll	\$ 495.39	\$ 495.39
29151	RAIN OR SHINE TENT RENTALS	Summer camp tents	\$ 950.00	\$ 950.00
29152	Russel & Nancy Beisel	refund of homestead credit 2Q2019 & 4Q20	\$ 748.78	\$ 748.78
29153	Rutgers, The State University	Municipal Finance Class	\$ 737.00	\$ 737.00
29154	SANICO, INC.	Monthly Invoice 4 YD Cont 1 pu/wk Milfo	\$ 134.06	
		Holland Twp Pool 201746 August 2020	\$ 130.12	
		September 2020 Account 101037	\$ 77.78	
		Monthly Invoice 2 YD FL Cont 1 pu/wk Se	\$ 87.56	\$ 429.52
29155	SERVICE ELECTRIC CABLE TV, INC.	RRCC Internet	\$ 111.44	\$ 111.44
29156	SERVICE ELECTRIC CABLE TV, INC.	Internet Service	\$ 86.44	\$ 86.44
29157	SHI International Corp	software	\$ 629.65	\$ 629.65
29158	Spectrum Aquatics	Battery/receiver for ADA Pool Lift	\$ 996.00	\$ 996.00
29159	St. Hubert's Animal Welfare Center	Animal Control Services 3rd Qtr 2020	\$ 3,968.25	\$ 3,968.25
29160	St. of NJ/Dept of Labor/Workforce STAPLES BUSINESS	2019 Unemployment Assessment	\$ 527.48	\$ 527.48
29161	ADVANTAGE	July	\$ 375.00	\$ 375.00
29162	ADVANTAGE	August	\$ 112.04	\$ 112.04
29163	THERESA VERDI	Cleaning RRCC & Pool	\$ 880.00	
		Cleaning RRCC & Pool	\$ 480.00	\$ 1,360.00
29164	Training Unlimited LLC	July 23 Managing the NJ Election Webinar	\$ 250.00	\$ 250.00
29165	VERIZON	825/2020 billing	\$ 662.17	\$ 662.17
29166	VERIZON	8/25/20 billing 908 995 4849	\$ 97.70	\$ 97.70
29167	VERIZON	8/25/20 billing 908 995 9188	\$ 88.90	\$ 88.90
29168	VERIZON	825/20 billing	\$ 995.90	\$ 995.90
29169	Warren Materials	Broken Asphalt Recycling	\$ 143.37	
		Asphalt Material for Road Drain Patches	\$ 652.58	\$ 795.95
29170	WB Mason Co Inc	Trash Can Liners	\$ 145.98	
		Garbage bags, hand soap	\$ 99.36	
		Clock, Face Mask, Pepsi (Snack Hut)	\$ 65.97	\$ 311.31
29171	WILSON PRODUCTS	Propane for Recycling Building	\$ 34.50	\$ 34.50
			\$ 251,381.80	\$ 251,381.80
	Manual Checks			
		Total Manuals		
		Total	\$ 251,381.80	\$ 251,381.80

CURRENT FUND	BUDGET AND APPROPRIATION RESERVES	\$ 127,289.21
GRANT FUND	BUDGET AND APPROPRIATION RESERVES	\$ 143.37
GENERAL CAPITAL FUNDS	BUDGET AND APPROPRIATION RESERVES	\$ 66,361.27
SEWER FUND	BUDGET AND APPROPRIATION RESERVES	\$ 51,720.50
ANIMAL CONTROL	BUDGET AND APPROPRIATION RESERVES	\$ 3,987.45
ESCROW	ESCROW FUNDS	\$ 1,880.00

Checks issued 9-15-2020

251,381.80

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-DISCUSSION-Plan for beginning indoor Personal Training Sessions

Tabled at the August 25th meeting

-DISCUSSION-Plan for Limited Access to Holland Township Seniors
Tabled at the August 25th meeting

-DISCUSSION-Fall Festival
Tabled at the August 25th meeting

-RESOLUTION-Pool Salary Resolution Update #3

2020 SALARY RESOLUTION

Pool Update #3

Authorization to hire the following 2020 seasonal part time Managers, Lifeguards,
Pool Front Desk and Snack Hut Employees at Riegel Ridge Community Pool

WHEREAS, the Holland Township Committee adopted a Resolution hiring the Riegel Ridge Community Pool on June 16, 2020, and

WHEREAS, Update #1 was approved by the Holland Township Committee on June 30, 2020
Update # 2 July 21, 2020, and

WHEREAS, the Township Committee wishes to make some additions (denoted with *), and some deletions (denoted by a ~~strike through~~), and

WHEREAS, the Township Committee of the Township of Holland is in need of seasonal pool staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, these employees will be hired as “at will” 3 month part-time, seasonal employees

WHEREAS, these employee’s will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, these employees will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to these employees for review and will be required to comply with all policies in the handbook, and

WHEREAS, these employees will be required to attend and pass all required training; and

WHEREAS, these employees will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, these employees will be supervised at all times.

WHEREAS, these salaries are based on the following Payroll Increase Schedules

**Riegel Ridge Pool-Life Guards and Pool Front Desk Staff
Payroll Increase Schedule
Approved June 3, 2020**

2020 Position	Per Hour
Lifeguard:	
Year 1-2	\$10.80
Year 3-4	\$11.30
Year 5-6	\$11.80
Years 7-8+	\$12.30
Senior Pool Manger	\$16.00
Pool Managers:	
Year 1-2	\$11.80
Year 3-4	\$12.30

Year 5-6	\$12.80
Years 7-8+	\$13.30
Pool Desk:	\$10.30
Snack Hut Staff	\$10.30

NOW, THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, the following people be hired as seasonal part-time employees contingent on favorable results of all required background checks, based on the following Payroll Schedules, effective August 21, 2020.

BE IT FURTHER RESOLVED, that the schedule of pay rates is in accordance with the Township Ordinance

**2020 Riegel Ridge Community
Pool Employees**

Senior Manager			Mikaela	Scott	\$10.30
Jessica	Bidwell	\$16.00	Morgan	Kania	\$10.30
Managers			Snack Hut		
Madison	Hesse	\$12.30	*Christina	Bethman	\$10.30
Clare	Nugent	\$12.30	Jennifer	Furmanek	\$10.30
Kelsey	O'connor	\$12.30	Jamie	Geissler	\$10.30
Claire	Polin	\$11.80	Leeann	Gorman	\$10.30
Katherine	Woerner	\$11.80	Brett	Levy	\$10.30
Lifeguards			Rebecca	Matthews	\$10.30
Douglas	Adair	\$10.80	Ryan	Mickey	\$10.30
Alex	Bellick Jr.	\$10.80	Julia	Patterson	\$10.30
Megan	Benner	\$10.80	Jordan	Reina	\$10.30
Zoe	Blomgren	\$10.80	Abigail	Schaefer	\$10.30
Sarah	Bobrowski	\$10.80	Kathryn	Schutta	\$10.30
Madison	Brogan	\$11.80			
Jason	Czerna	\$10.80			
Peter	Evanowski	\$10.80			
Lucas	Grabowich	\$11.30			
Adam	Harvey	\$10.80			
Ethan	Henry	\$10.80			
Shannon	Hesse	\$11.80			
Madison	Hesse	\$11.80			
Sarah	Kania	\$11.80			
Ethan	Laible	\$11.30			
Sophia	Laubach	\$10.80			
Shannon	Laubach	\$10.80			
Julia	Lavigna	\$10.80			
Brett	Levy	\$10.80			
Sean	Markel	\$10.80			
Lane	McCarty	\$11.30			
Garrett	Modig	\$10.80			
Clare	Nugent	\$11.80			
Robert	Obermair	\$10.80			
Kelsey	O'connor	\$11.80			
Claire	Polin	\$11.30			
Allison	Salkin	\$11.30			
Mikaela	Scott	\$10.80			
Charles	Thomas	\$10.80			
Katherine	Woerner	\$11.30			
Pool Desk					
Jamie	Geissler	\$10.30			
Dianne	Ihling	\$13.75			
Sabrina	Lea	\$10.30			
Brett	Levy	\$10.30			
Julia	Patterson	\$10.30			
Melissa	Pecchia	\$13.75			

-ORDINANCE 2020-12-Public Hearing/Final Adoption-Repealing Joint Municipal Court of the Delaware Valley

ORDINANCE-12
AN ORDINANCE REPEALING CHAPTER 22 (MUNICIPAL COURT)
IN ITS ENTIRETY AND ESTABLISHING A NEW CHAPTER 22
(MUNICIPAL COURT) OF THE CODE OF THE TOWNSHIP OF HOLLAND
AND AUTHORIZATION TO ENTER INTO A SHARED SERVICES AGREEMENT

WHEREAS, the Township of Holland is desirous of amending the Township Code to repeal, in its entirety, Chapter No. 22, entitled “Municipal Court;”

WHEREAS, Section 22-1, called for the Township of Alexandria, the Borough of Frenchtown, and the Township of Holland to enter into a Shared Services Agreement to reconstitute as a joint municipal court pursuant to *N.J.S.A. 2B:12-1, et seq.*, known as “The Municipal Court of the Delaware Valley;” and

WHEREAS, Section 22-13 allows for the withdrawal at the end calendar year provided, giving the Municipal Court and each other Member Town six (6) months written notice; and

WHEREAS, Holland Township’s withdrawal from the Municipal Court is effective 11:59 pm, December 31, 2020; and

WHEREAS, the Township of Holland has established a new Chapter 22, entitled “Municipal Court,” and authorizing the Township’s desire to enter into a Shared Services Agreement.

NOW THEREFORE BE IT ORDAINED by the Township Committee of the Township of Holland, in the County of Hunterdon and New Jersey, as follows:

SECTION 1. Chapter 22 (Municipal Court) of the Code of the Township of Holland is hereby repealed in its entirety effective 11:59 pm, December 31, 2020.

SECTION 2. Pursuant to Uniformed Shared Services and Consolidation Act, *N.J.S.A. 40A:65-1*, and *N.J.S.A. 2B:12-1c*, the local unit, is hereby authorized to enter into a shared services agreement to provide jointly for courtrooms, chambers, equipment, supplies and employees for the municipal court of the Township of Holland and another municipality, and to agree to appoint the same persons as judges and administrators without establishing a joint municipal court. Where the municipal courts of Holland Township and another municipality share facilities in this manner, the identifies of the individual courts shall continue to be expressed in the captions of orders and process. Pursuant to *N.J.S.A. 2B:12-1.d.*, said Shared Services Agreement may be terminated as provided in the agreement.

SECTION 3. There is hereby established a new Chapter 22 (Municipal Court) of the Code of the Township of Holland to read as follows:

CHAPTER 22 9 - MUNICIPAL COURT

§ 22-1. Court established.

The Municipal Court is hereby created and established pursuant to *N.J.S.A. 2B:12-1*, et seq., and by *Rule 7:1*, et seq. The Municipal Court shall be presided over by the Judge of the Municipal Court.

§ 22-2. Name.

The name of the Municipal Court shall be the “Municipal Court of the Township of Holland in the County of Hunterdon.”

§ 22-3. Seal.

The Municipal Court shall have an official seal which shall bear the impress of the name of the Court.

§ 22-4. Judges; appointment; term.

There shall be one Judge of the Municipal Court, who shall be appointed by the Township Committee for a term of three years from the date of their appointment and until their successors are appointed and qualified.

§ 22-5. Temporary Acting Judge.

In the event that the Judge of the Municipal Court is unable to perform his/her duties, due to either illness, absence, or physical and/or mental disability, the Court Administrator shall select a Municipal Court Judge from a list established by the Assignment Judge to serve as a Temporary Acting Judge of the Municipal Court during the period of incapacity of the Judge.

§ 22-6. Compensation of Judges.

A. The Judge of the Municipal Court shall receive compensation as determined and adopted by Ordinance of the Township Committee upon recommendation of the Township Manager. The salary shall be paid in the same manner as the salaries of other municipal officers are paid and shall be in lieu of all fees, costs and any other allowances whatsoever.

B. The compensation of an acting judge, assigned in accordance with § 22-4, shall be at the rate of \$300 per session.

§ 22-7. Compensation for additional court sessions for driving-while-intoxicated matters.

A. The Judge and Prosecutor who are assigned to an additional Court session for the handling of driving while intoxicated matters shall receive compensation for the additional Court session from funds to be paid out of the Alcohol Education and Rehabilitation Fund of the State of New Jersey:

1. Judge: \$300
2. Prosecutor: \$250

B. All requests for disbursement of Alcohol Education and Rehabilitation Fund monies shall be approved by the Assignment Judge.

§ 22-8. Jurisdiction; powers and duties.

The Municipal Court and the Municipal Judges thereof shall have, possess, and exercise all the functions, powers, duties and jurisdiction which are or may be conferred by general law and the applicable rules of the Supreme Court of New Jersey.

§ 22-9. Court Administrator; appointment; term.

There shall be a Municipal Court Administrator who shall be appointed by the Township Committee. They shall perform such functions and duties as shall be prescribed by law, the rules applicable to Municipal Courts of the State of New Jersey and by the Judge of the Municipal Court. (N.J.S.A. 2B:12-10.)

§ 22-10. Sessions.

The Municipal Court shall be held in the location designated in the applicable Shared Service Agreement. The Municipal Judges shall sit at such times as the business of the Court may require, subject to the rules of the New Jersey Supreme Court applicable to municipal courts.

SECTION 4. If any section, sub-section, paragraph, sentence or any other part of this ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance.

SECTION 5. All ordinances or parts of ordinances which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 6. This ordinance shall take effect after final adoption and publication and otherwise as provided by law and in accordance with the above mentioned Section 1.

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-**Letter of resignation** from Board of Adjustment member Michael Welsh effective August 26, 2020

-**DISCUSSION**-Possible purchase of property

-**Approval of** the 2021 Township Holiday Schedule and Township Committee meeting schedule

2021 Holiday Schedule

January 1, 2021	New Year's Day (Friday)
February 15	Presidents Day (Monday)
April 2	Good Friday (Friday)
May 31	Memorial Day (Monday)
July 5	Independence Day (Monday) in lieu of July 4 (Sunday)
September 6	Labor Day (Monday)

November 2	General Election Day (Tuesday) Floating Holiday
November 11	Veterans Day (Thursday) Floating Holiday
November 25	Thanksgiving (Thursday)
November 26	Day after Thanksgiving (Friday)
December 24	Christmas Eve (Friday)
December 27	Christmas Day (Monday) in lieu of December 25 (Saturday)
January 3, 2022	New Year's Day 2021 (Monday)

2021 Township Committee meeting dates-all meetings begin at 7:00 pm

January 5 (Re-org.) and Jan 19	July 6 and 20
February 2 and 16	August 3 and 17
March 2 and 16	September 7 and 21
April 6 and 20	October 5 and 19
May 4 and 18	November 3 (Wed.) and 16
June 1 and 15	December 7 and 21

-RESOLUTION-Appointing Alex Bellick as substitute Recycling Center Employee

RESOLUTION

Authorization to hire Alex Bellick Jr. as Substitute Recycling Center Employee

WHEREAS, the Township Committee of the Township of Holland shall require the services of a Substitute Recycling Center Employee, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will receive a current copy of the Holland Township Employee Handbook and will be required to comply with all policies in the handbook, and

NOW, THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Alex Bellick Jr. will be hired as Substitute Recycling Center Employee at the 2020-2021 salary of \$ _____ per hour effective September 15, 2020.

-RESOLUTION-2019 Refund of Homestead Credit

RESOLUTION

2019 Refund of Homestead Credit-Beisel

WHEREAS, Block 10 Lot 59 received a Homestead Benefit credit on the second and fourth quarter of 2019 totaling \$748.78 for the 2016 tax year.

WHEREAS, the property has a disabled veteran's exemption as of January 2017;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon and the State of New Jersey that the Chief Financial Officer be authorized to refund Russell and Nancy Beisel, 52 Hillside Lane, Milford, NJ, 08848, the amount of the Homestead credit totaling \$748.78. A copy of this resolution will be provided to the Chief Financial Officer and the Tax Collector.

-RESOLUTION-2019 Refund of Homestead Credit-Chobin

RESOLUTION

2019 Refund of Homestead Credit-Chobin

WHEREAS, Block 16.01 Lot 11 received a Homestead Benefit credit on the second quarter of 2019 in the amount of \$290.18 for the 2016 tax year.

WHEREAS, the property has a disabled veteran's exemption as of January 1, 2019;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon and the State of New Jersey that the Chief Financial Officer be authorized to refund Michael Chobin, 27 Fawn Ridge Drive, Milford, NJ, 08848, the amount of the Homestead credit, \$290.18. A copy of this resolution will be provided to the Chief Financial Officer and the Tax Collector.

-RESOLUTION-refund local property taxes to an exempt property owned by Milford Borough Water Company

RESOLUTION

Authorizing the Chief Financial Officer to refund local property taxes to an exempt property owned by Milford Borough Water Company – Block 17 Lot 37.01

WHEREAS, Milford Borough contacted the Tax Collector regarding the collection of taxes on their property located in Holland Township, known as Block 17 Lot 37.01, 403 Milford-Mt. Pleasant Road; and

WHEREAS, the Tax Collector requested the Tax Assessor review their assessment to determine if this property should be exempt from taxation; and

WHEREAS, the Tax Assessor confirmed with the Township Committee and the Division of Taxation that this property should be exempt from taxation since this property provides a service to the community; and

WHEREAS, the Tax Assessor filed a tax appeal with the Hunterdon County Board of Taxation to remove the assessment for the 2020 tax year and the appeal was approved by the Commissioners of the Hunterdon County Board of Taxation.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey as follows:

The Township Committee authorizes the Chief Financial Officer to refund the Borough of Milford \$986.55 of local taxes paid from January 1, 2020 and the Tax Collector to forgive the remaining taxes owed for the 2020 tax year in the amount of \$1080.11.

BE IT FURTHER RESOLVED, that a copy of this resolution will be provided to the Chief Financial Officer, the Tax Collector and the Tax Assessor.

-RESOLUTION- refund local property taxes to Fully Disabled Veteran Scott A. Zarro

RESOLUTION

Authorizing the Chief Financial Officer to refund local property taxes to Fully Disabled Veteran Scott A. Zarro

WHEREAS, N.J.S.A. 54:4-3.30-34 grants an exemption from local property taxes for the dwelling house of a qualified totally disabled veteran; and

WHEREAS, **Scott A. Zarro**, a veteran, has been declared a 100 percent totally disabled veteran by the Department of Veteran's Affairs effective July 12, 2019; and

WHEREAS, **Scott A. Zarro** made application for exemption from taxes on August 25, 2020; and

WHEREAS, the Tax Assessor has determined the dwelling of Scott A. Zarro, Block 25 Lot 65.16, 5 Partridge Lane, is exempt from property taxation effective January 1, 2020; and

WHEREAS, the Township has granted refunds of previously paid taxes to totally exempt veterans under certain circumstances; and

WHEREAS, the decision as to whether to reimburse totally exempt veterans for past taxes is discretionary on behalf of the Township; and

WHEREAS, the Township wishes to strike a balance between honoring veterans who have made an incredible sacrifice on behalf of their fellow countrymen against the financial burden that the return of taxes imposes upon non-exempt property owners; and

WHEREAS, the caps placed upon municipal spending by the State of New Jersey have imposed financial burdens on the Township and placed severe strains on its budget.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey as follows:

1. The Township Committee believes that a fair and reasonable balance to be struck between its responsibilities to the general taxpayers and its need to recognize the sacrifices made by totally disabled veterans is accomplished by providing that totally disabled veterans will receive a refund of local property taxes from January 1st of the year the veteran submits to the Tax Assessor a fully qualifying application for exemption from local property taxes on the veteran's dwelling pursuant to N.J.S.A. 54:4-3.30-34.

2. In the case of Scott A. Zarro, he is declared exempt from local property taxes on his dwelling commencing January 1, 2020 and the Chief Financial Officer is authorized to refund him \$8,224.73 of local property taxes paid from January 1, 2020 and the Tax Collector forgive the remaining taxes owed for tax year 2020 in the amount of \$3,114.94 for the 4th quarter.

3. The Township Committee will apply this policy to any future veterans seeking totally exempt status, but reserves the right to amend and alter it based on the future financial condition of the municipality.

-RESOLUTION- refund local property taxes to Fully Disabled Veteran-Malave

RESOLUTION

Authorizing the Chief Financial Officer to refund local property taxes to Fully Disabled Veteran Gualberto Malave

WHEREAS, N.J.S.A. 54:4-3.30-34 grants an exemption from local property taxes for the dwelling house of a qualified totally disabled veteran; and

WHEREAS, **Gualberto Malave**, a veteran, has been declared a 100 percent totally disabled veteran by the Department of Veteran's Affairs effective March 19, 2002; and

WHEREAS, **Gualberto Malave** made application for exemption from taxes on August 25, 2020; and

WHEREAS, the Tax Assessor has determined the dwelling of Gualberto Malave, Block 11 Lot 2.04, 87 Rummel Road, is exempt from property taxation effective August 5, 2020 which is the effective date of residence; and

WHEREAS, the Township has granted refunds of previously paid taxes to totally exempt veterans under certain circumstances; and

WHEREAS, the decision as to whether to reimburse totally exempt veterans for past taxes is discretionary on behalf of the Township; and

WHEREAS, the Township wishes to strike a balance between honoring veterans who have made an incredible sacrifice on behalf of their fellow countrymen against the financial burden that the return of taxes imposes upon non-exempt property owners; and

WHEREAS, the caps placed upon municipal spending by the State of New Jersey have imposed financial burdens on the Township and placed severe strains on its budget.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey as follows:

1. The Township Committee believes that a fair and reasonable balance to be struck between its responsibilities to the general taxpayers and its need to recognize the sacrifices made by totally disabled veterans is accomplished by providing that totally disabled veterans will receive a refund of local property taxes from January 1st of the year the veteran submits to the Tax Assessor a fully qualifying application for exemption from local property taxes on the veteran's dwelling pursuant to N.J.S.A. 54:4-3.30-34.

2. In the case of Gualberto Malave, he is declared exempt from local property taxes on his dwelling commencing August 5, 2020 and the Chief Financial Officer is authorized to refund him \$1,482.26 of local property taxes paid from August 5, 2020 and the Tax Collector forgive the remaining taxes owed for tax year 2020 in the amount of \$3,048.83 for the 4th quarter.

3. The Township Committee will apply this policy to any future veterans seeking totally exempt status, but reserves the right to amend and alter it based on the future financial condition of the municipality.

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____

DRAFT AGENDA